

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, July 20, 2015
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of June 15, 2015

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.7 Presentation on Capability Building Contract (Colleges of Excellence)
- 1.8 Public Hearing – Rancho Santiago Community College District (RSCCD) Initial Bargaining Proposal to California School Employees Association (CSEA) Chapter 579
- 1.9 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to Child Development Centers - CSEA Chapter 888
- 1.10 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to Continuing Education Faculty Association (CEFA)
- 1.11 Public Hearing - Rancho Santiago Community College District Initial Bargaining Proposal to Faculty Association of Rancho Santiago Community College District (FARSCCD)

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
 - Student activities
- 2.5 Reports from Academic Senate Presidents
 - Senate meetings
- 2.6 Reports from Board Committee Chairpersons
 - Board Facilities Committee

3.0 INSTRUCTION

- *3.1 Approval of New Fire Technology Agreement: City of Riverside Action
The administration recommends approval of the new agreement with the City of Riverside in California.
- *3.2 Approval of New Pharmacy Technology Agreement – Complete Care Compounding Pharmacy Action
The administration recommends approval of the agreement with Complete Care Compounding Pharmacy in Diamond Bar, California.
- *3.3 Approval of New Occupational Therapy Assistant (OTA) Agreement - Brain Rehabilitation and Injury Network Action
The administration recommends approval of the agreement with Brain Rehabilitation and Injury Network in Cypress, California.

* Item is included on the Consent Calendar, Item 1.6.

- *3.4 Approval of Amendment #2 to OTA Agreement – County of Riverside Department of Public Health Action
The administration recommends approval of the agreement amendment with the County of Riverside Department of Public Health in Riverside, California
- *3.5 Approval of OTA Agreement Renewal – Russo, Fleck & Associates Action
The administration recommends approval of the agreement renewal with Russo, Fleck & Associates in Orange, California.
- *3.6 Approval of Renewal of Nursing Program Agreement – St. Joseph Hospital/La Amistad Family Health Center Without Instructor Action
The administration recommends approval of the renewal of the clinical affiliation agreement with St. Joseph Hospital in Orange, California, which operates La Amistad Family Health Center located in Orange, California.
- *3.7 Approval of Renewal of Occupational Therapy, Emergency Medical Technician, Nursing, Health Sciences, Hemodialysis Technician, and Pharmacy Technician Programs Agreement – St. Joseph Hospital of Orange, Without Instructor Action
The administration recommends approval of the renewal of the clinical affiliation agreement with St. Joseph Hospital located in Orange, California.
- *3.8 Approval of Renewal of Occupational Therapy, Emergency Medical Technician, Nursing, Health Sciences, Hemodialysis Technician, and Pharmacy Technician Programs Agreement – St. Joseph Hospital of Orange, With Instructor Action
The administration recommends approval of the renewal of the clinical affiliation agreement with St. Joseph Hospital located in Orange, California.
- *3.9 Approval of Renewal of Taller San Jose Instructional Services Agreement Action
The administration recommends approval of the renewal of the Taller San Jose instructional services agreement for the program year 2015-2016.
- *3.10 Approval of Santa Ana College (SAC) Community Services Program - Fall 2015 Action
The administration recommends approval of the proposed Santa Ana College Community Services program for Fall 2015.

* Item is included on the Consent Calendar, Item 1.6.

