

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees (Regular meeting)**  
**Monday, November 17, 2014**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**District Mission**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS**

**4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

**Action**

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of October 27, 2014

**Action**

1.6 Approval of Consent Calendar

**Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor
  - Accreditation
- 2.2 Reports from College Presidents
  - Accreditation
  - Enrollment
  - Facilities
  - College activities
  - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
  - Student activities
- 2.5 Reports from Academic Senate Presidents
  - Senate meetings

## **3.0 INSTRUCTION**

- \*3.1 Approval of OTA Agreement (Renewal): Head to Toe Therapy Action  
The administration recommends approval of the agreement renewal with Head to Toe Therapy in Santa Ana, California.
- \*3.2 Approval of OTA Agreement (Revised): County of Los Angeles Action  
The administration recommends approval of the revised agreement with the County of Los Angeles in Los Angeles, California.
- \*3.3 Approval of Amendment #1 to OTA Agreement: County of Riverside Action  
The administration recommends approval of the agreement amendment with the County of Riverside in Riverside, California.
- \*3.4 Approval of Amendment #6 to CJA Agreement: County of Orange Action  
The administration recommends approval of the agreement amendment with the County of Orange in Santa Ana, California.
- \*3.5 Confirmation of Santa Ana College (SAC) Associate Degrees and Certificates for Summer 2014 Action  
The administration recommends confirmation of the list of recipients of the SAC Associate Degrees and Certificates for summer 2014 as presented.
- \*3.6 Confirmation of Santiago Canyon College (SCC) Associate Degrees and Certificates for Summer 2014 Action  
The administration recommends confirmation of the list of recipients of the SCC Associate Degrees and Certificates for summer 2014 as presented.

\* Item is included on the Consent Calendar, Item 1.6.

- \*3.7 Approval of Santa Ana College (SAC) Community Services Program for Spring 2015 Action  
The administration recommends approval of the proposed SAC Community Services program for spring 2015 as presented.
- \*3.8 Approval of Santiago Canyon College (SCC) Community Services Program for Spring 2015 Action  
The administration recommends approval of the proposed SCC Community Services program for spring 2015 as presented

#### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*4.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- \*4.2 Approval of Budget Transfers and Budget Increases/Decreases Action  
The administration recommends approval of budget transfers, increases and decreases during the month of October 2014.
- 4.3 Confirmation of Bond Sale Costs – Series A Information  
The total cost of issuance for Santa Ana College Improvement District No. 1 of Rancho Santiago Community College District General Obligation Bonds, Election of 2012, 2014 Series A is provided as information.
- \*4.4 Approval of Agreement with Westburg + White, Inc. for Architectural Services for the Central Plant, Infrastructure and Mechanical Upgrades Project at Santa Ana College Action  
The administration recommends approval of the agreement with Westburg + White for architectural services for the central plant, infrastructure and mechanical upgrades project at Santa Ana College as presented.
- \*4.5 Approval of Notice of Completion for RFP#1314-45 – Agreement for Energy Conservation Services with Sun Industries for the LED Lighting Conversion Project at Santa Ana College Action  
The administration recommends approval of the Notice of Completion with Sun Industries for the LED lighting conversion project at Santa Ana College as presented.
- \*4.6 Approval of Resolution No. 14-29 Authorizing the Partial Release of Retention to McCarthy Building Companies, Inc. for Santa Ana College Projects (Tessman Planetarium Upgrade and Restroom Addition, Parking Lot #11 Expansion and Improvements and Temporary Village) Action  
The administration recommends approval of Resolution No. 14-29 Authorizing the partial release of retention to McCarthy Building Companies, Inc. as presented.

\* Item is included on the Consent Calendar, Item 1.6.

- \*4.7 Approval of Agreement with WLC Architects, Inc. for Architectural and Engineering Consulting Services for the Interior Renovations of Building “D” at Santiago Canyon College Action  
The administration recommends approval of the agreement with WLC Architects, Inc. for architectural and engineering services for interior renovations of Building “D” at Santiago Canyon College as presented.
- \*4.8 Approval of Agreement with WLC Architects, Inc. for Architectural and Engineering Consulting Services for the “U” Portable Certification and Renovations Project at Santiago Canyon College Action  
The administration recommends approval of the agreement with WLC Architects, Inc. for architectural and engineering consulting services for the “U” portable certification and renovations project at Santiago Canyon College as presented.
- \*4.9 Approval of Notice of Completion for RFP#1314-24 – Agreement for Energy Conservation Services with Southland Industries for HVAC Renovation at District Office Center Action  
The administration recommends approval of the Notice of Completion with Southland Industries for the HVAC renovation project at District Office Center as presented.
- \*4.10 Approval of the Acceptance of Technology Hardware and Support Services from Dell Marketing L.P. Action  
The administration recommends approval of the acceptance of technology hardware and support services from Dell Marketing L.P. as presented.
- \*4.11 Approval of Purchase Orders Action  
The administration recommends approval of the purchase order listing for the period October 12, 2014, through November 1, 2014.

## **5.0 GENERAL**

- \*5.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- |  |             |
|--|-------------|
| - Board Financial Assistance Program (BFAP) (SCC)  | \$ 293,321  |
| - GEAR UP 2009 – Year 6 (SAC)  | \$ 800,000  |
| - National Science Foundation I-USE Project (SAC)  | \$ 124,465  |
| - SBA/CSUF – SBDC (District)   | \$ 602,000  |
| - Workforce Investment Act Title II – Adult Education and Family Literacy Programs (SAC/SCC) | \$3,760,827 |

\* Item is included on the Consent Calendar, Item 1.6.



- \*5.2 Approval of Sub-Agreement between RSCCD and South Orange County Community College District/Irvine Valley College for the Business and Entrepreneurship Center Grant Action  
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.3 Approval of Sub-award Agreements between RSCCD and Santa Ana Unified School District and between RSCCD and the Regents of the University of California (UCI) for Gaining Early Awareness & Readiness for Undergraduate Programs (GEAR UP) 2009 – Year 6 Action  
The Administration recommends approval of the sub-award agreements and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- \*5.4 Approval of Sub-Agreements between RSCCD and Garden Grove Unified School District and Santa Ana Unified School District for the California Career Pathways Trust Grant Action  
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- \*5.5 Approval of Sub-Agreement between RSCCD and City College of San Francisco for the Information Communications Technology/Digital Media Sector Navigator Grant Action  
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.6 Approval of Sub-Agreement between RSCCD and Foothill-De Anza Community College District for the Information Communications Technology/Digital Media Sector Navigator Grant Action  
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

\* Item is included on the Consent Calendar, Item 1.6.

- \*5.7 Approval of Sub-Agreement between RSCCD and San Diego Community College District for the Information Communications Technology/Digital Media Sector Navigator Grant Action  
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.8 Review of RSCCD Board of Trustees Self-Evaluation Information  
It is recommended the Board of Trustees review the evaluation responses and complete the self-evaluation process for 2014.
- 5.9 Board of Trustees Express Interest in Board Officer Positions Information  
The board president shall solicit expressions of interest from board members regarding service as president, vice president, and clerk for 2014-2015.
- 5.10 Adoption of Board Policy Action  
It is recommended that the Board adopt BP 6610 Opportunities for Local Hires and Local Businesses on District Capital Improvement and Construction Projects.
- 5.11 Reports from Board Committees Information
  - Board Fiscal/Audit Committee
- 5.12 Board Member Comments Information

### **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Part-time Faculty
  - b. Classified Staff
  - c. Volunteers
  - d. Student Workers
  - e. Professional Experts
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)

\* Item is included on the Consent Calendar, Item 1.6.

3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association
4. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)  
a. Chancellor
5. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

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**Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

## **6.0 HUMAN RESOURCES**

### **6.1 Management/Academic Personnel**

### **Action**

- Approval of Adjusted Salary/Allowances/TSA Reflecting .85% COLA (per Employee Agreement)
- Approval of Permanent 2014-2015 Cabinet Salary Schedule
- Approval of Permanent 2014-2015 Management Salary Schedule
- Approval of Changes of Assignments
- Approval of Interim Assignments
- Approval of Leaves of Absence
- Approval of Final Salary Placements
- Ratification of Resignations/Retirements
- Approval of Stipends
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Interns

- 6.2 Classified Personnel Action
- Approval of New Appointments
  - Approval of Professional Growth Increments
  - Approval of Out of Class Assignments
  - Approval of Changes in Location/Position
  - Approval of Leaves of Absence
  - Approval of Changes in Salary Placement
  - Approval of Temporary Assignments
  - Approval of Additional Hours for On Going Assignment
  - Approval of Substitute Assignments
  - Approval of Changes in Temporary Assignment
  - Approval of Miscellaneous Positions
  - Approval of Instructional Associates/Associate Assistants
  - Approval of Volunteers
  - Approval of Student Assistants

- 6.3 Public Disclosure of Collective Bargaining Agreement between the Rancho Santiago Community College District (RSCCD) and the Faculty Association of Rancho Santiago Community College District (FARSCCD) Action
- It is recommended that the Board of Trustees approve the collective Bargaining agreement with FARSCCD for the period of July 1, 2014 through June 30, 2015.

- 6.4 Approval of Amended and Restated Alternate Retirement System Action
- It is recommended that the Board of Trustees approve the amended and Restated Alternate Retirement System plan and authorize the Executive Vice Chancellor, Human Resources and Educational Services, to execute the plan agreement.

- 7.0 **ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on December 8, 2014.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Santiago Canyon College**  
**8045 E. Chapman Ave., Room H-106**  
**Orange, CA 92869**

**Board of Trustees (Regular meeting)**

**Monday, October 27, 2014**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:31 p.m. by Mr. Jose Solorio. Other members present were Ms. Claudia Alvarez, Ms. Arianna Barrios, Mr. John Hanna, Mr. Larry Labrado, Ms. Nelida Mendoza Yanez, Mr. Phillip Yarbrough, and Ms. Alana Voechting.

Administrators present during the regular meeting were Mr. John Didion, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Dr. John Weispenning. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Labrado, Vice President, Board of Trustees, Rancho Santiago Community College District (RSCCD) Board of Trustees.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Labrado and seconded by Ms. Alvarez to approve an addendum for Item 6.1 (Management/Academic) and Item 6.2 (Classified Personnel). The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Voechting's advisory vote was aye.

1.4 Public Comment

All public speakers acknowledged or welcomed board members and administrators to Santiago Canyon College (SCC).

Mr. Derek Miranda, Ms. Tam Nguyen, and Ms. Amanda Skinner, spoke regarding the benefits of being a part of the Associated Student Government at SCC.

Ms. Elizabeth Elchlepp provided an update on the SCC Honors Program and invited board members to visit the program area on campus.

1.4 Public Comment – (cont.)

Ms. Patricia Hall and Ms. Leigh Ann Unger spoke regarding their involvement as classified staff members.

Ms. Diana Casares spoke regarding her position as Coordinator of Student Life at SCC, working with the student leaders, and challenges that staff members encounter.

Ms. Melinda Womack spoke regarding her position as professor of communications and various committees she serves on, the Affordable Care Act, and the proposed Board Policy (BP) 4026 Baccalaureate Degree Programs.

Ms. Victoria Williams and Mr. Morrie Barembaum spoke regarding the proposed BP 4026 Baccalaureate Degree Programs.

Mr. John Smith spoke regarding a board member's comment in the el Don newspaper.

1.5 Approval of Minutes

It was moved by Mr. Labrado and seconded by Ms. Mendoza Yanez to approve the minutes of the meeting held October 13, 2014. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Voechting's advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 4.6 (Purchase Orders) removed from the Consent calendar by Mr. Hanna. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Voechting's advisory vote was aye.

3.1 Approval of Travel Tour Service Agreement with Good Times Travel

The board approved the Travel Tour Service Agreement with Good Times Travel located in Fountain Valley, California, to provide educational travel tours including renewals as presented.

3.2 Approval of Governet Professional Services Agreement to Continue Support for Curricunet Curriculum Management System

The board approved the five-year (November 1, 2014 to October 31, 2019) professional services agreement with Governet located in Idaho Falls, Idaho, to provide continued hosting and technical support for the Santa Ana College (SAC) Curricunet system.

1.6 Approval of Consent Calendar – (cont.)

3.3 Approval of Taller San Jose Instructional Services Agreement

The board approved the instructional agreement with Taller San Jose located in Santa Ana, California, for program year 2014-2015.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of Budget Increases/Decreases and Budget Transfers

The board approved budget increases, decreases and transfers during the month of September 2014.

4.3 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended September 30, 2014

The board approved the CCFS-311Q report for the period ending September 30, 2014, as presented.

4.5 Approval of Consulting Services with Rose & Tuck

The board approved the consulting services agreement with Rose & Tuck to provide position control project assessment services as presented.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Basic Skills Initiative (SAC & SCC) \$863,720
- Kaleidoscope Project II – *Augmentation* (SAC) \$ 11,250
- California Community College Student Mental Health – Transition Aged Foster Youth Project (CCC SMHP-TAFY) (SAC) \$ 10,000

1.7 Presentation on College Assistance Migrant Program (CAMP)

Ms. Deisy Covarrubias, Director Special Programs, Student Development Office, Santiago Canyon College, gave a presentation on the College Assistance Migrant Program (CAMP), which included a student testimony by Mr. Eric Resendiz.

1.8 Presentation on Affordable Care Act (ACA)

Mr. Ian Woodhead, Professor/Head Coach, Intercollegiate Athletics, Santiago Canyon College gave a presentation on the Affordable Care Act. Board members received clarification on items related to the presentation.

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

### **2.1 Report from the Chancellor**

Dr. Rodríguez provided a report to the board.

### **2.2 Reports from College Presidents**

The following college representatives provided reports to the board.

Dr. Erlinda Martinez, President, Santa Ana College  
Dr. John Weispfenning, President, Santiago Canyon College (SCC)

Dr. Weispfenning thanked staff and board members that assisted with the self-evaluation report and recent accreditation team visit. He indicated that staff will begin working on the recommendations immediately. Dr. Martinez reported that she awaits the arrival of a draft of the accreditation team's report.

### **2.3 Report from Student Trustee**

Ms. Alana Voechting, Student Trustee, provided a report to the board.

### **2.4 Reports from Student Presidents**

The following student representatives provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Ms. Raquel Manriquez, Student President, Santa Ana College  
Ms. Snow Samão, ASG Senator of Academics, Santiago Canyon College

### **2.5 Reports from Academic Senate Presidents**

The following academic senate representatives provided reports to the board:

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College  
Mr. John Zarske, Academic Senate President, Santa Ana College

## **3.0 INSTRUCTION**

All items were approved as part of Item 1.6 (Consent Calendar).



#### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

Items 4.1, 4.2, 4.3, and 4.5 were approved as part of Item 1.6 (Consent Calendar).

##### **4.4 Quarterly Investment Report as of September 30, 2014**

The quarterly investment report as of September 30, 2014, was presented as information.

##### **4.6 Approval of Purchase Orders**

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the purchase order listing for the period August 27, 2014, through October 11, 2014. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough; and a vote of abstention from Mr. Hanna due to a potential conflict with his employer. Student Trustee Voechting’s advisory vote was aye.

#### **5.0 GENERAL**

Item 5.1 was approved as part of Item 1.6 (Consent Calendar).

##### **5.2 First Reading of Board Policy**

Board Policy 6610 Opportunities for Local Hires and Local Businesses on District Capital Improvement and Construction Projects was presented for a first reading as an information item. Mr. Hanna explained the policy and its benefit to the students, community, and local businesses. Ms. Barrios and Mr. Solorio asked that the policy include small businesses that are certified at state/national levels as minority-owned, women-owned, and veteran-owned businesses.

##### **5.3 Adoption of Board Policy (BP)**

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to adopt Board Policy 4026 Baccalaureate Degree Programs. Discussion ensued. Mr. Hanna proposed the following amendment to BP 4026 Baccalaureate Degree Programs: “*These procedures will not adversely impact existing programs in a substantial way.*” The motion carried to approve the amended BP 4026 Baccalaureate Degree Programs with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Voechting’s advisory vote was aye.

##### **5.4 Review and Discussion of Self-Evaluation Responses from Community and Staff**

The survey responses from community and staff were presented to the board for review and discussion.

### 5.5 Reports from Board Committees

Mr. Hanna provided a report on the October 14, 2014, Board Policy Committee meeting during Item 5.2 (First Reading of Revised Board Policies) and Item 5.3 (Adoption of Board Policy).

Ms. Alvarez provided a report on the October 15, 2014, Board Safety & Security Committee meeting.

### 5.6 Board Member Comments

Board members thanked the students for their reception prior to the board meeting and the students, staff, and faculty for hosting and attending the board meeting on campus.

Board members congratulated Mr. Steve Kawa on his upcoming retirement.

Ms. Mendoza Yanez thanked the CAMP staff for the literature and folder provided to board members.

Ms. Mendoza Yanez thanked Dr. Weispfenning for his support in attending the second anniversary of the Orange Education Center's Communicators Club meeting on October 24, 2014.

Mr. Yarbrough and Ms. Voechting reported they attended the Association of Community College Trustees Leadership Congress in Chicago on October 22-25. Mr. Yarbrough plans to distribute materials on the following topics to board members: a guide to understanding federal financial aid programs for community college trustees and leaders, and ten lessons learned from five years of construction projects. While at the conference, he reviewed the higher education act and spoke with trustees from a college in Texas regarding its baccalaureate program. After networking with student trustees from other community colleges at the conference, Ms. Voechting shared that she was impressed by all that Rancho offers its student trustee.

Mr. Yarbrough reported he attended the Board Safety and Security Committee meeting on October 15.

Ms. Barrios explained that she was absent from the October 13, 2014, board meeting due to her younger son being ill.

Ms. Barrios reported that she and her older son had visited five potential universities and witnessed the support for transfer students at each university. She commented that the student leaders who shared during each visit were all transfer students.

## **RECESS TO CLOSED SESSION**

The board convened into closed session at 7:38 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
  
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association
  
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

Ms. Voechting left the meeting during closed session.

## **RECONVENE**

The board reconvened at 8:13 p.m.

### **Closed Session Report**

Ms. Alvarez reported the board discussed public employment and labor negotiations, and took no reportable action during closed session.

### **Public Comment**

There were no public comments.

## **6.0 HUMAN RESOURCES**

### **6.1 Management/Academic Personnel**

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

- Approve Employment Agreements
- Approve Leaves of Absence
- Approve Final Placements

6.1 Management/Academic Personnel – (cont.)

- Approve Changes of Classification
- Ratify Adjusted Effective Date of Resignations/Retirements
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-paid Instructors of Record

6.2 Classified Personnel

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

- Approve Hourly On Going to Contract Assignments
- Approve Longevity Increments
- Approve Out of Class Assignments
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve New Appointments
- Approve Changes in Position
- Approve Temporary Assignments
- Approve Corrections of Assignment
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

6.3 Authorization for Board Travel/Conferences

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to approve the submitted conference and travel by a board member. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

**7.0 ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on November 17, 2014.

There being no further business, Mr. Solorio declared this meeting adjourned at 8:14 p.m., in honor of Mr. Steve Kawa, Vice President of Administrative Services, Santiago Canyon College, who plans to retire on November 1, 2014.

Respectfully submitted,

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Raúl Rodríguez, Ph.D.  
Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: November 17, 2014

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****Santa Ana College – Human Services and Technology Division**

To:	Board of Trustees	Date: November 17, 2014
Re:	Approval of OTA Agreement Renewal – Head To Toe Therapy	
Action:	Request for Approval	

**BACKGROUND**

The Occupational Therapy Assistant Program of Santa Ana College is required to offer all program students fieldwork opportunities at sites throughout the community in order to gain practical field experience. This is necessary to apply the knowledge and skills they have learned in their college classes. This is an agreement renewal for the Occupational Therapy Assistant Program. The OTA Program will place no students at the site prior to Board approval.

**ANALYSIS**

This clinical affiliation agreement covers the scope of program operations at the facility, as well as insurance and other issues relating to the liability of both parties. This agreement shall be effective for five (5) years or until termination by written notice of either party. The agreement has been reviewed by Dean Simon B. Hoffman and college staff. It carries no costs or other financial arrangements.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve this agreement with Head To Toe Therapy in Santa Ana, California.

Fiscal Impact:	None	Board Date: November 17, 2014
Prepared by:	Omar Torres, Vice President of Academic Affairs Bart Hoffman, Dean of Human Services & Technology	
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by:	Raul Rodriguez, Ph.D., Chancellor, RSCCD	

## A G R E E M E N T

### Occupational Therapy Assistant Program

**THIS AGREEMENT** is made and entered into November 18, 2014 by and between Head To Toe Therapy, hereinafter called the Agency, and Rancho Santiago Community College District on behalf of Santa Ana College, hereinafter called the District.

#### **PART I. BASIS AND PURPOSE OF AGREEMENT**

##### **WITNESSETH:**

**WHEREAS**, the District and Agency acknowledge a public obligation to contribute to Occupational Therapy Assistant Program education for the benefit for students and to meet community needs.

**WHEREAS**, the District provides programs in Occupational Therapy Assistant Program education, which require clinical experience for students, enrolled in these programs.

**WHEREAS**, the Agency has facilities suitable for the clinical needs of the District programs in the Occupational Therapy Assistant Program.

**WHEREAS**, it is to the benefit of both District and Agency that Occupational Therapy Assistant Program students have opportunities for clinical experience to enhance their capabilities as practitioners.

**NOW, THEREFORE**, the District and Agency do covenant and agree as follows:

#### **PART II. GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE COLLEGE**

##### **A. For the Program in General**

1. The District will assume full responsibility for offering Occupational Therapy Assistant Program education programs eligible for accreditation by the appropriate State Board.
2. District faculty members may be invited to serve as voluntary resource persons to the Agency staff by serving on Occupational Therapy Assistant Program care committees, by sharing knowledge as clinical experts, and by participation in other matters dealing with the quality of patient care.
3. For Background clearance  
The District shall inform The Occupational Therapy Assistant Program students of the Background Check requirement and their responsibility of payment.

4. **For Student Workmen's Compensation:**  
The District shall carry Workmen's Compensation Insurance on students of the District during clinical assignment, and keep records of clinical attendance for audit by the State Workmen's Compensation Insurance Fund.

**B. For Program Planning**

1. The District will initiate the development of mutually acceptable clinical instruction plans for using the Agency's clinical areas to meet the educational goals of Occupational Therapy Assistant Program curricula. These plans will be made available to the Agency at a mutually agreed upon time prior to the beginning of the school term and subject to revision in instances of conflicts with agency patient care responsibilities and/or District interests.
2. The District has the privilege of regularly scheduled meetings with Agency staff, including both selected Agency personnel and administrative level representatives for the purpose of interpreting, discussing, and evaluating the educational program in occupational therapy.

**C. For Occupational Therapy Assistant Program Students**

1. The District will be responsible for assuring that Occupational Therapy Assistant Program students assigned to the Agency for clinical instruction meet both District and Agency standards of health and physical fitness, and shall provide certification that the Occupational Therapy Assistant Program students have been immunized against the common communicable diseases.

**PART III. GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE AGENCY**

**A. For the Program in General**

1. The Agency will maintain the standards, which make it eligible for approval as a clinical area for instruction in accredited Occupational Therapy Assistant Program programs. To further this, the Agency agrees to provide and maintain personnel who are in its opinion, capable and qualified in those divisions in which students are placed.
2. The administration of the service and patient care at the Agency shall be the responsibility of and under the control and supervision of the Agency and shall be administered through the Agency and shall be administered through the Agency staff.
3. The Agency will designate a staff member who will function as Education Coordinator for Occupational Therapy Assistant Program education uses of the Agency facilities, including joint planning and representatives of all involved Occupational Therapy Assistant Program programs.



4. The Agency will provide orientation for students and faculty to familiarize them with Agency policies and facilities before assigning them to duties at the Agency.
5. The Agency will permit its employees to participate in the educational program as resource persons and clinical experts provided such participation does not interfere with assigned duties.
6. The Agency will permit the faculty and students of the District to use its patient care and patient service facilities for clinical education according to approved curricula.
7. The Agency will confer with the District prior to making a commitment for new or expanded use of its clinical facilities by any other Occupational Therapy Assistant Program that interfere with current student placement.

**B. For Services and Facilities**

1. The Agency will permit the educational use of such supplies and equipment as are commonly available for patient care.
2. The Agency will permit use of the following facilities and services by District Occupational Therapy Assistant Program students and faculty at such times and to the degrees considered feasible by the agency.
  - a. Parking areas.
  - b. Locker, storage and dressing facilities.
  - c. Same food services as are available for Agency staff.
  - d. First-aid treatment with written consent required for minors.
  - e. Access to sources of information for education purposes such as:
    1. Patient's chart.
    2. Procedure guides policy manuals.
    3. Medical dictionaries, pharmacology references, and other references suitable to the clinical area.
    4. Books and periodicals in the Medical library.

**C. For the Control of District Personnel**

1. The Agency may refuse access to its clinical areas to Occupational Therapy Assistant Program students or district faculty who do not meet its employee standards for safety, health, cooperation, or ethical behavior pending investigation and resolution of the matter by the Agency and the District.

**PART IV. JOINT RESPONSIBILITIES AND PRIVILEGES**

**A. For publications**

1. Publication by District faculty, or Agency staff members of any material relative to their clinical experience, that has not been approved for release by the District and Agency signers of this agreement, is prohibited.

**B. Insurance:**

Without limiting the indemnification obligations stated below, each party to the Agreement shall maintain and secure at its own expense comprehensive general liability, property damage insurance, and professional liability of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate, and said policy shall remain in full force and effect during the term hereof. Thirty (30) days written notice shall be provided to the other party prior to cancellation, or reduction in said insurance. Upon request, the requesting party shall be provided a copy of said policy.

**C. Indemnification**

All parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, students and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, students or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.

**PART V. STATUS OF OCCUPATIONAL THERAPY ASSISTANT STUDENTS**

- A. Occupational Therapy Assistant Program students shall have the status as learners and shall not be considered to be Agency employees nor shall they replace Agency staff. Any service rendered by the student during the experience is to be considered in addition to planned patient care in that area. Clinical experience will be conducted as a laboratory learning experience. The Agency will provide regular staffing for patient care in areas where students are obtaining clinical experience.
- B. Occupational Therapy Assistant Program students are subject to the authority, policies, and regulations of the district. They are also subject, during clinical assignment, to applicable agency regulations and must conform to the same standards as are for Agency employees in matters relating to the welfare of patients and general Agency operations.
- C. Occupational Therapy Assistant Program students shall be responsible for proper coverage in regard to malpractice insurance, or any other liability insurance that might be required by either the District or the Agency.

- D. The District will be responsible for assuring that health care students assigned to the Agency for clinical instruction meet both District and Agency standards of health and physical fitness.

**PART VI. PERIOD OF AGREEMENT, TERMINATION**

- A. This agreement shall be effective as of the date signed, and shall continue in effect for five years, unless terminated earlier by written notice of either party. Either party to this Agreement may, in its sole discretion, terminate this Agreement with or without cause by giving the other party at least 30 days' prior written notice. In the event the Agreement is terminated for cause, all of the obligations of the terminating party shall be waived immediately upon written notice of termination. In the event of termination without cause, the parties agree to fulfill their respective obligations associated with the current term or semester, prior to such termination becoming effective.

IN WITNESS WHEREOF, the said parties have hereunto set their hands:

*SPH*  
District: Rancho Santiago Community College District  
Rancho Santiago Community College District  
2323 N. Broadway  
Santa Ana, CA 92706

Agency: Head to Toe Therapy  
Head To Toe Therapy  
2835 South Bristol Street, Suite B  
Santa Ana, CA 92704

\_\_\_\_\_  
Peter J. Hardash  
Vice Chancellor  
Business Operations & Fiscal Services

*Irene Winkler, MOT, OTR/L*  
\_\_\_\_\_  
Irene Winkler, MOT, OTR/L  
Title: CEO

\_\_\_\_\_  
Date

*10/16/14*  
\_\_\_\_\_  
Date

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****Santa Ana College – Human Services and Technology Division**

To:	Board of Trustees	Date: November 17, 2014
Re:	Approval of revised OTA Agreement – County of Los Angeles	
Action:	Request for Approval	

**BACKGROUND**

The Occupational Therapy Assistant Program of Santa Ana College is required to offer all program students Fieldwork opportunities at sites throughout the community in order to gain practical field experience. This is necessary to apply the knowledge and skills they have learned in their college classes. This is a revised agreement as requested by the County of Los Angeles for the Occupational Therapy Assistant program. The OTA Program will place no students at the site prior to Board approval.

**ANALYSIS**

This clinical affiliation agreement covers the scope of program operations at the facility, as well as insurance and other issues relating to the liability of both parties. This agreement shall be effective until June 30, 2015 and shall thereafter be automatically renewed without further action by the parties hereto unless the desire of either party to terminate this Agreement for any reason is given at least thirty (30) days prior written notice to the other party. The agreement has been reviewed by Dean Simon B. Hoffman and college staff. It carries no costs or other financial arrangements.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve this revised agreement with the County of Los Angeles in Los Angeles, California.

Fiscal Impact:	None	Board Date: November 17, 2014
Prepared by:	Omar Torres, Vice President of Academic Affairs Simon B. Hoffman, Dean of Human Services & Technology	
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by:	Raúl Rodriguez, Ph.D., Chancellor, RSCCD	

Agreement No. \_\_\_\_\_

**COUNTY OF LOS ANGELES  
DEPARTMENT OF HEALTH SERVICES  
AFFILIATION AGREEMENT  
WITH**

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
on behalf of SANTA ANA COLLEGE**

\_\_\_\_\_  
Occupational Therapy

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**ATTACHMENTS**

- Exhibit A – Advanced Level Training Program (Clinical Training Experience)
- Attachment I- Medical Screening
- Attachment II- Contractor Employee Jury Service and Contractor Employee Jury  
Service Program Certification Form and Application for Exception
- Attachment III- Safely Surrendered Baby Law
- Attachment IV- Affiliate's EEO Certification



Agreement No. \_\_\_\_\_

**AFFILIATION AGREEMENT**

(Advanced Level Training Program  
Clinical Training Experience)

THIS AGREEMENT is made and entered into this 18th day of  
November, 2014,

by and between

COUNTY OF LOS ANGELES  
(hereafter "County"),

and

RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT on behalf of SANTA  
ANA COLLEGE  
(hereafter "AFFILIATE")

WHEREAS, pursuant to the provisions of Section 1441 of the California Health and Safety Code, County has established and operated, through its Department of Health Services (DHS), a network of County Hospitals, Multi-Service Ambulatory Care Centers, Comprehensive Health Centers, Health Care Centers and Health Services Programs (collectively, hereafter "DHS Facility" or "DHS Facilities"), as appropriate; and

WHEREAS, County and Affiliate have found it to be in the public interest that County authorize an affiliation for training programs in clinical field work experience, for externship, rotation, practicum, or other clinical training experience (all hereafter "clinical training experience") for Affiliate's advanced level student(s) [hereafter "Advanced Student(s)"] as a portion of the institution/professional school's curriculum and a State licensing requirement; and

WHEREAS the academic institution/professional school (hereafter, "Affiliate") desires an affiliation with County so that a "preceptor" may work with their advanced student(s) in a clinical training experience at DHS facilities; and

WHEREAS, "preceptor" is defined as County staff who volunteer to act as a mentor to the advanced student(s) who will be performing educational work requirements alongside the preceptor in the performance of the County staff's normal duties; and

WHEREAS, Affiliate will be responsible for designating the Advanced Student(s) qualifying for the clinical training experience at DHS Facilities; and

WHEREAS, the clinical training experience is an integral part of the professional academic curriculums of the Affiliate's advanced training disciplines including but not limited to nursing leadership or administrative preceptors, advance practice nursing student (e.g., nurse practitioner, clinical nurse specialist, nurse mid-wife and registered nurse anesthetist who are already licensed as a Registered Nurse by the State of California), physician assistant, physical therapy, occupational therapy, recreation therapy, speech and audiology therapy, radiological technology, social work, and clinical psychology; and

WHEREAS, the County and Affiliate mutually agree to extend the clinical training experience at DHS facilities to certain undergraduate students in the disciplines of physical therapy assistant, occupational therapy assistant, and respiratory therapy.

The parties understand and agree the disciplines above do not require an Affiliate instructor to accompany the student(s) for the required clinical training experience

consistent with the California Business and Professions Code, under sections 2570.6, 2650, and 3742.

NOW, THEREFORE, the parties hereto agree as follows:

1. TERM: This Agreement and any exhibit(s) or attachment(s) shall be effective on the first date hereinabove written and shall thereafter continue in full force and effect through June 30. This Agreement shall thereafter be automatically renewed without further action by the parties hereto unless the desire of either party to terminate this Agreement for any reason is given at least thirty (30) days prior written notice to the other party.

2. TERMINATION OF AGREEMENT: This Agreement may be terminated by the Director of Health Services (hereafter "Director") or his/her designee, immediately upon giving written notice to Affiliate due to the Affiliate's non-compliance with this Agreement, or notice that the County health program providing the applicable clinical experiences has been or is to be discontinued, or has been or is to be so reduced or altered, that provision of such clinical experience will be impractical.

In any event, the Director, on behalf of the County, may terminate this Agreement with or without cause by the giving of at least thirty (30) days prior written notice thereof to the Affiliate.

3. SCOPE OF TRAINING: This Agreement contemplates and authorizes the training program(s) as described in Exhibit A attached hereto and incorporated herein by reference, for the clinical training experience requirement under the supervision and instruction of an approved County Preceptor, and part of the Affiliate's degree requirement.

4. MONETARY OBLIGATION: There shall be no monetary obligation hereunder between Affiliate or County, to each other, or by County to any student or to any instructor participating in the training program hereunder.

5. STUDENT SELECTION AND TERMINATION: Affiliate shall select the participating students from Affiliate's student body subject to approval of the Director. Affiliate or Director may discontinue the assignment of any student in the training program at any time.

6. MEDICAL HEALTH SCREENING: Affiliate shall ensure that all of its instructors, students, and any other persons Affiliate has providing services or entering a DHS Facility, under this Agreement at the time of participation hereunder, have undergone and successfully passed a current physical health examination.

Such physical health examination shall be required at least once a year. All physical health examinations shall be performed at no cost to the County and by a person lawfully authorized to perform such an examination, consistent with current DHS policy and Attachment I, Medical Health Screening.

7. EMERGENCY HEALTH CARE: DHS facilities, to which the Affiliate's Advanced Students are assigned, will provide emergency health care to the students as required while in the facility, to the extent staff and equipment are available to provide such care. DHS facilities will not be required to furnish any instructor or student with non-emergency medical care for an illness or injury.

8. SCHEDULING: The number of Advanced Students and the times during which they will receive training at DHS' facilities designated in the exhibit shall be mutually agreed upon by Director and the designee of the Affiliate's governing body. A

County preceptor shall only mentor a maximum of two advanced students or lesser number of advanced students as permitted by law.

9. SUPERVISION AND INSTRUCTION: County preceptors in the performance of his or her normal County duties shall supervise and instruct Affiliate's Advanced Student(s) while they participate in the assigned clinical training experience. Advanced Students shall be subject to the rules and regulations of the DHS facility to which they are assigned. Among other things, Director shall provide or direct Affiliate to a copy of the Health Services' Risk Management Employee Handbook. Affiliate and students shall comply with this handbook's provisions.

10. RESTRICTION AND TERMINATION OF STUDENT INSTRUCTION:

A. County may place upon Affiliate's Advanced Student(s) restrictions such as suspension from training program, requirement of supervision by an Affiliate instructor, limitation of clinical activities, etc. on the assigned clinical training experience by giving written notice of such restriction in writing to the Affiliate within ten (10) days after the imposed restriction(s).

B. County may immediately terminate the training of an Affiliate's Advance Student(s) in the clinical training experience. Written notice of the termination and the reason for such termination shall be sent to the Affiliate within ten (10) days after the date of termination.

11. COMPLIANCE WITH CIVIL RIGHTS LAWS - ANTI-DISCRIMINATION AND AFFIRMATIVE ACTION LAWS: The Affiliate hereby assures that it will comply with Subchapter VI of the Civil Rights Act of 1964, 42 USC Sections 2000 (e) (1) through 2000 (e) (17); the Fair Employment & Housing Act, Government Code Section

12920-12922; and Affirmative Action in County Agreements, Chapter 4.32 of the Los Angeles County Code to the end that no person shall, on the grounds of race, color, religious creed, ancestry, national origin, sex, sexual orientation, age, physical or mental disability, medical condition, marital status, or political affiliation, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under this Agreement or under any project, program, or activity supported by this Agreement.

The Affiliate certifies and agrees that all persons employed by it, its affiliates, subsidiaries, or holding companies are and shall be treated equally without regard to or because of race, color, religious creed, ancestry, national origin, sex, sexual orientation, age, physical or mental disability, medical condition, marital status, or political affiliation, in compliance with all applicable Federal and State anti-discrimination laws and regulations.

The Affiliate shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to race, color, religious creed, ancestry, national origin, sex, sexual orientation, age, physical or mental disability, medical condition, marital status, or political affiliation, in compliance with all applicable Federal and State anti-discrimination laws and regulations. Such action shall include, but is not limited to: employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

The Affiliate certifies and agrees that it will deal with its subcontractors, bidders, or vendors without regard to or because of race, color, religious creed, ancestry, national

origin, sex, sexual orientation, age, physical or mental disability, medical condition, marital status, or political affiliation.

The Affiliate certifies and agrees that it, its affiliates, subsidiaries, or holding companies shall comply with all applicable Federal and State laws and regulations to the end that no person shall, on the grounds of race, color, religious creed, ancestry, national origin, sex, sexual orientation, age, physical or mental disability, medical condition, marital status, or political affiliation, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under this Agreement or under any project, program, or activity supported by this Agreement.

The Affiliate shall allow County representatives access to the Affiliate's employment records during regular business hours to verify compliance with the provisions of this sub-paragraph when so requested by the County.

If the County finds that any provisions of this sub-paragraph have been violated, such violation shall constitute a material breach of this Agreement upon which the County may terminate or suspend this Agreement. While the County reserves the right to determine independently that the anti-discrimination provisions of this Agreement have been violated, in addition, a determination by the California Fair Employment Practices Commission or the Federal Equal Employment Opportunity Commission that the Affiliate has violated Federal or State anti-discrimination laws or regulations shall constitute a finding by the County that the Affiliate has violated the anti-discrimination provisions of this Agreement.

The parties agree that in the event the Affiliate violates any of the anti-discrimination provisions of this Agreement, the County shall, at its sole option, be

entitled to the sum of Five Hundred Dollars (\$500) for each such violation pursuant to California Civil Code Section 1671 as liquidated damages in lieu of terminating or suspending this Agreement.

**Anti-discrimination in Services: (if applicable)**

Affiliate shall not unlawfully discriminate in the provision of services hereunder because of race, color, religious creed, national origin, ethnic group identification, ancestry, age, sex, sexual orientation, medical condition, marital status, political affiliation, or physical or mental disability in accordance with requirements of Federal and State laws. For the purpose of this sub-paragraph, discrimination in the provision of services may include, but is not limited to, the following: denying any person any service or benefit or the availability of a facility; providing any service or benefit to a person which is not equivalent or is provided in a non-equivalent manner or at a non-equivalent time, from that provided to others; subjecting any person to segregation or separate treatment in any manner related to the receipt of any service; restricting any person in any way in the enjoyment of any advantage or privilege enjoyed by others receiving any service or benefit; and treating any person differently from others in determining admission, enrollment quota, eligibility, membership, or any other requirements or conditions which persons must meet in order to be provided any service or benefit. Contractor shall take affirmative action to ensure that intended beneficiaries of this Agreement are provided services without regard to race, color, religious creed, national origin, ethnic group identification, ancestry, sex, sexual orientation, age, medical condition, marital status, political affiliation, physical or mental disability.



The Affiliate shall certify to, and comply with, the provisions of Attachment IV – Affiliate's EEO Certification.

12. NON-DISCRIMINATION IN STUDENT SELECTION: The parties agree to take positive and affirmative action to make training available to students who are members of minority groups which are under-represented in the profession or occupation for which training hereunder is being provided. Nothing herein is intended to conflict with qualifications and academic requisites established by State laws and regulations for the professions or occupations to be ultimately undertaken by students participating in this program.

13. UNLAWFUL SOLICITATION: Affiliate shall inform those students, instructors, and administrative staff involved in this training program of the provisions of Article 9 of Chapter 4 of Division 3 (commencing with Section 6150) of the Business and Professions Code of the State of California (i.e., State Bar Act provisions regarding unlawful solicitation as a runner or capper for attorneys) and shall take positive and affirmative steps in its performance hereunder to ensure that there is no violation of said provisions by program participants. Affiliate agrees to utilize the attorney referral service of all those bar associations within Los Angeles County that have such a service.

14. INDEMNIFICATION: Affiliate shall indemnify, defend, and hold harmless County and its Special Districts, elected and appointed officers, employees, agents and volunteers ("County Indemnitees") from and against any and all liability, including but not limited to demands, claims, actions, fees, costs, and expenses (including attorney and expert witness fees), arising from or connected with Affiliate's acts and omissions

arising from and/or relating to this Agreement, except for such loss or damage arising from the sole negligence or willful misconduct of the County Indemnitees.

15. GENERAL PROVISIONS FOR ALL INSURANCE COVERAGE:

Without limiting Affiliate's indemnification of County, and in the performance of this Agreement and until all of its obligations pursuant to this Agreement have been met, Affiliate shall provide and maintain at its own expense insurance coverage satisfying the requirements specified in this paragraph and the Insurance Coverage paragraph of this Agreement. These minimum insurance coverage terms, types and limits (the "Required Insurance") also are in addition to and separate from any other contractual obligation imposed upon Affiliate pursuant to this Agreement. The County in no way warrants that the Required Insurance is sufficient to protect the Affiliate for liabilities which may arise from or relate to this Agreement.

A. Evidence of Coverage and Notice to County

- Certificate(s) of insurance coverage (Certificate) satisfactory to County, and a copy of an Additional Insured endorsement confirming County and its Agents (defined below) has been given Insured status under the Affiliate's General Liability policy, shall be delivered to County at the address shown below and provided prior to commencing services under this Agreement.
- Renewal Certificates shall be provided to County not less than 10 days prior to Affiliate's policy expiration dates. The County reserves the right to obtain complete, certified copies of any

required Affiliate and/or Sub-Contractor insurance policies at any time.

- Certificates shall identify all Required Insurance coverage types and limits specified herein, reference this Agreement by name or number, and be signed by an authorized representative of the insurer(s). The Insured party named on the Certificate shall match the name of the Affiliate identified as the contracting party in this Agreement. Certificates shall provide the full name of each insurer providing coverage, its NAIC (National Association of Insurance Commissioners) identification number, its financial rating, the amounts of any policy deductibles or self-insured retentions exceeding the fifty thousand (\$50,000.00) dollars, and list any County required endorsement forms.
- Neither County's failure to obtain, nor the County's receipt of, or failure to object to a non-complying insurance certificate or endorsement, or any other insurance documentation or information provided by the Affiliate, its insurance broker(s) and/or insurer(s) shall be construed as a waiver of any of the Required Insurance provisions.
- Certificates and copies of any required endorsement shall be sent to:

County of Los Angeles  
Department of Health Services Contracts and Grants Division  
313 N. Figueroa Street, 6<sup>th</sup> Floor East

Los Angeles, California 90012  
Attention: Director, Contract Administration

Affiliate also shall promptly report to County any injury or property damage accident or incident, including any injury to an Affiliate employee occurring on County property, and any loss, disappearance, destruction, misuse, or theft of County property, monies or securities entrusted to Affiliate. Affiliate also shall promptly notify County of any third party claim or suit filed against Affiliate or any of its Sub-Contractors which arises from or relates to this Agreement, and could result in the filing of a claim or lawsuit against Affiliate and/or County.

B. Additional Insured Status and Scope of Coverage: The County of Los Angeles, its Special Districts, Elected Officials, Officers, Agents, Employees and Volunteers (collectively County and its Agents) shall be provided additional insured status under Affiliate's General Liability policy with respect to liability arising out of Affiliate's ongoing and completed operations performed on behalf of the County. County and its Agents additional insured status shall apply with respect to liability and defense of suits arising out of the Affiliate's acts or omissions, whether such liability is attributable to the Affiliate or to the County. The full policy limits and scope of protection also shall apply to the County and the Agents as an additional insured, even if they exceed the County's minimum Required Insurance specifications herein. Use of an automatic additional insured

endorsement form is acceptable providing it satisfies the Required Insurance provision herein.

C. Cancellation of or Changes in Insurance: Affiliate shall provide County with, or Affiliate's insurance policies shall contain a provision the County shall receive, written notice of cancellation or any change in Required Insurance, including insurer, limits of coverage, term of coverage or policy period. The written notice shall be provided to County at least ten (10) days in advance of cancellation for non-payment of premium and thirty (30) days in advance for any other cancellation or policy change. Failure to provide written notice of cancellation or any change in Required Insurance may constitute a material breach of the Agreement, in the sole discretion of the County, upon which the County may suspend or terminate this Agreement.

D. Failure to Maintain Insurance: Affiliate's failure to maintain or to provide acceptable evidence that it maintains the Required Insurance shall constitute a material breach of the Agreement, upon which County may suspend or terminate this Agreement.

E. Insurer Financial Ratings: Coverage shall be placed with insurers acceptable to the County with A.M. Best ratings of not less than A:VII unless otherwise approved by County.

F. Affiliate's Insurance Shall Be Primary: Affiliate's insurance policies, with respect to any claims related to this Agreement, shall be primary with respect to all other sources of coverage available to Affiliate. Any County

maintained insurance or self-insurance coverage shall be in excess of and not contribute to any Affiliate coverage.

G. Waivers of Subrogation: To the fullest extent permitted by law, the Affiliate hereby waives its rights and its insurer(s)' rights of recovery against County under all the Required Insurance for any loss arising from or relating to this Agreement. The Affiliate shall require its insurers to execute any waiver of subrogation endorsements which may be necessary to effect such waiver.

H. Sub-Contractor Insurance Coverage Requirements: Affiliate shall include all Sub-Contractors as insured under the Affiliate's own policies, or shall provide County with each Sub-Contractor's separate evidence of insurance coverage. Affiliate shall be responsible for verifying each Sub-Contractor complies with the Required Insurance provisions herein, and shall require that each Sub-Contractor name the County and the Affiliate as additional insureds on the Sub-Contractor's General Liability policy. Affiliate shall obtain County's prior review and approval of any Sub-Contractor request for modification of the Required Insurance.

I. Deductible and Self-Insured Retentions (SIRs): Affiliate's policies shall not obligate the County to pay any portion of any Affiliate deductible or SIR. The County retains the right to require Affiliate to reduce or eliminate policy deductibles and SIRs as respects the County, or to provide a bond guaranteeing Affiliate's payment of all deductibles and SIRs, including all related claims investigation, administration and defense expenses.

J. Claims Made Coverage: If any part of the Required Insurance is written on a claims made basis, any policy retroactive date shall precede the effective date of this Agreement. Affiliate understands and agrees it shall maintain such coverage for a period of not less than three (3) years following Contract expiration, termination or cancellations.

K. Application of Excess Liability Coverage: Affiliates may use a combination of primary and excess insurance policies which provide coverage as broad as ("follow form" over) the underlying primary policies, to satisfy the Required Insurance provisions.

L. Separation of Insureds: All liability policies shall provide cross-liability coverage as would be afforded by the standard ISO (Insurance Services Office, Inc.) separation of insureds provision with no insured versus insured exclusions or limitations.

M. Alternative Risk Financing Programs: The County reserves the right to review, and then approve, Affiliate use of self-insurance, risk retention groups, risk purchasing groups, pooling arrangement and captive insurance to satisfy the Required Insurance provisions. The County and its Agents shall be designated as an Additional Covered Party under any approved program.

N. County Review and Approval of Insurance Requirements: The County reserves the right to review and adjust the Required Insurance provisions, conditioned upon County's determination of changes to risk exposures.

O. Self-Insurance: Affiliate may provide self-insurance to meet the requirements of Paragraphs 15 and 16, as deemed satisfactory by the County.

16. INSURANCE COVERAGE:

A. Commercial General Liability insurance (providing scope of coverage equivalent to ISO policy form CG 00 01), naming the County and its Agents as an additional insured, with limits of not less than:

General Aggregate:	\$2 million
Products/Completed Operation Aggregate:	\$1 million
Personal and Advertising Injury:	\$1 million
Each Occurrence:	\$1 million

B. Automobile Liability insurance (providing scope of coverage equivalent to ISO policy form CA 00 01) with limits of not less than \$1 million for bodily injury and property damage, in combined or equivalent split limits, for each single accident. Insurance shall cover liability arising out of Contractor's use of autos pursuant to this Contract, including owned, leased, hired, and/or non-owned autos, as each may be applicable.

C. Workers Compensation and Employer's Liability insurance or qualified self-insurance satisfying statutory requirements, which includes Employers' Liability coverage with limits of not less than \$1 million per accident. If Affiliate will provide leased employees, or is an employee leased or temporary staffing firm or a professional employer organization (PEO), coverage also shall include an Alternate Employer Endorsement (providing scope of coverage equivalent to ISO policy form WC 00 03 01 A) naming the County as the



Alternate Employer, and the endorsement form shall be modified to provide that County will receive not less than thirty (30) days advance written notice of cancellation of this coverage provision. If applicable to Affiliate's operations, coverage also shall be arranged to satisfy the requirements of any federal workers or workmen's compensation law or any federal occupational disease law.

D. Professional Liability/Errors and Omissions

Insurance covering Affiliate's liability arising from or related to this Agreement with limits of not less than \$1 million per claim and \$3 million aggregate. Further, Affiliate understands and agrees it shall maintain such coverage for a period of not less than three (3) years following this Agreement's expiration, termination, or cancellation. Affiliate's insurance coverage shall apply to activities of students, instructors and other persons of Affiliate at DHS facilities.

E. Student Malpractice Insurance: Affiliate's Advanced Students shall maintain appropriate malpractice insurance coverage for any activities under this Agreement, unless such coverage is provided by Affiliate.

17. STUDENT AND INSTRUCTOR STATUS: Advanced students and other persons of Affiliate shall not be deemed employees of County with respect to this Agreement.

18. FACILITIES: Director shall cooperate with Affiliate to provide use of DHS parking facilities to Affiliate's Advanced Students.

19. UNIFORMS: Each Advanced Student may be required to wear a uniform when assigned to the clinical training experience program at the DHS Facility.

20. CONFIDENTIALITY: Affiliate agrees to maintain the confidentiality of all patient records and information obtained by it hereunder. Affiliate further agrees to inform each Advanced Student participating in the clinical training experience program hereunder of the provisions of such confidentiality laws.

21. ALTERATION OF TERMS: This document fully expresses all understandings of the parties concerning all matters covered and shall constitute the total Agreement. No addition to, or alteration of, the terms of this Agreement, whether by written or verbal understanding of the parties, their officers, agents, or employees, shall be valid unless made in the form of a written amendment to this Agreement which is formally approved and executed by the parties.

22. BUSINESS OFFICE AND CORRESPONDENCE: Affiliate's business office address, as reflected in the Notices paragraph of this Agreement, shall be used for the mailing of all County correspondence formally affecting this Agreement. This does not preclude other correspondence between DHS and Affiliate for routine functioning and operation of this Agreement.

Affiliate shall notify County in writing of any change in its business office address at least ten (10) days prior to the effective date thereof.

23. ACCREDITATION AND STATE APPROVAL: Affiliate's training programs are fully accredited by a recognized educational institution accreditation body. Documentation of such accreditation has heretofore been provided to Director. Such programs have also been approved to the extent legally required by the California Department of Education. If such accreditation or approval is discontinued or

withdrawn, or both, this Agreement shall terminate on the effective date of such withdrawal or termination.

24. LICENSES, PERMITS, REGISTRATIONS AND CERTIFICATES: Affiliate shall obtain and maintain in effect during the term of this Agreement, all valid licenses, permits, registrations, accreditations, and certificates required by law which are applicable to its performance of this Agreement, and shall ensure that all of its officers, employees, and agents who perform services hereunder obtain and maintain in effect during the term of this Agreement, all licenses, permits, registrations, accreditations, and certificates required by law which are applicable to their performance of services hereunder. All such licenses, permits, registrations, accreditations, and certifications relating to services hereunder shall be made available to the County upon request.

25. FAIR LABOR STANDARDS: The Affiliate shall comply with all applicable provisions of the Federal Fair Labor Standards Act and shall indemnify, defend, and hold harmless the County and its agents, officers, and employees from any and all liability, including, but not limited to, wages, overtime pay, liquidated damages, penalties, court costs, and attorneys' fees arising under any wage and hour law, including, but not limited to, the Federal Fair Labor Standards Act, for work performed by the Affiliate's employees and/or students for which the County may be found jointly or solely liable; provided, however, that the liability is due or claimed to be due to the acts or omissions of Affiliate, its officers, agents, or employees.

26. EMPLOYMENT ELIGIBILITY VERIFICATION: The Affiliate warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others, and that all its employees performing work under this

Agreement meet citizenship or alien status requirements set forth in Federal and State statutes and regulations. The Affiliate shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal and State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, (P.L. 99-603), or as they currently exist and as they may be hereafter amended. The Affiliate shall retain all such documentation for all covered employees for the period prescribed by law.

The Affiliate shall indemnify, defend, and hold harmless, the County, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Affiliate or the County in connection with any alleged violation of any Federal and State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Agreement.

27. TERMINATION FOR NON-ADHERANCE OF COUNTY LOBBYIST:

Affiliate and each County lobbyist or County lobbying firm as defined in Los Angeles County Code Section 2.160.010 retained by Affiliate, shall fully comply with the County Lobbyist Ordinance, Los Angeles County Code, Chapter 2.160. Failure on the part of Affiliate, any County lobbyist, or County lobbying firm retained by Affiliate to fully comply with the County Lobbyist Ordinance shall constitute a material breach of this Agreement upon which County may immediately terminate or suspend this Agreement.

28. COUNTY'S QUALITY ASSURANCE PLAN: The County or its agent will evaluate Affiliate's performance under this Agreement on not less than an annual basis. Such evaluation will include assessing Affiliate's compliance with all Agreement terms and conditions and performance standards. Affiliate's deficiencies which County

determines are severe or continuing and that may place performance of Agreement in jeopardy if not corrected may be reported to the Board of Supervisors and listed in the appropriate affiliate performance database. The report to the Board will include improvement/corrective action measures taken by the County and the Affiliate. If improvement does not occur consistent with the corrective action measures, the County may terminate this Agreement or impose other penalties as specified by this Agreement.

29. AFFILIATE RESPONSIBILITY AND DEBARMENT:

A. A responsible Affiliate is an Affiliate who has demonstrated the attribute of trustworthiness, as well as quality, fitness, capacity and experience to satisfactorily perform the Agreement. It is the County's policy to conduct business only with responsible Affiliates.

B. Affiliate is hereby notified that, in accordance with Chapter 2.202 of the County Code, if County acquires information concerning the performance of the Affiliate on this Agreement or other Agreements, which indicates that Affiliate is not responsible, County may, in addition to other remedies provided in this Agreement, debar Affiliate from bidding or proposing, or being awarded, and/or performing work on County agreements for a specified period of time, which generally will not exceed five (5) years, but may exceed five (5) years or be permanent if warranted by the circumstances, and terminate any or all existing agreements, the Affiliate may have with County.

C. County may debar an Affiliate if the Board of Supervisors finds, in its discretion, that Affiliate has done any of the following: (1) violated a term of an

agreement with the County or a nonprofit corporation created by County, (2) committed any act or omission which negatively reflects on the Affiliate's quality, fitness, or capacity to perform an agreement with the County or any other public entity, or a nonprofit corporation created by County, or engaged in a pattern or practice which negatively reflects on same, (3) committed an act or offense which indicates a lack of business integrity or business honesty, or (4) made or submitted a false claim against the County or any other public entity.

D. Contractor Hearing Board

1. If there is evidence that the Affiliate may be subject to debarment, the Department will notify the Affiliate in writing of the evidence which is the basis for the proposed debarment and will advise the Affiliate of the scheduled date for a debarment hearing before the Contractor Hearing Board.
2. The Contractor Hearing Board will conduct a hearing where evidence on the proposed debarment is presented. The Affiliate and/or the Affiliate's representative shall be given an opportunity to submit evidence at that hearing. After the hearing, the Contractor Hearing Board shall prepare a tentative proposed decision, which shall contain a recommendation regarding whether the Affiliate should be debarred, and, if so, the appropriate length of time of the debarment. The Affiliate and the Department shall be provided an opportunity to object to the

tentative proposed decision prior to its presentation to the Board of Supervisors.

3. After consideration of any objections, or if no objections are submitted, a record of the hearing, the proposed decision, and any other recommendation of the Contractor Hearing Board shall be presented to the Board of Supervisors. The Board of Supervisors shall have the right to modify, deny, or adopt the proposed decision and recommendation of the Contractor Hearing Board.
4. If an Affiliate has been debarred for a period longer than five (5) years, that Affiliate may after the debarment has been in effect for at least five (5) years, submit a written request for review of the debarment determination to reduce the period of debarment or terminate the debarment. The County may, in its discretion, reduce the period of debarment or terminate the debarment if it finds that the Affiliate has adequately demonstrated one or more of the following: (1) elimination of the grounds for which the debarment was imposed; (2) a bona fide change in ownership or management; (3) material evidence discovered after debarment was imposed; or (4) any other reason that is in the best interests of the County.
5. The Contractor Hearing Board will consider a request for review of a debarment determination only where (1) the Affiliate has

been debarred for a period longer than five (5) years; (2) the debarment has been in effect for at least five (5) years; and (3) the request is in writing, states one or more of the grounds for reduction of the debarment period or termination of the debarment, and includes supporting documentation. Upon receiving an appropriate request, the Contractor Hearing Board will provide notice of the hearing on the request. At the hearing, the Contractor Hearing Board shall conduct a hearing where evidence on the proposed reduction of debarment period or termination of debarment is presented. This hearing shall be conducted and the request for review decided by the Contractor Hearing Board pursuant to the same procedures as for a debarment hearing.

6. The Contractor Hearing Board's proposed decision shall contain a recommendation on the request to reduce the period of debarment or terminate the debarment. The Contractor Hearing Board shall present its proposed decision and recommendation to the Board of Supervisors. The Board of Supervisors shall have the right to modify, deny, or adopt the proposed decision and recommendation of the Contractor Hearing Board.

7. These terms shall also apply to subcontractors of County Affiliates.



30. NOTICE TO EMPLOYEES REGARDING THE FEDERAL EARNED INCOME CREDIT. Affiliate shall notify its employees, and shall require each subcontractor to notify its employees, that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws. Such notice shall be provided in accordance with the requirements set forth in Internal Revenue Service Notice 1015.

31. RECYCLED BOND PAPER: Consistent with the Board of Supervisors' policy to reduce the amount of solid waste deposited at County landfills, Affiliate agrees to use recycled content bond paper to the maximum extent possible on the project.

32. TERMINATION FOR IMPROPER CONSIDERATION: County may, by written notice to Affiliate, immediately terminate the right of Affiliate to proceed under this Agreement if it is found that consideration, in any form, was offered or given by Affiliate, either directly or through an intermediary, to any County officer, employee or agent with the intent of securing the Agreement or securing favorable treatment with respect to the award, amendment or extension of the Agreement or the making of any determinations with respect to the Affiliate's performance pursuant to this Agreement. In the event of such termination, County shall be entitled to pursue the same remedies against Affiliate as it could pursue in the event of default by the Affiliate.

Affiliate shall immediately report any attempt by a County officer or employee to solicit such improper consideration. The report shall be made either to the County manager charged with the supervision of the employee or to the County Auditor-Controller's Employee Fraud Hotline at (800) 544-6861.

Among other items, such improper consideration may take the form of cash, discounts, services, the provision of travel or entertainment, or tangible gifts.

33. AFFILIATE'S WARRANTY OF ADHERENCE TO COUNTY'S CHILD SUPPORT COMPLIANCE PROGRAM: Affiliate acknowledges that County has established a goal of ensuring that all individuals who benefit financially from County through County contracts are in compliance with their court-ordered child, family, and spousal support obligations in order to mitigate the economic burden otherwise imposed upon County and its taxpayers.

As required by County's Child Support Compliance Program (County Code Chapter 2.200) and without limiting Affiliate's duty under this Agreement to comply with all applicable provisions of law, Affiliate warrants that it is now in compliance with employment and wage reporting requirements as required by the Federal Social Security Act (42 USC Section 653a) and California Unemployment Insurance Code Section 1088.5 and shall implement all lawfully served Wage and Earnings Withholding Orders of Child Support Services Department Notices of Wage and Earnings Assignment for Child Family or Spousal Support, pursuant to Code of Civil Procedure Section 706.031 and Family Code Section 5246(b).

34. TERMINATION FOR BREACH OF WARRANTY TO MAINTAIN COMPLIANCE WITH COUNTY'S CHILD SUPPORT COMPLIANCE PROGRAM:

Failure of Affiliate to maintain compliance with the requirements set forth in "Affiliate's Warranty of Adherence to County's Child Support Compliance Program" paragraph immediately above shall constitute a default by Affiliate under this Agreement. Without limiting the rights and remedies available to County under any other provision of this Agreement, failure by Affiliate to cure such default within ninety (90) calendar days of written notice shall be grounds upon which County may terminate this Agreement

pursuant to the "Termination for Default" Paragraph (or "Term and Termination" Paragraph of this Agreement, whichever is applicable) and pursue debarment of Affiliate, pursuant to County Code Chapter 2.202.

35. COMPLIANCE WITH HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT OF 1996: Affiliate expressly acknowledges and agrees that the provision of services under this Agreement does not require or permit access by Affiliate or any of its officers, employees, or agents, to any patient medical records/patient information. Accordingly, Affiliate shall instruct its officers, employees and agents that they are not to pursue, or gain access to, patient medical records for any reason whatsoever.

Notwithstanding the forgoing, the parties acknowledge that in the course of the provision of services hereunder, Affiliate or its officers, employees, and agents, may have inadvertent access to patient medical records/patient information. Affiliate understands and agrees that neither it nor its officers, employees, or agents are to take advantage of such access for any purpose whatsoever.

Accordingly, in the event of such inadvertent access, Affiliate and its officers, employees, and agents, shall maintain the confidentiality of any information obtained and shall notify Director that such access has been gained immediately, or upon the first reasonable opportunity to do so. In the event of any access, whether inadvertent or intentional, Affiliate shall indemnify, defend, and hold harmless County, its officers, employees, and agents, from and against any and all liability, including but not limited to, actions, claims, costs, demands, expenses, and fees (including attorney and expert witness fees) arising from or connected with Affiliate's or its officers', employees', or

agents', access to patient medical records/patient information. Affiliate agrees to provide appropriate training to its employees regarding their obligation as described hereinabove.

36. COMPLIANCE WITH THE COUNTY'S JURY SERVICE PROGRAM:

A. Jury Service Program: This Agreement is subject to the provisions of the County's ordinance entitled Contractor Employee Jury Service ("Jury Service Program") as codified in Sections 2.203.010 through 2.203.090 of the Los Angeles County Code, a copy of which is attached hereto as Attachment II and incorporated by reference into and made a part of this Agreement.

B. Written Employee Jury Service Policy:

1. Unless the Affiliate has demonstrated to the County's satisfaction either that Affiliate is not a "Contractor" as defined under the Jury Service Program (Section 2.203.020 of the County Code) or that the Affiliate qualifies for an exception to the Jury Service Program (Section 2.203.070 of the County Code), the Affiliate shall have and adhere to a written policy that provides that its Employees shall receive from the Affiliate, on an annual basis, no less than five days of regular pay for actual jury service. The policy may provide that Employees deposit any fees received for such jury service with the Affiliate or that the Affiliate deduct from the Employee's regular pay the fees received for jury service.

2. For purposes of this subparagraph, "Contractor" means a person, partnership, corporation or other entity which has a contract with County or a subcontract with a County Contractor and has received or will

receive an aggregate sum of \$50,000 or more in any 12-month period under one or more County contracts or subcontracts. "Employee" means any California resident who is a full time employee of Affiliate. "Full-time" means 40 hours or more worked per week, or a lesser number of hours if: 1) the lesser number is a recognized industry standard as determined by County, or 2) Affiliate has a long-standing practice that defines the lesser number of hours as full-time.

Full-time employees providing short-term, temporary services of 90 days or less within a 12-month period are not considered full-time for purposes of the Jury Service Program. If Affiliate uses any Subcontractor to perform services for County under this Agreement, the Subcontractor shall also be subject to the provisions of this sub-paragraph. The provisions of this sub-paragraph shall be inserted into any such subcontract agreement and a copy of the Jury Service Program shall be attached to this Agreement.

3. If Affiliate is not required to comply with the Jury Service Program when this Agreement commences, the Affiliate shall have a continuing obligation to review the applicability of its "exception status" from the Jury Service Program, and the Affiliate shall immediately notify the County if Affiliate at any time either comes within the Jury Service Program's definition of "Contractor" or if the Affiliate no longer qualifies for an exception to the Jury Service Program. In either event, the Affiliate shall immediately implement a written policy consistent with the Jury

Service Program. County may also require, at any time during this Agreement and at its sole discretion, that the Affiliate demonstrate to the County's satisfaction that the Affiliate either continues to remain outside of the Jury Service Program's definition of "Contractor" and/or that Affiliate continues to qualify for an exception to the Program.

4. Affiliate's violation of this sub-paragraph of this Agreement may constitute a material breach of the Agreement. In the event of such material breach, County may, in its sole discretion, terminate the Agreement and/or bar the Affiliate from the award of future County contracts for a period of time consistent with the seriousness of the breach.

37. NOTICE TO EMPLOYEES REGARDING THE SAFELY SURRENDERED BABY LAW: The Affiliate shall notify and provide to its employees, and shall require each subcontractor to notify and provide to its employees, a fact sheet regarding the Safely Surrendered Baby Law, its implementation in Los Angeles County, and where and how to safely surrender a baby. The fact sheet is set forth in Attachment III of this Agreement and also available on the internet at [www.babysafela.org](http://www.babysafela.org) for printing purposes.

38. AFFILIATE'S ACKNOWLEDGMENT OF COUNTY'S COMMITMENT TO THE SAFELY SURRENDERED BABY LAW: The Affiliate acknowledges that the County places a high priority on the implementation of the Safely Surrendered Baby Law. The Affiliate understands that it is the County's policy to encourage all County Affiliates to voluntarily post County's "Safely Surrendered Baby Law" poster, in a

prominent position at Affiliate's place of business. This Affiliate will also encourage its Subcontractors, if any, to post this poster in a prominent position in the Subcontractor's place of business. The County's Department of Children and Family Services will supply contractor with the poster to be used. Information on how to receive the poster can be found on the internet at [www.babysafela.org](http://www.babysafela.org).

39. GOVERNING LAW, JURISDICTION AND VENUE: This Agreement shall be governed by, and construed in accordance with, the laws of the State of California. Affiliate agrees to consent to the exclusive jurisdiction of the courts of the State of California for all purposes regarding this Agreement and further agrees and consents that venue of any action brought hereunder shall be exclusively in the County of Los Angeles.

40. AFFILIATE'S WARRANTY OF COMPLIANCE WITH COUNTY'S DEFAULTED PROPERTY TAX REDUCTION PROGRAM:

A. Affiliate acknowledges that County has established a goal of ensuring that all individuals and businesses that benefit financially from County through contract are current in paying their property tax obligations (secured and unsecured roll) in order to mitigate the economic burden otherwise imposed upon County and its taxpayers.

B. Unless Affiliate qualifies for an exemption or exclusion, Affiliate warrants and certifies that to the best of its knowledge it is now in compliance, and during the term of the Agreement will maintain compliance with Los Angeles Code Chapter 2.206.

41. TERMINATION FOR BREACH OF WARRANTY TO MAINTAIN COMPLIANCE WITH COUNTY'S DEFAULTED PROPERTY TAX REDUCTION PROGRAM: Failure of Affiliate to maintain compliance with the requirements set forth in the above paragraph, "Affiliate's Warranty of Compliance with County's Defaulted Property Tax Reduction Program," shall constitute default under this Agreement. Without limiting the rights and remedies available to County under any other provision of this Agreement, failure of Affiliate to cure such default within ten (10) days of notice shall be grounds upon which County may terminate this Agreement and/or pursue debarment of Affiliate, pursuant to County Code Chapter 2.206.

42. NOTICES: All notices or demands required or permitted to be given or made under this Agreement shall be in writing and shall be hand delivered with signed receipt or mailed by first-class registered or certified mail, postage prepaid, addressed to the parties identified. Addresses may be changed by either party giving ten (10) days prior written notice thereof to the other party. The Director of Health Services, or his/her designee, shall have the authority to issue all notices or demands required or permitted by the County under this Agreement.

A. Notices to Affiliate shall be addressed as follows:

- (1) Rancho Santiago Community College District  
Santa Ana College  
1530 West 17<sup>th</sup> St  
Santa Ana, CA 92706-3398  
Attention: OTA Fieldwork Coordinator



B. Notices to County shall be addressed as follows:

- (1) Rancho Los Amigos National Rehabilitation Center  
7601 E. Imperial Hwy  
Downey, CA 90242  
Attention: Chief Executive Officer
- (2) Department of Health Services  
Contracts and Grants Division  
313 N. Figueroa Street, 6<sup>th</sup> Floor-East  
Los Angeles, California 90012  
Attention: Director, Contract Administration

43. ASSIGNMENT AND DELEGATION: The Affiliate shall not assign its rights or delegate its duties under this Agreement, or both, whether in whole or in part, without the prior written consent of County, in its discretion, and any attempted assignment or delegation without such consent shall be null and void. For purposes of this Sub-paragraph, County consent shall require a written amendment to the Agreement, which is formally approved and executed by the parties. Any payments by the County to any approved delegate or assignee on any claim under this Agreement shall be deductible, at County's sole discretion, against the claims, which the Affiliate may have against the County.

Shareholders, partners, members, or other equity holders of Affiliate may transfer, sell, exchange, assign, or divest themselves of any interest they may have therein. However, in the event any such sale, transfer, exchange, assignment, or divestment is effected in such a way as to give majority control of Contractor to any person(s), corporation, partnership, or legal entity other than the majority controlling interest therein at the time of execution of the Agreement, such disposition is an assignment requiring the

prior written consent of County in accordance with applicable provisions of this Agreement.

Any assumption, assignment, delegation, or takeover of any of the Affiliate's duties, responsibilities, obligations, or performance of same by any entity other than the Affiliate, whether through assignment, subcontract, delegation, merger, buyout, or any other mechanism, with or without consideration for any reason whatsoever without County's express prior written approval, shall be a material breach of the Agreement which may result in the termination of this Agreement. In the event of such termination, County shall be entitled to pursue the same remedies against Affiliate as it could pursue in the event of default by Affiliate.

43. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – LOWER TIER COVERED TRANSACTIONS (2 C.F.R. PART 376): Contractor hereby acknowledges that the County is prohibited from contracting with and making sub-awards to parties that are suspended, debarred, ineligible, or excluded or whose principals are suspended, debarred, ineligible, or excluded from securing federally funded contracts. By executing this Agreement, Contractor certifies that neither it nor any of its owners, officers, partners, directors or other principals, employees, or independent contractors is currently suspended, debarred, ineligible, or excluded from securing federally funded contracts. Further, by executing this Agreement, Contractor certifies that, to its knowledge, none of its subcontractors, at any tier, or any owners, officers, partners, directors, other principals, employees, or independent contractors of any subcontractor is currently suspended, debarred, ineligible, or excluded from securing federally funded contracts. Contractor

shall immediately notify County in writing, during the term of this Agreement, should it or any of the aforementioned parties either be suspended, debarred, ineligible, or excluded from securing federally funded contracts. Failure of Contractor to comply with this provision shall constitute a material breach of this Agreement upon which the County may immediately terminate or suspend this Agreement.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Agreement to be executed by its Director of Health Services and Affiliate has caused this Agreement to be executed on its behalf by its duly authorized officer, the day, month, and year first above written.

COUNTY OF LOS ANGELES

By \_\_\_\_\_  
Mitchell H. Katz, M.D.  
Director of Health Services

RANCHO SANTIAGO COMMUNITY COLLEGE  
DISTRICT on behalf of SANTA ANA COLLEGE  
Affiliate

By \_\_\_\_\_  
Signature

Peter J. Hardash  
Printed Name

Vice Chancellor

Title Business Operations & Fiscal Services  
(AFFIX CORPORATE SEAL HERE)

Date: \_\_\_\_\_

APPROVED AS TO FORM  
Mark J. Saladino  
County Counsel

By \_\_\_\_\_  
James Johnson  
Associate County Counsel

**EXHIBIT A**  
**Occupational Therapy Services**  
**Advanced Level Training Program**

1. **Purpose:** The affiliation authorized under this Exhibit A allows students in an advanced training program from Santa Ana College to obtain practical clinical field experience in applied Occupational Therapy services at the Health Services facilities indicated in Paragraph 6 of this Exhibit.

2. **Supervision:** The parties acknowledge that students under this agreement are advanced level and otherwise do not require Affiliate to provide an instructor as compared to training of other students by the County.

3. **Preceptor/Student Ratio:** A County Preceptor shall only mentor a maximum of two students or lesser number of students as permitted by law.

4. **Clinical Field Work Experience:** The advanced training programs requiring the clinical training experience shall include Occupational Therapy.

Affiliate represents that the clinical training experience fulfills a required portion of the total training program offered by the Affiliate.

5. **Evaluation:** At the end of each County fiscal year (July 1<sup>st</sup> through June 30<sup>th</sup>), an evaluation of the program may be filed with the Administrator of each DHS facility participating in the program. This evaluation shall be prepared by Affiliate and shall be reviewed by County personnel designated by Director who are employed at Health Services' facilities listed in Paragraph 6 hereinbelow.

Affiliate shall provide preceptor with its required evaluation forms to be completed for each student in the clinical training experience.

6. Facilities: Any facility established and operated by County as a County Hospital, Multi-Service Ambulatory Care Center (including MLK-MACC and High Desert MACC), Comprehensive Health Center, Health Center or County Health Services Program.

7. Types/Areas of Experience: The Occupational Therapy experience County will endeavor to offer to students while at Health Services' facilities includes:

- a. Experience in the application of students' training to clinical experience.
- b. Experience in direct patient services.
- c. Experience in interrelating with the total health care team at the facility.
- d. Experience in the use of equipment and supplies.
- e. Experience in following facility procedures.
- f. Experience in working under facility regulations.
- g. Experience with patient records and other required record keeping procedures.

The parties acknowledge and mutually agree that Affiliate shall be responsible for ensuring that the clinical training experience offered to Affiliate's advanced students while at Health Services facilities is consistent with applicable educational/clinical/experience requirements (e.g., specific hours requirements, coverage of mandated subject matter, etc.).

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****Santa Ana College – Human Services and Technology Division**

To:	Board of Trustees	Date: November 17, 2014
Re:	Approval of Amendment #1 to OTA Agreement – County of Riverside	
Action:	Request for Approval	

**BACKGROUND**

This is an amendment to an existing agreement that was approved by the RSCCD Board of Trustees in May, 2012.

**ANALYSIS**

This amendment has mutually agreed upon changes to several sections of the original agreement. The amendment also extends the agreement for an additional one (1) year period. The amendment has been reviewed by Dean Simon B. Hoffman and college staff. The amendment carries no costs or other financial arrangements.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve this agreement amendment with the County of Riverside in Riverside, California.

Fiscal Impact:	None	Board Date: November 17, 2014
Prepared by:	Omar Torres, Vice President of Academic Affairs Simon B. Hoffman, Dean of Human Services & Technology	
Submitted by:	Erlinda J. Martinez, Ed. D., President, Santa Ana College	
Recommended by:	Raúl Rodriguez, Ph.D., Chancellor, RSCCD	

**FIRST AMENDMENT TO THE AGREEMENT**

**BETWEEN**

**COUNTY OF RIVERSIDE DEPARTMENT OF PUBLIC HEALTH**

**AND**

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**ON BEHALF OF SANTA ANA COLLEGE**

**(Student Affiliation)**

That certain Agreement between the County of Riverside Department of Public Health (COUNTY) and Rancho Santiago Community College District on behalf of Santa Ana College (COLLEGE), approved on July 31, 2013, is hereby amended for the first time effective July 1, 2014 as follows:

- Amend all references to the period of performance from July 1, 2013 through June 30, 2014 to July 1, 2014 through June 30, 2015.
- All other terms and conditions of this Agreement are to remain unchanged.

**IN WITNESS WHEREOF**, the Parties hereto have caused their duly authorized representatives to execute this Amendment.

**COLLEGE**

**COUNTY**

*8/2/14* Rancho Santiago Community College  
District on behalf of Santa Ana College

By \_\_\_\_\_  
Peter J. Hardash  
Vice Chancellor  
Business Operations and Fiscal Services

By \_\_\_\_\_  
Purchasing Agent

Date \_\_\_\_\_

Date \_\_\_\_\_

db



**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**Santa Ana College – Human Services and Technology Division**

To: Board of Trustees	Date: November 17, 2014
Re: Approval of Amendment #6 to CJA Agreement – County of Orange	
Action: Request for Approval	

**BACKGROUND**

Presently we have agreements with the County of Orange to support contract training for the Orange County Sheriff's Department, the Coroner's Office and the Orange County Probation Department. We have had this partnership for forty (40) plus years now. This amendment extends our agreement for one (1) year through December 31, 2015

**ANALYSIS**

This amendment to an existing agreement shall remain in effect for one (1) year or until terminated by either party. This amendment has been reviewed by Dean Simon B. Hoffman and college staff. This amendment carries no costs or other financial arrangements.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve this amendment with the County of Orange in Santa Ana, California.

Fiscal Impact: None	Board Date: November 17, 2014
Prepared by: Omar Torres, Vice President of Academic Affairs Bart Hoffman, Dean of Human Services & Technology	
Submitted by: Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by: Raul Rodriguez, Ph.D., Chancellor, RSCCD	

**AMENDMENT NUMBER SIX  
TO  
CONTRACT Z100000068  
BETWEEN THE  
COUNTY OF ORANGE  
AND  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**This AMENDMENT NUMBER SIX to CONTRACT number Z100000068 (hereinafter "AMENDMENT NUMBER SIX") between the County of Orange, a political subdivision of the State of California (hereinafter "COUNTY") and Rancho Santiago Community College District (hereinafter "DISTRICT") with a place of business at 2323 North Broadway, Santa Ana, CA 92706, is made and entered upon execution of all necessary signatures.**

**RECITALS**

**WHEREAS, COUNTY and DISTRICT executed CONTRACT for Consultant Services, Law Enforcement Training, Contract Z100000068 (hereinafter "ORIGINAL CONTRACT"), for a one (1) year term of August 22, 2009 through and including August 21, 2010, renewable for four (4) additional one (1) year terms; and**

**WHEREAS, COUNTY and DISTRICT renewed the ORIGINAL CONTRACT, as Contract number MA-060-11010253 (hereinafter "AMENDMENT NUMBER ONE"), for a one (1) year term of August 22, 2010 through and including August 21, 2011;**

**WHEREAS, COUNTY and DISTRICT renewed the ORIGINAL CONTRACT, as Contract number MA-060-11012581 (hereinafter "AMENDMENT NUMBER TWO"), for a one (1) year term of August 22, 2011 through and including August 21, 2012;**

**WHEREAS, COUNTY and DISTRICT renewed the ORIGINAL CONTRACT, as Contract number MA-060-13010020 (hereinafter "AMENDMENT NUMBER THREE"), for a one (1) year term of August 22, 2012 through and including August 21, 2013;**

**WHEREAS, COUNTY and DISTRICT extended the ORIGINAL CONTRACT to continue providing services to DISTRICT for a four (4) month term of August 22, 2014 through and including December 31, 2014 as Contract Number MA-060-14010056 (hereinafter "AMENDMENT NUMBER FIVE");**

**WHEREAS, COUNTY and DISTRICT desire to extend the ORIGINAL CONTRACT by a one (1) year term of January 1, 2015 through and including December**

31, 2015 and to continue to provide those services at the rates set forth in the ORIGINAL CONTRACT; and

**NOW THEREFORE**, in consideration of the mutual obligations set forth herein, both COUNTY and DISTRICT agree as follows:

1. ARTICLES

- a. Additional Terms and Conditions, Section **Term of Contract**, of the ORIGINAL CONTRACT is amended to read in its entirety as follows:

1. Term of Contract:

This Contract shall commence upon execution of all necessary signatures, and continue in effect from 8/22/09 through and including 12/31/15, unless otherwise terminated by COUNTY. The period of 8/22/09 through and including 8/21/10 shall be known as Contract Z1000000068. The period of 8/22/10 through and including 8/21/11 shall be known as Contract MA-060-11010253. The period of 8/22/11 through and including 8/21/12 shall be known as Contract MA-060-11012581. The period of 8/22/12 through and including 8/21/13 shall be known as Contract number MA-060-13010020. The period of 8/22/13 through and including 12/31/15 shall be known as Contract number MA-060-14010056.

2. A true and correct copy of the ORIGINAL CONTRACT (Contract Z1000000068) is attached hereto as Exhibit A and incorporated by this reference.
4. A true and correct copy of AMENDMENT NUMBER ONE (Contract MA-060-11010253) is attached hereto as Exhibit B and incorporated by this reference.
5. A true and correct copy of AMENDMENT NUMBER TWO (Contract MA-060-11012581) is attached hereto as Exhibit C and incorporated by this reference.
6. A true and correct copy of AMENDMENT NUMBER THREE (Contract MA-060-13010020) is attached hereto as Exhibit D and incorporated by this reference.
7. A true and correct copy of AMENDMENT NUMBER FOUR (Contract Number MA-060-14010056) is attached hereto as Exhibit E and incorporated by this reference.
8. A true and correct copy of AMENDMENT NUMBER FIVE (Contract Number MA-060-14010056) is attached hereto as Exhibit F and incorporated by this reference.
9. All other provisions of the ORIGINAL CONTRACT, AMENDMENT NUMBER'S ONE through FIVE, to the extent they are not inconsistent with this AMENDMENT NUMBER SIX, remain unchanged and in full force and effect. All obligations of the

Parties that would have been terminated on December 31, 2014 are hereby extended to December 31, 2015.

(Signature page follows)

IN WITNESS WHEREOF, the Parties have executed AMENDMENT NUMBER SIX to ORIGINAL CONTRACT Z1000000068.

**\*Contractor: Rancho Santiago Community College District**  
Vice Chancellor  
By: \_\_\_\_\_ Title: **Business Operations & Fiscal Services**  
Print Name: Peter J. Hardash Date: \_\_\_\_\_

\*If a corporation, the document must be signed by two corporate officers. The first signature must be either the Chairman of the Board, President, or any Vice President. The second signature must be the secretary, an assistant secretary, the Chief Financial Officer, or any assistant treasurers. **In the alternative, a single corporate signature is acceptable when accompanied by a corporate document demonstrating the legal authority of the signature to bind the company.**

**County Of Orange**

A political subdivision of the State of California



Sheriff-Coroner Department

By: \_\_\_\_\_ Title: \_\_\_\_\_  
Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by the Board of Supervisors: \_\_\_\_\_

Approved as to Form  
Office of the County Counsel  
Orange County, California

by \_\_\_\_\_  
Deputy

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**SANTA ANA COLLEGE – STUDENT SERVICES**

To: Board of Trustees	Date: November 17, 2014
Re: Confirmation of Santa Ana College Associate Degrees and Certificates for Summer 2014	
Action: Request for Confirmation	

**BACKGROUND**

Santa Ana College allows students to file for degree and certificate completion 3x per year. Attached are lists comparing degrees and certificates earned for summer 2013 and summer 2014. Also attached, please find a list of students who have completed coursework at Santa Ana College leading to the Associate Degree and/or Certificate for summer 2014.

**ANALYSIS**

Santa Ana College awarded 234 Associate Degrees at the conclusion of the summer 2014 semester, 163 Associate of Arts, 9 Associate of Arts Transfer, 42 Associate in Science and 20 Associate of Science for Transfer. This is up 38 degrees from summer 2013 in which 196 Associate Degrees were conferred. The area that showed a significant increase is Liberal Arts - Arts, Humanities, Communications which grew from 57 degrees awarded in summer 2013 to 83 awarded in summer 2014.

In summer 2014, Santa Ana College implemented Certificate Tracking which has auto awarded students who have earned Certificates of Achievement/Accomplishment within the last 10 years. As a result of our first “auto-awarding” process Santa Ana College awarded 2520 Certificates of Achievement/Accomplishment at the conclusion of the summer 2014 semester.

**RECOMMENDATION**

It is recommended that the Board of Trustees confirm the list of recipients of the Santa Ana College Associate Degrees and Certificates for summer 2014 as presented on the attached.

