

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees (Regular meeting)**  
**Monday, August 17, 2015**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**District Mission**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS**

**4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Introduction of New Faculty Members

1.4 Approval of Additions or Corrections to Agenda

Action

1.5 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.6 Approval of Minutes – Regular meeting of July 20, 2015

Action

1.7 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.8 Public Hearing – Faculty Association of Rancho Santiago Community College District’s Initial Bargaining Proposal to Rancho Santiago Community College District (RSCCD)

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor  
2.2 Reports from College Presidents
- Enrollment
  - Facilities
  - College activities
  - Upcoming events
- 2.3 Report from Student Trustee  
2.4 Reports from Student Presidents
- Student activities
- 2.5 Reports from Academic Senate Presidents
- Senate meetings
- 2.6 Informational Presentation on the Budget Assumptions  
2.7 Reports from Board Committee Chairpersons
- Board Facilities Committee

## **3.0 INSTRUCTION**

- \*3.1 Approval of Emergency Medical Technician Agreement - AmeriCare Ambulance Action  
The administration recommends approval of the clinical affiliation agreement with AmeriCare Ambulance located in Carson, California.
- \*3.2 Approval of Renewal of Nursing Program Agreement - Anaheim Regional Medical Center Action  
The administration recommends approval of the renewal of the clinical affiliation agreement with Anaheim Regional Medical Center located in Anaheim, California.
- \*3.3 Approval of Designated Representative to Serve as Official RSCCD Representative on Rancho Santiago Adult Education Consortium for 2015-2016 Fiscal Year Action  
The administration recommends approval of Interim Dean Mary Walker to serve as the official district representative on the Rancho Santiago Adult Education Consortium through June 30, 2016.
- \*3.4 Approval of Scope of Work Agreement with SmartStart Evaluation and Research Action  
The administration recommends approval of the agreement with SmartStart Evaluation and Research from August 18, 2015, through June 30, 2019.

\* Item is included on the Consent Calendar, Item 1.7.

#### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*4.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- \*4.2 Approval of 2015-2016 Proposed Adopted Budget Assumptions Action  
The administration recommends approval of the updated Adopted Budget assumptions for the 2015-2016 fiscal year as presented.
- \*4.3 Approval of Public Hearing for 2015-2016 Proposed Adopted Budget Action  
The administration recommends the board hold a public hearing on the 2015-2016 proposed Adopted Budget at the September 14, 2015, board meeting.
- 4.4 Approval of Appointment/Reappointments/Reaffirmation for Measure Q Citizens' Bond Oversight Committee Action  
The administration recommends approval of the appointment, reappointments, and reaffirmation of the Measure Q Citizens' Bond Oversight Committee for the 2015-2017 term as presented.
- \*4.5 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended June 30, 2015 Action  
The administration recommends approval of CCFS-311Q for the period ending June 30, 2015, as presented.
- 4.6 Quarterly Investment Report as of June 30, 2015 Information  
The quarterly investment report as of June 30, 2015, is presented as information.
- \*4.7 Approval of Amendment to Agreement with Hammel, Green and Abrahamson, Inc. for Professional Design Services for Science Center Project at Santa Ana College (SAC) Action  
The administration recommends approval of the amendment with Hammel, Green and Abrahamson, Inc. for professional design services for the Science Center project at SAC as presented.
- \*4.8 Approval of Amendment to Agreement with RBF Consulting for Storm Water Pollution Prevention Plan (SWPPP) Consulting Services for Dunlap Hall Renovation at Santa Ana College Action  
The administration recommends approval of the amendment with RBF Consulting for SWPPP consulting services for the Dunlap Hall renovation at SAC as presented.

\* Item is included on the Consent Calendar, Item 1.7.

- \*4.9 Approval of Amendment to Agreement with Terracon Consultants, Inc. for Phase II Environmental, Geohazard, and Geotechnical Inspection Services for Science Center Project at Santa Ana College Action  
The administration recommends approval of the amendment with Terracon Consultants, Inc. for Phase II environmental, geohazard, and geotechnical inspection services for the Science Center project at SAC as presented.
- \*4.10 Approval of Agreement with PAL id Studio, Inc. for Move Coordination Services for Johnson Student Center, Johnson Relocation to Temporary Village, and Building J Relocation Projects at Santa Ana College Action  
The administration recommends approval of the agreement with PAL id Studio, Inc. for move coordination services for the Johnson Student Center, Johnson relocation to Temporary Village, and Building J relocation projects at SAC as presented.
- \*4.11 Approval of Change Order #1 for DPR Construction Company for Dunlap Hall Renovations at Santa Ana College Action  
The administration recommends approval of change order #1 for Dunlap Hall renovations as presented.
- \*4.12 Approval of Change Order #1 for Bid #1251 for Exterior Painting at Building E (Fitness), Building L (Library), Building T (Tech), Building R (Russell Hall) and Building B (Middle College) at Santa Ana College Action  
The administration recommends approval of change order #1 associated with Bid #1251 for exterior painting at Buildings E, L, T, R, and B at SAC as presented.
- \*4.13 Approval of Notice of Completion for Bid #1264 for Chavez Hall Windows Repairs at Santa Ana College Action  
The administration recommends approval of the Notice of Completion with Kitson Contracting, Inc. for Bid #1264 for Chavez Hall windows repairs at SAC as presented.
- \*4.14 Ratification of Agreement with HPI Architecture for Professional Design Services for Temporary Village Phase 2 Project at Santa Ana College Action  
The administration recommends ratification of the agreement with HPI Architecture for the Temporary Village Phase 2 project at SAC as presented.

