

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees (Regular meeting)**  
**Monday, September 8, 2014**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**District Mission**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS**

**4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

**Action**

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of August 18, 2014

**Action**

1.6 Approval of Consent Calendar

**Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.7 Recognition of Faculty Members by Board of Trustees
- 1.8 Public Hearing – 2014-2015 Proposed Adopted Budget
- 1.9 Public Hearing – Child Development Centers – CSEA Chapter 888 Initial Bargaining Proposal to Rancho Santiago Community College District
- 1.10 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to Child Development Centers – CSEA Chapter 888
- 1.11 Presentation on New Santiago Canyon College (SCC) Art Gallery
- 1.12 Presentation on Measure Q Bond Issuance
- 1.13 Presentation on 2014-2015 Adopted Budget

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor
  - Accreditation
- 2.2 Reports from College Presidents
  - Accreditation
  - Enrollment
  - Facilities
  - College activities
  - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
  - Student activities
- 2.5 Reports from Academic Senate Presidents
  - Senate meetings

## **3.0 INSTRUCTION**

- \*3.1 Approval of OTA Agreement Renewal – White Memorial Medical Center Action

The administration recommends approval of the agreement renewal with White Memorial Medical Center in Los Angeles, California.
- \*3.2 Approval of Nursing Program Agreement, Addendum – University of California, Irvine (UCI), Irvine Medical Center Action

The administration recommends approval of the clinical affiliation agreement with UCI, Irvine Medical Center located in Orange, California.

\* Item is included on the Consent Calendar, Item 1.6.

- \*3.3 Approval and Certification of Santa Ana College (SAC) School of Continuing Education High School Diploma Program Graduate List 2013-2014 Action  
The administration recommends approval and certification of the list of 2013-2014 high school program graduates for the SAC School of Continuing Education.
- \*3.4 Approval and Certification of Santiago Canyon College Orange Education Center High School Diploma Program Graduate List 2013-2014 Action  
The administration recommends approval and certification of the list of 2013-2014 high school program graduates for the SCC Orange Education Center.
- \*3.5 Confirmation of Santa Ana College Associate Degrees and Certificates for Spring 2014 and Spring Intersession 2014 Action  
The administration recommends confirmation of the list of recipients of SAC associate degrees and certificates for spring 2014 and spring intersession 2014 as presented.
- \*3.6 Confirmation of Santiago Canyon College Associate Degrees and Certificates for Spring 2014 and Spring Intersession 2014 Action  
The administration recommends confirmation of the list of recipients of SCC associate degrees and certificates for spring 2014 and spring intersession 2014 as presented.

#### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*4.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- \*4.2 Approval of Budget Increases/Decreases and Budget Transfers Action  
The administration recommends approval of budget increases, decreases and transfers during the month of June 2014.
- 4.3 Adoption of Resolution No. 14-25 – Authorizing Reimbursement of Qualified Project Expenditures in Contemplation of Future Tax-Exempt Financing Action  
The administration recommends adoption of Resolution No. 14-25 authorizing reimbursement of qualified project expenditures in contemplation of future tax-exempt financing as presented.
- 4.4 Approval of 2014-2015 Adopted Budget Action  
The administration recommends approval of the 2014-2015 Adopted Budget as presented.

\* Item is included on the Consent Calendar, Item 1.6.

- 4.5 This item was deleted.
- \*4.6 Approval of Contract Renewal – Chancellor’s Office Tax Offset Program (COTOP) Action  
The administration recommends approval of the renewal of the COTOP contract with the Chancellor’s Office as presented.
- \*4.7 Approval of Consulting Services Agreement with Dolinka Group - Financial Advisory Services for Measure Q Bonds Action  
The administration recommends approval of the agreement with the Dolinka Group to provide financial advisory services for Measure Q bonds as presented.
- \*4.8 Approval of Agreement with HPI Architecture for Professional Design Services for New Johnson Student Center Project at Santa Ana College Action  
The administration recommends approval of the contract with HPI Architecture based in Newport Beach, California, for the new Johnson Student Center project at SAC as presented.
- \*4.9 Approval of Agreement with The Solis Group for Labor Compliance and Community Student Workforce Project Agreement Coordinator Consulting Services for Various Projects at Santa Ana College Action  
The administration recommends approval of the agreement with The Solis Group for labor compliance and community student workforce project agreement coordinator consulting services for various projects at SAC as presented.
- \*4.10 Award of Bid #1242 for Roof Repairs for Fine Arts/Art Gallery (C), Music (N), Phillips Hall Theatre (P), and Russell Hall (R) Buildings at Santa Ana College Action  
The administration recommends award of Bid #1242 to Letner Roofing Company as presented.
- \*4.11 Approval of Change Order #1 for Amendment to Agreement with McCarthy Building Companies, Inc. for Tessman Planetarium Upgrade and Restroom Addition, Parking Lot #11 Expansion and Improvements, and Temporary Village at Santa Ana College Action  
The administration recommends approval of change order #1 for the amendment to agreement with McCarthy Building Companies, Inc. for the Tessman Planetarium upgrade and restroom addition, parking lot #11 expansion and improvements, and temporary village at SAC as presented.

\* Item is included on the Consent Calendar, Item 1.6.

