

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)**  
**Board of Trustees (Regular meeting)**  
**Monday, April 11, 2016**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**District Mission**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS**

**4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

**Action**

**RECESS TO CLOSED SESSION** (*Estimated time: Approximately two [2] hours*)

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Student Suspensions from Program (pursuant to Education Code 72122)  
Student I.D. #1481481  
Student I.D. #1062275  
Student I.D. #1960085  
Student I.D. #1934275  
Student I.D. #1447951

**RECONVENE**

**Issues discussed in Closed Session (Board Clerk)**

#### 1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

#### 1.5 Approval of Minutes – Regular meeting of March 28, 2016 Action

#### 1.6 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

### 2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

#### 2.1 Report from the Chancellor

#### 2.2 Reports from College Presidents

- Enrollment
- Facilities
- College activities
- Upcoming events

#### 2.3 Report from Student Trustee

#### 2.4 Reports from Student Presidents

- Student activities

#### 2.5 Report from Classified Representative

#### 2.6 Reports from Academic Senate Presidents

- Senate meetings

#### 2.7 Reports from Board Committee Chairpersons

- Board Policy Committee

### 3.0 INSTRUCTION

#### \*3.1 Approval of Upward Bound Summer Residential Program Contract Action

The administration recommends approval of the agreement between Chapman University and the Santa Ana College (SAC) Upward Bound Program for 2016.

\* Item is included on the Consent Calendar, Item 1.6.

- \*3.2 Approval of New Occupational Therapy Assistant (OTA) Agreement - Westgate Gardens Care Center Action  
The administration recommends approval of the new agreement with the Westgate Gardens Care Center in Visalia, California.

#### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*4.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- \*4.2 Approval of Budget Increases/Decreases, Transfers, and Intrafund and Interfund Transfers Action  
The administration recommends approval of budget increases/decreases, transfers, and intrafund and interfund transfers from March 14, 2016, to March 24, 2016.
- \*4.3 Approval to Hire Independent Audit Firm Action  
The administration recommends approval of hiring Vavrinek, Trine, Day & Co., LLP for auditing services for the 2015-2016 fiscal year audit and authorization be given to the Vice Chancellor of Business Operations/Fiscal Services to enter into the contract agreement on behalf of the district as presented.
- \*4.4 Adoption of Resolution No. 16-09 regarding Expenditure Transfers to Permit Payment of Obligations Action  
The administration recommends adoption of Resolution No. 16-09 regarding expenditure transfers as presented.
- \*4.5 Approval of Proposal for Colleague Application Hosting Services - Ellucian Action  
The administration recommends approval of the agreement for application hosting services between Ellucian and RSCCD as presented.

#### **5.0 GENERAL**

- \*5.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Career Technical Education Management Application (CATEMA) Grant (SAC) \$ 16,324
  - North Orange County Career Access Partnership (NOCCAP) Grant (SAC) \$257,235

\* Item is included on the Consent Calendar, Item 1.6.

- \*5.2 Approval of Sub-Agreements between RSCCD and South Orange County Community College District/Irvine Valley College and Orange County Superintendent of Schools for Deputy Sector Navigator Information Communications Technology/Digital Media Grant Action  
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- 5.3 First Reading of Board Policy (BP) Information  
The Board Policy Committee recommends the board take action and adopt a gift ban policy for board members and certain employees at the April 25, 2016, meeting.
- 5.4 First Reading of Board Policies Information  
The following policies are presented for a first reading as information.
  - BP 2715 Code of Ethics/Standards of Practice
  - BP 7001 Code of Ethics
  - BP 7132 Management Medical
- 5.5 Board of Trustees Cast Ballot for California Community College Trustees Board of Directors Election – 2016 Action
- 5.6 Board Member Comments Information

### **RECESS TO CLOSED SESSION**

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The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association  
Non-represented Employees

\* Item is included on the Consent Calendar, Item 1.6.

3. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
  - a. Chancellor
4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

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## **6.0 HUMAN RESOURCES**

- |     |  |                      |
|-----|--|----------------------|
| 6.1 | <b><u>Management/Academic Personnel</u></b>  | <b><u>Action</u></b> |
|     | <ul style="list-style-type: none"><li>• Approval of Employment Agreements</li><li>• Ratification of Resignations/Retirements</li><li>• Approval of Appointments</li><li>• Approval of Sabbatical Leaves of Absence for 2016-2017</li><li>• Approval of Part-time New Hires/Rehires</li></ul>   |                      |
| 6.2 | <b><u>Classified Personnel</u></b>   | <b><u>Action</u></b> |
|     | <ul style="list-style-type: none"><li>• Approval of New Appointments</li><li>• Approval of Hourly Ongoing to Contract Assignments</li><li>• Approval of Temporary to Contract Assignments</li><li>• Approval of Longevity Increments</li><li>• Approval of Changes in Position</li><li>• Approval of Changes in Salary Placement</li><li>• Approval of Leaves of Absence</li><li>• Ratification of Resignations/Retirements</li><li>• Approval of Temporary to Hourly Ongoing Assignments</li><li>• Approval of Temporary Assignments</li><li>• Approval of Additional Hours for Ongoing Assignments</li><li>• Approval of Substitute Assignments</li><li>• Approval of Miscellaneous Positions</li><li>• Approval of Community Service Presenters and Stipends</li><li>• Approval of Volunteers</li><li>• Approval of Student Assistant Lists</li></ul> |                      |

- 6.3 Approval of 2016-2017 Non-Credit Instructional Calendar Action  
It is recommended the board approve the 2016-2017 Non-Credit Instructional Calendar.

- 7.0 **ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on April 25, 2016.