- *3.11 Approval of Santiago Canyon College (SCC) Community Services Program – Fall 2015 Action
The administration recommends approval of the proposed Community Services program for Fall 2015.
- *3.12 Approval of Renewal Agreement with Santa Ana Beauty Academy to Operate the Santiago Canyon College Cosmetology Program Action
The administration recommends approval of the Santa Ana Beauty Academy renewal agreement to allow SCC to continue offering the Cosmetology, Esthetician, and Barbering program.
- *3.13 Approval of Renewal Agreement with Sheraton Cerritos for Los Angeles/Orange County Regional Consortium Monthly Meetings for September-December 2015 Action
The administration recommends approval of the Sheraton Cerritos agreement for the Los Angeles/Orange County Regional Consortium (September, November, and December 2015) monthly meetings.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Lease Agreement with Septium Action
The administration recommends approval of the lease agreement with Septium and authorization be given to the Vice Chancellor of Business Operations/Fiscal Services to execute the agreement on behalf of the district as presented.
- *4.3 Approval of Lease Agreement with Spectrum Knowledge Action
The administration recommends approval of the lease agreement with Spectrum Knowledge and authorization be given to the Vice Chancellor of Business Operations/Fiscal Services to execute the agreement on behalf of the district as presented.
- *4.4 Approval of Lease between RSCCD and St. Peter Evangelical Lutheran Church Action
The administration recommends approval of the lease with St. Peter Evangelical Lutheran Church in Santa Ana for facilities to provide child care services as presented.
- *4.5 Approval of Amendment to Agreement with Donald Krotee Partnership, Inc. for Professional Design Services for 17th and Bristol Streets Parking Lot Project at Santa Ana College Action
The administration recommends approval of the amendment with Donald Krotee Partnership, Inc. for professional design services for the 17th and Bristol Streets parking lot project at SAC as presented.

- *4.6 Approval of Amendment to Agreement with Ninyo & Moore for Materials Testing and Inspection Consulting Services for Dunlap Hall Renovation Project at Santa Ana College Action
The administration recommends approval of the amendment with Ninyo & Moore for materials testing and inspection services for the Dunlap Hall renovation project at SAC as presented.
- *4.7 Ratification of Agreement with P2S Engineering for Engineering Services for Feasibility Study for Central Plant Project at Santa Ana College Action
The administration recommends ratification of the agreement with P2S Engineering for engineering services for the feasibility study for the Central Plant project at SAC as presented.
- *4.8 Ratification of Award of Bid #1269 for Building D Renovation Phase 1 at Santiago Canyon College Action
The administration recommends ratification of awarding Bid #1269 to Bishop, Inc. for the Building D renovation phase 1 at SCC as presented.
- *4.9 Approval of Statement of Work (SOW) for Orange County Department of Education Payroll Interface Project - Ferrilli Action
The administration recommends approval of the agreement for ad hoc consulting and programming between Ferrilli and RSCCD as presented.
- *4.10 Approval of Surplus Property Action
The administration recommends declaration of the list of equipment as surplus property and utilization of The Liquidation Company to conduct an auction as presented.
- *4.11 Approval of Donation of Surplus Items Action
The administration recommends approval of the donations to Orange Unified School District and Vital Link Education-Business Consortium as presented.
- *4.12 Approval of Request for Proposal (RFP) #1265-ACH/Debit Card Refunds and Disbursement Services Action
The administration recommends acceptance of the Request for Proposal and awarding of the three-year contract for ACH/Debit Card Refunds and Disbursement Services, RFP #1265 to Blackboard Inc., dba Blackboard Transact as presented, and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services to execute the contract on behalf of the district.
- *4.13 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period May 31, 2015, through June 29, 2015.

* Item is included on the Consent Calendar, Item 1.6.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Basic Skills Initiative (SAC) - *Augmentation* \$ 36,291.00
 - Quality Rating and Improvement System (QRIS) Block Grant \$147,600.00
- (District)
 - Santa Ana Middle College High School (SAC) - *Augmentation* \$ 99,000.00
 - SBA/CSUF – SBDC 2014 One-Time Funds – (District) \$ 36,379.66
 - College Assistance Migrant Program (CAMP) – Year 4 (SCC) \$425,000.00
 - Math, Engineering and Science Achievement (MESA) \$ 50,500.00
Program – (SAC)
 - Santa Ana Middle College High School (SAC) \$ 99,000.00
 - Technical Assistance Provider – Career Pathways Design \$950,000.00
(TAP-CPD)
- *5.2 Approval of Sub-Agreement between RSCCD and South Orange County Community College District on behalf of Saddleback Community College Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.3 Approval of Sub-Agreement between RSCCD and Coast Community College District on behalf of Coastline Community College Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.4 Approval of Sub-Agreement between RSCCD and WestEd Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.5 Approval of Agreement between RSCCD and TD Testing Action
The administration recommends approval of the agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into related contractual agreement on behalf of the district.

* Item is included on the Consent Calendar, Item 1.6.