Fiscal Impact:	None	Board Date: November 17, 2014
Prepared by:	Mark C. Liang, J.D., Associate Dean, Admissions and Records Sara Lundquist, Ph.D., Vice President, Student Services	
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by:	Raúl Rodriguez, Ph.D., Chancellor, RSCCD	

Santa Ana College  
 Certificates Awarded  
 Summer 2013 Summer 2014

MAJOR	2013	2014
Accounting		
- General Accounting	2	428
- <i>Accounting &amp; Financial Planning*</i>	0	12
- Computerized Accounting - MAS Software	0	40
- Computerized Bookkeeping - MAS Software	0	5
- Computerized Accounting - QuickBooks	0	34
- Computerized Bookkeeping - QuickBooks	1	19
- <i>Enrolled Agent*</i>	0	3
- <i>Microsoft Dynamics for Financial Accounting*</i>	0	3
Art		
- 3D Modeling & Animation - Art	1	1
- 3D Modeling & Animation - Previsualization	1	0
- 3D Modeling & Animation - Video Game & Media	0	1
- Digital Media Arts A-Graphic Design	0	1
- <i>Digital Media - Post Production*</i>	0	1
Auto		
- Chassis Service	2	137
- Drive Train Service	1	3
- Engine Performance & Electrical	0	72
- Engine Service	0	1
Business Applications & Technology		
- Digital Publishing	0	1
- General Business Appl & Tech.	0	17
- Global Entrepreneurship	0	8
- Office Management	0	58
- <i>Spanish English Interpretation &amp; Translation*</i>	4	9
Computer Information Systems		
- Computer Information Systems	2	21
- <i>Database*</i>	2	8
- <i>Help Desk *</i>	2	6
- <i>Networking*</i>	3	6
- <i>PC Maintenance and Troubleshooting*</i>	2	3
- <i>Programming*</i>	0	5
- <i>Web Programming*</i>	0	4
Computer Science	0	2
Criminal Justice		
- <i>Law Enforcement</i>	0	15
- <i>Corrections Officer *</i>	5	114
CSU General Education	77	99
Dance	1	0
Diesel Technology		
- Diesel & Heavy Equipment	1	33
- Mid-Range Engine Service	0	30
- <i>Transport Refrigeration/Temperature Control*</i>	1	60
Education		
- <i>After School Program Associate Teacher*</i>	1	4
Engineering		
- Civil Technology	1	0
- Computer Aided Drafting & Design	0	23
- Opt I - Drafting & Design	1	1
- Opt II - Architectural/Civil Eng/Construction	0	14

Santa Ana College  
 Certificates Awarded  
 Summer 2013 Summer 2014

- <i>Mechanical 3D Solid Modeling*</i>	1	2
Fashion Design		
- Fashion Design	0	3
- Fashion Merchandise	0	8
- Dressmaking & Alterations	0	4
Fire Technology		
- Chief Officer	0	2
- Fire Administration	1	1
- <i>Medical Services Officer *</i>	1	0
- Public Fire Service	2	8
- Prevention Officer	2	494
Human Development		
- Bilingual (Eng/Span) Preschool Associate Teacher	0	27
- Infant/Toddler	0	6
- Preschool Child	3	8
- School Age	0	1
International Business	0	38
IGETC General Education	20	34
Kinesiology		
- <i>Sports Medicine*</i>	1	14
Library	0	16
Management		
- Management	0	95
- <i>General Management*</i>	1	0
- <i>Human Resource*</i>	5	33
- <i>Small Business*</i>	0	12
- <i>Supervision *</i>	4	58
Manufacturing Technology		
- CNC Lathe Set Up & Operation	0	13
- CNC Machine Set Up & Operation	0	15
- CNC Milling Set Up & Operation	2	14
- CNC Programmer A - Mastercam	1	29
- Conventional Machining	0	3
- <i>Solidworks 3D *</i>	2	48
Marketing		
- <i>Advertising*</i>	0	6
- <i>Professional Selling*</i>	0	17
Medical Assistant - Administrative / Clinical	11	99
<i>Music Digital Music Production*</i>	0	11
Paralegal	5	4
Pharmacy Technology		
- Advanced	10	1
- <i>Basic *</i>	12	87
Photography	1	0
Television/Video Communications -		
- A - Television Production	0	3
- B - broadcast Journalism	0	1
- <i>Media Studies*</i>	3	2
Welding Technology	1	1
<b>TOTAL</b>	<b>200</b>	<b>2520</b>



Santa Ana College  
Certificates Awarded  
Summer 2013 Summer 2014

Male	93	1238
Female	107	754
Certificates of Achievement	147	1992
<i>Certificates</i> *	53	528
Double Majors	7	161
Three or more majors	4	44

Santa Ana College  
Degrees Awarded  
Summer 2013 and Summer 2014

MAJOR	2013	2014
Accounting	1	2
Art	1	0
Automotive Technology	0	0
Biological Science	3	3
Business		
- Business Administration	18	8
- Business Administration for Transfer	0	20
- General Business Applications and Technology	1	1
- Management	1	2
Chemistry	2	4
Computer Information Systems	0	1
Communication Studies		
- Communication Studies	0	1
- Communication Studies for Transfer	0	3
Community Social Services	1	0
Criminal Justice	2	2
Dance	1	1
Earth Science	0	1
Economics	2	1
Elementary Education	2	1
Engineering		
- Civil Technology	1	1
- Computer Aided Drafting and Design	1	0
- Engineering	1	1
- Drafting and Design	1	0
- Industrial Technology	1	0
Fashion Merchandise	0	1
Fire Technology		
- Fire Administration	1	3
- Chief Officer	1	0
- Medical Services Officer	1	0
- Public Fire Service	11	10
- Prevention Officer	0	1
Geography	2	0
Human Development		
- Preschool	3	5
- School Age	0	1
Liberal Arts		
- American Studies	4	5
- Arts, Humanities, Communications	57	83
- Business and Technology	2	2
- Kinesiology and Wellness	1	2
- Liberal Arts	7	1
- Math and Science	23	23
- Social and Behavioral Science	18	7
Management	0	2
Marketing	0	1
Math	1	3
Medical Assistant	0	5
Music	0	1
Nursing - Registered Nursing	4	0

Santa Ana College  
Degrees Awarded  
Summer 2013 and Summer 2014

Paralegal	3	3
Pharmacy Technology	7	1
Physics	1	3
Psychology		
- Psychology	1	0
- Psychology for Transfer	1	5
Science	2	6
Sociology		
- Sociology	3	2
- Sociology for Transfer	0	1
Speech Language Pathology Assistant	0	1
Television/Video Communications	2	2
Welding Technology	0	1
<b>TOTAL</b>	<b>196</b>	<b>234</b>
Male	92	104
Female	104	130
Associate of Arts	159	163
Associate of Arts for Transfer	1	9
Associate of Science	36	42
Associate of Science for Transfer	0	20
Double Majors	13	22
Three or more majors	2	6

Abazan Campos	Berenice	CA	Computerized Bookkeeping Quickbooks	
Abbas	Nadhema	CERT	Pharmacy Technology Basic	
Abe	Yumiko	CERT	Marketing Professional Selling	
Abejar	Esmeralda	CA	Accounting	
Abejar	Rey	CERT	CIS Help Desk	
Abel	Daniel	CA	Criminal Justice Law Enforcement	
Abrego	Alexandrea	CA	Medical Assistant Administrative/Clinical	
Abundez	Ana	CA	Accounting	
		CA	Management	
Acevedo	Jose	CERT	Diesel Transport Refrigeration/Temp Control	
Acosta	David	CA	CSU General Education	
		AA	Liberal Arts Math and Science	Honors
		AS	Science	Honors
Adame	Alejandro	CA	Automotive Technology Chassis Service	
Adame	Lorena	CA	Accounting	
Adams	Timothy	CA	Fire Technology Prevention Officer	
Aflakian	Kaveh	CA	Accounting	
Agleham	Ephraim	CA	Automotive Technology Chassis Service	
		CA	Automotive Technology Engine Performance	
Aguilar	Cesar	CERT	Criminal Justice Corrections Officer	
Aguilar	Eduardo	CA	Management	
Aguilar	Eric	AA	Liberal Arts Arts/Humanities/Communications	
Aguilar	Jose	CERT	CIS Help Desk	
Aguilar	Mario	CA	Automotive Technology Chassis Service	
		CA	Automotive Technology Engine Performance	
Aguirre	Alejandra	CA	CSU General Education	
		AAT	Psychology for Transfer	
Aguirre	Guadalupe	CA	Human Development Infant-Toddler	
Aguirre	John	CA	Fire Technology Prevention Officer	
Ahlefeld	Dyanna	CERT	Criminal Justice Corrections Officer	
Ahmed	Mohamed	AST	Business Administration For Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Akuzawa	Kumi	CA	International Business	
Al Alousi	Fatin	CERT	Pharmacy Technology Basic	
Alamilla	Rocio	CA	Human Development Bilingual Preschool	
Alatorre	Rosa	CA	Management	
Albinio	Cameron	CERT	Pharmacy Technology Basic	
Alcala	Teresa	CA	Accounting	
Alcaraz	Saul	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Aldana	Thomas	AA	Business Administration	
Aleman	Cynthia	CA	International Business	

Almaraz	Heriberto	CERT	Criminal Justice Corrections Officer	
Alonso	Victoria	CERT	TV/Video Media Studies	
Alvarado	Javier	CA	Accounting	
		CERT	Accounting and Financial Planning	
Alvarado	Manuel	CA	Entrepreneurship and Innovation	
		CA	International Business	
Alvarado	Marisol	CA	Medical Assistant Administrative/Clinical	
Alvarez	Ana	CA	CSU General Education	
Alvarez	Elizabeth	CA	Medical Assistant Administrative/Clinical	
Alvarez	Pascual	CA	Automotive Technology Chassis Service	
		CA	Automotive Technology Engine Performance	
Alvord	David	CA	Automotive Technology Engine Performance	
Amat	Alexander	CA	Fire Technology Prevention Officer	
Amat	Allen	CA	Diesel and Heavy Equipment	
		CERT	Diesel Transport Refrigeration/Temp Control	
Ambriz	Armando	CERT	Criminal Justice Corrections Officer	
Anaya	Martha	CERT	Criminal Justice Corrections Officer	
Anderson	Brent	CA	Fire Technology Prevention Officer	
Anderson	Bryce	CA	Fire Technology Prevention Officer	
Anderson	Jacquelyn	CA	Management	
		CERT	Management Human Resource	
Anderson	Kathryn	CERT	Pharmacy Technology Basic	
Andrade	Eric	CA	Fire Technology Prevention Officer	
Andrade	Michael	CA	Automotive Technology Chassis Service	
Andrews	Jon	CA	Diesel and Heavy Equipment	
		CERT	Diesel Transport Refrigeration/Temp Control	
Andrews	K	CERT	Management Supervision	
Ang	Robert	CA	Accounting	
Anguiano	Jesus	CA	Automotive Technology Engine Performance	
Anongdeth	Souk	CA	Accounting	
Antillon	Francisco	CERT	Management Human Resource	
Aparicio	Ingrid	CA	Medical Assistant Administrative/Clinical	
Araiza	Evelyn	CA	Accounting	
Araiza	Veronica	CA	Accounting	
Arce	Nayelly	AST	Business Administration For Transfer	
Arellanes	Efrain	CA	Engineering Computer Aided Drafting & Design	
Arellano	Alexis	CERT	Pharmacy Technology Basic	
Arellano	Doraneli	CA	Computerized Bookkeeping Quickbooks	
Arellano	Graciela	CA	Accounting	
Arenas	David	CERT	Solidworks 3D Solid Modeling	
Armenta	Eduardo	CA	CNC Conventional Machining	
		CA	CNC Lathe Set Up and Operation	
		CA	CNC Machine Set Up and Operation	

		CA	CNC Milling Machine Set Up and Operation	
		CA	CNC Programmer A-Mastercam	
		CERT	Criminal Justice Corrections Officer	
Aronovici	Ioana	CERT	Management Human Resource	
		CERT	Management Supervision	
Arredondo	Joshua	CA	Automotive Technology Chassis Service	
Arreguin Lopez	Marybel	CA	Human Development Infant-Toddler	
Arreola	Manuel	CA	Accounting	
Arroyo	Itayecsy	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Arroyo	Mario	CA	Accounting	
Arteaga	Cristina	CERT	Management Human Resource	
Arvizo	Edwin	CERT	Criminal Justice Corrections Officer	
Arvizo	Jose	CA	Criminal Justice Law Enforcement	
Aryan	Rehab	CERT	Pharmacy Technology Basic	
Arzate	Jose	CERT	Criminal Justice Corrections Officer	
Ascencio	Jorge	CERT	Digital Music Production	
Aschoff	William	CA	Fire Technology Prevention Officer	
Asefi Zarifi	Shahla	CA	Computerized Accounting MAS 90	
Ashbach	Scott	CA	Fire Technology Prevention Officer	
Aslam	Adil	CA	Fire Technology Prevention Officer	
Assi	Dalia	CERT	Management Small Business	
Atencio	Dennis	CA	Fire Technology Prevention Officer	
Au	Van	CA	Computerized Accounting Quickbooks	
Aube	Mariam	CA	Medical Assistant Administrative/Clinical	
Audelo	Erick	CA	Medical Assistant Administrative/Clinical	
Audley	Austin	CA	Fire Technology Public Fire Service	
Avalos	Daniel	CA	Management	
Avalos	Diana	CERT	Criminal Justice Corrections Officer	
Avalos	Roberto	CA	Automotive Technology Chassis Service	
Avalos	Saul	CA	Automotive Technology Chassis Service	
Avila	Edward	CERT	Pharmacy Technology Basic	
Avila	Enrique	CERT	Solidworks 3D Solid Modeling	
Avila	Hector	CERT	Kinesiology Sports Medicine	
Avila	Humberto	CA	Automotive Technology Engine Performance	
Avila	Mario	CERT	Solidworks 3D Solid Modeling	
Avilez	Magdalena	CA	Medical Assistant Administrative/Clinical	
Ayala	Glimber	CA	International Business	
Azadi	Babak	CA	Automotive Technology Engine Performance	
Badillo	Eloina	CA	Human Development Bilingual Preschool	
Baeza	Maria	CA	Management	
Baeza	Roberto	CA	Accounting	
Bagatchenko	Olesya	CA	International Business	

Bahena	Miguel	CERT	Management Small Business
Bailey	Marietta	CA	Accounting
Baird	Troy	CA	CSU General Education
		AA	Liberal Arts Arts/Humanities/Communications
Baker	Alan	CA	Fire Technology Prevention Officer
Ballesteros	Antonio	CA	Accounting
		CA	International Business
Balsitis	Angeline	CERT	Accounting Enrolled Agent
Baltierra	Nicole	AA	Liberal Arts Arts/Humanities/Communications
Bao	Fengfei	CA	Computerized Accounting MAS 90
Baptista	Joshua	CA	Fire Technology Prevention Officer
Barahona	Kenia	CERT	Criminal Justice Corrections Officer
Barber	Andrea	CA	Accounting
Barbosa	Carolanne	CA	International Business
Barbosa	Rafael	CERT	Criminal Justice Corrections Officer
Barboza	Gabriela	CA	Management
Barboza Garcia	Araceli	CA	Business Applications Office Management
		CA	Management
Barcenas	Ivette	AA	Television/Video Communications
		CA	TV/Video Production
		CA	TV/Video Broadcast Journalism
Barker	Craig	CA	Fire Technology Prevention Officer
Barney	Donald	CERT	Management Supervision
Barr	Matthew	CA	Fire Technology Prevention Officer
Barrera Garcia	Maricruz	CA	Medical Assistant Administrative/Clinical
Barrier	Richard	CERT	Management Small Business
Barrios	Jesus	CA	CSU General Education
Barron	Irene	CA	Accounting
Bart	Valerie	CA	Fashion Merchandising
Basco	Cinnamon	CA	Fire Technology Prevention Officer
Batres	Marlon	CA	Automotive Technology Chassis Service
Bauer	Bret	CA	Fire Technology Prevention Officer
Bautista	Brian	CERT	Criminal Justice Corrections Officer
Beauzil	Robert	CA	Accounting
Becerra	Orlando	CERT	Criminal Justice Corrections Officer
Beeghly	Ann	CERT	Pharmacy Technology Basic
Beeson	Kurt	CA	Fire Technology Prevention Officer
Begum	Saleemunnisa	CERT	Pharmacy Technology Basic
Beiza	Patricia	CA	Accounting
Bello	Oliver	CA	Automotive Technology Chassis Service
Belton	Joletta	CA	Fire Technology Prevention Officer
Beltran	Stephanie	CA	CSU General Education
		CA	IGETC General Education

		AA	Liberal Arts Arts/Humanities/Communications	
Benavides	Jose	CERT	Diesel Transport Refrigeration/Temp Control	
Benitez	Gabriel	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Bennett	Corbin	CA	IGETC General Education	
Ber	Daniel	CA	Diesel and Heavy Equipment	
		CERT	Diesel Transport Refrigeration/Temp Control	
Berberet	Kerri	CA	Fire Technology Prevention Officer	
Berger	Matthew	CA	Fire Technology Prevention Officer	
Bergold	Bruna	CA	International Business	
Bergstrand	Thomas	CA	Diesel Mid-Range Engine Service	
Bernard	Steven	CA	Fire Technology Prevention Officer	
Berry	David	CA	Criminal Justice Law Enforcement	
Bertuzzi	Danielle	CA	Medical Assistant Administrative/Clinical	
Betancourt	Carina	CA	Medical Assistant Administrative/Clinical	
Betley	Sam	CA	Fire Technology Prevention Officer	
Bibler	Jeffrey	CA	Fire Technology Prevention Officer	
Bickerstaff	Noelle	CA	Medical Assistant Administrative/Clinical	
Binder	Jeff	CA	Fire Technology Prevention Officer	
Bishop	Ryan	CA	Fire Technology Prevention Officer	
Blackman	Ron	CA	Accounting	
Bladergroen	Kurt	CA	Fire Technology Prevention Officer	
Blakesley	Grant	CA	Fire Technology Prevention Officer	
Blanco	Jose	CA	Engineering Computer Aided Drafting & Design	
Bodnar	George	CERT	Criminal Justice Corrections Officer	
Bodo	John	CA	Fire Technology Prevention Officer	
Boettcher	Karl	CA	Accounting	
Boland	James	CA	Fire Technology Prevention Officer	
Bolanos	Gabriel	CA	International Business	
Bolden	Marilyn	CA	Medical Assistant Administrative/Clinical	
Borer	Jonathan	CA	Fire Technology Prevention Officer	
Botens	Jason	CA	Accounting	
Bowe	Tracy	CA	Fire Technology Prevention Officer	
Bowman	Jennifer	CA	Accounting	
Boyd	Christopher	CA	Fire Technology Prevention Officer	
Bran	Kevin	CA	CSU General Education	
Brand	Diana	AA	Television/Video Communications	
Brannon	Wayne	CA	Criminal Justice Law Enforcement	
Bravo	Gabriel	CA	Automotive Technology Chassis Service	
Bravo	Tirso	CA	Management	
Brewer	Jared	CA	Fire Technology Prevention Officer	
Brewington	Erik	CA	Accounting	
		CA	Management	



Briceno	Maria	CA	Business Applications Office Management
Bright	Justin	CA	Fire Technology Prevention Officer
Briskie	Matthew	CA	Fire Technology Prevention Officer
Brito	Alejandra	CA	CSU General Education
		AA	Liberal Arts Arts/Humanities/Communications
Brito	Cesario	CA	Accounting
Brito	Jose	CA	Computerized Bookkeeping Quickbooks
Brito	Marisol	CA	CSU General Education
		AA	Liberal Arts Arts/Humanities/Communications
		AAT	Psychology for Transfer
Briviesca	Cynthia	CERT	Criminal Justice Corrections Officer
Brown	Autumn	AA	Liberal Arts Arts/Humanities/Communications
Brown	Dax	CERT	CIS Networking
Brown	Erin	CA	Fire Technology Prevention Officer
Brown	Jordan	AA	Liberal Arts Kinesiology and Wellness
Brown	Scott	CA	Accounting
Browne	Yvonne	CA	Accounting
Bruce	Jared	CA	Fire Technology Prevention Officer
Bruner	Timothy	CA	Fire Technology Prevention Officer
Brunner	Janna	CA	CSU General Education
		AA	Music
Bucci	Keleigh	CA	Fire Technology Prevention Officer
Bucio	Luis	CA	Engineering Architectural/Civil Eng./Construction
Buckingham	Jeffrey	CA	Fire Technology Prevention Officer
Buckner	Frank	CA	Fire Technology Prevention Officer
Buclon	Azael	CA	CSU General Education
		AA	Liberal Arts Arts/Humanities/Communications
Buenrostro	Jaime	CA	Automotive Technology Chassis Service
Bui	An	CA	CNC Lathe Set Up and Operation
		CA	CNC Machine Set Up and Operation
		CA	CNC Milling Machine Set Up and Operation
		CA	CNC Programmer A-Mastercam
Bui	Binh	CA	Accounting
		CA	Computerized Accounting MAS 90
Bui	Chau	CA	Accounting
Bui	Denny	CERT	Pharmacy Technology Basic
Bui	Hang	CA	Fashion Design Dressmaking and Alterations
Bui	Hoa	CA	Accounting
Bui	Kathy	CERT	Pharmacy Technology Basic
Bui	Phuong-Thanh	CA	Accounting
Bui	Thong	CA	Accounting
Bui	Tommy	CERT	CIS Database
Bui	Vi	CERT	Pharmacy Technology Basic

Burdick	Thomas	CA	Fire Technology Prevention Officer
Burns	Susana	CERT	Management Supervision
Bustamante	Alfredo	CA	Automotive Technology Chassis Service
Bustamante	Carlos	CERT	Criminal Justice Corrections Officer
Bustamante	Isaac	CA	Accounting
Bustamante Ochoa	David	CA	Automotive Technology Engine Performance
Byers	Bradley	CA	Fire Technology Prevention Officer
Byrne	Kevin	CA	Fire Technology Prevention Officer
Cabada	Ruben	CA	Management
Caballero	Rex	CA	Management
Cabus	Melbin	CA	CSU General Education
		AA	Liberal Arts Arts/Humanities/Communications
Cai	Katie	CA	Business Applications Office Management
Calabrese	Samuel	CA	Fire Technology Prevention Officer
Calderon	Ernestina	AA	Human Development Preschool Child
		CA	Human Development Preschool Child
Calderon	Pedro	CA	Accounting
Calderon Puentes	Lady	CA	Human Development Bilingual Preschool
Califf	Amanda	CERT	Kinesiology Sports Medicine
Callahan	Brian	CA	Fire Technology Prevention Officer
Calle	Oscar	CA	Accounting
Calva	Claudia	CA	Engineering Computer Aided Drafting & Design
Calvo	Erika	CA	Accounting
		CA	Computerized Accounting MAS 90
		CA	Computerized Accounting Quickbooks
Camacho	Reynaldo	CA	Business Applications Office Management
Camino	Reyna	CA	Accounting
		CA	Computerized Accounting MAS 90
Campagna	Mark	CA	Fire Technology Prevention Officer
Campbell	Ian	CA	Diesel and Heavy Equipment
Campbell	William	CA	Diesel and Heavy Equipment
		CERT	Diesel Transport Refrigeration/Temp Control
Campos	Yolanda	CA	Human Development Bilingual Preschool
Cano	Adriana	CA	Human Development Preschool Child
Cano	Raul	CA	Business Applications Office Management
Cao	Annie	CA	Accounting
Cao	John	CA	Accounting
Cao	Phuc	CA	Accounting
Cao	Tai	CA	CNC Lathe Set Up and Operation
		CA	CNC Programmer A-Mastercam
Carbajal	Omar	CERT	Spanish/English Interpretation and Translation
Cardenas	Elizabeth	CA	CSU General Education
		AA	Liberal Arts Arts/Humanities/Communications

Cardenas	Liliam	CA	CSU General Education
Carey	Douglas	CA	Fire Technology Prevention Officer
Carisoza	Amy	CA	Management
Carlson	Alisa	CA	Accounting
Carlson	Anthony	CA	Fire Technology Prevention Officer
Carney	Mitchell	CA	Fire Technology Prevention Officer
Carr	Justin	CA	Fire Technology Prevention Officer
Carranza	Elizabeth	CA	Business Applications and Technology
Carranza	Jacqueline	CA	CSU General Education
		AAT	Sociology for Transfer
Carranza	Jorge	CA	Digital Media Art Graphic Design
Carrera	Julia	CA	Management
		CERT	Management Supervision
Carrillo	Fidelina	CA	Accounting
Cartagena	Anita	CERT	Pharmacy Technology Basic
Carter	George	CA	Diesel Mid-Range Engine Service
Carter	Yoshin	CERT	Pharmacy Technology Basic
Cary	Mark	CERT	Pharmacy Technology Basic
Casarrubias	Benito	CA	Automotive Technology Engine Performance
Castaneda	Elizabeth	CERT	Management Human Resource
Castaneda	Manuel	CA	Accounting
Castaneda	Nancy	CA	Human Development Preschool Child
Castaneda	Omar	CA	Engineering Architectural/Civil Eng./Construction
Castillo	Angelica	CA	Management
Castillo	Doris	CA	Accounting
		CA	Computerized Accounting MAS 90
		CA	Computerized Accounting Quickbooks
Castillo	Elizabeth	CA	Accounting
Castillo	Elizabeth	CA	CSU General Education
		AA	Liberal Arts Arts/Humanities/Communications
Castillo	Emelio	CA	Automotive Technology Chassis Service
Castillo	Gabriela	CA	International Business
Castrejon	Francisco	CA	Automotive Technology Engine Performance
Castro	Brenda	CA	CSU General Education
		AA	Liberal Arts Arts/Humanities/Communications
		AA	Liberal Arts Social and Behavioral Science
Castro	James	CA	Fire Technology Prevention Officer
Castro	Jesus	CERT	Accounting and Financial Planning
		CA	Computerized Accounting Quickbooks
Castro	John	CA	Fire Technology Prevention Officer
Castro	Jose	CA	Accounting
Castro	Maria	CA	International Business
Castruita	Christopher	CA	Accounting

Caswell	Christian	CA	Fire Technology Prevention Officer
Catalan	Jorge	CA	CSU General Education
Catalan	Jorge	AS	Mathematics
		AS	Physics
Cathey	Steven	CA	Fire Technology Prevention Officer
Ceballos	Pedro	CA	Accounting
Cedomio	Alejandra	CERT	Management Supervision
Celestino	Andres	CERT	Diesel Transport Refrigeration/Temp Control
Cepeda	Norma	CA	Business Applications Office Management
Cerciello	Nicholas	CA	Fire Technology Prevention Officer
Cerrato	Tamy	CA	CSU General Education
		AA	Liberal Arts Math and Science
Cervantes	Cynthia	CERT	Criminal Justice Corrections Officer
Cervantes	Rocio	CA	Accounting
Chacon	Luis	CERT	Diesel Transport Refrigeration/Temp Control
Chagollan	Christian	CA	Entrepreneurship and Innovation
Chaidez	Lupe	CA	Accounting
Chairez Reyes	Antonio	CERT	Solidworks 3D Solid Modeling
Chan	Vatey	CA	Accounting
Chang	Li Tung	CERT	After School Program Associate Teacher
Chang	Nien Tong	CA	Fire Technology Public Fire Service
Chapman	James	CA	Fire Technology Prevention Officer
Chapple	Felomina	CA	Management
Charcas	Eduardo	AA	Biological Science
Chase	Chad	CA	Fire Technology Prevention Officer
Chase	Sally	CA	Medical Assistant Administrative/Clinical
Chase	Terri	CA	Engineering Computer Aided Drafting & Design
Chatham	Andrea	AA	Paralegal
Chau	Khoa	CERT	Management Human Resource
Chau	Minhchau	CA	Management
Chau	SE	CA	Business Applications Office Management
Chau	Thi	CA	Computer Information Systems
Chau	Tynan	CERT	Management Small Business
Chavarin	Guadalupe	CA	Management
		CERT	Management Supervision
Chavarrie	Michael	CA	Fire Technology Prevention Officer
Chavez	Andrea	CA	Accounting
Chavez	Daisy	CERT	Criminal Justice Corrections Officer
Chavez	Daniela	AA	Liberal Arts Arts/Humanities/Communications
Chavez	Juan	CERT	Marketing Professional Selling
Cheatum	Daven	CA	Fire Technology Prevention Officer
Cheng	Darwin	CA	Fire Technology Prevention Officer
Cherry	Ricky	CERT	Contemporary Marketing

Cheysadawoot	Edgarin	CA	International Business	
Chor	Eileen	CA	Accounting	
Chrisman	Gregory	CA	Fire Technology Prevention Officer	
Christensen	Scott	AA	Business Management	Honors
Christian	David	CA	Fire Technology Prevention Officer	
Christie	Clint	CA	Fire Technology Prevention Officer	
Chung	Phuoc	CA	Accounting	
Chuong	Edwin	CA	Accounting	
Chute	Steven	CA	Fire Technology Prevention Officer	
Ciampi	Luz	CA	Management	
Cieszko	Gregory	CA	Accounting	
Cifuentes	Beatriz	CA	Human Development Bilingual Preschool	
Cilia	Ivan	CERT	Criminal Justice Corrections Officer	
Cisneros	Efrain	AA	Liberal Arts Arts/Humanities/Communications	
Cisneros	Isaac	CA	Business Applications Office Management	
Cisowski	Cheryl	CA	Criminal Justice Law Enforcement	
Clara	Lucia	CA	Fashion Merchandising	
Clark	Bret	CA	Fire Technology Prevention Officer	
Clark	Dennis	CA	Fire Technology Prevention Officer	
Clevenger	Donald	CA	Fire Technology Prevention Officer	
Coates	Christopher	CA	Fire Technology Prevention Officer	
Coffin	Grant	CA	Fire Technology Prevention Officer	
Colbert	Camille	CA	Fire Technology Prevention Officer	
Conard	Dustin	CA	Fire Technology Prevention Officer	
Concialdi	Stephen	CA	Fire Technology Prevention Officer	
Conte	Kelly	CA	Fire Technology Prevention Officer	
Contreras	Armando	CA	Automotive Technology Chassis Service	
		CA	Automotive Technology Engine Performance	
Contreras	Dominga	CA	Human Development Bilingual Preschool	
Cook	Charles	CA	Fire Technology Prevention Officer	
Cook	Randall	CA	Fire Technology Prevention Officer	
Cook	Thomas	CA	Fire Technology Prevention Officer	
Cookston	Lisa	CA	Fire Technology Prevention Officer	
Cookston	Ronald	AS	Fire Technology Public Fire Service	Honors
		CA	Fire Technology Prevention Officer	
Coots	Laurence	CA	Fire Technology Prevention Officer	
Copeland	Stephen	CA	Fire Technology Prevention Officer	
Coppolino	Tony	CA	Fire Technology Prevention Officer	
Corado	Evelyn	CA	Human Development Bilingual Preschool	
Corado	Obdulio	CERT	Solidworks 3D Solid Modeling	
Corbin	Carl	CA	Fire Technology Prevention Officer	
Cornejo	Giovannie	CA	Automotive Technology Chassis Service	
Cornelison	Marc	CA	Fire Technology Prevention Officer	

Cornogg	Scott	CERT	Solidworks 3D Solid Modeling	
Corona	Daniel	CA	Management	
Corona	Jose	CA	Accounting	
Corona	Rocio	CA	Engineering Architectural/Civil Eng./Construction	
Corp	Richard	CA	Accounting	
Correa	Otilia	CA	Computerized Bookkeeping Quickbooks	
Cortez	Jesus	CA	Accounting	
Cosme	Carlos	CA	Diesel Mid-Range Engine Service	
Cota	Ernesto	CA	Automotive Technology Chassis Service	
Covarrubias	Andres	CERT	Management Supervision	
Covey	Craig	CA	Fire Technology Prevention Officer	
Cowdell	Brett	CA	Fire Technology Prevention Officer	
Cox	Greg	CA	Fire Technology Prevention Officer	
Cox	Steven	CA	Fire Technology Prevention Officer	
Crawford	Joe	CA	Fire Technology Prevention Officer	
Crenshaw	Anthony	CA	Fire Technology Prevention Officer	
Crichton	Andrew	CA	Fire Technology Prevention Officer	
Cruz	Armando	CERT	Solidworks 3D Solid Modeling	
Cruz	Fabiola	CA	Accounting	
Cruz	Gabriela	CA	Medical Assistant Administrative/Clinical	
Cruz	Gabriella	CA	Accounting	
Cruz	Miriam	CA	Accounting	
Cruz	Raul	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Cruz	Viviana	CA	Business Applications Office Management	
Cuellar	Estela	CA	Accounting	
Cuevas	Jessica	AST	Business Administration For Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Math and Science	
Culp	Robin	CA	Fire Technology Prevention Officer	
Cummins	Seamus	CERT	Diesel Transport Refrigeration/Temp Control	
Cunningham	David	CA	Fire Technology Prevention Officer	
Cunningham	Pablo	CERT	Criminal Justice Corrections Officer	
Curiel	Salvador	CA	Fire Technology Prevention Officer	
Curry	Darrin	CA	Fire Technology Prevention Officer	
Cushing	Maria	CA	Library Technology	
Cyr	Mary	CA	Medical Assistant Administrative/Clinical	
Dadsi	Sami	AST	Business Administration For Transfer	
		CA	CSU General Education	
Dalashya	Brandon	CERT	Kinesiology Sports Medicine	
Dalpino	David	CA	Paralegal	
Dalton	Eric	CA	Fire Technology Prevention Officer	

Dalton	Robert	CA	Fire Technology Prevention Officer
Daltorio	Darren	CA	Fire Technology Prevention Officer
Dam	Loi	CA	Accounting
Dang	Ann	AS	Medical Assistant Administrative/Clinical
		CA	Medical Assistant Administrative/Clinical
Dang	Chanh	CERT	Solidworks 3D Solid Modeling
Dang	Maggie	CA	Accounting
Dang	Michael	CA	Accounting
Dang	Tai	CA	CNC Programmer A-Mastercam
Dang	Tam	CA	Accounting
Dang	Thinh	CA	CNC Machine Set Up and Operation
Daniels	Jon	CA	Fire Technology Prevention Officer
Dart	Jeffrey	CA	Fire Technology Prevention Officer
Dascomb	Katherine	CA	Fire Technology Prevention Officer
Dasilva	Natalia	CERT	Marketing Professional Selling
Davalos Flores	Yesenia	CA	Human Development Bilingual Preschool
Davidson	Claudia	CERT	Pharmacy Technology Basic
Davidson	Tim	CA	Automotive Technology Chassis Service
Davila	Cindi	CA	Management
Davis	Aaron	CA	Fire Technology Prevention Officer
Davis	Daniel	CA	Diesel and Heavy Equipment
		CA	Diesel Mid-Range Engine Service
		CERT	Diesel Transport Refrigeration/Temp Control
Davis	Justin	CA	Diesel Mid-Range Engine Service
De Fluiter	Darren	CA	Fire Technology Prevention Officer
De Herrera	Linda	CA	Business Applications Office Management
De la Cruz	Noel	CA	IGETC General Education
		AS	Physics
De la Cueva	Xochilt	CA	Fire Technology Prevention Officer
De la Riva	Blanca	CA	Medical Assistant Administrative/Clinical
De la Riva	Juan	CERT	Criminal Justice Corrections Officer
De la Riva	Luis	CA	Accounting
Dean	Justin	CA	Fire Technology Prevention Officer
Deemer	Alyssa	CA	Medical Assistant Administrative/Clinical
Deering	Carole	CERT	Management Supervision
Deis	Ayda	CA	Business Applications Office Management
Del Castillo	Ana	CA	Human Development Bilingual Preschool
Del Portillo	Erika	CA	Accounting
Del Real	Veronica	CA	Human Development Bilingual Preschool
Delatorre	Hector	CERT	Criminal Justice Corrections Officer
Delaurie	Jeffrey	CA	Fire Technology Prevention Officer
Delgadillo	Jose	CA	Automotive Technology Chassis Service
Delgadillo	Mayra	AA	Liberal Arts Arts/Humanities/Communications



Delgado	Mireya	CA	Medical Assistant Administrative/Clinical	
Delgado	Patricia	CA	Accounting	
Denton	Kevin	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Dering	Chris	CA	Computer Information Systems	
Desmond	Scott	CA	Fire Technology Prevention Officer	
Dettra	Sion	CA	Fire Technology Prevention Officer	
Dhuy	Araceli	CA	Human Development Bilingual Preschool	
Diamond	Kevin	CA	Fire Technology Prevention Officer	
Diaz	Abel	CA	Automotive Technology Chassis Service	
Diaz	Brisia	CERT	Criminal Justice Corrections Officer	
Diaz	Guadalupe	CA	Medical Assistant Administrative/Clinical	
Diaz	Hector	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Diaz	Jasehi	CA	Accounting	
Diaz	Javier	CA	Automotive Technology Engine Performance	
Diaz	Leonardo	CA	Management	
Diaz	Rebeca	CA	Accounting	
Diaz	Yadira	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Diep	Tanya	CA	Computerized Accounting MAS 90	
		CA	Computerized Accounting Quickbooks	
Diersing	Michael	CA	Fire Technology Prevention Officer	
Dieu	Tien	CA	Accounting	
Dim	Sareth	CA	Automotive Technology Chassis Service	
Dinh	Hao	CA	Automotive Technology Chassis Service	
		CA	Automotive Technology Engine Performance	
Dinh	Kim	CA	Computerized Accounting Quickbooks	
Dinh	Van	CERT	Solidworks 3D Solid Modeling	
Dinh	Viet	CA	Accounting	
Dinh	Yen	CA	Accounting	
Diocson	Ambrose	CA	CNC Lathe Set Up and Operation	
		CA	CNC Programmer A-Mastercam	
Dizon	Davichar	CA	Accounting	
D'Lynn	Zoila	CERT	Kinesiology Sports Medicine	
Do	Ai-Huong	CERT	Pharmacy Technology Basic	
Do	Anh Dang Trieu	CA	CSU General Education	
		AA	Liberal Arts Math and Science	Honors
Do	Bichlien	CA	Business Applications Office Management	
Do	Cathy	CERT	Pharmacy Technology Basic	
Do	Diep	CA	Business Applications Office Management	
Do	Duc	CERT	Solidworks 3D Solid Modeling	
		CA	CNC Lathe Set Up and Operation	



		CA	CNC Machine Set Up and Operation	
		CA	CNC Milling Machine Set Up and Operation	
		CA	CNC Programmer A-Mastercam	
Do	Duy	CA	Accounting	
Do	Francisco	CA	CNC Programmer A-Mastercam	
Do	Thomas	CERT	Accounting and Financial Planning	
Do	Tukhanh	CA	Accounting	
Doan	Cindy	CA	Accounting	
Doan	Elizabeth	CA	Accounting	
Doan	Thanh	CA	Accounting	
Doan	Thanh	CA	Accounting	
Doan	Thuy	CA	Accounting	
Doan	Trucanh	CA	Accounting	
Dodier	Joel	CA	Fire Technology Prevention Officer	
Dohman	Stephen	CA	Fire Technology Prevention Officer	
Dombrowski	Kimberly	CA	Fire Technology Prevention Officer	
Dominguez	Brenda	CA	Business Applications and Technology	
Dominguez	Irving	CA	International Business	
Dominguez	Lilah	CERT	Pharmacy Technology Basic	
Dominguez	Luz	CA	Business Applications Office Management	
Dominguez	Marcio	CA	CSU General Education	
		CA	International Business	
Dondiego	Maria	CERT	Criminal Justice Corrections Officer	
Dong	Olivia	CERT	Pharmacy Technology Basic	
Donovan	Robert	CA	Fire Technology Prevention Officer	
Donovan	Sean	CA	Automotive Technology Chassis Service	
Dorado	Jose	CERT	Diesel Transport Refrigeration/Temp Control	
Dorantes	Fabian	CA	Business Applications and Technology	
Dorantes	Jessica	AA	Liberal Arts Kinesiology and Wellness	
Draganov	Nikolai	CA	Fire Technology Prevention Officer	
Drews	David	CERT	Management Supervision	
Drown	Lance	CERT	Diesel Transport Refrigeration/Temp Control	
Drunasky	Chris	CA	Fire Technology Prevention Officer	
Duarte	Jose	CA	Accounting	
Duckworth	Kara	CA	Accounting	
Duenas	Araceli	CA	Medical Assistant Administrative/Clinical	
Dukellis	David	CA	Fire Technology Prevention Officer	
Duong	Nhung	CA	Accounting	
Duong	Quy	CA	Accounting	
Duong	Trung	CA	Automotive Technology Chassis Service	
Duong	Tuan	CERT	Solidworks 3D Solid Modeling	
Duque	Christian	CERT	Criminal Justice Corrections Officer	
Duran	David	CA	Management	

Duronslet	Denine	AA	Liberal Arts Math and Science	
Easley	Sharon	CA	Fire Technology Prevention Officer	
Echaves	Jessica	CA	International Business	
Edwards	Dennis	CA	Fire Technology Prevention Officer	
Edwards	Gary	CA	Accounting	
Edwards	Steve	CA	Fire Technology Prevention Officer	
Ehrman	Paul	CA	Fire Technology Prevention Officer	
Einck	Greg	CA	Diesel and Heavy Equipment	
		CERT	Diesel Transport Refrigeration/Temp Control	
El	Matsary	CA	Automotive Technology Engine Performance	
El Bachawati	Issam	CA	Accounting	
Elguindy	Melinda	CERT	Pharmacy Technology Basic	
Elizarraras	Luis	CA	Automotive Technology Chassis Service	
Ellis	Jerry	CA	Automotive Technology Chassis Service	
Ellis	Ryan	AS	Fire Administration	
		CA	Fire Technology Prevention Officer	
Enriquez	Camilo	CA	Accounting	
Enterline	James	CA	Fire Technology Prevention Officer	
Epperson	James	CERT	Management Supervision	
Erwin	Brock	CA	Fire Technology Prevention Officer	
Esaki	Tamotsu	CA	Computerized Bookkeeping Quickbooks	
Escarcega	Richard	CERT	Solidworks 3D Solid Modeling	
Escobar	Elisa	CERT	Pharmacy Technology Basic	
Escobar	Jose	CERT	Solidworks 3D Solid Modeling	
Escobar	Jose	CA	Paralegal	
Escobedo	Nicolee	CA	Fire Technology Prevention Officer	
Escoto	Daniel	CERT	CIS Help Desk	
Escoto	Ileana	CA	Medical Assistant Administrative/Clinical	
Escutia	Maria	CERT	Spanish/English Interpretation and Translation	
Esparza	Joseph	CA	Medical Assistant Administrative/Clinical	
Esparza	Maria	CA	Fashion Design	
		CA	Fashion Merchandising	
Espino	Elsa	CA	Management	
Espinosa	Erica	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Espinoza	Oscar	CA	Diesel and Heavy Equipment	
		CA	Diesel Mid-Range Engine Service	
		CERT	Diesel Transport Refrigeration/Temp Control	
Esquibel	Blas	CA	Automotive Technology Chassis Service	
Esquibel	Griselda	CERT	Spanish/English Interpretation and Translation	
Esquivel	Abigail	CA	Business Applications Office Management	
Esquivel	Ali	CA	TV/Video Production	
Estanol - Fernandez	Itzel	CA	Accounting	

Estrada	Aurelia	CA	Management	
Estrada	Lourdes	CA	Accounting	
Estrada	Teodorio	CA	Automotive Technology Chassis Service	
Evangelista	Jan Vincent	CERT	Criminal Justice Corrections Officer	
Evans	Elijah	CA	Fire Technology Prevention Officer	
Ewing	Jessica	AA	Liberal Arts Arts/Humanities/Communications	Honors
		AA	Liberal Arts Math and Science	Honors
Fackiner	Cory	CA	Fire Technology Prevention Officer	
Fackiner	Douglas	CA	Fire Technology Prevention Officer	
Faneite	Diane	CA	Fire Technology Prevention Officer	
Fang	Virginia	CA	Accounting	
Fann	Jennie	CA	Accounting	
Fanti	Chris	CA	Fire Technology Prevention Officer	
Faz-Martinez	Alissa	CA	Medical Assistant Administrative/Clinical	
Fedak	Charles	CA	Fire Technology Prevention Officer	
Felix	Rodolfo	CA	Automotive Technology Engine Performance	
Felton	Peggy	CERT	Management Supervision	
Fernandez	Christian	CA	Fire Technology Prevention Officer	
Fernandez	Christopher	CA	Fire Technology Prevention Officer	
Fernandez	Jason	CA	Fire Technology Prevention Officer	
Fernandez	Juan	CERT	Diesel Transport Refrigeration/Temp Control	
Figueroa	Chris	CA	Fire Technology Prevention Officer	
Figueroa	Magdalena	CERT	Marketing Professional Selling	
Fischer	Devin	CA	Fire Technology Prevention Officer	
Fisher	Noah	CA	Fire Technology Public Fire Service	
		CA	Fire Technology Prevention Officer	
Flicker	Jared	CA	Diesel and Heavy Equipment	
Flores	Alejandro	CERT	Diesel Transport Refrigeration/Temp Control	
Flores	Anthony	CA	Computer Information Systems	
Flores	Armando	CA	Automotive Technology Chassis Service	
Flores	Emmanuel	CERT	Criminal Justice Corrections Officer	
Flores	Jaime	CA	Automotive Technology Engine Performance	
Flores	Liliana	CA	Medical Assistant Administrative/Clinical	
Flores	Marisol	AA	Liberal Arts Arts/Humanities/Communications	
Flores	Mark	CA	Fire Technology Prevention Officer	
Flores	Mayra	CA	Business Applications Office Management	
Flores	Minerva	CA	Human Development Bilingual Preschool	
Flores	Ofelia	CA	Business Applications and Technology	
Flores	Ramses	CA	Management	
Flores	Raul	CA	Accounting	
Flores	Ray	CA	Fire Technology Prevention Officer	
Flores	Rene	CA	Automotive Technology Engine Performance	
Flores	Rosario	CA	Accounting	

Flores	Roxman	CA	Diesel Mid-Range Engine Service	
Flores	Sofia	CA	Medical Assistant Administrative/Clinical	
Flores	Virginia	CA	Computerized Accounting Quickbooks	
Flores Mendoza	Edit	CA	Accounting	
Florida	Ronald	CERT	Pharmacy Technology Basic	
Foley	Joshua	CERT	Management Supervision	
Fondren	Taylor	CA	Automotive Technology Chassis Service	
Fonseca	Gissel	CA	Accounting	
Fonseca Martinez	Miguel	CA	Management	
		CERT	Management Small Business	
		CERT	Marketing Professional Selling	
Ford	Dale	CA	Fire Technology Public Fire Service	
Fort	John	CA	Fire Technology Prevention Officer	
Fossati	Gino	CA	Fire Technology Prevention Officer	
Fournier	James	CA	Fire Technology Prevention Officer	
Fowler	Susan	CERT	Pharmacy Technology Basic	
Frain	Michael	CERT	Solidworks 3D Solid Modeling	
Franco	Geraldine	CA	Medical Assistant Administrative/Clinical	
Franco	Jenice	CERT	Criminal Justice Corrections Officer	
Franks	Lee	CA	Fire Technology Prevention Officer	
Frasz	Brian	CA	Fire Technology Prevention Officer	
Fredericks	Paul	CA	Fire Technology Prevention Officer	
Frias	Juan	CA	Criminal Justice Law Enforcement	
Frick	Robert	CA	Fire Technology Prevention Officer	
Fry	Drew	CERT	Criminal Justice Corrections Officer	
Fuentes	Lizette	AA	Liberal Arts Arts/Humanities/Communications	
Fuentes	Samantha	CERT	After School Program Associate Teacher	
Fuentes Perez	Claudio	CERT	Solidworks 3D Solid Modeling	
Fugitt	Jonathan	CA	Fire Technology Prevention Officer	
Fujii	Michiko	CA	Computerized Bookkeeping Quickbooks	
Fujita	Kiyoko	CERT	Marketing Professional Selling	
Fujita	Mitsue	CA	Computerized Bookkeeping Quickbooks	
Fujita	Sunhwa	CA	Computerized Bookkeeping Quickbooks	
		CA	Computerized Bookkeeping MAS 90	
Gabriel	Maria	CERT	Spanish/English Interpretation and Translation	
Gaca	Stanley	CERT	Solidworks 3D Solid Modeling	
Gagne	Robert	CA	Fire Technology Prevention Officer	
Galeana	Raul	CA	Business Applications Office Management	
Galeano	Martin	AST	Business Administration For Transfer	Honors
		CA	Computer Science	
		CA	CSU General Education	
		AA	Liberal Arts Business and Technology	Honors
Galindo	Russell	CA	Automotive Technology Chassis Service	

Gallagher	Shawn	CA	Fire Technology Prevention Officer	
Gallio	William	CA	Fire Technology Prevention Officer	
Galvan	Elena	CA	Computer Information Systems	
Galvan	Fernando	CERT	Management Small Business	
Galvez	Samuel	CERT	Criminal Justice Corrections Officer	
Gamboa	Daniel	CA	Diesel and Heavy Equipment	
		CA	Diesel Mid-Range Engine Service	
		CERT	Diesel Transport Refrigeration/Temp Control	
Gamez	Rodolfo	CA	Automotive Technology Chassis Service	
		CA	Automotive Technology Engine Performance	
Garay	Tanya	CERT	Criminal Justice Corrections Officer	
Garcia	Alma	CA	Medical Assistant Administrative/Clinical	
Garcia	Cesar	CA	Diesel and Heavy Equipment	
Garcia	David	CA	Automotive Technology Chassis Service	
Garcia	Eric	CA	Fire Technology Prevention Officer	
Garcia	Gabimael	CA	Automotive Technology Chassis Service	
		CA	Automotive Technology Engine Performance	
Garcia	Jacqueline	CA	Medical Assistant Administrative/Clinical	
Garcia	Jaime	CA	Automotive Technology Chassis Service	
Garcia	Jonathan	CERT	Kinesiology Sports Medicine	
Garcia	Jorge	CERT	Microsoft Dynamics for Financial Accounting	
		CA	Accounting	
		CA	Computerized Bookkeeping Quickbooks	
		CA	Computerized Accounting MAS 90	
		CA	Computerized Accounting Quickbooks	
		CA	Computerized Bookkeeping MAS 90	
Garcia	Jose	CA	Accounting	
Garcia	Jose	CA	Automotive Technology Engine Performance	
Garcia	Jose	CA	Diesel Mid-Range Engine Service	
Garcia	Julio	CA	International Business	
		CA	Management	
Garcia	Lisette	CERT	Management Human Resource	
Garcia	Manuel	CA	Management	
Garcia	Marta	CERT	Solidworks 3D Solid Modeling	
Garcia	Miguel	CA	Diesel and Heavy Equipment	
Garcia	Nicholas	CERT	Computer Science Programming	
Garcia	Oscar	CERT	Criminal Justice Corrections Officer	
Garcia	Raymond	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Garcia	Roberto	CA	Automotive Technology Chassis Service	
		CA	Automotive Technology Engine Performance	
Garcia	Roberto	CA	Management	
Garcia	Sergio	CERT	Solidworks 3D Solid Modeling	

Garcia	Vanessa	CERT	Management Human Resource	
Garcia	Wendy	CA	International Business	
		CERT	Marketing Professional Selling	
Garcia	Yesenia	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Gardner	Kerry	CA	Fire Technology Prevention Officer	
Garduno	Freddy	CA	Accounting	
Garman	Mark	CA	Fire Technology Prevention Officer	
Garrett	Caitlin	CA	IGETC General Education	
Garrido	Veronica	CA	Accounting	
Garrison	William	CA	Fire Technology Prevention Officer	
Garza	Adam	CERT	After School Program Associate Teacher	
Garza	Armando	CA	Accounting	
		CA	Management	
Garza	Hector	CERT	Accounting and Financial Planning	
Gaspar	Juan	CA	Engineering Architectural/Civil Eng./Construction	
Gasperlin	Ervin	CERT	Solidworks 3D Solid Modeling	
Gasteiger	Samantha	CA	Medical Assistant Administrative/Clinical	
Gavidia	Xochilt	CA	Management	
Gavilanes	Susan	CA	Engineering Architectural/Civil Eng./Construction	
Gemler	Susan	CA	Library Technology	
Gentry	Toshika	CA	Medical Assistant Administrative/Clinical	
Gerber	Sharon	CERT	Management Supervision	
Geronimo	Mayra	CA	Computer Information Systems	
Giang	Christi	CERT	Pharmacy Technology Basic	
Giang	Kha	CA	Automotive Technology Chassis Service	
Gibas	Jay	CA	Diesel Mid-Range Engine Service	
Gibson	Reid	CA	Fire Technology Prevention Officer	
Gil	Alejandra	CA	Medical Assistant Administrative/Clinical	
Gil	Crystal	CA	Medical Assistant Administrative/Clinical	
Gil	Miguel	CA	Automotive Technology Chassis Service	
Gilbert	Steven	CERT	Digital Music Production	
Gillette	Maria	CERT	Management Small Business	
Gilmore	Virginia	CERT	Management Human Resource	
Ginty	Mike	CERT	Marketing Professional Selling	
Giron	Jesus	CERT	Diesel Transport Refrigeration/Temp Control	
Gizaw	Munshet	CA	Accounting	
		CA	Computerized Accounting MAS 90	
		CA	Computerized Accounting Quickbooks	
Gleeson	John	CA	Automotive Technology Chassis Service	
Godinez	Alfonso	CA	CSU General Education	
Gomez	Carlos	CA	Automotive Technology Chassis Service	
Gomez	Christian	AA	Criminal Justice	

		CERT	Criminal Justice Corrections Officer	
Gomez	Danielle	CA	3D Animation with Art Emphasis	
Gomez	Gabriel	CA	Fire Technology Prevention Officer	
Gomez	Hortencia	CA	Human Development Bilingual Preschool	
Gomez	Jessica	CA	Accounting	
Gomez	Maria	CA	Human Development Bilingual Preschool	
Gomez	Mark	CERT	Diesel Transport Refrigeration/Temp Control	
Gomez	Patricia	CA	Computerized Accounting MAS 90	
		CA	Computerized Accounting Quickbooks	
Gomez	Rene	CA	Accounting	
Gomez	Steven	CA	Accounting	
Gomez	Victor	CA	Accounting	
		CA	International Business	
		CERT	Management Small Business	
Gonzaga	Norman	CA	Accounting	
Gonzales	Richard	CA	Accounting	
Gonzalez	Abraham	CA	Accounting	
		CERT	Management Human Resource	
		CERT	Management Supervision	
Gonzalez	Alex	CERT	Criminal Justice Corrections Officer	
Gonzalez	Antonio	CA	Automotive Technology Chassis Service	
Gonzalez	Balbina	CA	Accounting	
Gonzalez	Bobbi	CA	Business Applications Office Management	
Gonzalez	Brandon	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Gonzalez	Braulio	CA	Business Applications Office Management	
Gonzalez	Francisco	CA	Fire Technology Prevention Officer	
Gonzalez	Javier	CA	Diesel Mid-Range Engine Service	
Gonzalez	Jessica	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AS	Science	
Gonzalez	Jose	CERT	CIS Networking	
		CERT	CIS PC Maintenance and Troubleshooting	
Gonzalez	Joshua	CA	Automotive Technology Chassis Service	
		CA	Automotive Technology Engine Performance	
Gonzalez	Juan	CA	Diesel and Heavy Equipment	
		CA	Diesel Mid-Range Engine Service	
Gonzalez	Juan	CA	Medical Assistant Administrative/Clinical	
Gonzalez	Kevin	CA	Fire Technology Prevention Officer	
Gonzalez	Manuel	CA	Automotive Technology Chassis Service	
Gonzalez	Manuel	CERT	Diesel Transport Refrigeration/Temp Control	
Gonzalez	Marcos	CA	Accounting	
Gonzalez	Martin	CA	Diesel and Heavy Equipment	



Gonzalez	Monica	CA	Accounting	
Gonzalez	Morayma	CERT	Management Supervision	
Gonzalez	Rigoberto	CA	Automotive Technology Chassis Service	
Gonzalez	Saul	CA	Automotive Technology Engine Performance	
Gonzalez	Steven	CA	Fire Technology Prevention Officer	
Gonzalez	Venice	CA	CSU General Education	
		CA	International Business	
Gonzalez	Vladimir	CA	Engineering Architectural/Civil Eng./Construction	
Gonzalez	Walter	CA	Automotive Technology Chassis Service	
Goodrich	Bradley	CA	Fire Technology Prevention Officer	
Goodsell	Ruby	CERT	Management Supervision	
Goodwin	David	CERT	CIS Web Programming	
		CA	Fire Technology Prevention Officer	
Gordon	Robert	CA	Automotive Technology Chassis Service	
Govea	Virginia	CA	Accounting	
Goyne	Jimmi	CERT	Solidworks 3D Solid Modeling	
Gozon	Gharland	CA	Accounting	
Graf	Kile	CA	Fire Technology Prevention Officer	
Graham	Anthony	CA	Automotive Technology Chassis Service	
Graham	Kevin	CA	Fire Technology Prevention Officer	
Grand	Robert	CA	Fire Technology Prevention Officer	
Grant	Alicia	CA	Accounting	
Grant	Camille	CERT	Pharmacy Technology Basic	
Grant	Joseph	CA	Fire Technology Prevention Officer	
Gray	Jason	CA	Fire Technology Prevention Officer	
Gray	John	CA	Fire Technology Prevention Officer	
Greathouse	Toni	CERT	CIS Database	
Green	Helen	CERT	Pharmacy Technology Basic	
Gremel	Chad	CA	Fire Technology Prevention Officer	
Griffiths	Jeffrey	CA	Criminal Justice Law Enforcement	
Grinstead	Brandon	CA	Fire Technology Prevention Officer	
Grossman	Lili	CA	CSU General Education	
Grundig	Andrew	CA	Fire Technology Prevention Officer	
Gsell	Ashley	AA	Liberal Arts Arts/Humanities/Communications	
Guadarrama	Maria	CA	Medical Assistant Administrative/Clinical	
Guaman	Carlos	CA	Accounting	
Guerra	Stephanie	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Guerrero	Juan	CA	Management	
Guerrero	Juan	CA	Management	
Guerrero	Oscar	CA	Diesel Mid-Range Engine Service	
		CERT	Diesel Transport Refrigeration/Temp Control	
Guerrero	Paul	CA	Fire Technology Prevention Officer	



Guevara	Maria	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Guillen	Araceli	CA	Accounting	
Gutierrez	Carlos	CA	Accounting	
Gutierrez	Carlos	CA	Management	
Gutierrez	Gustavo	CA	Automotive Technology Chassis Service	
Gutierrez	Juana	CERT	Management Supervision	
Gutierrez	Julio	CERT	Digital Music Production	
Gutierrez	Miguel	CA	Automotive Technology Chassis Service	
Gutierrez	Victor	CA	Automotive Technology Engine Performance	
Gutierrez	Victor	CA	Fire Technology Prevention Officer	
Guy	Michael	CA	Fire Technology Public Fire Service	
Guzman	Cynthia	CA	Business Applications and Technology	
Guzman	Julian	CA	Management	
Ha	Bao	CA	Entrepreneurship and Innovation	
Ha	Henry	CA	Automotive Technology Engine Performance	
Ha	Le Hoa	CA	Engineering Architectural/Civil Eng./Construction	
Haddock	Paulette	CA	Library Technology	
Haeberle	Ronald	CA	Human Development Preschool Child	
Haertsch	Steffany	CERT	Management Supervision	
Haga	Kana	CA	Management	
Hagelbarger	Theresa	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Hagopian	Valerie	CA	Fire Technology Prevention Officer	
Halley	Edward	CA	Library Technology	
Hallock	Matthew	CA	Fire Technology Prevention Officer	
Hamchuk	Gary	CERT	Criminal Justice Corrections Officer	
Hamilton	Kristina	CERT	Management Supervision	
Hammond	James	CA	Fire Technology Prevention Officer	
Han	Pauline	CA	Accounting	
Hana	Megan	AAT	Kinesiology	
Hanlon	Ben	CERT	Pharmacy Technology Basic	
Hannan	Michael	CA	Fire Technology Prevention Officer	
Hansen	Hailee	AAT	Communication Studies for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AAT	Psychology for Transfer	
Harb	Jacob	CERT	Diesel Transport Refrigeration/Temp Control	
Hardie	Kevin	CA	Fire Technology Prevention Officer	
Harmon	Robert	CA	Fire Technology Prevention Officer	
Harrison	Kenneth	CA	Fire Technology Prevention Officer	
Hartman	Douglas	CA	Fire Technology Prevention Officer	
Hass	Cody	AS	Fire Technology Public Fire Service	

Hassanzadi	Khatol	CERT	Pharmacy Technology Basic	
Hawkins	Scott	CA	Fire Technology Prevention Officer	
Hay	Matthew	CA	Fire Technology Prevention Officer	
Hay	Peter	CA	Fire Technology Prevention Officer	
Haynes	Sean	CA	Fire Technology Prevention Officer	
Healey	Bryan	CA	Fire Technology Prevention Officer	
Heark	Yaman	CA	Accounting	
Hebert	Darryl	CA	Fire Technology Prevention Officer	
Hedenberg	Keith	CA	Fire Technology Prevention Officer	
Heim	Carl	CA	Fire Technology Prevention Officer	
Heimos	Bernard	CA	Fire Technology Prevention Officer	
Hemmings	Shanna	CA	Fire Technology Prevention Officer	
Hemseri	Kent	CA	Fire Technology Prevention Officer	
Heng	Pannha	CA	Accounting	
Hennessey	Gregory	CA	Fire Technology Prevention Officer	
Henriquez	Noe	CA	CSU General Education	
Heredia Jimenez	Lidia	CERT	Pharmacy Technology Basic	
Hernandez	Adrian	CA	Management	
Hernandez	Anabell	CA	Medical Assistant Administrative/Clinical	
Hernandez	Antonio	CERT	CIS Networking	
Hernandez	Eduardo	CA	Automotive Technology Chassis Service	
Hernandez	Eric	CA	Automotive Technology Chassis Service	
Hernandez	Erika	AS	Medical Assistant Administrative/Clinical	
Hernandez	Fernando	AA	Business Administration	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Hernandez	Guadalupe	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Hernandez	Jesus	CA	Accounting	
Hernandez	Juan	CA	Automotive Technology Engine Performance	
Hernandez	Juana	CA	Accounting	
Hernandez	Luis	CA	Accounting	
Hernandez	Manuel	CA	Automotive Technology Chassis Service	
Hernandez	Marco	CA	Engineering Drafting and Design	
Hernandez	Maria	CA	International Business	
Hernandez	Maria	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Hernandez	Maribel	CA	Medical Assistant Administrative/Clinical	
Hernandez	Mario	CA	Medical Assistant Administrative/Clinical	
Hernandez	Maritza	CERT	Management Human Resource	
Hernandez	Mark	CA	Fire Technology Prevention Officer	
Hernandez	Michael	CA	Automotive Technology Chassis Service	
Hernandez	Miguel	CA	International Business	

Hernandez	Miriam	CA	Medical Assistant Administrative/Clinical	
Hernandez	Nancy	CA	IGETC General Education	
Hernandez Munoz	Stephanie	CA	Medical Assistant Administrative/Clinical	
Herrera	Benjamin	CA	Automotive Technology Chassis Service	
Herrera	Jesus	CERT	Solidworks 3D Solid Modeling	
Herrera	Juan	CA	Accounting	
Herrera	Marissa	CA	Accounting	
Herrera	Rico	CA	Computerized Bookkeeping Quickbooks	
		CA	Computerized Accounting MAS 90	
		CA	Computerized Bookkeeping MAS 90	
Herrera	Rosalva	CA	Human Development Bilingual Preschool	
Hervey	Tanya	CA	Computerized Accounting MAS 90	
Heske	Amanda	CA	Library Technology	
Hester	Khesahn	CA	Fire Technology Prevention Officer	
Hiatt	Jeff	CA	Fire Technology Prevention Officer	
Hill	Andrew	CA	Fire Technology Prevention Officer	
Hinds	Justin	CA	Fire Technology Prevention Officer	
Hinojo	Christian	CA	Automotive Technology Chassis Service	
Hinojosa	Juan	CA	Automotive Technology Chassis Service	
		CA	Diesel and Heavy Equipment	
		CA	Diesel Mid-Range Engine Service	
		CERT	Diesel Transport Refrigeration/Temp Control	
Hitchcock	Robert	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Hively	Keith	CERT	CIS Web Programming	
Ho	Anh	CA	Accounting	
Ho	Hung	CERT	CIS Database	
Ho	Sin	CA	Accounting	
Ho	Son	CA	Automotive Technology Engine Performance	
Hoang	Julie	CA	Accounting	
Hoang	Khanh	CA	Automotive Technology Engine Performance	
Hoang	Thaoly	CA	Accounting	
Hogan	Joshua	CA	Fire Technology Prevention Officer	
Hogue	Brian	CA	Diesel and Heavy Equipment	
		CA	Diesel Mid-Range Engine Service	
		CERT	Diesel Transport Refrigeration/Temp Control	
Holleman	Timothy	CA	Fire Technology Prevention Officer	
Holtendorff	Matthew	CA	Fire Technology Prevention Officer	
Homolka	Erin	CA	Fire Technology Prevention Officer	
Hong	Courtney	CA	Fire Technology Prevention Officer	
Hooper	Kimberly	AST	Business Administration For Transfer	
		CA	CSU General Education	
Hopkins	Timothy	CERT	Diesel Transport Refrigeration/Temp Control	

Horner	Jeffrey	CA	Fire Technology Prevention Officer	
Horton	Guy	CA	Fire Technology Prevention Officer	
Horton	William	CA	Management	
Hosch	David	CA	Fire Technology Prevention Officer	
Hose	Alma	CA	Fire Technology Prevention Officer	
Hout	Noha	AS	Medical Assistant Administrative/Clinical	
		CA	Medical Assistant Administrative/Clinical	
Hsing	Howard	CERT	Solidworks 3D Solid Modeling	
Hsu	Chia	CA	Accounting	
Hua	Minh	CA	CNC Milling Machine Set Up and Operation	
		CA	CNC Programmer A-Mastercam	
Huang	Becky	CA	Accounting	
Huang	Nan	CA	Accounting	
Huante	Susana	CERT	Criminal Justice Corrections Officer	
Huanuxco	Tlalli	CERT	Marketing Professional Selling	
Huerta	Carlos	CA	Fire Technology Prevention Officer	
Hughes	Michael	CA	Diesel and Heavy Equipment	
		CERT	Diesel Transport Refrigeration/Temp Control	
Hughes	Robert	CA	Fire Technology Chief Officer	
		CA	Fire Technology Prevention Officer	
Hughton	Chad	CERT	Pharmacy Technology Basic	
Huizar	Isaias	CA	Automotive Technology Chassis Service	
Hurd	Michael	CA	Fire Technology Prevention Officer	
Hurst	Peggy	AA	Earth Science	
Hurtado	Patricia	CERT	Criminal Justice Corrections Officer	
Huynh	Daisy	CERT	Pharmacy Technology Basic	
Huynh	Florence	AA	Paralegal	
Huynh	Khai	AST	Business Administration For Transfer	Honors
Huynh	Rose	CA	Business Applications Office Management	
Huynh	Tuan	CA	CNC Programmer A-Mastercam	
Hwang	Jang	CA	Automotive Technology Engine Performance	
		CA	Diesel and Heavy Equipment	
		CA	Diesel Mid-Range Engine Service	
		CERT	Diesel Transport Refrigeration/Temp Control	
Ibarra	Ramona	CA	Business Applications Office Management	
Ibarra	Tedeo	CA	International Business	
Ibarra	Vanessa	CA	Fashion Merchandising	
Ibrahim	Adan	CERT	Pharmacy Technology Basic	
Iglesias	Catherine	CA	Fire Technology Prevention Officer	
Iglesias	Lilibeth	AA	Liberal Arts Arts/Humanities/Communications	
Imlay	James	CA	Fire Technology Prevention Officer	
Inga	Maria	CERT	Management Supervision	
Islam	Md	CERT	Criminal Justice Corrections Officer	

Issmail	Elham	CA	Human Development Bilingual Preschool	
Ito	Masae	CA	International Business	
Ito	Sumiko	CA	Business Applications Office Management	
Iturbide	Israel	CA	Engineering Computer Aided Drafting & Design	
Jablonski	Shaun	CA	Accounting	
Jack	Terrance	CA	Fire Technology Prevention Officer	
Jackson	Jimmy	CA	Accounting	
Jackson	Karen	CA	Fire Technology Prevention Officer	
Jacobo	Miguel	CA	Engineering Computer Aided Drafting & Design	
Jaime	Antonio	CA	CNC Lathe Set Up and Operation	
		CA	CNC Machine Set Up and Operation	
		CA	CNC Milling Machine Set Up and Operation	
Jaimez	Tia	CERT	Management Human Resource	
James	Bryan	CA	Fire Technology Prevention Officer	
Janmohamed	Fauzia	CA	Medical Assistant Administrative/Clinical	
Jardon	Claudia	CA	Accounting	
Jasso Haile	Ruth	CA	Accounting	
Jech	Christa	CA	Library Technology	
Jenkins	Gregory	CA	Fire Technology Prevention Officer	
Jennings	Shaun	CA	Criminal Justice Law Enforcement	
Jimenez	Alaini	CA	Business Applications and Technology	
Jimenez	Guadalupe	CA	Accounting	
Jimenez	Juan	CERT	Pharmacy Technology Basic	
Jimenez	Rene	CERT	Diesel Transport Refrigeration/Temp Control	
Jimenez Espinoza	Karla	CA	IGETC General Education	
		AA	Sociology	
Johannessen	Oddsverre	CA	Fire Technology Prevention Officer	
Johansen	Brian	CA	Fire Technology Prevention Officer	
John	Michelle	CERT	Management Supervision	
Johnson	Alicia	CA	Fashion Merchandising	
Johnson	Renee	CA	Management	
Johnson	Wendy	CA	Medical Assistant Administrative/Clinical	
Jones	Karl	CERT	Contemporary Marketing	
Juarez	Louis	CA	Fire Technology Prevention Officer	
Juarez	Yadira	CA	Management	
		CERT	Marketing Professional Selling	
Jung	Meen	CA	Accounting	
Kafoury	John	CA	Fire Technology Prevention Officer	
Kahamba	Kamate	CA	Automotive Technology Chassis Service	
		CA	Automotive Technology Engine Performance	
		CA	Diesel and Heavy Equipment	
		CA	Diesel Mid-Range Engine Service	
Kamande	Maurice	CERT	Pharmacy Technology Basic	

Kane	Kevin	CA	Fire Technology Prevention Officer	
Kane	Stephen	CA	Fire Technology Prevention Officer	
Kang	Ray	CA	Fire Technology Prevention Officer	
Kato	Misa	CA	Medical Assistant Administrative/Clinical	
Kaur	Kulwant	CA	Accounting	
		CA	Computerized Accounting MAS 90	
Kawaguchi	Sakae	CA	Accounting	
Kearley	David	CA	Fire Technology Prevention Officer	
Keating	Tim	CA	Fire Technology Prevention Officer	
Keim	Tara	CA	Fire Technology Prevention Officer	
Kelly	Mark	CA	Accounting	
		CA	Management	
		CERT	Management Supervision	
Kelly	Michael	CA	Fire Technology Prevention Officer	
Kennedy	Kevin	CA	Fire Technology Prevention Officer	
Kennedy	Sylvi	CERT	Pharmacy Technology Basic	
Kent	Brandon	CA	Fire Technology Prevention Officer	
Keo	Neil	CERT	Solidworks 3D Solid Modeling	
Kerns	Jeffrey	CA	Fire Technology Prevention Officer	
Kersey	Tim	CA	Fire Technology Prevention Officer	
Khalil	Mark	CA	Automotive Technology Chassis Service	
		CA	Automotive Technology Drive Train	
		CA	Automotive Technology Engine Service	
Khoe	David	CERT	Solidworks 3D Solid Modeling	
Khong	Hung	CA	CNC Milling Machine Set Up and Operation	
		CA	CNC Programmer A-Mastercam	
Kieu	Debbie	CA	Accounting	
Kigathi	Celina	CERT	Pharmacy Technology Basic	
Kim	Eunsong	CA	Business Applications Office Management	
Kime	Justin	CA	Fire Technology Prevention Officer	
King	Jose	CA	Accounting	
		CA	Management	
		CERT	Management Small Business	
		CERT	Marketing Professional Selling	
King	Kyle	CA	Fire Technology Prevention Officer	
Kiolbassa	Mark	CERT	Diesel Transport Refrigeration/Temp Control	
Kircher	Steve	CA	Fire Technology Prevention Officer	
Klytta	Kevin	CA	Fire Technology Prevention Officer	
Knaack	Anthony	CA	Fire Technology Prevention Officer	
Knowles	Russell	CA	Fire Technology Prevention Officer	
Koelling	Sherry	CA	Fire Technology Prevention Officer	
Kojima	Kazuhiro	CA	Business Applications Office Management	
Kosko	Michael	AS	Business Administration	

		CA	CSU General Education	
Kosky	Benjamin	CA	Fire Technology Prevention Officer	
Kovacs	Andy	CA	Fire Technology Prevention Officer	
Kovacs	Anh	CA	Accounting	
		CA	Computerized Accounting MAS 90	
Kreza	Michael	CA	Fire Technology Prevention Officer	
Kuria	Roy	CA	Accounting	
Kurtz	Lawrence	CA	Fire Technology Prevention Officer	
Kutscher	Jessica	AA	Paralegal	Honors
Kuwada	Kayleigh	CA	Medical Assistant Administrative/Clinical	
Kuzmic	John	CA	Fire Technology Prevention Officer	
Kwon	Young	CA	Accounting	
La Trobe	Danae	CA	Fire Technology Prevention Officer	
La Vere	Karen	AA	Liberal Arts Arts/Humanities/Communications	
Lackey	William	CA	Fire Technology Prevention Officer	
Lacy	Steven	CA	Computer Information Systems	
LaFave	Gregory	CA	Fire Technology Prevention Officer	
Lai	Aaron	CERT	Pharmacy Technology Basic	
Lai	Bianca	CERT	Pharmacy Technology Basic	
Lai	Christine	CA	Accounting	
Lai	Lynn	AA	Liberal Arts Social and Behavioral Science	
Lam	Anh	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	Highest Honors
Lam	Chau	AS	Chemistry	Highest Honors
		CA	IGETC General Education	
Lam	Ha	CA	Accounting	
Lam	Huong	CA	Medical Assistant Administrative/Clinical	
Lam	Johnny	CERT	CIS Web Programming	
Lam	Lai	CA	Accounting	
		CA	Computerized Accounting MAS 90	
		CA	Computerized Accounting Quickbooks	
Lam	Sophie	CERT	Microsoft Dynamics for Financial Accounting	
		CA	Accounting	
		CA	Computerized Accounting MAS 90	
		CA	Computerized Accounting Quickbooks	
Lam	Thanh	CA	Automotive Technology Chassis Service	
Lam	Thuy	CERT	Pharmacy Technology Basic	
Lam	Tracy	CERT	Pharmacy Technology Basic	
Lamorte	Kevin	CERT	Criminal Justice Corrections Officer	
Lance	Nancy	CA	Fire Technology Prevention Officer	
Landa	Socimo	CA	Automotive Technology Chassis Service	
Lane	Gregory	CERT	Criminal Justice Corrections Officer	
Languren	Oscar	CERT	Criminal Justice Corrections Officer	



Lanzner	Lewis	CA	Fire Technology Prevention Officer	
Lao	Binh	CA	Accounting	
Lara	Joe	CERT	Management Supervision	
Lara	Lucia	CA	Entrepreneurship and Innovation	
Lara	Michelle	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Larita	Jose	CERT	Marketing Professional Selling	
Lariz	Elizabeth	AA	Liberal Arts	
Larkins	Cynthia	CERT	Pharmacy Technology Basic	
Latthitham	Anisa	CERT	Pharmacy Technology Basic	
Lau	Karen	CA	Accounting	
Laub	Nicole	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Highest Honors
Lauderdale	Jon	CA	Fire Technology Prevention Officer	
Laurel	Frank	CA	Fire Technology Prevention Officer	
Laursen	Ronald	CA	Fire Technology Prevention Officer	
Lazar	Ryan	CA	Fire Technology Prevention Officer	
Le	Albert	CA	Accounting	
Le	Amy	CERT	Pharmacy Technology Basic	
Le	Anh	CA	Business Applications Office Management	
Le	Anh	CA	Engineering Computer Aided Drafting & Design	
Le	Bich Duyen	CA	Medical Assistant Administrative/Clinical	
Le	Duc	CA	Computer Information Systems	
Le	Hang	CA	Medical Assistant Administrative/Clinical	
Le	Ho	CA	Automotive Technology Chassis Service	
		CA	Automotive Technology Engine Performance	
Le	Hong Yen	CA	Accounting	
Le	Hung	CA	Accounting	
Le	Jason	CA	Accounting	
Le	Jimmy	CERT	Diesel Transport Refrigeration/Temp Control	
Le	John	CA	Accounting	
Le	John	CA	Automotive Technology Chassis Service	
Le	John	CERT	Solidworks 3D Solid Modeling	
Le	Kevin	CERT	Solidworks 3D Solid Modeling	
Le	Linda	CERT	Pharmacy Technology Basic	
Le	Ngoc	CA	Accounting	
Le	Steve	CERT	Pharmacy Technology Basic	
Le	Tam	CA	Automotive Technology Chassis Service	
Le	Thi	CERT	Pharmacy Technology Basic	
Le	Thuy	CA	Medical Assistant Administrative/Clinical	
Le	Trung	CA	Automotive Technology Chassis Service	
Le	Tuyet	CA	Business Applications Office Management	
Le	Uyen	CA	Accounting	



Le	Van	CA	Accounting	
		CA	Computerized Accounting MAS 90	
Le	Vinh	CA	Automotive Technology Engine Performance	
Le	Vivian	AST	Business Administration For Transfer	Honors
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Le	VU	CA	Accounting	
		CA	Computerized Accounting MAS 90	
Le	Yen	CA	CNC Programmer A-Mastercam	
Ledesma	Destiny	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Ledesma	Gabriel	CERT	Criminal Justice Corrections Officer	
Ledesma	Maria	CA	Accounting	
Lee	Charlie	AS	Chemistry	Honors
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
		AA	Liberal Arts Math and Science	Honors
		AS	Science	Honors
Lee	Dan	CERT	Criminal Justice Corrections Officer	
Lee	Douglas	CERT	Criminal Justice Corrections Officer	
Lee	Jiyoung	CERT	Pharmacy Technology Basic	
Lee	Kevin	CERT	Pharmacy Technology Basic	
Lee	Michael	CERT	Solidworks 3D Solid Modeling	
Lee	Pei	CA	Accounting	
Lee	Sanghee	CERT	Pharmacy Technology Basic	
Lee	Susan	CERT	Pharmacy Technology Basic	
Leija	Victor	CERT	CIS Networking	
Leoca	Mircea	CERT	Criminal Justice Corrections Officer	
Leocadio	Maria	CERT	Pharmacy Technology Basic	
Leon	Conrad	CERT	Digital Music Production	
Leon	Luis	CERT	Management Human Resource	
		CERT	Management Supervision	
Lerch	Kim	CA	Fire Technology Prevention Officer	
Leshner	Ofelia	CA	Management	
Levesque	Matthew	CA	Fire Technology Prevention Officer	
Lewis	Ryan	CA	Fire Technology Prevention Officer	
Leysack	Brandon	CA	International Business	
Liau	Judy	CA	Paralegal	
Libby	Royce	CERT	Pharmacy Technology Basic	
Lichon	Martial	CA	Accounting	
Lieu	Steve	CA	International Business	
Light	Dana	CA	Fire Technology Prevention Officer	
Lin	Tzu	CA	Accounting	
Linderman	Melissa	CA	Fire Technology Prevention Officer	

Linh	Nghiem	AS	Chemistry	Honors
		CA	IGETC General Education	
Lino	Dulce	CA	Business Applications Office Management	
Livingston	James	CA	Fire Technology Prevention Officer	
Llamas	Lorena	CERT	Criminal Justice Corrections Officer	
Lobato	Robert	CA	Fire Technology Prevention Officer	
Lockwood	Todd	CA	Fire Technology Prevention Officer	
Lodes	Kurt	CERT	Management Supervision	
Loera	Raul	CA	Fire Technology Prevention Officer	
Loeza Cabanas	Ana	CA	Human Development Preschool Child	
Logemann	Winthrop	CA	Fire Technology Prevention Officer	
Lomas	Bradley	CA	Fire Technology Prevention Officer	
Lombera	Adriana	CA	Medical Assistant Administrative/Clinical	
Lomeli	Karen	CA	CSU General Education	
		CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Lopez	Carlos	CA	Automotive Technology Chassis Service	
Lopez	Crispin	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Lopez	Eduardo	AA	Liberal Arts Arts/Humanities/Communications	
Lopez	Efrain	CA	Accounting	
Lopez	Ivonne	AA	Accounting	
		CA	Accounting	
Lopez	Jeffrey	CA	Fire Technology Prevention Officer	
Lopez	Juan	CA	Accounting	
Lopez	Julio	CA	Diesel Mid-Range Engine Service	
Lopez	Livier	CERT	Management Human Resource	
Lopez	Natalia	CERT	CIS Help Desk	
		CERT	CIS Networking	
		CERT	CIS PC Maintenance and Troubleshooting	
Lopez Garcia	Ignis	AA	Liberal Arts American Studies	
Lopez Peras	Erika	CERT	Pharmacy Technology Basic	
Lowe	James	CA	Fire Technology Prevention Officer	
Loy	Leta	CA	Business Applications Office Management	
Lu	David	CA	Accounting	
Lu	Ten-Ray	CA	Automotive Technology Engine Performance	
Lucero	Claudia	CA	Medical Assistant Administrative/Clinical	
Lucero	Edith	CA	Criminal Justice Law Enforcement	
Lucio	David	CERT	CIS Help Desk	
Luizaga	Vanessa	CA	Human Development Bilingual Preschool	
Luk	Kley	CA	Automotive Technology Chassis Service	
Luke	Elma	CA	Accounting	
Luna	Edelmira	CA	Accounting	

Luna	John	CA	Fire Technology Prevention Officer	
Luna	Johnny	CERT	Criminal Justice Corrections Officer	
Lung	Victor	CA	Accounting	
Luong	Ai	CA	Medical Assistant Administrative/Clinical	
Luong	Muoi	CA	Accounting	
Luong	Phuong	CA	Accounting	
Luque	Hugo	AS	Engineering	
Luu	Le	CA	Accounting	
Luu	Phuong	CERT	Pharmacy Technology Basic	
Luviano	Flor	AS	Biological Science	
		AA	Liberal Arts Math and Science	
Ly	Cuong	CA	Accounting	
Ly	Dana	CERT	Pharmacy Technology Basic	
Ly	Don	CA	Fire Technology Prevention Officer	
Ly	Kean	CERT	Management Supervision	
Ly	Kevin	CA	Automotive Technology Chassis Service	
Ly	Thuy	CA	Accounting	
Ly	Tu	CA	Accounting	
Lynch	Kenny	CERT	Diesel Transport Refrigeration/Temp Control	
Lynch	Sandra	CA	Accounting	
		CA	Management	
Ma	Vicky	CA	Medical Assistant Administrative/Clinical	
MacDonald	Ian	CA	Fire Technology Prevention Officer	
Macedo	Leticia	CA	Accounting	
Machuca	Maricela	CA	Accounting	
Macias	Jesus	CA	Accounting	
Maciel	Cecilia	CA	IGETC General Education	
MacKey	James	CERT	Digital Music Production	
Madic	Charles	CA	Management	
Madrigal	German	CA	Accounting	
Madrigal	Gilberto	CA	Accounting	
Maeda	Makoto	CERT	Contemporary Marketing	
		CERT	Marketing Professional Selling	
Magallanes	Ana	CA	Medical Assistant Administrative/Clinical	
Magana	Arturo	CERT	Criminal Justice Corrections Officer	
Magana	Erik	CA	Medical Assistant Administrative/Clinical	
Mai	Charles	CA	Accounting	
Mai	Donald	AA	Liberal Arts Arts/Humanities/Communications	
Mai	Thuong	CA	Engineering Computer Aided Drafting & Design	
		CA	Engineering Architectural/Civil Eng./Construction	
Mai	Thuy	CA	Accounting	
Mai	Thuy	CA	Accounting	
Maingot	Philip	CA	TV/Video Production	

Makariou	Katherine	CA	Accounting
Makishima	Teruaki	CA	Accounting
Maldonado	Daniel	CERT	Criminal Justice Corrections Officer
Maldonado	Eliasar	CA	Fire Technology Prevention Officer
Maldonado	Elizabeth	CA	Fashion Design
		CA	Fashion Merchandising
Maldonado	Margarita	CA	Accounting
Maldonado	Neil	CA	Automotive Technology Chassis Service
		CA	Automotive Technology Drive Train
Malke	Paula	CA	Fire Technology Prevention Officer
Maman	Aaron	CA	Criminal Justice Law Enforcement
Mancilla	Jacqueline	CA	Accounting
Mancillas	Anthony	CA	Fire Administration
		CA	Fire Technology Prevention Officer
Manjarrez	Pedro	CA	Diesel and Heavy Equipment
		CERT	Diesel Transport Refrigeration/Temp Control
Mannari	Sayako	CA	Business Applications Office Management
Manning	Christopher	CA	Automotive Technology Chassis Service
Mansoorsafaeian	Marjan	CERT	Pharmacy Technology Basic
Manurung	Januar	CA	Management
Manzanares	Diana	AS	Medical Assistant Administrative/Clinical
Manzo	Emigdio	CERT	Kinesiology Sports Medicine
Manzo	Omar	CERT	Kinesiology Sports Medicine
Maracine	Stefan	CA	Criminal Justice Law Enforcement
Mariam	Sahle	CA	Management
Marin	Christian	CA	Business Applications and Technology
Markouizos	Nektarios	CA	Fire Technology Prevention Officer
Marquez	Diana	CA	Accounting
Marquez	Grady	CA	Fire Technology Prevention Officer
Marquez	Ignacio	CA	Accounting
Marquez	Santiago	CERT	Microsoft Dynamics for Financial Accounting
		CA	Accounting
		CA	International Business
Marquez	Scott	CA	Fire Technology Prevention Officer
Marroquin	Ashley	CA	CSU General Education
		AA	Liberal Arts Arts/Humanities/Communications
Marroquin	Gladys	CA	Fashion Design
Marshall	Cade	CA	Fire Technology Prevention Officer
Marshall	Martha	CA	CSU General Education
		AA	Liberal Arts Arts/Humanities/Communications
Martin	Brian	CA	Fire Technology Prevention Officer
Martin	Lindsey	AS	Fire Technology Prevention Officer
		CA	Fire Technology Prevention Officer

Martin	Steven	CA	Fire Technology Prevention Officer	
Martinez	Adilene	CERT	Criminal Justice Corrections Officer	
Martinez	Aida	CA	Accounting	
Martinez	Annette	AA	Business Administration	
Martinez	Anthony	CA	Accounting	
Martinez	Brisa	CA	Medical Assistant Administrative/Clinical	
Martinez	Cory	CA	CSU General Education	
Martinez	Domingo	CERT	Kinesiology Sports Medicine	
Martinez	Isabel	CA	Medical Assistant Administrative/Clinical	
Martinez	Jose	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Martinez	Jose	CA	Management	
Martinez	Juan	CA	Accounting	
Martinez	Lee	CA	Criminal Justice Law Enforcement	
Martinez	Maria	CERT	Criminal Justice Corrections Officer	
Martinez	Martha	CA	Business Applications Office Management	
Martinez	Martin	CA	Computer Information Systems	
Martinez	Mayra	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
Martinez	Moises	CERT	Kinesiology Sports Medicine	
Martinez	Rigoberto	CA	Accounting	
		CA	Computerized Accounting MAS 90	
Martinez	Yahir	CA	Engineering Computer Aided Drafting & Design	
Martinez Gomez	Lizeth	CA	Business Applications and Technology	
Martyn	Lucila	CA	Accounting	
Marvin	Christopher	CA	Fire Technology Prevention Officer	
Masaki	Judy	CERT	Pharmacy Technology Basic	
Mason	Amy	CERT	Management Supervision	
Mateo	Ismael	CERT	CIS Web Programming	
Math	John	CERT	Diesel Transport Refrigeration/Temp Control	
Mathews	Brian	CA	Fire Technology Prevention Officer	
Mathews	Cindy	CERT	Management Supervision	
Mathias	Joseph	CA	Fire Technology Prevention Officer	
Mattern	William	CA	Fire Technology Prevention Officer	
Maturino	Manuel	CERT	Criminal Justice Corrections Officer	
Mauck	Kim	CA	Computerized Accounting MAS 90	
Maul	John	CERT	Solidworks 3D Solid Modeling	
Mauritz	Kristin	CERT	Criminal Justice Corrections Officer	
Mc Cann	Neal	CA	Fire Technology Prevention Officer	
Mc Clain	Laura	CA	Fire Technology Prevention Officer	
Mc Donald	Scott	CA	Fire Technology Prevention Officer	
Mc Gowan	Patrick	CA	Fire Technology Prevention Officer	
Mc Hargue	Michael	CA	Fire Technology Prevention Officer	

Mc Kay	Bryan	CA	Fire Technology Prevention Officer	
Mc Quown	Ryan	CA	Accounting	
Mc Reynolds	Keith	AS	Fire Administration	Honors
Mc Veigh	Doreen	CERT	Management Supervision	
McCart	Kenneth	CA	Fire Technology Prevention Officer	
McClung	Todd	CA	Fire Technology Prevention Officer	
McCoy	Michael	CERT	Criminal Justice Corrections Officer	
McDonough	Brian	AS	Fire Administration	
		AS	Fire Technology Public Fire Service	
		CA	Fire Technology Prevention Officer	
McDougall	James	CERT	After School Program Associate Teacher	
McDowell	Fred	CA	Fire Technology Prevention Officer	
McFadden	William	CA	Fire Technology Prevention Officer	
McGovern	Terry	CA	Fire Technology Prevention Officer	
McGrath	Mark	CA	Fire Technology Prevention Officer	
McQuaid	William	CA	Fire Technology Chief Officer	
		CA	Fire Technology Prevention Officer	
Meas	Sreytouch	CA	IGETC General Education	
		CERT	Pharmacy Technology Basic	
Medina	Adrian	CERT	Management Human Resource	
Medina	Carlos	CA	Fire Technology Prevention Officer	
Medina	Griselda	CA	Accounting	
		CA	Management	
Medina	Levi	CA	Fire Technology Prevention Officer	
Medina	Octavio	CA	Automotive Technology Chassis Service	
Medina	Octavio	CA	Fire Technology Prevention Officer	
Medina Ramirez	Luis	CA	Automotive Technology Chassis Service	
Meily	Jose	CERT	Management Supervision	
Mejia	Guillermo	CA	Automotive Technology Engine Performance	
Mejia	Sergio	CERT	Criminal Justice Corrections Officer	
Melgar	Carlos	CA	Accounting	
Melgar	Salvador	CA	Accounting	
Melquiades	Omar	CA	Engineering Architectural/Civil Eng./Construction	
Men	Rotom	CA	Fire Technology Prevention Officer	
Mena	Carlos	CA	Automotive Technology Chassis Service	
Mena	Susie	AA	Liberal Arts Arts/Humanities/Communications	
Mendez	Erika	CA	Management	
Mendez	Juan	CA	Automotive Technology Chassis Service	
Mendez de Quezada	Melina	CA	Human Development Bilingual Preschool	
Mendizabal	Enrique	CA	Automotive Technology Chassis Service	
Mendoza	Alberto	CA	Accounting	
Mendoza	Charizma	AA	Liberal Arts Social and Behavioral Science	
Mendoza	Christian	CA	Automotive Technology Chassis Service	

Mendoza	Elba	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Mendoza	Enrique	CA	Computer Information Systems	
Mendoza	Fernando	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Mendoza	Georgegina	CERT	Criminal Justice Corrections Officer	
Mendoza	Gerardo	CA	Automotive Technology Chassis Service	
		CA	Automotive Technology Engine Performance	
Mendoza	Jose	CERT	Diesel Transport Refrigeration/Temp Control	
Mendoza	Lorenzo	CA	Accounting	
Mendoza	Mario	CA	Automotive Technology Chassis Service	
Mendoza	Michelle	CA	International Business	
Mendoza	Richard	CA	Accounting	
		CA	Computerized Accounting MAS 90	
		CA	Computerized Accounting Quickbooks	
Mendoza	Victor	CA	Management	
Meneses	Angelica	CA	Accounting	
Meneses	Charlene	CA	Human Development Bilingual Preschool	
Meniefield	La Tijera	CA	Accounting	
Mercado	Patricia	CA	Accounting	
Merhari	Meriem	AA	Human Development Preschool Child	Honors
Merideth	Joshua	AA	Liberal Arts American Studies	
Merino	Cristina	CA	Accounting	
Merino	Erandi	CERT	Criminal Justice Corrections Officer	
Merritt	Teresa	CA	Accounting	
		CA	Medical Assistant Administrative/Clinical	
Messick	Kathryn	CA	Library Technology	
Meza	Martin	CERT	Marketing Professional Selling	
Meza	Oscar	CA	Computer Information Systems	
Michael	Vivian	CA	Management	
Michel	Scott	CA	Fire Technology Prevention Officer	
Miki	Mickey	CA	Engineering Architectural/Civil Eng./Construction	
Milburn	Chris	CA	Fire Technology Prevention Officer	
Miles	Gregory	CA	Computer Information Systems	
Millan	Edgar	CA	Automotive Technology Chassis Service	
		CA	Automotive Technology Drive Train	
Miller	Craig	CA	Fire Technology Prevention Officer	
		CERT	Solidworks 3D Solid Modeling	
Miller	Doug	CA	Fire Technology Prevention Officer	
Miller	Elishia	CA	Human Development Bilingual Preschool	
Miller	Elizabeth	CA	Accounting	
Miller	Mark	CA	Fire Technology Prevention Officer	
		CA	Fire Technology Prevention Officer	



