

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)

Board of Trustees (Regular meeting)

Monday, May 16, 2016

2323 North Broadway, #107

Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of April 25, 2016

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Recognition of Students

- 1.8 Adoption of Resolution No. 16-10 in Honor of Classified School Employee Week - May 15-21, 2016 Action
The administration recommends adoption of Resolution No. 16-10.

- 1.9 Presentation on the District's Water Conservation

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor

- 2.2 Reports from College Presidents

- Enrollment
- Facilities
- College activities
- Upcoming events

- 2.3 Report from Student Trustee

- 2.4 Reports from Student Presidents

- Student activities

- 2.5 Report from Classified Representative

- 2.6 Reports from Academic Senate Presidents

- Senate meetings

- 2.7 Informational Presentation on the May Revision of the Governor's Budget

- 2.8 Reports from Board Committee Chairpersons

- Board Executive Committee
- Board Facilities Committee
- Orange County Community Colleges Legislative Task Force

3.0 INSTRUCTION

- *3.1 Approval of Proposed Revisions for 2016-2017 Santa Ana College (SAC) Catalog Action
The administration recommends approval of the proposed revisions for the 2016-2017 SAC catalog.

- *3.2 Approval of Academic Talent Search Residential Program Contract Action
The administration recommends approval of the agreement between the University of California, Los Angeles, and SAC Academic Talent Search Program for 2016.

- *3.3 Approval of Renewal Agreement with Santa Ana Beauty Academy to Operate Santiago Canyon College (SCC) Cosmetology Program Action
The administration recommends approval of the Santa Ana Beauty Academy renewal agreement to allow SCC to continue offering the Cosmetology, Esthetician, and Barbering program.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers from March 25, 2016, to April 30, 2016.
- *4.3 Approval of Lease Agreement with LocalCutz Action
The administration recommends approval of the lease agreement with LocalCutz and authorization be given to the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district as presented.
- *4.4 Approval of Agreement with Creative Design Associates, Inc. for Americans with Disabilities Act (ADA) Consulting Services for District's ADA Transition Plan for Various Sites Action
The administration recommends approval of the agreement with Creative Design Associates, Inc. for ADA consulting services for the district's ADA transition plan for various sites as presented.
- *4.5 Approval of Agreement with Linik Corporation for Construction Management Services for Johnson Student Center at Santa Ana College Action
The administration recommends approval of the agreement with Linik Corporation for construction management services for the Johnson Student Center at SAC as presented.
- *4.6 Approval of Agreement with Lionakis for Architectural Services for ADA Paper Towel Dispenser Replacement Project at Santiago Canyon College Action
The administration recommends approval of the agreement with Lionakis Architectural Services for the ADA paper towel replacement project at SCC as presented.
- *4.7 Award of Bid #1289 for Building D Renovations Phase 3 at Santiago Canyon College Action
The administration recommends approval of awarding Bid #1289 to Bishop, Inc. for Building D Renovations Phase 3 at SCC as presented.
- *4.8 Award of Bid #1290 for Building T Roof Replacement at Santiago Canyon College Action
The administration recommends approval of awarding Bid #1290 to Letner Roofing Company for Building T Roof Replacement at SCC as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *4.9 Rejection of Bid # 1283 for Building U Portables Certification at Santiago Canyon College Action
The administration recommends rejection of all bids for Bid #1283 for Building U Portables Certification at SCC as presented.
- *4.10 Approval of Agreement for Ellucian Identity Service added to Colleague Application Hosting Services Action
The administration recommends approval of the agreement for Ellucian Identity Services between Ellucian and RSCCD as presented.
- *4.11 Approval of Agreement with LiveSafe, Inc. Action
The administration recommends approval of the agreement with LiveSafe, Inc. as presented.
- *4.12 Approval of Bid #1284 – Purchase of Vertical Mill & Tooling Lathe Action
The administration recommends acceptance of the bids and approval of awarding Bid #1284 – Purchase of Vertical Mill & Tolling Lathe to Ellison Technologies, Inc. as presented.
- *4.13 Approval of Bid # 1285 – Purchase of Lincoln Electric System 5 – 100iC/12 Robot Arm & Fanuc Arcmate 100iC/12 Robot Arm and Miscellaneous Accessories Action
The administration recommends acceptance of the bids and approval of awarding Bid #1285 – Purchase of Lincoln Electric System 5 – 100iC/12 Robot Arm & Fanuc Arcmate 100iC/12 Robot Arm and Miscellaneous Accessories to Praxair Distribution as presented.
- *4.14 Approval of Bid #1286 – Purchase of LaserStar Technologies Laser Welding Workstations & Accessories Action
The administration recommends acceptance of the bids and approval of awarding Bid #1286 – Purchase of LaserStar Technologies Laser Welding Workstations & Accessories to LaserStar Technologies Corporation as presented.
- *4.15 Approval of Request for Proposal (RFP) #1278 Integrated Waste Management Services Action
The administration recommends acceptance of the proposals and approval of awarding RFP #1278 – Integrated Waste Management Services including renewals to Waste Management, Inc. as presented.