- \*4.12 Approval of Change Order #1 for Bid #1239 for Contract with C.I. Services, Inc. for Roofing Replacement Project at Hammond Hall at Santa Ana College Action  
The administration recommends approval of change order #1 for Bid #1239 for the contract with C.I. Services, Inc. for the roofing replacement project at Hammond Hall at SAC as presented.
- \*4.13 Approval of Notice of Completion for Bid #1239 for Roofing Replacement Project at Hammond Hall at Santa Ana College Action  
The administration recommends approval of the Notice of Completion with C.I. Services, Inc. for the roofing replacement project at Hammond Hall at SAC as presented.
- \*4.14 Approval of Settlement Agreement with South Coast Air Quality Management District (SCAQMD) Action  
The administration recommends approval of the settlement agreement with SCAQMD as presented.
- \*4.15 Approval of Foundation for California Community Colleges Administrative Services Agreement #CB 13-012 related to Request for Proposal (RFP) #13-001 Action  
The administration recommends approval of the use of the Foundation for California Community Colleges Administrative Services Agreement #CB 13-012 related to RFP #13-001 for Cost Per Copy Printing Services including equipment lease and purchase of multi-function devices (copiers) and production equipment and all future renewals offered by Xerox Corporation as the vendor as presented.
- \*4.16 Acceptance and Award of RFP #1243 – Exclusive Beverage Pouring Rights Action  
The administration recommends acceptance of the RFPs and awarding of RFP #1243 to Pepsi Beverages Company a subsidiary of Bottling Group, LLC as presented.

## 5.0 GENERAL

- \*5.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- California Career Pathways Trust – Orange County Pathways Partnership (CCPT-OCCPP) – (SCC) – Year 1 \$ 54,213
  - Los Angeles/Orange County Regional Consortium (SCC) - *Augmentation* \$ 50,000

\* Item is included on the Consent Calendar, Item 1.6.

- \*5.1 Approval of Resource Development Items – (cont.)
- Santiago Canyon College – Developing Hispanic-Serving Institutions Program – Year 5 (SCC) \$650,000
  - Student Support Services – Year 4 (SAC) \$292,340
  - Talent Search IV – Year 2 (SAC) \$320,832
  - Upward Bound – Year 3 (SAC) \$291,663

- 5.2 First Reading of Revised Board Policies Information
- The following policies are presented for a first reading as information items.
- BP 4026 Baccalaureate Degree Programs
  - ~~BP6333 District Standard for Hardware and Software~~
  - BP 6601 Facility Modification and New Construction
  - BP 6604 ~~Deferred~~ Scheduled Maintenance
  - BP 6901 Auxiliary Food Service Operation

- 5.3 Reports from Board Committees Information
- Board Facilities Committee
  - Board Policy Committee
  - Orange County Community Colleges Legislative Task Force

- 5.4 Board Member Comments Information

## **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services

Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association

\* Item is included on the Consent Calendar, Item 1.6.

3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
4. Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)  
Agency Negotiator: Dr. Raúl Rodríguez, Chancellor  
Property Address: 4540 E. Riverdale Avenue, Anaheim, California  
Negotiating Parties: Orange Unified School District  
Under Negotiation: Price and Terms of Payments

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

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## **6.0 HUMAN RESOURCES**

- | <b>6.1 <u>Management/Academic Personnel</u></b>  | <b><u>Action</u></b> |
|--|----------------------|
| <ul style="list-style-type: none"><li>• Approval of Employment Agreements</li><li>• Approval of Revised Job Descriptions &amp; Titles &amp; Grades</li><li>• Approval of Leaves of Absence</li><li>• Approval of CEFA Part-time/Hourly Step Increases Effective August 18, 2014</li><li>• Approval of FARSCCD Beyond Contract/Overload Step Increases Effective August 18, 2014</li><li>• Approval of FARSCCD Part-time/Hourly Step Increases Effective August 18, 2014</li><li>• Approval of Appointments</li><li>• Approval of Changes of Assignments</li><li>• Ratification of Resignations/Retirements</li><li>• Approval of Final Salary Placements</li><li>• Approval of Adjusted 2014-2015 FARSCCD Contract Step Increases</li><li>• Approval of Adjusted 2014-2015 FARSCCD Beyond Contract/Overload Step Increases</li><li>• Approval of Stipends</li><li>• Approval of Part-time Hourly New Hires/Rehires</li><li>• Approval of Non-paid Instructors of Record</li><li>• Approval of Non-paid Intern Services</li></ul> |                      |

6.2 Classified Personnel Action

- Approval of Hourly On Going to Contract Assignments
- Approval of Temporary to Contract Assignments
- Approval of Professional Growth Increments
- Approval of Longevity Increments
- Approval of Voluntary Furloughs
- Ratification of Resignations/Retirements
- Approval of New Appointments
- Approval of Out of Class Assignments
- Approval of Temporary Assignments
- Approval of Changes in Temporary Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Volunteers
- Approval of Student Assistant Lists

6.3 Adoption of Rancho Santiago Community College District's Initial Bargaining Proposal to Child Development Center Teachers, CSEA Chapter 888 Action

It is recommended that the board approve the district's initial bargaining proposal to the Child Development Center Teachers, CSEA Chapter 888.

6.4 Authorization for Board Travel/Conferences Action

**7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on September 22, 2014.