Miller	Scott	CERT	Management Supervision	
Miller	Tara	CERT	Pharmacy Technology Basic	
Millerick	Shawn	CA	Fire Technology Prevention Officer	
Minchaca	Jonathan	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Miranda	Ernest	CA	Fire Technology Prevention Officer	
Mistofsky	David	AA	Communication Studies	Highest Honors
		AA	Liberal Arts Arts/Humanities/Communications	Highest Honors
		AA	Liberal Arts Social and Behavioral Science	Highest Honors
Miyazaki	Minori	CA	Business Applications Office Management	
Mizumoto	Mizuho	CA	Business Applications and Technology	
		CA	Business Applications Digital Publishing	
		CA	Business Applications Office Management	
Molina	Crystal	CA	Medical Assistant Administrative/Clinical	
Molkenbuhr	Mark	CA	Fire Technology Prevention Officer	
Mollica	John	CA	Fire Technology Prevention Officer	
Monreal	Manuel	CA	Fire Technology Prevention Officer	
Monrroy	Ruben	CA	Accounting	
Monteleone	Patricia	CERT	Spanish/English Interpretation and Translation	
Montero	Monica	AA	Liberal Arts Arts/Humanities/Communications	
Montes	Matias	CA	Management	
Montgomery	Eric	CA	Fire Technology Prevention Officer	
Montoya	Rodolfo	CA	Management	
Mooney	Aaron	CA	Fire Technology Prevention Officer	
Moore	Kerry	CA	Accounting	
Mora	Elvia	CA	Business Applications Office Management	
Mora	Nalda	CERT	Spanish/English Interpretation and Translation	
Morales	Adeline	CERT	Criminal Justice Corrections Officer	
Morales	Greici	CERT	Criminal Justice Corrections Officer	
Morales	Jonathan	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Morales	Juan	AS	Business Administration	
Morales	Maira	CERT	Criminal Justice Corrections Officer	
Morales	Margarita	AA	Human Development School Age	
Moran	Luz	CA	Medical Assistant Administrative/Clinical	
Morelli	Michael	CERT	Solidworks 3D Solid Modeling	
Moreno	Jose	CERT	Criminal Justice Corrections Officer	
Moreno	Lorena	CA	Medical Assistant Administrative/Clinical	
Moreno	Stephen	CA	Fire Technology Prevention Officer	
Moreno	Susana	CA	Medical Assistant Administrative/Clinical	
Morganstern	Michael	CA	Fire Technology Prevention Officer	
Morris	Bryan	CA	Fire Technology Prevention Officer	
Morrison	Katherine	CA	Accounting	



		CA	Management	
Morrison	Kenneth	CERT	Kinesiology Sports Medicine	
Morrissey	Dane	CA	Fire Technology Prevention Officer	
Mosqueda	Edward	CA	Fire Technology Prevention Officer	
Mota	Diana	CA	CSU General Education	
Muir	Jon	CA	Fire Technology Prevention Officer	
Mullen	Patricia	CA	Fire Technology Prevention Officer	
Munga	Kevin	CERT	Pharmacy Technology Basic	
Muniz	Christopher	AA	Liberal Arts Arts/Humanities/Communications	
Muniz	Noe	CA	Automotive Technology Chassis Service	
Munn	Michael	CA	Criminal Justice Law Enforcement	
Munoz	Emmanuel	CA	Management	
Munoz	Isabel	CA	Fashion Design Dressmaking and Alterations	
Munoz	Laura	CA	Accounting	
Munoz	Yesenia	CA	Accounting	
		CA	Computerized Accounting Quickbooks	
Murata	Yoko	CA	Medical Assistant Administrative/Clinical	
Muratalla	Manuel	CERT	Criminal Justice Corrections Officer	
Murguia	Norma	CA	Accounting	
		CERT	Accounting and Financial Planning	
Muro	Steve	CERT	Criminal Justice Corrections Officer	
Murphy	Eliza	CA	Business Applications Office Management	
Nabavi	Nasrin	CA	CSU General Education	
Nagatomo	Narumi	CA	Medical Assistant Administrative/Clinical	
Najar	Hector	CERT	Criminal Justice Corrections Officer	
Nakashima	Taeko	CA	Business Applications Office Management	
Nakaya	Makoto	CA	International Business	
Naranjo	Christina	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
Narvaez	Fabricio	CA	Accounting	
Nash	Rodney	CA	Fire Technology Prevention Officer	
Natale	Gianpaolo	CA	Fire Technology Prevention Officer	
Nava	Daniel	CA	Accounting	
Nava	Karla	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Nava	Leticia	CA	Medical Assistant Administrative/Clinical	
Navarro	Gerardo	CA	Accounting	
Navarro	Jesse	CA	Management	
Navarro	Lourdes	CA	Computerized Bookkeeping Quickbooks	
Navarro	Victor	CA	International Business	
		CERT	Digital Music Production	
Nawaz	Fathima	CERT	Pharmacy Technology Basic	
Neely	Timothy	CA	Fire Technology Prevention Officer	

Nelson	Jeffry	CA	Fire Technology Prevention Officer	
Nelson	Stanley	CA	Fire Technology Prevention Officer	
Nelson	Tye	CA	Fire Technology Prevention Officer	
Nemnich	Rink	CA	Fire Technology Prevention Officer	
Nesheiwat	Amira	CA	Paralegal	
Neuhausen	Kurt	CA	Fire Technology Prevention Officer	
Neuroth	Jerry	CA	Fire Technology Prevention Officer	
Neville	Justin	CA	Fire Technology Prevention Officer	
Newton	James	CA	Fire Technology Prevention Officer	
Ng	Larn	CA	Computerized Accounting MAS 90	
		CA	Computerized Accounting Quickbooks	
Nghiem	Loc	CA	Automotive Technology Engine Performance	
Nghiem Ba	Trinh	CA	Accounting	
Ngo	Andy	CA	Accounting	
Ngo	Liem	CERT	Mechanical 3D Solid Modeling CAD	
Ngo	Van	CA	Accounting	
Ngole	Kelsey	CERT	Pharmacy Technology Basic	
Nguyen	Alexander	CA	Accounting	
Nguyen	Alexis	CA	Accounting	
Nguyen	Anh	CA	Accounting	
		CA	Computerized Accounting Quickbooks	
Nguyen	Anh	CA	Accounting	
Nguyen	Brian	CA	Engineering Computer Aided Drafting & Design	
Nguyen	Bryan	AST	Business Administration For Transfer	
Nguyen	Canh	CA	Automotive Technology Engine Performance	
Nguyen	Charles	CA	Accounting	
Nguyen	Chi	CA	Accounting	
Nguyen	Cindy	CA	Business Applications Office Management	
Nguyen	Da	CA	Accounting	
Nguyen	Dai	CA	Automotive Technology Chassis Service	
Nguyen	Dan	CERT	Solidworks 3D Solid Modeling	
		CA	CNC Machine Set Up and Operation	
Nguyen	Danny	CA	Automotive Technology Engine Performance	
Nguyen	Don	CA	Fire Technology Prevention Officer	
Nguyen	Dung	CERT	Accounting Enrolled Agent	
Nguyen	Dung	CERT	Management Supervision	
Nguyen	Duy	CA	IGETC General Education	
Nguyen	Duy	CA	Medical Assistant Administrative/Clinical	
Nguyen	Dzu	CA	Accounting	
Nguyen	Gioi	CA	Automotive Technology Chassis Service	
		CA	Automotive Technology Engine Performance	
Nguyen	Han	CA	Accounting	
Nguyen	Hau	CA	Engineering Computer Aided Drafting & Design	

Nguyen	Helen	CA	Accounting	
		CA	Computerized Accounting MAS 90	
Nguyen	Hoang	CA	Accounting	
Nguyen	Hoang	CA	Automotive Technology Engine Performance	
Nguyen	Hong	CA	Accounting	
Nguyen	Hue	CA	Business Applications Office Management	
Nguyen	Hung	AA	Liberal Arts Math and Science	High Honors
		AS	Science	High Honors
Nguyen	Huong	CA	Accounting	
Nguyen	James	CA	Accounting	
Nguyen	James	CA	Accounting	
Nguyen	Jenny	CA	Computerized Bookkeeping Quickbooks	
Nguyen	Jimmy	CERT	Pharmacy Technology Basic	
Nguyen	Judy	CA	Accounting	
		CA	Computerized Accounting Quickbooks	
Nguyen	Kathleen	CERT	Management Supervision	
Nguyen	Kenny	CA	Computer Information Systems	
Nguyen	Kha	CERT	Solidworks 3D Solid Modeling	
Nguyen	Khoi	CA	CNC Programmer A-Mastercam	
Nguyen	Kieu-Hanh	CA	Accounting	
Nguyen	Kim	CA	Accounting	
Nguyen	Lan	CA	Engineering Architectural/Civil Eng./Construction	
Nguyen	Le	CA	Engineering Computer Aided Drafting & Design	
		CA	Engineering Architectural/Civil Eng./Construction	
Nguyen	Loc	CA	Engineering Computer Aided Drafting & Design	
Nguyen	Lori	CA	Accounting	
Nguyen	Luan	CA	CSU General Education	
Nguyen	Lu-Anh	CA	Accounting	
Nguyen	Luat	CA	Medical Assistant Administrative/Clinical	
Nguyen	Lyn	CA	Accounting	
Nguyen	Michelle	CA	Computerized Accounting MAS 90	
Nguyen	Michelle	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Nguyen	Mindy	CA	Accounting	
Nguyen	Mong	CA	Accounting	
Nguyen	My Dzuyen	CA	Medical Assistant Administrative/Clinical	
Nguyen	Nancy	CA	Accounting	
		CA	Computerized Accounting Quickbooks	
Nguyen	Ngan	CA	CNC Programmer A-Mastercam	
Nguyen	Ngocbich	CA	Business Applications Office Management	
Nguyen	Ngocthanh	CA	Accounting	
Nguyen	Nhu	CA	Accounting	
		CA	Computerized Accounting MAS 90	

Nguyen	Nhu	AST	Business Administration For Transfer	High Honors
Nguyen	Peter	CERT	Accounting and Financial Planning	
Nguyen	Peter	CA	CNC Programmer A-Mastercam	
Nguyen	Phuc	AST	Business Administration For Transfer	Honors
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Nguyen	Phuong	CA	Accounting	
Nguyen	Quang	CA	Automotive Technology Chassis Service	
		CA	Automotive Technology Engine Performance	
Nguyen	Quynh	CA	Computerized Bookkeeping Quickbooks	
Nguyen	Rene	CA	Accounting	
Nguyen	Son	CERT	Solidworks 3D Solid Modeling	
Nguyen	Tam	CERT	Solidworks 3D Solid Modeling	
Nguyen	Tammy	CA	Accounting	
Nguyen	Tan	CA	Business Applications Office Management	
Nguyen	Thang	CA	Automotive Technology Chassis Service	
Nguyen	Thang	CA	Fire Technology Prevention Officer	
Nguyen	Thanh	CA	Accounting	
Nguyen	Therese	CA	Accounting	
Nguyen	Thi	AST	Business Administration For Transfer	Honors
Nguyen	Thomas	CA	Management	
		CERT	Management Human Resource	
Nguyen	Thuy	CA	Accounting	
Nguyen	Thuy	CERT	Solidworks 3D Solid Modeling	
Nguyen	Tiffany	CA	Accounting	
Nguyen	Tong	CA	Accounting	
Nguyen	Trang	CA	Accounting	
Nguyen	Trieu	CA	Automotive Technology Chassis Service	
Nguyen	Trong	CA	CNC Conventional Machining	
		CA	CNC Programmer A-Mastercam	
Nguyen	Truc	CERT	Solidworks 3D Solid Modeling	
Nguyen	Tuan	CA	Accounting	
Nguyen	Tuan	CA	CNC Lathe Set Up and Operation	
		CA	CNC Programmer A-Mastercam	
Nguyen	Tuananh	CA	Engineering Computer Aided Drafting & Design	
Nguyen	Tuong	CA	CNC Lathe Set Up and Operation	
		CA	CNC Programmer A-Mastercam	
Nguyen	Tyler	CA	CNC Milling Machine Set Up and Operation	
Nguyen	Uyen Chi	CA	Accounting	
Nguyen	Vi	CA	Accounting	
Nguyen	Xuanmai	CA	Business Applications Office Management	
Nguyentu	Lou	CA	Accounting	
Nhan	Richard	CA	Automotive Technology Chassis Service	

Nicholls	Robert	CERT	Diesel Transport Refrigeration/Temp Control	
Niekowal	Kathie	CA	Management	
		CERT	Management Supervision	
Nieves	Agustin	CA	Automotive Technology Chassis Service	
Nilo	Eduardo	CA	Fire Technology Prevention Officer	
Nist	Jeff	CA	Diesel and Heavy Equipment	
Noll	Luke	AS	Fire Technology Public Fire Service	
Nop	Bopha	CA	Automotive Technology Engine Performance	
Norris	Nathan	CA	Fire Technology Prevention Officer	
Northrop	Berkeley	CA	Fire Technology Prevention Officer	
Novak	Adam	CA	Fire Technology Prevention Officer	
Novak	Michael	CA	Fire Technology Prevention Officer	
Noyola	Moises	CA	Engineering Computer Aided Drafting & Design	
		CA	Engineering Architectural/Civil Eng./Construction	
Noyola	Monica	CA	Engineering Computer Aided Drafting & Design	
Noyola Mandujano	Eusebio	CA	Automotive Technology Chassis Service	
Nunez	Sergio	CERT	Accounting and Financial Planning	
O Neill	Rebecca	CA	Accounting	
O Neill	Terry	CA	Automotive Technology Chassis Service	
		CA	Automotive Technology Engine Performance	
Ocampo	Isahi	CERT	Criminal Justice Corrections Officer	
Ocampo	Jesus	CA	Computer Information Systems	
Oceguera	Rodolfo	CERT	Criminal Justice Corrections Officer	
Ochoa	Arnulfo	CA	Accounting	
Ochoa	Francisco	CA	Fire Technology Prevention Officer	
Ochoa	Israel	CA	Computerized Accounting Quickbooks	
Ochoa	Jonathan	CERT	Criminal Justice Corrections Officer	
Oelrich	Chantal	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Offutt	Bret	CA	Fire Technology Prevention Officer	
Ogarrio	Roberto	CA	Computer Information Systems	
Okuzono	Miho	CA	Business Applications Office Management	
Oliphant	Yunnaca	CA	Medical Assistant Administrative/Clinical	
Olivares	Antoinette	CA	Accounting	
Olivares	Rogelio	CA	Automotive Technology Chassis Service	
		CA	Automotive Technology Engine Performance	
Ong	Duy	CA	Accounting	
Ordaz	Jorge	CERT	Solidworks 3D Solid Modeling	
Orendain	Carmen	CA	Business Applications Office Management	
Orloff	Ivan	CA	Fire Technology Prevention Officer	
Ornelas	Cesar	CA	Automotive Technology Chassis Service	
Ornelas	Gregorio	CA	Management	
Ornelas Lopez	Leticia	CA	Human Development Bilingual Preschool	

Orona	Maria	CA	Accounting	
Orozco	Christian	AAT	Psychology for Transfer	
Orozco	Erika	CA	Accounting	
Orozco	Fernando	CA	Automotive Technology Chassis Service	
Orozco	Gerardo	CA	Diesel and Heavy Equipment	
		CA	Diesel Mid-Range Engine Service	
		CERT	Diesel Transport Refrigeration/Temp Control	
Orozco	Mariana	CA	Business Applications Office Management	
Orr	David	CA	Fire Technology Prevention Officer	
Ortega	Edisandra	CA	Accounting	
Ortega	Edward	CA	Management	
		CERT	Management Supervision	
Ortega	Joshua	CA	Fire Technology Prevention Officer	
Ortega	Lorenzo	CA	Library Technology	
Ortiz	Cynthia	CA	CSU General Education	
		AA	Human Development Preschool Child	
		CA	Human Development Preschool Child	
Ortiz	Gelacio	CA	Automotive Technology Chassis Service	
Ortiz	Jesus	CA	Automotive Technology Engine Performance	
Ortiz	Jesus	CERT	Management Human Resource	
Ortiz	Maria	CA	Accounting	
		CA	Computerized Accounting MAS 90	
Ortiz	Martin	CA	Fire Technology Prevention Officer	
Ortiz Ruiz	Maria	AA	Biological Science	
		CA	CSU General Education	
Oseguera	Armando	CA	Fire Technology Prevention Officer	
Oseguera	Lucila	CERT	Criminal Justice Corrections Officer	
Osorio	Johanna	CA	Business Applications Office Management	
Oswald	Dawn	CA	Medical Assistant Administrative/Clinical	
Ou	Chantrey	CA	Business Applications Office Management	
Oviedo	Yoshiko	CA	Accounting	
Owings	Sean	AA	Liberal Arts American Studies	
Pablo	Mariano	CA	CNC Lathe Set Up and Operation	
		CA	CNC Machine Set Up and Operation	
		CA	CNC Milling Machine Set Up and Operation	
		CA	CNC Programmer A-Mastercam	
Padden	Thomas	CA	Fire Technology Prevention Officer	
Paesani	Adria	CA	Fire Technology Prevention Officer	
Paesano	Fred	CA	Fire Technology Prevention Officer	
Pajarito	Kyle	CA	Fire Technology Prevention Officer	
Palacios	Salvador	CA	Automotive Technology Engine Performance	
Palencia	Armida	CA	Management	
Palencia	Sarah	CA	Accounting	

Palmer	Darius	CA	Computer Information Systems
Palomo Jara	Paloma	CERT	Criminal Justice Corrections Officer
Paniagua Maqueda	Oscar	AA	Business Administration
		CA	CSU General Education
		AA	Liberal Arts Arts/Humanities/Communications
Pappas	Eleni	CA	Fire Technology Prevention Officer
Parada	Michael	CA	CSU General Education
		AA	Liberal Arts Arts/Humanities/Communications
Parihar	Kishore	CA	Medical Assistant Administrative/Clinical
Parkinson	Shawna	CA	Fire Technology Prevention Officer
Parks	Daryl	CA	Fire Technology Prevention Officer
Parra	Tony	CA	Fire Technology Prevention Officer
Parsons	Grant	CA	Fire Technology Prevention Officer
Partida	David	CA	Fire Technology Public Fire Service
Partida	Edgar	CERT	Criminal Justice Corrections Officer
Partida	Jose	CA	Automotive Technology Chassis Service
Partida	Miguel	CERT	Criminal Justice Corrections Officer
Pateyro	Alicia	CA	Accounting
Patino	Edgar	CERT	Criminal Justice Corrections Officer
Patterson	Adam	CERT	Criminal Justice Corrections Officer
Pattis	Maria	CERT	Spanish/English Interpretation and Translation
Pattison	Kyle	CA	Automotive Technology Chassis Service
Pattynama-Preciado	Nicole	CA	Accounting
Paulino	Marvin	CA	3D Animation with Video Game Emphasis
Pauna	Maria	CA	Accounting
Pavon	Zadoth	CERT	Criminal Justice Corrections Officer
Peeken	Nathan	CA	Automotive Technology Engine Performance
Pelagio	Janet	CERT	Criminal Justice Corrections Officer
Pellecer	Marlene	CERT	Pharmacy Technology Basic
Pena	Ana	CA	Computerized Bookkeeping Quickbooks
		CA	Computerized Bookkeeping MAS 90
Pena	Dania	CA	Business Applications and Technology
Pena	Francisco	CA	Accounting
Pena	Fray	CA	CSU General Education
		AA	Liberal Arts Arts/Humanities/Communications
Pena	Jazmin	CERT	Management Human Resource
Pena	Jose	CA	Accounting
		CA	Computerized Accounting MAS 90
Pena	Nancy	CERT	Spanish/English Interpretation and Translation
Penaloza	Zulma	CA	Accounting
		CA	Computerized Accounting Quickbooks
		CA	Management
		CERT	Management Human Resource



Penaloza-Hernandez	Mariana	CA	Entrepreneurship and Innovation
Perales	Jessica	CERT	Management Human Resource
		CERT	Management Supervision
Peralta	Mike	CERT	Computer Science Programming
Peraza	Victoria	CA	CSU General Education
Perew	Sarah	CA	International Business
Perez	Angel	CA	CSU General Education
		AA	Liberal Arts Arts/Humanities/Communications
Perez	Elizabeth	CA	Accounting
Perez	Felipe Rene	CA	Automotive Technology Engine Performance
Perez	Gabino	CERT	Digital Music Production
Perez	Heidi	CA	Library Technology
Perez	Jasmin	CERT	Criminal Justice Corrections Officer
Perez	Jesus	CA	CSU General Education
		AAT	Psychology for Transfer
Perez	Jorge	CA	Automotive Technology Engine Performance
Perez	Jose	CERT	Kinesiology Sports Medicine
Perez	Karina	CA	Business Applications and Technology
Perez	Karina	CERT	Criminal Justice Corrections Officer
Perez	Manuel	CERT	Marketing Professional Selling
Perez	Marlyn	CERT	TV/Video Media Studies
Perez	Perfecto	CA	Automotive Technology Engine Performance
Perez	Rebecca	CA	Accounting
Perez Ruiz	Elier	CA	Automotive Technology Chassis Service
		CA	Automotive Technology Engine Performance
Perisho	Jack	CA	Fire Technology Prevention Officer
Perkins	John	CA	Diesel Mid-Range Engine Service
Perkins	Tim	CA	Fire Technology Prevention Officer
Perrizo	Nohl	CA	Fire Technology Prevention Officer
Person	David	CERT	Pharmacy Technology Basic
Pesqueda	Miguel	CERT	Diesel Transport Refrigeration/Temp Control
Peterka	Daniel	CA	Fire Technology Prevention Officer
Peterson	Robert	CA	Fire Technology Prevention Officer
Petteys	Joel	CA	Fire Technology Prevention Officer
Pfeiffer	Jill	CA	Fire Technology Prevention Officer
Pham	Annie	CA	Accounting
Pham	Bichlan	CA	Accounting
Pham	Can	CA	Automotive Technology Chassis Service
Pham	Chi	CERT	Pharmacy Technology Basic
Pham	Dam	CA	Accounting
Pham	Duong	CERT	Criminal Justice Corrections Officer
Pham	Hieu	CA	CNC Programmer A-Mastercam
Pham	Hieu	CA	CNC Programmer A-Mastercam



Pham	Hoan	CA	Business Applications Office Management	
Pham	Hoang	CERT	Solidworks 3D Solid Modeling	
Pham	Hoang	CERT	Solidworks 3D Solid Modeling	
Pham	Huy	CERT	Computer Science Programming	
Pham	Janet	CERT	Pharmacy Technology Basic	
Pham	Joseph	CA	Automotive Technology Chassis Service	
Pham	Lanhuong	CA	Accounting	
		CA	Computerized Accounting MAS 90	
Pham	Louis	CA	Automotive Technology Chassis Service	
		CA	Automotive Technology Engine Performance	
Pham	Ngoc Nguyen Nhu	CA	Accounting	
		CA	Computerized Accounting MAS 90	
		CA	Computerized Accounting Quickbooks	
Pham	Phong	CA	CNC Machine Set Up and Operation	
		CA	CNC Milling Machine Set Up and Operation	
Pham	Thang	CA	Management	
		CERT	Management Supervision	
Pham	Tho	CERT	Solidworks 3D Solid Modeling	
Pham	Tho	CERT	Pharmacy Technology Basic	
Pham	Thu	CERT	Pharmacy Technology Basic	
Pham	Tien	CA	Automotive Technology Chassis Service	
Pham	Tracy	CA	Accounting	
Pham	Triet	CA	CNC Programmer A-Mastercam	
Pham	Trinh	CA	Engineering Computer Aided Drafting & Design	
		CERT	Solidworks 3D Solid Modeling	
Pham	Vannie	CERT	Pharmacy Technology Basic	
Pham	Victoria	CA	Accounting	
		CA	Computerized Accounting MAS 90	
Phan	Brian	CA	Engineering Computer Aided Drafting & Design	
Phan	Dongthao	CA	Accounting	
Phan	Hoai	AA	Accounting	High Honors
		CA	Accounting	
Phan	Hoang	CA	Accounting	
Phan	Hung	CA	CNC Lathe Set Up and Operation	
		CA	CNC Machine Set Up and Operation	
		CA	CNC Programmer A-Mastercam	
Phan	John	CA	Automotive Technology Chassis Service	
		CA	Automotive Technology Engine Performance	
Phan	Mike	CA	CNC Machine Set Up and Operation	
Phan	Phuoc	CA	Accounting	
Phan	Phuong	CA	Accounting	
Phan	Thu	CA	Accounting	
Phan	Tracie	CA	Computer Information Systems	

Phan	Tuyen	CA	CNC Machine Set Up and Operation	
Phan	VU	CA	International Business	
Phengsimma	Bea	CERT	Criminal Justice Corrections Officer	
Phillips	Matthew	CA	Diesel and Heavy Equipment	
		CERT	Diesel Transport Refrigeration/Temp Control	
Phung	Hanh	CA	Accounting	
Phung	Khoi	CA	Accounting	
Pierson	Rhonda	CA	Diesel and Heavy Equipment	
Pignone	Robert	CA	Fire Technology Prevention Officer	
Pineda	Danny	CA	Automotive Technology Engine Performance	
Pinedo	Ana	CA	Human Development Bilingual Preschool	
Pinson	Christopher	CERT	Diesel Transport Refrigeration/Temp Control	
Pinson	Glenn	CA	Fire Technology Prevention Officer	
Ponce	Huver	CA	Accounting	
		CA	Management	
Ponce	Samantha	CERT	Criminal Justice Corrections Officer	
Ponegalek	Chad	CA	Fire Technology Prevention Officer	
Poort	Marteen	CERT	Management Supervision	
		CERT	Marketing Professional Selling	
Porcayo	Armando	CA	Automotive Technology Chassis Service	
		CA	Automotive Technology Engine Performance	
Porras	Cesar	CA	Accounting	
Porter	Katherine	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Portillo	Oscar	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Post	Jessica	CA	Fire Technology Prevention Officer	
Powell	Jeff	CA	Fire Technology Prevention Officer	
Prado	Jesus	CA	Automotive Technology Chassis Service	
		CA	Automotive Technology Engine Performance	
Preciado	Mario	CA	Entrepreneurship and Innovation	
		CA	International Business	
Prian	Sean	CA	Fire Technology Prevention Officer	
Price	Carol	CA	Business Applications Office Management	
		CA	Management	
		CERT	Management Supervision	
Proctor	Guadalupe	CERT	Spanish/English Interpretation and Translation	
Proctor	Scott	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Proud	Cory	CERT	Digital Music Production	
Pulgencio	Bruce	CA	Fire Technology Prevention Officer	
Pyle	Brian	CA	Fire Technology Prevention Officer	
Quach	Ken	CA	Computerized Accounting MAS 90	

		CA	Computerized Accounting Quickbooks	
Quezada	Febe	CA	Human Development Bilingual Preschool	
Quezada	Lilia	CA	Human Development Bilingual Preschool	
Quezada	Monica	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Quinlan	Michael	CERT	Solidworks 3D Solid Modeling	
Quintero	Juan	CA	Accounting	
		CA	Management	
		CERT	Management Human Resource	
Quintero	Sonia	CA	Medical Assistant Administrative/Clinical	
Quinteros	Noe	CERT	Solidworks 3D Solid Modeling	
Quitevis	John	CA	Fire Technology Prevention Officer	
Rahim	Avryl	CA	Accounting	
Ralson	Katherine	CA	Library Technology	
Ramadan	Sirine	CERT	Contemporary Marketing	
Ramirez	Diego	CA	Medical Assistant Administrative/Clinical	
Ramirez	Eduardo	CA	Management	
		CERT	Management Human Resource	
Ramirez	Gabriela	CA	Computerized Accounting MAS 90	
Ramirez	Gabriela	AA	Dance	
Ramirez	James	CA	Fire Technology Prevention Officer	
Ramirez	Jesus	CA	Accounting	
Ramirez	Jesus	CA	Diesel and Heavy Equipment	
		CERT	Diesel Transport Refrigeration/Temp Control	
Ramirez	Karina	AA	Business Applications and Technology	
		CA	Business Applications Office Management	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Ramirez	Maria	CA	Accounting	
Ramirez	Miguel	CA	Automotive Technology Chassis Service	
Ramirez	Omar	CA	Accounting	
Ramirez	Pamela	AA	Speech Language Pathology Assistant	
Ramirez	Ricardo	CA	Automotive Technology Chassis Service	
		CA	Automotive Technology Engine Performance	
Ramirez	Victoria	CERT	Criminal Justice Corrections Officer	
Ramirez	Yazmi	CA	Business Applications Office Management	
Ramos	Freddy	CA	Automotive Technology Engine Performance	
Ramos	Oscar	CA	CNC Programmer A-Mastercam	
Ramos	Raul	CERT	Criminal Justice Corrections Officer	
Ramos	Vicente	CERT	Criminal Justice Corrections Officer	
Ramseyer	Deana	CA	Accounting	
Randell	Christine	CA	Accounting	
Rangel	Daniel	CA	Automotive Technology Chassis Service	

Rangel	Jacqueline	CA	Management	
Rangel	Raymond	CERT	Management Supervision	
Ray	Gabriella	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	High Honors
Razo	Guadalupe	CERT	Diesel Transport Refrigeration/Temp Control	
Razo	Mark	CA	Accounting	
		CA	Computerized Accounting MAS 90	
Reed	Van	CA	Accounting	
Regalado	Gabriela	CA	Human Development Preschool Child	
Reideler	James	CA	Fire Technology Prevention Officer	
Remyn	Ken	CERT	Management Supervision	
Renteria	Adrian	CERT	Criminal Justice Corrections Officer	
Renteria	Ana	CA	Accounting	
Renteria	Jasmine	CERT	Criminal Justice Corrections Officer	
Renteria	Jose	CA	Automotive Technology Engine Performance	
Resultay	Michael	CERT	Criminal Justice Corrections Officer	
Rethwisch	Annlisa	CA	Fire Technology Prevention Officer	
Reyes	Adalinda	CERT	Management Supervision	
Reyes	Alberto	CA	Diesel Mid-Range Engine Service	
Reyes	Areli	CA	Accounting	
Reyes	Armando	CERT	Solidworks 3D Solid Modeling	
Reyes	Cindy	CERT	Pharmacy Technology Basic	
Reyes	Gerardo	CA	Diesel Mid-Range Engine Service	
Reyes	Jose	CA	Diesel Mid-Range Engine Service	
		CERT	Diesel Transport Refrigeration/Temp Control	
Reyes	Marie	CA	Accounting	
Reyes	Sergio	CERT	Diesel Transport Refrigeration/Temp Control	
Reynafarje	Daniel	CA	Accounting	
Reynaga	Randy	CA	Fire Technology Prevention Officer	
Reza	Bryan Daniel	CA	IGETC General Education	
Rhea	Ryan	AA	Criminal Justice	
Rice	Kevin	CA	Fire Technology Prevention Officer	
Richardson	Paul	CERT	Criminal Justice Corrections Officer	
Riggs	Hayden	CA	Fire Technology Prevention Officer	
Rinehart	Ryan	CA	Fire Technology Prevention Officer	
Rivard	Patricia	CERT	Digital Music Production	
Rivas Segovia	Ana	CA	Human Development Infant-Toddler	
Rivera	Angie	CA	Accounting	
Rivera	Joseph	CERT	Criminal Justice Corrections Officer	
Rivera	Ladizbeth	AST	Business Administration For Transfer	
Rivera	Thu	CA	Accounting	
Rivera Rocha	Juan	CA	Accounting	
Rizo	Maria	CA	Medical Assistant Administrative/Clinical	

Roa	Rodrigo	CA	Accounting
Roa	Sylvia	CERT	Management Small Business
Roberts	Brian	CA	Fire Technology Prevention Officer
Roberts	Craig	CA	Accounting
Roberts	Eric	CA	Fire Technology Prevention Officer
Roberts	Valerie	CA	Fire Technology Prevention Officer
Robles	Anthony	CERT	Pharmacy Technology Basic
Robles	Jorge	CA	Fire Technology Prevention Officer
Robles	Raul	CA	Automotive Technology Chassis Service
		CERT	Criminal Justice Corrections Officer
Robles De Perez	Gladys	CA	Human Development Bilingual Preschool
Rocha	Valentin	CA	Accounting
		CA	Computerized Accounting Quickbooks
Roche	Michael	CA	Fire Technology Prevention Officer
Rodriguez	Adelmo	CA	Automotive Technology Chassis Service
Rodriguez	Arthur	CA	Accounting
Rodriguez	Benito	CA	Management
Rodriguez	Cesar	CA	Automotive Technology Chassis Service
Rodriguez	Evelyn	CA	CSU General Education
		AA	Liberal Arts Arts/Humanities/Communications
Rodriguez	Francisco	CA	Automotive Technology Chassis Service
Rodriguez	Gilberto	CA	International Business
Rodriguez	Gladys	CA	Management
Rodriguez	Julia	CA	Human Development Bilingual Preschool
Rodriguez	Lois	CA	Accounting
		CA	Entrepreneurship and Innovation
		CA	Management
Rodriguez	Luz	CA	Engineering Architectural/Civil Eng./Construction
Rodriguez	Marina	CA	Accounting
Rodriguez	Salvador	CA	Accounting
Rodriguez	Vanessa	CA	Medical Assistant Administrative/Clinical
Rodriguez	Vicente	CA	Automotive Technology Chassis Service
Rodriguez Caro	Jesus	CERT	Pharmacy Technology Basic
Rodriguez Magallon	Jaime	CA	Accounting
Roehl	Jason	CA	Fire Technology Prevention Officer
Rojas	Carmen	CA	Accounting
Rojas	Juan Carlos	CERT	Criminal Justice Corrections Officer
Rojas	Norma	CA	Accounting
		CA	Computerized Accounting MAS 90
		CA	Computerized Accounting Quickbooks
Rokkum	Nancy	CA	Accounting
Roman	Gabriela	CA	Business Applications Office Management
Romero	Alex	CA	Automotive Technology Engine Performance

Romero	Blas	CA	CNC Conventional Machining	
Romero	Enrique	CA	Computer Information Systems	
		CERT	CIS Help Desk	
Romero	Jonathan	CA	Business Applications Office Management	
Romero	Justin	CERT	Criminal Justice Corrections Officer	
Romero	Moises	CA	Automotive Technology Engine Performance	
Romero-Cruz	Gabriela	CA	Business Applications and Technology	
Roosen	Marc	CA	Fire Technology Prevention Officer	
Roque	Jordi	AAT	Communication Studies for Transfer	
		CA	IGETC General Education	
Roque	Praslin	CA	Accounting	
Rosas	Karina	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Rosas Zavala	Yazmin	CA	Computerized Accounting Quickbooks	
Rosero	Maria	CA	Accounting	
		CA	Computerized Accounting Quickbooks	
Rosiles	Ricardo	CA	Fire Technology Prevention Officer	
Ross	Marissa	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Rossmann	Cameron	CA	Fire Technology Prevention Officer	
Roth	Edward	CERT	Diesel Transport Refrigeration/Temp Control	
Rowe	Aron	CA	Fire Technology Prevention Officer	
Royalty	Alnie	CERT	CIS Database	
Rubalcava	Julian	CA	Management	
Rudaitis	Michelle	CA	Fire Technology Prevention Officer	
Ruiz	Carolina	CA	Medical Assistant Administrative/Clinical	
Ruiz	John	CERT	Criminal Justice Corrections Officer	
Ruiz	Leticia	CA	Medical Assistant Administrative/Clinical	
Ruiz	Robert	CA	Diesel and Heavy Equipment	
		CERT	Diesel Transport Refrigeration/Temp Control	
Ruiz	Rosembel	CA	Diesel Mid-Range Engine Service	
Ruiz	Silvia	CA	International Business	
Ruiz	Veronica	CA	Accounting	
Ruiz	Yanci	CA	IGETC General Education	
Ruiz Bardales	Rafael	CA	Engineering Computer Aided Drafting & Design	
Rujchanarong	Danny	CA	Management	
Rumas	Christy	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Runner	Jeanie	CA	CSU General Education	
		AA	Liberal Arts American Studies	
Runyon	Margaret	CA	Accounting	
Ruppel	Andrew	CA	Computer Science	
		CERT	Computer Science Programming	

Russell	Brian	CA	Fire Technology Prevention Officer	
Russell	Morgan	CA	Fire Technology Prevention Officer	
Ruvalcaba	Eileen	CA	Medical Assistant Administrative/Clinical	
Ruvalcaba	George	AA	Liberal Arts Math and Science	Honors
		AA	Management	Honors
Sacks	Sharan	CA	Library Technology	
Salas	Manuel	CA	Accounting	
Salas	Raul	CERT	Criminal Justice Corrections Officer	
Salas	Sobeida	CA	Accounting	
Salazar	Jaime	CA	Accounting	
Salcedo	Jeremy	CA	Accounting	
Salcedo	Vicente	CA	Automotive Technology Chassis Service	
		CA	Automotive Technology Engine Performance	
Saldin	Joyce	CA	Accounting	
		CERT	Management Human Resource	
Saldivar	Jasmine	CA	Accounting	
Salerno	Anthony	CA	Fire Technology Prevention Officer	
Salerno	Robert	CA	Fire Technology Prevention Officer	
Sales	Joseph	CA	Accounting	
Salgado	Clemente	CA	Automotive Technology Chassis Service	
Salgado	Itzef	CA	Human Development School Age	
Salgado	Kendra	CERT	Criminal Justice Corrections Officer	
Salgado	Leonardo	CA	Automotive Technology Chassis Service	
Salgado	Leopoldo	CA	Accounting	
Salgado	Yvette	CA	Medical Assistant Administrative/Clinical	
Salvador	Ivan	CA	Accounting	
Sampair	Deirdre	CERT	Criminal Justice Corrections Officer	
Sample	Garrett	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Sanchez	Adrian	AST	Business Administration For Transfer	
		CA	CSU General Education	
Sanchez	Argelia	CA	Medical Assistant Administrative/Clinical	
Sanchez	Esteban	AAT	Communication Studies for Transfer	
		CA	CSU General Education	
Sanchez	Horacio	CA	Management	
Sanchez	Iveth	AA	Business Management	
		AA	Management	
Sanchez	Janet	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Sanchez	Jose	CERT	Criminal Justice Corrections Officer	
Sanchez	Juan	CERT	Criminal Justice Corrections Officer	
Sanchez	Maria	CA	Fashion Merchandising	
Sanchez	Mary	CERT	Pharmacy Technology Basic	



Sanchez	Ofelia	CA	Accounting
Sanchez	Victor	CA	Medical Assistant Administrative/Clinical
Sanchez Valdivia	Susana	CERT	Criminal Justice Corrections Officer
Sanderson	Nicole	CA	Medical Assistant Administrative/Clinical
Sandford	Richart	CA	Fire Technology Prevention Officer
Sandifer	Timothy	CA	Fire Technology Prevention Officer
Sandlin	Brian	CA	Fire Technology Prevention Officer
Sandoval	Jenny	AST	Business Administration For Transfer
Sandoval	Joseph	CA	Fire Technology Prevention Officer
Sandoval	Julie	CA	Accounting
Sandoval Ocampo	Jorge	AA	Liberal Arts Arts/Humanities/Communications
Santacruz	Clara	CA	Accounting
Santana	Eduardo	CA	Management
Santibanez	Jaime	CA	Criminal Justice Law Enforcement
Santillan	Patrick	CERT	Diesel Transport Refrigeration/Temp Control
Sarabia	Karen	CA	Management
Sarco	Jose	CERT	Criminal Justice Corrections Officer
Sarin	Satpal	CA	Business Applications Office Management
Sato	Sakura	AA	Fashion Merchandising
Savage	Steve	CA	Fire Technology Prevention Officer
Schaefer	Kathleen	CA	Fire Technology Prevention Officer
Schautschick	David	CA	Fire Technology Prevention Officer
Schmell	Beverly	CA	Accounting
Schmell	Beverly	CA	International Business
Schoenig	Todd	CA	Fire Technology Prevention Officer
Schroeder	Donetta	CA	Library Technology
Schroeder	Michael	CA	Fire Technology Prevention Officer
Schuetz	Chris	CA	Fire Technology Prevention Officer
Schuller	Meghan	CA	Medical Assistant Administrative/Clinical
Schultz	Ric	CA	Fire Technology Prevention Officer
Schuyler	Blair	CERT	Management Human Resource
Schuyler	Blair	CERT	Management Supervision
Schwartz	Veronica	CA	Engineering Computer Aided Drafting & Design
Scott	Jason	CA	Fire Technology Prevention Officer
Seber	Aziz	CA	Management
Sebok	Benjamin	CA	Fire Technology Prevention Officer
Seggie	Sean	CA	Fire Technology Prevention Officer
Seiwa	Hiroyuki	CA	Automotive Technology Chassis Service
Sendele	Roy	CA	Fire Technology Prevention Officer
Sengaroun	Steve	CERT	Management Human Resource
Sengaroun	Steve	CERT	Management Supervision
Sepulveda	Mark	CERT	Management Human Resource
Serrano	Jose	AA	Computer Information Systems



Serrano	Jose	CA	Computer Information Systems	
Serrano	Karla	CA	Medical Assistant Administrative/Clinical	
Serrano	Liliana	CA	Medical Assistant Administrative/Clinical	
Serrato	Jaime	CA	Fire Technology Prevention Officer	
Serrato	Javier	CA	Automotive Technology Chassis Service	
Seybert	Matthew	CA	Fire Technology Prevention Officer	
Shallcross	Chapman	CA	Fire Technology Prevention Officer	
Shaw	Joseph	CA	Automotive Technology Chassis Service	
		CA	Automotive Technology Engine Performance	
Sheets	Joshua	CERT	Management Human Resource	
		CERT	Management Supervision	
Shepard	Taylor	CERT	Criminal Justice Corrections Officer	
Shepherd	Michael	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Sherman	David	CA	Fire Technology Prevention Officer	
Shim	Chi	CERT	Pharmacy Technology Basic	
Shinn	Caryn	CA	Human Development Infant-Toddler	
Shrader	Ian	AS	Fire Technology Public Fire Service	
Siangchin	Ken	AS	Chemistry	High Honors
		CA	IGETC General Education	
		AA	Liberal Arts Math and Science	High Honors
		AS	Science	High Honors
Siems	Russell	CA	Fire Technology Prevention Officer	
Sierra	Leobardo	CERT	Criminal Justice Corrections Officer	
Silva	Alejandro	CA	International Business	
Silva	Daisy	AST	Business Administration For Transfer	
Silva	Daniel	CERT	Criminal Justice Corrections Officer	
Silva	Heli	CERT	Mechanical 3D Solid Modeling CAD	
Silva	Miriam	CA	Accounting	
Simeon	Daniel	CA	Fire Technology Prevention Officer	
Simmons	Audrey	CA	Engineering Computer Aided Drafting & Design	
Simmons	Wendell	CA	Fire Technology Prevention Officer	
Simoos	Juliette	AS	Pharmacy Technology	
		CA	Pharmacy Technology Advanced	
Simonson	Paul	CERT	Digital Media Art Post Production	
Sipa	Laura	CA	Management	
Sipprelle	Terrill	CERT	Accounting and Financial Planning	
Smith	Brad	CA	Fire Technology Prevention Officer	
Smith	Chris	CERT	Digital Music Production	
Smith	Delores	CA	Fire Technology Prevention Officer	
Smith	Jacob	CERT	Criminal Justice Corrections Officer	
Smith	Jonalyn	CA	IGETC General Education	
		AA	Sociology	Honors

Smith	Melody	CERT	Management Supervision	
Smith	Robert	CA	Fire Technology Prevention Officer	
Smith	Shellee	CA	Fire Technology Prevention Officer	
Snow	Jared	CA	Diesel and Heavy Equipment	
		CERT	Diesel Transport Refrigeration/Temp Control	
Snyder	Christal	CA	Human Development Preschool Child	
Sobraska Brand	Carolyn	CA	Accounting	
Sola	Jessica	CERT	Criminal Justice Corrections Officer	
Solano	Andres	CA	Accounting	
Solis	Christian	CA	Accounting	
Solis	Ricardo	CA	Management	
Solomon	Steven	CA	Fire Technology Prevention Officer	
Solorio	Javier	CERT	Criminal Justice Corrections Officer	
Solorzano	Martha	CERT	Accounting Enrolled Agent	
Soltis	Sabrina	CA	Fire Technology Prevention Officer	
Sonnier	Sidney	CA	Fire Technology Prevention Officer	
Soto	Angelica	AA	Human Development Preschool Child	
Soto	Cynthia	CA	Business Applications and Technology	
Soto	Gilbert	CA	Accounting	
		CA	Computerized Accounting Quickbooks	
Soto	Jeanette	CA	Accounting	
Soto	Vicente	CA	Management	
Spiker	Chad	CA	Fire Technology Prevention Officer	
Spreeman	Donald	AS	Fire Technology Public Fire Service	
		AA	Liberal Arts Math and Science	
Stabel	Kurt	CA	Fire Technology Prevention Officer	
Stark	James	CA	Fire Technology Prevention Officer	
Stefano	Daniel	CA	Fire Technology Prevention Officer	
Stefano	Robert	CA	Fire Technology Prevention Officer	
Stepanovich	Timothy	CA	Fire Technology Prevention Officer	
Stevens	Christopher	CA	Fire Technology Prevention Officer	
Stewart	Glenn	CA	Fire Technology Prevention Officer	
Stewart	Kenneth	CERT	Management Supervision	
Stewart	Kevin	CA	Fire Technology Prevention Officer	
Stone	Doyle	CERT	Kinesiology Sports Medicine	
Story	Justin	CA	Fire Technology Prevention Officer	
Strack	James	CA	Fire Technology Prevention Officer	
Strand	Paola	AST	Business Administration For Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Strong	Erick	CA	Fire Technology Prevention Officer	
Sturgeon	Ryan	AS	Fire Technology Public Fire Service	Honors
Suarez	Gabriel	CA	Automotive Technology Chassis Service	

Sugai	Keita	CERT	Contemporary Marketing	
Sugarman	Scott	AS	Welding	
		CA	Welding	
Suh	Anna	CA	CSU General Education	
		AA	Liberal Arts American Studies	
Sullivan	Judy	CA	Library Technology	
Sun	Susie	CERT	Management Supervision	
Sura	Jose	CA	Automotive Technology Chassis Service	
Sutherland	Brett	CA	Fire Technology Prevention Officer	
Sutliff-Moodie	Debra	CA	Accounting	
		CA	Computerized Accounting MAS 90	
Sutter	Louis	CERT	Criminal Justice Corrections Officer	
Suwanpruiksa	John	CA	Fire Technology Prevention Officer	
Swartz	Jaymes	CERT	Criminal Justice Corrections Officer	
Sweeney	Pete	CA	Fire Technology Prevention Officer	
Ta	Harry	CA	Engineering Computer Aided Drafting & Design	
Ta	Phuong	AA	Business Administration	High Honors
		CA	CSU General Education	
		AA	Liberal Arts Business and Technology	High Honors
Tajalle	Glenn	CA	Automotive Technology Chassis Service	
		CA	Automotive Technology Engine Performance	
Tan	Carlene	CA	CSU General Education	
Tan	Thavery	CA	Accounting	
Tang	Jonathan	CA	Automotive Technology Chassis Service	
Tanks	Shirley	CERT	Management Supervision	
Tannehill	David	CA	Fire Technology Prevention Officer	
Tapia	Alejandra	CERT	Criminal Justice Corrections Officer	
Tapia	Eleazar	CA	Business Applications and Technology	
Tapia	Jaime	CA	Accounting	
Tapia	Martha	CA	Fashion Design Dressmaking and Alterations	
Tario	Sonia	CERT	Criminal Justice Corrections Officer	
Tartamella	Joseph	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Taylor	Cassady	CA	Accounting	
Taylor	Gerri	CA	Library Technology	
Taylor	Jason	CA	Fire Technology Prevention Officer	
Taylor	Jeffrey	CA	Fire Technology Prevention Officer	
Teasdale	Steven	CA	Fire Technology Prevention Officer	
Tecontero	Eric	CA	Automotive Technology Chassis Service	
Tellez	Ivonne	CA	Computerized Bookkeeping Quickbooks	
Tellez	Nuria	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Terich	Travis	CA	Fire Technology Prevention Officer	

Terrazas	Maricruz	AST	Business Administration For Transfer	
Terrill	Mark	CA	Fire Technology Prevention Officer	
Terrones	David	CA	Accounting	
		CA	Management	
		CERT	Contemporary Marketing	
Tesoro	Michelle	CA	Accounting	
Thai	An	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Thai	Ivy	AA	Business Administration	
Thai	Ngoc-Hue	CA	Accounting	
Thomas	Brandon	CA	Automotive Technology Chassis Service	
Thomas	Chad	CA	Diesel and Heavy Equipment	
		CERT	Diesel Transport Refrigeration/Temp Control	
Thomas	Don	CA	Diesel Mid-Range Engine Service	
Thompson	Chadwyn	CA	Fire Technology Prevention Officer	
Thompson	Howard	CA	Automotive Technology Chassis Service	
Thompson	Kristen	CA	Fire Technology Prevention Officer	
Thompson II	Robert	CA	Fire Technology Prevention Officer	
Ticas Ruiz	Jose	CA	Automotive Technology Chassis Service	
Tien	Victoria	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
		AS	Mathematics	
		AS	Science	
Tippit	Crystal	CA	Automotive Technology Chassis Service	
Tiritilli	Jason	CA	IGETC General Education	
		AS	Mathematics	Honors
		AS	Physics	Honors
Tiscareno	Kevin	CA	Fire Technology Prevention Officer	
Tlatelpa	Yeimmy	CA	Business Applications and Technology	
To	Khanh	CERT	Solidworks 3D Solid Modeling	
To	Ngocphuong	CA	Medical Assistant Administrative/Clinical	
To	Quoc	CA	Automotive Technology Chassis Service	
Tochilin	Cathryn	CA	Accounting	
Toledano	Luis	CA	Automotive Technology Engine Performance	
Tomasick	Dean	CA	Fire Technology Prevention Officer	
Ton	Huyen	CA	Business Applications Office Management	
Ton	Justin	CA	Accounting	
Ton Nu	Tinh	CA	Accounting	
Tong	David	CA	Automotive Technology Chassis Service	
		CA	Automotive Technology Engine Performance	
Tong	Thuy Trang	AA	Human Development Preschool Child	Honors
Toppo	Scott	CA	Fire Technology Prevention Officer	
Toro	Rima	CA	Medical Assistant Administrative/Clinical	

Torres	Alonso	CA	Diesel Mid-Range Engine Service	
Torres	Angel	CERT	Criminal Justice Corrections Officer	
Torres	Carlos	CERT	Diesel Transport Refrigeration/Temp Control	
Torres	Charles	CA	Fire Technology Prevention Officer	
Torres	Dante	CERT	Management Small Business	
Torres	Henry	AS	Engineering Civil Technology	Honors
Torres	Isaac	CA	Accounting	
		CA	Management	
		CERT	Management Human Resource	
Torres	Jorge	CA	Accounting	
		CA	Computerized Accounting MAS 90	
Torres	Jose	CA	Accounting	
Torres	Karina	CA	Computerized Bookkeeping Quickbooks	
		CA	Computerized Accounting Quickbooks	
Torres	Lorena	CERT	Pharmacy Technology Basic	
Torres	Raudel	CA	Automotive Technology Engine Performance	
Toscano	Raymundo	CA	Automotive Technology Chassis Service	
		CA	Automotive Technology Engine Performance	
Tovar	Julisa	CA	Business Applications Office Management	
Tovias	Eduardo	CERT	Criminal Justice Corrections Officer	
Tra	Ngoc	CA	Accounting	
Tran	Alice	CA	Business Applications Office Management	
Tran	Anh	CA	Medical Assistant Administrative/Clinical	
Tran	Chanh	CA	CSU General Education	
Tran	Chau	CA	Accounting	
Tran	Daniel	CERT	Management Supervision	
Tran	Diep	CA	Accounting	
Tran	Dieu	CA	Accounting	
Tran	Dominique	CA	CNC Programmer A-Mastercam	
Tran	Duc	CERT	Accounting and Financial Planning	
Tran	Dung	CA	Medical Assistant Administrative/Clinical	
Tran	Hao	CA	Accounting	
Tran	Hoan	CA	Accounting	
Tran	Hoang	CA	CNC Lathe Set Up and Operation	
Tran	Iris	CERT	Pharmacy Technology Basic	
Tran	Jodie	CA	Medical Assistant Administrative/Clinical	
Tran	Kaelyn	CA	Medical Assistant Administrative/Clinical	
Tran	Katie	AST	Business Administration For Transfer	
Tran	Katie	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Tran	Ken	CA	CNC Milling Machine Set Up and Operation	
Tran	Khanh	CERT	Pharmacy Technology Basic	
Tran	Kim	CA	Accounting	

Tran	Lan	CA	Accounting	
Tran	Lich	CA	Accounting	
		CA	Computerized Accounting Quickbooks	
Tran	Loan	CA	Accounting	
Tran	Mai	CA	Accounting	
Tran	Michael	CERT	Pharmacy Technology Basic	
Tran	Ngoc	CA	Accounting	
Tran	Phuong	CA	Accounting	
Tran	Quyen	CA	Accounting	
		CA	Computerized Accounting MAS 90	
Tran	Richelle	CA	Accounting	
Tran	Sally	CA	Management	
Tran	Son	CA	Accounting	
Tran	Stacy	CERT	Pharmacy Technology Basic	
Tran	Teresa	CERT	Pharmacy Technology Basic	
Tran	Thanhdanh	CA	Accounting	
Tran	Thao	CA	Accounting	
Tran	Thao	CA	Human Development Infant-Toddler	
Tran	Thien	CA	Automotive Technology Engine Performance	
Tran	Thuy	CA	Accounting	
Tran	Trang	CERT	Pharmacy Technology Basic	
Tran	Tu Minh	AA	Liberal Arts Arts/Humanities/Communications	Honors
Tran	Uyen	CA	Accounting	
Tran	Van	CA	CNC Machine Set Up and Operation	
		CA	CNC Milling Machine Set Up and Operation	
Tran	Yvette	CA	Accounting	
		CERT	CIS Database	
Trang	Lan	CERT	Solidworks 3D Solid Modeling	
Trejo	Fernando	CA	Automotive Technology Chassis Service	
		CA	Automotive Technology Engine Performance	
Trejo	Sally	CA	Computerized Bookkeeping Quickbooks	
		CA	Computerized Accounting Quickbooks	
Trevino	Michelle	CA	International Business	
Trinh	Khiem	CA	CSU General Education	
Trinh	Ngoc	CA	Accounting	
Trinh	Thu	CA	Accounting	
Truesdale	Brian	CERT	Solidworks 3D Solid Modeling	
Trujillo	Gloria	CA	Accounting	
Trujillo	Irma	CA	Human Development Infant-Toddler	
Trujillo	Jose	CA	Entrepreneurship and Innovation	
Trujillo	Louis	CERT	Computer Science Programming	
Trujillo	Shaya	CA	Fire Technology Prevention Officer	
Truman	Matt	CA	Fire Technology Prevention Officer	

Truong	Benson	CA	Automotive Technology Chassis Service	
Truong	Danny	CA	Accounting	
		CA	Computerized Accounting Quickbooks	
Truong	David	CA	Accounting	
Truong	Gina	CA	International Business	
Truong	Hao	CA	Automotive Technology Chassis Service	
Truong	Hong	CA	Accounting	
Truong	Hung	CA	CNC Lathe Set Up and Operation	
		CA	CNC Machine Set Up and Operation	
		CA	CNC Milling Machine Set Up and Operation	
		CA	CNC Programmer A-Mastercam	
Truong	Kevin	CA	Accounting	
Truong	Minhtam	CA	Medical Assistant Administrative/Clinical	
Truong	Steven	CA	CNC Machine Set Up and Operation	
Tucker	Todd	CA	Fire Technology Prevention Officer	
Tuggle	Charles	CA	Fire Technology Prevention Officer	
Tuladhar	Bipna	CA	Accounting	
Tupaz	Anna	CERT	Pharmacy Technology Basic	
Turner	James	CA	Management	
Turner	Jon	CA	Fire Technology Prevention Officer	
Tysor	Rob	CA	Fire Technology Prevention Officer	
Uata	Edward	CA	Diesel and Heavy Equipment	
		CA	Diesel Mid-Range Engine Service	
		CERT	Diesel Transport Refrigeration/Temp Control	
Uchikawa	Masami	CA	Computerized Bookkeeping Quickbooks	
Urcino	Hilario	CERT	Diesel Transport Refrigeration/Temp Control	
Ureta	Efren	CA	Accounting	
Uribe	Ramiro	CA	Accounting	
Uriostegui	Erendira	CA	Computerized Bookkeeping Quickbooks	
		CA	Computerized Bookkeeping MAS 90	
Uriostegui	Maribel	CERT	Management Human Resource	
Urrutia Gutierrez	Aldo	CA	Accounting	
Valderrama	Andy	CERT	Diesel Transport Refrigeration/Temp Control	
Valdes	Art	CA	Fire Technology Prevention Officer	
Valdez	Marcus	CA	Fire Technology Prevention Officer	
Valdez	Mary	CERT	Management Supervision	
Valencia	Anabel	CA	Medical Assistant Administrative/Clinical	
Valencia	Edgardo	CERT	Diesel Transport Refrigeration/Temp Control	
Valencia	Renee	CERT	Management Supervision	
Valencia	Victor	CA	Automotive Technology Chassis Service	
Valente	Christopher	CA	Fire Technology Prevention Officer	
Valentin	Luis	CA	Diesel and Heavy Equipment	
		CERT	Diesel Transport Refrigeration/Temp Control	



Valentine	Tamyra	CA	Fire Technology Prevention Officer
Valenzuela	Kimberly	CA	Business Applications and Technology
Valle	Jorge	CA	Management
Van	Vien	AST	Business Administration For Transfer
		CA	CSU General Education
Vanderburg	Nathan	CA	Diesel and Heavy Equipment
		CERT	Diesel Transport Refrigeration/Temp Control
Vanoni	David	CERT	Criminal Justice Corrections Officer
Varela	Rosie	CERT	Management Small Business
Vargas	Alvaro	CERT	Diesel Transport Refrigeration/Temp Control
Vargas	Carlos	CA	Computer Information Systems
Vargas	Claudia	CA	Medical Assistant Administrative/Clinical
Vargas	Daniel	AA	Elementary Education
Vargas	Jesus	CA	Diesel Mid-Range Engine Service
		CERT	Diesel Transport Refrigeration/Temp Control
Vargas	Jorge	CA	Fire Technology Prevention Officer
Vargas	Oscar	CA	IGETC General Education
Vargas	Ricardo	CA	Fire Technology Prevention Officer
Vargas	Salvador	CA	Management
Vargas	Stephanie	CA	Medical Assistant Administrative/Clinical
Vasquez	Alexandra	CA	Fashion Merchandising
Vasquez	Karen	CA	Business Applications and Technology
Vazquez	Andrea	AS	Medical Assistant Administrative/Clinical
		CA	Medical Assistant Administrative/Clinical
Vazquez	Moises	CERT	Digital Music Production
Vazquez Pardo	Norma	CA	Management
Vedel	James	CA	Accounting
Vega	Adrian	CA	Diesel Mid-Range Engine Service
Vega	Angelica	CA	CSU General Education
		AA	Liberal Arts Arts/Humanities/Communications
Vega	Tracy	CA	Management
Velasco	Alan	CA	Fire Technology Prevention Officer
Velasco	Jose	CA	Fire Technology Prevention Officer
Velasco Torrijos	Ivan	CA	Accounting
Velasquez	Gabriela	CA	IGETC General Education
		AA	Liberal Arts Math and Science
Velazquez	Erik	AA	Liberal Arts Arts/Humanities/Communications
Velazquez	Jose	CA	Automotive Technology Engine Performance
Velazquez	Juan	CA	IGETC General Education
Viar	David	CA	Fire Technology Prevention Officer
Vien	Jim	CA	Accounting
Vieyra	Julio	CA	Accounting
Vilchis	Irving	CA	CSU General Education



Villagrana	Henry	CA	Diesel and Heavy Equipment
Villalba	Daisy	CA	Management
Villalobos	Alan	CA	Accounting
Villalva	Juan	CA	Engineering Computer Aided Drafting & Design
Villanueva	Alfredo	CA	Diesel Mid-Range Engine Service
		CERT	Diesel Transport Refrigeration/Temp Control
Villanueva	Jorge	CA	Fire Technology Prevention Officer
Villegas	April	CA	Medical Assistant Administrative/Clinical
Villegas	James	CA	Accounting
Villegas	Jennifer	CERT	Criminal Justice Corrections Officer
Vitello	Anthony	CA	Fire Technology Prevention Officer
Vo	Andy	CERT	Pharmacy Technology Basic
Vo	Lam	CERT	Pharmacy Technology Basic
Vo	Morrison	CERT	CIS Database
Vo	Phuong	AA	Marketing
Vo	Sean	CA	Computer Information Systems
Vo	Thinh	CA	CNC Programmer A-Mastercam
Vosler	Jodi	CERT	Marketing Professional Selling
Voss	Taylor	CA	Fire Technology Prevention Officer
Vu	Alex	CA	CNC Lathe Set Up and Operation
		CA	CNC Machine Set Up and Operation
		CA	CNC Milling Machine Set Up and Operation
		CA	CNC Programmer A-Mastercam
Vu	Anh	CA	Accounting
Vu	Anh	CA	CNC Milling Machine Set Up and Operation
		CA	CNC Programmer A-Mastercam
Vu	Christopher	CA	Accounting
		CA	Computerized Accounting MAS 90
		AA	Economics
Vu	Crystal	CA	Accounting
		CA	Computerized Accounting MAS 90
Vu	Hung	CA	Automotive Technology Chassis Service
		CA	Automotive Technology Engine Performance
Vu	Huong	CA	Accounting
Vu	John	CERT	CIS Networking
		CERT	CIS PC Maintenance and Troubleshooting
Vu	Lam	CA	Business Applications Office Management
Vu	Luu	CA	Business Applications Office Management
Vu	Michelle	CA	Accounting
Vu	Ruby	CA	Accounting
Vu	Thomas	CERT	Accounting and Financial Planning
VU	Thuy	CA	Accounting
VU	Tinahien	CERT	Accounting and Financial Planning

VU	Tran	CA	Accounting	
		CA	Computerized Accounting MAS 90	
		CA	Computerized Accounting Quickbooks	
VU	Trang	CA	Accounting	
VU	Trinh	CA	Accounting	
Vu	Trung	CA	Automotive Technology Chassis Service	
Vutran	Myle	CERT	Management Supervision	
Wade	Bryan	CA	Fire Technology Prevention Officer	
Wagner	Michael	CA	Criminal Justice Law Enforcement	
Wagner	Ryan	CERT	Kinesiology Sports Medicine	
Walker	Ottis	CA	Accounting	
Wang	Yi	CA	Accounting	
Wannasiri	Sirayuth	CA	Accounting	
Warren	Vernell	CA	Accounting	
Wasserman	Dan	CERT	Management Supervision	
Watanabe	Noriko	CA	Accounting	
Waterworth	Brent	CA	Fire Technology Prevention Officer	
Weber	Michael	CERT	Kinesiology Sports Medicine	
Weber	Patrick	CERT	CIS Database	
Weddle	Rhonda	CA	Fire Technology Prevention Officer	
Weekley	Thomas	CA	Fire Technology Prevention Officer	
Welch	Andre	CA	Computer Information Systems	
Wells	Cameron	CERT	Criminal Justice Corrections Officer	
Wells	Chris	CA	Computerized Accounting Quickbooks	
Wells	Zachary	CA	Fire Technology Prevention Officer	
Wen	Darlene	CA	IGETC General Education	
Wesner	Matthew	CA	Fire Technology Prevention Officer	
Westphal	Brett	CA	Fire Technology Prevention Officer	
Weuve	Eric	CA	Fire Technology Prevention Officer	
Whitaker	David	AA	Liberal Arts Arts/Humanities/Communications	
Whithorn	Larry	CA	Fire Technology Prevention Officer	
Whitlock	Robin	CA	Fire Technology Prevention Officer	
Whitney	Rebecca	CA	Fire Technology Prevention Officer	
Whittaker	Paul	CA	Fire Technology Prevention Officer	
Wiertzema	Darlene	CA	Business Applications Office Management	
Wiggins	Marc	CA	Accounting	
Wiggs	Steve	CA	Fire Technology Prevention Officer	
Wilkes	Kerry	CA	Management	
Williams	Brent	CA	Automotive Technology Chassis Service	
Williams	Noel	CERT	Accounting and Financial Planning	
Williams	Timothy	CA	Fire Technology Prevention Officer	
Willis	Andrew	CERT	Management Human Resource	
Wills	Ethel	CERT	Management Human Resource	

Wilson	Jeff	CA	Fire Technology Prevention Officer
Wilson	Liane	CA	Fire Technology Prevention Officer
Wilson	Lynn	CERT	Management Supervision
Winokur	Keith	CA	Fire Technology Prevention Officer
Witt	Darrin	CA	Fire Technology Prevention Officer
Wong	Aida	CERT	CIS Database
Wong	Cheryl	CA	Automotive Technology Chassis Service
Wong	Cynthia	CA	Fire Technology Prevention Officer
Wong	David	CERT	Management Human Resource
		CERT	Management Supervision
Wood	Tiffanie	CA	Accounting
Woodruff	Caroline	CA	Medical Assistant Administrative/Clinical
Woodward	Edward	CA	Diesel and Heavy Equipment
		CERT	Diesel Transport Refrigeration/Temp Control
Wright	Erin	CA	Fire Technology Prevention Officer
Wright	Hugh	CA	Accounting
Wright	Julie	CA	Accounting
Wright	Lydia	CA	Management
Wright	Quaneisha	CA	Library Technology
Wu	Samuel	CA	Accounting
		CA	Computerized Accounting Quickbooks
Wu	Shirley	CERT	Pharmacy Technology Basic
Wun	Raymi	CA	Fire Technology Prevention Officer
Yagerman	Christopher	AS	Fire Technology Public Fire Service
Yamaguchi	Yurica	CA	Accounting
Yamakawa	Robert	CA	Fire Technology Prevention Officer
Yamamoto	Shinichiro	CA	Fire Technology Prevention Officer
Yang	Don	CERT	Solidworks 3D Solid Modeling
Yang	Gaochoua	CA	Fashion Design Dressmaking and Alterations
Yarnell	Lisa	CA	Fire Technology Prevention Officer
Yauchzee	Eric	CA	Fire Technology Prevention Officer
Yen	Go	CA	Accounting
Yepez	Juan	CERT	Diesel Transport Refrigeration/Temp Control
Yim	Eugene	CA	Fire Technology Prevention Officer
Yoshioka	Christopher	CA	Fire Technology Prevention Officer
Younathan	Melany	CA	Medical Assistant Administrative/Clinical
Young	Gabriel	CA	Fire Technology Prevention Officer
Zapata	Julie	CA	Management
		CERT	Management Human Resource
		CERT	Management Supervision
Zavala	Kaytlin	AA	Liberal Arts Social and Behavioral Science
Zavala	Maria	CA	Human Development Bilingual Preschool
Zintl	Janet	CA	Library Technology

Zirtzman	Sandra	CA	Management	
Zonin	Alexander	CA	CNC Programmer A-Mastercam	
Zuniga	Maria	CA	Accounting	
Zuniga	Ruben	CA	Accounting	

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
SANTIAGO CANYON COLLEGE – STUDENT SERVICES**

<b>To: Board of Trustees</b>	<b>Date: November 17, 2014</b>
<b>Re: Confirmation of Associate Degrees and Certificates Awarded in Summer 2014</b>	
<b>Action: Request for Approval</b>	

**BACKGROUND**

Attached is a list of students who successfully completed coursework at Santiago Canyon College leading to an associate of arts degree, associate of arts for transfer degree, associate of science degree, associate of science for transfer degree, certificate of achievement, and/or certificate of proficiency for summer 2014. Also attached are the statistical tables showing degrees and certificates awarded by major.

**ANALYSIS**

Santiago Canyon College awarded 201 associate degrees in summer 2014, as compared to 177 in summer 2013. Santiago Canyon College awarded 32 associate in arts for transfer and associate in science for transfer degrees in summer 2014, compared to 13 in summer 2013. The degrees with the most significant increase are the associate in arts for transfer and associate in science for transfer programs. Business Administration is the program with the highest number of associate in science for transfer degrees awarded.

Santiago Canyon College awarded 319 certificates of achievement in summer 2014, as compared to 102 in summer 2013. A total of 26 certificates of proficiency were awarded in summer 2014, as compared to 10 in summer 2013. Notable increases were seen in Apprenticeship Electricity (Industrial Electricity), CSU General Education Breadth, Cosmetology, and IGETC General Education Breadth. The increase in the certificate of achievement numbers is due to the continued work on the backlog of students who completed program requirements in years past. Santiago Canyon College required that students submit a petition to graduate in order to evaluate and award certificates. That procedure has changed and students who completed the requirements in the past are being identified and awarded the appropriate certificate.

**RECOMMENDATION**

It is recommended that the Board of Trustees confirm the recipients of the associate degrees and certificates for summer 2014 as presented.

<b>Fiscal Impact: None</b>	<b>Board Date: November 17, 2014</b>
<b>Prepared by: John C. Hernandez, Ph.D., Vice President of Student Services</b>	
<b>Submitted by: John Weispfenning, Ph.D., President</b>	
<b>Recommended by: Raúl Rodriguez, Ph.D., Chancellor</b>	



# **Santiago Canyon College**

**SUMMER 2014**

**STATISTICS**

# SANTIAGO CANYON COLLEGE

Associate Degrees

SUMMER 2014

<u>MAJOR</u>	<u>2014</u>
Accounting	1
Art-Graphic Design	1
Biology	2
Business:	
Administration	9
Administration (AS-T)	12
Management	1
Chemistry	1
Communication Studies (AA-T)	2
History	4
Liberal Arts	1
Liberal Arts: Arts, Humanities, & Communication	77
Liberal Arts: Mathematics & Sciences	28
Liberal Arts: Multi-Cultural Studies	1
Liberal Arts: Social & Behavioral Sciences	31
Management	1
Marketing - General	2
Mathematics	3
Mathematics (AS-T)	4
Physics (AST)	3
Political Science (AA-T)	1
Psychology	1
Psychology (AAT)	4
Public Works: Construction Mangement	1
Science	1
Sociology	2
Sociology (AA-T)	2
Water Utility Science:	
Water Distrabution	3
Water Treatment	1
Wastewater/Environmental Sanitation	1

**TOTAL**

<b>201</b>
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Associate in Arts	143
Associate in Science	26
Associate in Arts for Transfer	13
Associate in Science for Transfer	19

# SANTIAGO CANYON COLLEGE

## CERTIFICATES

SUMMER 2014

### Certificates of Achievement

	<u>2014</u>
Accounting	2
Apprenticeship- Carpentry: Drywall/Lather	1
Apprenticeship- Electricity: Industrial	30
Art: Digital Media-Graphic Design	1
Cosmetology	163
CSU General Education Breadth	72
Gemology	2
IGETC General Education Breadth	37
Public Works:	
Construction Inspection	2
Construction Management	1
Sign Language	1
Surveying/Mapping Science: Land Surveying	1
Water Utility Science:	
Water Distribution	2
Water Treatment	1
Wastewater/Environmental Sanitation	3
<b>Total</b>	<b>319</b>

### Certificates of Proficiency

	<u>2014</u>
Accounting: General	5
Cosmetology: Esthetician	1
Education: After School Program Assistant	4
Management: Human Resources	1
Marketing:	
General	1
Advertising	1
Public Works:	
Code Enforcement Officer	10
Project Management	1
Real Estate: Appraisal	1
TV/Video Communications: Media Studies	1
<b>Total</b>	<b>26</b>





# **Santiago Canyon College**

**COMPARATIVE**

**STATISTICS**

# Santiago Canyon College

## Associate Degrees

### SUMMER

#### Comparative Statistics by Semester

<u>MAJOR</u>	<u>2013</u>	<u>2014</u>
Accounting		1
Apprenticeship Surveying:		
Chainman	1	
Art-Digital Media	1	
Art-Graphic Design		1
Biological Sciences	3	2
Business:		
Administration	6	9
Administration (AST)	9	12
Management	1	1
Chemistry		1
Communication Studies (AAT)		2
Computer Science	1	
Economics	1	
Elementary Education		
History	1	4
Human Development-Infant Toddler	1	
Liberal Arts		1
Liberal Arts: University Transfer Studies	1	
Liberal Arts: Arts, Humanities, & Communication	70	77
Liberal Arts: Mathematics & Sciences	30	28
Liberal Arts: Multi-Cultural Studies		1
Liberal Arts: Social & Behavioral Sciences	32	31
Management	1	1
Marketing - General	1	2
Mathematics	3	3
Mathematics (AST)		4
Physics	4	
Physics (AST)	1	3
Political Science (AAT)		1
Psychology		1
Psychology (AAT)	3	4
Public Works: Construction Management		1
Science	3	1
Sociology		2
Sociology (AAT)		2
Water Utility Science:		
Water Distribution		3
Water Treatment	1	1
Wastewater/Environmental Sanitation	2	1

**TOTAL**

**177**

**201**

**SANTIAGO CANYON COLLEGE**  
**Certificates of Achievement and Certificates of Proficiency**  
**SUMMER**  
**Comparative Statistics by Semester**

**Certificates of Achievement**

	<u>2013</u>	<u>2014</u>
Accounting		2
Apprenticeship: Carpentry		
Drywall/Lather		1
Apprenticeship: Electricity		
Industrial		30
Apprenticeship: Surveying		
Chief of Party	1	
Art: Digital Media-Graphic Design	1	1
Cosmetology		163
CSU General Education Breadth	64	72
Gemology	4	2
IGETC General Education Breadth	28	37
Public Works:		
Construction Inspection	1	2
Construction Management		1
Sign Language		1
Surveying/Mapping Science:		
Land Surveying		1
Water Utility Science		
Water Distribution	1	2
Water Treatment	1	1
Wastewater/Environmental Sanitation	1	3
<b>Total</b>	<b>102</b>	<b>319</b>

**SANTIAGO CANYON COLLEGE**  
**Certificates of Achievement and Certificates of Proficiency**  
**SUMMER**  
**Comparative Statistics by Semester**

**Certificates of Proficiency**

	<u>2013</u>	<u>2014</u>
<b>Accounting: General</b>	<b>3</b>	<b>5</b>
<b>Computer Science:</b>		
<b>Applied Robotics and Embedded Programing</b>	<b>1</b>	
<b>Cosmetology: Esthetician</b>		<b>1</b>
<b>Education: After School Program Assistant</b>		<b>4</b>
<b>Management:</b>		
<b>Human Resources</b>	<b>2</b>	<b>1</b>
<b>Marketing</b>		
<b>Advertising</b>		<b>1</b>
<b>General Marketing</b>	<b>1</b>	<b>1</b>
<b>Public Works:</b>		
<b>Code Enforcement Officer</b>		<b>10</b>
<b>Project Management</b>	<b>2</b>	<b>1</b>
<b>Real Estate: Appraisal</b>		<b>1</b>
<b>TV/Video Communications: Media Studies</b>	<b>1</b>	<b>1</b>
<b>Total</b>	<b>10</b>	<b>26</b>
<b>Certificate of Achievement Total</b>	<b>102</b>	<b>319</b>
<b>Certificate Total</b>	<b>10</b>	<b>26</b>
<b>GRAND TOTAL</b>	<b>112</b>	<b>345</b>



# **Santiago Canyon College**

**SUMMER 2014**

**Student Names  
Associate in Arts Degree**

Associate in Arts

SANTIAGO CANYON COLLEGE  
SUMMER 2014

Last Name	First Name	Major	Honors	Departmental Honors	President's Scholar
Algra	Madeline	Liberal Arts: Arts, Humanities, and Communication	With Honors		
Ammann	Renee	Liberal Arts: Arts, Humanities, and Communication			
Arakawa	Tifanie	Liberal Arts: Social & Behavioral Sciences	With Honors		
Armstrong	Robert	Liberal Arts: Arts, Humanities, and Communication			
Armstrong	Robert	Liberal Arts: Mathematics & Sciences			
Armstrong	Robert	Liberal Arts: Social & Behavioral Sciences			
Arreola	Isaac	Liberal Arts: Arts, Humanities, and Communication			
Backoff	Jasmine	Liberal Arts: Arts, Humanities, and Communication			
Backoff	Jasmine	Liberal Arts: Social & Behavioral Sciences			
Bailey	Shea	Liberal Arts: Arts, Humanities, and Communication			
Bailey	Shea	Liberal Arts: Social & Behavioral Sciences			
Balikcioglu	Rafi	Liberal Arts: Arts, Humanities, and Communication			
Ballenger	Chelsea	Liberal Arts: Arts, Humanities, and Communication			
Beauchamp	Aileen	Liberal Arts: Arts, Humanities, and Communication			
Beauchamp	Aileen	Liberal Arts: Social & Behavioral Sciences			
Beituni	Amir	Liberal Arts: Arts, Humanities, and Communication			
Berry	Josh	Liberal Arts: Arts, Humanities, and Communication			
Bresnahan	Justine	Liberal Arts: Mathematics & Sciences			
Brewer	Blake	Liberal Arts: Arts, Humanities, and Communication			
Brown	Autumn	Sociology			
Browning	Emily	Liberal Arts: Arts, Humanities, and Communication			
Caldwell	Kevin	Liberal Arts: Social & Behavioral Sciences			
Callagy	Brittany	Liberal Arts: Mathematics & Sciences	With Honors		
Callagy	Brittany	Liberal Arts: Social & Behavioral Sciences	With Honors		
Carter	Blake	Liberal Arts: Arts, Humanities, and Communication	With Honors		
Chavez	Adrian	Liberal Arts: Arts, Humanities, and Communication			
Chavez	Adrian	Liberal Arts: Mathematics & Sciences			
Cordill	Colin	Liberal Arts: Arts, Humanities, and Communication			
Cordon	Carla	Liberal Arts: Arts, Humanities, and Communication			
Cortez	Bryan	Liberal Arts: Arts, Humanities, and Communication			
Cueto	Armando	Liberal Arts: Arts, Humanities, and Communication			
Delgado	Alexis	Liberal Arts: Arts, Humanities, and Communication			
Delgado	Alexis	Liberal Arts: Social & Behavioral Sciences			
Devore	Lauren	Liberal Arts: Arts, Humanities, and Communication	With Honors		

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**Associate in Arts**

**SANTIAGO CANYON COLLEGE  
SUMMER 2014**

Last Name	First Name	Major	Honors	Departmental Honors	President's Scholar
Devore	Lauren	Liberal Arts: Social & Behavioral Sciences	With Honors		
Dimillo	John	Liberal Arts: Mathematics & Sciences			
Dinh	Brandon	Liberal Arts: Arts, Humanities, and Communication	With Honors		
Ear	Sean	Liberal Arts: Arts, Humanities, and Communication			
Ear	Sean	Liberal Arts: Mathematics & Sciences			
Ellinger	Zachary	Liberal Arts: Arts, Humanities, and Communication			
Ellinger	Zachary	Liberal Arts: Mathematics & Sciences			
Estrada	Autum	Liberal Arts: Arts, Humanities, and Communication	With Honors		
Estrada	Autum	Liberal Arts: Mathematics & Sciences	With Honors		
Evans	Ashley	Liberal Arts: Arts, Humanities, and Communication	With High Honors		
Fairweather	Tyler	Liberal Arts: Arts, Humanities, and Communication			
Fairweather	Tyler	Liberal Arts: Mathematics & Sciences			
Fitzgerald	Lindsey	Liberal Arts: Arts, Humanities, and Communication			
Fitzgerald	Lindsey	Liberal Arts: Social & Behavioral Sciences			
Fletcher	Haley	Liberal Arts: Mathematics & Sciences			
Galbreath	Michael	Liberal Arts: Arts, Humanities, and Communication			
Gamboa	Brittany	Liberal Arts: Arts, Humanities, and Communication			
Gamboa	Gerrick	Liberal Arts: Arts, Humanities, and Communication			
Gamboa	Gerrick	Liberal Arts: Social & Behavioral Sciences			
Gheorghie	Laura	Liberal Arts: Arts, Humanities, and Communication			
Githens	Megan	Liberal Arts: Arts, Humanities, and Communication			
Githens	Megan	Liberal Arts: Social & Behavioral Sciences			
Gonzalez	Joseph	Liberal Arts: Arts, Humanities, and Communication			
Gorman	Nicholas	Liberal Arts: Arts, Humanities, and Communication	With Honors		
Greenberg	Lindsay	Liberal Arts: Arts, Humanities, and Communication			
Greenberg	Lindsay	Liberal Arts: Mathematics & Sciences			
Grigg	Andrew	Liberal Arts: Mathematics & Sciences			
Gross	Ryan	Liberal Arts: Arts, Humanities, and Communication			
Hanson	Molly	Liberal Arts: Arts, Humanities, and Communication	With Honors		
Hanson	Molly	Liberal Arts: Mathematics & Sciences	With Honors		
Heaverlo	Amber	Liberal Arts: Social & Behavioral Sciences			
Hubert	Daniel	Liberal Arts: Arts, Humanities, and Communication			
Huffaker	Kyle	Liberal Arts: Arts, Humanities, and Communication			
Huffaker	Kyle	Liberal Arts: Social & Behavioral Sciences			

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Associate in Arts

SANTIAGO CANYON COLLEGE  
SUMMER 2014

Last Name	First Name	Major	Honors	Departmental Honors	President's Scholar
Kanarek	Joshua	Liberal Arts: Mathematics & Sciences			
Konishi	Jennifer	Liberal Arts: Arts, Humanities, and Communication	With High Honors		
Lakritz	Mallory	Liberal Arts: Arts, Humanities, and Communication			
Laramie	Tiffany	Liberal Arts: Arts, Humanities, and Communication			
Leary	Jordan	Liberal Arts: Arts, Humanities, and Communication			
Leary	Jordan	Liberal Arts: Mathematics & Sciences			
Marquez	Christopher	Liberal Arts: Arts, Humanities, and Communication			
Mayweather	Anson	Liberal Arts: Arts, Humanities, and Communication			
Mayweather	Anson	Liberal Arts: Mathematics & Sciences			
Mc Kinney	Inglish	Sociology			
Mengos	Lauren	Liberal Arts: Arts, Humanities, and Communication			
Moore	Rachel	Liberal Arts: Mathematics & Sciences			
Moore	Rachel	Liberal Arts: Social & Behavioral Sciences			
Morgan	Michael	Liberal Arts: Arts, Humanities, and Communication			
Morris	Jennifer	Liberal Arts: Arts, Humanities, and Communication			
Newberry	Timothy	Liberal Arts: Arts, Humanities, and Communication			
Newberry	Timothy	Liberal Arts: Social & Behavioral Sciences			
Olivier	Daniel	Liberal Arts: Arts, Humanities, and Communication			
Olivier	Daniel	Liberal Arts: Mathematics & Sciences			
Olivier	Daniel	Liberal Arts: Social & Behavioral Sciences			
Ortega	Araceli	Liberal Arts: Arts, Humanities, and Communication			
Ortega	Araceli	Liberal Arts: Social & Behavioral Sciences			
Pappalardo	Alix	Liberal Arts: Social & Behavioral Sciences			
Peake	Ashley	Liberal Arts: Arts, Humanities, and Communication			
Pedraza	Jessica	Liberal Arts: Arts, Humanities, and Communication	With Honors		
Pedraza	Jessica	Liberal Arts: Mathematics & Sciences	With Honors		
Penrod	William	Liberal Arts: Arts, Humanities, and Communication			
Perez Jimenez	Joana	Liberal Arts: Arts, Humanities, and Communication			
Perez Jimenez	Joana	Psychology			
Perez Jimenez	Joana	Liberal Arts: Social & Behavioral Sciences			
Pham	Minh	Liberal Arts: Multi-Cultural Studies	With Highest Honors		
Pham	Minh	Liberal Arts: Social & Behavioral Sciences	With Highest Honors		
Ramirez	Gabriela	Liberal Arts: Arts, Humanities, and Communication			
Ramirez	Gabriela	Liberal Arts: Social & Behavioral Sciences			

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**Associate in Arts**

**SANTIAGO CANYON COLLEGE  
SUMMER 2014**

Last Name	First Name	Major	Honors	Departmental Honors	President's Scholar
Ricard	Jared	Liberal Arts: Mathematics & Sciences			
Rock	Cary	Liberal Arts: Arts, Humanities, and Communication			
Rock	Cary	Liberal Arts: Mathematics & Sciences			
Roman	Jonathan	Liberal Arts: Arts, Humanities, and Communication			
Roman	Jonathan	Liberal Arts: Mathematics & Sciences			
Rouse	Brendan	Liberal Arts: Arts, Humanities, and Communication			
Rouse	Brendan	Liberal Arts: Mathematics & Sciences			
Ruda	Sara	Liberal Arts: Arts, Humanities, and Communication	With Honors		
Ruda	Sara	Liberal Arts: Mathematics & Sciences	With Honors		
Salgado	Yanessa	Liberal Arts: Social & Behavioral Sciences			
Sanchez	Jacob	Liberal Arts: Arts, Humanities, and Communication			
Shafer	Michael	Liberal Arts: Arts, Humanities, and Communication			
Shafer	Michael	Liberal Arts: Social & Behavioral Sciences			
Shamas	Lauren	Liberal Arts			
Smallwood	Cody	Liberal Arts: Arts, Humanities, and Communication			
Smith	Jamie	Liberal Arts: Arts, Humanities, and Communication			
Sobek	Courtney	Liberal Arts: Arts, Humanities, and Communication	With Honors		
Sobek	Courtney	Liberal Arts: Mathematics & Sciences	With Honors		
Spadoni	Darren	Liberal Arts: Mathematics & Sciences	With Honors		
Spaulding	Devon	Liberal Arts: Social & Behavioral Sciences			
Stevens	Daniel	Liberal Arts: Mathematics & Sciences	With High Honors		
Stock	Brandon	Liberal Arts: Arts, Humanities, and Communication			
Stromberg	Kyle	Liberal Arts: Arts, Humanities, and Communication			
Suarez Jr.	Gonzalo	Liberal Arts: Arts, Humanities, and Communication			
Suarez Jr.	Gonzalo	Liberal Arts: Social & Behavioral Sciences			
Swindler	Jordan	Liberal Arts: Arts, Humanities, and Communication			
Tizhoush	Mahsha	Liberal Arts: Mathematics & Sciences			
Trischler	Michael	Liberal Arts: Arts, Humanities, and Communication			
Trischler	Michael	Liberal Arts: Social & Behavioral Sciences			
Truckey	Matthew	Liberal Arts: Arts, Humanities, and Communication			
Vergel de Dios	Jacqueline	Liberal Arts: Social & Behavioral Sciences			
Walz	Tawni	Liberal Arts: Social & Behavioral Sciences			
Weber	Winston	Liberal Arts: Arts, Humanities, and Communication			
Westly	Tim	Liberal Arts: Social & Behavioral Sciences			

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**Associate in Arts****SANTIAGO CANYON COLLEGE  
SUMMER 2014**

Last Name	First Name	Major	Honors	Departmental Honors	President's Scholar
Whitehead	Ryan	Liberal Arts: Arts, Humanities, and Communication			
Williams	Kurt	Liberal Arts: Arts, Humanities, and Communication			
Williams	Kurt	Liberal Arts: Social & Behavioral Sciences			
Wong	Bells	Liberal Arts: Arts, Humanities, and Communication			
Zamudio Leon	Alexis	Liberal Arts: Arts, Humanities, and Communication			



# **Santiago Canyon College**

**SUMMER 2014**

**Student Names  
Associate in Arts for Transfer Degree**

**Associate in Arts  
for Transfer**

**SANTIAGO CANYON COLLEGE  
SUMMER 2014**

Last Name	First Name	Major	Honors	Departmental Honors	President's Scholar
Ambassador	Melanie	Psychology			
Anderson	Kathryn	Sociology			
Buchanan	Sean	History			
Cugno	Ashley	Sociology			
Diaz	Xochitl	Political Science			
Layne	Allison	Communication Studies			
Marquez	Christopher	Communication Studies			
Ogata	Jeffrey	History			
Ramirez	Gabriela	Psychology			
Rocha	Carol	Psychology			
Song	Joseph	Psychology			
Torres	Jessica	History			
Tursini	Vince	History			



# **Santiago Canyon College**

**SUMMER 2014**

**Student Names  
Associate in Science Degree**

Associate in Science

SANTIAGO CANYON COLLEGE  
SUMMER 2014

Last Name	First Name	Major	Honors	Departmental Honors	President's Scholar
Armstrong	Robert	General Management			
Armstrong	Robert	General Marketing			
Biedebach	Tamara	General Marketing	With Honors	Departmental Honors	
Bolanos	Victoria	Accounting			
Elmore	Jonathan	Biological Science			
Fairweather	Tyler	Business Administration			
Ferguson	Crystal	Mathematics	With High Honors	Departmental Honors	
Jimenez	Yahaira	Business Management			
Jimenez	Yahaira	Business Administration			
Kallo	John	Water Utility Science: Water Distribution			
Maffioli	Steve	Public Works: Construction Management			
Mayweather	Anson	Business Administration			
Metz	Beverly	Business Administration			
Murray	Derek	Art: Graphic Design			
Nguyen	Thang	Water Utility Science: Water Treatment	With High Honors	Departmental Honors	
Olivier	Daniel	Business Administration			
Palad	Marvin	Business Administration			
Parille	Alyssa	Business Administration			
Pham	Minh	Mathematics	With Highest Honors	Departmental Honors	
Rock	Cary	Mathematics			
Rock	Cary	Science			
Ruda	Sara	Chemistry	With Honors	Departmental Honors	
Sanchez	Jacob	Business Administration			
Sheehan	Paul	Water Utility Science: Water Distribution			
Sheehan	Paul	Water Utility Science: Wastewater/Environmental Sanitation			
Sobek	Courtney	Biological Science	With Honors	Departmental Honors	
Strobel	Van	Business Administration			
Wong	Daniel	Water Utility Science: Water Distribution			

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# **Santiago Canyon College**