- *5.6 Approval of Memorandum of Understanding between RSCCD and Santa Ana Unified School District (SAUSD) Action
The administration recommends approval of the Memorandum of Understanding between RSCCD and SAUSD for preschool services at Sepulveda Elementary School.
- 5.7 Approval of Appointment to Measure Q Citizens' Bond Oversight Committee Action
The administration recommends approval of the appointment to the Measure Q Citizens' Bond Oversight Committee as presented.
- 5.8 Approval of Public Affairs and Communications Consultant Agreement - Townsend Public Affairs, Inc. Action
The administration recommends approval of the public affairs and communications consultant agreement with Townsend Public Affairs, Inc. in Newport Beach, California as presented.
- 5.9 Appointment of RSCCD Community Representative to the Orange County Community Colleges Legislative Task Force (OCCCLTF) Action
The administration recommends appointment of Mr. Max Madrid to serve as the RSCCD community representative on the OCCCLTF for 2015-2016.
- 5.10 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

Action

- Approval of Changes of Assignments
- Approval of Changes of Assignment Locations
- Approval of Interim Assignments
- Approval of Administrator/Academic Supervisor Step Increases
- Approval of Corrected 2015-2016 Interim CEFA Salary Schedule
- Approval of 2015-2016 FARSCCD Contract Athletic Coaching Stipends
- Approval of 2015-2016 FARSCCD 10 Month/175 Day Faculty Step Increases
- Approval of Extensions of Interim Assignments
- Approval of Adjustment to Voluntary Reduced Workloads
- Approval of Final Placements
- Approval of Contract Extension Days
- Approval of Adjusted FARSCCD 12 Month/192 Day Faculty Salaries for Step Increases
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Stipends
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Intern Services

6.2 Classified Personnel

Action

- Approval of New Appointments
- Approval of Longevity Increments
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Changes in Salary Placements
- Approval of Change in Positions
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements

- 6.2 Classified Personnel – (cont.) Action
- Approval of Temporary to Hourly On Going Assignments
 - Approval of Temporary Assignments
 - Approval of Changes in Temporary Assignments
 - Approval of Additional Hours for On Going Assignments
 - Approval of Substitute Assignments
 - Approval of Miscellaneous Positions
 - Approval of Instructional Associates/Associate Assistants
 - Approval of Volunteers
 - Approval of Student Assistant Lists
- 6.3 Adoption of Rancho Santiago Community College District’s Initial Bargaining Proposal to California School Employees Association, Chapter 579 Action
It is recommended that the board adopt the district’s initial bargaining proposal to CSEA, Chapter 579.
- 6.4 Adoption of Rancho Santiago Community College District’s Initial Bargaining Proposal to Child Development Center Teachers, CSEA Chapter 888 Action
It is recommended that the board adopt the district’s initial bargaining proposal to Child Development Center Teachers, CSEA Chapter 888.
- 6.5 Adoption of Rancho Santiago Community College District’s Initial Bargaining Proposal to Continuing Education Faculty Association Action
It is recommended that the board adopt the district’s initial bargaining proposal to CEFA.
- 6.6 Adoption of Rancho Santiago Community College District’s Initial Bargaining Proposal to Faculty Association of Rancho Santiago Community College District Action
It is recommended that the board adopt the district’s initial bargaining proposal to FARSCCD.
- 6.7 Presentation of Faculty Association of Rancho Santiago Community College District’s Initial Bargaining Proposal to Rancho Santiago Community College District Action
It is recommended that the board schedule a public hearing for its August 17, 2015 meeting.
- 6.8 Approval of Agreement with AON Consulting, Inc. for Benefit Plan Consultation Services Action
The administration recommends approval of the agreement with AON Consulting, Inc.

6.9 Approval of Agreement with AON Consulting, Inc. for Medicare Subsidy Administration Action

The administration recommends approval of the agreement with AON Consulting, Inc.

6.10 Approval of Agreement with ADP, LLC Action

The administration recommends approval of the agreement with ADP, LLC.

6.11 Approval of Agreement and Addendum with Health Advocate, Inc. for its Employee Assistance Program and Core Advocacy Program Action

The administration recommends approval of the agreement and addendum with Health Advocate, Inc.

6.12 Authorization for Board Travel/Conferences Action

It is recommended that the board authorize the submitted conference and travel by a board member.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on August 17, 2015.