- \*4.15 Approval of Amendment to Agreement with Glumac for Commissioning Consulting Services for Heating, Ventilation and Air Conditioning (HVAC) Renovations at District Operations Center Action  
The administration recommends approval of the amendment with Glumac for commissioning consulting services for HVAC renovations at the District Operations Center as presented.
- \*4.16 Approval of Statement of Work (SOW) for Community Services Course Registration System – SectorPoint Action  
The administration recommends approval of the agreement for the SharePoint Course Registration System as presented.
- \*4.17 Approval of Agreement with SaaS Services – SafeTrek – Hold Until Safe Action  
The administration recommends approval of the agreement with SaaS Services as presented.
- \*4.18 Approval of CMAS Contract #4-10-78-0053A to Lakeshore Equipment Company dba Lakeshore Learning Materials Action  
The administration recommends approval of the district’s use of CMAS Contract #4-10-78-0053A including renewals, supplements, and extensions on an as needed basis awarded to Lakeshore Equipment Company dba Lakeshore Learning Materials as presented.
- \*4.19 Approval of Foundation for California Community Colleges Agreement #CB 13-021 Related to Request for Proposal (RFP) #13-002 Action  
The administration recommends approval of the District’s use of the Foundation for California Community Colleges Administrative Agreement #CB 13-021 related to RFP #13-002 including all future renewals on an as needed basis awarded to Community Playthings as presented.
- \*4.20 Approval of Purchase Orders Action  
The administration recommends approval of the purchase order listing for the period June 30, 2015, through July 25, 2015.

## 5.0 GENERAL

- \*5.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Governor’s Office of Business & Economic Development      \$ 60,000  
    (GO-Biz) Capital Infusion Program (CIP) Grant – (District)
  - Veterans Student Support Services Program Grant – Year 1      \$220,000  
    (SAC)

\* Item is included on the Consent Calendar, Item 1.7.

- \*5.1 Approval of Resource Development Items – (Cont.)  
- Youth Empowerment Strategies for Success – Independent Living Program (YESS – ILP) (SAC) \$ 22,500
- \*5.2 Approval of First Amendments to Sub-Agreements between RSCCD and California State University Fullerton, North Orange County Community College District/Fullerton College, Garden Grove Unified School District, Orange Unified School District, Project Tomorrow and Santa Ana Unified School District for California Career Pathways Trust Grant Action  
The administration recommends approval of the first amendments to the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- 5.3 Board Member Comments Information

### **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
  - f. Educational Administrator Appointments
    - (1) Director
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

\* Item is included on the Consent Calendar, Item 1.7.

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session.

**Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

## **6.0 HUMAN RESOURCES**

### **6.1 Management/Academic Personnel**

### **Action**

- Approval of Appointments
- Approval of Retirements
- Rescission of Appointments
- Ratification of Resignations/Retirements
- Approval of Hiring of Temporary Long-term Substitutes per E.C. 87481 & 87482
- Approval of Return to Regular Assignments/Changes of Location
- Approval of Changes of Location
- Approval of Corrected Locations
- Approval of Voluntary Reduced Workloads
- Approval of Final Placements
- Approval of Adjustments to Step Increases
- Approval of Leaves of Absence
- Approval of Stipends
- Approval of Adjustments to Stipend Amounts
- Approval of Adjustments to Effective Date
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Intern Services

### **6.2 Classified Personnel**

### **Action**

- Approval of Hourly On Going to Contract Assignments
- Approval of Temporary to Contract Assignments
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Changes in Position
- Approval of Longevity Increments
- Approval of Leaves of Absence
- Approval of New Appointments
- Approval of Temporary to Hourly On Going Assignments
- Ratification of Resignations/Retirements

6.2 Classified Personnel – (cont.)

- Approval of Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

6.3 Approval of Agreement with Liebert Cassidy Whitmore for Management Training and Legal Services

Action

It is recommended that the board authorize the chancellor to renew the agreement for the 2015-2016 fiscal year.

**7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on September 14, 2015.