**SUMMER 2014**

**Student Names  
Associate in Science for Transfer Degree**

**Associate in Science  
for Transfer**

**SANTIAGO CANYON COLLEGE  
SUMMER 2014**

Last Name	First Name	Major	Honors	Departmental Honors	President's Scholar
Agnew	Ebony	Business Administration			
Alcaraz	Samantha	Business Administration			
Armstrong	Robert	Business Administration			
Blanco Moreno	Ivan	Mathematics	With Honors	Departmental Honors	
Chavez	Christopher	Business Administration			
Edwards	Patrick	Mathematics	With High Honors	Departmental Honors	
Edwards	Patrick	Physics	With High Honors	Departmental Honors	
Fairweather	Tyler	Business Administration			
Gaitan	Michelle	Physics	With Honors	Departmental Honors	
Jimenez	Rachel	Business Administration			
Jones	Joshua	Business Administration			
Kidd	Bradley	Business Administration			
Metz	Beverly	Business Administration			
Parille	Alyssa	Business Administration			
Pham	Minh	Mathematics	With Highest Honors	Departmental Honors	
Rock	Cary	Physics			
Sanchez	Jacob	Business Administration			
Silva	Emmanuel	Mathematics			
Volpe	Mathew	Business Administration			





# **Santiago Canyon College**

**SUMMER 2014**

**Student Names  
Certificate of Achievement**

**Certificates of Achievement**

**SANTIAGO CANYON COLLEGE**

**SUMMER 2014**

Last Name	First Name	Major
Abarzua	Elizabeth	Cosmetology
Acuna	Stacey	Cosmetology
Acuna	Paul	Cosmetology
Albright	Bethany	Cosmetology
Alcaraz	Samantha	CSU General Education Breadth
Alfaro	Ma	Cosmetology
Algra	Madeline	IGETC General Education Breadth
Alvarado	Andria	Cosmetology
Alvarez	Jonathan	Apprenticeship: Electricity: Industrial Electricity
Ambassador	Melanie	IGETC General Education Breadth
Ammann	Renee	CSU General Education Breadth
Amy	Holly	Cosmetology
An	Jennifer	Cosmetology
An	Damon	IGETC General Education Breadth
Antonio	Reyna	Cosmetology
Anzo	Belinda	Cosmetology
Archer	Heidi	Cosmetology
Arellano	Michael	Apprenticeship: Electricity: Industrial Electricity
Arispuro	Erica	Cosmetology
Armstrong	Robert	CSU General Education Breadth
Arreola	Isaac	CSU General Education Breadth
Azimi	Sadaf	Cosmetology
Bachman	Daniel	Cosmetology
Backoff	Jasmine	IGETC General Education Breadth
Bahena	Cristina	Cosmetology
Bailey	Shea	CSU General Education Breadth
Balikcioglu	Rafi	CSU General Education Breadth
Ballenger	Chelsea	CSU General Education Breadth
Baltazar Reyes	Alejandra	Cosmetology
Barajas	Azucena	Cosmetology
Barton	Earl	Apprenticeship: Electricity: Industrial Electricity
Beard	Joshua	Cosmetology

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**Certificates of Achievement**

**SANTIAGO CANYON COLLEGE**

**SUMMER 2014**

Last Name	First Name	Major
Beauchamp	Aileen	IGETC General Education Breadth
Becker	Ashley	Cosmetology
Beidler	Jaime	Cosmetology
Beituni	Amir	CSU General Education Breadth
Benitez	Gloria	Cosmetology
Berg	Riki	Cosmetology
Berkenstock	Sheila	Cosmetology
Berry	Josh	CSU General Education Breadth
Bijanzadeh	Mitra	Cosmetology
Bitanga	Cristina	Cosmetology
Blanco Moreno	Ivan	IGETC General Education Breadth
Bolanos	Victoria	Accounting
Borowitz	Zoe	CSU General Education Breadth
Brewer	Blake	CSU General Education Breadth
Browning	Emily	IGETC General Education Breadth
Buchanan	Sean	CSU General Education Breadth
Burdeau	Brittany	Cosmetology
Burnett	Meagan	Cosmetology
Calderon	Karla	Cosmetology
Caldwell	Bradley	Apprenticeship: Electricity: Industrial Electricity
Caldwell	Kevin	CSU General Education Breadth
Calton	Felicia	Cosmetology
Calvin	Courtney	Cosmetology
Campas	Anthony	Apprenticeship: Electricity: Industrial Electricity
Cantu	Lourdes	Cosmetology
Cargo	Adam	Apprenticeship: Electricity: Industrial Electricity
Carter	Blake	CSU General Education Breadth
Casey	Kenneth	Apprenticeship: Electricity: Industrial Electricity
Castellanos	Graciela	Cosmetology
Castro	Aidee	Cosmetology
Chavez	Adrian	CSU General Education Breadth
Chavez	Christopher	CSU General Education Breadth

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**Certificates of Achievement**

**SANTIAGO CANYON COLLEGE**

**SUMMER 2014**

Last Name.	First Name	Major
Chhor	Vy	Cosmetology
Chiaravalloti	Taylor	Cosmetology
Chunga	Maria	Cosmetology
Clark	Ashley	IGETC General Education Breadth
Cleese	Eric	Apprenticeship: Electricity: Industrial Electricity
Conway	Amber	Cosmetology
Cordill	Colin	IGETC General Education Breadth
Cordon	Carla	CSU General Education Breadth
Cornejo	Jessica	Cosmetology
Coronado	Brenda	Cosmetology
Cortez	Bryan	CSU General Education Breadth
Cugno	Ashley	CSU General Education Breadth
Curtis	Michelle	Cosmetology
Delgadillo	Kristine	Cosmetology
Delgado	Alexis	CSU General Education Breadth
Denkler	Sarah	Cosmetology
Devore	Lauren	CSU General Education Breadth
Diaz	Daisy	Cosmetology
Diaz	Maria	Cosmetology
Diaz	Xochitl	IGETC General Education Breadth
Dimillo	John	CSU General Education Breadth
Dinh	Brandon	IGETC General Education Breadth
Domain	Damon	Cosmetology
Donjuan	Joel	Apprenticeship: Electricity: Industrial Electricity
Doran	Sarah	Cosmetology
Ear	Sean	CSU General Education Breadth
Ellinger	Zachary	CSU General Education Breadth
Ellingsen	Erik	Apprenticeship: Electricity: Industrial Electricity
Elmore	Jonathan	IGETC General Education Breadth
Enomoto	Naomi	Cosmetology
Espinoza	Oscar	Cosmetology
Estrada	Araceli	Cosmetology

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**Certificates of Achievement**

**SANTIAGO CANYON COLLEGE**

**SUMMER 2014**

Last Name	First Name	Major
Estrada	Autum	CSU General Education Breadth
Evans	Ashley	CSU General Education Breadth
Fairweather	Tyler	CSU General Education Breadth
Falke	Donna	Gemology
Ferry	Ragen	Cosmetology
Fitzgerald	Lindsey	CSU General Education Breadth
Fletcher	Haley	CSU General Education Breadth
Fonseca	Maria	Cosmetology
Fua	Craig	Apprenticeship: Electricity: Industrial Electricity
Gaitan	Michelle	IGETC General Education Breadth
Galbreath	Michael	CSU General Education Breadth
Gallegos	Lauryn	Cosmetology
Galvan	Edith	Cosmetology
Gamboa	Brittany	CSU General Education Breadth
Gamboa	Gerrick	IGETC General Education Breadth
Garcia	Jerardo	Apprenticeship: Electricity: Industrial Electricity
Garcia	Ana	Cosmetology
Gardea	Betty	Cosmetology
Gebelin	Keith	Apprenticeship: Electricity: Industrial Electricity
Gibson	Daniel	Apprenticeship: Electricity: Industrial Electricity
Githens	Megan	IGETC General Education Breadth
Gnewuch	Benjamin	IGETC General Education Breadth
Godinez	Graciela	Cosmetology
Gonzales	John	Survey/Mapping Science: Land Surveying
Gonzalez	Christine	Cosmetology
Gonzalez	Gladys	Cosmetology
Gonzalez	Julie	Cosmetology
Gonzalez	Maria	Cosmetology
Gonzalez	Joseph	CSU General Education Breadth
Gorman	Nicholas	CSU General Education Breadth
Greenberg	Lindsay	CSU General Education Breadth
Gross	Ryan	CSU General Education Breadth

**Certificates of Achievement**

**SANTIAGO CANYON COLLEGE**

**SUMMER 2014**

Last Name	First Name	Major
Guerrero	Elizabeth	Cosmetology
Guerrero	Laura	Cosmetology
Gutierrez	Leticia	Cosmetology
Guzman	Paloma	Cosmetology
Hanson	Molly	CSU General Education Breadth
Harris	Tischia	Cosmetology
Harrison	Stephanie	Cosmetology
Heaverlo	Amber	CSU General Education Breadth
Hernandez	Isabel	Cosmetology
Hoffrichter	Natasha	Cosmetology
House	Latoya	Cosmetology
Hudspeth	Joel	Cosmetology
Huffaker	Kyle	CSU General Education Breadth
Huynh	Nhan	Apprenticeship: Electricity: Industrial Electricity
Iftikhar	Lubna	Cosmetology
Induvesa	Pearl	Cosmetology
Jarmon	Andrea	Cosmetology
Jimenez	Rachel	CSU General Education Breadth
Juarez	Yesenia	Cosmetology
Kaneko	Ikuo	Cosmetology
Karamzadeh	Fereshteh	Cosmetology
Kay	Richard	Apprenticeship: Electricity: Industrial Electricity
Kern	Tyler	CSU General Education Breadth
Kerr	Judy	Cosmetology
Kidd	Bradley	CSU General Education Breadth
Kiddie	Johnnie	Cosmetology
Kim	Bruce	Water Utility Science: Wastewater/Environmental Sanitation
King	Shannon	Cosmetology
Knutson	Suzanne	Cosmetology
Kociban	Roman	Water Utility Science: Wastewater/Environmental Sanitation
Konishi	Jennifer	IGETC General Education Breadth
Kremer	Karen	Gemology

**Certificates of Achievement**

**SANTIAGO CANYON COLLEGE**

**SUMMER 2014**

Last Name	First Name	Major
Kubelka	Brittany	Cosmetology
La Pyrne	Jennifer	Cosmetology
La Turno	Erin	Cosmetology
Lakritz	Mallory	CSU General Education Breadth
Lara	Ashley	Cosmetology
Le	Lisa	Cosmetology
Le	Melanie	Cosmetology
Leal	Leonardo	Apprenticeship: Electricity: Industrial Electricity
Leary	Jordan	CSU General Education Breadth
Leoncio	Jennifer	Cosmetology
Liang	Lilien	Cosmetology
Lloyd	Donald	Apprenticeship: Electricity: Industrial Electricity
Maciel	Eric	Apprenticeship: Carpentry: Drywall /Lather
Maffioli	Steve	Public Works: Construction Management (CA)
Mam	Chantha	Cosmetology
Marquez	Christopher	CSU General Education Breadth
Martin	Kathleen	Cosmetology
Martin	Sarah	Cosmetology
Martinez	Flor	Cosmetology
Martinez	Richard	Cosmetology
Martinez	Tom	Cosmetology
Mayo	Adalberto	Cosmetology
Mayweather	Anson	Accounting
Mc Kinney	Inglish	CSU General Education Breadth
Medina	Jillian	Cosmetology
Medina	Pilar	Cosmetology
Mengos	Lauren	IGETC General Education Breadth
Mershon	Kelly	Cosmetology
Mixer	Desirae	Cosmetology
Montes	Mario	Cosmetology
Montgomery	Michael	Apprenticeship: Electricity: Industrial Electricity
Moore	Rachel	IGETC General Education Breadth

3.6(27)

**Certificates of Achievement**

**SANTIAGO CANYON COLLEGE**

**SUMMER 2014**

Last Name	First Name	Major
Mora	Ana	Cosmetology
Mora	Elvia	Cosmetology
Morales	Janet	Cosmetology
Moreno	Maria	Cosmetology
Morgan	Michael	CSU General Education Breadth
Morris	Jennifer	IGETC General Education Breadth
Morrison	Matthew	Apprenticeship: Electricity: Industrial Electricity
Mulliner	Aimee	Cosmetology
Munoz	Robbie	IGETC General Education Breadth
Murray	Derek	Art Digital Media: Art-Graphic Design
Murray	Derek	IGETC General Education Breadth
Neal	Andrea	Cosmetology
Newbry	Hailey	Cosmetology
Nguyen	Tony	Apprenticeship: Electricity: Industrial Electricity
Nguyen	Hanh	Cosmetology
Nguyen	Lethao	Cosmetology
Nguyen	Tuan	Cosmetology
Nguyen	Kevin	IGETC General Education Breadth
Nguyen	Thang	Water Utility Science: Water Treatment
Ninh	Nga	Cosmetology
Northrop	Matt	Apprenticeship: Electricity: Industrial Electricity
Novak	Sarah	Cosmetology
Nunez	Alexa	IGETC General Education Breadth
Olea	Andrea	CSU General Education Breadth
Olivares	Luz	Cosmetology
Olivier	Daniel	CSU General Education Breadth
Ortega	Maria	Cosmetology
Ortega	Araceli	CSU General Education Breadth
Ozuna	Amanda	Cosmetology
Padilla	Maria	Cosmetology
Paez	Ricardo	Apprenticeship: Electricity: Industrial Electricity
Palad	Marvin	CSU General Education Breadth

3.6(28)



**Certificates of Achievement**

**SANTIAGO CANYON COLLEGE**

**SUMMER 2014**

Last Name	First Name	Major
Pantalone	Vincent	Water Utility Science: Wastewater/Environmental Sanitation
Pappalardo	Alix	CSU General Education Breadth
Paredes	Jessica	Cosmetology
Peake	Ashley	CSU General Education Breadth
Pedraza	Jessica	IGETC General Education Breadth
Pena	Alicia	Cosmetology
Penrod	William	CSU General Education Breadth
Peregrina	Angel	Cosmetology
Perez	Marlene	Cosmetology
Perez	Vanessa	Cosmetology
Perry	Maria	Cosmetology
Perry	Tonya	Cosmetology
Petersen	Shawna	Cosmetology
Pinedo	Hilda	Cosmetology
Preuss	Donna	Cosmetology
Ramirez	Juan	Apprenticeship: Electricity: Industrial Electricity
Ramirez	Ashley	Cosmetology
Ramirez	Crystal	Cosmetology
Ramirez	Elizabeth	Cosmetology
Ramirez	Lucia	Cosmetology
Ramirez	Socorro	Cosmetology
Ramirez	Gabriela	CSU General Education Breadth
Rath	Sabrina	Cosmetology
Reinhardt	Gary	Public Works: Construction Inspection
Resendiz	Patricia	Cosmetology
Reyes	Priscilla	Cosmetology
Reyes	Tania	Cosmetology
Rilk	William	Apprenticeship: Electricity: Industrial Electricity
Ristine	Randall	Apprenticeship: Electricity: Industrial Electricity
Rock	Cary	CSU General Education Breadth
Rodriguez	Alicia	Cosmetology
Rodriguez	Monica	Cosmetology

**Certificates of Achievement**

**SANTIAGO CANYON COLLEGE**

**SUMMER 2014**

Last Name	First Name	Major
Rodriguez	Shannon	Cosmetology
Roman	Jonathan	IGETC General Education Breadth
Rouse	Brendan	CSU General Education Breadth
Ruda	Sara	IGETC General Education Breadth
Salazar	Judith	Cosmetology
Sanchez	Jacob	CSU General Education Breadth
Sapien	Dana	Cosmetology
Schwartz	Courtney	Cosmetology
Scott	Cynthia	Cosmetology
Segoviano	Marilu	American Sign Language
Shafer	Michael	IGETC General Education Breadth
Sherman	Steven	Apprenticeship: Electricity: Industrial Electricity
Shuster	Christopher	Apprenticeship: Electricity: Industrial Electricity
Silvestre	Josiani	Cosmetology
Simmons	Mayumi	Cosmetology
Slater	Carli	Cosmetology
Smallwood	Cody	IGETC General Education Breadth
Smith	Jamie	CSU General Education Breadth
Sobek	Courtney	CSU General Education Breadth
Sole	Armida	Cosmetology
Song	Joseph	CSU General Education Breadth
Soria	Renee	Cosmetology
Sosa	Roberto	Apprenticeship: Electricity: Industrial Electricity
Spadoni	Darren	IGETC General Education Breadth
Spaulding	Devon	CSU General Education Breadth
Stevens	Daniel	IGETC General Education Breadth
Stock	Brandon	CSU General Education Breadth
Stroh	Melissa	Cosmetology
Stromberg	Kyle	CSU General Education Breadth
Suarez Jr.	Gonzalo	CSU General Education Breadth
Swindler	Jordan	CSU General Education Breadth
Taghizadeh	Shavand	IGETC General Education Breadth

3.6(30)

**Certificates of Achievement**

**SANTIAGO CANYON COLLEGE**

**SUMMER 2014**

Last Name	First Name	Major
Tapia	Timotea	Cosmetology
Thomas	Christiane	Cosmetology
Tizhoush	Mahsha	CSU General Education Breadth
Trischler	Michael	CSU General Education Breadth
Truckey	Matthew	IGETC General Education Breadth
Trudeau	Jacqueline	Cosmetology
Tsutsui	Shizue	Cosmetology
Twineham	Jessica	IGETC General Education Breadth
Tyni	Crystal	Cosmetology
Valdez	Fabiola	Cosmetology
Van Horn	Donald	Cosmetology
Vazquez	Matilde	Cosmetology
Verdin	Rosa	Cosmetology
Vergel de Dios	Jacqueline	CSU General Education Breadth
Villarreal	Dulce	Cosmetology
Vo	Anh	Cosmetology
Volpe	Mathew	CSU General Education Breadth
VU	Tuquynh	Cosmetology
Wade	Shane	Apprenticeship: Electricity: Industrial Electricity
Wade	Carly	CSU General Education Breadth
Walker	Jeff	IGETC General Education Breadth
Wellendorf	Lindsay	CSU General Education Breadth
Westre	Norma	Cosmetology
Whitehead	Ryan	CSU General Education Breadth
Wieczorek	Ken	Water Utility Science: Water Distribution
Wilkey	Michael	Public Works: Construction Inspection
Wong	Bells	IGETC General Education Breadth
Wong	Daniel	Water Utility Science: Water Distribution
Wrinker	Alexa	Cosmetology
Zamudio Leon	Alexis	IGETC General Education Breadth
Zvonaru	Lucia	Cosmetology

3.6(31)



# **Santiago Canyon College**

**SUMMER 2014**

**Student Names  
Certificate of Proficiency**

**Certificate of Proficiency**

**SANTIAGO CANYON COLLEGE  
SUMMER 2014**

<b>Last Name</b>	<b>First Name</b>	<b>Major</b>
<b>Barrozo</b>	<b>Angela</b>	<b>Education: After School Program Assistant</b>
<b>Bolanos</b>	<b>Rafael</b>	<b>General Accounting</b>
<b>Boone</b>	<b>Angela</b>	<b>Public Works Code Enforcement Officer</b>
<b>Ceja</b>	<b>Jose</b>	<b>General Marketing</b>
<b>Ceja</b>	<b>Jose</b>	<b>Marketing: Advertising</b>
<b>Corona</b>	<b>Rosendo</b>	<b>Public Works Code Enforcement Officer</b>
<b>De Rosas</b>	<b>Angelica</b>	<b>Education: After School Program Assistant</b>
<b>Deneal</b>	<b>Laneesha</b>	<b>General Accounting</b>
<b>Garcia</b>	<b>Gloria</b>	<b>Management: Human Resource</b>
<b>Kusinsky</b>	<b>Lorretta</b>	<b>Public Works Code Enforcement Officer</b>
<b>Martinez</b>	<b>Enrique</b>	<b>Public Works Code Enforcement Officer</b>
<b>Mayweather</b>	<b>Anson</b>	<b>General Accounting</b>
<b>Nelson</b>	<b>John</b>	<b>Public Works Code Enforcement Officer</b>
<b>Nunn</b>	<b>Robert</b>	<b>Public Works Code Enforcement Officer</b>
<b>Orozco</b>	<b>Xiomara</b>	<b>Education: After School Program Assistant</b>
<b>Rangel</b>	<b>Jesus</b>	<b>Television/Video Communications: Media Studies</b>
<b>Sanchez</b>	<b>Jessenia</b>	<b>Education: After School Program Assistant</b>
<b>Santiago</b>	<b>Richard</b>	<b>General Accounting</b>
<b>Shafi</b>	<b>Sabih</b>	<b>General Accounting</b>
<b>Shatila</b>	<b>Hassana</b>	<b>Cosmetology: Esthetician</b>
<b>Simpson</b>	<b>Maurice</b>	<b>Public Works Code Enforcement Officer</b>
<b>Torrico</b>	<b>Guillermina</b>	<b>Public Works Code Enforcement Officer</b>
<b>Vargas</b>	<b>Jose</b>	<b>Public Works Code Enforcement Officer</b>
<b>Wade</b>	<b>Julie</b>	<b>Real Estate: Appraisal</b>
<b>Ware</b>	<b>Rick</b>	<b>Public Works Code Enforcement Officer</b>
<b>Woods</b>	<b>Marna</b>	<b>Public Works: Project Management</b>

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****Santa Ana College – Community Services Program**

To:	Board of Trustees	Date: November 17, 2014
Re:	Approval of Santa Ana College Community Services Program for Spring 2015	
Action:	Request For Approval	

**BACKGROUND**

The Santa Ana College Community Services Program offers classes that are of special interest or those designed for a specific audience or need. They are not-for-credit, usually shorter in duration than credit classes, and do not require lengthy preparation or rigorous testing. From creative arts and financial management to computer software and travel tours, these programs are offered to the general public for a fee. The flexibility of the program allows for classes to be added or replaced that have the most cost-effective impact on the program and the community.

**ANALYSIS**

The proposed Spring 2015 schedule supports the mission of Santa Ana College as a partner in meeting the intellectual, cultural, technological and workforce development needs of this diverse community. Adults and children in the Santa Ana College service area will be given access to over 150 academic and professional development courses, personal enrichment and recreational activities. This comprehensive fee-based menu provides educational opportunities for students to discover, prepare, develop and pursue lifelong learning.

**RECOMMENDATION**

It is recommended that the Board of Trustees review and approve the attached proposed Santa Ana College Community Services Program for Spring 2015.

Fiscal Impact:	\$35,000 (estimated net income after expenses)	Board Date: November 17, 2014
Prepared by:	Michael T. Collins, Ed.D., Vice President, Administrative Services, SAC	
Submitted by:	Erlinda J. Martinez, Ed. D., President, Santa Ana College	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

## COMMUNITY SERVICES – SPRING 2015 PROGRAM

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate</u>
<b>Active Adults</b>			
Computer Basics	Dori Dumon	\$44	\$35/hour
Government Grants - Medi-Cal	Carl Leiter	\$25	60/40
Government Grants – Elder Care	Carl Leiter	\$25	60/40
VA Benefits – Elder Care	Carl Leiter	\$25	60/40
Golf-Fit	Francesca Fisher	\$109	60/40
Whole Body Fitness	Sue Burchfiel	\$49	60/40
Water Aerobics	Sue Burchfiel	\$49	60/40
Tai Chi	Sue Burchfiel	\$49	60/40
Readers Theater	Kathryn Kramer	\$49	60/40
iPhones, iPads, I'm Lost	Robert Cohen	\$39	50/50
Juicing For Life	Barb Sobel	\$29	60/40
Clay Sculpting	Semora McCampbell	\$49	60/40
<b>Around The Home</b>			
Electrical Repairs	Phil Famolaro	\$99	\$40/hr
Plumbing Repairs	Phil Famolaro	\$99	\$40/hr
Furniture Upholstery	Pacino Dominguez	\$99	60/40
Construction for Home Improvement	Phil Famolaro	\$99	\$40/hr
Decorating with Feng Shui	Kathy Zimmerman	\$39	60/40
Container Gardening	Beth Davidson	\$29	60/40
<b>Arts &amp; Crafts</b>			
Wedding Floral Design	Mina Asadirad	\$85	50/50
Beads, Crystals & Semi-Precious	Brigitte Burns	\$29	60/40
Wire-Wrapping	Brigitte Burns	\$29	60/40
Pearl Knotting	Brigitte Burns	\$29	60/40
Creative Jewelry Design	Brigitte Burns	\$29	60/40
Knifty Knitting	Brigitte Burns	\$29	60/40
Soap Making	Quayum Abdul	\$29	60/40
Candle Making	Quayum Abdul	\$29	60/40
Mosaic Stepping Stone Workshop	Beth Davidson	\$79	60/40
Windowpane Designs	Beth Davidson	\$49	60/40
Creative Card Making	Brigitte Burns	\$29	60/40
Community Poetry Workshop	Stacy Russo	\$49	60/40
<b>Automotive</b>			
BAR Update	Marty Rudd	\$325	60/40
CCDET Smoke Inspection	Marty Rudd	\$175	60/40
EPA Certification	Glenn Hammond	\$175	60/40
Auto Wholesale Business	Ronald Williams	\$85	60/40
DVOM T-T-T	Glenn Hammond	\$200	60/40
DEAM Certification	Marty Rudd	\$175	60/40
HVAC I & II	Glenn Hammond	\$200	50/50
Electrical Transit Systems	Glenn Hammond	\$200	60/40
Long Beach Transit Container	Glenn Hammond	\$150	60/40
<b>Business &amp; Careers</b>			
Certified Lifeguard Training	Amy Alexander	\$325	60/40
You're On The Air	Such A Voice	\$29	60/40
Become A Floral Designer	Mina Asadirad	\$65	60/40
Resume Writing & Interview Prep	Silvia Gonzalez	\$29	60/40
How To Sell on eBay	Francis Greenspan	\$59	60/40
Become A Notary Public	NPS, Inc.	\$85	60/40
Renewing Your Notary	NPS, Inc.	\$49	60/40
Loan Signing Agent	NPS, Inc.	\$89	60/40

## COMMUNITY SERVICES – SPRING 2015 PROGRAM

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate</u>
Home-Based Business	LeeAnne Krusemark	\$29	60/40
Typing/Word Processing Business	LeeAnne Krusemark	\$15	60/40
Guide to Getting Published	LeeAnne Krusemark	\$29	60/40
Publishing	LeeAnne Krusemark	\$15	60/40
Cart Vending	Eugene Konstant	\$39	60/40
Quickbooks Fundamentals	Miguel Figueroa	\$89	60/40
Contracting License	Phil Famolaro	\$99	\$40/hrly
Small Business Bookkeeping & Taxes	Phil Famolaro	\$99	\$40/hrly
Manage Rental Properties	Pat Larkin	\$49	60/40
Human Resource Series	Allison Pratt	\$125	60/40
Phlebotomy Certification	Lorna Manapat	\$350	60/40
Make-Up Artistry Certification	Nina Greville	\$375	60/40
Make Up 101	Michelle Jackson	\$65	60/40
Grant Writing	John Drew	\$69	60/40
Small Business Management Series	Eugene Konstant	\$199	60/40
<b>College For Kids</b>			
Early Reader	Alpine Tutoring	\$89	\$35/hr
Reading Development & Comprehension	Alpine Tutoring	\$89	\$35/hr
Basic Math	Alpine Tutoring	\$89	\$35/hr
SAT/ACT Prep	Alpine Tutoring	\$115	\$35/hr
Online Driver's Education	Safety Driver's Ed	\$55	60/40
Youth Basketball	Schea Cotton	\$58	60/40
English Composition	Phyllis Neal	\$59	\$30/hr
Writing Academy	Alpine Tutoring	\$89	\$35/hr
Teen Makeup and Skincare	Michelle Jackson	\$55	60/40
Plastikobots	Peter Chang	\$39	60/40
Beginning Guitar	Jaime Baeza	\$59	60/40
Aquatics Camp	Alfred Reyes	\$29/ \$35	60/40
Martial Arts	John Bishop	\$49	60/40
<b>Computers</b>			
Microsoft Office Applications	Debra Crowley	\$79	\$35/hr
Digital Photography	Debra Crowley	\$79	\$35/hr
Photoshop Fundamentals	Debra Crowley	\$79	\$35/hr
Computer Basics	Dori Dumon	\$44	\$35/hr
MicroSoft Excel	Dori Dumon	\$44	\$35/hr
Microsoft Word	Dori Dumon	\$44	\$35/hr
Microsoft Outlook: Email & Calendar	Dori Dumon	\$44	\$35/hr
iPhones, iPads, I'm Lost	Robert Cohen	\$39	50/50
<b>Court Mandated</b>			
Alcohol & Drug Awareness	Pat Verwiel	\$50	85/15
VC 14601.1 Suspended License Program	Barry Reed	\$255	50/50
Anger Management	Neil Sommer	\$255	50/50
Traffic School	Safety Driver's Ed	\$55	60/40
Misdemeanor Infractions	Michael Doudna	\$260	50/50
<b>Culinary Arts</b>			
Healthy Pantry	Barb Sobel	\$79	60/40
Juicing For Life	Barb Sobel	\$29	60/40
Cooking with Tarla	Tarla Fallgatter	\$30	60/40
Sushi Made Easy	Barb Sobel	\$29	60/40



## COMMUNITY SERVICES – SPRING 2015 PROGRAM

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate</u>
<b>Dance</b>			
Salsa Beginning I & II	Salomon Rivera	\$59	60/40
Belly Dance	Jo Ellen Larsen	\$69	60/40
Ballroom Dance	Leo Sendejas	\$59	60/40
Caribbean & Latin Dance	Miguel Figueroa, Jr.	\$59	60/40
Advance Salsa	Miguel Figueroa, Jr.	\$59	60/40
<b>Health, Fitness &amp; Beauty</b>			
Yoga	Taylor Cropper	\$69	60/40
Chair Yoga	Benedict Ernotte	\$69	60/40
Basic First Aid	Sabrina Bradley	\$25	60/40
Adult, Child, Infant, CPR	Sabrina Bradley	\$25	60/40
Kick Your Cravings	Jo Ellen Larsen	\$79	60/40
Zumba	Salomon Rivera	\$25	60/40
Head Neck Shoulder Massage	Barb Sobel	\$39/\$59	60/40
Couples Massage	Barb Sobel	\$39/\$59	60/40
MakeUp & Skincare	Michelle Jackson	\$59	60/40
Open Court Badminton	Chi Tran	\$29/\$49	60/40
Self Defense Training	Kirk Price	\$59	60/40
Body Sculpting, Strength Training	Francesca Fisher	\$99	60/40
Sports Conditioning	Varies	\$15	50/50
Women's Self Defense	John Bishop	\$59	60/40
Martial Arts	John Bishop	\$59	60/40
<b>Language</b>			
Spanish At Work	Alpine Tutoring.	\$69	\$35/hr
Italian for Travelers	Alpine Tutoring	\$69	\$35/hr
<b>Money Matters</b>			
Master Your Investments	Jalon O'Connell	\$39/\$59	60/40
Investment Boot Camp	Jalon O'Connell	\$39/\$59	60/40
Maximize Your Social Security	Jalon O'Connell	\$35/\$52	60/40
Raising Financially Fit Kids	Dale Marcouillier	\$29/\$39	60/40
Credit Rescoring	Eugene Konstant	\$49	60/40
Social Security Pitfalls	John Pak	\$49	60/40
Retirement Planning	Ron Gable	\$44/\$66	60/40
<b>Online Workshops</b>			
Internet & Basic Computer Literacy	Education To Go	\$89	\$52
Web Page Design, Graphics & Multimedia	Education To Go	\$89	\$52
Computer Troubleshooting & Networking	Education To Go	\$89	\$52
Computer Programming	Education To Go	\$89	\$52
Digital Photography & Digital Video	Education To Go	\$89	\$52
Languages (various)	Education To Go	\$89	\$52
Writing Courses	Education To Go	\$89	\$52
Entertainment Industry	Education To Go	\$89	\$52
Business Planning & Sales	Education To Go	\$89	\$52
Business Marketing & Accounting	Education To Go	\$89	\$52
Finance, Wealth & Career Building	Education To Go	\$89	\$52
Family, Parenting & Child Care	Education To Go	\$89	\$52
Personal Enrichment	Education To Go	\$89	\$52

## COMMUNITY SERVICES – SPRING 2015 PROGRAM

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate</u>
<b>Online Career Training Programs</b>			
Business & Professional	Gatlin Education	\$1795	\$300
Healthcare & Fitness	Gatlin Education	\$1795	\$300
Hospitality & Gaming	Gatlin Education	\$1795	\$300
IT & Software Development	Gatlin Education	\$1795	\$300
Management & Corporate	Gatlin Education	\$1795	\$300
Media & Design	Gatlin Education	\$1795	\$300
Skilled Trades & Industrial	Gatlin Education	\$1795	\$300
Sustainable Energy & Going Green	Gatlin Education	\$1795	\$300
<b>Personal Development</b>			
Child Creativity Lab	Peter Chang/ Chantal Lamourelle	\$39	60/40
Setting Goals	Dale Marcouillier	\$39	60/40
Improve Communication	Dale Marcouillier	\$39	60/40
Identifying Personality Types	Dale Marcouillier	\$39	60/40
Beginning Guitar	Jaime Baeza	\$59	60/40
<b>Pet Care</b>			
Dog Obedience	Dog Services Unlimited	\$94	60/40
Frisbee Dogs	Dog Services Unlimited	\$34	60/40
Dog Manners "Crash Course"	Dog Services Unlimited	\$84	60/40
Puppy Kindergarten	Dog Services Unlimited	\$84	60/40
Petsaver	Jane Reick	\$79	60/40
<b>Real Estate</b>			
Buying Your First Home	Sandy Flores	\$29	60/40
<b>Travel</b>			
Balboa Park & Natural History Museum	Good Times Travel	\$99	75/35
Tribute to Huell Howser	Good Times Travel	\$99	75/35
Getty Center & Lawry's	Good Times Travel	\$99	75/35
Macadamia Nuts & Wine Tasting	Good Times Travel	\$99	75/35
Chocolate Dipped LA	Good Times Travel	\$99	75/35
Azaleas, Plantations & Cajun Country	Good Times Travel	\$250/deposit	75/35
California Mansions, Garden & Rail	Good Times Travel	\$250/deposit	75/35
Central Coast Lighthouses by Rail	Good Times Travel	\$250/deposit	75/35

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****Santiago Canyon College  
Community Services Program**

To: Board of Trustees	Date: November 17, 2014
Re: Approval of Santiago Canyon College Community Services Program, Spring 2015	
Action: Request for Action	

**BACKGROUND**

The Spring 2015 Community Services Program reflects a comprehensive effort to meet the needs of the community by maintaining quality in community education programming through the development of new courses and promoting on-going revenue generating courses.

**ANALYSIS**

Santiago Canyon College (SCC) maintains a comprehensive educational Community Services Program that supports RSCCD's vision of "providing comprehensive educational opportunities" and responds to the diverse needs of the community. Community Services continues to expand its educational program by offering more than 120 cost effective classes in the SCC service area.

**RECOMMENDATION**

It is recommended that the Board of Trustees review and approve the attached proposed Community Services Program for Spring 2015.

Fiscal Impact: \$25,000 revenue	Board Date: November 17, 2014
Prepared by: Jose Vargas, Vice President of Continuing Education	
Submitted by: John Weispfenning, Ph.D., President	
Recommended by: Raúl Rodriguez, Ph.D., Chancellor	

**SANTIAGO CANYON COLLEGE**  
**Community Services Program – Spring 2015**

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate SCC/Presenter</u>
<b><i>Animal Care</i></b>			
Basic Dog Manners "Crash Course"	Dog Services Unlimited	\$86	60/40
How to Help Your Dog Help Others	Kim Pagonos	\$78	60/40
<b><i>Around the Home &amp; Garden</i></b>			
Basic Home Repairs	Rick Longobart	\$89	50/50
Basic Electrical Repairs	Rick Longobart	\$59	50/50
Basic Plumbing	Rick Longobart	\$59	50/50
Floral Design Courses	Mina Wholesale Flowers	\$65	60/40
<b><i>Arts &amp; Crafts</i></b>			
Joy of Pastels	Melissa Prichard	\$69	\$38/hour
Intro. To Drawing	Melissa Prichard	\$69	\$38/hour
Printmaking for Fun	Deborah Goldman	\$120	60/40
Painting & Drawing with Pastels	Kamillia Hardy	\$120	60/40
<b><i>Business &amp; Careers</i></b>			
Become a Notary Public	Notary Public Seminars	\$85	60/40
Renewing Notaries	Notary Public Seminars	\$50	60/40
Certified Loan Signing Agent	Notary Public Seminars	\$89	60/40
How to Become a Mystery Shopper	Elaine Moran	\$39	60/40
Human Resources Series	Allison Pratt	\$132	60/40
• What is Human Resources?	Allison Pratt	\$39	60/40
• Effective Employee Relationships	Allison Pratt	\$39	60/40
• Avoid Employment Litigation	Allison Pratt	\$39	60/40
Sexual Harassment Avoidance	Allison Pratt	\$59	60/40
Accounting for the Non-Accountants	Joseph Kibbe	\$120	60/40
Introduction/ Advanced QuickBooks	Joseph Kibbe	\$99	60/40
Successful Home-Based Business	LeeAnne Krusemark	\$39	60/40
Make Money with a Typing/WP Business	LeeAnne Krusemark	\$19	60/40
Self Publishing vs. Traditional Publishing	LeeAnne Krusemark	\$19	60/40
Beginner's Guide to Getting Published	LeeAnne Krusemark	\$39	60/40
Meet the Publisher	LeeAnne Krusemark	\$19	60/40
Wholesale Auto Dealer	Ronald Williams	\$85	60/40
Introduction to Voiceovers	Voices for All	\$29	60/40
How to Sell on eBay	Frances Greenspan	\$59	60/40
Backflow Prevention Devices	Martin Frieber	\$375	\$55/hour
Personal Fitness Trainer Certificate	W.I.T.S.	\$625	\$424/pp
Advanced CAD for Surveyors	Jeff Covey	\$290	\$54/hour

**SANTIAGO CANYON COLLEGE**  
**Community Services Program – Spring 2015**

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate SCC/Presenter</u>
<b>College For Kids</b>			
Seriously Awesome Sitters	Sabrina Bradley	\$39	60/40
Swim Camp/Lessons	North Irvine Water Polo Club	\$79	\$35/hour
Swim Lessons	Blueray Management	\$60	25/75
Study Skills for Struggling Students	Alpine Tutoring	\$59	\$38/hour
Composition & Writing Skills	Phyllis Neal	\$59	\$35/hour
Keyboarding For Kids	Nancy Haugen	\$79	\$40/hour
Basketball Camp	Jeff Bonds Jr.	\$150	50/50
<b>Computers</b>			
Computer Basic	Dori Dumon	\$89	\$35-45/hour
Introduction to Outlook & Email	Dori Dumon	\$89	\$35-45/hour
Managing Your Computer Files	Dori Dumon	\$44	\$35-\$45/hour
Become a Windows Wizard	Dori Dumon	\$44	\$35-45/hour
Introduction To Photoshop	Dori Dumon	\$89	\$35-45/hour
Microsoft Word - Part I/ Pat II	Don Dutton	\$89	\$35-45/hour
Intro to MS Excel	Don Dutton	\$89	\$35-45/hour
Intermediate to MS Excel	Don Dutton	\$89	\$35-45/hour
Web Design	Dori Dumon	\$89	\$35-45/hour
Blogging for Fun & Profit	Robert Cohen	\$39	50/50
iPhones, iPads...and I'm Lost!	Robert Cohen	\$39	50/50
Marketing with Social Media/Facebook	Robert Cohen	\$39	50/50
Programming for Non-Programmers	Robert Cohen	\$39	50/50
On-Line Courses	Education To Go	\$79-\$199	\$52-\$151
<b>Dance</b>			
Salsa	Salomon Rivera	\$59	60/40
Zumba	Salomon Rivera	\$59	60/40
Belly Dance	Jo Ellen Larsen	\$59	60/40
Swing Dance	Val Weaver Dance	\$60	50/50
Country Line Dancing	Val Weaver Dance	\$72	50/50
<b>Gemology</b>			
The Jewelry Bench Explained	Lothar Vallot	\$35	60/40
Everything You Wanted to Know About Gems	Lothar Vallot	\$35	60/40
Gemstone Buyers Beware	John Eyre	\$35	60/40
Color Me Purple	John Eyre	\$35	60/40
Jewelry Appraising Explained	Lothar Vallot	\$35	60/40
<b>Health, Beauty &amp; Fitness</b>			
Tai Chi Chuan	Karen Mack	\$59	60/40
Yoga for Relaxation & Renewal	Dana Conley	\$79	60/40
Evening of Massage	Barbara Sobel	\$39/\$69	60/40
Head & Foot Massage	Barbara Sobel	\$39/\$69	60/40
Make-up & Skin Care (Adults/Teens)	Michelle Jackson	\$59	60/40

**SANTIAGO CANYON COLLEGE**  
**Community Services Program – Spring 2015**

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate SCC/Presenter</u>
<b><i>Health, Beauty &amp; Fitness (continued)</i></b>			
Make-up 101	Michelle Jackson	\$69	60/40
Lap Swim	North Irvine Water Polo Club	\$89	\$35/hour
Total Fitness	Jeff Nolasco	\$42/\$48	\$40/hour
Yoga for Every Body	Mariana Fischer-Militaru	\$42/\$48	\$40/hour
Plus Size Yoga	Mariana Fischer-Militaru	\$79	60/40
Meditation for Everyday Life	Mariana Fischer-Militaru	\$30/\$36	\$30/hour
Water Aerobics	North Irvine Water Polo Club	\$79	\$35/hour
Triathlon Training	Rendy Lynn Opdycke	\$89/\$120	60/40
Circuit Training	Fitness Center Staff	\$60	50/50
<b><i>Language</i></b>			
Conversational Spanish	Alpine Tutoring	\$69	\$38/hour
Fast Fun French	Katherine Watson	\$59	60/40
Italian for Travelers	Alpine Tutoring	\$69	\$38/hour
<b><i>Money Matters</i></b>			
Master Your Money	Jalon O'Connell	\$39	No Charge
Investment Bootcamp	Jalon O'Connell	\$39	No Charge
Estate Planning	Jalon O'Connell	\$39	No Charge
Social Security: How to Maximize Your Benefits	Pinnacle Financial	\$39/\$59	60/40
Modern Retirement	Pinnacle Financial	\$39/\$59	60/40
<b><i>Music</i></b>			
Beginning Guitar	Ron Gorman	\$99/\$79	50/50
Intermediate Guitar	Ron Gorman	\$79	50/50
Beginning Ukulele	Ron Gorman	\$99	50/50
<b><i>Personal Enrichment</i></b>			
Overcome Anxiety & Panic Forever	Nick Lazaris	\$29	60/40
Overcome Your Fear of Public Speaking	Nick Lazaris	\$29	60/40
Assertive Skills for Success	Nick Lazaris	\$29	60/40
Identify Your Perfect Career	Sue Montelone	\$39	60/40
MPowered: Mindset, Meditation & Manifestation	Dana Conley	\$65	60/40
EFT: Emotional Freedom Techniques	Dana Conley	\$48	60/40
Ready for Love	JoEllen Larsen	\$97	60/40
You're Retired...Now What?	Elaine Moran	\$29	60/40
<b><i>Real Estate</i></b>			
How to Sell Residential Real Estate	Robert Lindquist	\$29	50/50

**SANTIAGO CANYON COLLEGE**  
**Community Services Program – Spring 2015**

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate SCC/Presenter</u>
<b><i>Special Interest</i></b>			
Basic Digital Photography	Julie Diebolt Price	\$59	60/40
Introduction to Digital Photography	Julie Diebolt Price	\$149	60/40
Novice Photography	Julie Diebolt Price	\$19/\$29	60/40
Sushi Made Easy	Dave & Barb Sobel	\$29	50/50
Juicing for Life	Dave & Barb Sobel	\$29	50/50
CPR	Sabrina Bradley	\$29	60/40
Basic First Aid	Sabrina Bradley	\$29	60/40 Save
Money with Extreme Couponing	LeeAnne Krusemark	\$19	60/40
Scuba Open Water	Dive & Photo	\$275	50/50
<b><i>Test Preparation</i></b>			
SAT Preparation	Jayne Munoz/Alpine Tutor	\$94	\$40/Hour
Online Driver's Education	Safety Drivers Ed	\$55	50/50
Math Tutoring	Alicia Frost	\$20	50/50
<b><i>Travel</i></b>			
Balboa Park & Natural History Museum	Good Times Travel	\$75	\$58/\$69/pp
Tribute to Huell Howser: Peaks & Valleys	Good Times Travel	\$99	\$82-\$93/pp
Getty Center & Lawry's	Good Times Travel	\$99	\$82-\$93/pp
Macadamia Nuts & Wine	Good Times Travel	\$99	\$82-\$93/pp
Chocolate Dipped L.A.	Good Times Travel	\$99	\$82-\$93/pp
Multi-Day Tours TBA	Good Times Travel	\$1199/\$1849	TBA

Rancho Santiago Comm Coll District  
Bank Code: 92 District Funds

Board Meeting of 11/17/14  
Check Registers Submitted for Approval  
Checks Written for Period 10/15/14 Thru 11/04/14

AP0020  
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Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
60690	General Fund Unrestricted	3,548.95	0.00	3,548.95	92*0405754	92*0405759
60691	General Fund Unrestricted	6,926.01	0.00	6,926.01	92*0405760	92*0405768
60692	General Fund Unrestricted	33,161.46	0.00	33,161.46	92*0405769	92*0405772
60693	General Fund Unrestricted	5,522.16	0.00	5,522.16	92*0405773	92*0405780
60694	General Fund Unrestricted	1,711.85	0.00	1,711.85	92*0405782	92*0405785
60695	General Fund Unrestricted	29,134.50	0.00	29,134.50	92*0405786	92*0405792
60696	General Fund Unrestricted	1,000.00	0.00	1,000.00	92*0405796	92*0405796
60697	General Fund Unrestricted	329.71	0.00	329.71	92*0405797	92*0405805
60701	General Fund Unrestricted	2,805.19	0.00	2,805.19	92*0405813	92*0405848
60702	General Fund Unrestricted	3,522.53	0.00	3,522.53	92*0405849	92*0405858
60703	General Fund Unrestricted	9,446.64	0.00	9,446.64	92*0405859	92*0405862
60704	General Fund Unrestricted	112.11	0.00	112.11	92*0405868	92*0405869
60705	General Fund Unrestricted	1,655.61	0.00	1,655.61	92*0405874	92*0405878
60708	General Fund Unrestricted	79,905.10	0.00	79,905.10	92*0405882	92*0405979
60709	General Fund Unrestricted	66,810.00	0.00	66,810.00	92*0405980	92*0406053
60710	General Fund Unrestricted	86,989.65	0.00	86,989.65	92*0406054	92*0406153
60711	General Fund Unrestricted	99,768.70	0.00	99,768.70	92*0406154	92*0406253
60712	General Fund Unrestricted	59,746.50	0.00	59,746.50	92*0406254	92*0406312
60713	General Fund Unrestricted	425.00	0.00	425.00	92*0406321	92*0406321
60714	General Fund Unrestricted	7,428.00	0.00	7,428.00	92*0406325	92*0406326
60715	General Fund Unrestricted	624.80	0.00	624.80	92*0406331	92*0406333
60716	General Fund Unrestricted	3,329.95	0.00	3,329.95	92*0406334	92*0406340
60717	General Fund Unrestricted	1,685.02	0.00	1,685.02	92*0406341	92*0406344
60718	General Fund Unrestricted	15,500.00	0.00	15,500.00	92*0406345	92*0406345
60719	General Fund Unrestricted	2,589.00	0.00	2,589.00	92*0406346	92*0406358
60720	General Fund Unrestricted	1,848.00	0.00	1,848.00	92*0406359	92*0406360
60725	General Fund Unrestricted	4,600.18	0.00	4,600.18	92*0406370	92*0406371
60726	General Fund Unrestricted	2,815.00	0.00	2,815.00	92*0406377	92*0406377
60727	General Fund Unrestricted	3,108.05	0.00	3,108.05	92*0406382	92*0406390
60728	General Fund Unrestricted	1,717.87	0.00	1,717.87	92*0406392	92*0406392
60729	General Fund Unrestricted	5,796.89	0.00	5,796.89	92*0406399	92*0406410
60730	General Fund Unrestricted	421.24	0.00	421.24	92*0406411	92*0406411
60732	General Fund Unrestricted	4,161.88	0.00	4,161.88	92*0406413	92*0406425
60733	General Fund Unrestricted	15,398.53	0.00	15,398.53	92*0406426	92*0406432
60734	General Fund Unrestricted	395.00	0.00	395.00	92*0406433	92*0406433
60735	General Fund Unrestricted	43,431.91	0.00	43,431.91	92*0406440	92*0406442
60736	General Fund Unrestricted	3,229.80	0.00	3,229.80	92*0406443	92*0406452
60737	General Fund Unrestricted	2,515.20	0.00	2,515.20	92*0406453	92*0406462
60744	General Fund Unrestricted	2,619.98	0.00	2,619.98	92*0406479	92*0406484
60745	General Fund Unrestricted	9,213.96	0.00	9,213.96	92*0406485	92*0406487
60752	General Fund Unrestricted	158,123.12	0.00	158,123.12	92*0406550	92*0406553



Checks Written for Period 10/15/14 Thru 11/04/14

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
60757	General Fund Unrestricted	2,448.29	0.00	2,448.29	92*0406562	92*0406567
60758	General Fund Unrestricted	278.50	0.00	278.50	92*0406568	92*0406573
60759	General Fund Unrestricted	2,928.02	0.00	2,928.02	92*0406576	92*0406579
60765	General Fund Unrestricted	27,215.19	0.00	27,215.19	92*0406602	92*0406603
60766	General Fund Unrestricted	1,590.00	0.00	1,590.00	92*0406604	92*0406610
60767	General Fund Unrestricted	25,114.00	0.00	25,114.00	92*0406611	92*0406630
60768	General Fund Unrestricted	72,375.50	0.00	72,375.50	92*0406631	92*0406669
60771	General Fund Unrestricted	23,538.91	0.00	23,538.91	92*0406674	92*0406677
60772	General Fund Unrestricted	29.77	0.00	29.77	92*0406682	92*0406688
60774	General Fund Unrestricted	2,729.97	0.00	2,729.97	92*0406691	92*0406698
60775	General Fund Unrestricted	3,237.23	0.00	3,237.23	92*0406699	92*0406707
60776	General Fund Unrestricted	1,860.62	0.00	1,860.62	92*0406708	92*0406708
60778	General Fund Unrestricted	999.54	0.00	999.54	92*0406722	92*0406724
60779	General Fund Unrestricted	10,183.04	0.00	10,183.04	92*0406731	92*0406735
60782	General Fund Unrestricted	3,669.50	0.00	3,669.50	92*0406745	92*0406751
60786	General Fund Unrestricted	1,816,581.06	0.00	1,816,581.06	92*0406763	92*0406764
60787	General Fund Unrestricted	107,448.03	0.00	107,448.03	92*0406765	92*0406767
60788	General Fund Unrestricted	4,503.37	0.00	4,503.37	92*0406769	92*0406770
60789	General Fund Unrestricted	479.33	0.00	479.33	92*0406775	92*0406779
60790	General Fund Unrestricted	2,923.96	0.00	2,923.96	92*0406780	92*0406788
60791	General Fund Unrestricted	1,408.38	0.00	1,408.38	92*0406789	92*0406790
60792	General Fund Unrestricted	63,280.00	0.00	63,280.00	92*0406791	92*0406792
60793	General Fund Unrestricted	12,583.00	0.00	12,583.00	92*0406794	92*0406795
60797	General Fund Unrestricted	36,000.00	0.00	36,000.00	92*0406808	92*0406808
60799	General Fund Unrestricted	6,514.21	0.00	6,514.21	92*0406818	92*0406823
60800	General Fund Unrestricted	2,351.75	0.00	2,351.75	92*0406824	92*0406830
60801	General Fund Unrestricted	8,039.02	0.00	8,039.02	92*0406831	92*0406837
60802	General Fund Unrestricted	57,831.03	0.00	57,831.03	92*0406838	92*0406838
60807	General Fund Unrestricted	1,184.26	0.00	1,184.26	92*0406851	92*0406854
60808	General Fund Unrestricted	163.14	0.00	163.14	92*0406862	92*0406862
60809	General Fund Unrestricted	19,561.87	0.00	19,561.87	92*0406863	92*0406866
60810	General Fund Unrestricted	4,370.65	0.00	4,370.65	92*0406867	92*0406874
60811	General Fund Unrestricted	10,369.53	0.00	10,369.53	92*0406880	92*0406882
60812	General Fund Unrestricted	36,523.55	0.00	36,523.55	92*0406883	92*0406884
60815	General Fund Unrestricted	9,714.00	0.00	9,714.00	92*0406889	92*0406896
60817	General Fund Unrestricted	22.28	0.00	22.28	92*0406907	92*0406912
60818	General Fund Unrestricted	85.49	0.00	85.49	92*0406920	92*0406922
60819	General Fund Unrestricted	124,154.13	0.00	124,154.13	92*0406925	92*0406926
60821	General Fund Unrestricted	6,422.28	0.00	6,422.28	92*0406929	92*0406936
60822	General Fund Unrestricted	2,210.30	0.00	2,210.30	92*0406937	92*0406947
60824	General Fund Unrestricted	41,767.36	0.00	41,767.36	92*0406951	92*0406958

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
60826	General Fund Unrestricted	2,479.02	0.00	2,479.02	92*0406960	92*0406963
60827	General Fund Unrestricted	734.26	0.00	734.26	92*0406965	92*0406968
60845	General Fund Unrestricted	986.00	0.00	986.00	92*0408368	92*0408372
60846	General Fund Unrestricted	3,555.00	0.00	3,555.00	92*0408375	92*0408377
60848	General Fund Unrestricted	2,734.39	0.00	2,734.39	92*0408389	92*0408396
60849	General Fund Unrestricted	3,179.21	0.00	3,179.21	92*0408397	92*0408405
60850	General Fund Unrestricted	29,191.80	0.00	29,191.80	92*0408406	92*0408407
60853	General Fund Unrestricted	15,739.05	0.00	15,739.05	92*0408412	92*0408413
<b>Total Fund 11 General Fund Unrestricted</b>		<b><u>\$3,396,363.84</u></b>	<b><u>\$0.00</u></b>	<b><u>\$3,396,363.84</u></b>		

Checks Written for Period 10/15/14 Thru 11/04/14

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
60690	General Fund Restricted	579.91	0.00	579.91	92*0405753	92*0405757
60694	General Fund Restricted	1,309.04	0.00	1,309.04	92*0405781	92*0405784
60695	General Fund Restricted	27,924.06	0.00	27,924.06	92*0405789	92*0405794
60696	General Fund Restricted	1,244.16	0.00	1,244.16	92*0405795	92*0405795
60697	General Fund Restricted	789.38	0.00	789.38	92*0405798	92*0405804
60704	General Fund Restricted	868.66	0.00	868.66	92*0405863	92*0405872
60705	General Fund Restricted	497.29	0.00	497.29	92*0405873	92*0405876
60713	General Fund Restricted	4,648.00	0.00	4,648.00	92*0406313	92*0406323
60714	General Fund Restricted	1,031.69	0.00	1,031.69	92*0406324	92*0406324
60715	General Fund Restricted	1,013.14	0.00	1,013.14	92*0406327	92*0406332
60726	General Fund Restricted	12,369.00	0.00	12,369.00	92*0406372	92*0406378
60727	General Fund Restricted	1,151.74	0.00	1,151.74	92*0406379	92*0406387
60728	General Fund Restricted	2,991.07	0.00	2,991.07	92*0406391	92*0406398
60734	General Fund Restricted	7,683.75	0.00	7,683.75	92*0406434	92*0406439
60745	General Fund Restricted	7,936.75	0.00	7,936.75	92*0406488	92*0406490
60746	General Fund Restricted	2,643.92	0.00	2,643.92	92*0406491	92*0406497
60747	General Fund Restricted	6,058.16	0.00	6,058.16	92*0406498	92*0406504
60748	General Fund Restricted	3,200.00	0.00	3,200.00	92*0406505	92*0406512
60749	General Fund Restricted	1,600.00	0.00	1,600.00	92*0406513	92*0406522
60750	General Fund Restricted	2,240.00	0.00	2,240.00	92*0406523	92*0406536
60751	General Fund Restricted	938.86	0.00	938.86	92*0406537	92*0406547
60752	General Fund Restricted	6,212.75	0.00	6,212.75	92*0406548	92*0406549
60758	General Fund Restricted	267.42	0.00	267.42	92*0406570	92*0406574
60759	General Fund Restricted	5,813.30	0.00	5,813.30	92*0406575	92*0406578
60760	General Fund Restricted	4,831.29	0.00	4,831.29	92*0406580	92*0406590
60765	General Fund Restricted	58,833.05	0.00	58,833.05	92*0406600	92*0406601
60770	General Fund Restricted	1,040.52	0.00	1,040.52	92*0406671	92*0406673
60772	General Fund Restricted	2,662.10	0.00	2,662.10	92*0406678	92*0406687
60776	General Fund Restricted	1,583.82	0.00	1,583.82	92*0406709	92*0406709
60777	General Fund Restricted	3,270.62	0.00	3,270.62	92*0406710	92*0406721
60778	General Fund Restricted	1,948.30	0.00	1,948.30	92*0406725	92*0406730
60779	General Fund Restricted	5,148.44	0.00	5,148.44	92*0406733	92*0406736
60780	General Fund Restricted	20,824.57	0.00	20,824.57	92*0406737	92*0406742
60781	General Fund Restricted	844.23	0.00	844.23	92*0406743	92*0406744
60785	General Fund Restricted	2,250.00	0.00	2,250.00	92*0406757	92*0406762
60788	General Fund Restricted	2,033.20	0.00	2,033.20	92*0406768	92*0406768
60789	General Fund Restricted	2,178.85	0.00	2,178.85	92*0406771	92*0406778
60793	General Fund Restricted	10,274.00	0.00	10,274.00	92*0406793	92*0406793
60798	General Fund Restricted	3,180.44	0.00	3,180.44	92*0406809	92*0406817
60801	General Fund Restricted	3,257.33	0.00	3,257.33	92*0406832	92*0406836
60807	General Fund Restricted	1,349.53	0.00	1,349.53	92*0406846	92*0406855

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
60808	General Fund Restricted	2,653.94	0.00	2,653.94	92*0406856	92*0406861
60809	General Fund Restricted	1,481.36	0.00	1,481.36	92*0406865	92*0406865
60810	General Fund Restricted	1,007.11	0.00	1,007.11	92*0406868	92*0406875
60811	General Fund Restricted	7,047.84	0.00	7,047.84	92*0406876	92*0406879
60816	General Fund Restricted	937.91	0.00	937.91	92*0406897	92*0406906
60817	General Fund Restricted	1,015.12	0.00	1,015.12	92*0406908	92*0406915
60818	General Fund Restricted	888.82	0.00	888.82	92*0406916	92*0406923
60819	General Fund Restricted	1,200.00	0.00	1,200.00	92*0406924	92*0406924
60823	General Fund Restricted	2,882.32	0.00	2,882.32	92*0406948	92*0406949
60827	General Fund Restricted	2,237.48	0.00	2,237.48	92*0406964	92*0406967
60844	General Fund Restricted	19,034.10	0.00	19,034.10	92*0408362	92*0408367
60845	General Fund Restricted	192.90	0.00	192.90	92*0408370	92*0408371
60846	General Fund Restricted	6,887.41	0.00	6,887.41	92*0408373	92*0408379
60847	General Fund Restricted	2,303.57	0.00	2,303.57	92*0408380	92*0408388
<b>Total Fund 12 General Fund Restricted</b>		<b><u>\$276,292.22</u></b>	<b><u>\$0.00</u></b>	<b><u>\$276,292.22</u></b>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
60724	GF Unrestricted One-Time Func	18,276.52	0.00	18,276.52	92*0406369	92*0406369
60728	GF Unrestricted One-Time Func	831.87	0.00	831.87	92*0406396	92*0406396
60744	GF Unrestricted One-Time Func	889.77	0.00	889.77	92*0406478	92*0406478
60772	GF Unrestricted One-Time Func	351.89	0.00	351.89	92*0406686	92*0406686
60774	GF Unrestricted One-Time Func	648.00	0.00	648.00	92*0406696	92*0406696
60793	GF Unrestricted One-Time Func	10,526.87	0.00	10,526.87	92*0406796	92*0406796
60801	GF Unrestricted One-Time Func	7,500.00	0.00	7,500.00	92*0406833	92*0406833
60811	GF Unrestricted One-Time Func	5,935.00	0.00	5,935.00	92*0406877	92*0406877
60817	GF Unrestricted One-Time Func	1,235.31	0.00	1,235.31	92*0406909	92*0406911
60823	GF Unrestricted One-Time Func	3,495.00	0.00	3,495.00	92*0406950	92*0406950
60825	GF Unrestricted One-Time Func	18,702.64	0.00	18,702.64	92*0406959	92*0406959
60844	GF Unrestricted One-Time Func	2,937.60	0.00	2,937.60	92*0408363	92*0408363
<b>Total Fund 13 GF Unrestricted One-Time</b>		<b><u>\$71,330.47</u></b>	<b><u>\$0.00</u></b>	<b><u>\$71,330.47</u></b>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
60698	Child Development Fund	9,222.14	0.00	9,222.14	92*0405806	92*0405809
60721	Child Development Fund	1,085.42	0.00	1,085.42	92*0406361	92*0406363
60738	Child Development Fund	3,645.38	0.00	3,645.38	92*0406463	92*0406468
60753	Child Development Fund	20,366.26	0.00	20,366.26	92*0406554	92*0406557
60761	Child Development Fund	2,792.04	0.00	2,792.04	92*0406591	92*0406594
60783	Child Development Fund	2,713.73	0.00	2,713.73	92*0406752	92*0406755
60794	Child Development Fund	3,751.94	0.00	3,751.94	92*0406797	92*0406805
60820	Child Development Fund	731.35	0.00	731.35	92*0406927	92*0406928
60828	Child Development Fund	5,047.30	0.00	5,047.30	92*0406969	92*0406974
60851	Child Development Fund	1,927.05	0.00	1,927.05	92*0408408	92*0408410
<b>Total Fund 33 Child Development Fund</b>		<b><u>\$51,282.61</u></b>	<b><u>\$0.00</u></b>	<b><u>\$51,282.61</u></b>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
60699	Capital Outlay Projects Fund	6,337.00	0.00	6,337.00	92*0405810	92*0405811
60723	Capital Outlay Projects Fund	12,688.46	0.00	12,688.46	92*0406366	92*0406368
60741	Capital Outlay Projects Fund	152,885.25	0.00	152,885.25	92*0406473	92*0406473
60742	Capital Outlay Projects Fund	26,502.80	0.00	26,502.80	92*0406474	92*0406475
60743	Capital Outlay Projects Fund	12,867.70	0.00	12,867.70	92*0406476	92*0406477
60755	Capital Outlay Projects Fund	5,011.43	0.00	5,011.43	92*0406560	92*0406560
60764	Capital Outlay Projects Fund	19,224.07	0.00	19,224.07	92*0406598	92*0406599
60769	Capital Outlay Projects Fund	1,588.07	0.00	1,588.07	92*0406670	92*0406670
60795	Capital Outlay Projects Fund	4,398.64	0.00	4,398.64	92*0406806	92*0406806
60813	Capital Outlay Projects Fund	95,097.82	0.00	95,097.82	92*0406885	92*0406887
60854	Capital Outlay Projects Fund	33.46	0.00	33.46	92*0408414	92*0408414
<b>Total Fund 41 Capital Outlay Projects Fu</b>		<b><u>\$336,634.70</u></b>	<b><u>\$0.00</u></b>	<b><u>\$336,634.70</u></b>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
60706	Bond Fund, Measure E	27,000.00	0.00	27,000.00	92*0405879	92*0405880
60722	Bond Fund, Measure E	1,576.69	0.00	1,576.69	92*0406364	92*0406365
60731	Bond Fund, Measure E	34,198.10	0.00	34,198.10	92*0406412	92*0406412
60739	Bond Fund, Measure E	3,756.06	0.00	3,756.06	92*0406469	92*0406471
60740	Bond Fund, Measure E	57,171.07	0.00	57,171.07	92*0406472	92*0406472
60754	Bond Fund, Measure E	3,605.00	0.00	3,605.00	92*0406558	92*0406559
60756	Bond Fund, Measure E	430,297.16	0.00	430,297.16	92*0406561	92*0406561
60763	Bond Fund, Measure E	8,581.76	0.00	8,581.76	92*0406596	92*0406597
60773	Bond Fund, Measure E	22,700.32	0.00	22,700.32	92*0406689	92*0406690
60784	Bond Fund, Measure E	29,325.00	0.00	29,325.00	92*0406756	92*0406756
60803	Bond Fund, Measure E	1,068,441.92	0.00	1,068,441.92	92*0406839	92*0406840
60804	Bond Fund, Measure E	493,313.23	0.00	493,313.23	92*0406841	92*0406841
60805	Bond Fund, Measure E	76,435.00	0.00	76,435.00	92*0406842	92*0406843
60806	Bond Fund, Measure E	6,106.00	0.00	6,106.00	92*0406844	92*0406845
60829	Bond Fund, Measure E	12,443.20	0.00	12,443.20	92*0406975	92*0406977
60852	Bond Fund, Measure E	12,096.00	0.00	12,096.00	92*0408411	92*0408411
<b>Total Fund 42 Bond Fund, Measure E</b>		<b><u>\$2,287,046.51</u></b>	<b><u>\$0.00</u></b>	<b><u>\$2,287,046.51</u></b>		



Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
60707	Property and Liability Fund	7,500.00	0.00	7,500.00	92*0405881	92*0405881
60762	Property and Liability Fund	2,430.67	0.00	2,430.67	92*0406595	92*0406595
<b>Total Fund 61 Property and Liability Fund</b>		<u><u>\$9,930.67</u></u>	<u><u>\$0.00</u></u>	<u><u>\$9,930.67</u></u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
60700	Workers' Compensation Fund	1,837.50	0.00	1,837.50	92*0405812	92*0405812
60814	Workers' Compensation Fund	109.08	0.00	109.08	92*0406888	92*0406888
60855	Workers' Compensation Fund	350.44	0.00	350.44	92*0408415	92*0408415
<b>Total Fund 62 Workers' Compensation Fu</b>		<b><u>\$2,297.02</u></b>	<b><u>\$0.00</u></b>	<b><u>\$2,297.02</u></b>		

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60796	Student Financial Aid Fund	187.55	0.00	187.55	92*0406807	92*0406807
<b>Total Fund 74 Student Financial Aid Fund</b>		<u><u>\$187.55</u></u>	<u><u>\$0.00</u></u>	<u><u>\$187.55</u></u>		

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**SUMMARY**

Total Fund 11 General Fund Unrestricted	3,396,363.84
Total Fund 12 General Fund Restricted	276,292.22
Total Fund 13 GF Unrestricted One-Time Fund	71,330.47
Total Fund 33 Child Development Fund	51,282.61
Total Fund 41 Capital Outlay Projects Fund	336,634.70
Total Fund 42 Bond Fund, Measure E	2,287,046.51
Total Fund 61 Property and Liability Fund	9,930.67
Total Fund 62 Workers' Compensation Fund	2,297.02
Total Fund 74 Student Financial Aid Fund	187.55
Grand Total:	<u><u>\$6,431,365.59</u></u>

P.O. #	Amount	Vendor Name	Classification	Date
GM-DON001870	\$1,039.15	C2F	General Merchandise	10/30/2014
GM-DON001892	\$2,540.16	ROARING SPRING	General Merchandise	10/16/2014
GM-DON001894	\$231.40	ALL ELECTRONICS	General Merchandise	10/21/2014
GM-DON001896	\$338.00	MEDCO&MASUME	General Merchandise	10/30/2014
GM-HAWK001542	\$260.00	LTD ENTERPRISES	General Merchandise	10/14/2014
GM-HAWK001543	\$16.00	C2F	General Merchandise	10/16/2014
GM-HAWK001544	\$599.63	PENS ETC.	General Merchandise	10/21/2014
TX-DON002777	\$1,635.92	OXFORD UNIVERSITY PRESS,	Textbook	10/17/2014
TX-DON002778	\$1,198.80	KONA PUBLISHING	Textbook	10/20/2014
TX-DON002779	\$222.50	J.J. KELLER & ASSOCIATES	Textbook	10/21/2014
TX-DON002780	\$527.00	NEBRASKA BOOK COMPANY	Textbook	10/22/2014
TX-DON002781	\$3,326.80	NEBRASKA BOOK COMPANY	Textbook	10/23/2014
TX-DON002782	\$3,365.18	MBS TEXTBOOK EXCHANGE	Textbook	10/23/2014
TX-DON002783	\$462.60	CAMBRIDGE UNIVERSITY PRES	Textbook	10/27/2014
TX-HAWK002089	\$71.92	NEBRASKA BOOK COMPANY	Textbook	10/13/2014
TX-HAWK002090	\$52.00	MBS TEXTBOOK EXCHANGE	Textbook	10/13/2014
TX-HAWK002091	\$89.90	AMAZON	Textbook	10/13/2014
TX-HAWK002092	\$19.95	AMAZON	Textbook	10/15/2014
TX-HAWK002093	\$452.50	CENGAGE LEARNING	Textbook	10/21/2014
TX-HAWK002094	\$389.85	PEARSON EDUCATION	Textbook	10/23/2014
TX-HAWK002095	\$162.20	NACSCORP	Textbook	10/27/2014
TX-HAWK002096	\$436.70	KENDALL PUBLISHING	Textbook	10/28/2014
TX-HAWK002097	\$909.65	PEARSON EDUCATION	Textbook	10/28/2014
TX-HAWK002098	\$2,169.75	NEBRASKA BOOK COMPANY	Textbook	10/29/2014
TX-HAWK002099	\$962.46	MBS TEXTBOOK EXCHANGE	Textbook	10/29/2014
TX-HAWK002100	\$76.00	NACSCORP	Textbook	10/29/2014
TX-HAWK002101	\$567.71	KENDALL PUBLISHING	Textbook	10/29/2014
TX-HAWK002102	\$1,206.76	OXFORD UNIVERSITY PRESS,	Textbook	10/29/2014
TX-HAWK002103	\$4,143.17	MCGRAW-HILL PUBLISHING CO	Textbook	10/29/2014
TX-HAWK002104	\$7,049.25	CENGAGE LEARNING	Textbook	10/29/2014
TX-HAWK002105	\$660.00	BVT PUBLISHING	Textbook	10/29/2014
TX-HAWK002106	\$307.56	MONTEZUMA PUBLISHING	Textbook	10/29/2014
TX-HAWK002107	\$7,196.70	PEARSON EDUCATION	Textbook	10/29/2014
TX-HAWK002108	\$796.49	DEARBORN	Textbook	10/29/2014
TX-HAWK002109	\$1,440.00	ARCHIMEDES PUBLISHING	Textbook	10/29/2014
TX-HAWK002110	\$2,754.00	NORTON, INC.	Textbook	10/29/2014
TX-HAWK002111	\$1,234.24	MCGRAW-HILL CREATE (PRIMIS)	Textbook	10/29/2014
TX-HAWK002112	\$5.25	AMAZON	Textbook	10/29/2014
TX-HAWK002113	\$393.00	GOAL/QPC	Textbook	10/29/2014

**Grand Total: \$49,310.15**

4.1(14)

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
15-B0000705	16,292.90	MORTARA INSTRUMENT	Diversified Agency Fund Expens			10/13/2014
* 15-B0000706	4,901.69	RYAN DISTRIBUTORS	Purchases - Taxable			10/14/2014
* 15-B0000707	2,826.08	RYAN DISTRIBUTORS	Purchases - Taxable			10/14/2014
* 15-B0000708	2,945.96	RYAN DISTRIBUTORS	Purchases - Taxable			10/14/2014
15-B0000709	285.12	UAI VENDING INC	Other Operating Exp & Services			10/15/2014
15-B0000710	749.92	CN SCHOOL AND OFFICE SOLUTIONS INC	Other Operating Exp & Services			10/20/2014
* 15-B0000711	2,288.77	RYAN DISTRIBUTORS	Purchases - Taxable			10/21/2014
* 15-B0000712	2,649.08	RYAN DISTRIBUTORS	Purchases - Taxable			10/21/2014
15-B0000713	1,190.00	RYDIN DECAL	Non-Instructional Supplies			10/23/2014
* 15-B0000714	1,442.36	RYAN DISTRIBUTORS	Purchases - Taxable			10/28/2014
* 15-B0000715	1,549.34	RYAN DISTRIBUTORS	Purchases - Taxable			10/28/2014
15-B0000716	2,774.47	RYAN DISTRIBUTORS	Purchases – Gen Merch			10/28/2014
* 15-B0000717	1,575.16	RYAN DISTRIBUTORS	Purchases - Taxable			10/28/2014
15-B0000718	600.00	DON BOOKSTORE	Diversified Agency Fund Expens			10/28/2014
15-B0000719	1,250.00	CARE AMBULANCE SERVICE, INC.	Other Operating Exp & Services			10/29/2014
<b>Grand Total:</b>		<b>\$43,320.85</b>				

4.1(15)

Legend: \* = Multiple Accounts for this P.O.      SP = Special Project

**PURCHASE ORDERS SUPPLEMENT  
PURCHASE ORDERS OF \$15,000 AND OVER  
FROM OCTOBER 11, 2014 THROUGH OCTOBER 31, 2014  
BOARD MEETING OF NOVEMBER 17, 2014**

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P.O. #	Amount	Description	Department	Comment
15-B0000705	\$16,292.90	Stress Exercise System: Fire Technology	SAC Fire Tech	Purchased from Mortara Instrument to match existing equipment. No comparable systems available.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
BUDGET BOARD REPORT  
From 10/01/2014 To 10/31/2014  
Board Meeting on 11/17/2014**

**BACKGROUND**

The California Administration Code, Title 5, §58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object code, for each fund.

**ANALYSIS**

This listing, broken down by fund, provides by major object code the total of budget transfers/adjustments for the period and fund indicated. Each budget transfer/adjustment supporting these totals is kept on file in the Business Operations and Fiscal Services department. Additional information will be provided upon request.

<b>BUDGET TRANSFERS</b>		<b>From</b>	<b>To</b>
<b><u>Fund 11: General Fund Unrestricted</u></b>			
1000	ACADEMIC SALARIES		424,949
2000	CLASSIFIED SALARIES	180,642	
3000	EMPLOYEE BENEFITS	456,248	
4000	SUPPLIES & MATERIALS	17,888	
5000	OTHER OPERATING EXP & SERVICES		482,005
6000	CAPITAL OUTLAY	15,318	
7900	RESERVE FOR CONTINGENCIES	236,858	
<b>Total Transfer Fund 11</b>		<b>\$906,954</b>	<b>\$906,954</b>
<b><u>Fund 12: General Fund Restricted</u></b>			
1000	ACADEMIC SALARIES		61,287
2000	CLASSIFIED SALARIES	77,106	
3000	EMPLOYEE BENEFITS		1,147
4000	SUPPLIES & MATERIALS		50,011
5000	OTHER OPERATING EXP & SERVICES		27,679
6000	CAPITAL OUTLAY		17,364
7000	OTHER OUTGO	56,107	
7900	RESERVE FOR CONTINGENCIES	24,275	
<b>Total Transfer Fund 12</b>		<b>\$157,488</b>	<b>\$157,488</b>
<b><u>Fund 13: GF Unrestricted One-Time Funds</u></b>			
4000	SUPPLIES & MATERIALS		3,500
5000	OTHER OPERATING EXP & SERVICES		31,500
7900	RESERVE FOR CONTINGENCIES	35,000	
<b>Total Transfer Fund 13</b>		<b>\$35,000</b>	<b>\$35,000</b>
<b><u>Fund 33: Child Development Fund</u></b>			
1000	ACADEMIC SALARIES		3,637
2000	CLASSIFIED SALARIES	6,800	
4000	SUPPLIES & MATERIALS		27,500
5000	OTHER OPERATING EXP & SERVICES	24,337	
<b>Total Transfer Fund 33</b>		<b>\$31,137</b>	<b>\$31,137</b>
<b><u>Fund 41: Capital Outlay Projects Fund</u></b>			
5000	OTHER OPERATING EXP & SERVICES		5,894
6000	CAPITAL OUTLAY		1,886,428
7900	RESERVE FOR CONTINGENCIES	1,892,322	
<b>Total Transfer Fund 41</b>		<b>\$1,892,322</b>	<b>\$1,892,322</b>

**BUDGET INCREASES AND DECREASES**

**Revenue      Appropriation**

**Fund 12: General Fund Restricted**



**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
BUDGET BOARD REPORT  
From 10/01/2014 To 10/31/2014  
Board Meeting on 11/17/2014**

<b>BUDGET INCREASES AND DECREASES</b>		<b>Revenue</b>	<b>Appropriation</b>
8100	FEDERAL REVENUES	206,480	
8600	STATE REVENUES	2,761,089	
8800	LOCAL REVENUES	12,301	
1000	ACADEMIC SALARIES		828,911
2000	CLASSIFIED SALARIES		1,227,413
3000	EMPLOYEE BENEFITS		772,113
4000	SUPPLIES & MATERIALS		10,170
5000	OTHER OPERATING EXP & SERVICES		33,499
6000	CAPITAL OUTLAY		165,237
7000	OTHER OUTGO		(57,473)
<b>Total Transfer Fund 12</b>		<b>\$2,979,870</b>	<b>\$2,979,870</b>
 <b><u>Fund 41: Capital Outlay Projects Fund</u></b>			
6000	CAPITAL OUTLAY		816,070
7900	RESERVE FOR CONTINGENCIES		(816,070)
<b>Total Transfer Fund 41</b>		<b>\$0</b>	<b>\$0</b>

The attached listing provides detailed transfers between major object codes equal to or greater than \$25,000, and all transfers affecting 79XX object to establish new revenue and expense budgets. In each case, a brief explanation is stated.

**RECOMMENDATION**

It is recommended the Board approve the budget transfers/adjustments as presented.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
BUDGET BOARD REPORT- ATTACHMENT**

From 10/01/2014 To 10/31/2014

Board Meeting on 11/17/2014

This listing provides detailed transfers between major object codes equal to or greater than \$25,000, and all transfers affecting 79XX object to establish new revenue and expense budgets. In each case, a brief explanation is stated.

<b>BUDGET TRANSFERS</b>		<b>From</b>	<b>To</b>
<b><u>Fund 11: General Fund Unrestricted</u></b>			
<b>B014633</b>	<b>10/13/14</b>		
1000	ACADEMIC SALARIES		307,032
2000	CLASSIFIED SALARIES	100,000	
3000	EMPLOYEE BENEFITS	207,032	
		<b>\$307,032</b>	<b>\$307,032</b>
<b>Total Reference B014633</b>			
<b>Reason:</b> Adjustment			
<b>Description:</b> SAC PT schedule investment			
<b>B014652</b>	<b>10/16/14</b>		
1000	ACADEMIC SALARIES	83,681	
3000	EMPLOYEE BENEFITS	45,617	
5000	OTHER OPERATING EXP & SERVICES		129,298
		<b>\$129,298</b>	<b>\$129,298</b>
<b>Total Reference B014652</b>			
<b>Reason:</b> Adjustment			
<b>Description:</b> SCC Adm Svcs 14/15 reductions			
<b>B014655</b>	<b>10/16/14</b>		
5000	OTHER OPERATING EXP & SERVICES		247,894
6000	CAPITAL OUTLAY	11,036	
7900	RESERVE FOR CONTINGENCIES	236,858	
		<b>\$247,894</b>	<b>\$247,894</b>
<b>Total Reference B014655</b>			
<b>Reason:</b> Adjustment			
<b>Description:</b> SCC Adm Svcs 14/15 reductions			
<b>B014656</b>	<b>10/16/14</b>		
2000	CLASSIFIED SALARIES	52,454	
5000	OTHER OPERATING EXP & SERVICES		52,454
		<b>\$52,454</b>	<b>\$52,454</b>
<b>Total Reference B014656</b>			
<b>Reason:</b> Adjustment			
<b>Description:</b> SCC Adm Svcs 14/15 reductions			
<b>B014657</b>	<b>10/16/14</b>		
2000	CLASSIFIED SALARIES	25,685	
3000	EMPLOYEE BENEFITS	25,106	
5000	OTHER OPERATING EXP & SERVICES		50,791
		<b>\$50,791</b>	<b>\$50,791</b>
<b>Total Reference B014657</b>			
<b>Reason:</b> Adjustment			
<b>Description:</b> SCC Adm Svcs 14/15 reductions			
<b>B014659</b>	<b>10/16/14</b>		
1000	ACADEMIC SALARIES		172,912
3000	EMPLOYEE BENEFITS	172,912	
		<b>\$172,912</b>	<b>\$172,912</b>
<b>Total Reference B014659</b>			
<b>Reason:</b> Adjustment			
<b>Description:</b> SAC Adm Svcs invstmnt/vacant			

**Fund 12: General Fund Restricted**

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
BUDGET BOARD REPORT- ATTACHMENT**

From 10/01/2014 To 10/31/2014

Board Meeting on 11/17/2014

<b>BUDGET TRANSFERS</b>		<b>From</b>	<b>To</b>
<b>B014611</b>	<b>10/09/14</b>		
4000	SUPPLIES & MATERIALS		22,275
7900	RESERVE FOR CONTINGENCIES	22,275	
<b>Total Reference B014611</b>		<b>\$22,275</b>	<b>\$22,275</b>
<b>Reason:</b>	Adjustment		
<b>Description:</b>	DO Safety bullet proof vests		
<b>B014628</b>	<b>10/13/14</b>		
5000	OTHER OPERATING EXP & SERVICES		2,000
7900	RESERVE FOR CONTINGENCIES	2,000	
<b>Total Reference B014628</b>		<b>\$2,000</b>	<b>\$2,000</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	SP3610 SAC Safety photocopier		
<b>B014679</b>	<b>10/20/14</b>		
1000	ACADEMIC SALARIES		39,577
2000	CLASSIFIED SALARIES	10,429	
3000	EMPLOYEE BENEFITS		18,072
4000	SUPPLIES & MATERIALS		6,100
5000	OTHER OPERATING EXP & SERVICES	1,157	
6000	CAPITAL OUTLAY	4,688	
7000	OTHER OUTGO	47,475	
<b>Total Reference B014679</b>		<b>\$63,749</b>	<b>\$63,749</b>
<b>Reason:</b>	New Budget		
<b>Description:</b>	New SP2250 SAC EOPS Board appv		
<b>B014705</b>	<b>10/22/14</b>		
2000	CLASSIFIED SALARIES	11,606	
3000	EMPLOYEE BENEFITS	15,211	
5000	OTHER OPERATING EXP & SERVICES		26,817
<b>Total Reference B014705</b>		<b>\$26,817</b>	<b>\$26,817</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	SP2535 DSN ICT 13/14 COB Contracted Svcs		
<b>B014716</b>	<b>10/23/14</b>		
1000	ACADEMIC SALARIES		7,038
2000	CLASSIFIED SALARIES	26,447	
3000	EMPLOYEE BENEFITS	12,167	
4000	SUPPLIES & MATERIALS		31,576
<b>Total Reference B014716</b>		<b>\$38,614</b>	<b>\$38,614</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	Revised SP1679		
<b>B014761</b>	<b>10/30/14</b>		
1000	ACADEMIC SALARIES		19,827
2000	CLASSIFIED SALARIES	31,886	
3000	EMPLOYEE BENEFITS		12,059
<b>Total Reference B014761</b>		<b>\$31,886</b>	<b>\$31,886</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	SP2259 OEC 25% Dean's PR		

**Fund 13: GF Unrestricted One-Time Funds**

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
BUDGET BOARD REPORT- ATTACHMENT**

From 10/01/2014 To 10/31/2014

Board Meeting on 11/17/2014

<b>BUDGET TRANSFERS</b>		<b>From</b>	<b>To</b>
<b>B014765</b>	<b>10/30/14</b>		
5000	OTHER OPERATING EXP & SERVICES		35,000
7900	RESERVE FOR CONTINGENCIES	35,000	
<b>Total Reference B014765</b>		<b>35,000</b>	<b>35,000</b>
<b>Reason:</b>	Adjustment		
<b>Description:</b>	SAC CJ AGIAC/CNCA incr		
<b><u>Fund 33: Child Development Fund</u></b>			
<b>B014796</b>	<b>10/31/14</b>		
2000	CLASSIFIED SALARIES	14,000	
4000	SUPPLIES & MATERIALS		26,000
5000	OTHER OPERATING EXP & SERVICES	12,000	
<b>Total Reference B014796</b>		<b>26,000</b>	<b>26,000</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	SP1274 CDS add'l instruct supp		
<b><u>Fund 41: Capital Outlay Projects Fund</u></b>			
<b>B014721</b>	<b>10/24/14</b>		
6000	CAPITAL OUTLAY		40,000
7900	RESERVE FOR CONTINGENCIES	40,000	
<b>Total Reference B014721</b>		<b>40,000</b>	<b>40,000</b>
<b>Reason:</b>	New Budget		
<b>Description:</b>	New SP2931 SAC Pool Discharge		
<b>B014722</b>	<b>10/24/14</b>		
6000	CAPITAL OUTLAY		350,000
7900	RESERVE FOR CONTINGENCIES	350,000	
<b>Total Reference B014722</b>		<b>350,000</b>	<b>350,000</b>
<b>Reason:</b>	New Budget		
<b>Description:</b>	New SP2932 SAC Bldg L Roof Rpr		
<b>B014723</b>	<b>10/24/14</b>		
6000	CAPITAL OUTLAY		174,050
7900	RESERVE FOR CONTINGENCIES	174,050	
<b>Total Reference B014723</b>		<b>174,050</b>	<b>174,050</b>
<b>Reason:</b>	New Budget		
<b>Description:</b>	New SP2933 SAC 15 Bldgs HVAC		
<b>B014724</b>	<b>10/24/14</b>		
6000	CAPITAL OUTLAY		200,000
7900	RESERVE FOR CONTINGENCIES	200,000	
<b>Total Reference B014724</b>		<b>200,000</b>	<b>200,000</b>
<b>Reason:</b>	New Budget		
<b>Description:</b>	New SP2934 SAC Bldg T exterior		
<b>B014725</b>	<b>10/24/14</b>		
6000	CAPITAL OUTLAY		239,950
7900	RESERVE FOR CONTINGENCIES	239,950	
<b>Total Reference B014725</b>		<b>239,950</b>	<b>239,950</b>
<b>Reason:</b>	New Budget		
<b>Description:</b>	New SP2935 SAC Chavez windows		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
BUDGET BOARD REPORT- ATTACHMENT**

From 10/01/2014 To 10/31/2014

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<b>BUDGET TRANSFERS</b>		<b>From</b>	<b>To</b>
<b>B014726</b>	<b>10/24/14</b>		
6000	CAPITAL OUTLAY		440,000
7900	RESERVE FOR CONTINGENCIES	440,000	
<b>Total Reference B014726</b>		<b>\$440,000</b>	<b>\$440,000</b>
<b>Reason:</b> New Budget			
<b>Description:</b> New SP2936 SAC Chavez roof			
<b>B014727</b>	<b>10/24/14</b>		
6000	CAPITAL OUTLAY		60,500
7900	RESERVE FOR CONTINGENCIES	60,500	
<b>Total Reference B014727</b>		<b>\$60,500</b>	<b>\$60,500</b>
<b>Reason:</b> New Budget			
<b>Description:</b> New SP2937 SAC Bldg R Penthous			
<b>B014728</b>	<b>10/24/14</b>		
6000	CAPITAL OUTLAY		137,822
7900	RESERVE FOR CONTINGENCIES	137,822	
<b>Total Reference B014728</b>		<b>\$137,822</b>	<b>\$137,822</b>
<b>Reason:</b> New Budget			
<b>Description:</b> New SP2938 SAC Bldgs plumbing			
<b>B014729</b>	<b>10/24/14</b>		
6000	CAPITAL OUTLAY		150,000
7900	RESERVE FOR CONTINGENCIES	150,000	
<b>Total Reference B014729</b>		<b>\$150,000</b>	<b>\$150,000</b>
<b>Reason:</b> New Budget			
<b>Description:</b> New SP2939 SAC Bldgs paint ext			
<b>B014730</b>	<b>10/24/14</b>		
6000	CAPITAL OUTLAY		20,000
7900	RESERVE FOR CONTINGENCIES	20,000	
<b>Total Reference B014730</b>		<b>\$20,000</b>	<b>\$20,000</b>
<b>Reason:</b> New Budget			
<b>Description:</b> New SP3005 DMC Load sign/reprs			
<b>B014771</b>	<b>10/30/14</b>		
6000	CAPITAL OUTLAY		80,000
7900	RESERVE FOR CONTINGENCIES	80,000	
<b>Total Reference B014771</b>		<b>\$80,000</b>	<b>\$80,000</b>
<b>Reason:</b> New Budget			
<b>Description:</b> New SP2930 SAC BldgU Skylights			

<b>BUDGET INCREASES AND DECREASES</b>		<b>Revenue</b>	<b>Appropriation</b>
<b>Fund 12: General Fund Restricted</b>			
<b>B014560</b>	<b>10/03/14</b>		
8100	FEDERAL REVENUES	250,000	
1000	ACADEMIC SALARIES		4,986
2000	CLASSIFIED SALARIES		141,720
3000	EMPLOYEE BENEFITS		75,012
4000	SUPPLIES & MATERIALS		3,060
5000	OTHER OPERATING EXP & SERVICES		25,222
<b>Total Reference B014560</b>		<b>\$250,000</b>	<b>\$250,000</b>
<b>Reason:</b> New Budget			
<b>Description:</b> NEWB UBV YR3			

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
BUDGET BOARD REPORT- ATTACHMENT**

From 10/01/2014 To 10/31/2014

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<b>BUDGET INCREASES AND DECREASES</b>		<b>Revenue</b>	<b>Appropriation</b>
<b>B014580</b>	<b>10/06/14</b>		
8100	FEDERAL REVENUES	250,000	
1000	ACADEMIC SALARIES		3,480
2000	CLASSIFIED SALARIES		152,331
3000	EMPLOYEE BENEFITS		44,821
4000	SUPPLIES & MATERIALS		2,850
5000	OTHER OPERATING EXP & SERVICES		46,518
<b>Total Reference B014580</b>		<b>\$250,000</b>	<b>\$250,000</b>
<b>Reason:</b>	New Budget		
<b>Description:</b>	NEWB#1727 SCC UBMS TRIO yr3		
<b>B014601</b>	<b>10/08/14</b>		
8600	STATE REVENUES	24,553	
1000	ACADEMIC SALARIES		36,187
3000	EMPLOYEE BENEFITS		4,987
5000	OTHER OPERATING EXP & SERVICES		(16,621)
<b>Total Reference B014601</b>		<b>\$24,553</b>	<b>\$24,553</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	SP2095 SAC AA BSI chgs		
<b>B014604</b>	<b>10/08/14</b>		
8600	STATE REVENUES	(5,019)	
2000	CLASSIFIED SALARIES		37,451
3000	EMPLOYEE BENEFITS		1,950
4000	SUPPLIES & MATERIALS		547
5000	OTHER OPERATING EXP & SERVICES		(59,224)
6000	CAPITAL OUTLAY		14,257
<b>Total Reference B014604</b>		<b>\$(5,019)</b>	<b>\$(5,019)</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	SP2096 SAC AA BSI chgs		
<b>B014684</b>	<b>10/21/14</b>		
8600	STATE REVENUES	42,741	
2000	CLASSIFIED SALARIES		21,785
3000	EMPLOYEE BENEFITS		21,204
5000	OTHER OPERATING EXP & SERVICES		(248)
<b>Total Reference B014684</b>		<b>\$42,741</b>	<b>\$42,741</b>
<b>Reason:</b>	New Budget		
<b>Description:</b>	New SP2416 SCC SSSP Skills		
<b>B014685</b>	<b>10/21/14</b>		
8600	STATE REVENUES	117,968	
2000	CLASSIFIED SALARIES		86,556
3000	EMPLOYEE BENEFITS		32,430
4000	SUPPLIES & MATERIALS		(1,018)
<b>Total Reference B014685</b>		<b>\$117,968</b>	<b>\$117,968</b>
<b>Reason:</b>	New Budget		
<b>Description:</b>	New SP2415 SCC SSSP Orientatn		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
BUDGET BOARD REPORT- ATTACHMENT**

From 10/01/2014 To 10/31/2014

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<b>BUDGET INCREASES AND DECREASES</b>		<b>Revenue</b>	<b>Appropriation</b>
<b>B014686</b>	<b>10/21/14</b>		
8600	STATE REVENUES	598,193	
1000	ACADEMIC SALARIES		249,933
2000	CLASSIFIED SALARIES		181,577
3000	EMPLOYEE BENEFITS		106,432
4000	SUPPLIES & MATERIALS		2,377
5000	OTHER OPERATING EXP & SERVICES		48,474
6000	CAPITAL OUTLAY		9,400
<b>Total Reference B014686</b>		<b>\$598,193</b>	<b>\$598,193</b>
<b>Reason:</b>	New Budget		
<b>Description:</b>	New SP2412 SCC SSSP Adv/Cnsl		
<b>B014687</b>	<b>10/21/14</b>		
8600	STATE REVENUES	84,973	
1000	ACADEMIC SALARIES		78,135
2000	CLASSIFIED SALARIES		(12,618)
3000	EMPLOYEE BENEFITS		11,625
4000	SUPPLIES & MATERIALS		5,537
5000	OTHER OPERATING EXP & SERVICES		4,135
6000	CAPITAL OUTLAY		(1,841)
<b>Total Reference B014687</b>		<b>\$84,973</b>	<b>\$84,973</b>
<b>Reason:</b>	New Budget		
<b>Description:</b>	New SP2417 SAC SSSP Follow Up		
<b>B014688</b>	<b>10/21/14</b>		
8600	STATE REVENUES	94,636	
1000	ACADEMIC SALARIES		1,387
2000	CLASSIFIED SALARIES		60,274
3000	EMPLOYEE BENEFITS		23,001
5000	OTHER OPERATING EXP & SERVICES		(76)
6000	CAPITAL OUTLAY		10,050
<b>Total Reference B014688</b>		<b>\$94,636</b>	<b>\$94,636</b>
<b>Reason:</b>	New Budget		
<b>Description:</b>	New SP2416 SAC SSSP Skills		
<b>B014690</b>	<b>10/21/14</b>		
8600	STATE REVENUES	554,358	
2000	CLASSIFIED SALARIES		312,701
3000	EMPLOYEE BENEFITS		211,657
6000	CAPITAL OUTLAY		30,000
<b>Total Reference B014690</b>		<b>\$554,358</b>	<b>\$554,358</b>
<b>Reason:</b>	New Budget		
<b>Description:</b>	New SP2411 SAC SSSP Admission		
<b>B014691</b>	<b>10/21/14</b>		
8600	STATE REVENUES	622,937	
1000	ACADEMIC SALARIES		346,969
2000	CLASSIFIED SALARIES		114,781
3000	EMPLOYEE BENEFITS		159,212
4000	SUPPLIES & MATERIALS		2,500
5000	OTHER OPERATING EXP & SERVICES		(525)
<b>Total Reference B014691</b>		<b>\$622,937</b>	<b>\$622,937</b>
<b>Reason:</b>	New Budget		
<b>Description:</b>	New SP2412 SAC SSSP Adv Cncl		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
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<b>BUDGET INCREASES AND DECREASES</b>		<b>Revenue</b>	<b>Appropriation</b>
<b>B014692</b>	<b>10/21/14</b>		
8600	STATE REVENUES	420,891	
2000	CLASSIFIED SALARIES		118,015
3000	EMPLOYEE BENEFITS		46,030
4000	SUPPLIES & MATERIALS		(1,533)
5000	OTHER OPERATING EXP & SERVICES		159,064
6000	CAPITAL OUTLAY		99,315
<b>Total Reference B014692</b>		<b>\$420,891</b>	<b>\$420,891</b>
<b>Reason:</b>	New Budget		
<b>Description:</b>	New SP2413 SAC SSSP Coord Trng		
<b>B014693</b>	<b>10/21/14</b>		
8600	STATE REVENUES	218,772	
1000	ACADEMIC SALARIES		(11,469)
2000	CLASSIFIED SALARIES		133,819
3000	EMPLOYEE BENEFITS		71,988
4000	SUPPLIES & MATERIALS		10,000
5000	OTHER OPERATING EXP & SERVICES		14,434
<b>Total Reference B014693</b>		<b>\$218,772</b>	<b>\$218,772</b>
<b>Reason:</b>	New Budget		
<b>Description:</b>	New SP2415 SAC SSSP Orientatn		
<b>B014715</b>	<b>10/23/14</b>		
8100	FEDERAL REVENUES	120,699	
1000	ACADEMIC SALARIES		55,828
2000	CLASSIFIED SALARIES		51,570
3000	EMPLOYEE BENEFITS		11,237
4000	SUPPLIES & MATERIALS		1,814
5000	OTHER OPERATING EXP & SERVICES		250
<b>Total Reference B014715</b>		<b>\$120,699</b>	<b>\$120,699</b>
<b>Reason:</b>	New Budget		
<b>Description:</b>	Title III SHI STEM2 YR4		
<b>B014760</b>	<b>10/30/14</b>		
8100	FEDERAL REVENUES	(414,219)	
1000	ACADEMIC SALARIES		(36,545)
2000	CLASSIFIED SALARIES		(161,801)
3000	EMPLOYEE BENEFITS		(59,160)
4000	SUPPLIES & MATERIALS		(22,600)
5000	OTHER OPERATING EXP & SERVICES		(71,559)
6000	CAPITAL OUTLAY		(4,641)
7000	OTHER OUTGO		(57,913)
<b>Total Reference B014760</b>		<b>\$(414,219)</b>	<b>\$(414,219)</b>
<b>Reason:</b>	Delete Budget		
<b>Description:</b>	Del SP1252 SCC CAMP II yr2		
<b>B014779</b>	<b>10/31/14</b>		
8600	STATE REVENUES	53,826	
1000	ACADEMIC SALARIES		72,511
3000	EMPLOYEE BENEFITS		9,606
5000	OTHER OPERATING EXP & SERVICES		(28,291)
<b>Total Reference B014779</b>		<b>\$53,826</b>	<b>\$53,826</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	SP2084 CEC BSI Advsmnt/Course		



**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
BUDGET BOARD REPORT- ATTACHMENT**

From 10/01/2014 To 10/31/2014

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<b>BUDGET INCREASES AND DECREASES</b>		<b>Revenue</b>	<b>Appropriation</b>
<b>B014780</b>	<b>10/31/14</b>		
8600	STATE REVENUES	(22,400)	
2000	CLASSIFIED SALARIES		15,341
3000	EMPLOYEE BENEFITS		1,240
5000	OTHER OPERATING EXP & SERVICES		(38,981)
<b>Total Reference B014780</b>		<b>\$(22,400)</b>	<b>\$(22,400)</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	SP2085 CEC BSI Suppl Instr/Tut		
<b><u>Fund 41: Capital Outlay Projects Fund</u></b>			
<b>B014631</b>	<b>10/13/14</b>		
8600	STATE REVENUES	740,641	
6000	CAPITAL OUTLAY		740,641
<b>Total Reference B014631</b>		<b>\$740,641</b>	<b>\$740,641</b>
<b>Reason:</b>	New Budget		
<b>Description:</b>	New SP2888 SCC Prop39 LED conv		
<b>B014632</b>	<b>10/13/14</b>		
8600	STATE REVENUES	75,429	
6000	CAPITAL OUTLAY		75,429
<b>Total Reference B014632</b>		<b>\$75,429</b>	<b>\$75,429</b>
<b>Reason:</b>	New Budget		
<b>Description:</b>	New SP2887 DO Prop39 LED conv		
<b>B014699</b>	<b>10/21/14</b>		
8600	STATE REVENUES	(816,070)	
7900	RESERVE FOR CONTINGENCIES		(816,070)
<b>Total Reference B014699</b>		<b>\$(816,070)</b>	<b>\$(816,070)</b>
<b>Reason:</b>	Correction		
<b>Description:</b>	Corr B014631/14632 Prop39 FD		

**RECOMMENDATION**

It is recommended the Board approve the budget transfers/adjustments as presented.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: November 17, 2014
Re:	Confirmation of Bond Sale Costs – Series A	
Action:	Information	

**BACKGROUND**

The district issued the first general obligation bonds authorized by Measure Q (Series A), in the amount of \$70,585,000, on October 15, 2014 to fund the first sequence of projects at Santa Ana College. The \$70,000,000 net proceeds of the sale, after issuance costs, were deposited on October 30, 2014 into a new Bond Fund (fund 43) specifically for Measure Q projects.

