



HUMAN RESOURCES COMMITTEE
Via Zoom – District Office
3:30 – 5:00 p.m.
Meeting Minutes for February 8, 2023

Members Present: Morrie Barembaum, Rene Beiza, Cheng Yu Hou, David Hou, Zina Edwards, Sil Han Jin, Dr. Jeffrey Lamb, Tommy Patikamanant, Denise Salcido, Nancy Tanner, Jonae Varela, Dr. Aaron Voelcker, Dr. Merari Weber, Alistair Winter, and John Zarske

Members Absent: Maria Garcia, Dr. Jeannie Kim, Charlie Malone, Dr. Annabelle Nery, and Enrique Perez

1. Welcome

- a. The meeting was called to order at 3:32 p.m. Mr. Hou led the meeting.
- b. Upcoming events are the Lunar Year Event to be held on February 22nd with keynote speaker Keyvon Adams from the Rancho Academy. Other upcoming events are Mental Health Awareness Month and Hispanic Heritage Month.
- c. Management Fellow Program will be offered to faculty and classified who are interested in management and Classified Evening College will be available to classified who are interested in an associate degree.
- d. Santa Ana College will be hosting the CultureCon West conference that focuses on workplace culture, diversity, equity, and professional development.
- e. Management and Classified Development Studio will be offered for staff to develop and grow in their careers.
- f. Hiring data from July 2021 to December 2022 was presented to the committee. There are 121 classified, 18 faculty, 48 management including confidential employees that have been hired district-wide. Mr. Patikamanant mentioned that roughly 150 part-time faculty were hired for the spring semester.

2. Approval of the Minutes from January 11, 2023 Meeting

It was moved by Mr. Winter, seconded by Dr. Lamb to approve the January 11, 2023 minutes. There were three abstentions from Mr. Barembaum, Ms. Edwards, and Mr. Zarske. Motion passed.

3. AR 7120.2 Classified Employee (CSEA Bargaining Unit) Recruitment & Selection

Mr. Winter stated that the goal was to review and update the classified hiring administrative regulation. A draft of the administrative regulation will be sent out for your review and feedback.

After concern was expressed about new language in AR 7120.1, there was a motion to bring it back to the Human Resource Committee. There was a vote of 7 ayes, 7 noes, and 1 abstention to bring back the Faculty Administrative Regulation on the next HRC meeting agenda. The motion did not pass.

4. People and Culture Organizational Structure

Information was provided by Mr. Hou regarding the new employees and positions at People and Culture who will support the campuses and district. Resources have been provided for Recruitment and Part-Time Faculty desk. Updated employee contact information will continue to be provided.

5. PT Process Update

Mr. Hou stated that there was one full-time position for part-time hiring and that an additional temporary short-term position was being added to address college needs. Mr. Patikamanant then presented on the part-time faculty hiring process including the obstacles that occurred during the spike in hiring that was up by 60 percent. He mentioned setting up a general email account for part-time faculty hiring. There have been increases in status changes as well.

Adjourned at 5:18 p.m.

Next HRC Meeting: Wednesday, March 8, 2023 Via Zoom, 3:30 – 5:00 p.m.