

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees
(Regular meeting and Board Planning Session)
Tuesday, February 18, 2014
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of February 3, 2014

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.7 Public Hearing – Adopt Certain Findings Prerequisite to Award of Energy Service Contract Under Government Code Sections 4217.10 – 4217.18 for Request for Proposal #1314-24 for District Office HVAC Renovation
- 1.8 Public Hearing – Adopt Certain Findings Prerequisite to Award of Energy Service Contract Under Government Code Sections 4217.10 – 4217.18 for Request for Proposal #1314-23 for the Retro-Commissioning of Science Building at Santiago Canyon College (SCC)

2.0 BOARD PLANNING SESSION

- 2.1 Board of Trustee’s Annual Planning Session Information
The planning session will include the following documents and activities:
 - A review of the Board’s Planning Design, as adopted on February 19, 2013.
 - A report on the 2013 Student Success Scorecard. This annual report is based upon college data submitted to the state through the Chancellor’s Office management information system. This report replaced the former Accountability Reporting for the Community Colleges (ARCC) report that was provided to the state legislature.
 - A presentation on the 12 Measures of Success Report. This report is compiled by the Educational Services department on selected factors of institutional effectiveness and has been produced on an annual basis since 1998.
 - A status report on the RSCCD Strategic Plan objectives.
 - A review of the current RSCCD goals and objectives which will include table discussions by trustees, faculty, staff, students and the public.

3.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 3.1 Report from the Chancellor
 - Accreditation
- 3.2 Reports from College Presidents
 - Accreditation
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 3.3 Report from Student Trustee
- 3.4 Reports from Student Presidents
 - Student activities
- 3.5 Reports from Academic Senate Presidents
 - Senate meetings

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- 4.2 Adoption of Resolution No. 14-07 – Agreement for Energy Conservation Services with Southland Industries for HVAC Renovation at District Office Action
The administration recommends adoption of Resolution No. 14-07 – Agreement for Energy Conservation Services with Southland Industries for the HVAC renovation at the district office as presented.
- *4.3 Approval of Agreement with Hensel Phelps Construction Company for Pre-Construction Consulting Services for Central Plant Project at Santa Ana College (SAC) Action
The administration recommends approval of the agreement with Hensel Phelps Construction Company for pre-construction consulting services for the Central Plant Project at SAC as presented.
- *4.4 Approval of Agreement with Linik Corporation for Construction Management Services for Santa Ana College Projects Action
The administration recommends approval of the agreement with Linik Corporation for construction management services for SAC projects as presented.
- *4.5 Approval of Construction Services Agreement, Site Lease, and Facilities Sub-Lease Agreements with McCarthy Building Companies, Inc. for Santa Ana College Projects (Tessman Planetarium Upgrade and Restroom Addition, Parking Lot #11 Expansion and Improvements, and Temporary Village) Action
The administration recommends approval of the construction services agreement, site lease and facilities sub-lease agreements with McCarthy Building Companies, Inc. for SAC projects as presented.
- *4.6 Approval of Agreement with Hahn Partners, Inc. for Move Management Consulting Services for Santa Ana College and Santiago Canyon College Action
The administration recommends approval of the agreement with Hahn Partners, Inc. for move management consulting services for SAC and SCC as presented.
- 4.7 Adoption of Resolution No. 14-06 – Agreement for Energy Conservation Services with Southland Industries for Retro-Commissioning of Science Building at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 14-06 – Agreement for Energy Conservation Services with Southland Industries for the retro-commissioning of the Science building at SCC as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *4.8 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period December 15, 2013, through February 1, 2014.

5.0 GENERAL

- *5.1 Approval of First Amendment to Subcontract Agreement between RSCCD and Los Rios Community College District Action
The administration recommends approval of the amendment and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign the amendment on behalf of the district.
- 5.2 Reports from Board Committees Information
- Board Facilities Committee
 - Orange County Community Colleges Legislative Task Force
- 5.3 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Part-time Faculty
 - b. Classified Staff
 - c. Student Workers
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: California School Employees Association, Chapter 888
4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
5. Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)
Agency Negotiator: Dr. Raúl Rodríguez, Chancellor
Property Address: 4540 E. Riverdale Avenue, Anaheim, California
Negotiating Parties: Orange Unified School District
Under Negotiation: Sale of Property

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RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

Action

- Approval of FARSCCD Beyond Contract Step Increases/Effective Spring 2014
- Approval of FARSCCD Part-time Hourly Step Increases/Effective Spring 2014
- Approval of Leaves of Absence
- Approval of Stipends
- Approval of FARSCCD Part-time Hourly Column Changes
- Approval of Part-time Hourly Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Intern Services

6.2 Classified Personnel

Action

- Approval of Hourly On Going to Contract Assignments
- Approval of Professional Growth Increments
- Approval of Changes in Position
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Temporary Assignments
- Approval of Additional Hours for Ongoing Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Student Assistant Lists

6.3 Approval of Credit Instructional Calendar for 2014-2015

Action

The administration recommends approval of the 2014-2015 Credit Instructional Calendar.

6.4 Approval of Search Consultant for Santiago Canyon College Presidential Search Action

The administration recommends approval of engaging Community College Search Services (CCSS) and authorization be given to the chancellor or his designee to execute the required documents to retain CCSS.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on March 10, 2014.