**ANALYSIS**

In accordance with Government Code 53509.5, the Board of Trustees is required to receive information regarding the total costs of issuance after bonds are issued (sold) at the next regularly scheduled public meeting. The purpose of this disclosure to the Board and to the public is to present actual cost information for the sale of the bonds. The itemized summary of costs of the bond sale, once confirmed by the Board of Trustees, will also be sent to the California Debt and Investment Advisory Commission as required by the Government Code.

The attached information item, Confirmation of Bond Sale Costs Respecting \$70,585,000 Santa Ana College Improvement District No. 1 of Rancho Santiago Community College District (Orange County, California) General Obligation Bonds, Election of 2012, 2014 Series A, acknowledges, describes and itemizes the costs of issuance for the Measure Q bonds sold on October 15, 2014. Total costs were \$585,000.00.

**RECOMMENDATION**

Information Item only

Fiscal Impact:	Not applicable	Board Date: November 17, 2014
Prepared by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

**INFORMATION ITEM**

**CONFIRMATION OF BOND SALE COSTS RESPECTING \$70,585,000 SANTA ANA COLLEGE IMPROVEMENT DISTRICT NO. 1 OF RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (ORANGE COUNTY, CALIFORNIA) GENERAL OBLIGATION BONDS, ELECTION OF 2012, 2014 SERIES A**

The Santa Ana College Improvement District No. 1 of Rancho Santiago Community College District (Orange County, California) General Obligation Bonds, Election of 2012, 2014 Series A (the "Bonds") were sold to Piper Jaffray & Co. on October 15, 2014 in the aggregate principal amount of \$70,585,000.

Section 53509.5 of the Government Code of the State of California (the "Government Code") requires that actual costs of issuance of general obligations bonds sold by or on behalf of a community college district be presented to the governing board and disclosed to the public at a meeting of such governing board following the sale of such Bonds. The Underwriter's discount was estimated at not-to-exceed 0.65% of the aggregate principal amount of the Bonds. The actual Underwriter's discount was 0.55% of the aggregate principal amount of the Bonds. The cost of issuing the Bonds, including bond counsel and disclosure counsel fees, paying agent fees, printing and ratings charges and other related fees, was estimated at \$248,500.00. In compliance with Section 53509.5 of the Government Code, the actual cost of sale of the Bonds was \$196,782.50 or less.

By \_\_\_\_\_  
Clerk of the Board of Trustees

Submitted to the Board at  
November 17, 2014 Meeting

**\$70,585,000**  
**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**(Orange County, California)**  
**General Obligation Bonds, Election of 2012, 2014 Series A**

<u>Payee</u>	<u>Service</u>	<u>Max. Auth. Amount</u>
Nixon Peabody LLP	Bond Counsel & Disclosure Counsel	\$81,800.00
Dolinka Group, LLC	Financial Advisor	41,500.00
Moody's Investors Service	Rating	29,000.00
Standard & Poor's	Rating	30,000.00
Wells Fargo Bank, National Association	Paying Agent	2,000.00
California Municipal Statistics, Inc.	Data Collection	1,375.00
Avia	Printing & Mailing of OS	2,500.00
Contingency		<u>8,607.50</u>
	Costs of Issuance Subtotal:	\$196,782.50 <sup>(1)</sup>
Piper Jaffray & Co.	Underwriter's Discount	<u>388,217.50</u>
	Costs of Issuance Total:	\$585,000.00

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<sup>(1)</sup> Following payment of the expenses set forth above, any remaining amounts shall be forwarded to the County of Orange for deposit into the District's Building Fund.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: November 17, 2014
Re:	Approval of Agreement with Westberg + White, Inc. for Architectural Services for the Central Plant, Infrastructure and Mechanical Upgrades project at Santa Ana College	
Action:	Request for Approval	

**BACKGROUND:**

This is an Architectural Services Agreement that supersedes all prior agreements with Westberg + White Architects, Inc. for the central plant, infrastructure and mechanical upgrades project. The new agreement reconciles the scope of work, fees and additional services defined in previous purchase orders and proposed revisions to incorporate them into one agreement that more fully defines all of the terms and conditions under which architectural services for the referenced project are being provided. The new agreement shall supersede all prior agreements and amendments into a single architectural services agreement. The amendment is necessary due to the change in construction delivery method as well as changes to the scope of work for the project.

**ANALYSIS:**

The scope of work and fee covered by previous purchase order is as follows:

<b><u>Purchase Order</u></b>	<b><u>Scope of Work</u></b>	<b><u>Architect's Construction Cost Estimate</u></b>	<b><u>Architect's Fee</u></b>	
13PO-027433  Previously Board Approved on July 17, 2013	Engineering & Design Services for Infrastructure, Central Plant and Mechanical Upgrades at 8 Existing Buildings	\$ 35,000,000	\$ 3,150,000 (9.0% of \$35M)	
	Evaluate condition of current Energy Management System (EMS)	N/A	\$ 30,000	
	Energy Calculations and Documentation necessary to receive CCC/IOU Southern CA Edison rebates	N/A	\$ 30,000	
	Design to LEED Silver Standards	N/A	\$ 135,000	
	Estimated Reimbursable Expenses	N/A	\$ 15,000	
	<b>Total:</b>		<b>\$ 35,000,000</b>	<b>\$ 3,360,000</b>

The scope of work and fee included in the new agreement is as follows:

<b><u>Scope of Work</u></b>	<b><u>Architect's Construction Cost Estimate</u></b>	<b><u>Architect's Fee</u></b>
Architectural Design and Engineering Services for infrastructure, Central Plant, Central Quad Upgrades, New Fountain, New Electrical Building & 4160v Electrical Distribution Upgrades, Mechanical Upgrades to 8 Existing Buildings, and a new Energy Management System.	\$ 45,000,000	\$ 4,050,000 (9.0% of \$45M)
<u>Infrastructure:</u> New underground chilled water piping loop servicing Buildings A, C, D, F, N, P, M, S and the future STEM, Health Sciences, and Johnson Buildings. Replacement of aged existing utilities campus-wide.	Included	Included
<u>Central Plant:</u> New Main Central Plant with thermal energy storage to provide the cooling load requirements of the existing and future air conditioning needs of the SAC Campus through 2030/31.	Included	Included
<u>Central Quad &amp; Fountain:</u> Renovation of the existing Central Quad and new Fountain including new landscaping, trees, seating areas, hardscape, amphitheater, and numerous other improvements.	Included	Included
<u>New Electrical Building &amp; 4160v Electrical Upgrade:</u> New Electrical Building to accommodate new main switchgear and new main transformer, and upgrade existing 4160v electrical distribution system campus-wide.	Included	Included
<u>Mechanical Upgrades to 8 Existing Buildings:</u> HVAC upgrades and conversion of 8 existing buildings (A, C, D, F, N, P, M & S). Replace existing systems with new and more efficient chilled water air handler systems and connect them to the new Central Plant chilled water system.	Included	Included
<b><u>New Total:</u></b>	<b>\$ 45,000,000</b>	<b>\$ 4,050,000</b>

The new architectural services agreement that replaces the existing purchase order incorporates the most current scope of work described in the table above, and provides for a fee of \$4,050,000. The fee is based on both the current scope of work and the current target construction budget of \$45,000,000. The new agreement provides significantly more definition on the scope of work and services to be provided as well as the terms and conditions governing a change in delivery method to a lease lease-back construction delivery method.

The services covered by this agreement commenced on July 18, 2013 and shall end through project DSA certification, estimated at June 30, 2018.

The Board previously approved the contract for \$3,360,000 on July 17, 2013; the District is now looking to approve an additional \$690,000, bringing the total contract value to \$4,050,000, including \$15,000 in reimbursables.

This agreement is funded by Measure Q.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve of agreement with Westberg + White for architectural services for the Central Plant, Infrastructure and Mechanical Upgrades project at Santa Ana College as presented.

Fiscal Impact:	\$690,000	Board Date: November 17, 2014
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

# Board Agreement Summary

**Board Date: 11/17/2014**

Project: Central Plant, Infrastructure and Mechanical Project

Site: **Santa Ana College**

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Consultants: **Westberg + White, Inc.**

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Type of Service: Architectural Services

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Agreement Summary	No.	Amount	Reimbursables	Duration	
				Start	End
Original Contract Amount		\$3,360,000.00		7/18/2013	6/30/2018
Additional Contract Amount		\$690,000.00			
<b>Total New Agreement</b>		<b>\$4,050,000.00</b>	<b>\$15,000 (included)</b>		

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**DESCRIPTION:**

Architectural services agreement that supersedes prior agreements to reconcile previous purchase orders

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**\$4,050,000.00**

**Total Proposed Amount:**

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**Contract End Date:**

**6/30/2018**

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**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: November 17, 2014
Re:	Approval of Notice of Completion for RFP#1314-45 – Agreement for Energy Conservation Services with Sun Industries for the LED Lighting Conversion Project at Santa Ana College	
Action:	Request for Approval	

**BACKGROUND:**

On April 14, 2014, Board of Trustees approved a contract with Sun Industries for the LED lighting conversion project at Santa Ana College. As required by Public Contract Code, districts must file a Notice of Completion when a project is completed and all requirements of the contractual agreements are addressed.

**ANALYSIS:**

The project was substantially completed on October 24, 2014 and in compliance with Public Contract Code, a Notice of Completion needs to be approved by the District and filed with the County Recorder. Total cost of the project was \$1,083,000.

This project was funded by Proposition 39, utility rebates and capital facilities funds.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the Notice of Completion with Sun Industries for LED Lighting Conversion Project at Santa Ana College as presented.

Fiscal Impact:	N/A	Board Date: November 17, 2014
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RECORDING REQUESTED BY:  
Rancho Santiago Comm. Coll. District  
2323 N. Broadway  
Santa Ana, CA 92706-1640

GOVERNMENT CODE 6103

AND WHEN RECORDED MAIL TO:

Carri Matsumoto  
Rancho Santiago Community College District  
2323 N. Broadway  
Santa Ana, CA 92706-1640

THIS SPACE FOR RECORDER'S USE ONLY

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
2323 N. Broadway  
Santa Ana, CA 92706-1640

## NOTICE OF COMPLETION

Notice is hereby given, pursuant to the provisions of Section §3093 of the Civil Code of the State of California, that the Rancho Santiago Community College District of Orange County, California, as owner of the property known as Santa Ana College, located at 1530 West 17<sup>th</sup> Street, Santa Ana, California, caused improvements to be made to the property to with: RFP#1314-45 LED Lighting Conversion Project, the contract for the doing of which was heretofore entered into on the 14th day of April, 2014, which contract was made with Sun Industries PO# 14-BP000269 as contractor; that said improvements were completed on the 24<sup>th</sup> day of October, 2014, and accepted by formal action of the governing Board of said District on the 17th day of November, 2014; that title to said property is vested in the Rancho Santiago Community College District of Orange County, California; that the surety for the above named contractor is Hudson Insurance Company.

I, the undersigned, say: I am the Vice Chancellor of Rancho Santiago Community College District the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.  
Executed on November 17, 2014 at Santa Ana, California.

Rancho Santiago Community College District of Orange  
County, California

by \_\_\_\_\_  
Peter J. Hardash, Vice Chancellor  
Rancho Santiago Community College District

State of California )  
                                  §  
County of Orange )

Subscribed and sworn to (or affirmed) before me on this \_\_\_\_\_  
day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_,  
proved to me on the basis of satisfactory evidence to be the  
person(s) who appeared before me.

Executed at \_\_\_\_\_

California, on \_\_\_\_\_, 20\_\_\_\_\_.

Signature \_\_\_\_\_

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: November 17, 2014
Re:	Approval of Resolution No. 14-29 Authorizing the Partial Release of Retention to McCarthy Building Companies, Inc. for Santa Ana College Projects (Tessman Planetarium Upgrade and Restroom Addition, Parking Lot #11 Expansion and Improvements, and Temporary Village)	
Action:	Request for Approval	

**BACKGROUND**

On February 18, 2014, the Board of Trustees approved the Construction Services Agreement, Site Lease and Facilities Sub-Lease Agreements with McCarthy Building Companies, Inc. (McCarthy) for Santa Ana College Projects (Tessman Planetarium Upgrade and Restroom Addition, Parking Lot #11 Expansion and Improvements, and Temporary Village). This project has three main scopes of work which are substantially complete, except for the Planetarium. The Planetarium work is now expected to be complete by the end of February 2015.

**ANALYSIS**

On August 25, 2014 McCarthy's contract work was substantially completed for Parking Lot #11 Expansion and Improvements, Temporary Village and Storm Water Retention Basins. As a result of the work completed to date including the District's beneficial use of these facilities, McCarthy is requesting that the contract retention be reduced from 10% to 5%. At this time there are no known or outstanding liens of Stop Notices on the project. Per Public Contract Code 9203, McCarthy has requested a partial release of retention and the District is in agreement with such. The only scope of work remaining is completion of the Planetarium. The resolution has been reviewed and approved by legal counsel, Hugh Lee.

The District is holding \$1,101,278.06 in retention as of October 31, 2014 for all three projects. If approved, \$550,639.03 will be released. The amount remaining in retention will be \$550,639.03.

This project was funded by Measure E.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve Resolution No. 14-29 authorizing the partial release of retention from 10% to 5% for McCarthy Building Companies, Inc. as presented.

Fiscal Impact:	N/A	Board Date: November 17, 2014
Prepared by:	Carri Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

**BEFORE THE GOVERNING BOARD OF THE  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**RESOLUTION AUTHORIZING THE PARTIAL RELEASE OF RETENTION  
TO MCCARTHY BUILDING COMPANIES, INC. FOR THE TESSMAN  
PLANETARIUM UPGRADE, RESTROOM ADDITION,  
PARKING LOT #11 EXPANSION AND IMPROVEMENTS AND  
TEMPORARY VILLAGE PROJECT AT SANTA ANA COLLEGE**

**RESOLUTION NO. 14-29**

**WHEREAS**, the Rancho Santiago Community College District (“District”) entered into a construction services agreement with McCarthy Building Companies, Inc. (“Contractor”) for the Tessman Planetarium Upgrade, Restroom Addition, Parking Lot #11 Expansion and Improvements and Temporary Village project at Santa Ana College (“Project”);

**WHEREAS**, Public Contract Code section 9203 requires local public agencies to withhold as retention, a portion of the total amount owed to contractors for working on the construction, alteration, repair or improvement of any public structure, building, road or other improvement costing more than five thousand dollars;

**WHEREAS**, Public Contract Code section 9203 also authorizes the governing board of the public entity to release all withheld retention payments for completed work after 50 percent of the subject project has been complete if the governing board finds that satisfactory progress has been made on the project;

**WHEREAS**, Public Contract Code section 9203 further requires that local public agencies withhold not less than five percent of the contract price until final completion and acceptance of a project; and

**WHEREAS**, the District is withholding \$1,101,278.06 as of October 31, 2014 as retention for work performed by Contractor on the Project representing 10% of the contract price.

**NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:**

**Section 1.** That all of the recitals herein contained are true and correct.

**Section 2.** That the Project is currently more than 50% complete.

**Section 3.** That satisfactory progress has been made on the Project and this has been confirmed by the Architect and Inspector for the Project.

**Section 4.** That \$550,639.03 shall be released to the Contractor.

**Section 5.** The Chancellor and/or his designee are hereby authorized and directed to do any and all things they may deem necessary to effectuate the purpose and intent of this Resolution.

APPROVED, PASSED AND ADOPTED by the Governing Board of the Rancho Santiago Community College District this 17<sup>th</sup> day of November, 2014, by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAINED: \_\_\_\_\_

I, Jose Solorio, President of Governing Board of the Rancho Santiago Community College District, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

\_\_\_\_\_  
President of the Board of Trustees  
Rancho Santiago Community College District

I, Claudia C. Alvarez, Clerk of the Governing Board of the Rancho Santiago Community College District, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Governing Board at a regular meeting thereof held on the 17<sup>th</sup> day of November, 2014, by the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Rancho Santiago Community College District Governing Board this 17<sup>th</sup> day of November, 2014.

\_\_\_\_\_  
Clerk of the Board of Trustees  
Rancho Santiago Community College District

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: November 17, 2014
Re:	Approval of Agreement with WLC Architects, Inc. for Architectural and Engineering Consulting Services for the Interior Renovations of Building "D" at Santiago Canyon College	
Action:	Request for Approval	

**BACKGROUND:**

On April 14, 2014 the Board of Trustees approved an agreement with WLC Architects, Inc. for design and programming services related to the Building "D" Renovations at the Santiago Canyon College. The Building "D" renovations are necessary to repair aged and damaged interior finishes as a second phase of work after completion of re-roofing the building, which was completed last year. On June 9, 2014 the Board approved an amendment to the original agreement to expand the programming services to include space programming to consolidate multiple academic, career technical, and continuing education programs located in various portables. After completing the program verification, it is necessary to separate the scope of work into three projects with corresponding agreements for Building "D" interior renovation, "U" and "S" portable certification.

The "D" building interior renovation is considered the second phase of three phases of work to address DSA certification requirements and to increase efficiency in the use of space for multiple academic, career technical, and continuing education programs. Phase 1 will address the certification of "U" portables in addition to interior and exterior upgrades to consolidate multiple programs. Phase 2 will address "D" Building interior repairs and renovations to hallways, bathrooms, classrooms, including painting and flooring, to accommodate Math, Digital Media Center and Art programs. Phase 3 will address the relocation of staff and faculty from the "S" portables to the "U" portables in order to consolidate the Continuing Education program. The aged "S" portables will then be removed from parking lot # 6, which is required to address the open DSA certification application for these temporary portables, and resurface the parking lot which was originally part of the Humanities project. Phase 3 will be forthcoming after phases 1 and 2 are completed.

**ANALYSIS:**

A Request for Proposal (RFP) #1314-43 was issued on February 12, 2014 to four firms with a response deadline of February 26, 2014. The District received four responses from Dougherty & Dougherty, NAC Architecture, Westberg + White, and WLC Architects. A committee reviewed the proposals and interviewed WLC Architects on March 24, 2014. The selection and interview committee recommended WLC Architects by consensus based upon a thorough review and the

culmination of their RFP response, experience, team members, approach to the project, ability to meet the schedule requirements and significant experience with interior upgrade projects.

The District requested a subsequent proposal from WLC Architects Inc. to continue into the next phase of design and to provide architectural and engineering services, bid assistance, construction administration, and DSA certification services. The base fee for these services is \$120,039 with a \$2,000 reimbursable expense allowance, totaling \$122,039. WLC's fee is based on a typical sliding scale for renovation projects with a target construction cost of \$1,023,000.

The services covered by this new agreement shall commence November 18, 2014 and ends once DSA certification is completed, anticipated by the end of December 31, 2015. The contract is a fixed fee amount for \$122,039.

This agreement is funded by Capital Outlay Funds.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the agreement with WLC Architects Inc. for architectural and engineering services for interior renovations of Building "D" at Santiago Canyon College as presented.

Fiscal Impact:	\$122,039	Board Date: November 17, 2014
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

# Board Agreement Summary

**Board Date: 11/17/2014**

Project: Interior Renovations of "D" Building

Site: **Santiago Canyon College**

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Consultants: **WLC Architects, Inc.**

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Type of Service: Architectural and Engineering Services

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Agreement Summary	No.	Amount	Reimbursables	Start	Duration	
					End	
Original Contract Amount		\$120,039.00	\$ 2,000.00	11/18/2014	12/31/2015	
<b>Total Agreement Amount</b>		<b>\$122,039.00</b>				

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**DESCRIPTION:**

Architectural services agreement for Building "D"  
Interior Renovation

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**Total Proposed Amount:** **\$122,039.00**

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**Contract End Date:** **12/31/2015**

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**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: November 17, 2014
Re:	Approval of Agreement with WLC Architects, Inc. for Architectural and Engineering Consulting Services for the "U" Portable Certification and Renovations Project at Santiago Canyon College	
Action:	Request for Approval	

**BACKGROUND:**

On April 14, 2014 the Board of Trustees approved an agreement with WLC Architects, Inc. for design and programming services related to the Building "D" Renovations at the Santiago Canyon College. On June 9, 2014 the Board approved an amendment to the original agreement to expand the programming services to include space programming to consolidate multiple academic, career technical, and continuing education programs located in various portables. After completing the program verification, it is necessary to separate the scope of work into three projects with corresponding agreements for Building "D" interior renovation, "U" and "S" portable certification.

The "U" portables consist of 28 portables, west of Building "A", and these "U" portables are currently not DSA certified as they were originally placed as interim housing for classes during the construction and build out of new buildings. In order to certify the use of the portables, DSA requires a minimum separation between the building clusters as part of a new code requirement. In order to comply, at least two portables have to be relocated and one portable has to be removed to meet the code requirements. After having completed the programming effort, the District is now ready to move into the design phase to certify the "U" portables.

The "U" portables project is considered to the first phase of three phases of work to address DSA certification requirements and to increase efficiency in the use of space for multiple academic, career technical, and continuing education programs. Phase 1 will address the certification of the "U" portables in addition to interior and exterior upgrades to consolidate multiple programs. Phase 2 will require interior upgrades and minor renovations to Building "D". Phase 3 will address the relocation of staff and faculty from the "S" portables to the "U" portables in order to consolidate the Continuing Education program. The aged "S" portables will then be removed from parking lot # 6, which is required to address the open DSA certification application for these temporary portables, and resurface the parking lot which was originally part of the Humanities project. Phase 3 will be forthcoming after phases 1 and 2 are completed.

**ANALYSIS:**

A Request for Proposal (RFP) #1314-43 was issued on February 12, 2014 to four firms with a response deadline of February 26, 2014. The District received four responses from Dougherty & Dougherty, NAC Architecture, Westberg + White, and WLC Architects. A committee reviewed the proposals and interviewed WLC Architects on March 24, 2014. The selection and interview committee recommended WLC Architects by consensus based upon a thorough review and the culmination of their RFP response, experience, team members, approach to the project, ability to meet the schedule requirements and significant experience with interior upgrade projects.

The District requested a subsequent proposal from WLC Architects Inc. to continue into the next phase of design to provide architectural and engineering services, bid assistance, construction administration, and DSA certification services. The base fee for these services is \$65,000 with a \$1,000 reimbursable expense allowance, totaling \$66,000. WLC’s fee is based on a typical sliding scale for renovation projects with a target construction cost of \$547,000.

The services covered by this new agreement shall commence November 18, 2014 and end once DSA certification is completed, anticipated by December 31, 2015. The contract is a fixed fee amount for \$66,000.

This agreement is funded by Measure E.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the agreement with WLC Architects Inc. for architectural and engineering consulting services for the “U” Portable Certification and Renovations Project at Santiago Canyon College as presented.

Fiscal Impact:	\$66,000	Board Date: November 17, 2014
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

# Board Agreement Summary

**Board Date: 11/17/2014**

Project: Portable "U" Certification

Site: **Santiago Canyon College**

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Consultants: **WLC Architects, Inc.**

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Type of Service: Architectural and Engineering Services

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Agreement Summary	No.	Amount	Reimbursables	Duration	
				Start	End
Original Contract Amount		\$65,000.00	\$ 1,000.00	11/18/2014	12/31/2015
<b>Total Agreement Amount</b>		<b>\$66,000.00</b>			

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**DESCRIPTION:**

Architectural services agreement for "U" portable certification and renovations project

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**\$66,000.00**

**Total Proposed Amount:**

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**Contract End Date:**

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**12/31/2015**

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**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: November 17, 2014
Re:	Approval of Notice of Completion for RFP#1314-24 – Agreement for Energy Conservation Services with Southland Industries for HVAC Renovation at District Office Center	
Action:	Request for Approval	

**BACKGROUND:**

On February 18, 2014, Board of Trustees approved a contract with Southland Industries for the HVAC project at the District Office Center. As required by Public Contract Code, districts must file a Notice of Completion when a project is completed and all requirements of the contractual agreements are addressed.

**ANALYSIS:**

The project was substantially completed on October 24, 2014 and in compliance with Public Contract Code, a Notice of Completion needs to be approved by the District and filed with the County Recorder. Total cost of the project was \$982,256.

This project was funded by utility rebates and capital facilities funds.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the Notice of Completion with Southland Industries for HVAC Renovation Project at District Office Center as presented.

Fiscal Impact:	N/A	Board Date: November 17, 2014
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RECORDING REQUESTED BY:  
Rancho Santiago Comm. Coll. District  
2323 N. Broadway  
Santa Ana, CA 92706-1640

GOVERNMENT CODE 6103

AND WHEN RECORDED MAIL TO:

Carri Matsumoto  
Rancho Santiago Community College District  
2323 N. Broadway  
Santa Ana, CA 92706-1640

THIS SPACE FOR RECORDER'S USE ONLY

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

2323 N. Broadway  
Santa Ana, CA 92706-1640

## NOTICE OF COMPLETION

Notice is hereby given, pursuant to the provisions of Section §3093 of the Civil Code of the State of California, that the Rancho Santiago Community College District of Orange County, California, as owner of the property known as Rancho Santiago Community College District, located at 2323 N. Broadway, Santa Ana, California, caused improvements to be made to the property to with: RFP#1314-24 HVAC Renovation Project, the contract for the doing of which was heretofore entered into on the 18th day of February, 2014, which contract was made with Southland Industries PO# 14-0030961 as contractor; that said improvements were completed on the 24<sup>th</sup> day of October, 2014, and accepted by formal action of the governing Board of said District on the 17th day of November, 2014; that title to said property is vested in the Rancho Santiago Community College District of Orange County, California; that the surety for the above named contractor is Federal Insurance Company.

I, the undersigned, say: I am the Vice Chancellor of Rancho Santiago Community College District the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.  
Executed on November 17, 2014 at Santa Ana, California.

Rancho Santiago Community College District of Orange  
County, California

by \_\_\_\_\_

Peter J. Hardash, Vice Chancellor  
Rancho Santiago Community College District

State of California )  
                                  §  
County of Orange )

Subscribed and sworn to (or affirmed) before me on this \_\_\_\_\_  
day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_,  
proved to me on the basis of satisfactory evidence to be the  
person(s) who appeared before me.

Executed at \_\_\_\_\_

California, on \_\_\_\_\_, 20\_\_\_\_\_.

Signature \_\_\_\_\_

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: November 17, 2014
Re:	Acceptance of Technology Hardware and Support Services from Dell Marketing L.P.	
Action:	Request for Approval	

**BACKGROUND**

The District has utilized HP server hardware for many years and is entering a scheduled replacement cycle beginning at Santa Ana College. Dell Marketing L.P. has offered to provide a “Solution” consisting of hardware and support services under their “Keep It” program at no charge. This program allows Dell customers an opportunity to evaluate new Dell equipment in exchange for feedback by submitting an electronic evaluation form within 90 days. To accept the equipment, Board approval is required.

**ANALYSIS**

The Dell platform has proven to be stable, reliable and was already a leading contender for replacement. The offer will allow the District the ability to avoid a significant amount of up-front costs as we proceed with regular server replacements without committing to future purchases. The proposed equipment has a list price of \$47,000 with a fair market value of approximately \$30,000 and includes the chassis, two built-in switches, and one server as follows:

- (1) M1000e Blade Server Chassis - allows for the optional future purchase and installation of future servers without the need for additional cabling or configuration
- (1) R620 Blade Server- provides the latest generation server processing technology
- (2) MXL Blade Switches - the chassis requires at least two network switches to be operational

Agreement and detailed list of items are attached.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the acceptance of technology hardware and support services known as the “Solution” from Dell Marketing L.P. as presented.

Fiscal Impact: None	Board Date: November 17, 2014
Prepared by: Tracey Conner-Crabbe, Director of Purchasing Services Lee Krichmar, Assistant Vice Chancellor of Information Technology Services	
Submitted by: Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	



## DELL "KEEP IT" PROGRAM AGREEMENT

### **GENERAL TERMS**

This is a legal agreement ("Agreement") between you (either an individual or an entity, referred to herein as "you" or "Customer"), and Dell Marketing L.P. (in the US) or the Dell Inc. subsidiary or affiliate providing the Solution in the country in which you are located, as may be further specified in the CUSTOMER SPECIFIC TERMS below ("Dell"). Dell and Customer are each referred to individually as a "party," and collectively as the "parties." Dell and Customer agree to the following terms and conditions:

This Agreement governs the provision and your use of the Solutions (as defined below) and shall be effective upon your electronic acceptance hereof ("Effective Date"). Additional terms and conditions may apply to you if you are one of the specific customer entities identified in the CUSTOMER SPECIFIC TERMS sections of this Agreement.

BY ACCEPTING THIS AGREEMENT OR INSTALLING, ACTIVATING AND/OR OTHERWISE USING THE SOLUTIONS, YOU ARE AGREEING THAT YOU HAVE READ, AND THAT YOU AGREE TO COMPLY WITH AND TO BE BOUND BY THIS AGREEMENT IN ITS ENTIRETY WITHOUT LIMITATION OR QUALIFICATION. IF YOU ARE AN INDIVIDUAL REPRESENTING AN ENTITY, YOU ACKNOWLEDGE THAT YOU HAVE THE APPROPRIATE AUTHORITY TO ACCEPT THIS AGREEMENT ON BEHALF OF SUCH ENTITY.

- 1. SOLUTION.** Subject to this Agreement, Dell agrees to provide you with certain hardware, software and/or services (collectively "Solutions") at no charge. The hardware Solutions are yours to keep and title to such hardware (except for the software provided with such hardware) passes from Dell to you upon shipment. Shipping and delivery dates are provided as estimates only.
- 2. PURPOSE.** You will use the Solutions solely for the following purpose: (a) if you resell Dell products and services in the regular course of your business ("Reseller"), you will use the Solutions only for your product demonstrations, for internal testing or evaluation, or for training your team to sell Dell products and services; or (b) if you are a commercial entity ("Commercial Customer") or a Public Customer (defined below), you will use the Solutions only for evaluation or internal business use ("Purpose"). You will not use the Solutions for any other purpose.
- 3. LIMITATIONS ON USE.** Customer shall not use the Solutions, nor any information gained from such use, for commercial purposes or for the purpose of designing or developing, or authorizing or assisting others in designing or developing hardware and related offerings. Customer shall not, and will not allow others to (A) reverse engineer, decompile or disassemble the Solutions or otherwise seek to discover information about the internal architecture, design, operation, manufacture, features, or functionality of the Solutions, (B) sell, lease, auction, license, sublicense, assign, distribute or otherwise transfer or encumber in whole or in part the Solutions, or (C) modify or create derivative works based upon the Solutions. Customer agrees that Dell may audit Customer to ensure compliance with this Agreement.
- 4. SOFTWARE.** The use of any software provided by Dell as part of the Solution is subject to and governed by the license terms that come with the software, and in the absence of such terms, the Dell End User License Agreement located at [www.Dell.com/AEULA](http://www.Dell.com/AEULA) for "Application Software" (i.e., software that is designed to perform specialized data processing tasks for the user), or the Dell End User License Agreement located at [www.Dell.com/SEULA](http://www.Dell.com/SEULA) for "System Software" (i.e., software that is primarily intended to operate and manage the products in which it is embedded and/or provides basic hardware functionality and a platform for applications to run) (the applicable terms herein referenced as "EULA"). Dell's EULA is hereby incorporated by reference and available in hardcopy from Dell upon request. You acknowledge having read and agree to be bound by such EULA. Despite anything to the contrary in the EULA, you may only use any software provided by Dell as part of the Solution solely for the Purpose. If there are any other conflicting terms, this Agreement will prevail and control over the EULA.



5. **SERVICES.** If the Solutions provided to you hereunder include services, then such services are subject to and governed by supplemental terms and conditions, such as service descriptions, specification sheets and service level agreements. If you are located in the United States, you may access the service terms at [www.dell.com/servicecontracts/US](http://www.dell.com/servicecontracts/US) and if you are located in another country, you may access the service terms at [www.dell.com/servicecontracts/global](http://www.dell.com/servicecontracts/global).
6. **FEEDBACK.** Unless otherwise prohibited by applicable law, Dell and its affiliates may store and use your business contact information, including names, business telephone numbers, and business e-mail and mailing addresses. Dell may send you marketing materials related to Dell products and/or services. If you provide any feedback concerning the Solutions, Dell will have all rights, title and ownership of such feedback and may use it for further product development.
7. **RETURNS.** Notwithstanding any provision herein to the contrary, no exchanges or credits are permitted. If you decide to return the Solutions to Dell, you must follow Dell's return policies and instructions. Title to the hardware Solution (except for the software provided with such hardware) will transfer from you to Dell upon Dell's receipt of the hardware Solution. IT IS YOUR RESPONSIBILITY TO BACKUP ANY DATA OR SOFTWARE THAT YOU NEED TO RETAIN ON THE SOLUTIONS AND TO REMOVE ANY CONFIDENTIAL OR SENSITIVE DATA (INCLUDING DATA THAT MAY BE SUBJECT TO UNIQUE RULES REGARDING DISCLOSURE, ACCOUNTABILITY, OR DISPOSAL) FROM THE SOLUTIONS PRIOR TO RETURNING THE SOLUTIONS TO DELL. DELL WILL NOT RESTORE ANY DATA OR SOFTWARE REMOVED BY YOU OR DELL FROM THE SOLUTIONS. DELL WILL NOT RETURN SOLUTIONS OR ANY DATA ONCE THE SOLUTIONS HAVE BEEN RETURNED OR PICKED UP. DELL DOES NOT ACCEPT LIABILITY FOR (A) LOST DATA OR SOFTWARE, INCLUDING WITHOUT LIMITATION ANY SUCH LOSS RESULTING FROM YOUR BACKUP ACTIVITIES (OR FAILURE TO BACKUP), (B) ANY RESTORATION OF DATA OR SOFTWARE, OR (C) COMPLIANCE WITH SPECIAL RULES OR OTHER REQUIREMENTS THAT MAY APPLY TO YOUR DATA ON THE SOLUTIONS.
8. **WARRANTY DISCLAIMER.** THE SOLUTIONS ARE PROVIDED "AS IS," WITH ALL FAULTS. DELL DISCLAIMS ANY AND ALL WARRANTIES AND CONDITIONS, EXPRESS, IMPLIED OR STATUTORY, WITH RESPECT TO THE SOLUTIONS, INCLUDING WITHOUT LIMITATION, ANY WARRANTIES OR CONDITIONS OF MERCHANTABILITY, MERCHANTABILITY QUALITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE AND NONINFRINGEMENT.
9. **HIGH RISK APPLICATION DISCLAIMER.** Dell has not tested or certified the Solutions for use in high risk applications including medical life support, medical device, direct physical patient contact, water treatment, nuclear facilities, weapon systems, mass and air transportation control, flammable environments, or any other potentially life critical uses. Customer understands and agrees that Dell makes no assurances that the Solutions are suitable for any high-risk uses.
10. **LIMITATION OF LIABILITY.** NEITHER DELL NOR ITS SUBCONTRACTORS SHALL BE LIABLE TO YOU FOR ANY INDIRECT, PUNITIVE, INCIDENTAL, CONSEQUENTIAL, EXEMPLARY OR SPECIAL DAMAGES, OR FOR LOSS OF PROFITS; LOSS OF USE; LOSS OR USE OF DATA; OR BUSINESS INTERRUPTION OF ANY KIND. DELL'S TOTAL LIABILITY FOR ANY AND ALL CLAIMS ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT AND/OR ANY PRODUCTS, SOFTWARE OR SERVICES PROVIDED HEREUNDER WILL NOT EXCEED \$500 USD. THESE LIMITATIONS APPLY WHETHER ARISING UNDER ANY PART OF THESE TERMS, TORT, WARRANTY OR ANY OTHER THEORY OF LIABILITY, EVEN IF ADVISED OR AWARE OF THE POSSIBILITY OF SUCH DAMAGES AND EVEN IF ANY REMEDY FAILS OF ITS ESSENTIAL PURPOSE.
11. **INTELLECTUAL PROPERTY RIGHTS.** CUSTOMER UNDERSTANDS AND ACKNOWLEDGES THAT, EXCEPT FOR THE LIMITED RIGHTS EXPRESSLY GRANTED IN THIS AGREEMENT, NO LICENSE, EXPRESS OR IMPLIED, BY ESTOPPEL, INDUCEMENT, OR OTHERWISE, TO ANY DELL PATENTS, COPYRIGHTS, TRADE SECRETS OR OTHER INTELLECTUAL PROPERTY RIGHTS IS GRANTED BY THIS AGREEMENT. ALL RIGHTS, TITLES AND INTERESTS TO DELL'S INTELLECTUAL PROPERTY, INCLUDING WITHOUT LIMITATION THOSE EMBODIED IN THE SOLUTIONS, REMAIN WITH DELL. CUSTOMER WILL NOT USE THE NAME OF DELL NOR ANY DELL TRADEMARKS, TRADE





NAMES, SERVICE MARKS, OR QUOTE THE OPINION OF ANY DELL EMPLOYEE IN ANY ADVERTISING OR OTHERWISE WITHOUT FIRST OBTAINING THE PRIOR WRITTEN CONSENT OF DELL.

12. **COMPLIANCE WITH LAWS.** You will comply with all laws and regulations applicable to your use of the Solutions and ownership of the hardware Solutions, and indemnify Dell against any third-party claims arising out of your breach of this Agreement to the extent not otherwise prohibited by applicable law. You acknowledge and agree that Dell has not solicited, and you have not made, any commitment, promise or statement of intent to purchase any product, software or service, or conduct any business with Dell, as a result of this opportunity to participate in Dell's Keep It program. If applicable to you, you agree to comply with the anti-bribery laws of the countries in which you operate, including, but not limited to the U.S. Foreign Corrupt Practices Act, the UK Bribery Act, the Corruption of Foreign Public Officials Act (Canada) and such other acts as may exist internationally and may apply in the jurisdictions where you do business. You agree that you will not offer, promise or give the Solutions to any individual for an improper purpose or with a corrupt intent to obtain or retain business or any other improper business advantage. You further agree that you will not request, receive, or accept an item of value offered with a corrupt intent. If you are a Reseller, you will not engage any third party to represent you in the sale of Dell products, software or services if there is any concern that the third party may engage in bribery and you acknowledge and agree that you are prohibited from offering, promising or giving a facilitation payment of any kind in relation to the sale, delivery or performance of Dell products or services, regardless of whether such payments are permitted by law or are common and expected under local custom.
13. **EXPORT PROHIBITED.** Unless allowed under applicable law, you may not export the Solutions outside of the country in which you receive the Solutions. You acknowledge that all Solutions are subject to the customs and export control laws and regulations of the U.S. and may also be subject to the customs and export laws and regulations of the country in which the Solutions are manufactured and/or received. It is your sole responsibility to comply with and abide by those laws and regulations, if applicable to you. Further, under U.S. law, any Solutions may not be sold, leased or otherwise transferred to restricted countries or utilized by restricted end-users or an end-user engaged in activities related to weapons of mass destruction, including without limitation, activities related to the design, development, production or use of nuclear weapons, materials, or facilities, missiles or the support of missile projects, or chemical or biological weapons.
14. **CONFIDENTIALITY AND NON-DISCLOSURE.** If a separate, written non-disclosure agreement exists between Dell and Customer, such agreement will control and will apply according to its terms and conditions to all confidential information the parties exchange with each other under this Agreement. If no separate, written non-disclosure agreement exists between Dell and Customer, Customer agrees to protect Dell's confidential information with the same degree of care, but no less than a reasonable degree of care, as Customer uses with respect to its own confidential information. Customer will not disclose the confidential information of Dell without the prior written consent of Dell. "Confidential Information" means any oral, written, graphic or machine-readable information disclosed by Dell that is (i) identified as confidential; (ii) designated in writing to be confidential or proprietary; or (iii) should be reasonably understood to be confidential.
15. **TERMINATION.** At any time, Dell may terminate its Keep It program or your participation without notice if there is a shortage of Solutions or for any other reason, including for its own convenience. All terms intended to survive such termination shall survive, including but not limited to section 4, 5, 6, 8, 9, 10, 11, 12, 13, 14, 15, 16 and 17. Dell may, at its sole discretion, terminate any services and/or your license to use any software provided hereunder at any time. You agree to promptly return or destroy any software provided hereunder upon the request or as directed by Dell, at your own expense.
16. **CHOICE OF LAW.** This Agreement shall be governed by the laws of the State of Texas, USA (or by U.S. federal laws if you are a Federal End User (defined below)), to the exclusion of the UN Convention on Contracts for the International Sale of Goods. You acknowledge that the headquarters of the Dell family of companies is



located in Texas, and that the Solutions provided under this Agreement were in substantial part conceived, developed, or marketed by Dell personnel in the United States. Further, you acknowledge, agree, and stipulate that the laws of the State of Texas bear a substantial relationship to this Agreement and that the selection of Texas law to govern this Agreement and the use of the Solutions hereunder is reasonable and appropriate, and you consent to the selection of such law to govern this Agreement and the relationship of the parties hereto. This Agreement has been agreed to only in the English language, which version of this Agreement shall be controlling regardless of whether any translations of this Agreement has been prepared or exchanged. As an exception to the preceding sentence, if Dell provides this Agreement to you only in a non-English language version, then such non-English language version shall control. Otherwise, you acknowledge and represent that you have carefully reviewed this Agreement with the involvement and assistance of your employees, advisors, and/or legal counsel fluent in the English language, that you have consulted with local legal counsel and counsel competent to render advice with respect to transactions governed by the law applicable to this Agreement, that you have no questions regarding the meaning or effect of any of this Agreement, and that you have obtained high-quality translations of this Agreement for use by you or any of your team who are not fluent in the English language, with the understanding that you alone shall bear the risk of any misunderstandings that may arise as a result of such translation.

17. **GENERAL.** This Agreement and the online terms and conditions referenced herein constitute the entire agreement between you and Dell regarding the Solutions. If any term or condition stated or incorporated herein conflicts with applicable federal, provincial, state, or local law, or is declared or found to be illegal, unenforceable or void, then such provision will be stricken or modified to the extent necessary to make the remaining terms and conditions herein legal, valid, and enforceable while preserving the parties' original intent to the maximum extent possible. Dell's failure to enforce your strict performance of any of terms in this Agreement will not constitute a waiver of Dell's right to subsequently enforce such terms or any other term stated herein. Customer will not transfer or assign this Agreement. Dell and Customer are independent contractors and neither is a legal representative or agent of the other.

**In addition to the terms above, the below customer-specific sections apply depending on the type of customer you are, as indicated below.**

#### **CUSTOMER SPECIFIC TERMS**

##### **CHANNEL**

##### **Additional Terms Applicable to Dell Channel Partners**

The terms and conditions in this section apply to you if you are a Reseller, and supplement, amend or revise the GENERAL TERMS as described below. To the extent that there is a conflict between the GENERAL TERMS and this section, the terms in this section shall prevail.

- A. Clause 1 of the GENERAL TERMS ("SOLUTION") shall be deleted and replaced by the following:

Subject to the terms of this Agreement, Dell may provide, directly or indirectly through you, at no charge, the Solutions to your customer or potential customer (each, "End User") for the End User to use solely for evaluation or internal business purpose. The hardware Solutions are for End User to keep and title to such hardware (except for the software provided with such hardware) passes from Dell to End User upon shipment from Dell. Shipping and delivery dates are provided as estimates only. Notwithstanding the foregoing, Dell may request you to return the Solutions to Dell if Dell has reasonable belief that you have breached, or refused to provide information requested by Dell to confirm your compliance with, clause 12 of the GENERAL TERMS or clause E in this section, and you shall comply with such request at your sole expense.



- B. You shall not provide, or have Dell provide, any Solution to End User unless and until the End User is bound by a written agreement with you ("End User Agreement"). The End User Agreement shall require End User to agree to and abide by the terms of this Agreement (for the foregoing purpose, the applicable references to "you" or "Customer" in the Agreement shall mean "End User"). You shall ensure End User complies with the GENERAL TERMS; the Customer Specific Terms (to the extent they are applicable to End User); the EULA; and, service descriptions, specifications and service level agreements in clause 5 of the GENERAL TERMS. You are responsible for End User's failure to comply with such terms and you shall indemnify and hold Dell harmless against any third-party claims arising out of End User's noncompliance with the terms or End User's use of the Solutions. The End User Agreement cannot be inconsistent with or less protective of Dell's intellectual property rights in the Solutions than the terms of this Agreement. You will enforce the End User Agreement with the same degree of diligence that you use to enforce similar customer agreements.
- C. In connection with this Agreement, you agree you will comply with the anti-corruption or anti-bribery laws in effect in jurisdictions where you market or sell Dell products or services. You will not engage any third party to represent you in the sale of Dell products, software or services if there is any concern that the third party may engage in bribery and you acknowledge and agree that you are prohibited from offering, promising or giving a facilitation payment of any kind in relation to the sale, delivery or performance of Dell products or services, regardless of whether such payments are permitted by law or are common and expected under local custom.

#### FEDERAL CHANNEL

##### **Additional Terms Applicable to Dell Federal Channel Partners**

The terms and conditions in this section apply to you if you are a Reseller to any department, agency, division, or office of the federal government of the United States of America ("Federal Reseller"). These additional terms and conditions supplement, amend or revise the GENERAL TERMS as described below. To the extent that there is a conflict between the GENERAL TERMS and this section, the terms in this section shall prevail. The term "Dell" will mean Dell Marketing L.P. or Dell Federal Systems L.P.

- A. **Additional Terms Applicable to Dell Channel Partners**, clauses A-C.
- B. **Additional Terms for US Public and Healthcare Customers**, clauses A-E. The term "Federal Reseller" shall be substituted for the term "Public Customer" therein.

#### UNITED STATES

##### **Additional Terms for US Public and Healthcare Customers**

The terms in this Additional Terms for US Public and Healthcare Customers section ("US Public Customer Terms") apply to you if you are a public sector or healthcare customer including but not limited to any department, agency, division, office of the federal government of the United States of America ("Federal End User"), or any department, agency, division, or office of any district, state, county or municipal government within the United States (together with Federal End Users, "Public Customer"). These Public Customer Terms apply in addition to the foregoing GENERAL TERMS. If you are a Federal End User then "Dell" will mean Dell Marketing L.P. or Dell Federal Systems L.P.

- A. To the extent any portion of the GENERAL TERMS (or any terms referenced therein) is not applicable to you or its application to you is prohibited by law, such portion shall not apply to you. Further, to the extent there is a conflict between these US Public Customer Terms and any portion of the GENERAL TERMS (or any terms referenced therein), the order of precedence shall be as follows: (a) the EULA, (b) these US Public Customer Terms, and (c) the GENERAL TERMS. Any applicable EULAs shall take precedence in all conflicts relevant to your use of any software provided as a Solution or as part of a Solution.



- B. In exchange for receiving the Solution, you agree to provide Dell with an electronic evaluation form within 90 days of the Effective Date, which will be sent via email to the email address as was verified by you through the registration process. Failure to provide the electronic evaluation within 90 days of the Effective Date shall constitute your consent to return all hardware Solutions to Dell and you agree to pay Dell's then-current commercial price for all non-hardware Solutions.
- C. The parties agree that the Solutions are expressly and exclusively intended for your evaluation and (i) does not constitute a "gift" or "gratuity," as those terms are contemplated under relevant regulations including, but not limited to 5 C.F.R. sec. 2654.202 (setting forth Standards of Ethical Conduct for Employees of Executive Branch agencies), Federal Acquisition Regulation ("FAR") 3.101-2 (restricting the solicitation or acceptance of gifts by government employees), and FAR 3.202 (restricting gratuities to officers, officials, or employees of the government), and (ii) does not give the appearance of a conflict of interest as described under FAR 3.101-1 or other relevant regulations. Further, the consideration for Dell providing the Solutions is your promise to submit the electronic evaluation form. By accepting the Agreement, you acknowledge, affirm and agree that you are authorized to accept the Solutions pursuant to established gift acceptance authority applicable to you (as a government employee) and/or your agency.
- D. Public Customer does not intend to award a contract on the basis of Dell's provision of or Public Customer's acceptance of the Solutions, nor grant Dell any preferential treatment in any contracts or task or delivery orders currently being performed by Dell, or future procurement actions.
- E. Where applicable, Public Customer is responsible for reporting receipt or value of the Solution to any federal or state healthcare program that it participates in to the extent such reporting obligation is required.
- F. By clicking the "Yes" radio button, you confirm that you are a contracting officer or other authorized representative of Public Customer with authority to bind the Public Customer for purposes of accepting the Public Solutions in accordance with the terms and conditions set forth herein.

#### CANADA

### **13. EXPORT PROHIBITED.**

Clause 13 of the GENERAL TERMS shall be deleted and replaced by the following language:

You may not export the Solutions outside of the country in which you receive the Solutions. You acknowledge that all Solutions are subject to the customs and export control laws and regulations of the U.S. and Canada and may also be subject to the customs and export laws and regulations of the country in which the Solutions are manufactured and/or received. It is your sole responsibility to comply with and abide by those laws and regulations, if applicable to you. Further, under U.S. law, any Solutions may not be sold, leased or otherwise transferred to restricted countries or utilized by restricted end-users or an end-user engaged in activities related to weapons of mass destruction, including without limitation, activities related to the design, development, production or use of nuclear weapons, materials, or facilities, missiles or the support of missile projects, or chemical or biological weapons.

### **16. CHOICE OF LAW.**

Clause 18 of the GENERAL TERMS shall be deleted and replaced by the following language:

These terms and conditions shall be governed by, construed and interpreted in accordance with the laws of the province of Ontario and the federal laws of Canada applicable therein, to the exclusion of the UN Convention on Contracts for the International Sale of Goods. The Parties hereby consent and submit to the exclusive jurisdiction of the applicable courts located in Toronto Ontario in any dispute arising from or in connection with these terms and conditions, including the breach of any of its provisions.



By clicking the "Yes" button below, you agree to the above terms and conditions.

<p><input type="radio"/> YES</p> <p><input type="radio"/> NO</p>
--

<< Or for offline agreements >>

ACCEPTED AND AGREED:

<CUSTOMER>
By:
Print Name:
Title:
Date:

**Quantity: 1**  
**Model: M1000E, Blade Chassis**

Base Unit	Blade Server Enclosure, No Blades, M1000E, PowerEdge (223-3244)	1
	Dell ProSupport Plus. For tech support, visit <a href="http://www.dell.com/prosupport/regionalcontacts">www.dell.com/prosupport/regionalcontacts</a> (951-2015)	1
	ProSupport Plus: Mission Critical 4-Hour 7x24 On-Site Service with Emergency Dispatch, Initial Year (951-3665)	1
	ProSupport Plus: Mission Critical 4-Hour 7x24 On-Site Service with Emergency Dispatch, 2 Year Extended (951-3666)	1
	ProSupport Plus: 7x24 HW/SW Tech Support and Assistance, 3 Year (951-3691)	1
	Dell Hardware Limited Warranty Plus On Site Service Extended Year(s) (989-0728)	1
	Dell Hardware Limited Warranty Plus On Site Service Initial Year (989-0747)	1
	Redundant Power Supplies (3+3, 2700W) High Efficiency, M1000e Blade Chassis (331-0824)	1
	Redundant Chassis Management Controller, PowerEdge M1000E (311-7787)	1
	Flex Address Plus Enabled (342-1668)	1
	CMC Extended Storage Card (342-2666)	1
	Users Guide, PowerEdge M-Series Blades (330-4117)	1
	Dell OpenManage CD Kit for PowerEdge M1000E Blade Server Chassis (310-9694)	1
	Dell OpenManage CD Kit for PowerEdge M620 Blade Server (331-4356)	1
	Users Guide, PowerEdge M-Series Blades (330-4117)	1
	Redundant Ethernet Switch Configuration (311-8060)	1
	PowerEdge M-Series Blade Multipack Box Processor FamilyLabel, Intel (310-9952)	1
	Rack Chassis w/Rapid Rails forDell, HPQ or other Square HoleRacks (310-9689)	1
	Avocent Integrated KVM Analog Switch Module, PowerEdge M1000E Chassis (430-2628)	1
	Power Cords, QTY3, 2FT C19/C20 for M1000E Server Blade Chassis (330-0146)	2
	User Guide, Force10 MXL Blade Switch (331-8184)	1
	Serial I/O Management Cable, for Ethernet Blade Switches (310-9696)	1
	Blade Blanking Panel for PowerEdge M1000E Blade Server Chassis (310-9709)	15

**Quantity: 1**  
**Model: R620, Blade Chassis**

Base Unit	PowerEdge M620 Blade Server, Intel Xeon E-26XX Processors (210-ABVM)	1
	PowerEdge M620 Regulatory Label, DAO (389-BDFT)	1
	PowerEdge M620 Motherboard, TPM, Intel Xeon E5-26XX v2 Processors (591-BBBM)	1
	Intel x520-k Dual Port 10Gb KR Blade Network Daughter Card (430-4399)	1
	Dell Hardware Limited Warranty Plus On Site Service Initial Year (936-2207)	1
	Dell Hardware Limited Warranty Plus On Site Service Extended Year (939-5208)	1
	ProSupport Plus: Mission Critical 4-Hour 7x24 On-Site Service with Emergency Dispatch, 2 Year Extended (951-6571)	1
	ProSupport Plus: Mission Critical 4-Hour 7x24 On-Site Service with Emergency Dispatch, Initial Year (951-6577)	1
	ProSupport Plus: 7x24 HW/SW Tech Support and Assistance, 3 Year (951-6594)	1
	12G iDRAC7 Enterprise for Blades (421-5357)	1
	PCIE SSD Backplane (342-4007)	1
	PCle Modular Controller (342-4010)	1
	Standard Cooling (331-4951)	1
	Diskless Configuration (342-3505)	1
	2.5 Hard Drive Filler Panel (342-3611)	1
	PE M620 Heatsink For 2 Processors,LGA,2.2X3.9X1 (331-4361)	1
	Intel Xeon E5-2650v2 2.6GHz, 20M Cache, 8.0GT/s QPI, Turbo, HT, 8C, 95W, Max Mem 1866MHz (338-BDBD)	1
	DIMM Blanks for Systems with 2 Processors (317-8688)	1
	PE M620 Heatsink For 2 Processors,LGA,2.2X3.9X1 (331-4361)	1
	Intel Xeon E5-2650v2 2.6GHz, 20M Cache, 8.0GT/s QPI, Turbo, HT, 8C, 95W, Max Mem 1866MHz,2nd Proc (338-BDBS)	1
	16GB RDIMM, 1866MT/s, Standard Volt, Dual Rank, x4 Data Width (370-AAWL)	8
	1866MT/s RDIMMs (370-AAWM)	1
	Diskless PowerEdge Express Flash PCIeSSD Configuration (331-9541)	1
	1GB SD Card for RIPS (342-3595)	1
	1GB SD Card for RIPS (342-3595)	1
	Enable Redundant SD Cards (468-4612)	1
	OpenManage Integration for VMware vCenter,1Server,3Year (634-BBLL)	1

**Quantity: 2**  
**Model: MXL, Blade Switches**

Base Unit	Dell Force10 MXL 10/40 GbE DCB Blade Switch, Factory Installed in M1000e Chassis, Redundant (225-3527)	1
	Dell Hardware Limited Warranty Plus On Site Service Initial Year (935-1685)	1
	SW Support,Force 10 MXL10/40GbE,90 Day (935-1725)	1
	Dell Hardware Limited Warranty Plus On Site Service Extended Year (935-2665)	1
	ProSupport Plus: Mission Critical 4-Hour 7x24 On-Site Service with Emergency Dispatch, Initial Year (951-5145)	1
	ProSupport Plus: 7x24 HW/SW Tech Support and Assistance, 3Year (951-5151)	1
	ProSupport Plus: Mission Critical 4-Hour 7x24 On-Site Service with Emergency Dispatch, 2 Year Extended (951-5153)	1
	Dell Networking,Cable,40GbE (QSFP+) to 4 x 10GbE SFP+ Passive Copper Breakout Cable. 3 Meters (470-AAGE)	1



P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
15-BP000271	4,109,395.00	HAMMEL GREEN & ABRAHAMSON INC	Buildings - AE Fee	SP		10/21/2014
* 15-BP000272	441,169.00	TSG ENTERPRISES INC	Buildings - Lbor Comp/CSWPA	SP		10/23/2014
15-P0033541	26,840.88	DELL COMPUTER	Equipment - All Other > \$1,000			10/13/2014
15-P0033542	40.00	SECRETARY OF STATE	Legal Expenses			10/13/2014
* 15-P0033543	9,000.00	MEDCO/PATTERSON MEDICAL	Instructional Supplies	SP		10/13/2014
15-P0033544	3,328.00	PALO ALTO SOFTWARE INC	Software License and Fees	SP		10/13/2014
15-P0033545	426.60	AED SUPERSTORE	Non-Instructional Supplies			10/13/2014
15-P0033546	429.00	COLUMBIA BOOKS INC	Software License and Fees	SP		10/13/2014
15-P0033547	4,553.28	MICRON SEMICONDUCTOR PRODUCTS INC	Instructional Supplies	SP		10/13/2014
15-P0033548	1,759.32	GLASBY MAINTENANCE SUPPLY	Non-Instructional Supplies			10/13/2014
15-P0033550	374.44	WELLS FARGO BANK	Equip/Software - >\$200 <\$1,000			10/14/2014
15-P0033551	8,086.46	RYDIN DECAL	Non-Instructional Supplies	SP		10/14/2014
15-P0033552	437.49	MICHAEL J MACKENZIE	Non-Instructional Supplies	SP		10/14/2014
15-P0033553	244.00	NABERS CLEANERS	Laundry & Dry Cleaning Service			10/14/2014
15-P0033554	300.00	CCCCIO	Inst Dues & Memberships	SP		10/14/2014
15-P0033555	616.33	CAMBRIDGE UNIV PRESS	Instructional Supplies	SP		10/14/2014
15-P0033556	1,000.00	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		10/14/2014
15-P0033557	366.07	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			10/14/2014
15-P0033558	1,000.00	FREY SCIENTIFIC/EDUC PUBL SERVICE	Instructional Supplies			10/14/2014
15-P0033559	141.73	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			10/14/2014
15-P0033560	254.00	DIANE KINCHELOE	Inst Dues & Memberships			10/14/2014
15-P0033561	150.00	FREEDOM COMMUNICATIONS, INC	Advertising			10/14/2014
15-P0033562	83.10	B & H PHOTO VIDEO INC	Non-Instructional Supplies	SP		10/14/2014
15-P0033563	2,500.00	SPECTRUM GAS PRODUCTS	Repair & Replacement Parts			10/14/2014
15-P0033564	1,017.44	CENGAGE LEARNING/ EDUC. TO GO	Instructional Supplies	SP		10/14/2014
* 15-P0033565	488.70	DON BOOKSTORE	Instructional Supplies	SP		10/14/2014
15-P0033566	2,303.64	DON BOOKSTORE	Books, Mags & Ref Mat, Non-Lib	SP		10/14/2014
15-P0033567	2,000.00	VOYAGER FLEET SYSTEM INC	Gasoline			10/14/2014
15-P0033568	1,115.00	TITANIUM SOFTWARE INC	Software License and Fees	SP		10/14/2014
15-P0033569	400.00	ROMEO SHARON	Contracted Services	SP		10/14/2014
15-P0033570	400.00	PEREZ APOLINARIO ERWIN	Contracted Services	SP		10/14/2014
15-P0033571	2,500.00	DR. KEVIN FLEMING	Contracted Services	SP		10/15/2014
* 15-P0033572	20,393.76	APPLE COMPUTER INC	Equipment - Federal Progs >200	SP		10/15/2014
15-P0033573	1,226.56	APPLE COMPUTER INC	Equipment - Federal Progs >200	SP		10/15/2014

Legend: \* = Multiple Accounts for this P.O. SP = Special Project



P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
15-P0033574	52.00	COMMUNITY COLLEGE WEEK	Books, Mags & Ref Mat, Non-Lib			10/15/2014
15-P0033575	300.00	JOHN J. TASHIMA	Software License and Fees	SP		10/15/2014
15-P0033576	200.00	ALBERTSON'S	Food and Food Service Supplies	SP		10/15/2014
15-P0033577	594.81	EBSCO SUBSCRIPTION SVCS	Library Books			10/15/2014
15-P0033578	300.00	CCCCIO	Inst Dues & Memberships			10/15/2014
15-P0033579	1,821.58	FISHER SCIENTIFIC	Instructional Supplies	SP		10/15/2014
15-P0033580	1,239.00	TB SANDWICHES INC	Food and Food Service Supplies	SP		10/15/2014
15-P0033581	3,200.00	IBIS WORLD INC	Software License and Fees	SP		10/15/2014
15-P0033582	3,196.02	4 IMPRINT	Non-Instructional Supplies	SP		10/15/2014
15-P0033583	3,400.00	VERDE DESIGN INC	Buildings - AE Fee	SP	BOND	10/15/2014
15-P0033584	1,000.00	PHILLIP E. YARBROUGH	Conference Expenses			10/15/2014
15-P0033585	2,819.81	DELL COMPUTER	Equip/Software - >\$200 <\$1,000	SP		10/15/2014
15-P0033586	2,607.12	STAPLES CONTRACT & COMMERCIAL INC	Non-Instructional Supplies			10/15/2014
15-P0033587	4,585.50	VWR FUNDING INC	Instructional Supplies	SP		10/15/2014
15-P0033588	425.00	CCCCIO	Conference Expenses			10/15/2014
15-P0033589	500.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		10/15/2014
15-P0033590	600.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			10/15/2014
15-P0033591	2,642.00	PATON GROUP	Software License and Fees	SP		10/15/2014
* 15-P0033592	1,636.80	AMERICAN EXPRESS	Conference Expenses	SP		10/15/2014
* 15-P0033593	5,515.36	GOENGINEER	Software License and Fees	SP		10/15/2014
15-P0033594	1,652.40	CYBERGROUP INC	Software License and Fees			10/15/2014
* 15-P0033595	183.59	SEHI COMPUTER PRODUCTS	Instructional Supplies	SP		10/15/2014
15-P0033596	246.84	SEHI COMPUTER PRODUCTS	Equip/Software - >\$200 <\$1,000			10/15/2014
15-P0033597	326.76	SEHI COMPUTER PRODUCTS	Instructional Supplies	SP		10/15/2014
15-P0033598	6,493.50	DMJ AND ASSOCIATES INC	Site Improvements	SP		10/16/2014
15-P0033599	1,073.48	MICROTECH SCIENTIFIC	Instructional Supplies	SP		10/16/2014
15-P0033600	375.00	CASFAA	Conference Expenses	SP		10/16/2014
15-P0033601	400.00	CASFAA	Conference Expenses	SP		10/16/2014
15-P0033602	375.00	CASFAA	Conference Expenses	SP		10/16/2014
15-P0033603	400.00	CASFAA	Conference Expenses	SP		10/16/2014
15-P0033604	400.00	CASFAA	Conference Expenses	SP		10/16/2014
15-P0033605	400.00	CASFAA	Conference Expenses	SP		10/16/2014
15-P0033606	400.00	CASFAA	Conference Expenses	SP		10/16/2014
15-P0033607	400.00	CASFAA	Conference Expenses	SP		10/16/2014

Legend: \* = Multiple Accounts for this P.O.      SP = Special Project

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
15-P0033608	779.54	NAT'L SPORTS APPAREL LLC	Instructional Supplies	SP		10/16/2014
15-P0033609	546.62	ENTENMANN ROVIN CO	Non-Instructional Supplies	SP		10/16/2014
15-P0033610	10,000.00	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		10/16/2014
15-P0033611	2,250.00	POINT AND CLICK SOLUTIONS INC	Software Support Service	SP		10/16/2014
15-P0033612	500.00	DON BOOKSTORE	Instructional Supplies	SP		10/16/2014
15-P0033613	166.31	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		10/16/2014
15-P0033614	397.66	DOROTHY D. MALSACK	Instructional Supplies	SP		10/16/2014
15-P0033615	1,200.00	OC WEEKLY LP	Advertising	SP		10/16/2014
15-P0033616	308.00	DAVIS BARBER PRODUCTIONS INC	Contracted Services	SP		10/16/2014
15-P0033617	1,407.65	WEATHERITE CORP	Contracted Repair Services			10/16/2014
15-P0033618	377.40	JAY'S CATERING	Food and Food Service Supplies	SP		10/16/2014
15-P0033619	3,500.00	PRECISION PROGRAMMING SERVICES INC	Contracted Services	SP		10/16/2014
15-P0033620	13,384.00	VIATRON SYSTEMS INC	Contracted Services	SP		10/16/2014
15-P0033621	3,055.00	AMERICAN REPROGRAPHICS CO LLC	Lease Agreement - Equipment			10/16/2014
15-P0033622	376.92	HEWLETT PACKARD CO	Maint Contract - Office Equip	SP		10/16/2014
15-P0033623	2,430.67	BOBER ANTHONY T	Gain (Loss) - Insurance Settle			10/16/2014
15-P0033624	410.00	MCBAIN INSTRUMENTS	Contracted Repair Services			10/16/2014
15-P0033625	392.00	CONTROL AIR CONDITIONING CORP	Contracted Repair Services			10/16/2014
15-P0033626	1,478.00	CONTROL AIR CONDITIONING CORP	Contracted Repair Services			10/16/2014
15-P0033627	576.14	CONTROL AIR CONDITIONING CORP	Contracted Repair Services			10/16/2014
15-P0033628	7,483.32	XEROX CORP	Equipment - All Other > \$1,000	SP		10/20/2014
15-P0033629	12,600.48	EX LIBRIS USA INC	Software Support Service			10/20/2014
15-P0033630	500.00	HILLYARD FLOOR CARE SUPPLY	Non-Instructional Supplies			10/20/2014
15-P0033631	271.36	XEROX CORP	Non-Instructional Supplies			10/20/2014
* 15-P0033632	20,000.00	MISHREKI ELIZABETH A	Contracted Services			10/20/2014
* 15-P0033633	3,898.53	BIOLOG INC	Equipment - Federal Progs >200	SP		10/20/2014
15-P0033634	130.99	SEHI COMPUTER PRODUCTS	Instructional Supplies	SP		10/20/2014
15-P0033635	436.92	SEHI COMPUTER PRODUCTS	Non-Instructional Supplies	SP		10/20/2014
* 15-P0033636	1,527.12	APPLE COMPUTER INC	Instructional Supplies	SP		10/20/2014
15-P0033637	1,647.29	DELL COMPUTER	Equip/Software - >\$200 <\$1,000	SP		10/20/2014
15-P0033638	159.92	WELLS FARGO BANK	Instructional Supplies	SP		10/20/2014
15-P0033639	233,170.00	EL CAMINO CONSTRUCTION	Site Improv - Contracted Svcs	SP	BOND	10/21/2014
15-P0033640	97,142.00	LELAND SAYLOR ASSOCIATES INC	Buildings - Contracted Svcs	SP		10/21/2014
15-P0033641	4,500.00	ECMC SOLUTIONS CORP	Contracted Services	SP		10/21/2014

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
* 15-P0033642	5,538.31	B & H PHOTO VIDEO INC	Instructional Supplies	SP		10/21/2014
15-P0033643	623.22	HOFFMAN SOUTHWEST CORP	Buildings - Relocation/Moving	SP		10/21/2014
15-P0033644	1,000.00	CORDOVA RAQUEL	Contracted Services	SP		10/21/2014
15-P0033645	7,000.00	SANTA ANA COLLEGE FOUNDATION	Software License and Fees	SP		10/21/2014
15-P0033647	175.00	DENISE M. FOLEY	Conference Expenses	SP		10/21/2014
15-P0033648	7,370.00	ALL AMERICAN INSPECTION	Buildings - Construction Tests	SP	BOND	10/21/2014
15-P0033649	330.00	SACNAS	Other Exp Paid for Students	SP		10/21/2014
15-P0033650	1,100.00	ALANA V. VOECHTING	Conference Expenses			10/21/2014
15-P0033651	600.00	CCLC COMMUNITY COLLEGE LEAGUE	Conference Expenses			10/21/2014
15-P0033652	220.00	NAFSA	Conference Expenses			10/21/2014
15-P0033653	335.52	BARTELL HOTELS	Conference Expenses	SP		10/21/2014
15-P0033654	375.00	CCCCIO	Conference Expenses	SP		10/21/2014
15-P0033655	1,048.40	MEDCO/PATTERSON MEDICAL	Instructional Supplies	SP		10/21/2014
15-P0033656	291.20	AOTA	Instructional Supplies	SP		10/21/2014
15-P0033657	200.00	BERNAN ASSOC	Library Books			10/21/2014
15-P0033658	567.89	SAVORY CONCEPTS LLC	Food and Food Service Supplies	SP		10/21/2014
15-P0033659	593.99	4 IMPRINT	Non-Instructional Supplies	SP		10/21/2014
15-P0033660	526.50	JAY'S CATERING	Food and Food Service Supplies	SP		10/21/2014
15-P0033661	446.58	NEW ENGLAND FLAG & BANNER	Instructional Supplies	SP		10/21/2014
15-P0033662	925.09	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		10/21/2014
15-P0033663	422.21	CERTIFIED TRANSPORTATIONS	Transportation - Student	SP		10/21/2014
15-P0033664	5,000.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		10/21/2014
15-P0033665	500.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		10/21/2014
15-P0033666	243.71	SEHI COMPUTER PRODUCTS	Non-Instructional Supplies	SP		10/21/2014
15-P0033667	800.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		10/21/2014
15-P0033668	2,910.00	COSCO FIRE PROTECTION INC	Contracted Repair Services	SP		10/21/2014
15-P0033669	177.22	KLAI-CO IDENTIFICATION PRODUCT INC	Instructional Supplies	SP		10/21/2014
15-P0033670	1,118.40	NASCO	Instructional Supplies	SP		10/21/2014
15-P0033671	1,738.00	GOETZ JAY	Contracted Repair Services	SP		10/21/2014
15-P0033672	1,208.68	VWR FUNDING INC	Instructional Supplies	SP		10/21/2014
15-P0033673	5,952.72	PASCO SCIENTIFIC	Instructional Supplies	SP		10/21/2014
15-P0033674	2,500.00	EMPIRE PARKING LOT SERVICES	Contracted Services	SP		10/21/2014
15-P0033675	850.00	ALLURA PRINTING INC	Contracted Repair Services			10/21/2014
15-P0033676	650.00	NELSON MELINDA E	Contracted Repair Services			10/21/2014

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
15-P0033677	900.00	NELSON MELINDA E	Contracted Repair Services			10/21/2014
* 15-P0033678	2,428.95	ELLUCIAN INC.	Contracted Services	SP		10/21/2014
* 15-P0033679	3,000.00	ELLUCIAN INC.	Contracted Services	SP		10/21/2014
15-P0033680	2,065.62	D4 SOLUTIONS INC.	Contracted Services			10/21/2014
15-P0033681	8,160.00	LEONARD CHAIDEZ TREE SERVICE	Maint/Oper Service Agreements			10/22/2014
15-P0033682	1,540.00	TRI-SIGNAL INTEGRATION INC	Maint/Oper Service Agreements			10/22/2014
15-P0033683	1,025.00	PYRO-COMM SYSTEMS INC	Contracted Repair Services			10/22/2014
15-P0033684	2,085.00	ACADEMY ELECTRIC INC	Contracted Repair Services			10/22/2014
15-P0033685	481.00	CERTIFIED TRANSPORTATIONS	Transportation - Student	SP		10/22/2014
15-P0033686	422.21	CERTIFIED TRANSPORTATIONS	Transportation - Student	SP		10/22/2014
15-P0033687	412.00	CERTIFIED TRANSPORTATIONS	Transportation - Student	SP		10/22/2014
15-P0033688	245.47	CHERYL COBBINA	Food and Food Service Supplies	SP		10/22/2014
15-P0033689	551.25	RYAN'S EXPRESS MOTORCOACH	Transportation - Student	SP		10/22/2014
15-P0033690	808.15	CERTIFIED TRANSPORTATIONS	Transportation - Student	SP		10/22/2014
15-P0033691	422.21	CERTIFIED TRANSPORTATIONS	Transportation - Student	SP		10/22/2014
15-P0033692	24.53	CERRITOS COMMUNITY COLLEGE DISTRICT	Food and Food Service Supplies	SP		10/22/2014
15-P0033693	170.50	ACT	Non-Instructional Supplies	SP		10/22/2014
15-P0033694	159.65	VWR FUNDING INC	Instructional Supplies	SP		10/22/2014
15-P0033695	21.59	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			10/22/2014
15-P0033696	125.00	AIRPORT VAN RENTAL INC	Other Participant Travel Exp	SP		10/22/2014
15-P0033697	225.00	WISE GUYS PIZZERIA	Food and Food Service Supplies	SP		10/22/2014
15-P0033698	182.04	SAGE RESTAURANT GROUP INC	Food and Food Service Supplies	SP		10/22/2014
15-P0033699	95.92	SOCCER CENTRAL	Instructional Supplies	SP		10/22/2014
15-P0033700	445.00	CCCAOE CALIF COM COLL ASSOC	Conference Expenses	SP		10/22/2014
15-P0033701	1,750.00	CN SCHOOL AND OFFICE SOLUTIONS INC	Contracted Services	SP		10/22/2014
15-P0033702	261.09	S&S WORLDWIDE INC	Instructional Supplies	SP		10/22/2014
15-P0033703	498.00	MICHELLE R. PAROLISE	Internet Services			10/22/2014
15-P0033704	300.00	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		10/22/2014
15-P0033705	590.35	WELLS FARGO BANK	Non-Instructional Supplies			10/22/2014
15-P0033706	108.00	COMPUTERLAND OF SILICON VALLEY	Software License and Fees	SP		10/22/2014
15-P0033707	4,135.27	DELL COMPUTER	Equipment - All Other > \$1,000	SP		10/22/2014
15-P0033708	2,573.26	UNISOURCE PAPER CO	Non-Instructional Supplies			10/23/2014
15-P0033709	2,500.00	NUTRINOLOGY INC	Software License and Fees	SP		10/23/2014
15-P0033710	150.00	CLIA LABORATORY PROGRAM	Other Licenses & Fees	SP		10/23/2014

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
15-P0033711	590.94	JAY'S CATERING	Food and Food Service Supplies	SP		10/23/2014
15-P0033712	422.21	CERTIFIED TRANSPORTATIONS	Transportation - Student	SP		10/23/2014
15-P0033713	3,517.60	D3 SPORTS INC.	Instructional Supplies	SP		10/23/2014
15-P0033714	1,963.92	FISHER SCIENTIFIC	Instructional Supplies	SP		10/23/2014
15-P0033715	2,250.00	CASFAA	Conference Expenses	SP		10/23/2014
15-P0033716	460.00	NAT'L HEAD START ASSOC	Conference Expenses	SP		10/23/2014
15-P0033717	846.95	INTERNATIONAL RIVERCENTER LESSEE, LLC	Conference Expenses	SP		10/23/2014
15-P0033718	198.00	CCDAA CALIF CHILD DEV ADMIN ASSOC	Conference Expenses	SP		10/23/2014
15-P0033719	295.00	SXSW LLC	Conference Expenses	SP		10/23/2014
15-P0033720	4,800.00	PLAN CHECK ASSOCIATES INC	Bldg Impr - DSA Project Insp	SP		10/24/2014
15-P0033721	5,700.00	VITAL LINK OF ORANGE COUNTY	Contracted Services	SP		10/24/2014
* 15-P0033722	166.85	JUAN POLLO 24	Food and Food Service Supplies	SP		10/24/2014
15-P0033723	325.00	MOORE MEDICAL CORP	Non-Instructional Supplies			10/24/2014
15-P0033724	566.85	QUIDSI RETAIL LLC	Non-Instructional Supplies	SP		10/24/2014
15-P0033725	1,000.00	SMART & FINAL	Food and Food Service Supplies	SP		10/24/2014
15-P0033726	500.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		10/24/2014
15-P0033727	500.00	AMMEX	Non-Instructional Supplies	SP		10/24/2014
15-P0033728	500.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		10/24/2014
15-P0033729	43.18	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		10/24/2014
15-P0033730	500.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			10/24/2014
15-P0033731	1,500.00	PHARMEDIX	Non-Instructional Supplies	SP		10/24/2014
15-P0033732	500.00	ART SUPPLY WAREHOUSE	Instructional Supplies	SP		10/24/2014
15-P0033733	500.00	AUSTIN ORANGE COUNTY HARDWOODS INC	Instructional Supplies	SP		10/24/2014
* 15-P0033734	7,156.62	ADVANCED WEB OFFSET INC	Class Schedules/Printing	SP		10/27/2014
15-P0033735	5,505.53	WEATHERITE CORP	Contracted Repair Services			10/27/2014
15-P0033736	1,342.40	CHEM PRO LABORATORY INC	Contracted Services			10/27/2014
15-P0033737	1,080.00	UNISOURCE PAPER CO	Non-Instructional Supplies	SP		10/27/2014
15-P0033738	150.00	HOROWITZ SHEILA	Contracted Services	SP		10/27/2014
15-P0033739	215.00	CALIFORNIA BUSINESS EDUCATION ASSOC	Conference Expenses	SP		10/27/2014
15-P0033740	140.00	RSCCD	Fees Paid for Students	SP		10/27/2014
15-P0033741	9,000.00	GRAVES COMMUNICATIONS LLC	Contracted Services	SP		10/27/2014
15-P0033742	746.50	WRESTLING MART.COM	Instructional Supplies	SP		10/27/2014
15-P0033743	200.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		10/27/2014
15-P0033744	7,000.00	LANCASTER JAMES R	Contracted Services	SP		10/27/2014

