

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees (Regular meeting)**  
**Monday, October 12, 2015**  
**Santiago Canyon College**  
**8045 E. Chapman Ave., Room H-106**  
**Orange, CA 92869**

**District Mission**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS**

**4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

**Action**

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of September 28, 2015

**Action**

1.6 Approval of Consent Calendar

**Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Recognition of Faculty Members by Board of Trustees

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
  - Enrollment
  - Facilities
  - College activities
  - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
  - Student activities
- 2.5 Reports from Academic Senate Presidents
  - Senate meetings

## **3.0 INSTRUCTION**

- \*3.1 Approval of Middle College High School (MCHS) Consulting Agreement with Research and Planning (RP) Group in Coordination with California Community College Chancellor's Office Action

The administration recommends approval of the MCHS consulting agreement with the RP Group in coordination with the California Community College Chancellor's Office as presented.
- \*3.2 Approval of Proposed Revisions for 2016-2017 Santa Ana College (SAC) Catalog Action

The administration recommends approval of the proposed revisions for the 2016-2017 SAC catalog as presented.
- \*3.3 Approval of Proposed Revisions for 2016-2017 Santiago Canyon College (SCC) Catalog Action

The administration recommends approval of the proposed revisions for the 2016-2017 SCC catalog as presented.
- \*3.4 Ratification of Memorandum of Understanding (MOU) between Bellevue University and Santiago Canyon College Action

The administration recommends ratification of the MOU between Bellevue University and SCC.

## **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*4.1 Approval of Payment of Bills Action

The administration recommends payment of bills as submitted.

\* Item is included on the Consent Calendar, Item 1.6.

- \*4.2 Approval of Contract Renewal with SchoolsFirst Federal Credit Union to Provide Automated Teller Machine (ATM) Services throughout the District Action  
The administration recommends approval of the five-year contract renewal with SchoolsFirst Federal Credit Union to provide ATM services as presented.
- \*4.3 Approval of Agreement with Alta Environmental for Hazardous Materials Testing and Inspection Consulting Services for Central Plant, Infrastructure and Mechanical Upgrades Project at Santa Ana College Action  
The administration recommends approval of the agreement with Alta Environmental for hazardous materials testing and inspection consulting services for the Central Plant, infrastructure and mechanical upgrades project at SAC as presented.
- 4.4 This item was removed from the agenda.
- \*4.5 Acceptance of Completion of Bid #1260 – Parking Lot Resurface and Striping at Centennial Education Center (CEC) and Approval of Recording of Notice of Completion Action  
The administration recommends approval of accepting the project as complete and approval of the recording of a Notice of Completion with the County as presented.
- \*4.6 Approval of Change Order #1 with Climatec, Inc. for Energy Management System Upgrade Project at Santiago Canyon College Action  
The administration recommends approval of change order #1 with Climatec, Inc. for the energy management system upgrade project at SCC as presented.
- \*4.7 Acceptance of Completion of Request for Proposal (RFP) #1415-67 Energy Conservation Services for LED (Light-Emitting Diode) Lighting Conversion Project at Santiago Canyon College and District Operations Building and Approval of Recording of Notice of Completion Action  
The administration recommends approval of accepting the project as complete and approval of the recording of a Notice of Completion with the County as presented.

\* Item is included on the Consent Calendar, Item 1.6.

## 5.0 GENERAL

- \*5.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- |   |             |
|---|-------------|
| - Child Care Access Means Parents in School (CCAMPIS) - Year 3 (District) | \$ 132,827  |
| - Cooperative Agencies Resources for Education (CARE) (SAC & SCC)         | \$ 130,899  |
| - Extended Opportunity Programs & Services (EOPS) (SAC & SCC)             | \$2,093,513 |
| - National Science Foundation I-USE Project (SAC)                         | \$ 87,274   |
| - Sector Navigator ICT/Digital Media El Camino CCD                        | \$ 5,000    |
| - Veterans Upward Bound Program – Year 4 (SAC)                            | \$ 215,700  |
- \*5.2 Approval of Sub-Agreement between RSCCD and Santa Ana Unified School District for AB 86 Adult Education Consortium Planning Grant Action  
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.3 Adoption of Board Policies Action  
It is recommended that the board adopt the following new and revised board policies:
- BP 2745 Board Self-Evaluation
  - BP 3411 Accessibility of Electronic and Information Technology
- 5.4 Adoption of Board of Trustees Annual Self-Evaluation Instrument, List of Designated Recipients, and Self-Evaluation Timeline Action  
It is recommend that the board adopt the self-evaluation survey instrument, list of designated individuals who will receive the survey, and self-evaluation timeline.
- 5.5 Board Member Comments Information

\* Item is included on the Consent Calendar, Item 1.6.

## **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
California School Employees Association, Chapter 888
4. Liability Claim (pursuant to Government Code Section 54956.95)
  - a. DM20150312
5. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

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## **6.0 HUMAN RESOURCES**

### **6.1 Management/Academic Personnel Action**

- Ratification of Resignations/Retirements
- Approval of Appointments
- Approval of Final Salary Placements
- Approval of Leaves of Absence
- Approval of Adjustments to Effective Date
- Approval of Changes to Stipend Amount
- Approval of Stipends
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Intern Services

### **6.2 Classified Personnel Action**

- Approval of Hourly On Going to Contract Assignments
- Approval of Professional Growth Increments
- Approval of Changes in Salary Placement
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

### **6.3 Rejection of Claim Action**

The district's legal counsel recommends the board authorize the chancellor or his designee to reject claim #DM20150312.

**7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on October 26, 2015, at Santa Ana College, 1530 W. 17<sup>th</sup> Street, Room U-102, Santa Ana, California.