* Item is included on the Consent Calendar, Item 1.6.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Child Development Training Consortium (SAC/SCC) – \$ 8,737.50
Augmentation
 - Governor’s Office of Business & Economic Development \$ 10,000.00
(GO-Biz) Capital Infusion Program (CIP) Grant (District) –
Augmentation
 - Kaleidoscope Project II (SAC) – *Augmentation* \$ 12,000.00
 - Song-Brown Health Care Workforce Training Program - \$160,000.00
Registered Nurse Education: Capitation (SAC)
 - Song-Brown Health Care Workforce Training Program - \$125,000.00
Registered Nurse Education: Special Program (SAC)
- *5.2 Approval of Sub-Agreement between RSCCD and Coast Community College District/Coastline Community College for Deputy Sector Navigator ICT/Digital Media Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.3 Approval of Sub-Agreement between RSCCD and Orange Unified School District for Global Trade and Logistics Deputy Sector Navigator Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.4 Approval of Sub-Agreement between RSCCD and South Orange County Community College District/Irvine Valley College for Small Business Deputy Sector Navigator Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

* Item is included on the Consent Calendar, Item 1.6.

- *5.5 Approval of Sub-Agreement between RSCCD and Orange Unified School District for Small Business Deputy Sector Navigator Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.6 Adoption of Resolution No. 16-12 – Office of Statewide Health Planning and Development for Song-Brown Health Care Workforce Training Program, Registered Nurse Education Capitation Grant (#16-7367) Action
The administration recommends adoption of Resolution No. 16-12 with the Office of Statewide Health Planning and Development and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.7 Adoption of Resolution No. 16-13 – Office of Statewide Health Planning and Development for Song-Brown Health Care Workforce Training Program, Registered Nurse Education Special Program Grant (#16-7357) Action
The administration recommends adoption of Resolution No. 16-13 with the Office of Statewide Health Planning and Development and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.8 First Reading of New and Revised Board Policies Information
The following policies are presented for first reading as information items:
 - BP 2010 Board Membership
 - BP 2710 Conflict of Interest
 - BP 4020 Program, Curriculum, and Course Development
 - BP 4106 Nursing Programs
 - BP 5140 Disabled Students Programs and Services
 - BP 7700 Whistleblower Protection
- 5.9 Adoption of Resolution No. 16-11 and Order of Biennial Trustee Election 2016 and Specifications of the Election Order Action
The administration recommends adoption of Resolution No. 16-11 and Order of Biennial Trustee Election and Specifications of the Election Order.
- 5.10 Board Member Comments Information

* Item is included on the Consent Calendar, Item 1.6.

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts

2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 888

3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

Action

- Approval of 2015-2016 Permanent Cabinet Salary Schedule
- Approval of 2015-2016 Permanent Management Salary Schedule
- Approval of Employment Agreements
- Approval of New Job Descriptions
- Approval of Adjusted Hourly Rate/1.55% Cost of Living Adjustment
- Approval of Appointments
- Ratification of Resignations/Retirements
- Approval of Final Salary Placements
- Approval of Association Released Times

6.1 Management/Academic Personnel (contd.)

- Approval of Part-time New Hires/Rehires
- Approval of Non-paid Intern Services

6.2 Classified Personnel

Action

- Approval of 2015-2016 CSEA Permanent Salary Schedule
- Approval of Hourly Ongoing to Contract Assignments
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Changes in Salary Placement
- Approval of New Appointments
- Ratification of Resignations/Retirements
- Approval of Temporary Assignments
- Approval of Additional Hours for Ongoing Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

6.3 Approval of Employee Calendar 2016-2017

Action

The administration recommends approval of the 2016-2017 Employee Calendar.

6.4 Adoption of Resolution No. 16-14 authorizing payment to Trustee Absent from Board Meetings

Action

This resolution requests authorization of payment to Phillip Yarbrough for his absence from the April 25, 2016, board meeting due to illness.

7.0 ADJOURNMENT – Due to a holiday, the next regular meeting of the Board of Trustees will be held on Tuesday, May 31, 2016.