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
15-P0033745	66,340.00	ORANGE COUNTY SANITATION DISTRICT	Public Agencies' Assess & Fees			10/27/2014
15-P0033746	1,100.00	CCFC COMMUNITY COLLEGE FACILITY COALITION	Inst Dues & Memberships			10/27/2014
15-P0033747	695.00	SOFTCHALK LLC	Software License and Fees	SP		10/27/2014
* 15-P0033748	11,435.64	APPLE COMPUTER INC	Instructional Supplies	SP		10/27/2014
15-P0033749	804.23	DENNIS JAMES CLEEK	Instructional Supplies	SP		10/27/2014
15-P0033750	3,182.64	CDW GOVERNMENT INC.	Equipment - All Other > \$1,000	SP		10/27/2014
15-P0033751	1,134.00	WEATHERITE CORP	Contracted Repair Services			10/28/2014
15-P0033752	17.27	DELL COMPUTER	Non-Instructional Supplies	SP		10/28/2014
15-P0033753	113.88	LIPPINCOTT WILLIAMS & WILKINS	Books, Mags & Ref Mat, Non-Lib	SP		10/28/2014
* 15-P0033754	1,467.01	DELL COMPUTER	Equipment - Federal Progs >200	SP		10/28/2014
15-P0033755	77.90	PDR DISTRIBUTION LLC	Books, Mags & Ref Mat, Non-Lib	SP		10/28/2014
15-P0033756	300.00	SMART & FINAL	Food and Food Service Supplies	SP		10/28/2014
15-P0033757	3,495.00	SANTA ANA CHAMBER OF COMMERCE	Inst Dues & Memberships			10/28/2014
* 15-P0033758	9,199.30	B & H PHOTO VIDEO INC	Instructional Supplies	SP		10/28/2014
15-P0033759	423.00	MARTIN R. STRINGER	Conference Expenses			10/28/2014
15-P0033760	3,996.00	SOCCER CENTRAL	Instructional Supplies	SP		10/28/2014
15-P0033761	515.89	COAST COMMUNITY COLLEGE DISTRICT	Food and Food Service Supplies	SP		10/28/2014
15-P0033762	515.89	COAST COMMUNITY COLLEGE DISTRICT	Food and Food Service Supplies	SP		10/28/2014
* 15-P0033763	759.19	SEHI COMPUTER PRODUCTS	Instructional Supplies	SP		10/28/2014
15-P0033764	262.41	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		10/28/2014
15-P0033765	250.00	RSCCD	Awards & Incentives	SP		10/28/2014
15-P0033766	98.28	CN SCHOOL AND OFFICE SOLUTIONS INC	Non-Instructional Supplies	SP		10/28/2014
15-P0033767	13,060.00	ORANGE COAST PLUMBING INC	Maint/Oper Service Agreements			10/28/2014
* 15-P0033768	1,205.99	SEHI COMPUTER PRODUCTS	Equipment - Federal Progs >200	SP		10/28/2014
* 15-P0033769	1,031,176.00	SUN & SUN INDUSTRIES	Bldg Impr - Contracted Svcs	SP		10/28/2014
* 15-P0033770	664.08	SEHI COMPUTER PRODUCTS	Equip/Software - >\$200 <\$1,000	SP		10/28/2014
15-P0033771	555.10	SEHI COMPUTER PRODUCTS	Non-Instructional Supplies	SP		10/28/2014
15-P0033772	8,000.00	SEHI COMPUTER PRODUCTS	Instructional Supplies	SP		10/28/2014
15-P0033773	151.49	IMAGE PRINTING SOLUTIONS	Non-Instructional Supplies			10/28/2014
15-P0033774	1,151.56	IMAGE PRINTING SOLUTIONS	Non-Instructional Supplies	SP		10/28/2014
15-P0033775	1,158.06	SEHI COMPUTER PRODUCTS	Instructional Supplies	SP		10/28/2014
15-P0033776	224.07	SEHI COMPUTER PRODUCTS	Non-Instructional Supplies	SP		10/29/2014
15-P0033777	5,500.00	EUROMONITOR INTERNATIONAL	Software License and Fees	SP		10/29/2014
15-P0033778	414.07	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			10/29/2014

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
15-P0033779	1,848.00	DEPT OF FORESTRY & FIRE PROTECTION	Instructional Agreements	SP		10/29/2014
15-P0033780	14,500.00	ONE ZERO DIGITAL MEDIA LLC	Contracted Services	SP		10/29/2014
15-P0033781	520.32	APPLE COMPUTER INC	Awards & Incentives	SP		10/29/2014
15-P0033782	282.25	BIO RAD LABORATORIES	Instructional Supplies	SP		10/29/2014
15-P0033783	500.00	HOME DEPOT	Instructional Supplies	SP		10/30/2014
15-P0033784	5,000.00	WAXIE SANITARY SUPPLY	Non-Instructional Supplies			10/30/2014
15-P0033785	859.85	SEHI COMPUTER PRODUCTS	Instructional Supplies	SP		10/30/2014
15-P0033786	4,995.00	CERTIPOINT INC	Software License and Fees	SP		10/30/2014
15-P0033787	1,000.00	CALIF STAGE & LIGHTING	Instructional Supplies	SP		10/30/2014
15-P0033788	2,000.00	CALIF STAGE & LIGHTING	Instructional Supplies	SP		10/30/2014
15-P0033789	300.00	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		10/30/2014
15-P0033790	199.80	BLC SERVICES LLC	Non-Instructional Supplies	SP		10/30/2014
15-P0033791	3,383.32	BIO RAD LABORATORIES	Instructional Supplies	SP		10/30/2014
15-P0033792	289.44	LAURIE SALLINGER	Instructional Supplies	SP		10/30/2014
15-P0033793	7,434.67	WAXIE SANITARY SUPPLY	Non-Instructional Supplies			10/30/2014
* 15-P0033795	5,719.34	TROXELL COMM INC	Instructional Supplies	SP		10/31/2014
15-P0033796	2,000.00	COBRA SYSTEMS	Non-Instructional Supplies			10/31/2014
15-P0033797	2,160.00	UNISOURCE PAPER CO	Instructional Supplies	SP		10/31/2014
15-P0033798	2,300.00	RIVERA ANTHONY	Contracted Services	SP		10/31/2014
15-P0033799	252.00	OC CHILDREN'S THERAPEUTIC ART CTR	Rental - Facility (Short-term)	SP		10/31/2014
15-P0033800	985.84	AVDB GROUP CA INC	Equip/Software - >\$200 <\$1,000	SP	BOND	10/31/2014
* 15-P0159252	5,660.54	XEROX CORP	Excess/Copies Usage			10/15/2014
* 15-P0159253	2,439.68	XEROX CORP	Excess/Copies Usage			10/15/2014
15-P0159254	1,251.06	XEROX CORP	Maint Contract - Office Equip			10/15/2014
15-P0159255	2,567.00	SCANTRON CORP	Maint Contract - Office Equip	SP		10/16/2014
15-P0159256	1,000.00	CHEROKEE CHEMICAL CO INC	Maint/Oper Service Agreements			10/16/2014
15-P0159257	6,000.00	CHEROKEE CHEMICAL CO INC	Maint/Oper Service Agreements			10/16/2014
15-P0159258	1,036.80	XEROX CORP	Excess/Copies Usage			10/20/2014
* 15-P0159259	393.32	XEROX CORP	Excess/Copies Usage	SP		10/21/2014
15-P0159261	272.16	HEWLETT PACKARD CO	Excess/Copies Usage			10/28/2014
15-P0159262	272.16	HEWLETT PACKARD CO	Excess/Copies Usage			10/28/2014
15-P0033445	241.00	AMERICAN EXPRESS	Conference Expenses	SP		10/14/2014
		<b>Grand Total:</b>	<b>\$6,520,593.96</b>			

4.11(8)

Legend: \* = Multiple Accounts for this P.O. SP = Special Project

**PURCHASE ORDERS SUPPLEMENT  
PURCHASE ORDERS OF \$15,000 AND OVER  
FROM OCTOBER 12, 2014 THROUGH NOVEMBER 1, 2014  
BOARD MEETING OF NOVEMBER 17, 2014**

P.O. #	Amount	Description	Department	Comment
15-BP000271	\$4,109,395.00	Consulting services to provide professional design services for Science, Technology, Engineering & Math (STEM) Building at Santa Ana College	DO-Facility Planning	RFP #1415-68 Board approved: October 13, 2014
15-BP000272	\$441,169.00	Consulting services to provide Labor Compliance & Community Student Workforce project at Santa Ana College - Central Plant, Johnson Center, STEM Building & Health Center	DO-Facility Planning	RFP #1314-55 Board approved: September 8, 2014
15-P0033541	\$26,840.88	Dell Compellent storage system, license support and related components	DO-ITS	Purchased from the Western States Contracting Alliance (WSCA) Master Price Agreement #B27160 Board approved: November 16, 2009
15-P0033572	\$20,393.76	Apple TV, iPad Air, laptop, wall mounts, and AppleCare protection plan	SAC-Automotive/Diesel Technology	
15-P0033632	\$20,000.00	Professional services to provide support with researching, writing news releases & feature stories/updates for the district & college websites & contents for employee newsletters	DO-Public Affairs and Governmental Relations	Board approved: October 13, 2014
15-P0033639	\$233,170.00	17th Street public sidewalk improvement project at Santa Ana College	DO-Facility Planning	Board approved: September 22, 2014



PURCHASE ORDERS SUPPLEMENT  
PURCHASE ORDERS OF \$15,000 AND OVER  
FROM OCTOBER 12, 2014 THROUGH NOVEMBER 1, 2014  
BOARD MEETING OF NOVEMBER 17, 2014

P.O. #	Amount	Description	Department	Comment
15-P0033640	\$97,142.00	Consulting services to provide cost estimating services for the Central Plant project at Santa Ana College	DO-Facility Planning	RFP #1415-75 Board approved: October 13, 2014
15-P0033745	\$66,340.00	2014-2015 sewer user fees	DO-Facility Planning	
15-P0033769	\$1,031,176.00	Consulting services to provide energy conservation services for the Led Lighting Conversion project at Santa Ana College	DO-Facility Planning	RFP #1415-67 Board approved: September 22, 2014

P.O. #	Amount	Vendor Name	Classification	Date
GM-DON001870	\$1,039.15	C2F	General Merchandise	10/30/2014
GM-DON001892	\$2,540.16	ROARING SPRING	General Merchandise	10/16/2014
GM-DON001894	\$231.40	ALL ELECTRONICS	General Merchandise	10/21/2014
GM-DON001896	\$338.00	MEDCO&MASUME	General Merchandise	10/30/2014
GM-HAWK001542	\$260.00	LTD ENTERPRISES	General Merchandise	10/14/2014
GM-HAWK001543	\$16.00	C2F	General Merchandise	10/16/2014
GM-HAWK001544	\$599.63	PENS ETC.	General Merchandise	10/21/2014
TX-DON002777	\$1,635.92	OXFORD UNIVERSITY PRESS,	Textbook	10/17/2014
TX-DON002778	\$1,198.80	KONA PUBLISHING	Textbook	10/20/2014
TX-DON002779	\$222.50	J.J. KELLER & ASSOCIATES	Textbook	10/21/2014
TX-DON002780	\$527.00	NEBRASKA BOOK COMPANY	Textbook	10/22/2014
TX-DON002781	\$3,326.80	NEBRASKA BOOK COMPANY	Textbook	10/23/2014
TX-DON002782	\$3,365.18	MBS TEXTBOOK EXCHANGE	Textbook	10/23/2014
TX-DON002783	\$462.60	CAMBRIDGE UNIVERSITY PRES	Textbook	10/27/2014
TX-HAWK002089	\$71.92	NEBRASKA BOOK COMPANY	Textbook	10/13/2014
TX-HAWK002090	\$52.00	MBS TEXTBOOK EXCHANGE	Textbook	10/13/2014
TX-HAWK002091	\$89.90	AMAZON	Textbook	10/13/2014
TX-HAWK002092	\$19.95	AMAZON	Textbook	10/15/2014
TX-HAWK002093	\$452.50	CENGAGE LEARNING	Textbook	10/21/2014
TX-HAWK002094	\$389.85	PEARSON EDUCATION	Textbook	10/23/2014
TX-HAWK002095	\$162.20	NACSCORP	Textbook	10/27/2014
TX-HAWK002096	\$436.70	KENDALL PUBLISHING	Textbook	10/28/2014
TX-HAWK002097	\$909.65	PEARSON EDUCATION	Textbook	10/28/2014
TX-HAWK002098	\$2,169.75	NEBRASKA BOOK COMPANY	Textbook	10/29/2014
TX-HAWK002099	\$962.46	MBS TEXTBOOK EXCHANGE	Textbook	10/29/2014
TX-HAWK002100	\$76.00	NACSCORP	Textbook	10/29/2014
TX-HAWK002101	\$567.71	KENDALL PUBLISHING	Textbook	10/29/2014
TX-HAWK002102	\$1,206.76	OXFORD UNIVERSITY PRESS,	Textbook	10/29/2014
TX-HAWK002103	\$4,143.17	MCGRAW-HILL PUBLISHING CO	Textbook	10/29/2014
TX-HAWK002104	\$7,049.25	CENGAGE LEARNING	Textbook	10/29/2014
TX-HAWK002105	\$660.00	BVT PUBLISHING	Textbook	10/29/2014
TX-HAWK002106	\$307.56	MONTEZUMA PUBLISHING	Textbook	10/29/2014
TX-HAWK002107	\$7,196.70	PEARSON EDUCATION	Textbook	10/29/2014
TX-HAWK002108	\$796.49	DEARBORN	Textbook	10/29/2014
TX-HAWK002109	\$1,440.00	ARCHIMEDES PUBLISHING	Textbook	10/29/2014
TX-HAWK002110	\$2,754.00	NORTON, INC.	Textbook	10/29/2014
TX-HAWK002111	\$1,234.24	MCGRAW-HILL CREATE (PRIMIS)	Textbook	10/29/2014
TX-HAWK002112	\$5.25	AMAZON	Textbook	10/29/2014
TX-HAWK002113	\$393.00	GOAL/QPC	Textbook	10/29/2014

**Grand Total: \$49,310.15**

4.11(11)

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
15-B0000705	16,292.90	MORTARA INSTRUMENT	Diversified Agency Fund Expens			10/13/2014
* 15-B0000706	4,901.69	RYAN DISTRIBUTORS	Purchases - Taxable			10/14/2014
* 15-B0000707	2,826.08	RYAN DISTRIBUTORS	Purchases - Taxable			10/14/2014
* 15-B0000708	2,945.96	RYAN DISTRIBUTORS	Purchases - Taxable			10/14/2014
15-B0000709	285.12	UAI VENDING INC	Other Operating Exp & Services			10/15/2014
15-B0000710	749.92	CN SCHOOL AND OFFICE SOLUTIONS INC	Other Operating Exp & Services			10/20/2014
* 15-B0000711	2,288.77	RYAN DISTRIBUTORS	Purchases - Taxable			10/21/2014
* 15-B0000712	2,649.08	RYAN DISTRIBUTORS	Purchases - Taxable			10/21/2014
15-B0000713	1,190.00	RYDIN DECAL	Non-Instructional Supplies			10/23/2014
* 15-B0000714	1,442.36	RYAN DISTRIBUTORS	Purchases - Taxable			10/28/2014
* 15-B0000715	1,549.34	RYAN DISTRIBUTORS	Purchases - Taxable			10/28/2014
15-B0000716	2,774.47	RYAN DISTRIBUTORS	Purchases – Gen Merch			10/28/2014
* 15-B0000717	1,575.16	RYAN DISTRIBUTORS	Purchases - Taxable			10/28/2014
15-B0000718	600.00	DON BOOKSTORE	Diversified Agency Fund Expens			10/28/2014
15-B0000719	1,250.00	CARE AMBULANCE SERVICE, INC.	Other Operating Exp & Services			10/29/2014

**Grand Total: \$43,320.85**

**Legend:** \* = Multiple Accounts for this P.O.      **SP** = Special Project

**PURCHASE ORDERS SUPPLEMENT  
PURCHASE ORDERS OF \$15,000 AND OVER  
FROM OCTOBER 11, 2014 THROUGH OCTOBER 31, 2014  
BOARD MEETING OF NOVEMBER 17, 2014**

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P.O. #	Amount	Description	Department	Comment
15-B0000705	\$16,292.90	Stress Exercise System: Fire Technology	SAC Fire Tech	Purchased from Mortara Instrument to match existing equipment. No comparable systems available.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

## Educational Services

To:	Board of Trustees	Date: November 17, 2014
Re:	Approval of Resource Development Items	
Action:	Request for Approval	

**ANALYSIS**

Items for the following categorical programs have been developed:

	<b><u>Project Title</u></b>	<b><u>Award Date</u></b>	<b><u>Amount</u></b>
1.	Board Financial Assistance Program (BFAP) (SCC) Annual allocation from the California Community Colleges Chancellor's Office to assist students in need of financial aid by supporting financial aid staff and equipment costs. (14/15). <i>No match required.</i>	07/11/2014	\$293,321
2.	GEAR UP 2009 – Year 6 (SAC) Last year of a six-year grant award from the U.S. Department of Education to increase the number of low-income students who are prepared to enter and succeed in post-secondary education. (14/15). <i>The match required is one-to-one. The match consists of district and SAC funded staff at \$145,344 and in-kind contributions from SAC, SAUSD, UCI and partners.</i>	07/01/2014	\$800,000
3.	National Science Foundation I-USE Project (SAC) First year of a three-year project, through a sub-award from UCI to Santa Ana College for a National Science Foundation, I-USE grant. The purpose of this project is to strengthen engineering transfer pathways to increase transfers from the community colleges to university programs, especially among underrepresented students. (14/15). <i>No match required.</i>	10/01/2014	\$124,465
4.	SBA/CSUF – SBDC (District) Annual allocation from the Small Business Administration through California State University, Fullerton, to fund the continuous performance of the district's Small Business Development Center. (14/15, 15/16). <i>The match required is one-to-one at \$602,000 that consists of \$172,862 district-funded staff costs, \$128,138 state grant-funded staff costs, \$223,203 of unclaimed indirect costs and \$77,797 of third-party in-kind donations that included books, equipment, postage, printing, supplies, marketing/advertising, facilities, fees and consultant time.</i>	01/01/2015	\$602,000

Fiscal Impact: \$5,580,613	Board Date: November 17, 2014
Item Prepared by: Maria Gil, Resource Development Coordinator	
Item Submitted by: Enrique Perez, J.D., Assistant Vice Chancellor, Educational Services	
Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

<u>Project Title</u>	<u>Award Date</u>	<u>Amount</u>
5. Workforce Investment Act, Title II – Adult Education and Family Literacy Programs (SAC/SCC)	07/01/2014	\$3,760,827
<p>Federal award from the California Department of Education Workforce Investment Act Title II – Adult Education and Family Literacy and English Literacy &amp; Civics Education grant to provide supplemental funds supporting non-credit adult education and literacy instruction. The Act expands and promotes the development of integrated services that include Adult Basic Education (ABE), Adult Secondary Education (ASE), English as a Second Language (ESL), Vocational Literacy, ESL-Citizenship, El Civics and correctional institutionalized education. (14/15).</p> <ul style="list-style-type: none"> <li>• SAC CEC \$2,926,174</li> <li>• SCC OEC \$834,653</li> </ul> <p><i>The non-federal match required is 25% of the grant award at \$940,207 that consists of general apportionment state-funded non-credit adjunct faculty.</i></p>		

**RECOMMENDATION**

It is recommended that the board approve these items and that the Vice Chancellor of Business Operations/Fiscal Services or his designee be authorized to enter into related contractual agreements on behalf of the district.

Fiscal Impact: \$5,580,613	Board Date: November 17, 2014
Item Prepared by: Maria Gil, Resource Development Coordinator	
Item Submitted by: Enrique Perez, J.D., Assistant Vice Chancellor, Educational Services	
Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

**SPECIAL PROJECT DETAILED BUDGET # 2550**  
**NAME: Board Financial Aid Admin (BFAP) - SCC**  
**FISCAL YEAR: 2014/2015**

CONTRACT PERIOD: 7/1/14 - 06/30/15  
 CONTRACT INCOME: \$293,321 - Advance Allocation  
**Prime Sponsor: CCC Chancellor's Office**  
**Fiscal Agent: RSCCD**  
**CFDA #: N/A; Award #: N/A**

PROJ. ADM. John Hernandez  
 PROJ. DIR. Syed Rizvi

Date: 11/05/14

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2550-000000-20000-8629	Other Gen Categorical Appor		338,031		293,321	44,710	
	Classified Employees : Fina - Elizabeth Bergara (100%) - Andrea Garcia (72%) for 3 months & 23% for other 9 months (effective 10/01/14) - Jitesh Prajapati (100%) - Alexandria Attanasio (73%) - Sonya Langelier (out of class for 35 days)	187,669		149,157			38,512
12-2550-646000-29500-2130	Classified Employees - Hour - Alexandria Attanasio (7/1/14 - 8/19/14)	-		3,343		3,343	
12-2550-646000-29500-2320	Student Assistants - Hourly	-		2,488		2,488	
12-2550-646000-29500-2340	PERS - Non-Instructional :	22,091		17,951			4,140
12-2550-646000-29500-3215	OASDHI - Non-Instructional	11,947		9,678			2,269
12-2550-646000-29500-3315	Medicare - Non-Instructiona	2,794		2,263			531
12-2550-646000-29500-3325	H & W - Non-Instructional :	73,990		45,199			28,791
12-2550-646000-29500-3415	H & W - Retiree Fund Non-In	1,927		1,591			336
12-2550-646000-29500-3435	SUI - Non-Instructional : F	96		78			18
12-2550-646000-29500-3515	WCI - Non-Instructional : F	4,625		3,818			807
12-2550-646000-29500-3615	Other Benefits - Non-Instru	5,022		4,079			943
12-2550-646000-29500-3915	Non-Instructional Supplies	1,613		100			1,513
12-2550-646000-29500-4610	Food and Food Service Suppl	-		3,050		3,050	
12-2550-646000-29500-4710	Contracted Services : Finan	4,500		4,500		-	-
12-2550-646000-29500-5100	Software License and Fees	-		29,485		29,485	
12-2550-646000-29500-5950	Equipment - Technology >\$1,	-		5,000		5,000	

5.1(3)

**SPECIAL PROJECT DETAILED BUDGET # 2550**  
**NAME: Board Financial Aid Admin (BFAP) - SCC**  
**FISCAL YEAR: 2014/2015**

CONTRACT PERIOD: 7/1/14 - 06/30/15  
 CONTRACT INCOME: \$293,321 - Advance Allocation  
**Prime Sponsor: CCC Chancellor's Office**  
**Fiscal Agent: RSCCD**  
**CFDA #: N/A; Award #: N/A**

PROJ. ADM. John Hernandez  
 PROJ. DIR. Syed Rizvi

Date: 11/05/14

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2550-647000-29340-2310	Classified Employees - Ongoing - Loretta Campbell (2 months)	17,286		2,881			14,405
12-2550-647000-29340-3215	PERS - Non-Instructional :	2,034		339			1,695
12-2550-647000-29340-3315	OASDHI - Non-Instructional	1,072		179			893
12-2550-647000-29340-3325	Medicare - Non-Instructiona	251		42			209
12-2550-647000-29340-3435	H & W - Retiree Fund Non-In	173		29			144
12-2550-647000-29340-3515	SUI - Non-Instructional : S	9		2			7
12-2550-647000-29340-3615	WCI - Non-Instructional : S	415		69			346
12-2550-675000-29500-5210	Conference Expenses : Finan	517		8,000		7,483	
<b>Totals for PROJECT: 2550</b>	<b>Student Fin Aid Admin - BFAP SCC</b>	<b>338,031</b>	<b>338,031</b>	<b>293,321</b>	<b>293,321</b>	<b>95,559</b>	<b>95,559</b>

5.1(4)



**SPECIAL PROJECT DETAILED BUDGET # 1517**

**NAME: GEAR UP IV - Year 6**

**FISCAL YEAR: 2014/15 & 2015/16**

CONTRACT PERIOD: 07/31/14 to 07/30/15

CONTRACT INCOME: \$800,000

*Prine Sponsor: U.S. Department of Education*

*Fiscal Agent: RSCCD*

*CFDA #: 84.334A ; Award #P334A090134*

PROJ. ADM. L. Tanakeyowma

PROJ. DIR. L. Tanakeyowma

Date: 11/04/14

GL Account	Description	Debit	Credit
12-1517-000000-10000-8199	Other Federal Revenues : Santa Ana College		800,000
12-1517-649000-19620-2130	Classified Employees : School & Community Partnersh	120,723	
12-1517-649000-19620-2310	Classified Employees - Ongoing : School & Community	40,263	
12-1517-649000-19620-2340	Student Assistants - Hourly : School & Community Pa	20,000	
12-1517-649000-19620-3215	PERS - Non-Instructional : School & Community Partn	18,950	
12-1517-649000-19620-3315	OASDHI - Non-Instructional : School & Community Par	11,455	
12-1517-649000-19620-3325	Medicare - Non-Instructional : School & Community P	2,680	
12-1517-649000-19620-3415	H & W - Non-Instructional : School & Community Part	57,819	
12-1517-649000-19620-3435	H & W - Retiree Fund Non-Inst : School & Community	1,848	
12-1517-649000-19620-3515	SUI - Non-Instructional : School & Community Partne	93	
12-1517-649000-19620-3615	WCI - Non-Instructional : School & Community Partne	4,434	
12-1517-649000-19620-3915	Other Benefits - Non-Instruct : School & Community	3,780	
12-1517-649000-19620-4610	Non-Instructional Supplies : School & Community Par	18,000	
12-1517-649000-19620-5100	Contracted Services : School & Community Partnership - SAUSD (\$52,000) - UCI (\$315,696)	367,696	
12-1517-649000-19620-5220	Mileage/Parking Expenses : School & Community Partn	1,000	
12-1517-649000-19620-5940	Reproduction/Printing Expenses : School & Community	1,000	
12-1517-649000-19620-5955	TB/Hep Tests & Physicals Exp : School & Community P	1,000	
12-1517-675000-19620-5210	Conference Expenses : School & Community Partnershi	15,000	
12-1517-679000-10000-5865	Indirect Costs : District Operations	59,259	
12-1517-732000-19620-7650	Stipends Paid to Students	55,000	
<b>Total Project 1517 GEAR UP IV - Year 6</b>		<b>800,000</b>	<b>800,000</b>

5.1(5)

**SPECIAL PROJECT DETAILED BUDGET # 1517**

**NAME: GEAR UP IV - Year 6**

**FISCAL YEAR: 2014/15 & 2015/16**

CONTRACT PERIOD: 07/31/14 to 07/30/15

CONTRACT INCOME: \$800,000

*Prine Sponsor: U.S. Department of Education*

*Fiscal Agent: RSCCD*

*CFDA #: 84.334A ; Award #P334A090134*

PROJ. ADM. L. Tanakeyowma

PROJ. DIR. L. Tanakeyowma

Date: 11/04/14

GL Account	Description	Debit	Credit
11-1517-649000-19100-1210	Academic Management : Student Services Office - Sara Lundquist (15% from 8/1/14 - 7/31/15)	24,840	
11-1517-649000-19100-3115	STRS - Non-Instructional : Student Services Office	2,250	
11-1517-649000-19100-3415	H & W - Non-Instructional : Student Services Office	1,076	
11-1517-649000-19100-3435	H & W - Retiree Fund Non-Inst : Student Services Of	253	
11-1517-649000-19100-3515	SUI - Non-Instructional : Student Services Office	13	
11-1517-649000-19100-3615	WCI - Non-Instructional : Student Services Office	608	
11-1517-649000-19100-3915	Other Benefits - Non-Instruct : Student Services Of	498	
11-1517-649000-19620-1210	Academic Management : School & Community Partnershi - Lilia Tanakeyowma (50% from 8/1/14 - 7/31/15)	77,507	
11-1517-649000-19620-3215	PERS - Non-Instructional : School & Community Partn	9,123	
11-1517-649000-19620-3315	OASDHI - Non-Instructional : School & Community Par	4,883	
11-1517-649000-19620-3325	Medicare - Non-Instructional : School & Community P	1,142	
11-1517-649000-19620-3415	H & W - Non-Instructional : School & Community Part	10,732	
11-1517-649000-19620-3435	H & W - Retiree Fund Non-Inst : School & Community	788	
11-1517-649000-19620-3515	SUI - Non-Instructional : School & Community Partne	39	
11-1517-649000-19620-3615	WCI - Non-Instructional : School & Community Partne	1,890	
11-1517-649000-19620-3915	Other Benefits - Non-Instruct : School & Community	1,248	
11-1517-679000-53340-2110	Classified Management : Research - Nga Pham (5% from 8/1/14 - 7/31/15)	5,926	
11-1517-679000-53340-3215	PERS - Non-Instructional : Research	698	
11-1517-679000-53340-3315	OASDHI - Non-Instructional : Research	375	
11-1517-679000-53340-3325	Medicare - Non-Instructional : Research	88	
11-1517-679000-53340-3415	H & W - Non-Instructional : Research	1,032	

5.1(6)

**SPECIAL PROJECT DETAILED BUDGET # 1517**

**NAME: GEAR UP IV - Year 6**

**FISCAL YEAR: 2014/15 & 2015/16**

CONTRACT PERIOD: 07/31/14 to 07/30/15

CONTRACT INCOME: \$800,000

*Prine Sponsor: U.S. Department of Education*

*Fiscal Agent: RSCCD*

*CFDA #: 84.334A ; Award #P334A090134*

PROJ. ADM. L. Tanakeyowma

PROJ. DIR. L. Tanakeyowma

Date: 11/04/14

GL Account	Description	Debit	Credit
11-1517-679000-53340-3435	H & W - Retiree Fund Non-Inst : Research	61	
11-1517-679000-53340-3515	SUI - Non-Instructional : Research	3	
11-1517-679000-53340-3615	WCI - Non-Instructional : Research	145	
11-1517-679000-53340-3915	Other Benefits - Non-Instruct : Research	126	
	<b>In-Kind Match:</b>		
	Victor Castro (20%)	18,490	
	Daniel Marquez (5%)	4,470	
	Maria Sanchez-Mendez (20%)	18,490	
	<b>Other:</b>		
	Santa Ana College Foundation: Scholarships	15,000	
	Hispanic Education Endowmwnnt Fund: Scholarships	17,500	
	Inter-segmental meetings and counselor trainings	3,800	
	City of Santa Ana : Youth Expo	15,000	
	CSUF - MESA Program	39,484	
	MANA - College Awareness events	5,000	
	SAUSD	717,605	
	UCI	87,247	
	<b>GEAR UP - Year 6 (Match)</b>	<b>1,087,430</b>	-

5.1(7)

**SPECIAL PROJECT BUDGET #1XXX**

NAME: National Science Foundation I-USE Project, Year 1 of 3 (SAC)

FISCAL YEAR: 2014/2015

CONTRACT TERM: 10/01/14 - 09/30/17

CONTRACT AMOUNT: \$124,465

CFDA #: 47.076

Prime Sponsor: National Science Foundation

Fiscal Agent: University of California, Irvine

Prime Award #: DUE-1432701

Sub-Award #: 2014-3117

PROJ ADM: Madeline Grant

PROJ DIR: Craig Takahashi

DATE: 11/3/2014

Account String	Description	Debit	Credit
12-1xxx-000000-10000-8199	Other Federal Revenue		124,464
<b>Program Coordination</b>			
12-1xxx-602000-15150-1483	Beyond Contract Reassigned Time (C. Takahashi)	5,215	
12-1xxx-602000-15150-1484	Summer Beyond Contract Reassigned Time (C. Takahashi)	1,684	
12-1xxx-602000-15150-3115	STRS - Non-Instructional	613	
12-1xxx-602000-15150-3325	Medicare - Non-Instructional	100	
12-1xxx-602000-15150-3415	H&W Ret Fund - Non-Instructional	69	
12-1xxx-602000-15150-3415	SUI - Non-Instructional	34	
12-1xxx-602000-15150-3615	WCI - Non-Instructional	166	
<b>Program Implementation</b>			
12-1xxx-092400-15150-1310	Part-Time Instruction	13,217	
12-1xxx-092400-15150-1313	Beyond Contract Instruction	9,901	
12-1xxx-092400-15150-2410	Instructional Assistants (Supplemental Instruction)	5,725	
12-1xxx-092400-15150-3111	STRS - Instructional	5,171	
12-1xxx-092400-15150-3211	PERS - Instructional	674	
12-1xxx-092400-15150-3311	OASDHI - Instructional	355	
12-1xxx-092400-15150-3321	Medicare - Instructional	418	
12-1xxx-092400-15150-3331	PARS - Non-Instructional	74	
12-1xxx-092400-15150-3431	H&W Ret Fund - Instructional	288	
12-1xxx-092400-15150-3511	SUI - Instructional	144	
12-1xxx-092400-15150-3611	WCI - Instructional	692	
12-1xxx-092400-15150-4310	Instructional Supplies	12,000	
12-1xxx-092400-15150-6411	Equipment - Federal Programs > \$200	39,136	
<b>Lab Assistance</b>			
12-1xxx-619000-15150-2320	Learning Facilitator (Lab Assistant)	8,122	
12-1xxx-619000-15150-3215	PERS - Non-Instructional	956	
12-1xxx-619000-15150-3315	OASDHI - Non-Instructional	504	
12-1xxx-619000-15150-3325	Medicare - Non-Instructional	118	
12-1xxx-619000-15150-3335	PARS - Non-Instructional	106	
12-1xxx-619000-15150-3435	H&W Ret Fnd - Non-Instructional	81	
12-1xxx-619000-15150-3515	SUI - Non-Instructional	41	
12-1xxx-619000-15150-3615	WCI - Non-Instructional	195	
	<b>Total Direct Costs</b>	<b>105,799</b>	
12-1xxx-672000-10000-5865	Indirect cost rate of 28%, excluding equipment	18,666	
	<b>TOTAL COSTS</b>	<b>124,464</b>	<b>124,464</b>

**SPECIAL PROJECT DETAILED BUDGET #1319**  
**NAME: SBA/CSUF 2015 - SMALL BUSINESS DEVELOPMENT CENTER (DISTRICT)**  
**FISCAL YEARS 2014/2015 AND 2015/2016**

Contract Period: 01/01/2015 - 12/31/2015

PROJ ADM: Enrique Perez

Contract Amount: \$602,000

PROJ DIR: Leila Mozaffari

CFDA #: 59.037

Date: 11/06/2014

Prime Sponsor: U.S. Small Business Administration

Fiscal Agent: CSU Fullerton Auxiliary Services Corporation

Prime Award #: TBD

Sub-Award #: TBD

GL Account String	Description	New Budget	
		Debit	Credit
11-0000-000004-50000-2130	Classified Employee : District Operations (Fixed)		129,472
11-0000-000004-50000-3415	H & W - Non-Instructional : District Operations (Fixed)		43,390
<b>11-1319-684000-53410-2110</b>	<b>Classified Management : Small Business Dev Ctr Offi Leila Mozaffari, SBDC Director @ 100%</b>	129,472	
11-1319-684000-53410-3215	PERS - Non-Instructional : Small Business Dev Ctr O	15,241	
11-1319-684000-53410-3315	OASDHI - Non-Instructional : Small Business Dev Ctr	8,198	
11-1319-684000-53410-3325	Medicare - Non-Instructional : Small Business Dev C	1,917	
11-1319-684000-53410-3415	H & W - Non-Instructional : Small Business Dev Ctr	10,723	
11-1319-684000-53410-3435	H & W - Retiree Fund Non-Inst : Small Business Dev	1,322	
11-1319-684000-53410-3515	SUI - Non-Instructional : Small Business Dev Ctr Of	66	
11-1319-684000-53410-3615	WCI - Non-Instructional : Small Business Dev Ctr Of	3,173	
11-1319-684000-53410-3915	Other Benefits - Non-Instruct : Small Business Dev	2,750	
	<b>Total #1319 - SBA/CSUF 2015 SBDC (match)</b>	<b>172,862</b>	<b>172,862</b>

The match required is one-to-one at \$602,000 that consists of the following:		
(Cash Match)	SBDC Director salary and benefits @ 100% (District Funded)	172,862
(Cash Match)	Small Business DSN - Coordinator's salary and benefits at 100% (state-funded #2317)	75,958
(Cash Match)	Small Business DSN - Business Experts salary and benefits at 100% (state-funded #2317)	25,418
(Cash Match)	Global Trade DSN Business Experts salary and benefit @ 100% (state-funded #2316)	26,762
(In-Kind Match)	unclaimed indirect (24% rate on grant-funded direct costs: \$578,846 x 24% = \$138,923)	138,923
(In-Kind Match)	unclaimed indirect (28% on cash match direct costs: \$301,000 x 28% = \$84,280)	84,280
(In-Kind Match)	Third party donations that include books, equipment, supplies, postage, phone usage, printing, marketing/ advertising, outside facilities, trade show fees, and consultant time.	77,797
	<b>Total - SBA/CSUF 2015 SBDC (match)</b>	<b>602,000</b>

**SPECIAL PROJECT DETAILED BUDGET #1319**  
**NAME: SBA/CSUF 2015 - SMALL BUSINESS DEVELOPMENT CENTER (DISTRICT)**  
**FISCAL YEARS 2014/2015 AND 2015/2016**

Contract Period: 01/01/2015 - 12/31/2015  
 Contract Amount: \$602,000  
 CFDA #: 59.037  
 Prime Sponsor: U.S. Small Business Administration  
 Fiscal Agent: CSU Fullerton Auxiliary Services Corporation  
 Prime Award #: TBD  
 Sub-Award #: TBD

PROJ ADM: Enrique Perez  
 PROJ DIR: Leila Mozaffari  
 Date: 11/06/2014

GL Account String	Description	New Budget	
		Debit	Credit
12-1319-000000-50000-8199	Other Federal Revenues : District Operations		602,000
12-1319-672000-50000-5865	Indirect Costs : District Operations @ 4%	23,154	
12-1319-675000-53410-5210	Conference Expenses : Small Business Dev Ctr Office	3,964	
12-1319-684000-53410-2110	Classified Management : Small Business Dev Ctr Offi <b>Elizabeth Arteaga, Assistant Director @ 100%</b>	84,011	
12-1319-684000-53410-2130	Classified Employees : Small Business Dev Ctr Offic <b>Luis Kings, Administrative Clerk @ 100%</b> <b>Claudia Figueroa, Administrative Clerk @ 100%</b>	113,047	
12-1319-684000-53410-2320	Classified Employees - Hourly : Small Business Dev <b>Business Experts @ \$45/hr. x 4,500 hours</b>	202,500	
12-1319-684000-53410-3215	PERS - Non-Instructional : Small Business Dev Ctr O	47,031	
12-1319-684000-53410-3315	OASDHI - Non-Instructional : Small Business Dev Ctr	25,097	
12-1319-684000-53410-3325	Medicare - Non-Instructional : Small Business Dev C	5,870	
12-1319-684000-53410-3415	H & W - Non-Instructional : Small Business Dev Ctr	58,297	
12-1319-684000-53410-3435	H & W - Retiree Fund Non-Inst : Small Business Dev	4,047	
12-1319-684000-53410-3515	SUI - Non-Instructional : Small Business Dev Ctr Of	202	
12-1319-684000-53410-3615	WCI - Non-Instructional : Small Business Dev Ctr Of	9,715	
12-1319-684000-53410-3915	Other Benefits - Non-Instruct : Small Business Dev	5,230	
12-1319-684000-53410-4210	Books, Mags & Ref Mat, Non-Lib : Small Business Dev	250	
12-1319-684000-53410-4610	Non-Instructional Supplies : Small Business Dev Ctr	3,675	
12-1319-684000-53410-4710	Food and Food Service Supplies : Small Business Dev	845	
12-1319-684000-53410-5220	Mileage/Parking Expenses : Small Business Dev Ctr O	2,965	
12-1319-684000-53410-5560	Telephone & Pager Services : Small Business Dev Ctr	1,500	
12-1319-684000-53410-5610	Lease Agreement - Equipment : Small Business Dev Ct	3,600	
12-1319-684000-53410-5800	Advertising : Small Business Dev Ctr Office	2,500	
12-1319-684000-53410-5845	Excess/Copies Useage : Small Business Dev Ctr Offic	1,000	
12-1319-684000-53410-5940	Reproduction/Printing Expenses : Small Business Dev	3,500	
	<b>Total #1319 - SBA/CSUF 2015 SBDC (funded)</b>	<b>602,000</b>	<b>602,000</b>

**SPECIAL PROJECT DETAILED BUDGET #1101**  
**NAME: WIA Title II, Sec. 231 : ASE/GED - SANTA ANA COLLEGE (Centennial Education Center)**  
**FISCAL YEAR: 2014/2015**

CONTRACT PERIOD: 07/01/2014 - 06/30/2015  
 CONTRACT INCOME: \$488,012  
 CFDA #: 84.002A  
 Prime Sponsor: U.S. Department of Education  
 Fiscal Agent: California Department of Education  
 Federal Grant #: V002A140005

PRJ. ADMIN. James Kennedy  
 PRJ. DIR. Christine Kosko  
 Date: 11/05/2014

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1101_000000_10000_8199	Other Federal Revenues : Santa Ana College		256,731		488,012		231,281
<b>12_1101_601000_18100_1410</b>	<b>Part-Time Academic Management : Continuing Ed</b>	22,774		30,000		7,226	
12_1101_601000_18100_3325	Medicare - Non-Instructional : Continuing Edu	330		435		105	
12_1101_601000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	228		300		72	
12_1101_601000_18100_3515	SUI - Non-Instructional : Continuing Educatio	11		15		4	
12_1101_601000_18100_3615	WCI - Non-Instructional : Continuing Educatio	547		720		173	
<b>12_1101_619000_18100_1250</b>	<b>Contract Coordinator : Continuing Education</b> <b>Susan Garnett (85%)</b> <b>Jarek Janio (55%)</b>	0		134,196		134,196	
<b>12_1101_619000_18100_1252</b>	<b>Contract Extension-Coordinator : Continuing</b> <b>Susan Garnett 40 days x \$448.94/day</b>	0		17,958		17,958	
<b>12_1101_619000_18100_1450</b>	<b>Part-Time Coordinators : Continuing Education</b>	0		5,627		5,627	
<b>12_1101_619000_18100_1455</b>	<b>Int/Sum - Coordinators, PT : Continuing Educat</b>	0		336		336	
<b>12_1101_619000_18100_1480</b>	<b>Part-Time Reassigned Time : Continuing Educat</b>	0		3,000		3,000	
12_1101_619000_18100_3115	STRS - Non-Instructional : Continuing Educati	0		14,307		14,307	
12_1101_619000_18100_3435	Medicare - Non-Instructional : Continuing Edu	0		2,362		2,362	
12_1101_619000_18100_3415	H & W - Non-Instructional : Continuing Educati			32,068		32,068	
12_1101_619000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	0		1,629		1,629	
12_1101_619000_18100_3515	SUI - Non-Instructional : Continuing Educatio	0		81		81	
12_1101_619000_18100_3615	WCI - Non-Instructional : Continuing Educatio	0		3,909		3,909	
12_1101_619000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed			1,750		1,750	
12_1101_619000_18100_6411	Equipment - Federal Progs >200 : Continuing E	8,852		0		8,852	
<b>12_1101_649000_18100_1480</b>	<b>Part-Time Reassigned Time : Continuing Educat</b>	5,000		3,800		1,200	
12_1101_649000_18100_3115	STRS - Non-Instructional : Continuing Educati	413		337		76	
12_1101_649000_18100_3325	Medicare - Non-Instructional : Continuing Edu	73		55		18	

S.1(11)

**SPECIAL PROJECT DETAILED BUDGET #1101**  
**NAME: WIA Title II, Sec. 231 : ASE/GED - SANTA ANA COLLEGE (Centennial Education Center)**  
**FISCAL YEAR: 2014/2015**

CONTRACT PERIOD: 07/01/2014 - 06/30/2015  
 CONTRACT INCOME: \$488,012  
 CFDA #: 84.002A  
 Prime Sponsor: U.S. Department of Education  
 Fiscal Agent: California Department of Education  
 Federal Grant #: V002A140005

PRJ. ADMIN. James Kennedy  
 PRJ. DIR. Christine Kosko  
 Date: 11/05/2014

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1101_649000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	50		38			12
12_1101_649000_18100_3515	SUI - Non-Instructional : Continuing Educatio	3		2			1
12_1101_649000_18100_3615	WCI - Non-Instructional : Continuing Educatio	120		91			29
<a href="#">12_1101_675000_18100_1480</a>	<b>Part-Time Reassigned Time : Continuing Educat</b>	1,500		0			1,500
12_1101_675000_18100_3115	STRS - Non-Instructional : Continuing Educati	124		0			124
12_1101_675000_18100_3325	Medicare - Non-Instructional : Continuing Edu	22		0			22
12_1101_675000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	15		0			15
12_1101_675000_18100_3515	SUI - Non-Instructional : Continuing Educatio	1		0			1
12_1101_675000_18100_3615	WCI - Non-Instructional : Continuing Educatio	36		0			36
12_1101_675000_18100_5210	Conference Expenses : Continuing Education	0		1,000		1,000	
<a href="#">12_1101_493062_18200_1250</a>	<b>Contract Coordinator : SAC Continuing Ed-Inst</b>	45,084		0			45,084
<a href="#">12_1101_493062_18200_1252</a>	<b>Contract Extension-Coordinator : SAC Continui</b>	1,326		0			1,326
<a href="#">12_1101_493062_18200_2410</a>	<b>Inst Assistant - Ongoing : SAC Continuing Ed-</b> <b>Mary Chang, German Ramirez, Rosalba Rodriguez,</b> <b>Shawna Stukey, Jorge Vargas, Slawa Wajner</b>	81,250		82,560		1,310	
<a href="#">12_1101_493062_18200_2420</a>	<b>Inst Assistant - Hourly : SAC Continuing Ed-I</b>	37,145		60,000		22,855	
12_1101_493062_18200_3115	STRS - Non-Instructional : SAC Continuing Ed-	3,829		0			3,829
12_1101_493062_18200_3211	PERS - Instructional : SAC Continuing Ed-Inst	8,203		11,845		3,642	
12_1101_493062_18200_3311	OASDHI - Instructional : SAC Continuing Ed-In	4,445		6,239		1,794	
12_1101_493062_18200_3321	Medicare - Instructional : SAC Continuing Ed-	1,717		2,067		350	
12_1101_493062_18200_3325	Medicare - Non-Instructional : SAC Continuing	682		0			682
12_1101_493062_18200_3331	PARS - Instructional : SAC Continuing Ed-Inst	607		545			62
12_1101_493062_18200_3415	H & W - Non-Instructional : SAC Continuing Ed	10,616		0			10,616
12_1101_493062_18200_3431	H & W - Retiree Fund Inst : SAC Continuing Ed	1,184		1,426		242	
12_1101_493062_18200_3435	H & W - Retiree Fund Non-Inst : SAC Continuin	470		0			470

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**SPECIAL PROJECT DETAILED BUDGET #1101**  
**NAME: WIA Title II, Sec. 231 : ASE/GED - SANTA ANA COLLEGE (Centennial Education Center)**  
**FISCAL YEAR: 2014/2015**

CONTRACT PERIOD: 07/01/2014 - 06/30/2015  
 CONTRACT INCOME: \$488,012  
 CFDA #: 84.002A  
 Prime Sponsor: U.S. Department of Education  
 Fiscal Agent: California Department of Education  
 Federal Grant #: V002A140005

PRJ. ADMIN. James Kennedy  
 PRJ. DIR. Christine Kosko  
 Date: 11/05/2014

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1101_493062_18200_3511	SUI - Instructional : SAC Continuing Ed-Instr	59		71		12	
12_1101_493062_18200_3515	SUI - Non-Instructional : SAC Continuing Ed-I	24		0			24
12_1101_493062_18200_3611	WCI - Instructional : SAC Continuing Ed-Instr	2,842		3,421		579	
12_1101_493062_18200_3615	WCI - Non-Instructional : SAC Continuing Ed-I	1,129		0			1,129
12_1101_493062_18200_3915	Other Benefits - Non-Instruct : SAC Continuin	625		0			625
12_1101_493062_18200_4210	Books, Mags & Ref Mat, Non-Lib : SAC Continui	3,000		15,000		12,000	
12_1101_493062_18200_4310	Instructional Supplies : SAC Continuing Ed-In	0		2,000		2,000	
12_1101_493062_18200_4610	Non-Instructional Supplies : SAC Continuing E	0		1,000		1,000	
12_1101_493062_18200_5630	Maint Contract - Office Equip : SAC Continuin	480		500		20	
12_1101_493062_18200_5845	Excess/Copies Useage : SAC Continuing Ed-Inst	0		60		60	
12_1101_493062_18200_5940	Reproduction/Printing Expenses : SAC Continui	19		25		6	
12_1101_493062_18200_5950	Software License and Fees : SAC Continuing Ed	2,618		2,200			418
12_1101_493062_18200_6411	Equipment - Federal Progs >200 : SAC Continui	0		41,034		41,034	
12_1101_602000_18200_1480	Part-Time Reassigned Time : SAC Continuing Ed	7,975		3,519			4,456
12_1101_602000_18200_1485	Int/Sum - Reassigned Time, PT : SAC Continuin	226		0			226
12_1101_602000_18200_3115	STRS - Non-Instructional : SAC Continuing Ed-	675		312			363
12_1101_602000_18200_3325	Medicare - Non-Instructional : SAC Continuing	119		51			68
12_1101_602000_18200_3435	H & W - Retiree Fund Non-Inst : SAC Continuin	82		35			47
12_1101_602000_18200_3515	SUI - Non-Instructional : SAC Continuing Ed-I	4		2			2
12_1101_602000_18200_3615	WCI - Non-Instructional : SAC Continuing Ed-I	197		84			113
	<b>Total 1101 - 231 Adult Secondary Education - CEC</b>	<b>256,731</b>	<b>256,731</b>	<b>488,012</b>	<b>488,012</b>	<b>312,707</b>	<b>312,707</b>

5.1(13)

**SPECIAL PROJECT DETAILED BUDGET #1101**  
**NAME: WIA Title II, Sec. 231 : ASE/GED - SANTIAGO CANYON COLLEGE (Orange Education Center)**  
**FISCAL YEAR: 2014/2015**

**CONTRACT PERIOD: 07/01/2013 - 06/30/2014**  
**CONTRACT INCOME: \$100,717**  
**CFDA #: 84.002A**  
**Prime Sponsor: U.S. Department of Education**  
**Fiscal Agent: California Department of Education**  
**Federal Grant #: V002A140005**

**PRJ. ADMIN.: Jose Vargas**  
**PRJ. DIR.: Jose Vargas**  
**Date: 11/6/2014**

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1101_000000_20000_8199	Other Federal Revenues : Santiago Canyon Coll		120,903		100,717	20,186	
<b>12_1101_601000_28100_1410</b>	<b>Part-Time Academic Management : Continuing Ed</b>	0		8,800		8,800	
12_1101_601000_28100_3115	STRS - Non-Instructional : Continuing Educati	0		781		781	
12_1101_601000_28100_3325	Medicare - Non-Instructional : Continuing Edu	0		128		128	
12_1101_601000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	0		88		88	
12_1101_601000_28100_3515	SUI - Non-Instructional : Continuing Educatio	0		4		4	
12_1101_601000_28100_3615	WCI - Non-Instructional : Continuing Educatio	0		211		211	
12_1101_601000_28100_4610	Non-Instructional Supplies : Continuing Educa	5,900		2,476			3,424
12_1101_601000_28100_5220	Mileage/Parking Expenses : Continuing Educati	500		0			500
12_1101_601000_28100_5610	Lease Agreement - Equipment : Continuing Educ	12,825		12,817			8
12_1101_601000_28100_5845	Excess/Copies Usage : Continuing Education D	6,569		6,149			420
<b>12_1101_620000_28100_2130</b>	<b>Classified Employees : Continuing Education D</b> <b>Araceli Trujillo, Student Program Specialist</b> <b>Grade 10 Step 6 +2.5%L (7B - 12B)</b>	0		13,637		13,637	
12_1101_620000_28100_3215	PERS - Non-Instructional : Continuing Educati	0		1,605		1,605	
12_1101_620000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	0		866		866	
12_1101_620000_28100_3325	Medicare - Non-Instructional : Continuing Edu	0		203		203	
12_1101_620000_28100_3415	H & W - Non-Instructional : Continuing Educat	0		5,272		5,272	
12_1101_620000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	0		140		140	
12_1101_620000_28100_3515	SUI - Non-Instructional : Continuing Educatio	0		7		7	
12_1101_620000_28100_3615	WCI - Non-Instructional : Continuing Educatio	0		335		335	
12_1101_620000_28100_3915	Other Benefits - Non-Instruct : Continuing Ed	0		338		338	
<b>12_1101_631000_28100_1433</b>	<b>Beyond Contract - Counselors : Continuing Edu</b>	14,000		0			14,000
<b>12_1101_631000_28100_1483</b>	<b>Beyond Contr - Reassigned Time : Continuing E</b>	6,700		0			6,700

5.1(14)

**SPECIAL PROJECT DETAILED BUDGET #1101**  
**NAME: WIA Title II, Sec. 231 : ASE/GED - SANTIAGO CANYON COLLEGE (Orange Education Center)**  
**FISCAL YEAR: 2014/2015**

**CONTRACT PERIOD: 07/01/2013 - 06/30/2014**  
**CONTRACT INCOME: \$100,717**  
**CFDA #: 84.002A**  
**Prime Sponsor: U.S. Department of Education**  
**Fiscal Agent: California Department of Education**  
**Federal Grant #: V002A140005**

**PRJ. ADMIN.: Jose Vargas**  
**PRJ. DIR.: Jose Vargas**  
**Date: 11/6/2014**

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1101_631000_28100_3115	STRS - Non-Instructional : Continuing Educati	2,561		0			2,561
12_1101_631000_28100_3325	Medicare - Non-Instructional : Continuing Edu	451		0			451
12_1101_631000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	311		0			311
12_1101_631000_28100_3515	SUI - Non-Instructional : Continuing Educatio	16		0			16
12_1101_631000_28100_3615	WCI - Non-Instructional : Continuing Educatio	746		0			746
<b>12_1101_675000_28100_1480</b>	<b>Part-Time Reassigned Time : Continuing Educat</b>	1,000		1,000		0	
<b>12_1101_675000_28100_1485</b>	<b>Int/Sum - Reassigned Time, PT : Continuing Ed</b>	0		1,886		1,886	
12_1101_675000_28100_3115	STRS - Non-Instructional : Continuing Educati	83		256		173	
12_1101_675000_28100_3325	Medicare - Non-Instructional : Continuing Edu	15		42		27	
12_1101_675000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	10		29		19	
12_1101_675000_28100_3515	SUI - Non-Instructional : Continuing Educatio	1		1		0	
12_1101_675000_28100_3615	WCI - Non-Instructional : Continuing Educatio	24		69		45	
12_1101_675000_28100_5100	Contracted Services : Continuing Education Di	1,400		1,400		0	
12_1101_675000_28100_5210	Conference Expenses : Continuing Education Di	2,370		0			2,370
<b>12_1101_493062_28200_1450</b>	<b>Part-Time Coordinators : Orange Educ Ctr-l</b>	0		6,057		6,057	
<b>12_1101_493062_28200_1480</b>	<b>Part-Time Reassigned Time : Orange Educ Ctr-l</b>	16,000		1,000			15,000
<b>12_1101_493062_28200_2410</b>	<b>Inst Assistant - Ongoing : Orange Educ Ctr-In</b> <b>Nicole Bennett</b> <b>Thydan Huynh</b>	32,000		30,000			2,000
12_1101_493062_28200_3115	STRS - Non-Instructional : Orange Educ Ctr-In	1,320		627			693
12_1101_493062_28200_3321	Medicare - Instructional : Orange Educ Ctr-In	464		435			29
12_1101_493062_28200_3325	Medicare - Non-Instructional : Orange Educ Ct	232		102			130
12_1101_493062_28200_3331	PARS - Instructional : Orange Educ Ctr-Instru	416		390			26
12_1101_493062_28200_3431	H & W - Retiree Fund Inst : Orange Educ Ctr-l	320		300			20

5.1(15)

**SPECIAL PROJECT DETAILED BUDGET #1101**  
**NAME: WIA Title II, Sec. 231 : ASE/GED - SANTIAGO CANYON COLLEGE (Orange Education Center)**  
**FISCAL YEAR: 2014/2015**

**CONTRACT PERIOD: 07/01/2013 - 06/30/2014**  
**CONTRACT INCOME: \$100,717**  
**CFDA #: 84.002A**  
**Prime Sponsor: U.S. Department of Education**  
**Fiscal Agent: California Department of Education**  
**Federal Grant #: V002A140005**

**PRJ. ADMIN.: Jose Vargas**  
**PRJ. DIR.: Jose Vargas**  
**Date: 11/6/2014**

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1101_493062_28200_3435	H & W - Retiree Fund Non-Inst : Orange Educ C	160		71			89
12_1101_493062_28200_3511	SUI - Instructional : Orange Educ Ctr-Instruc	16		15			1
12_1101_493062_28200_3515	SUI - Non-Instructional : Orange Educ Ctr-Ins	8		4			4
12_1101_493062_28200_3611	WCI - Instructional : Orange Educ Ctr-Instruc	768		720			48
12_1101_493062_28200_3615	WCI - Non-Instructional : Orange Educ Ctr-Ins	384		169			215
12_1101_493062_28200_4210	Books, Mags & Ref Mat, Non-Lib : Orange Educ	7,200		150			7,050
12_1101_493062_28200_4310	Instructional Supplies : Orange Educ Ctr-Inst	5,000		0			5,000
<b>12_1101_602000_28200_1480</b>	<b>Part-Time Reassigned Time : Orange Educ Ctr-l</b>	1,000		1,000		0	
<b>12_1101_602000_28200_1485</b>	<b>Int/Sum - Reassigned Time, PT : Orange Educ C</b>	0		878		878	
12_1101_602000_28200_3115	STRS - Non-Instructional : Orange Educ Ctr-In	83		167		84	
12_1101_602000_28200_3325	Medicare - Non-Instructional : Orange Educ Ct	15		27		12	
12_1101_602000_28200_3435	H & W - Retiree Fund Non-Inst : Orange Educ C	10		19		9	
12_1101_602000_28200_3515	SUI - Non-Instructional : Orange Educ Ctr-Ins	1		1		0	
12_1101_602000_28200_3615	WCI - Non-Instructional : Orange Educ Ctr-Ins	24		45		21	
	<b>Total 1101 - 231 Adult Secondary Education - OEC</b>	<b>120,903</b>	<b>120,903</b>	<b>100,717</b>	<b>100,717</b>	<b>61,812</b>	<b>61,812</b>

5.1(16)

**SPECIAL PROJECT DETAILED BUDGET #1102**

NAME: WIA Title II, Sec. 231 : ABE/ESL/Family Literacy/VESL/VABE - SANTA ANA COLLEGE (Centennial Education Center)

FISCAL YEAR: 2014/2015

CONTRACT PERIOD: 07/01/2014 - 06/30/2015

PRJ. ADMIN. James Kennedy

CONTRACT INCOME: \$1,305,951

PRJ. DIR. Sergio Sotelo

CFDA #: 84.002A

Date: 11/05/2014

Prime Sponsor: U.S. Department of Education

Fiscal Agent: California Department of Education

Federal Grant #: V002A140005

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_000000_10000_8199	Other Federal Revenues : Santa Ana College		1,169,388		1,305,951		136,563
<b>12_1102_601000_18100_1410</b>	<b>Part-Time Academic Management : Continuing Ed</b>	41,801		105,082		63,281	
<b>12_1102_601000_18100_2130</b>	<b>Classified Employees : Continuing Education</b> <b>Patricia Adame, Administrative Secretary (30%)</b> <b>Susana Albuja, Senior Clerk (30%)</b> <b>Jose Lopez-Mercedes, Admini. Secretary (30%)</b> <b>Rosalind Smith, Administrative Secretary (20%)</b> <b>John Quimzon, Administrative Clerk (60%)</b> <b>VACANT-Replace Caudillo, Instructional Center Technician, 9-months (50%)</b>	125,790		122,249			3,541
<b>12_1102_601000_18100_2310</b>	<b>Classified Employees - Ongoing : Continuing</b> <b>Paula Kusenda</b>	20,131		20,534		403	
<b>12_1102_601000_18100_2320</b>	<b>Classified Employees - Hourly : Continuing Ed</b>	4,000		6,103		2,103	
<b>12_1102_601000_18100_2350</b>	<b>Overtime - Classified Employee : Continuing E</b>	170		1,361		1,191	
12_1102_601000_18100_3115	STRS - Non-Instructional : Continuing Educati	1,224		9,331		8,107	
12_1102_601000_18100_3215	PERS - Non-Instructional : Continuing Educati	17,174		17,685		511	
12_1102_601000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	9,574		9,497			77
12_1102_601000_18100_3325	Medicare - Non-Instructional : Continuing Edu	2,845		3,745		900	
12_1102_601000_18100_3415	H & W - Non-Instructional : Continuing Educat	32,319		40,966		8,647	
12_1102_601000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	1,962		2,583		621	
12_1102_601000_18100_3515	SUI - Non-Instructional : Continuing Educatio	98		129		31	
12_1102_601000_18100_3615	WCI - Non-Instructional : Continuing Educatio	4,709		6,198		1,489	
12_1102_601000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	4,320		2,936			1,384
12_1102_601000_18100_4520	Repair & Replacement Parts : Continuing Educa	507		0			507
12_1102_601000_18100_5100	Contracted Services : Continuing Education Di	2,553		2,600		47	

5.1(17)

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 17, 2014

Accountant: Melissa Tran

**SPECIAL PROJECT DETAILED BUDGET #1102**

NAME: WIA Title II, Sec. 231 : ABE/ESL/Family Literacy/VESL/VABE - SANTA ANA COLLEGE (Centennial Education Center)

FISCAL YEAR: 2014/2015

CONTRACT PERIOD: 07/01/2014 - 06/30/2015

PRJ. ADMIN. James Kennedy

CONTRACT INCOME: \$1,305,951

PRJ. DIR. Sergio Sotelo

CFDA #: 84.002A

Date: 11/05/2014

Prime Sponsor: U.S. Department of Education

Fiscal Agent: California Department of Education

Federal Grant #: V002A140005

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_601000_18100_5220	Mileage/Parking Expenses : Continuing Educati	1,000		1,200		200	
12_1102_601000_18100_5550	Security Systems & Services : Continuing Educ	360		860		500	
12_1102_601000_18100_6411	Equipment - Federal Progs >200 : Continuing E	3,000		3,000		0	
12_1102_619000_18100_1250	<b>Contract Coordinator : Continuing Education</b> <b>John Tashima (60%)</b>	0		35,215		35,215	
12_1102_619000_18100_1252	<b>Contract Extension-Coordinator : Continuing</b> <b>John Tashima, 40 days x \$399.57/day</b>	0		15,983		15,983	
12_1102_619000_18100_1450	<b>Part-Time Coordinators : Continuing Education</b> <b>Katherine Stuppy Utley</b>	0		18,219		18,219	
12_1102_619000_18100_1455	<b>Int/Sum - Coordinators, PT : Continuing Educa</b>	0		0		0	
12_1102_619000_18100_1480	<b>Part-Time Reassigned Time : Continuing Ed</b> <b>ESL department meetings</b>	0		5,200		5,200	
12_1102_619000_18100_1483	<b>Beyond Contr - Reassigned Time : Continuing</b> <b>ESL assessments</b>	0		4,293		4,293	
12_1102_619000_18100_2130	<b>Classified Employees : Continuing Education</b> <b>James King, Publications Assistant (30%)</b>	12,353		13,232		879	
12_1102_619000_18100_3115	STRS - Non-Instructional : Continuing Educati	0		7,007		7,007	
12_1102_619000_18100_3215	PERS - Non-Instructional : Continuing Educati	1,413		1,558		145	
12_1102_619000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	791		845		54	
12_1102_619000_18100_3325	Medicare - Non-Instructional : Continuing Edu	185		1,353		1,168	
12_1102_619000_18100_3415	H & W - Non-Instructional : Continuing Educat	4,076		11,070		6,994	
12_1102_619000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	128		933		805	
12_1102_619000_18100_3515	SUI - Non-Instructional : Continuing Educatio	6		47		41	
12_1102_619000_18100_3615	WCI - Non-Instructional : Continuing Educatio	306		2,239		1,933	
12_1102_619000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	405		1,155		750	

5.1(18)

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 17, 2014

Accountant: Melissa Tran

**SPECIAL PROJECT DETAILED BUDGET #1102**

NAME: WIA Title II, Sec. 231 : ABE/ESL/Family Literacy/VESL/VABE - SANTA ANA COLLEGE (Centennial Education Center)

FISCAL YEAR: 2014/2015

CONTRACT PERIOD: 07/01/2014 - 06/30/2015

PRJ. ADMIN. James Kennedy

CONTRACT INCOME: \$1,305,951

PRJ. DIR. Sergio Sotelo

CFDA #: 84.002A

Date: 11/05/2014

Prime Sponsor: U.S. Department of Education

Fiscal Agent: California Department of Education

Federal Grant #: V002A140005

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_619000_18100_6411	Equipment - Federal Progs >200 : Continuing E	10,500		0			10,500
12_1102_620000_18100_2110	<b>Classified Management : Continuing Education</b>	44,771		45,667		896	
12_1102_620000_18100_2130	<b>Classified Employees : Continuing Education</b> Lillian Reimer, A & R Specialist 1 (18%) Kristy Leung, Intermediate Clerk (30%) Christina Orozco, Senior Clerk (100%) Sarah Salas, A & R Specialist III (18%) A & R II – Reorg 877, 7 months (100%)	84,643		113,094		28,451	
12_1102_620000_18100_2310	<b>Classified Employees - Ongoing : Continuing</b> Evangelina Camarena, Intermediate Clerk (100%) Sharon Leung, Intermediate Clerk, 11 mths (100%) Olivia Lopez, Intermediate Clerk (100%) Raydene Puente, Admissions Assistant (100%) Yolanda Vasquez, Admissions Assistant (100%) Isadora Romer (end 10/2/14), Interm. Clerk (100%) Vacant Reorg 869 A&R Spec. I (PT), 7 months (100%)	119,685		98,773			20,912
12_1102_620000_18100_2320	<b>Classified Employees - Hourly : Continuing Ed</b>	8,000		7,905			95
12_1102_620000_18100_3215	PERS - Non-Instructional : Continuing Educati	25,293		26,179		886	
12_1102_620000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	13,930		14,062		132	
12_1102_620000_18100_3325	Medicare - Non-Instructional : Continuing Edu	3,703		3,913		210	
12_1102_620000_18100_3335	PARS - Non-Instructional : Continuing Educati	400		560		160	
12_1102_620000_18100_3415	H & W - Non-Instructional : Continuing Educat	32,028		49,422		17,394	
12_1102_620000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	2,592		2,698		106	
12_1102_620000_18100_3515	SUI - Non-Instructional : Continuing Educatio	130		135		5	
12_1102_620000_18100_3615	WCI - Non-Instructional : Continuing Educatio	6,129		6,476		347	

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 17, 2014

Accountant: Melissa Tran

5.1(19)



**SPECIAL PROJECT DETAILED BUDGET #1102**

NAME: WIA Title II, Sec. 231 : ABE/ESL/Family Literacy/VESL/VABE - SANTA ANA COLLEGE (Centennial Education Center)

FISCAL YEAR: 2014/2015

CONTRACT PERIOD: 07/01/2014 - 06/30/2015

PRJ. ADMIN. James Kennedy

CONTRACT INCOME: \$1,305,951

PRJ. DIR. Sergio Sotelo

CFDA #: 84.002A

Date: 11/05/2014

Prime Sponsor: U.S. Department of Education

Fiscal Agent: California Department of Education

Federal Grant #: V002A140005

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_620000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	3,616		4,404		788	
<b>12_1102_631000_18100_1435</b>	<b>Int/Sum - Counselors,Part-Time : Continuing E</b>	0		2,811		2,811	
12_1102_631000_18100_3115	STRS - Non-Instructional : Continuing Educati	0		250		250	
12_1102_631000_18100_3325	Medicare - Non-Instructional : Continuing Edu	0		41		41	
12_1102_631000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	0		28		28	
12_1102_631000_18100_3515	SUI - Non-Instructional : Continuing Educatio	0		1		1	
12_1102_631000_18100_3615	WCI - Non-Instructional : Continuing Educatio	0		67		67	
<b>12_1102_649000_18100_1450</b>	<b>Part-Time Coordinators : Continuing Education</b>	0		200		200	
<b>12_1102_649000_18100_1455</b>	<b>Int/Sum - Coordinators, PT : Continuing Educa</b>	0		4,792		4,792	
<b>12_1102_649000_18100_1480</b>	<b>Part-Time Reassigned Time : Continuing Educat</b>	453		0			453
<b>12_1102_649000_18100_1485</b>	<b>Int/Sum - Reassigned Time, PT : Continuing Ed</b>	1,138		160			978
<b>12_1102_649000_18100_2130</b>	<b>Classified Employees : Continuing Education D</b>	5,937		0			5,937
12_1102_649000_18100_3115	STRS - Non-Instructional : Continuing Educati	125		457		332	
12_1102_649000_18100_3215	PERS - Non-Instructional : Continuing Educati	679		0			679
12_1102_649000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	376		0			376
12_1102_649000_18100_3325	Medicare - Non-Instructional : Continuing Edu	111		75		36	
12_1102_649000_18100_3335	PARS - Non-Instructional : Continuing Educati	6		0		6	
12_1102_649000_18100_3415	H & W - Non-Instructional : Continuing Educat	1,939		0			1,939
12_1102_649000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	77		52		25	
12_1102_649000_18100_3515	SUI - Non-Instructional : Continuing Educatio	3		3		0	
12_1102_649000_18100_3615	WCI - Non-Instructional : Continuing Educatio	184		124			60
12_1102_649000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	135		0			135
12_1102_651000_18100_5100	Contracted Services : Continuing Education Di	38,306		6,000			32,306
<b>12_1102_675000_18100_1480</b>	<b>Part-Time Reassigned Time : Continuing Educat</b>	8,479		10,000		1,521	
12_1102_675000_18100_3115	STRS - Non-Instructional : Continuing Educati	165		888		723	

5.1(20)

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 17, 2014

Accountant: Melissa Tran



**SPECIAL PROJECT DETAILED BUDGET #1102**

NAME: WIA Title II, Sec. 231 : ABE/ESL/Family Literacy/VESL/VABE - SANTA ANA COLLEGE (Centennial Education Center)

FISCAL YEAR: 2014/2015

CONTRACT PERIOD: 07/01/2014 - 06/30/2015

PRJ. ADMIN. James Kennedy

CONTRACT INCOME: \$1,305,951

PRJ. DIR. Sergio Sotelo

CFDA #: 84.002A

Date: 11/05/2014

Prime Sponsor: U.S. Department of Education

Fiscal Agent: California Department of Education

Federal Grant #: V002A140005

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_675000_18100_3325	Medicare - Non-Instructional : Continuing Edu	10		145		135	
12_1102_675000_18100_3335	PARS - Non-Instructional : Continuing Educati	3		0			3
12_1102_675000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	20		100		80	
12_1102_675000_18100_3515	SUI - Non-Instructional : Continuing Educatio	1		5		4	
12_1102_675000_18100_3615	WCI - Non-Instructional : Continuing Educatio	48		240		192	
12_1102_675000_18100_5100	Contracted Services : Continuing Education Di	0		6,500		6,500	
12_1102_675000_18100_5210	Conference Expenses : Continuing Education Di	9,098		12,000		2,902	
12_1102_678000_18100_5100	Contracted Services : Continuing Education Di	10,900		3,500			7,400
12_1102_493060_18200_1250	Contract Coordinator : SAC Continuing Ed-Inst	45,084		0			45,084
12_1102_493060_18200_1252	Contract Extension-Coordinator : SAC Continui	17,680		0			17,680
12_1102_493060_18200_2340	Student Assistants - Hourly : SAC Continuing Yosmel Gutierrez Diaz	5,600		5,025			575
12_1102_493060_18200_2410	Inst Assistant - Ongoing : SAC Continuing Ed-	131		0			131
12_1102_493060_18200_2420	Inst Assistant - Hourly : SAC Continuing Ed-I	687		500			187
12_1102_493060_18200_2450	Overtime - Inst Classified : SAC Continuing E	0		300		300	
12_1102_493060_18200_3115	STRS - Non-Instructional : SAC Continuing Ed-	5,178		0			5,178
12_1102_493060_18200_3211	PERS - Instructional : SAC Continuing Ed-Inst	79		94		15	
12_1102_493060_18200_3311	OASDHI - Instructional : SAC Continuing Ed-In	43		50		7	
12_1102_493060_18200_3315	OASDHI - Non-Instructional : SAC Continuing E	347		312			35
12_1102_493060_18200_3321	Medicare - Instructional : SAC Continuing Ed-	12		12		0	
12_1102_493060_18200_3325	Medicare - Non-Instructional : SAC Continuing	1,000		73			927
12_1102_493060_18200_3331	PARS - Instructional : SAC Continuing Ed-Inst	2		0			2
12_1102_493060_18200_3335	PARS - Non-Instructional : SAC Continuing Ed-	0		0		0	
12_1102_493060_18200_3415	H & W - Non-Instructional : SAC Continuing Ed	10,616		0			10,616
12_1102_493060_18200_3431	H & W - Retiree Fund Inst : SAC Continuing Ed	9		8			1

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 17, 2014

Accountant: Melissa Tran

**SPECIAL PROJECT DETAILED BUDGET #1102**

NAME: WIA Title II, Sec. 231 : ABE/ESL/Family Literacy/VESL/VABE - SANTA ANA COLLEGE (Centennial Education Center)

FISCAL YEAR: 2014/2015

CONTRACT PERIOD: 07/01/2014 - 06/30/2015

PRJ. ADMIN. James Kennedy

CONTRACT INCOME: \$1,305,951

PRJ. DIR. Sergio Sotelo

CFDA #: 84.002A

Date: 11/05/2014

Prime Sponsor: U.S. Department of Education

Fiscal Agent: California Department of Education

Federal Grant #: V002A140005

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_493060_18200_3435	H & W - Retiree Fund Non-Inst : SAC Continuin	690		50			640
12_1102_493060_18200_3511	SUI - Instructional : SAC Continuing Ed-Instr	0		1		1	
12_1102_493060_18200_3515	SUI - Non-Instructional : SAC Continuing Ed-I	32		0			32
12_1102_493060_18200_3611	WCI - Instructional : SAC Continuing Ed-Instr	20		19			1
12_1102_493060_18200_3615	WCI - Non-Instructional : SAC Continuing Ed-I	1,656		121			1,535
12_1102_493060_18200_3915	Other Benefits - Non-Instruct : SAC Continuin	625		0			625
12_1102_493060_18200_4310	Instructional Supplies : SAC Continuing Ed-In	3,058		4,000		942	
12_1102_493060_18200_4610	Non-Instructional Supplies : SAC Continuing E	230		400		170	
12_1102_493060_18200_6411	Equipment - Federal Progs >200 : SAC Continui	14,000		4,960			9,040
12_1102_493087_18200_1250	Contract Coordinator : SAC Continuing Ed-Inst	21,340		0			21,340
12_1102_493087_18200_1483	Beyond Contr - Reassigned Time : SAC Continui	6,418		0			6,418
12_1102_493087_18200_2410	Inst Assistant - Ongoing : SAC Continuing Ed Arasha Alcaraz, \$17.43 Felipe Esparza, \$16.62 Linda Furlong Diaz, \$16.62 Patricia Garcia, \$16.62 Omar Gardea, \$16.62 Arturo Hernandez-Morales, \$16.62 Thu Ton Nu Anh Huyen, \$16.21 Anadelle Ramirez, \$16.62 Nancy Silva, \$16.62 Liliana Valdovinos, \$16.62	148,964		146,693			2,271
12_1102_493087_18200_2420	Inst Assistant - Hourly : SAC Continuing Ed-I	12,807		22,000		9,193	
12_1102_493087_18200_3115	STRS - Non-Instructional : SAC Continuing Ed-	2,290		0			2,290
12_1102_493087_18200_3211	PERS - Instructional : SAC Continuing Ed-Inst	11,270		10,476			794

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 17, 2014

Accountant: Melissa Tran

**SPECIAL PROJECT DETAILED BUDGET #1102**

**NAME: WIA Title II, Sec. 231 : ABE/ESL/Family Literacy/VESL/VABE - SANTA ANA COLLEGE (Centennial Education Center)**

**FISCAL YEAR: 2014/2015**

**CONTRACT PERIOD: 07/01/2014 - 06/30/2015**

**PRJ. ADMIN. James Kennedy**

**CONTRACT INCOME: \$1,305,951**

**PRJ. DIR. Sergio Sotelo**

**CFDA #: 84.002A**

**Date: 11/05/2014**

**Prime Sponsor: U.S. Department of Education**

**Fiscal Agent: California Department of Education**

**Federal Grant #: V002A140005**

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_493087_18200_3215	PERS - Non-Instructional : SAC Continuing Ed-	1,353		0			1,353
12_1102_493087_18200_3311	OASDHI - Instructional : SAC Continuing Ed-In	6,160		5,518			642
12_1102_493087_18200_3315	OASDHI - Non-Instructional : SAC Continuing E	733		0			733
12_1102_493087_18200_3321	Medicare - Instructional : SAC Continuing Ed-	2,356		2,446		90	
12_1102_493087_18200_3325	Medicare - Non-Instructional : SAC Continuing	578		0			578
12_1102_493087_18200_3331	PARS - Instructional : SAC Continuing Ed-Inst	810		1,036		226	
12_1102_493087_18200_3415	H & W - Non-Instructional : SAC Continuing Ed	5,710		0			5,710
12_1102_493087_18200_3431	H & W - Retiree Fund Inst : SAC Continuing Ed	1,626		1,687		61	
12_1102_493087_18200_3435	H & W - Retiree Fund Non-Inst : SAC Continuin	399		0			399
12_1102_493087_18200_3511	SUI - Instructional : SAC Continuing Ed-Instr	81		84		3	
12_1102_493087_18200_3515	SUI - Non-Instructional : SAC Continuing Ed-I	20		0			20
12_1102_493087_18200_3611	WCI - Instructional : SAC Continuing Ed-Instr	3,882		4,049		167	
12_1102_493087_18200_3615	WCI - Non-Instructional : SAC Continuing Ed-I	958		0			958
12_1102_493087_18200_3915	Other Benefits - Non-Instruct : SAC Continuin	313		0			313
12_1102_493087_18200_4210	Books, Mags & Ref Mat, Non-Lib : SAC Continui	18,656		25,000		6,344	
12_1102_493087_18200_4310	Instructional Supplies : SAC Continuing Ed-In	13,000		20,000		7,000	
12_1102_493087_18200_4610	Non-Instructional Supplies : SAC Continuing E	10,770		14,000		3,230	
12_1102_493087_18200_5610	Lease Agreement - Equipment : SAC Continuing	3,168		3,200		32	
12_1102_493087_18200_5630	Maint Contract - Office Equip : SAC Continuin	172		200		28	
12_1102_493087_18200_5650	Rental - Facility (Short-term) : SAC Continui	14,394		100,000		85,606	
12_1102_493087_18200_5940	Reproduction/Printing Expenses : SAC Continui	3,110		2,000			1,110
12_1102_493087_18200_5950	Software License and Fees : SAC Continuing Ed	188		200		12	
12_1102_493087_18200_6411	Equipment - Federal Progs >200 : SAC Continui	22,232		24,294		2,062	
12_1102_499900_18200_4210	Books, Mags & Ref Mat, Non-Lib : SAC Continui	3,907		2,000			1,907
<b>12_1102_602000_18200_1480</b>	<b>Part-Time Reassigned Time : SAC Continuing Ed</b>	5,000		522			4,478

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 17, 2014

Accountant: Melissa Tran

**SPECIAL PROJECT DETAILED BUDGET #1102**

NAME: WIA Title II, Sec. 231 : ABE/ESL/Family Literacy/VESL/VABE - SANTA ANA COLLEGE (Centennial Education Center)

FISCAL YEAR: 2014/2015

CONTRACT PERIOD: 07/01/2014 - 06/30/2015

PRJ. ADMIN. James Kennedy

CONTRACT INCOME: \$1,305,951

PRJ. DIR. Sergio Sotelo

CFDA #: 84.002A

Date: 11/05/2014

Prime Sponsor: U.S. Department of Education

Fiscal Agent: California Department of Education

Federal Grant #: V002A140005

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
<a href="#">12_1102_602000_18200_1483</a>	Beyond Contr - Reassigned Time : SAC Continui	7,823		3,000			4,823
<a href="#">12_1102_602000_18200_1485</a>	Int/Sum - Reassigned Time, PT : SAC Continuin	3,201		0			3,201
12_1102_602000_18200_3115	STRS - Non-Instructional : SAC Continuing Ed-	1,305		313			992
12_1102_602000_18200_3325	Medicare - Non-Instructional : SAC Continuing	232		51			181
12_1102_602000_18200_3335	PARS - Non-Instructional : SAC Continuing Ed-	17		0			17
12_1102_602000_18200_3435	H & W - Retiree Fund Non-Inst : SAC Continuin	160		35			125
12_1102_602000_18200_3515	SUI - Non-Instructional : SAC Continuing Ed-I	8		2			6
12_1102_602000_18200_3615	WCI - Non-Instructional : SAC Continuing Ed-I	385		85			300
12_1102_602000_18200_5660	Software Support Service : SAC Continuing Ed-	0		5,000		5,000	
	<b>Total 1102 - 231 English as a 2nd Language - CEC</b>	<b>1,169,388</b>	<b>1,169,388</b>	<b>1,305,951</b>	<b>1,305,951</b>	<b>377,160</b>	<b>377,160</b>

5.1(24)

**SPECIAL PROJECT DETAILED BUDGET #1102**

**NAME: WIA Title II, Sec. 231 : ABE/ESL/Family Literacy/VESL/VABE - SANTIAGO CANYON COLLEGE (Orange Education Center)**

**FISCAL YEAR: 2014/2015**

**CONTRACT PERIOD: 07/01/2014 - 06/30/2015**

**CONTRACT INCOME: \$420,130**

**CFDA #: 84.002A**

**Prime Sponsor: U.S. Department of Education**

**Fiscal Agent: California Department of Education**

**Federal Grant #: V002A140005**

**PRJ. ADMIN.: Jose Vargas**

**PRJ. DIR.: Jose Vargas**

**Date: 11/6/2014**

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_000000_20000_8199	Other Federal Revenues : Santiago Canyon Coll		466,936		420,130	46,806	
<b>12_1102_601000_28100_1410</b>	<b>Part-Time Academic Management : Continuing Ed</b>	15,000		3,102			11,898
12_1102_601000_28100_3325	Medicare - Non-Instructional : Continuing Edu	218		45			173
12_1102_601000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	150		31			119
12_1102_601000_28100_3515	SUI - Non-Instructional : Continuing Educatio	8		2			6
12_1102_601000_28100_3615	WCI - Non-Instructional : Continuing Educatio	360		74			286
12_1102_601000_28100_4610	Non-Instructional Supplies : Continuing Educa	12,869		9,462			3,407
12_1102_601000_28100_5100	Contracted Services : Continuing Education Di	100		0			100
12_1102_601000_28100_5220	Mileage/Parking Expenses : Continuing Educati	700		140			560
12_1102_601000_28100_5611	Lease Agreement - Facility : Continuing Educa	25,587		22,000			3,587
12_1102_601000_28100_5630	Maint Contract - Office Equip : Continuing Ed	1,888		1,698			190
12_1102_601000_28100_5651	Rental - Other (Short-term) : Continuing Educ	1,000		1,000			0
12_1102_601000_28100_5800	Advertising : Continuing Education Division	3,300		3,596		296	
12_1102_601000_28100_5845	Excess/Copies Usage : Continuing Education D	1,080		642			438
12_1102_601000_28100_5950	Software License and Fees : Continuing Educat	102		102			0
12_1102_601000_28100_6411	Equipment - Federal Progs >200 : Continuing E	600					600
<b>12_1102_619000_28100_1485</b>	<b>Int/Sum - Reassigned Time, PT : Continuing Ed</b>	500		561		61	
<b>12_1102_619000_28100_2310</b>	<b>Classified Employees - Ongoing : Continuing E</b>	9,265		0			9,265
<b>12_1102_619000_28100_2320</b>	<b>Classified Employees - Hourly : Continuing Ed</b>	2,718		665			2,053
12_1102_619000_28100_3115	STRS - Non-Instructional : Continuing Educati	0		50		50	
12_1102_619000_28100_3215	PERS - Non-Instructional : Continuing Educati	1,371		0			1,371
12_1102_619000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	743		0			743
12_1102_619000_28100_3325	Medicare - Non-Instructional : Continuing Edu	174		18			156
12_1102_619000_28100_3335	PARS - Non-Instructional : Continuing Educati	0		9		9	
12_1102_619000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	120		12			108

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 17, 2014

Accountant: Melissa Tran

5.1(25)

**SPECIAL PROJECT DETAILED BUDGET #1102**

NAME: WIA Title II, Sec. 231 : ABE/ESL/Family Literacy/VESL/VABE - SANTIAGO CANYON COLLEGE (Orange Education Center)

FISCAL YEAR: 2014/2015

CONTRACT PERIOD: 07/01/2014 - 06/30/2015

CONTRACT INCOME: \$420,130

CFDA #: 84.002A

Prime Sponsor: U.S. Department of Education

Fiscal Agent: California Department of Education

Federal Grant #: V002A140005

PRJ. ADMIN.: Jose Vargas

PRJ. DIR.: Jose Vargas

Date: 11/6/2014

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_619000_28100_3515	SUI - Non-Instructional : Continuing Educatio	6		1			5
12_1102_619000_28100_3615	WCI - Non-Instructional : Continuing Educatio	288		29			259
<b>12_1102_620000_28100_2130</b>	<b>Classified Employees : Continuing Education D</b> <b>Victoria Dillon, Intermediate Clerk @ 40%</b> <b>Diane Espitia, Student Program Specialist @ 22%</b> <b>Ma. del Pilar Gutierrez-Lucero, Admin. Clerk @ 100%</b> <b>Ascencion Ramirez, A &amp; R Specialist III @ 35%</b> <b>Gisela Rodriguez, Administrative Clerk @ 10%</b>	106,042		109,107		3,065	
12_1102_620000_28100_3215	PERS - Non-Instructional : Continuing Educati	12,133		12,843		710	
12_1102_620000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	6,748		6,938		190	
12_1102_620000_28100_3325	Medicare - Non-Instructional : Continuing Edu	1,578		1,623		45	
12_1102_620000_28100_3415	H & W - Non-Instructional : Continuing Educat	23,711		25,648		1,937	
12_1102_620000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	1,088		1,119		31	
12_1102_620000_28100_3515	SUI - Non-Instructional : Continuing Educatio	54		56		2	
12_1102_620000_28100_3615	WCI - Non-Instructional : Continuing Educatio	2,612		2,686		74	
12_1102_620000_28100_3915	Other Benefits - Non-Instruct : Continuing Ed	2,795		2,795			0
<b>12_1102_631000_28100_1430</b>	<b>Part-Time Counselors : Continuing Education D</b>	0		0			0
<b>12_1102_631000_28100_1433</b>	<b>Beyond Contract - Counselors : Continuing Edu</b>	0		0			0
<b>12_1102_631000_28100_1435</b>	<b>Int/Sum - Counselors,Part-Time : Continuing E</b>	0		0			0
<b>12_1102_631000_28100_1485</b>	<b>Int/Sum - Reassigned Time, PT : Continuing Ed</b>	0		0			0
12_1102_631000_28100_3115	STRS - Non-Instructional : Continuing Educati	1,526		0			1,526
12_1102_631000_28100_3325	Medicare - Non-Instructional : Continuing Edu	270		0			270
12_1102_631000_28100_3335	PARS - Non-Instructional : Continuing Educati	10		0			10
12_1102_631000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	186		0			186
12_1102_631000_28100_3515	SUI - Non-Instructional : Continuing Educatio	9		0			9

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 17, 2014

Accountant: Melissa Tran

**SPECIAL PROJECT DETAILED BUDGET #1102**

NAME: WIA Title II, Sec. 231 : ABE/ESL/Family Literacy/VESL/VABE - SANTIAGO CANYON COLLEGE (Orange Education Center)

FISCAL YEAR: 2014/2015

CONTRACT PERIOD: 07/01/2014 - 06/30/2015

CONTRACT INCOME: \$420,130

CFDA #: 84.002A

Prime Sponsor: U.S. Department of Education

Fiscal Agent: California Department of Education

Federal Grant #: V002A140005

PRJ. ADMIN.: Jose Vargas

PRJ. DIR.: Jose Vargas

Date: 11/6/2014

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_631000_28100_3615	WCI - Non-Instructional : Continuing Educatio	446		0			446
<b>12_1102_632000_28100_2320</b>	<b>Classified Employees - Hourly : Continuing Ed</b>	303		8,386		8,083	
12_1102_632000_28100_3215	PERS - Non-Instructional : Continuing Educati	35		987		952	
12_1102_632000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	19		520		501	
12_1102_632000_28100_3325	Medicare - Non-Instructional : Continuing Edu	4		122		118	
12_1102_632000_28100_3335	PARS - Non-Instructional : Continuing Educati	0		2		2	
12_1102_632000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	3		84		81	
12_1102_632000_28100_3515	SUI - Non-Instructional : Continuing Educatio	1		4		3	
12_1102_632000_28100_3615	WCI - Non-Instructional : Continuing Educatio	7		201		194	
<b>12_1102_649000_28100_2130</b>	<b>Classified Employees : Continuing Education</b> <b>Edna Tse, Auxiliary Svs. Specialist (67%)</b>	38,443		38,913		470	
12_1102_649000_28100_3215	PERS - Non-Instructional : Continuing Educati	4,399		4,580		181	
12_1102_649000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	2,440		2,469		29	
12_1102_649000_28100_3325	Medicare - Non-Instructional : Continuing Edu	571		577		6	
12_1102_649000_28100_3415	H & W - Non-Instructional : Continuing Educat	12,987		14,135		1,148	
12_1102_649000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	393		398		5	
12_1102_649000_28100_3515	SUI - Non-Instructional : Continuing Educatio	20		20		0	
12_1102_649000_28100_3615	WCI - Non-Instructional : Continuing Educatio	944		956		12	
12_1102_649000_28100_3915	Other Benefits - Non-Instruct : Continuing Ed	905		905			0
<b>12_1102_675000_28100_1480</b>	<b>Part-Time Reassigned Time : Continuing Educat</b>	1,000		500			500
12_1102_675000_28100_3115	STRS - Non-Instructional : Continuing Educati	83		44			39
12_1102_675000_28100_3325	Medicare - Non-Instructional : Continuing Edu	15		7			8
12_1102_675000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	10		5			5
12_1102_675000_28100_3515	SUI - Non-Instructional : Continuing Educatio	1		1			0
12_1102_675000_28100_3615	WCI - Non-Instructional : Continuing Educatio	24		12			12

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 17, 2014

Accountant: Melissa Tran

5.1(27)



**SPECIAL PROJECT DETAILED BUDGET #1102**

NAME: WIA Title II, Sec. 231 : ABE/ESL/Family Literacy/VESL/VABE - SANTIAGO CANYON COLLEGE (Orange Education Center)

FISCAL YEAR: 2014/2015

CONTRACT PERIOD: 07/01/2014 - 06/30/2015

CONTRACT INCOME: \$420,130

CFDA #: 84.002A

Prime Sponsor: U.S. Department of Education

Fiscal Agent: California Department of Education

Federal Grant #: V002A140005

PRJ. ADMIN.: Jose Vargas

PRJ. DIR.: Jose Vargas

Date: 11/6/2014

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_675000_28100_5210	Conference Expenses : Continuing Education Di	5,000		0			5,000
12_1102_493060_28200_1450	Part-Time Coordinators : Orange Educ Ctr-Inst	1,377		0			1,377
12_1102_493060_28200_1480	Part-Time Reassigned Time : Orange Educ Ctr-I	1,000		500			500
12_1102_493060_28200_2410	Inst Assistant - Ongoing : Orange Educ Ctr-In <i>Marysol Aguirre</i>	13,000		13,000			0
12_1102_493060_28200_2420	Inst Assistant - Hourly : Orange Educ Ctr-Ins	1,000		1,000			0
12_1102_493060_28200_3115	STRS - Non-Instructional : Orange Educ Ctr-In	83		44			39
12_1102_493060_28200_3211	PERS - Instructional : Orange Educ Ctr-Instru	1,602		0			1,602
12_1102_493060_28200_3311	OASDHI - Instructional : Orange Educ Ctr-Inst	868		0			868
12_1102_493060_28200_3321	Medicare - Instructional : Orange Educ Ctr-In	203		203			0
12_1102_493060_28200_3325	Medicare - Non-Instructional : Orange Educ Ct	15		7			8
12_1102_493060_28200_3331	PARS - Instructional : Orange Educ Ctr-Instru	0		182		182	
12_1102_493060_28200_3431	H & W - Retiree Fund Inst : Orange Educ Ctr-I	140		140			0
12_1102_493060_28200_3435	H & W - Retiree Fund Non-Inst : Orange Educ C	10		5			5
12_1102_493060_28200_3511	SUI - Instructional : Orange Educ Ctr-Instruc	7		7			0
12_1102_493060_28200_3515	SUI - Non-Instructional : Orange Educ Ctr-Ins	1		1			0
12_1102_493060_28200_3611	WCI - Instructional : Orange Educ Ctr-Instruc	336		336			0
12_1102_493060_28200_3615	WCI - Non-Instructional : Orange Educ Ctr-Ins	24		12			12
12_1102_493087_28200_1450	Part-Time Coordinators : Orange Educ Ctr-Inst	8,343		13,304		4,961	
12_1102_493087_28200_1455	Int/Sum - Coordinators, PT : Orange Educ Ctr-	1,928		1,337			591
12_1102_493087_28200_2410	Inst Assistant - Ongoing : Orange Educ Ctr-In	100,000		87,230			12,770
12_1102_493087_28200_2420	Inst Assistant - Hourly : Orange Educ Ctr-Ins	0		438		438	
12_1102_493087_28200_3115	STRS - Non-Instructional : Orange Educ Ctr-In	159		1,245		1,086	
12_1102_493087_28200_3211	PERS - Instructional : Orange Educ Ctr-Instru	11,354		10,187			1,167
12_1102_493087_28200_3311	OASDHI - Instructional : Orange Educ Ctr-Inst	6,112		5,303			809

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 17, 2014

Accountant: Melissa Tran

5.1(28)



**SPECIAL PROJECT DETAILED BUDGET #1102**

NAME: WIA Title II, Sec. 231 : ABE/ESL/Family Literacy/VESL/VABE - SANTIAGO CANYON COLLEGE (Orange Education Center)

FISCAL YEAR: 2014/2015

CONTRACT PERIOD: 07/01/2014 - 06/30/2015

CONTRACT INCOME: \$420,130

CFDA #: 84.002A

Prime Sponsor: U.S. Department of Education

Fiscal Agent: California Department of Education

Federal Grant #: V002A140005

PRJ. ADMIN.: Jose Vargas

PRJ. DIR.: Jose Vargas

Date: 11/6/2014

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1102_493087_28200_3321	Medicare - Instructional : Orange Educ Ctr-In	1,450		1,271			179
12_1102_493087_28200_3325	Medicare - Non-Instructional : Orange Educ Ct	28		212		184	
12_1102_493087_28200_3331	PARS - Instructional : Orange Educ Ctr-Instru	88		132		44	
12_1102_493087_28200_3335	PARS - Non-Instructional : Orange Educ Ctr-In	0		55		55	
12_1102_493087_28200_3431	H & W - Retiree Fund Inst : Orange Educ Ctr-I	1,000		877			123
12_1102_493087_28200_3435	H & W - Retiree Fund Non-Inst : Orange Educ C	19		146		127	
12_1102_493087_28200_3511	SUI - Instructional : Orange Educ Ctr-Instruc	50		44			6
12_1102_493087_28200_3515	SUI - Non-Instructional : Orange Educ Ctr-Ins	1		7		6	
12_1102_493087_28200_3611	WCI - Instructional : Orange Educ Ctr-Instruc	2,400		2,104			296
12_1102_493087_28200_3615	WCI - Non-Instructional : Orange Educ Ctr-Ins	46		351		305	
12_1102_493087_28200_4210	Books, Mags & Ref Mat, Non-Lib : Orange Educ	3,200		0			3,200
12_1102_493087_28200_4310	Instructional Supplies : Orange Educ Ctr-Inst	215		0			215
12_1102_493087_28200_6411	Equipment - Federal Progs >200 : Orange Educ	4,782		0			4,782
12_1102_602000_28200_1480	Part-Time Reassigned Time : Orange Educ Ctr-I	1,000		500			500
12_1102_602000_28200_3115	STRS - Non-Instructional : Orange Educ Ctr-In	83		44			39
12_1102_602000_28200_3325	Medicare - Non-Instructional : Orange Educ Ct	15		7			8
12_1102_602000_28200_3435	H & W - Retiree Fund Non-Inst : Orange Educ C	10		5			5
12_1102_602000_28200_3515	SUI - Non-Instructional : Orange Educ Ctr-Ins	1		0			1
12_1102_602000_28200_3615	WCI - Non-Instructional : Orange Educ Ctr-Ins	24		12			12
	<b>Total 1102 - 231 English as a 2nd Language - OEC</b>	<b>466,936</b>	<b>466,936</b>	<b>420,130</b>	<b>420,130</b>	<b>72,449</b>	<b>72,449</b>

**SPECIAL PROJECT DETAILED BUDGET #1106**

NAME: WIA Title II : English Literacy and Civics Education - SANTA ANA COLLEGE (Centennial Education Center)

FISCAL YEAR: 2014/2015

CONTRACT PERIOD: 07/01/2014 - 06/30/2015

CONTRACT INCOME: \$944,161

CFDA #: 84.002A

Prime Sponsor: U.S. Department of Education

Fiscal Agent: California Department of Education

Federal Grant #: V002A140005

PRJ. ADMIN. James Kennedy

PRJ. DIR. Sergio Sotelo

Date: 11/05/2014

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1106_000000_10000_8199	Other Federal Revenues : Santa Ana College		1,112,279		944,161	168,118	
<b>12_1106_601000_18100_1410</b>	<b>Part-Time Academic Management : Continuing Ed</b>	62,798		0			62,798
<b>12_1106_601000_18100_2130</b>	<b>Classified Employees : Continuing Education</b> <b>Yuri Betancourt, Student Services Coord. (100%)</b> <b>Araceli Gonzalez, General Office Clerk (100%)</b> <b>Kerry Penning, Intermediate Clerk (50%)</b> <b>John Quimzon, Administrative Clerk (40%)</b> <b>Rosalind Smith, Administrative Secretary (30%)</b> <b>Lorraine Melendez, Senior Acct Clerk (20%)</b> <b>Teresa M. Verduzco, Senior Clerk (100%)</b> <b>VACANT-Replace Caudillo, Instructional Center Technician, 9 months (50%)</b>	197,929		259,168		61,239	
<b>12_1106_601000_18100_2310</b>	<b>Classified Employees - Ongoing : Continuing</b> <b>Veronica Bizon</b>	17,075		17,419		344	
<b>12_1106_601000_18100_2320</b>	<b>Classified Employees - Hourly : Continuing Ed</b>	3,000		6,500		3,500	
12_1106_601000_18100_3115	STRS - Non-Instructional : Continuing Educati	2,833		0			2,833
12_1106_601000_18100_3215	PERS - Non-Instructional : Continuing Educati	24,944		33,322		8,378	
12_1106_601000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	13,826		17,951		4,125	
12_1106_601000_18100_3325	Medicare - Non-Instructional : Continuing Edu	4,144		4,198		54	
12_1106_601000_18100_3415	H & W - Non-Instructional : Continuing Educat	56,603		90,450		33,847	
12_1106_601000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	2,858		2,895		37	
12_1106_601000_18100_3515	SUI - Non-Instructional : Continuing Educatio	143		145		2	
12_1106_601000_18100_3615	WCI - Non-Instructional : Continuing Educatio	6,859		6,949		90	
12_1106_601000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	4,995		6,446		1,451	
12_1106_601000_18100_5800	Advertising : Continuing Education Division	5,415		1,200			4,215

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 17, 2014

Accountant: Melissa Tran

**SPECIAL PROJECT DETAILED BUDGET #1106**

NAME: WIA Title II : English Literacy and Civics Education - SANTA ANA COLLEGE (Centennial Education Center)

FISCAL YEAR: 2014/2015

CONTRACT PERIOD: 07/01/2014 - 06/30/2015

CONTRACT INCOME: \$944,161

CFDA #: 84.002A

Prime Sponsor: U.S. Department of Education

Fiscal Agent: California Department of Education

Federal Grant #: V002A140005

PRJ. ADMIN. James Kennedy

PRJ. DIR. Sergio Sotelo

Date: 11/05/2014

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1106_601000_18100_5950	Software License and Fees : Continuing Edu	0		5,415		5,415	
12_1106_619000_18100_1250	Contract Coordinator : Continuing Education Jarek Janio (25%)	0		25,614		25,614	
12_1106_619000_18100_1252	Contract Extension-Coordinator : Continuing Jarek Janio 40 days x \$502.23/day Henry Kim days x \$448.94/day	0		38,047		38,047	
12_1106_619000_18100_1450	Part-Time Coordinators : Continuing Education	0		13,991		13,991	
12_1106_619000_18100_1455	Int/Sum - Coordinators, PT : Continuing Educat	0		2,060		2,060	
12_1106_619000_18100_1480	Part-Time Reassigned Time : Continuing Ed El Civics Grading	0		14,000		14,000	
12_1106_619000_18100_1485	Int/Sum - Reassigned Time, PT : Continuing Ed	0		0		0	
12_1106_619000_18100_2130	Classified Employees : Continuing Education Gloria Arvizu, Learning Center Specialist (50%) James King, Publications Assistant (50%)	20,588		45,003		24,415	
12_1106_619000_18100_2310	Classified Employees - Ongoing : Continuing Diana Hammond, Publications Assistant (0.475 FTE) Jorge Garcia (PT) Harold Sawits (PT)	33,588		37,224		3,636	
12_1106_619000_18100_2320	Classified Employees - Hourly : Continuing Ed	1,000		1,000		0	
12_1106_619000_18100_3115	STRS - Non-Instructional : Continuing Educati	0		8,322		8,322	
12_1106_619000_18100_3215	PERS - Non-Instructional : Continuing Educati	5,719		9,088		3,369	
12_1106_619000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	3,141		4,871		1,730	
12_1106_619000_18100_3325	Medicare - Non-Instructional : Continuing Edu	810		2,590		1,780	
12_1106_619000_18100_3335	PARS - Non-Instructional : Continuing Educati	67		78		11	
12_1106_619000_18100_3415	H & W - Non-Instructional : Continuing Educat	6,794		18,637		11,843	

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 17, 2014

Accountant: Melissa Tran

**SPECIAL PROJECT DETAILED BUDGET #1106**

NAME: WIA Title II : English Literacy and Civics Education - SANTA ANA COLLEGE (Centennial Education Center)

FISCAL YEAR: 2014/2015

CONTRACT PERIOD: 07/01/2014 - 06/30/2015

PRJ. ADMIN. James Kennedy

CONTRACT INCOME: \$944,161

PRJ. DIR. Sergio Sotelo

CFDA #: 84.002A

Date: 11/05/2014

Prime Sponsor: U.S. Department of Education

Fiscal Agent: California Department of Education

Federal Grant #: V002A140005

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1106_619000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	559		1,786		1,227	
12_1106_619000_18100_3515	SUI - Non-Instructional : Continuing Educatio	28		89		61	
12_1106_619000_18100_3615	WCI - Non-Instructional : Continuing Educatio	1,340		4,286		2,946	
12_1106_619000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	675		1,663		988	
<b>12_1106_649000_18100_1485</b>	<b>Int/Sum - Reassigned Time, PT : Continuing Ed</b>	0		549		549	
<b>12_1106_649000_18100_2130</b>	<b>Classified Employees : Continuing Education D</b>	62,815		0			62,815
<b>12_1106_649000_18100_2310</b>	<b>Classified Employees - Ongoing : Continuing E</b>	13,810		16,428		2,618	
<b>12_1106_649000_18100_2320</b>	<b>Classified Employees - Hourly : Continuing Ed</b>	0		1,000		1,000	
12_1106_649000_18100_3115	STRS - Non-Instructional : Continuing Educati	0		49		49	
12_1106_649000_18100_3215	PERS - Non-Instructional : Continuing Educati	8,767		2,051			6,716
12_1106_649000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	4,851		1,081			3,770
12_1106_649000_18100_3325	Medicare - Non-Instructional : Continuing Edu	1,135		261			874
12_1106_649000_18100_3415	H & W - Non-Instructional : Continuing Educat	23,247		0			23,247
12_1106_649000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	782		180			602
12_1106_649000_18100_3515	SUI - Non-Instructional : Continuing Educatio	39		9			30
12_1106_649000_18100_3615	WCI - Non-Instructional : Continuing Educatio	1,878		431			1,447
12_1106_649000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	1,620		0			1,620
<b>12_1106_675000_18100_1480</b>	<b>Part-Time Reassigned Time : Continuing Educat</b>	0		91			91
12_1106_675000_18100_3115	STRS - Non-Instructional : Continuing Educati	0		8			8
12_1106_675000_18100_3325	Medicare - Non-Instructional : Continuing Edu	0		1			1
12_1106_675000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	0		1			1
12_1106_675000_18100_3515	SUI - Non-Instructional : Continuing Educatio	0		1			1
12_1106_675000_18100_3615	WCI - Non-Instructional : Continuing Educatio	0		2			2
<b>12_1106_691000_18100_2130</b>	<b>Classified Employees : Continuing Education</b> <b>Beatrice Padilla, Auxiliary Services Specialist (100%)</b>	54,089		56,517			2,428

5.1(32)

**SPECIAL PROJECT DETAILED BUDGET #1106**

NAME: WIA Title II : English Literacy and Civics Education - SANTA ANA COLLEGE (Centennial Education Center)

FISCAL YEAR: 2014/2015

CONTRACT PERIOD: 07/01/2014 - 06/30/2015

PRJ. ADMIN. James Kennedy

CONTRACT INCOME: \$944,161

PRJ. DIR. Sergio Sotelo

CFDA #: 84.002A

Date: 11/05/2014

Prime Sponsor: U.S. Department of Education

Fiscal Agent: California Department of Education

Federal Grant #: V002A140005

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1106_691000_18100_3215	PERS - Non-Instructional : Continuing Educati	6,189		6,653		464	
12_1106_691000_18100_3315	OASDHI - Non-Instructional : Continuing Educa	3,437		3,588		151	
12_1106_691000_18100_3325	Medicare - Non-Instructional : Continuing Edu	877		839			38
12_1106_691000_18100_3415	H & W - Non-Instructional : Continuing Educat	19,379		21,093		1,714	
12_1106_691000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	604		579			25
12_1106_691000_18100_3515	SUI - Non-Instructional : Continuing Educatio	28		29		1	
12_1106_691000_18100_3615	WCI - Non-Instructional : Continuing Educatio	1,451		1,389			62
12_1106_691000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	1,350		1,350		0	0
12_1106_493087_18200_1250	Contract Coordinator : SAC Continuing Ed-Inst	107,778		0			107,778
12_1106_493087_18200_1252	Contract Extension-Coordinator : SAC Continui	36,002		0			36,002
12_1106_493087_18200_1480	Part-Time Reassigned Time : SAC Continuing Ed	27,364		0			27,364
12_1106_493087_18200_1483	Beyond Contr - Reassigned Time : SAC Continui	9,779		0			9,779
12_1106_493087_18200_1485	Int/Sum - Reassigned Time, PT : SAC Continui	1,417		0			1,417
12_1106_493087_18200_2310	Classified Employees - Ongoing : SAC Continui Jesus Lopez, Instructional Center Technician	8,738		13,876		5,138	
12_1106_493087_18200_2350	Overtime - Classified Employee : SAC Continui	220		500		280	
12_1106_493087_18200_2410	Inst Assistant - Ongoing : SAC Continuing Ed-	63,876		68,542		4,666	
12_1106_493087_18200_2420	Inst Assistant - Hourly : SAC Continuing Ed-I	5,000		8,000		3,000	
12_1106_493087_18200_3115	STRS - Non-Instructional : SAC Continuing Ed-	15,043		0			15,043
12_1106_493087_18200_3211	PERS - Instructional : SAC Continuing Ed-Inst	5,492		7,841		2,349	
12_1106_493087_18200_3215	PERS - Non-Instructional : SAC Continuing Ed-	1,025		1,692		667	
12_1106_493087_18200_3311	OASDHI - Instructional : SAC Continuing Ed-In	2,976		4,130		1,154	
12_1106_493087_18200_3315	OASDHI - Non-Instructional : SAC Continuing E	555		891		336	
12_1106_493087_18200_3321	Medicare - Instructional : SAC Continuing Ed-	999		1,110		111	
12_1106_493087_18200_3325	Medicare - Non-Instructional : SAC Continuing	2,796		208			2,588

**SPECIAL PROJECT DETAILED BUDGET #1106**

NAME: WIA Title II : English Literacy and Civics Education - SANTA ANA COLLEGE (Centennial Education Center)

FISCAL YEAR: 2014/2015

CONTRACT PERIOD: 07/01/2014 - 06/30/2015

CONTRACT INCOME: \$944,161

CFDA #: 84.002A

Prime Sponsor: U.S. Department of Education

Fiscal Agent: California Department of Education

Federal Grant #: V002A140005

PRJ. ADMIN. James Kennedy

PRJ. DIR. Sergio Sotelo

Date: 11/05/2014

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1106_493087_18200_3331	PARS - Instructional : SAC Continuing Ed-Inst	271		129			142
12_1106_493087_18200_3415	H & W - Non-Instructional : SAC Continuing Ed	27,075		0			27,075
12_1106_493087_18200_3431	H & W - Retiree Fund Inst : SAC Continuing Ed	689		765		76	
12_1106_493087_18200_3435	H & W - Retiree Fund Non-Inst : SAC Continu	1,928		144			1,784
12_1106_493087_18200_3511	SUI - Instructional : SAC Continuing Ed-Instr	34		38		4	
12_1106_493087_18200_3515	SUI - Non-Instructional : SAC Continuing Ed-I	96		7			89
12_1106_493087_18200_3611	WCI - Instructional : SAC Continuing Ed-Instr	1,653		1,837		184	
12_1106_493087_18200_3615	WCI - Non-Instructional : SAC Continuing Ed-I	4,629		345			4,284
12_1106_493087_18200_3915	Other Benefits - Non-Instruct : SAC Continu	1,563		0			1,563
12_1106_493087_18200_4310	Instructional Supplies : SAC Continuing Ed-In	3,000		637			2,363
12_1106_493087_18200_4610	Non-Instructional Supplies : SAC Continuing E	6,503		2,518			3,985
12_1106_493087_18200_5630	Maint Contract - Office Equip : SAC Continu	10		0			10
12_1106_493087_18200_5650	Rental - Facility (Short-term) : SAC Continui	49,738		0			49,738
12_1106_493087_18200_6411	Equipment - Federal Progs >200 : SAC Cont	0		33,650		33,650	
12_1106_493087_18200_6419	Equip/Software - >\$200 <\$1,000 : SAC Continui	4,000		672			3,328
<b>12_1106_499900_18200_2130</b>	<b>Classified Employees : SAC Continuing Ed-Inst</b>	21,438		0			21,438
12_1106_499900_18200_3215	PERS - Non-Instructional : SAC Continuing Ed-	2,453		0			2,453
12_1106_499900_18200_3315	OASDHI - Non-Instructional : SAC Continuing E	1,371		0			1,371
12_1106_499900_18200_3325	Medicare - Non-Instructional : SAC Continuing	321		0			321
12_1106_499900_18200_3415	H & W - Non-Instructional : SAC Continuing Ed	5,117		0			5,117
12_1106_499900_18200_3435	H & W - Retiree Fund Non-Inst : SAC Continu	221		0			221
12_1106_499900_18200_3515	SUI - Non-Instructional : SAC Continuing Ed-I	11		0			11
12_1106_499900_18200_3615	WCI - Non-Instructional : SAC Continuing Ed-I	531		0			531
12_1106_499900_18200_3915	Other Benefits - Non-Instruct : SAC Continu	675		0			675
12_1106_499900_18200_5950	Software License and Fees : SAC Continuing Ed	400		323			77

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 17, 2014

Accountant: Melissa Tran

5.1(34)

**SPECIAL PROJECT DETAILED BUDGET #1106**

NAME: WIA Title II : English Literacy and Civics Education - SANTA ANA COLLEGE (Centennial Education Center)

FISCAL YEAR: 2014/2015

CONTRACT PERIOD: 07/01/2014 - 06/30/2015

CONTRACT INCOME: \$944,161

CFDA #: 84.002A

Prime Sponsor: U.S. Department of Education

Fiscal Agent: California Department of Education

Federal Grant #: V002A140005

PRJ. ADMIN. James Kennedy

PRJ. DIR. Sergio Sotelo

Date: 11/05/2014

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
<a href="#">12_1106_602000_18200_1480</a>	<a href="#">Part-Time Reassigned Time : SAC Continuing Ed</a>	5,000		0			5,000
<a href="#">12_1106_602000_18200_1485</a>	<a href="#">Int/Sum - Reassigned Time, PT : SAC Continuin</a>	0		1,511		1,511	
12_1106_602000_18200_3115	STRS - Non-Instructional : SAC Continuing Ed-	413		134			279
12_1106_602000_18200_3325	Medicare - Non-Instructional : SAC Continuing	0		22		22	
12_1106_602000_18200_3435	H & W - Retiree Fund Non-Inst : SAC Continuin	0		15		15	
12_1106_602000_18200_3515	SUI - Non-Instructional : SAC Continuing Ed-I	0		1		1	
12_1106_602000_18200_3615	WCI - Non-Instructional : SAC Continuing Ed-I	0		36		36	
	<b>Total 1106 - English Lit Civics Education - CEC</b>	<b>1,112,279</b>	<b>1,112,279</b>	<b>944,161</b>	<b>944,161</b>	<b>502,918</b>	<b>502,918</b>

5.1(35)



**SPECIAL PROJECT DETAILED BUDGET #1106**

**NAME: WIA Title II : English Literacy and Civics Education - SANTIAGO CANYON COLLEGE (Orange Education Center)**

**FISCAL YEAR: 2014/2015**

**CONTRACT PERIOD: 07/01/2014 - 06/30/2015**

**CONTRACT INCOME: \$235,496**

**CFDA #: 84.002A**

**Prime Sponsor: U.S. Department of Education**

**Fiscal Agent: California Department of Education**

**Federal Grant #: V002A140005**

**PRJ. ADMIN.: Jose Vargas**

**PRJ. DIR.: Jose Vargas**

**Date: 11/6/2014**

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1106_000000_20000_8199	Other Federal Revenues : Santiago Canyon Coll		311,827		235,496	76,331	
<b>12_1106_601000_28100_2130</b>	<b>Classified Employees : Continuing Education D</b>	58,303		60,015		1,712	
12_1106_601000_28100_3215	PERS - Non-Instructional : Continuing Educati	6,671		7,064		393	
12_1106_601000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	3,698		3,805		107	
12_1106_601000_28100_3325	Medicare - Non-Instructional : Continuing Edu	865		890		25	
12_1106_601000_28100_3415	H & W - Non-Instructional : Continuing Educat	19,385		21,102		1,717	
12_1106_601000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	597		614		17	
12_1106_601000_28100_3515	SUI - Non-Instructional : Continuing Educatio	30		31		1	
12_1106_601000_28100_3615	WCI - Non-Instructional : Continuing Educatio	1,432		1,473		41	
12_1106_601000_28100_3915	Other Benefits - Non-Instruct : Continuing Ed	1,350		1,350		0	
12_1106_601000_28100_4610	Non-Instructional Supplies : Continuing Educa	3,581		7,497		3,916	
12_1106_601000_28100_5630	Maint Contract - Office Equip : Continuing Ed	4,250		4,250		0	
<b>12_1106_620000_28100_2130</b>	<b>Classified Employees : Continuing Education</b> <b>Gloria Goss, Administrative Clerk</b> <b>Grade 10 Step 6 (80%)</b> <b>Araceli Trujillo, Student Program Specialist</b> <b>Grade 10 Step 6 +2.5%L (50%, 1B-6B)</b>	79,214		59,095			20,119
12_1106_620000_28100_3215	PERS - Non-Instructional : Continuing Educati	9,064		6,956			2,108
12_1106_620000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	5,033		3,755			1,278
12_1106_620000_28100_3325	Medicare - Non-Instructional : Continuing Edu	1,177		878			299
12_1106_620000_28100_3415	H & W - Non-Instructional : Continuing Educat	30,072		24,303			5,769
12_1106_620000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	812		606			206
12_1106_620000_28100_3515	SUI - Non-Instructional : Continuing Educatio	41		30			11
12_1106_620000_28100_3615	WCI - Non-Instructional : Continuing Educatio	1,948		1,453			495
12_1106_620000_28100_3915	Other Benefits - Non-Instruct : Continuing Ed	1,969		1,463			506

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 17, 2014

Accountant: Melissa Tran



**SPECIAL PROJECT DETAILED BUDGET #1106**

**NAME: WIA Title II : English Literacy and Civics Education - SANTIAGO CANYON COLLEGE (Orange Education Center)**

**FISCAL YEAR: 2014/2015**

**CONTRACT PERIOD: 07/01/2014 - 06/30/2015**

**CONTRACT INCOME: \$235,496**

**CFDA #: 84.002A**

**Prime Sponsor: U.S. Department of Education**

**Fiscal Agent: California Department of Education**

**Federal Grant #: V002A140005**

**PRJ. ADMIN.: Jose Vargas**

**PRJ. DIR.: Jose Vargas**

**Date: 11/6/2014**

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
<b>12_1106_631000_28100_1430</b>	<b>Part-Time Counselors : Continuing Education D</b>	7,620		0			7,620
12_1106_631000_28100_3115	STRS - Non-Instructional : Continuing Educati	628		0			628
12_1106_631000_28100_3215	PERS - Non-Instructional : Continuing Educati	872		0			872
12_1106_631000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	472		0			472
12_1106_631000_28100_3325	Medicare - Non-Instructional : Continuing Edu	110		0			110
12_1106_631000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	76		0			76
12_1106_631000_28100_3515	SUI - Non-Instructional : Continuing Educatio	4		0			4
12_1106_631000_28100_3615	WCI - Non-Instructional : Continuing Educatio	183		0			183
<b>12_1106_632000_28100_2320</b>	<b>Classified Employees - Hourly : Continuing Ed</b>	5,000		5,000		0	
12_1106_632000_28100_3215	PERS - Non-Instructional : Continuing Educati	572		588		16	
12_1106_632000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	310		310		0	
12_1106_632000_28100_3325	Medicare - Non-Instructional : Continuing Edu	73		73		0	
12_1106_632000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	50		50		0	
12_1106_632000_28100_3515	SUI - Non-Instructional : Continuing Educatio	3		3		0	
12_1106_632000_28100_3615	WCI - Non-Instructional : Continuing Educatio	120		120		0	
<b>12_1106_675000_28100_1480</b>	<b>Part-Time Reassigned Time : Continuing Educat</b>	1,000		500			500
12_1106_675000_28100_3115	STRS - Non-Instructional : Continuing Educati	83		44			39
12_1106_675000_28100_3325	Medicare - Non-Instructional : Continuing Edu	15		7			8
12_1106_675000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	10		5			5
12_1106_675000_28100_3515	SUI - Non-Instructional : Continuing Educatio	1		1			0
12_1106_675000_28100_3615	WCI - Non-Instructional : Continuing Educatio	24		12			12
12_1106_675000_28100_5210	Conference Expenses : Continuing Education Di	2,000		2,000			0
<b>12_1106_493087_28200_1450</b>	<b>Part-Time Coordinators : Orange Educ Ctr-Inst</b>	51,000		13,938			37,062
<b>12_1106_493087_28200_1455</b>	<b>Int/Sum - Coordinators, PT : Orange Educ Ctr-</b>	4,036		2,396			1,640

5.1(37)

**SPECIAL PROJECT DETAILED BUDGET #1106**

**NAME: WIA Title II : English Literacy and Civics Education - SANTIAGO CANYON COLLEGE (Orange Education Center)**

**FISCAL YEAR: 2014/2015**

**CONTRACT PERIOD: 07/01/2014 - 06/30/2015**

**CONTRACT INCOME: \$235,496**

**CFDA #: 84.002A**

**Prime Sponsor: U.S. Department of Education**

**Fiscal Agent: California Department of Education**

**Federal Grant #: V002A140005**

**PRJ. ADMIN.: Jose Vargas**

**PRJ. DIR.: Jose Vargas**

**Date: 11/6/2014**

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1106_493087_28200_3115	STRS - Non-Instructional : Orange Educ Ctr-In	4,529		1,450			3,079
12_1106_493087_28200_3325	Medicare - Non-Instructional : Orange Educ Ct	798		237			561
12_1106_493087_28200_3335	PARS - Non-Instructional : Orange Educ Ctr-In	11		0			11
12_1106_493087_28200_3435	H & W - Retiree Fund Non-Inst : Orange Educ C	550		163			387
12_1106_493087_28200_3515	SUI - Non-Instructional : Orange Educ Ctr-Ins	28		8			20
12_1106_493087_28200_3615	WCI - Non-Instructional : Orange Educ Ctr-Ins	24		392		368	
12_1106_493087_28200_4310	Instructional Supplies : Orange Educ Ctr-Inst	1,000		1,000		0	
<b>12_1106_602000_28200_1480</b>	<b>Part-Time Reassigned Time : Orange Educ Ctr-I</b>	1,000		500			500
12_1106_602000_28200_3115	STRS - Non-Instructional : Orange Educ Ctr-In	83		44			39
12_1106_602000_28200_3325	Medicare - Non-Instructional : Orange Educ Ct	15		7			8
12_1106_602000_28200_3435	H & W - Retiree Fund Non-Inst : Orange Educ C	10		5			5
12_1106_602000_28200_3515	SUI - Non-Instructional : Orange Educ Ctr-Ins	1		1			0
12_1106_602000_28200_3615	WCI - Non-Instructional : Orange Educ Ctr-Ins	24		12			12
	<b>Total 1106 - English Lit Civics Education - OEC</b>	<b>311,827</b>	<b>311,827</b>	<b>235,496</b>	<b>235,496</b>	<b>84,644</b>	<b>84,644</b>

5.1(38)

**SPECIAL PROJECT DETAILED BUDGET #1109**

NAME: WIA Title II, Sec. 225 : ABE/ESL/VESL/VABE/ASE/GED : SANTA ANA COLLEGE (Centennial Education Center)

FISCAL YEAR: 2014/2015

CONTRACT PERIOD: 07/01/2014 - 06/30/2015

PRJ. ADMIN. James Kennedy

CONTRACT INCOME: \$188,050

PRJ. DIR. Nilo Lipiez

CFDA #: 84.002A

Date: 11/05/2014

Prime Sponsor: U.S. Department of Education

Fiscal Agent: California Department of Education

Federal Grant #: V002A140005

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1109_000000_10000_8199	Other Federal Revenues : Santa Ana College		113,362		188,050		74,688
12_1109_619000_18100_1250	<b>Contract Coordinator : Continuing Education</b> Susan Garnett (15%) Jarek Janio (20%) John Tashima (40%)	0		57,705		57,705	
12_1109_619000_18100_1450	<b>Part-Time Coordinators : Continuing Education</b> Leticia Quiroz	0		23,948		23,948	
12_1109_619000_18100_1480	<b>Part-Time Reassigned Time : Continuing Edu</b> Program Meetings	0		600		600	
12_1109_619000_18100_3115	STRS - Non-Instructional : Continuing Educati	0		7,304		7,304	
12_1109_619000_18100_3325	Medicare - Non-Instructional : Continuing Edu	0		1,206		1,206	
12_1109_619000_18100_3415	H & W - Non-Instructional : Continuing Educati	0		12,444		12,444	
12_1109_619000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	0		832		832	
12_1109_619000_18100_3515	SUI - Non-Instructional : Continuing Educatio	0		42		42	
12_1109_619000_18100_3615	WCI - Non-Instructional : Continuing Educatio	0		1,997		1,997	
12_1109_619000_18100_3915	Other Benefits - Non-Instruct : Continuing Ed	0		938		938	
12_1109_619000_18100_5220	Mileage/Parking Expenses : Continuing Educati	1,000		200			800
12_1109_619000_18100_6411	Equipment - Federal Progs >200 : Continuing E	23,371		15,374			7,997
12_1109_675000_18100_1480	<b>Part-Time Reassigned Time : Continuing Educat</b>	2,000		759			1,241
12_1109_675000_18100_1485	<b>Int/Sum - Reassigned Time, PT : Continuing Ed</b>	378		367			11
12_1109_675000_18100_3115	STRS - Non-Instructional : Continuing Educati	171		94			77
12_1109_675000_18100_3325	Medicare - Non-Instructional : Continuing Edu	30		16			14
12_1109_675000_18100_3335	PARS - Non-Instructional : Continuing Educati	1		6		5	
12_1109_675000_18100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	21		11			10
12_1109_675000_18100_3515	SUI - Non-Instructional : Continuing Educatio	1		1		0	

Original Budget

Prepared by: Maria Gil

Board Approval Date: November 17, 2014

Accountant: Melissa Tran

**SPECIAL PROJECT DETAILED BUDGET #1109**

NAME: WIA Title II, Sec. 225 : ABE/ESL/VESL/VABE/ASE/GED : SANTA ANA COLLEGE (Centennial Education Center)

FISCAL YEAR: 2014/2015

CONTRACT PERIOD: 07/01/2014 - 06/30/2015

CONTRACT INCOME: \$188,050

CFDA #: 84.002A

Prime Sponsor: U.S. Department of Education

Fiscal Agent: California Department of Education

Federal Grant #: V002A140005

PRJ. ADMIN. James Kennedy

PRJ. DIR. Nilo Lipiez

Date: 11/05/2014

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1109_675000_18100_3615	WCI - Non-Instructional : Continuing Educatio	50		27			23
12_1109_675000_18100_5210	Conference Expenses : Continuing Education Di	392		400		8	
<a href="#">12_1109_499900_18200_1450</a>	<a href="#">Part-Time Coordinators : SAC Continuing Ed-In</a>	9,200		0			9,200
<a href="#">12_1109_499900_18200_1455</a>	<a href="#">Int/Sum - Coordinators, PT : SAC Continuing E</a>	1,464		0			1,464
<a href="#">12_1109_499900_18200_1480</a>	<a href="#">Part-Time Reassigned Time : SAC Continuing Ed</a>	5,270		0			5,270
<a href="#">12_1109_499900_18200_1485</a>	<a href="#">Int/Sum - Reassigned Time, PT : SAC Continuin</a>	338		0			338
<a href="#">12_1109_499900_18200_2410</a>	<a href="#">Inst Assistant - Ongoing : SAC Continuing Ed-</a>	32,600		30,025			2,575
<a href="#">12_1109_499900_18200_2420</a>	<a href="#">Inst Assistant - Hourly : SAC Continuing Ed-I</a>	5,338		8,000		2,662	
12_1109_499900_18200_3211	PERS - Instructional : SAC Continuing Ed-Inst	3,767		4,476		709	
12_1109_499900_18200_3311	OASDHI - Instructional : SAC Continuing Ed-In	2,041		2,358		317	
12_1109_499900_18200_3321	Medicare - Instructional : SAC Continuing Ed-	550		551		1	
12_1109_499900_18200_3325	Medicare - Non-Instructional : SAC Continuing	240		0			240
12_1109_499900_18200_3331	PARS - Instructional : SAC Continuing Ed-Inst	65		0			65
12_1109_499900_18200_3335	PARS - Non-Instructional : SAC Continuing Ed-	233		0			233
12_1109_499900_18200_3431	H & W - Retiree Fund Inst : SAC Continuing Ed	379		380		1	
12_1109_499900_18200_3435	H & W - Retiree Fund Non-Inst : SAC Continuin	166		0			166
12_1109_499900_18200_3511	SUI - Instructional : SAC Continuing Ed-Instr	20		19			1
12_1109_499900_18200_3515	SUI - Non-Instructional : SAC Continuing Ed-I	8		0			8
12_1109_499900_18200_3611	WCI - Instructional : SAC Continuing Ed-Instr	910		913		3	
12_1109_499900_18200_3615	WCI - Non-Instructional : SAC Continuing Ed-I	398		0			398
12_1109_499900_18200_4210	Books, Mags & Ref Mat, Non-Lib : SAC Continui	6,851		8,000		1,149	
12_1109_499900_18200_4310	Instructional Supplies : SAC Continuing Ed-In	3,468		6,000		2,532	
12_1109_499900_18200_4610	Non-Instructional Supplies : SAC Continuing E	335		500		165	
12_1109_499900_18200_5845	Excess/Copies Useage : SAC Continuing Ed-Inst	0		100		100	
12_1109_499900_18200_5950	Software License and Fees : SAC Continuing Ed	1,939		2,000		61	

5.1(40)

**SPECIAL PROJECT DETAILED BUDGET #1109**

NAME: WIA Title II, Sec. 225 : ABE/ESL/VESL/VABE/ASE/GED : SANTA ANA COLLEGE (Centennial Education Center)

FISCAL YEAR: 2014/2015

CONTRACT PERIOD: 07/01/2014 - 06/30/2015

CONTRACT INCOME: \$188,050

CFDA #: 84.002A

Prime Sponsor: U.S. Department of Education

Fiscal Agent: California Department of Education

Federal Grant #: V002A140005

PRJ. ADMIN. James Kennedy

PRJ. DIR. Nilo Lipiez

Date: 11/05/2014

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1109_499900_18200_6411	Equipment - Federal Progs >200 : SAC Continui	10,367		0			10,367
<b>12_1109_602000_18200_1485</b>	<b>Int/Sum - Reassigned Time, PT : SAC Continuin</b>	0		400		400	
12_1109_602000_18200_3115	STRS - Non-Instructional : SAC Continuing Ed-	0		36		36	
12_1109_602000_18200_3325	Medicare - Non-Instructional : SAC Continuing	0		6		6	
12_1109_602000_18200_3435	H & W - Retiree Fund Non-Inst : SAC Continuin	0		4		4	
12_1109_602000_18200_3515	SUI - Non-Instructional : SAC Continuing Ed-I	0		1		1	
12_1109_602000_18200_3615	WCI - Non-Instructional : SAC Continuing Ed-I	0		10		10	
	<b>Total 1109 - Jail 225 Adult Second Ed GED - CEC</b>	<b>113,362</b>	<b>113,362</b>	<b>188,050</b>	<b>188,050</b>	<b>115,186</b>	<b>115,186</b>

5.1(41)

**SPECIAL PROJECT DETAILED BUDGET #1108**

NAME: WIA Title II, Sec. 225 : ABE/ESL/VESL/VABE/ASE/GED : SANTIAGO CANYON COLLEGE (Orange Education Center)

FISCAL YEAR: 2014/2015

CONTRACT PERIOD: 07/01/2014 - 06/30/2015

CONTRACT INCOME: \$78,310

CFDA #: 84.002A

Prime Sponsor: U.S. Department of Education

Fiscal Agent: California Department of Education

Federal Grant #: V002A140005

PRJ. ADMIN.: Jose Vargas

PRJ. DIR.: Jose Vargas

Date: 11/06/2014

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1108_000000_20000_8199	Other Federal Revenues : Santiago Canyon Coll		69,085		78,310		9,225
12_1108_601000_28100_5220	Mileage/Parking Expenses : Continuing Educati	3,450		3,002			448
<b>12_1108_620000_28100_2130</b>	<b>Classified Employees : Continuing Education</b> <b>Araceli Trujillo, Student Program Specialist</b> <b>Grade 10 Step 6 +2.5%L (50%)</b>	29,422		27,275			2,147
12_1108_620000_28100_3215	PERS - Non-Instructional : Continuing Educati	3,367		3,210			157
12_1108_620000_28100_3315	OASDHI - Non-Instructional : Continuing Educa	1,870		1,733			137
12_1108_620000_28100_3325	Medicare - Non-Instructional : Continuing Edu	437		405			32
12_1108_620000_28100_3415	H & W - Non-Instructional : Continuing Educat	10,495		10,545		50	
12_1108_620000_28100_3435	H & W - Retiree Fund Non-Inst : Continuing Ed	302		279			23
12_1108_620000_28100_3515	SUI - Non-Instructional : Continuing Educatio	15		14			1
12_1108_620000_28100_3615	WCI - Non-Instructional : Continuing Educatio	724		671			53
12_1108_620000_28100_3915	Other Benefits - Non-Instruct : Continuing Ed	731		675			56
<b>12_1108_493000_28300_1450</b>	<b>Part-Time Coordinators : Inmate Education Pro</b> <b>Mary Polychrome</b>	5,243		14,984		9,741	
<b>12_1108_493000_28300_1455</b>	<b>Int/Sum - Coordinators, PT : Inmate Education</b> <b>Mary Polychrome</b>	5,559		5,505			54
12_1108_493000_28300_3115	STRS - Non-Instructional : Inmate Education P	891		1,819		928	
12_1108_493000_28300_3325	Medicare - Non-Instructional : Inmate Educati	157		297		140	
12_1108_493000_28300_3435	H & W - Retiree Fund Non-Inst : Inmate Educat	108		205		97	
12_1108_493000_28300_3515	SUI - Non-Instructional : Inmate Education Pr	5		10		5	
12_1108_493000_28300_3615	WCI - Non-Instructional : Inmate Education Pr	259		492		233	
12_1108_493062_28300_5870	Instructional Agreements : Inmate Education P	4,200		4,200		0	
12_1108_493087_28300_4210	Books, Mags & Ref Mat, Non-Lib : Inmate Educa	1,850		1,850		0	

5.1(42)

**SPECIAL PROJECT DETAILED BUDGET #1108**

**NAME: WIA Title II, Sec. 225 : ABE/ESL/VESL/VABE/ASE/GED : SANTIAGO CANYON COLLEGE (Orange Education Center)**

**FISCAL YEAR: 2014/2015**

**CONTRACT PERIOD: 07/01/2014 - 06/30/2015**

**CONTRACT INCOME: \$78,310**

**CFDA #: 84.002A**

**Prime Sponsor: U.S. Department of Education**

**Fiscal Agent: California Department of Education**

**Federal Grant #: V002A140005**

**PRJ. ADMIN.: Jose Vargas**

**PRJ. DIR.: Jose Vargas**

**Date: 11/06/2014**

GL Account String	Description	Existing Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
<b>12_1108_675000_28300_1480</b>	<b>Part-Time Reassigned Time : Inmate Education</b>	0		1,000		1,000	
12_1108_675000_28300_3115	STRS - Non-Instructional : Inmate Education P	0		89		89	
12_1108_675000_28300_3325	Medicare - Non-Instructional : Inmate Educati	0		15		15	
12_1108_675000_28300_3435	H & W - Retiree Fund Non-Inst : Inmate Educat	0		10		10	
12_1108_675000_28300_3515	SUI - Non-Instructional : Inmate Education Pr	0		1		1	
12_1108_675000_28300_3615	WCI - Non-Instructional : Inmate Education Pr	0		24		24	
	<b>Total 1108 - Jail 225 Adult Second Ed GED - OEC</b>	<b>69,085</b>	<b>69,085</b>	<b>78,310</b>	<b>78,310</b>	<b>12,333</b>	<b>12,333</b>

5.1(43)

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

## Educational Services

To: Board of Trustees	Date: November 17, 2014
Re: Approval of Sub-Agreement between RSCCD and South Orange County Community College District/Irvine Valley College for the Business and Entrepreneurship Center Grant	
Action: Request for Approval	

**BACKGROUND**

Rancho Santiago Community College District was awarded a Business Entrepreneurship Center (BEC) grant (No. 12-311-039) by the California Community Colleges Chancellor's Office, Workforce & Economic Development Division to provide programs to secondary and postsecondary education that encourage youth ages 14 – 27 to consider entrepreneurship as a viable career path and to engage in entrepreneurship training and development. RSCCD's BEC is aligned with its Youth Entrepreneurship Program (YEP), which serves the Orange County, Los Angeles and Inland Empire regions. Assigning BEC and YEP program expansion through partnerships with local colleges and high schools enables the project director to address the objectives of both the BEC and YEP, and serve its multi-county area.

The project administrator is Leila Mozaffari and the project director is Maricela Sandoval.

**ANALYSIS**

The enclosed sub-agreement (No. DO-14-2260-02) with South Orange County Community College District on behalf of Irvine Valley College is for sub-contractor to implement a Veteran Leadership Academy for veterans to participate in small business and entrepreneurial workshops with a focus on leadership, career goals, entrepreneurship, employment and skills building. The sub-agreement performance period is November 1, 2014 through December 31, 2014, in the amount of \$1,500.

**RECOMMENDATION**

It is recommended that the Board approve this sub-agreement and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into a related contractual agreement on behalf of the district.

Fiscal Impact: \$1,500	Board Date: November 17, 2014
Prepared by: Maria Gil, Resource Development Coordinator	
Submitted by: Enrique Perez, J.D., Assistant Vice Chancellor of Educational Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	



**GRANT SUB-AGREEMENT BETWEEN  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
AND  
*South Orange County Community College District***

This grant sub-agreement (hereinafter “**Agreement**”) is entered into this 17<sup>th</sup> day of November 2014, between Rancho Santiago Community College District (hereinafter “**RSCCD**”) and the South Orange County Community College District on behalf of *Irvine Valley College* (hereinafter “**SUBCONTRACTOR**”).

**WHEREAS, RSCCD** was awarded the “Business & Entrepreneurship Center” grant #12-311-039 (hereinafter “Grant”), from the California Community Colleges Chancellor’s Office, Economic and Workforce Development Division, for preparation and implementation of creative entrepreneurial education projects whose target audience is youth and young adults who are enrolled in feeder high schools and/or affiliated community colleges, with special emphasis on rural or minority populations; and

**WHEREAS, SUBCONTRACTOR** has agreed to participate in the purpose of this Grant; and

**WHEREAS, RSCCD** has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees,

**NOW, THEREFORE RSCCD** and **SUBCONTRACTOR** do covenant and agree as follows:

**ARTICLE I**

1. **Statement of Work**

**SUBCONTRACTOR** will implement the Business Entrepreneurship Center “Veteran Leadership Academy” as described in the attached Statement of Work, Exhibit A. **SUBCONTRACTOR** agrees to comply with all provisions, to perform all work, and to provide all services set forth in this Agreement and the aforementioned Statement of Work in a professional, timely and diligent manner.

2. **Period of Performance**

The period of performance for this Agreement shall be from November 1, 2014, through December 31, 2014.

3. **Total Cost**

The total cost to **RSCCD** for performance of this Agreement shall not exceed \$1,500 USD.

4. **Payment**

Total cost will be paid upon receipt of a detailed final invoice requesting payment with appropriate back-up documentation, as required by **RSCCD**, and the Project Director’s certification of the final report. Final payment is contingent upon successful completion (or very significant progress towards completion) of all activities and outcomes described in the

Statement of Work, Exhibit A. Submit invoice(s) referencing the Agreement contract number (refer to footer) to the following address:

Rancho Santiago Community College District  
ATTN: Accounting Department  
2323 North Broadway, 4<sup>th</sup> Floor  
Santa Ana, CA 92706

5. Reporting

**SUBCONTRACTOR** is required to submit a Final Report and deliverables to the Project Director via email by or on **January 15, 2015**. See Exhibit A for deliverables and Exhibit B for a description of the final report content.

6. Expenditure of Grant Funds

**SUBCONTRACTOR** agrees to comply with all Grant requirements and that it is solely responsible for the appropriate expenditure of all Grant funds received and for any misappropriation or dis-allowment of Grant funds.

7. Time Extensions

**RSCCD** will not be requesting a time extension for program activities from the California Community Colleges Chancellor's Office. As a result, **SUBCONTRACTOR** will not be granted an extension. Therefore, **SUBCONTRACTOR** must spend all of the funds allocated through this Agreement within the timeframe of the Agreement. Under this Agreement, **SUBCONTRACTOR** will only be reimbursed for expenses that are incurred on or prior to **December 31, 2014**.

8. Independent Contractor

**SUBCONTRACTOR** agrees that the service provided hereunder are rendered in its capacity as an independent contractor and that it is not in any way an agent of **RSCCD**, nor shall its employees be entitled to any personnel benefits of **RSCCD** whatsoever.

9. Subcontract Assignment

None of the duties of, or work to be performed by, **SUBCONTRACTOR** under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of **RSCCD**. No subcontract or assignment shall terminate or alter the legal obligation of **SUBCONTRACTOR** pursuant to this Agreement.

**SUBCONTRACTOR** shall insure that all subcontracts for services and contracted staff are procured in a manner consistent with state **SUBCONTRACTOR** guidelines.

**SUBCONTRACTOR** shall itemize all sub-contractor and contracted staff costs in the budget so it is clear how the funds will be allocated and spent by **SUBCONTRACTOR**. By entering into this Agreement **SUBCONTRACTOR** agrees that it is the direct provider of intended services. Upon request, **SUBCONTRACTOR** shall submit to **RSCCD** copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

10. Record Keeping

**SUBCONTRACTOR** agrees to maintain project records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated.

11. Audit

**SUBCONTRACTOR** agrees that **RSCCD**, the Chancellor's Office, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. **SUBCONTRACTOR** agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, **SUBCONTRACTOR** agrees to include a similar right of **RSCCD**, the Chancellor's Office, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any subcontract related to performance of this Agreement.

12. Mutual Indemnification

Both parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying party or any of its agents or employees.

13. Termination

Either party may terminate this Agreement, with or without cause upon thirty (30) days written notice served upon the other party. Notice shall be deemed served on the date of mailing. Upon termination, or notice thereof, the parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

The obligations of **RSCCD** under this Agreement are contingent upon the availability of State funds, as applicable, for the reimbursement of **SUBCONTRACTOR** expenditures, and inclusion of sufficient funds for the services hereunder in the budget approved by the **RSCCD** Board of Trustees each fiscal year this Agreement remains in effect. In the event that such funding is terminated or reduced, **RSCCD** shall provide **SUBCONTRACTOR** with written notification of such determination.

14. Notices

All notices, reports and correspondence between the parties hereto respecting this Agreement shall be in writing and deposited in the United States Mail, postage prepaid, addressed as follows:

RSCCD:

Maricela Sandoval, Project Director  
Rancho Santiago Community College District  
2323 North Broadway, Ste. 201

Santa Ana, CA 92706-1640  
[sandoval\\_maricela@rsccd.edu](mailto:sandoval_maricela@rsccd.edu)  
(714) 564-5533

SUBCONTRACTOR: South Orange County Community College District/  
Irvine Valley College  
Linda Fontanilla, VP Student Services  
5500 Irvine Center Dr.  
Irvine, CA 92618  
(949) 451-5624  
[lfontanilla@ivc.edu](mailto:lfontanilla@ivc.edu)

Irvine Valley College  
Nancy Montgomery, Director of Health, Wellness &  
Veterans  
5500 Irvine Center Drive  
Irvine, CA 92618  
(949) 451-5273  
[nmontgomery@ivc.edu](mailto:nmontgomery@ivc.edu)

## **ARTICLE II**

### **1. Legal Terms and Conditions**

Both **RSCCD** and **SUBCONTRACTOR** will implement the project according to all conditions defined in the Grant Agreement, RFA Specifications and the Grant Agreement Legal Terms and Conditions (Articles I, Rev. 01/2012 and Article II, Rev. 04/2008), as set forth in the RFA Instructions and incorporated into this Agreement by reference. Final payment is contingent upon successful completion (or very significant progress towards completion) of activities and outcomes. As the Grant is subject to any additional restrictions, limitations, or conditions enacted in the State Budget and/or Executive Orders that may affect the provisions, terms, or funding of this Agreement in any manner, **RSCCD** may modify this Agreement through an amendment, as needed.

This Agreement represents the entire understanding between **RSCCD** and **SUBCONTRACTOR** with respect to the Grant. No change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the parties hereto.

**IN WITNESS WHEREOF**, the parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as of this 17<sup>th</sup> day of November 2014.

Grant Sub-Agreement between RSCCD and South Orange County Community College District

RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT

SUBCONTRACTOR: South Orange County  
Community College District

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Peter J. Hardash  
Vice Chancellor

Name: \_\_\_\_\_

Title: Business Operations/Fiscal Services

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Board Approval Date: November 17, 2014

\_\_\_\_\_  
**Employer/Taxpayer Identification Number (EIN)**

## Exhibit A – Statement of Work



Irvine Valley College will create a Veteran Leadership Academy with a focus on Small Business and Entrepreneurship with the Business & Entrepreneurship Center project. Efforts will include the following:

- A) Irvine Valley College Veteran Leadership Academy
  - a. Five (5) trainings will be developed and presented to student veterans at Irvine Valley College.
    - i. Program will emphasize:
      - 1. Leadership
      - 2. Career goals
      - 3. Entrepreneurship
      - 4. Employment
  - b. Trainings will include professional speakers in leadership, entrepreneurship, CEO's from local companies, HR directors, and educators in testing for self-strengths and personality traits that can assist in student veterans building successful tools for growth.
- B) Recruitment & Marketing
  - a. Creation of marketing materials to attract student veterans from Irvine Valley College
- C) Products
  - a. Topic outlines and resources used to develop leadership and entrepreneurship workshops for student veterans
  - b. Marketing materials used for recruitment and outreach, including flyers and social media campaign samples (if any)
- D) Reporting & Deliverables
  - a. Submit final report electronically per final report template (provided) by January 15, 2015 including:
    - i. Event photos
    - ii. Links to web presence such as social media marketing campaign (if any)
    - iii. Link to program website (if any)
    - iv. Links to any other virtual material created by staff, faculty, or students including videos, slide shows, PowerPoint presentations, or the like.
    - v. Sign-in sheets for each day of the academy.
  - b. Submit deliverables by January 15, 2015:
    - i. Submit workshop outlines including student activities, topics, or materials created.
    - ii. Submission format will be via email or digital storage device
  - b. Submit marketing materials used for recruitment and outreach, including flyers and social media campaign samples

Grant Sub-Agreement between RSCCD and South Orange County Community College District

E) Branding

- a. Display CCCCCO *Doing What Matters* logo (provided) on website, brochures, handouts, posters, and all other marketing materials

F) Staffing and Coordination with RSCCD

- a. Assign a faculty/staff member to coordinate efforts at Irvine Valley College and report to RSCCD

G) Timeline

- a. Activities will be conducted from November 1, 2014 through December 31, 2014.

## Exhibit B

### Final Report November – December 2014 IVC Veteran Leadership Academy



#### Activities

1. Please list and describe (i.e., purpose, content) the activities that have been completed since you received funding.
2. What student learning tools were used?  
*(ie. Job shadowing, internship, tours of businesses, simulations, operating student-run businesses, etc.)* List each tool used and the number of students participating in each.
3. Describe how you incorporated the following curriculum elements into your activities.
  - a. Creating opportunities for participation in real-world business situations

#### Participants

1. How many total participants took part in your program?
2. How many participants completed at least 75% of your activities?
3. What products were produced by participants through your activities? (i.e., Business plans, websites, marketing projects, actual products, etc.) List the name of each product and the number produced
4. Please list and describe all awards and associated accomplishments given to students.
5. If you assessed any student outcomes (i.e., business management knowledge, student interest in completing school, life management skills, problem solving skills, awareness of self-employment as a career pathway, etc.) by administering a survey or using other measurement tools, please describe the tool used and summarize your major findings.

#### Partnerships

1. Please list the partner organizations utilized in operating your activities





**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

## Educational Services

To: Board of Trustees	Date: November 17, 2014
Re: Approval of Sub-award Agreements between RSCCD and SAUSD and between RSCCD and The Regents of the University of California (UCI) for Gaining Early Awareness & Readiness for Undergraduate Programs (GEAR UP) 2009 - Year 6	
Action: Request for Approval	

**BACKGROUND**

Santa Ana College receives a six-year United States Department of Education grant called Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP), 2009. The GEAR UP program is a discretionary grant program designed to increase the number of low-income students who are prepared to enter and succeed in postsecondary education. GEAR UP is unique from other initiatives. This program uses partnerships committed to serving students beginning no later than the seventh grade through high school graduation. GEAR UP supplements existing reform efforts, offers services that promote academic preparation and the understanding of necessary costs to attend college, provides professional development, and continuously builds capacity so that projects can be sustained beyond the term of grant.

**ANALYSIS**

Santa Ana College GEAR UP partnership consists of Santa Ana Unified School District and the University of California, Irvine. Each of these partners will be a sub-recipient and contract with Rancho Santiago Community College District/Santa Ana College for the six year grant period. Each year Santa Ana College receives \$800,000 in grant funds to empower 2,000 Santa Ana Unified School District students (1,000 per cohort) to improve their academic skills, motivation, and college preparation necessary to succeed in post-secondary education. The amounts listed below are for the sixth year contracts with the sub-recipients.

DO-14-1517-01 Santa Ana Unified School District - \$52,000

DO-14-1517-02 University of California, Irvine - \$315,696

Project Administrator is Sara Lundquist. Project Director is Lilia Tanakeyowma.

**RECOMMENDATION**

It is recommended that the board approve these sub-award agreements and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter related contractual agreements on behalf of the district.

Fiscal Impact: \$367,696	Board Date: November 17, 2014
Prepared by: Huong Nguyen, Resource Development Coordinator	
Submitted by: Enrique Perez, Assistant Vice Chancellor of Educational Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

**AGREEMENT BETWEEN  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT/  
SANTA ANA COLLEGE  
AND  
SANTA ANA UNIFIED SCHOOL DISTRICT**

This Agreement is entered into on the 17th day of November, 2014 between Rancho Santiago Community College District (hereinafter “**RSCCD**”) and Santa Ana Unified School District (hereinafter “**SAUSD**”).

**WHEREAS, RSCCD** has received a six-year grant entitled Gaining Early Awareness & Readiness for Undergraduate Programs (**GEAR UP**) **2009** (Grant No. P334A090134; CFDA # 84.334A) from the U.S. Department of Education, for the performance period between July 31, 2009 and July 30, 2015, to significantly increase the number of low-income students who are prepared to enter and succeed in postsecondary education, and

**WHEREAS, SAUSD** has agreed to participate in the purpose of this grant, for the six years (2009 through 2015), and

**WHEREAS, RSCCD** has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

**NOW, THEREFORE** the **RSCCD** and **SAUSD** do covenant and agree as follows:

**TERM**

1. The effective term of this Agreement shall be from the period beginning July 31, 2014 and ending July 30, 2015 and shall be in the amount of **\$52,000** and subject to the provisions of this Agreement. **SAUSD** further agrees to contribute **\$717,605** as match during this same period set forth in as *Exhibit A, Budget Narrative*, which by this reference is incorporated herein and made a part hereof as if fully set forth. An extension for one year beyond this current term is allowed by the expanded authority conditions identified in the Grant Award Notice, and thus is allowed under this agreement.

**PURPOSE**

2. The purpose of the program is to increase the number of low-income students who are prepared to enter and succeed in postsecondary education. **SAUSD** shall ensure that the program funded hereby shall comply with this purpose.

**COMPLIANCE WITH LAW**

3. In its performance under this Agreement, **SAUSD** shall fully comply with the requirements of the following, whether or not otherwise referred to in this Agreement:

- (a) The Higher Education Act of 1965, Title IV, Part A, Subpart 2 Chapter 2 – Gaining Early Awareness and Readiness for Undergraduate Programs.

- (b) The Education Department General Administrative Regulations (EDGAR): (a) 34 CFR 74, 75, 77, 79, 80, 81, 82, 84, 85, 86, 97, 98, and 99; (b) the regulations for this program in 34 CFR part 694.
- (c) All applicable standards and orders and requirements issued under Section 306 of the Clean Air Act, Section 508 of the Clean Water Act and Environmental Protection Agency regulations in contracts in excess of \$100,000.
- (d) All applicable State statutes, regulations, policies, procedures and directives;
- (e) All applicable local ordinances and requirements, including use permits and licensing;
- (f) Court orders applicable to its operation; and
- (g) The terms and conditions of this Agreement.

If any of the foregoing is enacted, amended, or revised, **SAUSD** will comply with such or will notify **RSCCD** after enactment or modification that it cannot so comply. **RSCCD** may thereupon terminate this Agreement, if necessary.

#### **STATEMENT OF WORK**

4. This Agreement is based on the Application for Federal Education Assistance included as *Exhibit A* to this Agreement. **SAUSD** agrees to comply with all provisions, to perform all work, and to provide all services set forth in this Agreement and the aforementioned Application for Federal Education Assistance in a professional, timely and diligent manner. The parties hereto agree that concerning matters not specifically contained within the body of this Agreement, the Application for Federal Education Assistance will be controlling.

**SAUSD** shall utilize funding provided under this Agreement to support the following:

- 1) Substitute teachers
- 2) Buses and hospitality for college and campus tours
- 3) Attendance at conferences and meetings
- 4) Counselor Professional Development
- 5) AP & AVID Initiative

#### **MODIFICATION OF PROGRAM COMPONENTS AND SERVICE LEVELS**

5. The parties hereto agree that those program components and service levels detailed in *Exhibit A* may be modified so long as the total payments under this Agreement are not increased and the project scope, objectives, and key personnel (in accordance with 34 CFR 74.25 (c)(2) and/or 34 CFR 80.30 (d)(3)) of the program are not altered. However, any such modification shall not be made without the prior written notification of **RSCCD**. Any requests for changes in scope, objectives or key personnel requires written approval and should be coordinated through **RSCCD** for submission to the U.S. Department of Education.

#### **PLANS AND PROCEDURES**

6. **SAUSD** shall monitor its program for compliance with the provisions of this Agreement and all applicable laws, regulations and its institutional policies and procedures.

## **REPORTS**

7. **SAUSD** shall submit such reports, data and information at such times as **RSCCD** may require, and in the form **RSCCD** may require, regarding the performance of **SAUSD's** services, or **SAUSD's** activities, costs or other data. Such reports shall include information and data for the annual performance report (financial information as specified in 34 CFR 75.118, and program activity documentation), which will be due April 1 of each year. The Annual Report Template is incorporated by reference and attached hereto as *Exhibit B*, which by this reference is incorporated herein and made a part hereof as if fully set forth.

## **NO SUPPLANTATION**

8. Funds provided under this Agreement shall be used only for activities that are in addition to those that would otherwise be available in the absence of such funds. **SAUSD** shall not render the same services under this Agreement to any participant whose cost of services is otherwise paid for by any other person or entity.

## **INDEPENDENT CONTRACTOR**

9. **SAUSD** agrees that the service provided hereunder are rendered in its capacity as an independent contractor and that it is not in any way an agent of **RSCCD**, nor shall its employees be entitled to any personnel benefits of **RSCCD** whatsoever.

## **SUBCONTRACT ASSIGNMENT**

10. None of the duties of, or work to be performed by, **SAUSD** under this Agreement shall be Sub-contracted or assigned to any agency, consultant, or person without the prior written consent of **RSCCD**. No subcontract or assignment shall terminate or alter the legal obligation of **SAUSD** pursuant to this Agreement. **SAUSD** shall insure that all subcontracts for services and contracted staff are procured in a manner consistent with Federal and local **SAUSD** guidelines. **SAUSD** shall itemize all sub-contractor and contracted staff costs in the budget so it is clear how the funds will be allocated and spent by each. By entering into this Agreement **SAUSD** agrees that it is the direct provider of intended services. Upon request, **SAUSD** shall submit to **RSCCD** copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

## **CONTINGENCY OF FUNDS**

11. **SAUSD** acknowledges that approval of and funding for this Agreement in accordance with 34 CFR 75.253 is contingent upon U.S. Department of Education approval, receipt of funds from, and obligation of funds by, the U.S. Department of Education to **RSCCD**. The Department will consider continued funding if: (1) Congress has appropriated sufficient funds under the program, (2) the Department determines that continuing the project would be in the best interests of the government, (3) the recipient has made substantial progress toward meeting the objectives in its approved application, and (4) the recipient has submitted reports of project performance and budget expenditures that meet reporting requirements found at 34 CFR 73.118 and any other requirements deemed necessary. If such approval, funding, or appropriations are not forthcoming, or are otherwise limited, **RSCCD** shall notify **SAUSD** immediately and in writing. Immediately upon such notice **SAUSD** shall modify or cease operations as directed by **RSCCD**. If the approving authority determines that modification of **SAUSD's** operations hereunder is preferable to cessation of such operations, within thirty (30) days of said written

notice, **RSCCD** and **SAUSD** shall negotiate necessary modifications to this Agreement and/or reimbursement of costs incurred hereunder.

### **BUDGET SCHEDULE**

12. **SAUSD** agrees that the expenditures of any and all funds under this Agreement will be in accordance with the approved budget, a copy of which is attached hereto as part of the Application for Federal Education Assistance, *Exhibit A*, and which by this reference is incorporated herein and made a part hereof as if fully set forth. The **SAUSD** may spend unexpended funds in the following budget period for any allowable cost that falls within the scope and objectives of the project (See Carryover, Section 14).

### **MODIFICATION OF BUDGET SCHEDULE**

13. **SAUSD** shall have the authority to transfer allocated program funds from one category of the overall program budget to any other category of the overall program budget, as long as the amount of the total grant is not increased and the scope of the program is not altered. Where the scope of the program is altered and results in need for a change in the budget, written approval is required and should be coordinated through **RSCCD** for submission to the U.S. Department of Education.

### **CARRYOVER**

14. **SAUSD** may spend unexpended funds in a following budget period for any allowable cost(s) that fall(s) within the scope and objectives of the project, not just for expenditures arising out of uncompleted activities. However, if during the course of program monitoring reservations are developed on behalf of the approving authority about the **SAUSD's** use of such funds, a written statement from the **SAUSD** describing the ways it intends to use the remaining funds may be required.

### **SUBMISSION OF INVOICES**

15. Upon the effective date of this Agreement, **RSCCD** shall make payments to **SAUSD** in accordance with the following payment schedule:

- a. Payments. Beginning July 31, 2013, no more often than once per quarter and no less than once per year, upon receipt and approval by **RSCCD** of **SAUSD's** invoice, showing itemized expenditures in accordance with the invoice template provided as *Exhibit C*, **RSCCD** shall make reimbursement payments as long as the total payments under this Agreement do not exceed **\$52,000**.
- b. Invoices. One original signed invoice should be sent to the GEAR UP 2009 Project Director, as follows:

Lilia Tanakeyowma, Dean  
Office, School & Community Partnerships Division  
Santa Ana College  
1530 W. 17<sup>th</sup> Street  
Santa Ana, CA 92706

## **FISCAL ACCOUNTABILITY**

16. (a) Financial Management System. **SAUSD** shall establish and maintain a sound financial management system, based upon generally accepted accounting principles. **SAUSD's** system shall provide fiscal control and accounting procedures that will include the following:

- (1) Information pertaining to this Agreement and contract awards, obligations, unobligated balances, assets, expenditures, and income;
- (2) Effective internal controls to safeguard assets and assure their proper use;
- (3) Source documentation to support accounting records; and
- (4) Proper charging of costs and cost allocation.

(b) SAUSD's Records. **SAUSD's** records shall be sufficient to:

- (1) Permit preparation of required reports;
- (2) Permit the tracing of funds to a level of expenditure adequate to establish that funds have not been used in violation of the applicable restrictions on the use of such funds; and
- (3) Permit the tracing of program income, or profits earned, and any costs incurred that are otherwise allowable except for funding limitations.

(c) Costs Charged. Costs shall be charged to this contract only in accordance with the following:

- (1) Approved Application for Federal Assistance (*Exhibit A*)
- (2) The Education Department General Administrative Regulations (EDGAR)
- (3) Office of Management and Budget (OMB) Circulars A-21 (2 CFR 220) and A-110 (2 CFR 215)

(d) Cost Principles. In all cases of any type of personnel must be supported by complete and accurate record-keeping of time and effort reports, which will be due quarterly.

## **ANNUAL AUDIT**

17. **SAUSD** shall arrange for an independent audit of their federal funds in accordance with OMB Circular A-133. This program should be listed in their Schedule of Federal Expenditures. **SAUSD** shall submit a copy of each required audit report to **RSCCD** within thirty (30) days after the date received by the **SAUSD**.

## **ACCESS AND RECORDS**

18. (a) Access. **RSCCD**, the U.S. Department of Education, and the United States Government and/or their representatives, shall have access, for purposes of monitoring auditing, and examining, to **SAUSD's** activities, books, documents and papers (including computer records) and to records of **SAUSD's** subcontractors, consultants, contracted employees, bookkeepers, accountants, employees and participants related to this Agreement. Such agencies or representatives shall have the right to make excerpts, transcripts and photocopies of such records and to schedule on-site monitoring at their discretion. Monitoring activities also may include, but are not limited to, questioning employees and participants and entering any premises or onto any site in which any of the services or activities funded hereunder are conducted or in which any of the records of **SAUSD** are kept. In the event **SAUSD** does not make the above-referenced documents available within the County of Orange, California, **SAUSD** agrees to pay all necessary and reasonable expenses incurred by **RSCCD** in conducting any audit at the location where said records and books of account are maintained.

(b) Records Retention. All accounting records and evidence pertaining to all costs of **SAUSD** and all documents related to this Agreement shall be kept available at **SAUSD's** office or place of business for the duration of this Agreement and thereafter for three (3) years after completion of an audit. Records which relate to (1) complaints, claims, administrative proceedings or litigation arising out of the performance of this Agreement, or (2) costs and expenses of this Agreement to which **RSCCD** or any other government agency takes exception, shall be retained beyond the three (3) year period until final resolution or disposition of such appeals, litigation, claims, or exceptions.

### **FRAUD**

19. **SAUSD** shall immediately report all suspected or known instances and facts concerning possible fraud, abuse or criminal activity under this Agreement, in accordance with the applicable federal laws and regulations.

### **NONDISCRIMINATION AND COMPLIANCE PROVISIONS**

20. As a condition of this award of financial assistance under the U.S. Department of Education to **SAUSD** from **RSCCD**, **SAUSD** assures, with respect to operation of all programs or activities funded with funds provided pursuant to the Act, and all agreements to carry out such programs or activities, that it will comply fully with the nondiscrimination and equal opportunity provisions of Title VI of the Civil Rights Act of 1964, as amended; section 504 of the Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1975, as amended; and with all applicable requirements imposed by or pursuant to regulations implementing those laws, including, but not limited to, 34 CFR part 100 et seq. The United States, the State of California and **RSCCD** have the right to seek judicial enforcement of this assurance.

(a) During the performance of this Agreement, **SAUSD** and its subcontractors will not deny the Agreement's benefits to any person on the basis of race, ancestry, national origin, religion, color, ethnic group identification, sex, age, physical or mental disability (including HIV and AIDS), medical condition (cancer), marital status, nor will they unlawfully discriminate, harass or allow harassment against any employee or applicant for employment because of race, ancestry, religion, color, ethnic group identification, national origin, ancestry, mental or physical disability (including HIV and AIDS), medical condition (cancer), marital status, age (over 40), sex, denial of family care leave, or political affiliation or belief. **SAUSD** will insure that the evaluation and treatment of employees and applicants for employment are free from such discrimination and harassment.

(b) **SAUSD** will include the non-discrimination and compliance provisions of this Section of the Agreement in all subcontracts to perform work under this Agreement.

(c) **SAUSD** will give written notice of its obligations under this Section of the Agreement to labor organizations with which **SAUSD** has a collective bargaining or other agreement.

### **CONFIDENTIALITY**

21. Without prejudice to any other section of this Agreement, **SAUSD** shall, where applicable, maintain the confidential nature of information provided to it concerning participants in accordance with the requirements of federal and state laws. However, **SAUSD** shall submit to **RSCCD**, the U.S. Department of Education, and/or the United States Government or their representatives, all records requested for administrative purposes, including audit, examinations,



monitoring and verification of reports submitted by **SAUSD**, costs incurred and services rendered hereunder.

## **PROPERTY**

### 22. (a) Definitions

1. “Real Property” is land, including land improvements, structures, and appurtenances thereto, excluding movable machinery and equipment.
2. “Equipment” is tangible non-expendable personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit.

(b) Property Management. **SAUSD** shall budget, manage and maintain an inventory of property in accordance the standards established by the U.S. Government. Notwithstanding the provisions of Section 20, **SAUSD** shall retain records pertaining to all equipment or property described above, and to costs incurred with respect thereto, for a period of three (3) years after final disposition of such property. Cost of equipment shall immediately return all equipment, finished or unfinished documents, photographs, data, studies and reports or unused supplies prepared or purchased by **SAUSD** under this Agreement to **RSCCD** or its representatives, or dispose of them in accordance with directions from **RSCCD**.

## **REPORTS**

23. **SAUSD** will furnish reports, documents, photographs, and data, or copies of each, as reasonably requested by **RSCCD** concerning **SAUSD**'s activities as they affect the services hereunder. **RSCCD** shall be specific as to the nature of the information requested and allow thirty (30) days for **SAUSD** to respond.

## **INDEMNIFICATION**

24. (a) **SAUSD** shall indemnify, hold harmless and defend **RSCCD**, its School Board, its officers, agents and employees from any and all claims, demands, loss, liability, injury death, suits or judgments arising out of or alleged to arise out of or in consequence of **SAUSD**'s performance of this Agreement, or any act or omission of **SAUSD**, its officers, agents or employees, including, but not limited to, and without waiving the generality of the foregoing, any audit disallowances or sums expended by **SAUSD** in violation of federal, State or **RSCCD** requirements or of this Agreement, or any negligent or intentional acts or omissions of **SAUSD**, its officers, agents or employees which injure or damage any participants or other third parties, including **RSCCD** personnel representatives. **SAUSD** shall forthwith remit all sums due **RSCCD**, along with the legal rate of interest pursuant to this paragraph.

(b) **RSCCD** shall indemnify, hold harmless and defend **SAUSD**, its Board of Trustees, its officers, agents and employees from any and all claims, demands, loss, liability, injury death, suits or judgments arising out of or alleged to arise out of or in consequence of **RSCCD**'s performance of this Agreement, or any act or omission of **RSCCD**, its officers, agents or employees, including, but not limited to, and without waiving the generality of the foregoing, any audit disallowances or sums expended by **RSCCD** in violation of federal, State or **SAUSD** requirements or of this Agreement, or any negligent or intentional acts or omissions of **RSCCD**, its officers, agents or employees which injure or damage any participants or other third parties, including **SAUSD** personnel representatives. **RSCCD** shall forthwith remit all sums due **SAUSD**, along with the legal rate of interest pursuant to this paragraph.

## **INSURANCE**

25. **SAUSD** shall secure and maintain comprehensive general liability insurance covering personal injury, property damage, and general liability claims in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate with coverage for incidental contracts. A certificate of insurance must be provided that includes a thirty (30) day notice of cancellation, modification, or reduction in said insurance. **SAUSD** shall deliver certificate(s) of insurance under **SAUSD's** comprehensive general liability insurance policy on or before the date of execution of this agreement. Upon request, **RSCCD** shall be provided a copy of said policy.

**SAUSD** shall provide workers' compensation coverage for each of its employees. **SAUSD** and **RSCCD** shall each be responsible for providing coverage for their own students.

## **PATENT/COPYRIGHT MATERIALS/PROPRIETARY INFORMATION**

26. In accordance with 34 CFR 74.36, 34 CFR 80.34, and in order for **RSCCD** to meet its obligations contained in the prime Grant No. P334A090134 with the U.S. Department of Education, **SAUSD** shall grant **RSCCD** a royalty-free, nonexclusive and irrevocable license to publish, copy, translate or use, now and hereafter, all materials, data, films, tapes, etc., developed under this Agreement. **RSCCD**, in the fulfillment of its obligations contained in the prime Grant No. P334A090134, the U.S. Department of Education, and/or the United States Government reserve the right to authorize others to use or reproduce such materials. Further, these parties shall have access to any report, preliminary findings or data assembled by **SAUSD** under this Agreement and in accordance with 34 CFR 75.626, any patent application filed by a grantee for an invention made under a grant must include the following statement in the first paragraph: "The invention described in this application was made under a grant from the Department of Education."

## **STANDARDS OF CONDUCT**

27. (a) General Assurance. Every reasonable course of action will be taken by **SAUSD** in order to maintain the integrity of this expenditure of public funds and to avoid favoritism and questionable or improper conduct. This Agreement will be administered in an impartial manner, free from efforts to gain personal financial or political gain. **SAUSD**, its officers and employees, in administering this Agreement, will avoid situations which give rise to a suggestion that any decision was influenced by prejudice, bias, special interest or desire for personal gain.

(b) Conducting Business Involving Relatives. No relative by blood, adoption or marriage of any executive or employee of **SAUSD** will receive favorable treatment when considered for enrollment in programs provided by, or employment with, **SAUSD**.

(c) Conducting Business Involving Close Personal Friends and Associates. Executives of **SAUSD** will be particularly aware of the varying degrees of influence that can be exerted by personal friends and associates and, in administering this Agreement, will exercise due diligence to avoid situations which give rise to an assertion that favorable treatment is being granted to friends and associates. When it is in the public interest for **SAUSD** to conduct business with a friend or associate of an executive or employee of **SAUSD**, or an elected official in the area, a permanent record of the transaction will be retained.

(d) Avoidance of Economic Interest. No executive or employee of **SAUSD**, elected official in the area, will solicit or accept money or any other consideration from a third person, for the

performance of an act reimbursed in whole or part by **SAUSD** or **RSCCD**. Supplies, materials, equipment or services purchased with Agreement funds will be used solely for purposes allowed under this Agreement.

### **ASSURANCES**

28. **SAUSD** shall execute and abide by the Assurance-Non-Construction Programs attached hereto as *Exhibit D* and incorporated herein by this reference.

### **DEBARMENT**

29. **SAUSD** certifies that it is not debarred or suspended or otherwise excluded from or ineligible for participation in Federal programs in accordance with 34 CFR Part 85 (*See Exhibit E*).

### **LOBBYING**

30. As required by Section 1352, Title 31, of the U.S. Code, and implemented at 34 CFR Part 82 (*See Exhibit F*), **SAUSD** certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

### **LITERATURE AND PUBLIC ANNOUNCEMENTS**

31. Any literature distributed by **SAUSD** for the purpose of apprising businesses, participants, or the general public of its programs under this Agreement shall state and acknowledge, in accordance with 34 CFR 75.620, the support of the Department of Education in publicizing the work under this agreement in any medium. This acknowledgement shall read substantially as follows:

"This project has been funded at least in part with Federal funds from the U.S. Department of Education under grant award number P334A090134. The content of this publication does not necessarily reflect the views or policies of the U.S. Department of Education nor does mention of trade names, commercial products, or organizations imply endorsement by the U.S. Government."

Any public announcements disclosing the federal funding must conform to the requirements and guidelines in *Exhibit G*.

### **BREACH – SANCTIONS**

32. If, through any cause, **SAUSD** violates any of the terms and conditions of this Agreement, or any prior Agreements whereby grant funds were received by **SAUSD**, or if **SAUSD** reports inaccurately, or if any audit report makes disallowances, **SAUSD** shall promptly remedy its acts or omissions and/or repay **RSCCD** all amounts due **RSCCD** as a result thereof. For any such failures or violations **RSCCD** shall also have the right, at its sole discretion, to: (1) immediately discontinue program support until such time as **SAUSD** fulfills its obligations or remedies all violations of this Agreement or prior Agreements; and/or (2) collect outstanding amounts, as determined by **RSCCD** to be due **RSCCD** from **SAUSD**, by offsetting or debiting from current claims or invoices, if after thirty (30) days written notice **SAUSD** has failed to repay same or a repayment schedule has not been made; and/or (3) terminate this Agreement in accordance with Section 34 herein.

### **DISPUTES**

33. In the event of a dispute between the parties, the aggrieved party shall notify the other party and provide a detailed description of the alleged problem. The parties agree to use reasonable efforts to resolve such dispute by good faith negotiations and mutual agreement. In the event such informal resolution is not successful within a reasonable period of time, the parties hereby agree that such dispute will be resolved in the manner specified below.

The handling of non-criminal complaints, including discrimination complaints, and complaints and reports of criminal fraud, waste and abuse shall be as prescribed by the State of California, and/or the US Department of Education, whichever is applicable, in accordance with applicable provisions of the Code of Federal Regulations.

### **TERMINATION**

34. Either party may terminate this Agreement, with or without cause upon thirty (30) days written notice served upon the other party. Notice shall be deemed served on the date of mailing. Upon termination, or notice thereof, the parties agree to cooperate with one another in the orderly transfer of service responsibilities, active case records, and pertinent documents.

The obligations of **RSCCD** under this Agreement are contingent upon the availability of Federal and/or State funds, as applicable, for the reimbursement of **SAUSD**'s expenditures, and inclusion of sufficient funds for the services hereunder in the budget approved by the **RSCCD** Board of Trustees each fiscal year this Agreement remains in effect or operation. In the event that such funding is terminated or reduced, **RSCCD** shall provide **SAUSD** with written notification of such determination. **SAUSD** shall immediately comply with **RSCCD**'s decision.

### **TOTAL AGREEMENT**

35. This Agreement, together with the attachments hereto, expresses the total understanding of the parties. There are no oral understandings of the parties or terms and conditions other than as are stated herein. **SAUSD** acknowledges that it has read and agrees to all terms and conditions included in this contract.

**AMENDMENTS**

36. This Agreement may be modified or revised at any time by the parties as long as the amendment is made in writing and signed by both parties.

**NOTICES**

37. All notices, reports and correspondence between the parties hereto respecting this Agreement shall be in writing and deposited in the United States Mail, postage prepaid, addressed as follows:

RSCCD:                    Rancho Santiago Community College District  
                                 2323 North Broadway  
                                 Santa Ana, CA 92706  
                                 Attn: Vice Chancellor, Business Operations and Fiscal Services

SAUSD: Agency Representative: Dawn Miller, Assistant Superintendent-Secondary  
Department: Educational Services  
Agency: Santa Ana Unified School District  
Address: 1601 E. Chestnut Ave.  
City, State Zip: Santa Ana, CA 92701  
Phone: (714) 558-5724

IN WITNESS WHEREOF, **RSCCD** and **SAUSD** have executed this Agreement as of the date first above written.

RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT

SANTA ANA UNIFIED  
SCHOOL DISTRICT

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Peter J. Hardash  
          Vice Chancellor

Name: \_\_\_\_\_

Title: Business Operations/Fiscal Services

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Board  
Approval

Date: November 17, 2014

95-6002823  
**Employer/Taxpayer Identification Number (EIN)**

## LIST OF EXHIBITS

Please use all the exhibits from Year One (except EXHIBIT A).

EXHIBIT A	Application for Federal Funding
EXHIBIT B	Report Template
EXHIBIT C	Invoice Template
EXHIBIT D	Assurances – Non-Construction Programs
EXHIBIT E	Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions.
EXHIBIT F	Certification Regarding Lobbying
EXHIBIT G	Disclosing Federal Funding in Public Announcements

**GEAR UP IV - Year 6  
(2014-2015)**

Exhibit A

Distribution of Funded + Match by Institution  
(Saddleback Valley: 10th 11th Grades)

	<b>TOTAL GEAR UP IV Year 6</b>	<b>Distribution by Institution</b>		
		<b>SAC</b>	<b>SAUSD</b>	<b>UCI</b>
Program Staff (salary + benefits)	\$ 501,540	262,045	-	239,495
Tutors (Math/in-class)	\$ 45,000	20,000	-	25,000
Substitutes for PD	\$ 10,000	-	10,000	-
Buses for field trips (approximately 5 per year)	\$ 5,000	-	5,000	-
Travel: (5 people X \$3,000 for National Conference)	\$ 45,000	15,000	15,000	15,000
Materials & supplies (for students and promotores)	\$ 33,000	18,000	-	15,000
Incidentals (TB test, mileage, etc.)	\$ 6,000	3,000	-	3,000
Counselors Training	\$ 15,201	-	10,000	5,201
Printing	\$ 2,000	-	2,000	-
SAT Prep for 11th graders	\$ 10,000	-	10,000	-
Research software	\$ 8,000	-	-	8,000
Promotores Stipends	\$ 55,000	55,000	-	-
Parent Programming at UCI	\$ 5,000	-	-	5,000
Indirect (8% to Fiscal Agent)	\$ 59,259	59,259	-	-
	<b>\$ 800,000</b>	<b>\$ 432,304</b>	<b>\$ 52,000</b>	<b>\$ 315,696</b>
In-kind MATCH (as per USDOE approved)	\$ 1,087,430	282,578	717,605	87,247

**AGREEMENT BETWEEN  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT/  
SANTA ANA COLLEGE  
AND  
THE REGENTS OF THE UNIVERSITY OF CALIFORNIA**

This Agreement is entered into on the 17th day of November, 2014 between Rancho Santiago Community College District (hereinafter “**RSCCD**”) and The Regents of the University of California on behalf of its Irvine campus (hereinafter “**UCI**”).

**WHEREAS, RSCCD** has received a six-year grant entitled Gaining Early Awareness & Readiness for Undergraduate Programs (**GEAR UP**) **2009** (Grant No. P334A090134; CFDA # 84.334A) from the U.S. Department of Education, for the performance period between July 31, 2009 and July 30, 2015, to increase the number of low-income students who are prepared to enter and succeed in postsecondary education, and

**WHEREAS, UCI** has agreed to participate in the purpose of this grant, for the six years (2009 through 2015), and

**WHEREAS, RSCCD** has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

**NOW, THEREFORE** the **RSCCD** and **UCI** do covenant and agree as follows:

**TERM**

1. The effective term of this Agreement shall be from the period beginning July 31, 2014 and ending July 30, 2015 and shall be in the amount of **\$315,696** and subject to the provisions of this Agreement. **UCI** further agrees to contribute **\$87,247** as match during this same period set forth in as *Exhibit A, Budget Narrative*, which by this reference is incorporated herein and made a part hereof as if fully set forth. An extension for one year beyond this current term is allowed by the expanded authority conditions identified in the Grant Award Notice, and thus is allowed under this agreement.

**PURPOSE**

2. The purpose of the program is to increase the number of low-income students who are prepared to enter and succeed in postsecondary education. **UCI** shall ensure that the program funded hereby shall comply with this purpose.

**COMPLIANCE WITH LAW**

3. In its performance under this Agreement, **UCI** shall fully comply with the applicable requirements of the following, whether or not otherwise referred to in this Agreement:

- (a) The Higher Education Act of 1965, Title IV, Part A, Subpart 2 Chapter 2 – Gaining Early Awareness and Readiness for Undergraduate Programs.
- (b) The Education Department General Administrative Regulations (EDGAR): (a) 34 CFR 74, 75, 77, 79, 80, 81, 82, 84, 85, 86, 97, 98, and 99; (b) the regulations for this



- program in 34 CFR part 694.
- (c) All applicable standards and orders and requirements issued under Section 306 of the Clean Air Act, Section 508 of the Clean Water Act and Environmental Protection Agency regulations in contracts in excess of \$100,000.
  - (d) All applicable State statutes, regulations, policies, procedures and directives;
  - (e) All applicable local ordinances and requirements, including use permits and licensing;
  - (f) Court orders applicable to its operation; and
  - (g) The terms and conditions of this Agreement.

If any of the foregoing is enacted, amended, or revised, **UCI** will comply with such or will notify **RSCCD** after enactment or modification that it cannot so comply. **RSCCD** may thereupon terminate this Agreement, if necessary.

#### **STATEMENT OF WORK**

4. This Agreement is based on the Application for Federal Education Assistance included as *Exhibit A* to this Agreement. **UCI** agrees to comply with all applicable provisions, to perform all of its proposed work, and to provide all of its proposed services set forth in this Agreement and the aforementioned Application for Federal Education Assistance in a professional, timely and diligent manner. The parties hereto agree that concerning matters not specifically contained within the body of this Agreement, the Application for Federal Education Assistance will be controlling.

**UCI** shall utilize funding provided under this Agreement to support the following:

- 1) GEAR UP Project Coordinator
- 2) Program Specialist to implement activities at each GEAR UP school
- 3) Teaching Assistants
- 4) Staff to monitor GEAR UP student data
- 5) GEAR UP motivational materials, supplemental math and ELA books
- 6) Attendance at conferences and meetings
- 7) Residential programs
- 8) Facilities, materials, and hospitality for the inter-segmental meetings.

#### **MODIFICATION OF PROGRAM COMPONENTS AND SERVICE LEVELS**

5. The parties hereto agree that those program components and service levels detailed in *Exhibit A* may be modified so long as the total payments under this Agreement are not increased and the project scope, objectives, and key personnel (in accordance with 34 CFR 74.25 (c)(2) and/or 34 CFR 80.30 (d)(3)) of the program are not altered. However, any such modification shall not be made without the prior written notification to **RSCCD**. Any requests for changes in scope, objectives or key personnel requires written approval and should be coordinated through **RSCCD** for submission to the U.S. Department of Education.

#### **PLANS AND PROCEDURES**

6. **UCI** shall monitor its program for compliance with the provisions of this Agreement and all applicable laws, regulations and its institutional policies and procedures.

## **REPORTS**

7. **UCI** shall submit such reports, data and information at such times as **RSCCD** may require, and in the form **RSCCD** may require, regarding the performance of **UCI's** services, or **UCI's** activities, costs or other data. Such reports shall include information and data for the annual performance report (financial information as specified in 34 CFR 75.118, and program activity documentation), which will be due April 1 of each year. The Annual Report Template is incorporated by reference and attached hereto as *Exhibit B*, which by this reference is incorporated herein and made a part hereof as if fully set forth.

## **NO SUPPLANTATION**

8. Funds provided under this Agreement shall not be used for services, staff, programs or materials that would otherwise be available in the absence of such funds. Additionally, **UCI** shall not be reimbursed for rendering the same services under this Agreement to any participant whose cost of services is otherwise paid for by any other person or entity.

## **INDEPENDENT CONTRACTOR**

9. **UCI** agrees that the services provided hereunder are rendered in its capacity as an independent contractor and that it is not in any way an agent of **RSCCD**, nor shall its employees be entitled to any personnel benefits of **RSCCD** whatsoever.

## **SUBCONTRACT ASSIGNMENT**

10. None of the duties of, or work to be performed by, **UCI** under this Agreement shall be Subcontracted or assigned to any agency, consultant, or person without the prior written consent of **RSCCD**. No subcontract or assignment shall terminate or alter the legal obligation of **UCI** pursuant to this Agreement. **UCI** shall insure that all subcontracts for services and contracted staff are procured in a manner consistent with Federal and local **UCI** guidelines. **UCI** shall itemize all sub-contractor and contracted staff costs in the budget so it is clear how the funds will be allocated and spent by each. By entering into this Agreement **UCI** agrees that it is the direct provider of intended services. Upon request, **UCI** shall submit to **RSCCD** copies of all subcontracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

## **CONTINGENCY OF FUNDS**

11. **UCI** acknowledges that approval of and funding for this Agreement in accordance with 34 CFR 75.253 is contingent upon U.S. Department of Education approval, receipt of funds from, and obligation of funds by, the U.S. Department of Education to **RSCCD**. The Department will consider continued funding if: (1) Congress has appropriated sufficient funds under the program, (2) the Department determines that continuing the project would be in the best interests of the government, (3) the recipient has made substantial progress toward meeting the objectives in its approved application, and (4) the recipient has submitted reports of project performance and budget expenditures that meet reporting requirements found at 34 CFR 73.118 and any other requirements deemed necessary. If such approval, funding, or appropriations are not forthcoming, or are otherwise limited, **RSCCD** shall notify **UCI** immediately and in writing. Immediately upon such notice **UCI** shall modify or cease operations as directed by **RSCCD**. If the approving authority determines that modification of **UCI's** operations hereunder is preferable to cessation of such operations, within thirty (30) days of said written notice, **RSCCD** and **UCI**

shall negotiate necessary modifications to this Agreement and/or reimbursement of costs incurred hereunder.

### **BUDGET SCHEDULE**

12. **UCI** agrees that the expenditures of any and all funds under this Agreement will be in accordance with the approved budget, a copy of which is attached hereto as part of the Application for Federal Education Assistance, *Exhibit A*, and which by this reference is incorporated herein and made a part hereof as if fully set forth. **UCI** may spend unexpended funds in the following budget period for any allowable cost that falls within the scope and objectives of the project (See Carryover, Section 14).

### **MODIFICATION OF BUDGET SCHEDULE**

13. **UCI** shall have the authority to transfer allocated program funds from one category of the overall program budget to any other category of the overall program budget, as long as the amount of the total grant is not increased and the scope of the program is not altered. Where the scope of the program is altered and results in need for a change in the budget, written approval is required and should be coordinated through **RSCCD** for submission to U.S. Department of Education.

### **CARRYOVER**

14. **UCI** may spend unexpended funds in a following budget period for any allowable cost(s) that fall(s) within the scope and objectives of the project, not just for expenditures arising out of uncompleted activities. However, if during the course of program monitoring reservations are developed on behalf of the approving authority about the **UCI's** use of such funds, a written statement from the **UCI** describing the ways it intends to use remaining funds may be required.

### **SUBMISSION OF INVOICES**

15. Upon the effective date of this Agreement, **RSCCD** shall make payments to **UCI** in accordance with the following payment schedule:

- a. Payments. Beginning July 31, 2014, no more often than once per quarter and no less than once per year, upon receipt and approval by **RSCCD** of **UCI's** invoice, showing itemized expenditures in accordance with the invoice template provided as *Exhibit C*, **RSCCD** shall make reimbursement payments as long as the total payments under this Agreement do not exceed **\$315,696**.
- b. Invoices. One original signed invoice should be sent to the GEAR UP 2009 Project Director, as follows:

Lilia Tanakeyowma, Dean  
Office, School & Community Partnerships Division  
Santa Ana College  
1530 W. 17<sup>th</sup> Street  
Santa Ana, CA 92706

## **FISCAL ACCOUNTABILITY**

16. (a) Financial Management System. UCI shall establish and maintain a sound financial management system, based upon generally accepted accounting principles. UCI's system shall provide fiscal control and accounting procedures that will include the following:

- (1) Information pertaining to this Agreement and contract awards, obligations, unobligated balances, assets, expenditures, and income;
- (2) Effective internal controls to safeguard assets and assure their proper use;
- (3) Source documentation to support accounting records; and
- (4) Proper charging of costs and cost allocation.

(b) UCI'S Records. UCI's records shall be sufficient to:

- (1) Permit preparation of required reports;
- (2) Permit the tracing of funds to a level of expenditure adequate to establish that funds have not been used in violation of the applicable restrictions on the use of such funds; and
- (3) Permit the tracing of program income, or profits earned, and any costs incurred that are otherwise allowable except for funding limitations.

(c) Costs Charged. Costs shall be charged to this contract only in accordance with the following:

- (1) Approved Application for Federal Assistance (*Exhibit A*);
- (2) The Education Department General Administrative Regulations (EDGAR); and
- (3) Office of Management and Budget (OMB) Circulars A-21 (2 CFR 220) and A-110 (2 CFR 215)

(d) Cost Principles. In all cases of any type of personnel must be supported by complete and accurate record-keeping of time and effort reports, which will be due quarterly.

## **ANNUAL AUDIT**

17. UCI shall arrange for an independent audit of their federal funds in accordance with OMB Circular A-133. This program (GEAR UP) should be listed in their Schedule of Federal Expenditures. UCI shall submit a copy of each required audit report to RSCCD within thirty (30) days after the date received by the UCI.

## **ACCESS AND RECORDS**

18. (a) Access. RSCCD, the U.S. Department of Education, and the United States Government and/or their representatives, shall have access, for purposes of monitoring auditing, and examining, to UCI's activities, books, documents and papers (including computer records) and to records of UCI's subcontractors, consultants, contracted employees, bookkeepers, accountants, employees and participants related to this Agreement. Such agencies or representatives shall have the right to make excerpts, transcripts and photocopies of such records and to schedule on-site monitoring during normal business hours at their discretion. Monitoring activities also may include, but are not limited to, questioning employees and participants and entering any premises or onto any site in which any of the services or activities funded hereunder are conducted or in which any of the records of UCI are kept. In the event UCI does not make the above-referenced documents available within the County of Orange, California, UCI agrees to pay all necessary and reasonable expenses incurred by RSCCD in conducting any audit at the location where said records and books of account are maintained.

(b) Records Retention. All accounting records and evidence pertaining to all costs of **UCI** and all documents related to this Agreement shall be kept available at **UCI's** office or place of business for the duration of this Agreement and thereafter for three (3) years after completion of an audit. Records which relate to (1) complaints, claims, administrative proceedings or litigation arising out of the performance of this Agreement, or (2) costs and expenses of this Agreement to which **RSCCD** or any other government agency takes exception, shall be retained beyond the three (3) year period until final resolution or disposition of such appeals, litigation, claims, or exceptions.

### **FRAUD**

19. **UCI** shall promptly report all suspected or known instances and facts concerning possible fraud, abuse or criminal activity under this Agreement, in accordance with the applicable federal, state, and local laws and regulations.

### **NONDISCRIMINATION AND COMPLIANCE PROVISIONS**

20. As a condition of this award of financial assistance under the U.S. Department of Education to **UCI** from **RSCCD**, **UCI** assures, with respect to operation of all programs or activities funded with funds provided pursuant to the Act, and all agreements to carry out such programs or activities, that it will comply fully with the nondiscrimination and equal opportunity provisions of Title VI of the Civil Rights Act of 1964, as amended; section 504 of the Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1975, as amended; and with all applicable requirements imposed by or pursuant to regulations implementing those laws, including, but not limited to, 34 CFR part 100 et seq. The United States, the State of California and **RSCCD** have the right to seek judicial enforcement of this assurance.

(a) During the performance of this Agreement, **UCI** and its subcontractors will not deny the Agreement's benefits to any person on the basis of race, ancestry, national origin, religion, color, ethnic group identification, sex, age, physical or mental disability (including HIV and AIDS), medical condition (cancer), marital status, nor will they unlawfully discriminate, harass or allow harassment against any employee or applicant for employment because of race, ancestry, religion, color, ethnic group identification, national origin, ancestry, mental or physical disability (including HIV and AIDS), medical condition (cancer), marital status, age (over 40), sex, denial of family care leave, or political affiliation or belief. **UCI** will insure that the evaluation and treatment of employees and applicants for employment are free from such discrimination and harassment.

(b) **UCI** will include the non-discrimination and compliance provisions of this Section of the Agreement in all subcontracts to perform work under this Agreement.

(c) **UCI** will give written notice of its obligations under this Section of the Agreement to labor organizations with which **UCI** has a collective bargaining or other agreement.

### **CONFIDENTIALITY**

21. Without prejudice to any other section of this Agreement, **UCI** shall, where applicable, maintain the confidential nature of information provided to it by **RSCCD** concerning participants in accordance with the requirements of federal and state laws. However, in accordance with Article 18(a), **UCI** shall provide **RSCCD**, the U.S. Department of Education, and/or the United States Government or their representatives, access to records requested for administrative purposes, including audit, examinations, monitoring and verification of reports submitted by

**UCI**, costs incurred and services rendered hereunder. **RSCCD**, the U.S. Department of Education and the United States Government, or their representatives, shall also maintain confidential information provided to it concerning participants in accordance with the requirements of the federal and/or state laws.

## **PROPERTY**

### 22. (a) Definitions

1. “Real Property” is land, including land improvements, structures, and appurtenances thereto, excluding movable machinery and equipment.
2. “Equipment” is tangible non-expendable personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit.

(b) Property Management. **UCI** shall budget, manage and maintain an inventory or property in accordance the standards established by the U.S. Government. Notwithstanding the provisions of Article 18(b), **UCI** shall retain records pertaining to all equipment or property described above, and to costs incurred with respect thereto, for a period of three (3) years after final disposition of such property.

## **REPORTS**

23. **UCI** will furnish reports, documents, photographs, and data, or copies of each, as reasonably requested by **RSCCD** concerning **UCI**'s activities as they affect the services hereunder. **RSCCD** shall be specific as to the nature of the information requested and allow thirty (30) days for **UCI** to respond.

## **INDEMNIFICATION**

24. (a) **UCI** shall indemnify, hold harmless and defend **RSCCD**, its Board of Trustees, its officers, agents and employees from any and all claims, demands, loss, liability, injury death, suits or judgments arising out of or alleged to arise out of or in consequence of **UCI**'s performance of this Agreement, or any act or omission of **UCI**, its officers, agents or employees, including, but not limited to, and without waiving the generality of the foregoing, any audit disallowances or sums expended by **UCI** in violation of federal, State or **RSCCD** requirements or of this Agreement, or any negligent or intentional acts or omissions of **UCI**, its officers, agents or employees which injure or damage any participants or other third parties, including **RSCCD** personnel representatives. **UCI** shall forthwith remit all sums due **RSCCD**, along with the legal rate of interest pursuant to this paragraph.

(b) **RSCCD** shall indemnify, hold harmless and defend **UCI**, its Board of Regents, its officers, agents and employees from any and all claims, demands, loss, liability, injury death, suits or judgments arising out of or alleged to arise out of or in consequence of **RSCCD**'s performance of this Agreement, or any act or omission of **RSCCD**, its officers, agents or employees, including, but not limited to, and without waiving the generality of the foregoing, any audit disallowances or sums expended by **RSCCD** in violation of federal, State or **UCI** requirements or of this Agreement, or any negligent or intentional acts or omissions of **RSCCD**, its officers, agents or employees which injure or damage any participants or other third parties, including **UCI** personnel representatives. **RSCCD** shall forthwith remit all sums due **UCI**, along with the legal rate of interest pursuant to this paragraph.

## **INSURANCE**

25. **UCI** shall secure and maintain comprehensive general liability insurance covering personal injury, property damage, and general liability claims in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate with coverage for incidental contracts. A certificate of insurance must be provided that includes a thirty (30) day notice of cancellation, modification, or reduction in said insurance. Within thirty (30) days of the execution of this Agreement, **UCI** shall deliver certificate(s) of insurance under **UCI's** comprehensive general liability insurance policy. Upon request, **RSCCD** shall be provided a copy of said policy.

**UCI** shall provide workers' compensation coverage for each of its employees.

## **PATENT/COPYRIGHT MATERIALS/PROPRIETARY INFORMATION**

26. In accordance with 34 CFR 74.36, 34 CFR 80.34, and in order for **RSCCD** to meet its obligations contained in the prime Grant No. P334A090134 with the U.S. Department of Education, **UCI** shall grant **RSCCD** a royalty-free, nonexclusive and irrevocable license to publish, copy, translate or use, now and hereafter, all materials, data, films, tapes, etc., developed under this Agreement. **RSCCD**, in the fulfillment of its obligations contained in the prime Grant No. P334A090134, the U.S. Department of Education, and/or the United States Government reserve the right to authorize others to use or reproduce such materials. Further, these parties shall have access to any report, preliminary findings or data assembled by **UCI** under this Agreement and in accordance with 34 CFR 75.626, any patent application filed by a grantee for an invention made under a grant must include the following statement in the first paragraph: "The invention described in this application was made under a grant from the Department of Education."

## **STANDARDS OF CONDUCT**

27. (a) General Assurance. Every reasonable course of action will be taken by **UCI** in order to maintain the integrity of this expenditure of public funds and to avoid favoritism and questionable or improper conduct. This Agreement will be administered in an impartial manner, free from efforts to gain personal financial or political gain. **UCI**, its officers and employees, in administering this Agreement, will avoid situations which give rise to a suggestion that any decision was influenced by prejudice, bias, special interest or desire for personal gain.

(b) Conducting Business Involving Relatives. No relative by blood, adoption or marriage of any executive or employee of **UCI** will receive favorable treatment when considered for enrollment in programs provided by, or employment with, **UCI**.

(c) Conducting Business Involving Close Personal Friends and Associates. Executives of **UCI** will be particularly aware of the varying degrees of influence that can be exerted by personal friends and associates and, in administering this Agreement, will exercise due diligence to avoid situations which give rise to an assertion that favorable treatment is being granted to friends and associates. When it is in the public interest for **UCI** to conduct business with a friend or associate of an executive or employee of **UCI**, or an elected official in the area, a permanent record of the transaction will be retained.

(d) Avoidance of Economic Interest. No executive or employee of **UCI**, elected official in the area, will solicit or accept money or any other consideration from a third person, for the performance of an act reimbursed in whole or part by **UCI** or **RSCCD**. Supplies, materials,

equipment or services purchased with Agreement funds will be used solely for purposes allowed under this Agreement.

### **ASSURANCES**

28. UCI shall execute and abide by the Assurance-Non-Construction Programs attached hereto as *Exhibit D* and incorporated herein by this reference.

### **DEBARMENT**

29. UCI certifies that it is not debarred or suspended or otherwise excluded from or ineligible for participation in Federal programs in accordance with 34 CFR Part 85 (*See Exhibit E*).

### **LOBBYING**

30. As required by Section 1352, Title 31, of the U.S. Code, and implemented at 34 CFR Part 82 (*See Exhibit F*), UCI certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

### **LITERATURE AND PUBLIC ANNOUNCEMENTS**

31. Any literature distributed by UCI for the purpose of appraising businesses, participants, or the general public of its programs under this Agreement shall state and acknowledge, in accordance with 34 CFR 75.620, the support of the Department of Education in publicizing the work under this agreement in any medium. This acknowledgement shall read substantially as follows:

"This project has been funded at least in part with Federal funds from the U.S. Department of Education under grant award number P334A090134. The content of this publication does not necessarily reflect the views or policies of the U.S. Department of Education nor does mention of trade names, commercial products, or organizations imply endorsement by the U.S. Government."

Any public announcements disclosing the federal funding must conform to the requirements and guidelines in *Exhibit G*.



### **BREACH – SANCTIONS**

32. If, through any cause, **UCI** violates any of the terms and conditions of this Agreement, or if **UCI** reports inaccurately, or if any audit report makes disallowances, **UCI** shall promptly remedy its acts or omissions and/or repay **RSCCD** all amounts due **RSCCD** as a result thereof. For any such failures or violations **RSCCD** shall also have the right, at its sole discretion, to: (1) immediately discontinue program support until such time as **UCI** fulfills its obligations or remedies all violations of this Agreement; and/or (2) collect outstanding amounts, as determined by **RSCCD** to be due **RSCCD** from **UCI**, by offsetting or debiting from current claims or invoices, if after thirty (30) days written notice **UCI** has failed to repay same or a repayment schedule has not been made; and/or (3) terminate this Agreement in accordance with Section 34 herein.

### **DISPUTES**

33. In the event of a dispute between the parties, the aggrieved party shall notify the other party and provide a detailed description of the alleged problem. The parties agree to use reasonable efforts to resolve such dispute by good faith negotiations and mutual agreement. In the event such informal resolution is not successful within a reasonable period of time, the parties hereby agree that such dispute will be resolved through arbitration and/or legal action.

The handling of non-criminal complaints, including discrimination complaints, and complaints and reports of criminal fraud, waste and abuse shall be as prescribed by the State of California, and/or the U.S. Department of Education, whichever is applicable, in accordance with applicable provisions of the Code of Federal Regulations.

### **TERMINATION**

34. Either party may terminate this Agreement, with or without cause upon thirty (30) days written notice served upon the other party. Notice shall be deemed served on the date of mailing. Upon termination, or notice thereof, the parties agree to cooperate with one another in the orderly transfer of service responsibilities, active case records, and pertinent documents.

The obligations of **RSCCD** under this Agreement are contingent upon the availability of Federal and/or State funds, as applicable, for the reimbursement of **UCI**'s expenditures, and inclusion of sufficient funds for the services hereunder in the budget approved by the **RSCCD** Board of Trustees each fiscal year this Agreement remains in effect or operation. In the event that such funding is terminated or reduced, **RSCCD** shall provide **UCI** with written notification of such determination. **UCI** shall immediately comply with **RSCCD**'s decision.

### **TOTAL AGREEMENT**

35. This Agreement, together with the attachments hereto, expresses the total understanding of the parties. There are no oral understandings of the parties or terms and conditions other than as are stated herein. **UCI** acknowledges that it has read and agrees to all terms and conditions included in this contract.

### **AMENDMENTS**

36. This Agreement may be modified or revised at any time by the parties as long as the amendment is made in writing and signed by both parties.

**NOTICES**

37. All notices, reports and correspondence between the parties hereto respecting this Agreement shall be in writing and deposited in the United States Mail, postage prepaid, addressed as follows:

RSCCD:                   Rancho Santiago Community College District  
2323 North Broadway  
Santa Ana, CA 92706  
Attn: Vice Chancellor, Business Operations and Fiscal Services

UCI:           Agency Representative: Heather M. Kubinec, Sr. Contract & Grant Officer  
Department: Office of Research Administration  
Agency: University of California, Irvine  
Address: 5171 California Ave, Suite 150  
City, State Zip: Irvine, CA 92697-7600  
Phone: (949) 824-9816

IN WITNESS WHEREOF, **RSCCD** and **UCI** have executed this Agreement as of the date first above written.

RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT

THE REGENTS OF THE  
UNIVERSITY OF CALIFORNIA

By: \_\_\_\_\_  
Name: Peter J. Hardash  
          Vice Chancellor  
Title: Business Operations/Fiscal Services  
Date: \_\_\_\_\_  
Board  
Approval  
Date: November 17, 2014

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_  
95-2226406  
**Employer/Taxpayer Identification Number (EIN)**

## LIST OF EXHIBITS

Please use all the exhibits from Year One (except EXHIBIT A).

- EXHIBIT A      Application for Federal Funding
- EXHIBIT B      Report Template
- EXHIBIT C      Invoice Template
- EXHIBIT D      Assurances – Non-Construction Programs
- EXHIBIT E      Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions.
- EXHIBIT F      Certification Regarding Lobbying
- EXHIBIT G      Disclosing Federal Funding in Public Announcements

**GEAR UP IV - Year 6  
(2014-2015)**

Exhibit A

Distribution of Funded + Match by Institution  
(Saddleback Valley: 10th 11th Grades)

	<b>TOTAL GEAR UP IV Year 6</b>	<b>Distribution by Institution</b>		
		<b>SAC</b>	<b>SAUSD</b>	<b>UCI</b>
Program Staff (salary + benefits)	\$ 501,540	262,045	-	239,495
Tutors (Math/in-class)	\$ 45,000	20,000	-	25,000
Substitutes for PD	\$ 10,000	-	10,000	-
Buses for field trips (approximately 5 per year)	\$ 5,000	-	5,000	-
Travel: (5 people X \$3,000 for National Conference)	\$ 45,000	15,000	15,000	15,000
Materials & supplies (for students and promotores)	\$ 33,000	18,000	-	15,000
Incidentals (TB test, mileage, etc.)	\$ 6,000	3,000	-	3,000
Counselors Training	\$ 15,201	-	10,000	5,201
Printing	\$ 2,000	-	2,000	-
SAT Prep for 11th graders	\$ 10,000	-	10,000	-
Research software	\$ 8,000	-	-	8,000
Promotores Stipends	\$ 55,000	55,000	-	-
Parent Programming at UCI	\$ 5,000	-	-	5,000
Indirect (8% to Fiscal Agent)	\$ 59,259	59,259	-	-
	<b>\$ 800,000</b>	<b>\$ 432,304</b>	<b>\$ 52,000</b>	<b>\$ 315,696</b>
In-kind MATCH (as per USDOE approved)	\$ 1,087,430	282,578	717,605	87,247



**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

## Educational Services

To: Board of Trustees	Date: November 17, 2014
Re: Approval of Sub-Agreements between RSCCD and Garden Grove Unified School District, and Santa Ana Unified School District for the California Career Pathways Trust Grant	
Action: Request for Approval	

**BACKGROUND**

Rancho Santiago Community College District on behalf of Santiago Canyon College received a grant award from the California Department of Education for the California Career Pathways Trust (CCPT). Funding was awarded to the Orange County Teacher Pathway Partnership (OC TPP) project for a regional consortium that includes community colleges, a California State University, K-12 school districts, non-profit and community partners, WIBs, and business partners. The OC TPP will develop and provide articulated pathways to postsecondary education aligned with regional economic sectors and establish career pathway programs that connect businesses, K-12 schools, and community colleges to better prepare students for the 21<sup>st</sup> century workplace and provide real-world experience and hands-on learning. Students will build skills in an integrated standards-based academic and career relevant sequenced curriculum to allow for early entrance into employment as paraprofessionals and culminates in a post-baccalaureate teaching credential. The grant award is \$6 million and the grant term is July 1, 2014 through June 30, 2019 (five-year project cycle).

The project administrator is Ruth Babeshoff and the project director is Janis Perry.

**ANALYSIS**

The Rancho Santiago Community College District and partners will establish articulated Career in Education pathways to postsecondary education aligned with regional economic sectors. The enclosed sub-agreements represent the first year of this project with the performance period from July 1, 2014 through June 30, 2015. The following are the partners involved in this undertaking.

<b><u>Sub-Contractor</u></b>	<b><u>Contract No.</u></b>	<b><u>Grant Funds</u></b>	<b><u>In-Kind Match</u></b>
Garden Grove USD	DO-14-2501-03	\$27,326	\$37,724
Santa Ana USD	DO-14-2501-06	\$61,787	\$58,500

**RECOMMENDATION**

It is recommended that the Board approve these sub-agreements and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into related contractual agreements on behalf of the district.

Fiscal Impact: \$89,113	Board Date: November 17, 2014
Prepared by: Maria Gil, Resource Development Coordinator	
Submitted by: Enrique Perez, J.D., Assistant Vice Chancellor of Educational Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

**AGREEMENT BETWEEN  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
AND  
GARDEN GROVE UNIFIED SCHOOL DISTRICT**

This agreement (hereinafter “Agreement”) is entered into on this 17<sup>th</sup> day of November, 2014 between Rancho Santiago Community College District (hereinafter “RSCCD”) and Garden Grove Unified School District (hereinafter “SUBCONTRACTOR”). RSCCD and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

**WHEREAS**, RSCCD has received a grant award entitled California Career Pathways Trust (Grant No. 14-25239-6668-00) (hereinafter “Grant”) from the California Department of Education (hereinafter “PRIME SPONSOR”). The purpose of the Grant is to develop and provide an articulated Careers in Education pathway to postsecondary education aligned with regional economic sectors and establish career pathway programs that connect businesses, K–12 schools, and community colleges to better prepare students for the 21<sup>st</sup> century workplace and provide real-world experience and hands-on learning for students;

**WHEREAS**, funding was awarded to the Orange County Teacher Pathway Partnership (hereinafter “OC TPP”) program for a regional consortium including community colleges, a California State University, K-12 school districts, non-profit and community partners, WIBs, and business partners;

**WHEREAS**, RSCCD will serve as Fiscal Agent for the State funds received under this Grant;

**WHEREAS**, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

**WHEREAS**, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

**NOW, THEREFORE** RSCCD and SUBCONTRACTOR do covenant and agree as follows:

**ARTICLE I**

1. Statement of Work

SUBCONTRACTOR agrees to perform the work described in the Scope of Work (*Exhibit A*) and in the Grant Application (*Exhibit B*), which by reference are incorporated into this Agreement.

2. Period of Performance

The period of performance for this Agreement shall be from July 1, 2014 through June 30, 2015. NOTE: The entire term of the Grant is for five years from July 1, 2014 to June 30, 2019, with grant funds available for four years, from July 1, 2014 – June 30, 2018. RSCCD

will develop agreements on an annual basis, rather than for the entire term.

3. Total Cost

The total cost to RSCCD for performance of this Agreement shall not exceed **\$27,326** USD.

4. Matching Cost

SUBCONTRACTOR agrees to provide the match of **\$37,724**, detailed in the Budget and Budget Narrative, approved in the grant application, for the time period of this Agreement (refer to Article I.2. "Period of Performance").

5. Budget, Payment and Invoicing

(a) Budget. SUBCONTRACTOR agrees that the expenditures of any and all funds under this Agreement will be in accordance with the Budget and Budget Narrative (*Exhibit C*), and which by this reference is incorporated herein and made a part hereof as if fully set forth. SUBCONTRACTOR must submit a budget revision request to RSCCD if expenditures exceed 10 percent of the authorized budget item total in the Budget.

(b) Payments. Beginning upon execution of this Agreement, no more often than once per quarter, and upon receipt of SUBCONTRACTOR's invoice by RSCCD, RSCCD shall make reimbursement payments as long as the total payments under this Agreement do not exceed the amount listed above under Article I.3. "Total Costs".

(c) Invoices. Invoices must be itemized, include the Agreement number (refer to footer), and include back-up documentation for expenditures submitted for payment (refer to Invoice Template, *Exhibit D*). Back-up documentation includes, but is not limited to, ledgers, journals, time sheets, invoices, bank statements, canceled checks, receipts, receiving records, and records of services provided. Final payment is contingent upon completion of Scope of Work as described in *Exhibit A*. SUBCONTRACTOR shall submit invoices on or before the 15<sup>th</sup> day of each quarter. Submit invoices to the following address:

**ATTN: Janis Perry, OC TPP Project Director  
Santiago Canyon College  
8045 East Chapman Avenue  
Orange, CA 92869**

6. Reporting

(a) Progress Reports. SUBCONTRACTOR agrees to submit quarterly progress reports (*Exhibit E*), in reference to the Scope of Work (*Exhibit A*) included in this Agreement, and submit quarterly match reports, as applicable. Reports are due on a quarterly basis as follows: October 30<sup>th</sup>, January 30<sup>th</sup>, April 30<sup>th</sup>, and July 30<sup>th</sup>. If the report due date falls on a weekend or holiday, the report will be due the day before the due dates listed above.

(b) Annual Report. SUBCONTRACTOR agrees to submit an annual expenditure report, an annual progress report and an end-of-year project report to show (1) student momentum points, (2) program outcomes measures, and (3) program deliverables are being met as they affect the services hereunder consistent with the Scope of Work, *Exhibit A*.

(c) Match Reports. SUBCONTRACTOR shall submit itemized reports of the match contribution, as applicable, indicating the in-kind or cash value of the contribution, and include back documentation. Refer to the Match Sources Report template, *Exhibit F*.



7. Expenditure of Grant Funds.

SUBCONTRACTOR agrees to comply with all Grant requirements and that it is solely responsible for the appropriate expenditure of all Grant funds received and for any misappropriation or dis-allowment of Grant funds.

8. Modifications

The Parties hereto agree that program components and service levels detailed in the Scope of Work may be modified so long as the Total Cost under this Agreement is not increased and the Scope of Work and objectives of the program are not significantly altered. However, any such modification shall not be made without the prior written notification of RSCCD and acceptance by SUBCONTRACTOR. Any requests for changes in the Scope of Work and objectives require written approval and should be coordinated through RSCCD for submission to the PRIME SPONSOR.

9. Time Extensions

As the full term of the Grant is from July 1, 2014 to June 30, 2019, and agreements will be developed on an annual basis for the entire term of the Grant, extensions will be addressed through annual modifications to Agreements, including revised Scope of Works, Budgets and Budget Narratives, to extend the term and increase the total costs for work to be performed in the new project year: e.g., 2015/2016, 2016/2017 and 2017/2018. NOTE: As Grant funds are only available from July 1, 2014 to June 30, 2018, time extensions for use of Grant funds will be possible up to but not beyond June 30, 2018, and require approval by RSCCD.

10. Sub-Contract Assignment

Unless specifically noted in the Grant application (*Exhibit B*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No sub-contract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall insure that all sub-contracts for services and contracted staff are procured in a manner consistent with SUBCONTRACTOR policies.

SUBCONTRACTOR shall itemize all sub-contractor and contracted staff costs in the budget so it is clear how the funds will be allocated and spent by SUBCONTRACTOR. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

11. Record Keeping

SUBCONTRACTOR agrees to maintain project records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated.

12. Audit

SUBCONTRACTOR agrees that RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. SUBCONTRACTOR agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. SUBCONTRACTOR agrees to include a similar right of RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any subcontract related to performance of this Agreement.

13. Mutual Indemnification

Both Parties to this Agreement shall agree to defend, indemnify, and hold harmless the other Party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying Party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying Party or any of its agents or employees.

14. Termination

Either Party may terminate this Agreement, with or without cause upon thirty (30) days prior written notice served upon the other Party. Notice shall be deemed served on the date of mailing. Upon termination, or notice thereof, the Parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

The obligations of RSCCD under this Agreement are contingent upon the availability of State funds, as applicable, for the reimbursement of SUBCONTRACTOR expenditures, and inclusion of sufficient funds for the services hereunder in the budget approved by the RSCCD Board of Trustees each fiscal year this Agreement remains in effect. In the event that such funding is terminated or reduced, RSCCD shall provide SUBCONTRACTOR with written notification of such determination and RSCCD shall reimburse SUBCONTRACTOR for costs incurred for the completion of the work described in Scope of Work, *Exhibit A*.

15. Disputes

In the event of a dispute between the Parties, the aggrieved Party shall notify the other Party and provide a detailed description of the alleged problem. The Parties agree to use reasonable efforts to resolve such dispute by good faith negotiations and mutual agreement. In the event such informal resolution is not successful within a reasonable period of time, the Parties hereby agree that such dispute will be resolved in the manner specified below.

Except as otherwise provided in this Agreement, any dispute concerning any question arising under this Agreement shall be decided by RSCCD and/or the PRIME SPONSOR. In such a case, the decision shall be reduced to writing and a copy thereof shall be mailed or otherwise

furnished to SUBCONTRACTOR. The decision shall be final and conclusive unless within thirty (30) calendar days from the mailing or delivery of such copy, RSCCD receives from SUBCONTRACTOR a written request to appeal said decision. Pending final decision of the appeal, SUBCONTRACTOR shall act in accordance with the written decision of RSCCD or the PRIME SPONSOR, whichever is the final arbiter of the dispute. The handling of non-criminal complaints, including discrimination complaints, and complaints and reports of criminal fraud, waste and abuse shall be as prescribed by the State of California, and/or the PRIME SPONSOR, whichever is applicable, in accordance with applicable provisions of the Code of Federal Regulations.

16. Notices

All notices, reports and correspondence between the Parties hereto respecting this Agreement shall be in writing and deposited in the United States Mail, postage prepaid, addressed as follows:

**Rancho Santiago Community College District**  
**Attn: Peter J. Hardash, Vice Chancellor**  
**Business Operations and Fiscal Services**  
**2323 North Broadway, Ste. 404-1**  
**Santa Ana, CA 92706**  
**(714) 480-7340, [hardash\\_peter@rsccd.edu](mailto:hardash_peter@rsccd.edu)**

**Santiago Canyon College**  
**Attn: Janis Perry, OC TPP Project Director**  
**8045 East Chapman Avenue**  
**Orange, CA 92869**  
**(714) 628-4779, [perry\\_janis@sccollege.edu](mailto:perry_janis@sccollege.edu)**

**Garden Grove Unified School District**  
**Main Contact: Eric Padget, CTE/ROP Assistant Principal**  
**10331 Stanford Ave.**  
**Garden Grove, CA 92840**  
**714-663-6497, [epadget@ggusd.us](mailto:epadget@ggusd.us)**

**Fiscal Contact: Rick Nakano, Assistant Superintendent, Business**  
**10331 Stanford Ave.**  
**Garden Grove, CA 92840**  
**714-663-6446, [rnakano@ggusd.us](mailto:rnakano@ggusd.us)**

17. Total Agreement

This Agreement, together with the attachments hereto, expresses the total understanding of both Parties. There are no oral understandings of the Parties or terms and conditions other than as are stated herein. SUBCONTRACTOR acknowledges that it has read and agrees to all terms and conditions included in this Agreement.

18. Amendments

This Agreement may be modified or revised at any time by the Parties as long as the amendment is made in writing and signed by an authorized official of both Parties.

**ARTICLE II**

1. Legal Terms and Conditions

This project will be implemented in accordance with the conditions defined in the Grant Award Notification (*Exhibit G*), the California Department of Education, California Career Pathways Trust – Request for Applications (*Exhibit H*), AB86, Section 48 Statutes of 2013 (*Exhibit I*), and California Department of Education General Assurances and Certifications (*Exhibit J*), as set forth and incorporated into this Agreement by reference. As the Grant is subject to any additional restrictions, limitations, or conditions enacted in the State Budget and/or Executive Orders that may affect the provisions, terms, or funding of this Agreement in any manner, RSCCD may modify this Agreement through an amendment, as needed.

This Agreement represents the entire understanding between RSCCD and SUBCONTRACTOR with respect to the Grant. No change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the Parties hereto.

**IN WITNESS WHEREOF**, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as of this 17<sup>th</sup> day of November, 2014.

RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT

SUBCONTRACTOR: *Garden Grove Unified  
School District*

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Peter J. Hardash

Name: Rick Nakano

Title: Vice Chancellor  
Business Operations/Fiscal Services

Title: Assistant Superintendent  
Business Services

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Board Approval Date: November 17, 2014

\_\_\_\_\_  
**Employer/Taxpayer Identification Number (EIN)**

**LIST OF EXHIBITS**

Exhibit A	Subcontractor's Scope of Work
Exhibit B	California Career Pathways Trust Grant Application
Exhibit C	Budget and Budget Narrative
Exhibit D	Invoice Template
Exhibit E	Progress Report Template
Exhibit F	Match Sources Report Template
Exhibit G	Grant Award Notification
Exhibit H	California Career Pathways Trust – Request for Applications
Exhibit I	AB86, Section 48 Statutes of 2013
Exhibit J	California Department of Education General Assurances & Certifications

Orange County Teacher Pathway Partnership – Activities Plan – Program Year 2014-15  
 Garden Grove Unified School District

Requirement	Activities to meet requirement	Program year	Person(s) responsible
<b>Instruction:</b>			
Integrated Academic and Career-based courses	Develop and plan the integrated career-based courses and establish pathway to offer GGUSD students starting in the Fall 2015: <ul style="list-style-type: none"> <li>Identify participating high school site</li> <li>Identify lead teacher(s)</li> <li>Work with GGUSD ROP, Central OC CTEp, and SAC faculty to develop articulation agreements for courses identified in the pathway</li> <li>Revise GGUSD Careers in Education course curriculum through CTEp</li> </ul>	Fall 2014 Spring 2015	Assistant Principal CTE/ROP Eric Padgett CTE Director CTEp Staff SAC Faculty
Soft skills contextualized in CTE	Work with industry representatives, SAC professors, and high school CTE instructors to identify, develop, and update soft skills information for contextualizing in coursework.	Spring 2015	Countywide Advisory(s) and Articulation Meetings
Dual enrollment/early admission into aligned postsecondary career programs	N/A	Start Fall 2015	
Classed offered at alternative sites	Work with SAC to plan to offer Human Development 120 and 121 at identified high school site in 2015-2016. <ul style="list-style-type: none"> <li>Identify campus location and room to provide instruction</li> <li>Work with SAC staff to complete dual enrollment process</li> <li>Identify, recruit, and assist GGUSD students to enroll in courses</li> </ul>	Spring 2015	CTE Director Director, 7-12 Instruction Asst. Supt. Secondary Principal
<b>Experiential Learning</b>			
Work-based learning and job-shadowing and volunteer opportunities	In year 1, GGUSD students will participate in work-place learning through the establishment of a chapter of California Future Educators of America (CFEA) and connection with the local after school provider. <ul style="list-style-type: none"> <li>Identify and train GGUSD teacher to serve as CFEA advisor</li> <li>Establish job responsibilities/description for site Teacher Pathway Coordinator</li> </ul>	Fall 2014 - Spring 2015	AP – CTE/ROP, Eric Paget Site Teacher Pathway Coordinator (STPC) CTE Director CTEp

**Exhibit A – Scope of Work**

Requirement	Activities to meet requirement	Program year	Person(s) responsible
	<ul style="list-style-type: none"> <li>Recruit students into newly established CFEA chapter</li> <li>Provide time and location for CFEA to meet on a weekly basis</li> <li>Connect with GG Boys and Girls Club to establish job-shadowing/volunteer opportunities for pathway students</li> </ul> <p>Embed work-based learning into Careers in Education (CIE) and UC Child Development courses planned for 2015-16.</p> <ul style="list-style-type: none"> <li>Establish partnerships with local schools (Clinton Corner, Clinton Elementary, Eisenhower Elementary, etc) to provide student placements.</li> </ul>		Asst. Supt. Secondary Ed
Paid or unpaid internships, employment opportunities	See above		
<b>Services:</b>			
Support services, career exploration and planning, field trips, guest speakers	<p>GGUSD will work with Project Tomorrow in the establishment of a chapter of California Future Educators of America (CFEA) to provide career information, guest speakers, and opportunities' to learn more about teaching as a career.</p> <p>SAC will provide a TPP Community College Counselor and Student Services Coordinator to assist students with dual enrollment process, academic advisement on how pathway courses fit into post-secondary certification, degree attainment, and university transfer.</p> <p>CSUF will provide in-residence STEM Summer Institute for GGUSD students to learn more about teaching as a career, preparation for university admissions, and to attend workshops by JPL/NASA designed to develop and improve skills in STEM areas.</p>	Fall 2014 - Spring 2015  Fall 2015  Summer 2015	AP CTE/ROP CTE Director STPC  Steve Bautista, SAC  CSUF SAC STPC
Transition Services	<p>GGUSD will work with SAC counselors to identify pathway seniors who will be enrolling at SAC in Fall 2015 as incoming freshmen.</p> <ul style="list-style-type: none"> <li>Identified seniors will work with SAC outreach staff and counselors to prepare for SAC Early Decision registration in May/June 2015</li> <li>SAC counselors will provide orientation and advisement services to incoming freshmen and enrollment in OC TPP pathway at SAC.</li> </ul>	Fall 2014 Spring 2015	STPC GGUSD Site Counselors SAC Counselors
Mentoring	Provide support of the grant funded CSUF Higher Education Graduate student intern who will serve as Academic Coach and mentor to GGUSD pathway students.	Spring 2015	STPC CSUF
<b>Professional Development:</b>			
Industry sector skills	Identify and send GGUSD representative(s) to attend meeting(s) of Industry	Fall 2014 –	AP CTE/ROP

**Exhibit A – Scope of Work**

Requirement	Activities to meet requirement	Program year	Person(s) responsible
analysis	Advisory Group - OC EPIC (Education Pathway Industry Council) that will meet to review and analyze workforce needs, hiring trends, and occupational competences (soft skills) for purposes of keeping curriculum and programming updated.	Spring 2015	CTE Director CTEp
Professional development for faculty	Identify GGUSD pathway faculty, science and math faculty to participate in OC TPP professional development activities including: <ul style="list-style-type: none"> <li>• Job shadows/externships in After School/Out of School time programs</li> <li>• Workshops provided by CSUF Teacher Education faculty</li> <li>• Workshops provided by JPL/NASA on thematic based lessons for use in science/math courses and CIE courses</li> </ul>	Spring 2015 – Summer 2015	CTE Director AP CTE/ROP Site Principal CTEp
Pre-service teachers (students on pathway)	GGUSD students to become members of the newly established chapter of CFEA.	Fall 2014 – Spring 2015	STPC SAC
professional development/enrichment	GGUSD students attend annual Road to Teaching Conference at Santa Ana College in Fall 2014 and CFEA Regional Conference in Spring 2016.	Fall 2014 – Spring 2015	STPC SAC
Advisory group participation	Send GGUSD representative to participate in OC EPIC bi-annual meetings.	Fall 2014 – Spring 2015	AP CTE/ROP CTE Director STPC



Rancho Santiago Community College District/Santiago Canyon College  
 ORANGE COUNTY TEACHER PATHWAYS PROGRAM (OC TPP)  
 GRANT BUDGET SUMMARY (Years 1 - 5)  
 FY 2014/15 - FY 2018/19

Exhibit C

Budget Year: 2014-15 (Year 1) - BUDGET SUMMARY  
 SUB-CONTRACTOR: GARDEN GROVE UNIFIED SCHOOL DISTRICT

Expenditure Category	GRANT-FUNDED					MATCH-FUNDED					
	Year 1 2014/15	Year 2 2015/16	Year 3 2016/17	Year 4 2017/18	Total Funded	Year 1 2014/15	Year 2 2015/16	Year 3 2016/17	Year 4 2017/18	Year 5 2018/19	Total Match
1000 - Certificated Salaries	9,723	9,126	8,211	8,211	35,271	33,120	49,680	82,800	82,800	-	248,400
2000 - Classified Salaries	-	-	-	-	-	-	-	-	-	-	-
3000 - Employee Salaries	603	553	997	997	3,150	4,604	6,906	11,509	11,509	-	34,528
4000 - Books and Supplies	14,600	2,000	-	-	16,600	-	-	-	-	-	-
5000 - Services & Other Operating Expenditures	2,400	-	-	-	2,400	-	-	-	-	-	-
5200 - Travel & Conferences	-	-	-	-	-	-	-	-	-	-	-
6000- Capital Outlay	-	-	-	-	-	-	-	-	-	-	-
7000 - Indirect Charges	-	-	-	-	-	-	-	-	-	-	-
	<b>27,326</b>	<b>11,679</b>	<b>9,208</b>	<b>9,208</b>	<b>57,421</b>	<b>37,724</b>	<b>56,586</b>	<b>94,309</b>	<b>94,309</b>	<b>-</b>	<b>282,928</b>

The Year 1 period of performance is July 1, 2014 through June 30, 2015. NOTE: The entire term of the grant is for five years from July 1, 2014 to June 30, 2019, with grant funds available for four years, from July 1, 2014 – June 30, 2018. RSCCD will develop agreements on an annual basis, rather than for the entire term.

**ORANGE COUNTY TEACHER PATHWAYS PROGRAM (OC TPP)**  
**Budget Year: 2014-15 (Year 1) - BUDGET NARRATIVE**  
**SUB-CONTRACTOR: Garden Grove Unified School District**

**1000 – Certificated Salaries:**

- Future Educators of America teacher stipend (\$1,500);
- Substitute coverage for Academy model development planning (3 teachers x 3 days x \$115 = \$1,035) and professional development extra duty pay at (2 teachers x 3 hours x 2 days x \$43 per/hour = \$516);
- Extra duty costs for teachers to market the pathway to the 10 Intermediate Schools at (3 teachers x 10 visits/1.5 hours per visit x \$43 per hour = \$1,935);
- Substitutes for 7 days of Linked Learning certification and/or Project-Based training at (3 teachers x 7 days x \$115 = \$2,415) and professional development extra duty pay at (2 teachers x 3 hours x 7 days x \$43 = \$1,806);
- Professional development extra duty pay to work with SAC on articulation process and agreements at (3 teachers x 2 hours x 2 days x \$43 per/hour = \$516).

**Total 1000 object code costs = \$9,723**

**1000 – Certificated Salaries - District Match: \$33,120**

**3000 Employee Benefits:** Health and welfare benefit calculations for the extra duty pay in Object Code 1000 = \$603

**Total 3000 object code costs = \$603**

**3000 Employee Benefits – District Match: \$4,604**

**4000 – Books and Supplies:** Purchase of supplemental classroom materials and early childhood manipulatives at (\$5,000); purchase of 8 computers for the start-up classrooms at (\$1,200 x 8 = \$9,600)

**Total 4000 object code costs = \$14,600**

**5000 Services & Other Operating Expenditures:** Software for the 8 computers at (\$300 x 8= \$2,400)

**Total 5000 object code costs = \$2,400**

**Overall Year 1 costs = \$27,326**

**AGREEMENT BETWEEN  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
AND  
SANTA ANA UNIFIED SCHOOL DISTRICT**

This agreement (hereinafter “Agreement”) is entered into on this 17<sup>th</sup> day of November, 2014 between Rancho Santiago Community College District (hereinafter “RSCCD”) and Santa Ana Unified School District (hereinafter “SUBCONTRACTOR”). RSCCD and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

**WHEREAS**, RSCCD has received a grant award entitled California Career Pathways Trust (Grant No. 14-25239-6668-00) (hereinafter “Grant”) from the California Department of Education (hereinafter “PRIME SPONSOR”). The purpose of the Grant is to develop and provide an articulated Careers in Education pathway to postsecondary education aligned with regional economic sectors and establish career pathway programs that connect businesses, K–12 schools, and community colleges to better prepare students for the 21<sup>st</sup> century workplace and provide real-world experience and hands-on learning for students;

**WHEREAS**, funding was awarded to the Orange County Teacher Pathway Partnership (hereinafter “OC TPP”) program for a regional consortium including community colleges, a California State University, K-12 school districts, non-profit and community partners, WIBs, and business partners;

**WHEREAS**, RSCCD will serve as Fiscal Agent for the State funds received under this Grant;

**WHEREAS**, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

**WHEREAS**, SUBCONTRACTOR has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

**NOW, THEREFORE** RSCCD and SUBCONTRACTOR do covenant and agree as follows:

**ARTICLE I**

1. **Statement of Work**

SUBCONTRACTOR agrees to perform the work described in the Scope of Work (*Exhibit A*) and in the Grant Application (*Exhibit B*), which by reference are incorporated into this Agreement.

2. **Period of Performance**

The period of performance for this Agreement shall be from July 1, 2014 through June 30, 2015. NOTE: The entire term of the Grant is for five years from July 1, 2014 to June 30, 2019, with grant funds available for four years, from July 1, 2014 – June 30, 2018. RSCCD will develop agreements on an annual basis, rather than for the entire term.

3. Total Cost

The total cost to RSCCD for performance of this Agreement shall not exceed **\$61,787** USD.

4. Matching Cost

SUBCONTRACTOR agrees to provide the match of **\$58,500**, detailed in the Budget and Budget Narrative, approved in the grant application, for the time period of this Agreement (refer to Article I.2. "Period of Performance").

5. Budget, Payment and Invoicing

(a) Budget. SUBCONTRACTOR agrees that the expenditures of any and all funds under this Agreement will be in accordance with the Budget and Budget Narrative (*Exhibit C*), and which by this reference is incorporated herein and made a part hereof as if fully set forth. SUBCONTRACTOR must submit a budget revision request to RSCCD if expenditures exceed 10 percent of the authorized budget item total in the Budget.

(b) Payments. Beginning upon execution of this Agreement, no more often than once per quarter, and upon receipt of SUBCONTRACTOR's invoice by RSCCD, RSCCD shall make reimbursement payments as long as the total payments under this Agreement do not exceed the amount listed above under Article I.3. "Total Costs".

(c) Invoices. Invoices must be itemized, include the Agreement number (refer to footer), and include back-up documentation for expenditures submitted for payment (refer to Invoice Template, *Exhibit D*). Back-up documentation includes, but is not limited to, ledgers, journals, time sheets, invoices, bank statements, canceled checks, receipts, receiving records, and records of services provided. Final payment is contingent upon completion of Scope of Work as described in *Exhibit A*. SUBCONTRACTOR shall submit invoices on or before the 15<sup>th</sup> day of each quarter. Submit invoices to the following address:

**ATTN: Janis Perry, OC TPP Project Director**  
**Santiago Canyon College**  
**8045 East Chapman Avenue**  
**Orange, CA 92869**

6. Reporting

(a) Progress Reports. SUBCONTRACTOR agrees to submit quarterly progress reports (*Exhibit E*), in reference to the Scope of Work (*Exhibit A*) included in this Agreement, and submit quarterly match reports, as applicable. Reports are due on a quarterly basis as follows: October 30<sup>th</sup>, January 30<sup>th</sup>, April 30<sup>th</sup>, and July 30<sup>th</sup>. If the report due date falls on a weekend or holiday, the report will be due the day before the due dates listed above.

(b) Annual Report. SUBCONTRACTOR agrees to submit an annual expenditure report, an annual progress report and an end-of-year project report to show (1) student momentum points, (2) program outcomes measures, and (3) program deliverables are being met as they affect the services hereunder consistent with the Scope of Work, *Exhibit A*.

(c) Match Reports. SUBCONTRACTOR shall submit itemized reports of the match contribution, as applicable, indicating the in-kind or cash value of the contribution, and include back documentation. Refer to the Match Sources Report template, *Exhibit F*.

7. Expenditure of Grant Funds.

SUBCONTRACTOR agrees to comply with all Grant requirements and that it is solely responsible for the appropriate expenditure of all Grant funds received and for any misappropriation or dis-allowment of Grant funds.

8. Modifications

The Parties hereto agree that program components and service levels detailed in the Scope of Work may be modified so long as the Total Cost under this Agreement is not increased and the Scope of Work and objectives of the program are not significantly altered. However, any such modification shall not be made without the prior written notification of RSCCD and acceptance by SUBCONTRACTOR. Any requests for changes in the Scope of Work and objectives require written approval and should be coordinated through RSCCD for submission to the PRIME SPONSOR.

9. Time Extensions

As the full term of the Grant is from July 1, 2014 to June 30, 2019, and agreements will be developed on an annual basis for the entire term of the Grant, extensions will be addressed through annual modifications to Agreements, including revised Scope of Works, Budgets and Budget Narratives, to extend the term and increase the total costs for work to be performed in the new project year: e.g., 2015/2016, 2016/2017 and 2017/2018. NOTE: As Grant funds are only available from July 1, 2014 to June 30, 2018, time extensions for use of Grant funds will be possible up to but not beyond June 30, 2018, and require approval by RSCCD.

10. Sub-Contract Assignment

None of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No sub-contract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall insure that all sub-contracts for services and contracted staff are procured in a manner consistent with SUBCONTRACTOR policies.

SUBCONTRACTOR shall itemize all sub-contractor and contracted staff costs in the budget so it is clear how the funds will be allocated and spent by SUBCONTRACTOR. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

11. Record Keeping

SUBCONTRACTOR agrees to maintain project records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated.

12. Audit

SUBCONTRACTOR agrees that RSCCD, the PRIME SPONSOR, the Bureau of State

Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. SUBCONTRACTOR agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. SUBCONTRACTOR agrees to include a similar right of RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any subcontract related to performance of this Agreement.

### 13. Mutual Indemnification

Both Parties to this Agreement shall agree to defend, indemnify, and hold harmless the other Party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying Party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying Party or any of its agents or employees.

### 14. Termination

Either Party may terminate this Agreement, with or without cause upon thirty (30) days prior written notice served upon the other Party. Notice shall be deemed served on the date of mailing. Upon termination, or notice thereof, the Parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

The obligations of RSCCD under this Agreement are contingent upon the availability of State funds, as applicable, for the reimbursement of SUBCONTRACTOR expenditures, and inclusion of sufficient funds for the services hereunder in the budget approved by the RSCCD Board of Trustees each fiscal year this Agreement remains in effect. In the event that such funding is terminated or reduced, RSCCD shall provide SUBCONTRACTOR with written notification of such determination and RSCCD shall reimburse SUBCONTRACTOR for costs incurred for the completion of the work described in Scope of Work, *Exhibit A*.

### 15. Disputes

In the event of a dispute between the Parties, the aggrieved Party shall notify the other Party and provide a detailed description of the alleged problem. The Parties agree to use reasonable efforts to resolve such dispute by good faith negotiations and mutual agreement. In the event such informal resolution is not successful within a reasonable period of time, the Parties hereby agree that such dispute will be resolved in the manner specified below.

Except as otherwise provided in this Agreement, any dispute concerning any question arising under this Agreement shall be decided by RSCCD and/or the PRIME SPONSOR. In such a case, the decision shall be reduced to writing and a copy thereof shall be mailed or otherwise furnished to SUBCONTRACTOR. The decision shall be final and conclusive unless within thirty (30) calendar days from the mailing or delivery of such copy, RSCCD receives from

SUBCONTRACTOR a written request to appeal said decision. Pending final decision of the appeal, SUBCONTRACTOR shall act in accordance with the written decision of RSCCD or the PRIME SPONSOR, whichever is the final arbiter of the dispute. The handling of non-criminal complaints, including discrimination complaints, and complaints and reports of criminal fraud, waste and abuse shall be as prescribed by the State of California, and/or the PRIME SPONSOR, whichever is applicable, in accordance with applicable provisions of the Code of Federal Regulations.

16. Notices

All notices, reports and correspondence between the Parties hereto respecting this Agreement shall be in writing and deposited in the United States Mail, postage prepaid, addressed as follows:

**Rancho Santiago Community College District**  
**Attn: Peter J. Hardash, Vice Chancellor**  
**Business Operations and Fiscal Services**  
**2323 North Broadway, Ste. 404-1**  
**Santa Ana, CA 92706**  
**(714) 480-7340, [hardash\\_peter@rsccd.edu](mailto:hardash_peter@rsccd.edu)**

**Santiago Canyon College**  
**Attn: Janis Perry, OC TPP Project Director**  
**8045 East Chapman Avenue**  
**Orange, CA 92869**  
**(714) 628-4779, [perry\\_janis@sccollege.edu](mailto:perry_janis@sccollege.edu)**

**Santa Ana Unified School District**  
**Main Contact: Donald Isbell, Director CTE/ROP**  
**CTE/ROP Office - Valley High School**  
**1801 S. Grand Street**  
**Santa Ana, CA 92704-0407**  
**(714) 241-6598, [Donald.Isbell@sausd.us](mailto:Donald.Isbell@sausd.us)**

**Santa Ana Unified School District**  
**James Oveson, Project Director-TEACH Academy**  
**TEACH Academy - Century High School**  
**1401 South Grand Avenue**  
**Santa Ana, CA 92705**  
**(714) 568-7054; [James.Oveson@sausd.us](mailto:James.Oveson@sausd.us)**

**Santa Ana Unified School District**  
**Fiscal Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_**  
**Department: \_\_\_\_\_**  
**1601 E. Chestnut Avenue**  
**Santa Ana, CA 92701-6322**  
**Phone #: \_\_\_\_\_ Email: \_\_\_\_\_**

17. Total Agreement

This Agreement, together with the attachments hereto, expresses the total understanding of both Parties. There are no oral understandings of the Parties or terms and conditions other than as are stated herein. SUBCONTRACTOR acknowledges that it has read and agrees to all terms and conditions included in this Agreement.

18. Amendments

This Agreement may be modified or revised at any time by the Parties as long as the amendment is made in writing and signed by an authorized official of both Parties.

**ARTICLE II**

1. Legal Terms and Conditions

This project will be implemented in accordance with the conditions defined in the Grant Award Notification (*Exhibit G*), the California Department of Education, California Career Pathways Trust – Request for Applications (*Exhibit H*), AB86, Section 48 Statutes of 2013 (*Exhibit I*), and California Department of Education General Assurances and Certifications (*Exhibit J*), as set forth and incorporated into this Agreement by reference. As the Grant is subject to any additional restrictions, limitations, or conditions enacted in the State Budget and/or Executive Orders that may affect the provisions, terms, or funding of this Agreement in any manner, RSCCD may modify this Agreement through an amendment, as needed.

This Agreement represents the entire understanding between RSCCD and SUBCONTRACTOR with respect to the Grant. No change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the Parties hereto.

**IN WITNESS WHEREOF**, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as of this 17<sup>th</sup> day of November, 2014.

RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT

SUBCONTRACTOR: *Santa Ana Unified  
School District*

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Peter J. Hardash  
Vice Chancellor

Name: \_\_\_\_\_

Title: Business Operations/Fiscal Services

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Board Approval Date: November 17, 2014

\_\_\_\_\_  
**Employer/Taxpayer Identification Number (EIN)**



**LIST OF EXHIBITS**

Exhibit A	Subcontractor's Scope of Work
Exhibit B	California Career Pathways Trust Grant Application
Exhibit C	Budget and Budget Narrative
Exhibit D	Invoice Template
Exhibit E	Progress Report Template
Exhibit F	Match Sources Report Template
Exhibit G	Grant Award Notification
Exhibit H	California Career Pathways Trust – Request for Applications
Exhibit I	AB86, Section 48 Statutes of 2013
Exhibit J	California Department of Education General Assurances & Certifications

**Orange County Teacher Pathway Partnership – Activities Plan – Program Year 2014-15  
Santa Ana Unified School District**

Requirement	Activities to meet requirement	Program year	Person(s) responsible
<b>Instruction:</b> Integrated Academic and Career-based courses	Develop and plan the integrated career-based courses and establish pathway to offer SAUSD students starting in the Fall 2015: <ul style="list-style-type: none"> <li>• Hire TEACH Academy Director as OC TPP Site Director to oversee implementation of project, development of curriculum, creation of FEA club, organization of professional development and institutionalization of pathway at Century High School.</li> <li>• Work with SAUSD ROP, Central OC CTEp, and SAC faculty to develop articulation agreements for courses identified in the pathway</li> <li>• Modify TEACH Academy curriculum to meet new articulation standards</li> </ul>	Fall 2014 Spring 2015	James Oveson
Soft skills contextualized in CTE	TEACH Academy teachers will continue to offer integrated coursework for students in their Language Arts, Mathematics, Social Science and vocational courses. <ul style="list-style-type: none"> <li>- Faculty meet, plan, and align curriculum and integration of CIE coursework (Summit)</li> </ul>	Spring 2015	James Oveson Gary Rodebaugh Jeanne Rodebaugh Justin Thomas Alan Gersten Chuck Lawhon Jennifer Yaeger Merlot Butler
Dual enrollment/early admission into aligned postsecondary career programs	Work with industry representatives, SAC professors, and high school CTE instructors to identify, develop, and update soft skills information for contextualizing in coursework.	Spring 2015	James Oveson Gary Rodebaugh
Classed offered at alternative sites	Work with SAC to plan to offer Human Development 120 and 121 at identified high school site in 2015-2016. <ul style="list-style-type: none"> <li>• Identify campus location and room to provide instruction</li> </ul>	Start Fall 2015	James Oveson Steve Bautista Michael Parra

**Exhibit A – Scope of Work**

	<ul style="list-style-type: none"> <li>• Work with SAC staff to complete dual enrollment process</li> <li>• Identify, recruit, and assist SAUSD students to enroll in courses</li> </ul>		Jennifer Ruvalcaba Tomas Hernandez
<b>Experiential Learning</b>			
Work-based learning and job-shadowing and volunteer opportunities	<p>In year 1, SAUSD students will become educated on career pathways and specific occupations in Education, provide service, learn leadership traits, etc, through the establishment of a chapter of California Future Educators of America (CFEA).</p> <ul style="list-style-type: none"> <li>• Identify and train SAUSD teacher to serve as CFEA advisor</li> <li>• Recruit students into newly established CFEA chapter</li> <li>• Provide time and location for CFEA to meet on a weekly basis</li> </ul> <p>Embed work-based learning into Careers in Education (CIE) and UC Child Development courses planned for 2015-16.</p> <ul style="list-style-type: none"> <li>• Establish partnerships with local schools to provide student placements.</li> </ul>	<p>Fall 2015 Fall 2015 Fall 2015</p>	James Oveson Gary Rodebaugh
Paid or unpaid internships, employment opportunities	<p>Continue to work with THINK Together, Discovery Science Center, Madison Elementary school, and Bishop Manor tutoring center as field placements for TEACH students.</p> <ul style="list-style-type: none"> <li>- Provide selected students with stipends for work-readiness employment program through THINK Together.</li> </ul>	<p>Fall 2014 Spring 2015</p>	James Oveson
<b>Services:</b>			
Support services, career exploration and planning, field trips, guest speakers	<p>SAUSD will work with Project Tomorrow in the establishment of a chapter of California Future Educators of America (CFEA) to provide career information, guest speakers, and opportunities' to learn more about teaching as a career.</p> <p>SAC will provide a TPP Community College Counselor and Student Services Coordinator to assist students with dual enrollment process, academic advisement on how pathway courses fit into post-secondary certification, degree attainment, and university transfer.</p> <p>CSUF will provide in-residence STEM Summer Institute for SAUSD students to learn more about teaching as a career, preparation for university admissions, and to attend workshops by JPL/NASA designed to develop and improve skills in STEM areas.</p> <p>TEACH Academy will hire 19.5 hour/week activities director to assist with coordination and implementation of OC TPP activities including collection and</p>	<p>Fall 2014 Spring 2015 Summer 2015 Fall 2014</p>	<p>James Oveson Gary Rodebaugh Steve Bautista CSUF James Oveson</p>

**Exhibit A – Scope of Work**

	reporting of data, providing IT support, production of recruitment and program literature, processing supply orders, and support for coordination of field trips and professional development. Once courses are offered, provide support to students by purchasing textbooks for Dual enrolled classes.	Fall 2015	Steve Bautista James Oveson
Transition Services	SAUSD will work with SAC counselors to identify pathway seniors who will be enrolling at SAC in Fall 2015 as incoming freshmen. <ul style="list-style-type: none"> <li>Identified seniors will work with SAC outreach staff and counselors to prepare for SAC Early Decision registration in May/June 2015</li> <li>SAC counselors will provide orientation and advisement services to incoming freshmen and enrollment in OC TPP pathway at SAC.</li> </ul>	Fall 2014 Spring 2015	James Oveson Steve Bautista
Mentoring	Provide support of the grant funded CSUF Higher Education Graduate student intern who will serve as Academic Coach and mentor to SAUSD pathway students. Coordinate and hire tutor leads for student internships at Madison Elementary School. (from budget detail sheet) Coordinate student internships with the Work Readiness Employment Program with THINK Together.	Fall 2015 Fall 2014	James Oveson James Oveson
<b>Professional Development:</b>			
Industry sector skills analysis	Identify and send SAUSD representative(s) to attend meeting(s) of Industry Advisory Group - OCEPIC (Education Pathway Industry Council) that will meet to review and analyze workforce needs, hiring trends, and occupational competences (soft skills) for purposes of keeping curriculum and programming updated.	Spring 2015	James Oveson Don Isbel
Professional development for faculty	Identify SAUSD pathway faculty, science and math faculty to participate in OC TPP professional development activities including: <ul style="list-style-type: none"> <li>Job shadows/externships in After School/Out of School time programs</li> <li>Workshops provided by CSUF Teacher Education faculty</li> <li>Workshops provided by JPL/NASA on thematic based lessons for use in science/math courses and CIE courses</li> <li>TEACH Academy faculty will engage in local professional development aimed at strengthening collaboration and communication within Academy.</li> </ul>	Spring 2015	James Oveson Laura Stern Jennifer Yaeger Merlot Butler
Pre-service teachers (students on pathway)	SAUSD students to become members of the newly established chapter of CFEA.	Fall 2015	James Oveson Gary Rodebaugh

**Exhibit A – Scope of Work**

professional development/enrichment	SAUSD students attend annual Road to Teaching Conference at Santa Ana College in Fall and CFEA Regional Conference in Spring.	Spring 2015	James Oveson
Advisory group participation	Send SAUSD representative to participate in OC EPIC bi-annual meetings.	Spring 2015	Don Isbel James Oveson

Rancho Santiago Community College District/Santiago Canyon College  
**ORANGE COUNTY TEACHER PATHWAYS PROGRAM (OC TPP)**  
**GRANT BUDGET SUMMARY (Years 1 - 5)**  
**FY 2014/15 - FY 2018/19**

**Exhibit C**

**Budget Year: 2014-15 (Year 1) - BUDGET SUMMARY**  
**SUB-CONTRACTOR: SANTA ANA UNIFIED SCHOOL DISTRICT**

Expenditure Category	GRANT-FUNDED					Total Funded	MATCH-FUNDED					MATCH-FUNDED - Business/Community Match					
	Year 1 2014/15	Year 2 2015/16	Year 3 2016/17	Year 4 2017/18	Year 5 2018/19		Year 1 2014/15	Year 2 2015/16	Year 3 2016/17	Year 4 2017/18	Year 5 2018/19	Year 1 2014/15	Year 2 2015/16	Year 3 2016/17	Year 4 2017/18	Year 5 2018/19	Total Match
1000 - Certificated Salaries	14,690	14,690	14,690	14,690	17,000	58,760	17,000	17,000	17,000	17,000	17,000	-	-	-	-	-	85,000
2000 - Classified Salaries	11,700	11,700	11,700	11,700	-	46,800	-	-	-	-	-	-	-	-	-	-	-
3000 - Employee Salaries	8,597	8,597	8,597	8,597	1,500	34,388	1,500	1,500	1,500	1,500	1,500	-	-	-	-	-	7,500
4000 - Books and Supplies	8,800	-	-	-	25,000	8,800	25,000	25,000	25,000	25,000	-	-	-	-	-	-	125,000
5000 - Services & Other	15,500	15,500	15,500	15,500	3,700	62,000	3,700	3,700	3,700	3,700	10,000	10,000	10,000	10,000	10,000	68,500	
Operating Expenditures	2,500	2,500	2,500	2,500	-	10,000	-	-	-	-	-	-	-	-	-	-	-
5200 - Travel & Conferences	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
6000- Capital Outlay	-	-	-	-	1,300	-	1,300	1,300	1,300	1,300	-	-	-	-	-	-	6,500
7000 - Indirect Charges	61,787	52,987	52,987	52,987	48,500	220,748	48,500	48,500	48,500	48,500	10,000	10,000	10,000	10,000	10,000	292,500	

The Year 1 period of performance is July 1, 2014 through June 30, 2015. NOTE: The entire term of the grant is for five years from July 1, 2014 to June 30, 2019, with grant funds available for four years, from July 1, 2014 – June 30, 2018. RSCCD will develop agreements on an annual basis, rather than for the entire term.

**ORANGE COUNTY TEACHER PATHWAYS PROGRAM (OC TPP)**

**Budget Year: 2014-15 (Year 1) - BUDGET NARRATIVE**

**SUB-CONTRACTOR: SANTA ANA UNIFIED SCHOOL DISTRICT/CENTURY HIGH SCHOOL**

**1000 – Certificated Salaries:** Substitute coverage for Academy teachers to attend planning summit. 10 teachers x \$125/day times 3 days = \$3750. Substitutes for 2 days of planning for 2 Tutor lead supervisors = \$500. Substitutes for 2 days of professional development and collaboration planning for 10 teachers = \$2500. Stipend for site director at Century High School; \$37/hour x 3 hours/week x 4 weeks/month x 10 months = \$4440. Substitute coverage for 6 teachers for 2 days each to create an articulated and integrated curriculum for Future Teachers courses 1-2, 3-4, 5-6, = \$1500. CFEA Teacher-Advisor Stipend = \$2000.

**2000 – Classified Salaries:** Part time assistant to help with clerical, publishing, data collection and input, and Informational Technology responsibilities. \$15/hour x 19.5 hours/ week x 4 weeks/month x 10 months = \$11700.

**3000 – Employee Benefits:** Benefit costs associated with certificated and classified salaries = \$8597.

**4000 – Books and Supplies:** Initial purchase of textbooks for Future Teachers 1-2 and Future Teachers 3-4 courses. \$110/book x 40 books x 2 courses = \$8800.

**5000 – Services & Other Operating Expenditures:** Professional Development Costs (Teach Like a Pirate by Dave Burgess) = \$3500. Program Completion Awards for pathway students teaching elementary classes after school through our partnership with THINK Together; \$500/student x 12 students x 2 semesters = \$12,000.

**5200 – Travel & Conferences:** Registration and Lodging fees to cover 10 staff members to attend annual planning summit at the Lake Arrowhead Conference Center in Lake Arrowhead, CA. = \$2500.

**Matching Funds Narrative for Budget years 2014 -2018 (Years 1-4):**

**1000:** All costs paid for by the TEACH Academy’s California Partnership Academy Grant. Stipend paid to Project Director of the TEACH Academy at Century High School for direction of the academy = \$4500. Substitute coverage for academy teachers to attend academy field trips = \$2500. Instructor costs for ROP Child Development course = \$10,000.

**3000:** Benefit costs associated with ROP instructor= \$1500

**4000:** All costs paid for by the TEACH Academy’s California Partnership Academy Grant. Annual technology upgrades and purchases for academy teachers and classrooms = \$15,000. Additional supplementary materials = \$5500. Academy uniforms provided to each academy student = \$2500. Costs associated with Academy Orientation Day = \$1000. Costs associated with the Academy Awards celebration = \$1000.

**5000: District Match:** All costs paid for by the TEACH Academy’s California Partnership Academy Grant. Registration for field trips to the Discovery Science Center = \$1200. Costs associated with our PALS literacy program = \$2500. Indirect costs associated with management of budget at District Budget office = \$1300.

**5000: Business / Community Match:** In-kind donations provided by local colleges and universities hosting student visits = \$5000. Donations provided by community partners to our Basket Scholarship Program = \$3000. In kind donations provided by community partners hosting our tri-annual Advisory Board Meetings = \$2000.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

## Educational Services

To: Board of Trustees	Date: November 17, 2014
Re: Approval of Sub-Agreement between RSCCD and City College of San Francisco for the Information Communications Technology/Digital Media Sector Navigator Grant	
Action: Request for Approval	

**BACKGROUND**

Rancho Santiago Community College District was awarded the Sector Navigator – Information Communications Technology/Digital Media grant (No. 13-151-006) by the California Community Colleges Chancellor’s Office, Workforce and Economic Development Division. The grant requires RSCCD to implement a statewide project that will strengthen and develop the California Community Colleges’ information communications technology and digital media programs. This project will provide up-to-date and expert information on industry trends and workforce needs, serving to improve the connections between employers and colleges, and provide professional development and faculty lead projects to increase program capacity and alignment with industry workforce needs.

**ANALYSIS**

Providing community college faculty with up-dated information on industry trends and workforce needs is a key objective of the Sector Navigator project. To increase attendance of community college faculty at the 2015 Winter Information Communications Technology Educator Conference, which will be held in San Francisco, RSCCD will engage City College of San Francisco to manage reimbursement of faculty’s travel and accommodation costs.

The Project Administrator is Enrique Perez.

**RECOMMENDATION**

It is recommended that the Board approve this sub-agreement and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into a related contractual agreement on behalf of the district.

Fiscal Impact: \$20,000	Board Date: November 17, 2014
Prepared by: Sarah Santoyo, Director of Grants	
Submitted by: Enrique Perez, J.D., Assistant Vice Chancellor of Educational Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	



**GRANT SUB-AGREEMENT BETWEEN  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
AND  
*City College of San Francisco***

This grant sub-agreement (hereinafter “**Agreement**”) is entered into this 17<sup>th</sup> day of November 2014, between Rancho Santiago Community College District (hereinafter “**RSCCD**”) and the City College of San Francisco (hereinafter “**SUBCONTRACTOR**”).

WHEREAS, RSCCD was awarded a “Sector Navigator – Information Communications Technology/Digital Media Sector” grant #13-151-006, (hereinafter “**Grant**”), from the California Community Colleges Chancellor’s Office, Workforce and Economic Development Division, to improve the alignment of community college programs with employers and industry workforce needs in the sector; and

WHEREAS, **SUBCONTRACTOR** has agreed to participate in the purpose of the **Grant**; and

WHEREAS, **RSCCD** has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees,

NOW, THEREFORE the **RSCCD** and **SUBCONTRACTOR** do covenant and agree as follows:

**ARTICLE I**

1. Statement of Work

The **SUBCONTRACTOR** will facilitate faculty participation in the 2015 Winter ICT Educator Conference as described in the attached Scope of Work and Event Flyer (Exhibit A). **SUBCONTRACTOR** agrees to comply with all provisions, to perform all work, and to provide all services set forth in this **Agreement** and the aforementioned Statement of Work in a professional, timely and diligent manner.

2. Period of Performance

The period of performance for this **Agreement** shall be from January 3, 2015, through January 31, 2015.

3. Total Cost

The total cost to **RSCCD** for performance of this **Agreement** shall not exceed \$20,000 USD.

4. Payment

Total cost will be paid to **SUBCONTRACTOR**, upon **RSCCD**’s receipt of the fully executed **Agreement** and a detailed final invoice requesting payment with appropriate back-up documentation, as required by **RSCCD**, and the Project Director’s certification of the final report. Final payment is contingent upon successful completion (or very significant progress towards completion) of all workplan activities and outcomes as described in the Statement of Work, Exhibit A. Invoice referencing the **Agreement** contract number (refer to footer in this agreement) should be submitted to the following address:

Rancho Santiago Community College District  
Enrique Perez, Program Administrator ICT Sector Navigator  
2323 North Broadway, Suite 350, Santa Ana, CA 92706

5. Reporting

**SUBCONTRACTOR** will provide documentation of activities and expenditures to substantiate work performed by March 31, 2015.

6. Expenditure of Grant Funds.

**SUBCONTRACTOR** agrees to comply with all **Grant** requirements and that it is solely responsible for the appropriate expenditure of all **Grant** funds received and for any misappropriation or disallowment of **Grant** funds.

7. Time Extensions

**RSCCD** will not be requesting a time extension for program activities from the California Community Colleges Chancellor's Office. As a result, **SUBCONTRACTOR** will not be granted an extension. Therefore, **SUBCONTRACTOR** must spend all of the funds allocated through this **Agreement** within the timeframe of the **Agreement**. Under this **Agreement**, **SUBCONTRACTOR** will only be reimbursed for expenses that are incurred prior to **January 31, 2014**.

8. Subcontract Assignment

None of the duties of, or work to be performed by, **SUBCONTRACTOR** under this **Agreement** shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of **RSCCD**. No subcontract or assignment shall terminate or alter the legal obligation of **SUBCONTRACTOR** pursuant to this **Agreement**. **SUBCONTRACTOR** shall insure that all subcontracts for services and contracted staff are procured in a manner consistent with state **SUBCONTRACTOR** guidelines. **SUBCONTRACTOR** shall itemize all sub-contractor and contracted staff costs in the budget so it is clear how the funds will be allocated and spent by **SUBCONTRACTOR**. By entering into this **Agreement** **SUBCONTRACTOR** agrees that it is the direct provider of intended services. Upon request, **SUBCONTRACTOR** shall submit to **RSCCD** copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this **Agreement**.

9. Record Keeping

**SUBCONTRACTOR** agrees to maintain project records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated.

10. Audit

**SUBCONTRACTOR** agrees that **RSCCD**, the Chancellor's Office, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this **Agreement**. **SUBCONTRACTOR** agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, **SUBCONTRACTOR** agrees to

include a similar right of **RSCCD**, the Chancellor's Office, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any subcontract related to performance of this **Agreement**.

11. Termination

Either party may terminate this **Agreement**, with or without cause upon sixty (60) days written notice served upon the other party. Notice shall be deemed served on the date of mailing. Upon termination, or notice thereof, the parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

The obligations of **RSCCD** under this **Agreement** are contingent upon the availability of State funds, as applicable, for the reimbursement of **SUBCONTRACTOR** expenditures, and inclusion of sufficient funds for the services hereunder in the budget approved by the **RSCCD** Board of Trustees each fiscal year this **Agreement** remains in effect. In the event that such funding is terminated or reduced, **RSCCD** shall provide **SUBCONTRACTOR** with written notification of such determination.

12. Mutual Indemnification

Both parties to this **Agreement** shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this **Agreement**, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying party or any of its agents or employees.

14. Notices

All notices, reports and correspondence between the parties hereto respecting this **Agreement** shall be by email communication or in writing and deposited in the United States Mail, postage prepaid, addressed as follows:

RSCCD:

Enrique Perez, Program Administrator ICT Sector Navigator  
2323 North Broadway, Suite 350, Santa Ana, CA 92706  
[perez\\_enrique@rscsd.edu](mailto:perez_enrique@rscsd.edu), (714) 480-7460  
cc: [Steve@wrightca.com](mailto:Steve@wrightca.com), (805) 231-8444

City College of San Francisco:

Pierre Thiry, MPICT Center  
CCSF Box S107  
50 Phelan Avenue, San Francisco, CA, 94112  
[pthiry@ccsf.edu](mailto:pthiry@ccsf.edu), (415) 239-3594

**ARTICLE II**

1. Legal Terms and Conditions

Both **RSCCD** and **SUBCONTRACTOR** will implement the project according to all conditions defined in the Grant Agreement, RFA Specifications and the Grant Agreement Legal Terms and Conditions (Articles I, Rev. 01/2012 and Article II, Rev. 04/2008), as set forth in the RFA Instructions and incorporated into this **Agreement** by reference. Final payment is contingent upon successful completion) of all activities and outcomes. As the **Grant** is subject to any additional restrictions, limitations, or conditions enacted in the State Budget and/or Executive Orders that may affect the provisions, terms, or funding of this **Agreement** in any manner, **RSCCD** may modify this **Agreement** through an amendment, as needed.

This **Agreement** represents the entire understanding between **RSCCD** and **SUBCONTRACTOR** with respect to the **Grant**. No change, modification, extension, termination or waiver of this **Agreement**, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the parties hereto.

IN WITNESS WHEREOF, the parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this **Agreement** to be executed as of this 17<sup>th</sup> day of November 2014.

RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT

SUBCONTRACTOR: CITY COLLEGE OF  
SAN FRANCISCO

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Peter J. Hardash  
Vice Chancellor

Name: Ronald Gerhard  
Vice-President Finance and

Title: Business Operations/Fiscal Services

Title: Administration

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Board Approval Date: November 17, 2014

EIN/TIN: \_\_\_\_\_

## **Exhibit A**

### **SCOPE OF WORK**

City College of San Francisco will facilitate faculty participation in the 2015 Winter ICT Educator Conference through the following:

- a \$50 stipend for ICT educators whose community colleges are within 70 miles of San Francisco
- a \$100 stipend and two paid hotel nights for ICT educators whose community colleges are between 71 and 250 miles of San Francisco.
- a \$250 stipend and two paid hotel nights to ICT educators whose colleges are between 251 and 750 miles of San Francisco.
- a \$1,000 stipend and two paid hotel nights to ICT educators whose college is more than 750 miles from San Francisco (Hawaii and the Pacific Territories).

Funds will be allocated on a first-come, first-serve basis until funds are exhausted.

## INVITATION TO ATTEND AND SUBMIT PRESENTATION PROPOSALS

**2015 Winter  
ICT Educator Conference**  
**“Programs, Certifications  
and Practices to Address  
the ICT Workforce Crisis”**

**San Francisco  
January 5-6, 2015**



*Baker Beach By Brocken Inaglory (Own work) CC-BY-SA-3.0, via Wikimedia Commons*

*Information and Communication Technologies (ICT) is an umbrella term, widely used outside the U.S. and in the United Nations, to encompass all rapidly emerging, evolving and converging computer, software, networking, telecommunications, Internet, programming, information systems and digital media technologies.*

**This 7<sup>th</sup> annual conference features excellent presentations from representatives of ICT industry and education. Let’s gather and share high quality information, resources and practices to improve ICT education and prepare people to prosper as part of the rapidly growing ICT workforce!**

**Community college ICT educators and ICT industry and employer representatives are invited to attend **free**, and to **submit a presentation proposal**. Qualified faculty may be eligible to receive limited **travel support**.**

 <b>MPICT</b>	<b>Hosted By the <u>Mid-Pacific ICT Center (MPICT)</u> &amp; CCC ICT/Digital Media Sector Navigators</b>	 Information Communications Technologies & Digital Media Sector Navigation Team CALIFORNIA COMMUNITY COLLEGES
 <b>BATEC</b>	<b>Co-Produced with <u>BATEC</u>, <u>CTC</u>, <u>Cyberwatch</u>, and <u>CyberWatch West</u> NSF ATE Centers</b>	 <b>national CyberWatch center</b> <b>CWW</b> cyberwatch west The Center for Cybersecurity Education

### **When and Where:**

**Monday and Tuesday, January 5-6, 2015** at the City College of San Francisco Chinatown/North Beach Campus, starting 8:30 each morning, finishing around 7pm Monday and 3pm on Tuesday.

### **Registration:**

Register online. If you register and later determine that you will not attend, please let us know, so we can free limited conference space for others.

*This document will be updated with new information periodically as the event approaches. Please check back at www.mpict.org and download this document again each time you are looking for event info. October 15, 2014*

## Call For Presentations and Demonstrations:

You are invited to submit a presentation or demonstration proposal for the conference in the areas of:

- Industry contributions to ICT education and ICT certifications
- ICT educator/education best or high quality practices
- ICT education and workforce diversification efforts
- National and regional resources for ICT educators
- Panel presentations: Voices from the field (employers and employees)

Proposed **presentations** should be one or two **45-minute** segments, and we encourage interactive, hands-on or lab elements. Please [register](#) and [submit your presentation proposal](#) by 5:00 PM PST, November 17, 2014. Presenters selected will be notified by November 20, 2014.

For presenters who give permission, your presentation will be made available in real time for remote attendees via the Internet, and sessions will be archived and made available after the event. This **greatly expands the impact of presentations, beyond those physically present in the room to a broad audience anywhere at any time**. Presentations from last year's Winter Conference are available as CCC Confer archives by clicking links on [last year's program](#). Most are also available on [MPICT's YouTube channel](#).

## Perkins Professional Development Funding:

Because of challenges to the sustainability of this event, and to allow as many as possible to attend with limited event funding, we request all faculty to first pursue funding to attend this high quality professional development event with Perkins or other funding available through your college. The process for professional development funding is different at most colleges. Contact your local Career Technical Education (CTE) Coordinator and ask about use of Perkins or other funds to support your travel.

## Travel Assistance:

MPICT will provide to qualified community college faculty teaching ICT related subjects in MPICT Region (CA, NV, HI and Pacific Territories), on a first-come, first-served basis, until funds are exhausted:

- a \$50 **stipend** for ICT educators whose community college is within 70 miles of San Francisco,
- a \$100 **stipend** and 2 paid hotel nights\* to ICT educators whose college is 71 to 250 miles from San Francisco,
- a \$250 **stipend** and 2 paid hotel nights\* to ICT educators whose college is 251 to 750 miles from San Francisco,
- a \$1,000 **stipend** and 2 paid hotel nights\* to ICT educators whose college is more than 750 miles from San Francisco (Hawaii and the Pacific Territories),

\* Hotel must be booked at the conference hotel and paid directly by MPICT on a master bill. Room sharing increases the people MPICT can support to attend, and is encouraged.).

Limited travel support for qualified ICT educators whose community college is outside the MPICT region is also available through ATE Center Co-Producers. Check with those centers directly for their support requirements.

## Questions:

If you have questions, please contact MPICT via [email](#) or at (415) 239-3600.

*This document will be updated with new information periodically as the event approaches. Please check back at [www.mpict.org](http://www.mpict.org) and download this document again each time you are looking for event info. October 15, 2014*

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

## Educational Services

To: Board of Trustees	Date: November 17, 2014
Re: Approval of Sub-Agreement between RSCCD and Foothill-De Anza Community College District for the Information Communications Technology/Digital Media Sector Navigator Grant	
Action: Request for Approval	

**BACKGROUND**

Rancho Santiago Community College District was awarded the Sector Navigator – Information Communications Technology/Digital Media grant (No. 13-151-006) by the California Community Colleges Chancellor’s Office, Workforce and Economic Development Division. The grant requires RSCCD to implement a statewide project that will strengthen and develop the California Community Colleges’ information communications technology and digital media programs. This project will provide up-to-date and expert information on industry trends and workforce needs, serving to improve the connections between employers and colleges, and provide professional development and faculty lead projects to increase program capacity and alignment with industry workforce needs.

**ANALYSIS**

As a key objective of the project is to provide resources to help community colleges strengthen program alignment with industry, RSCCD will work with Foothill-DeAnza Community College District to produce a white paper on how community colleges can better engage employers.

The Project Administrator is Enrique Perez.

**RECOMMENDATION**

It is recommended that the Board approve this sub-agreement and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into a related contractual agreement on behalf of the district.

Fiscal Impact: \$15,000	Board Date: November 17, 2014
Prepared by: Sarah Santoyo, Director of Grants	
Submitted by: Enrique Perez, J.D., Assistant Vice Chancellor of Educational Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	



**GRANT SUB-AGREEMENT BETWEEN  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
AND  
*Foothill-De Anza Community College District***

This grant sub-agreement (hereinafter “**Agreement**”) is entered into this 17<sup>th</sup> day of November 2014, between Rancho Santiago Community College District (hereinafter “**RSCCD**”) and the Foothill-De Anza Community College District (hereinafter “**SUBCONTRACTOR**”).

WHEREAS, RSCCD was awarded a “Sector Navigator – Information Communications Technology/Digital Media Sector” grant #13-151-006, (hereinafter “**Grant**”), from the California Community Colleges Chancellor’s Office, Workforce and Economic Development Division, to improve the alignment of community college programs with employers and industry workforce needs in the sector; and

WHEREAS, **SUBCONTRACTOR** has agreed to participate in the purpose of the **Grant**; and

WHEREAS, **RSCCD** has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees,

NOW, THEREFORE the **RSCCD** and **SUBCONTRACTOR** do covenant and agree as follows:

**ARTICLE I**

1. **Statement of Work**

The **SUBCONTRACTOR** will produce a white paper on how community colleges in Silicon Valley can engage better with employers in the ICT (Information and Communication Technologies) sector as described in the attached Statement of Work (Exhibit A).

**SUBCONTRACTOR** agrees to comply with all provisions, to perform all work, and to provide all services set forth in this **Agreement** and the aforementioned Statement of Work in a professional, timely and diligent manner.

2. **Period of Performance**

The period of performance for this **Agreement** shall be from November 18, 2014, through February 28, 2015.

3. **Total Cost**

The total cost to **RSCCD** for performance of this **Agreement** shall not exceed \$15,000 USD.

4. **Payment**

Total cost will be paid to **SUBCONTRACTOR**, upon **RSCCD**’s receipt of the fully executed **Agreement** and a detailed final invoice requesting payment with appropriate back-up documentation, as required by **RSCCD**, and the Project Director’s certification of the final report. Final payment is contingent upon successful completion (or very significant progress towards completion) of all workplan activities and outcomes as described in the Statement of Work, Exhibit A. Invoice referencing the **Agreement** contract number (refer to footer in this agreement) should be submitted to the following address:

Rancho Santiago Community College District  
Enrique Perez, Program Administrator ICT Sector Navigator  
2323 North Broadway, Suite 350, Santa Ana, CA 92706

5. Reporting  
**SUBCONTRACTOR** will provide documentation of activities and expenditures to substantiate work performed by March 31, 2015.
6. Expenditure of Grant Funds.  
**SUBCONTRACTOR** agrees to comply with all **Grant** requirements and that it is solely responsible for the appropriate expenditure of all **Grant** funds received and for any misappropriation or disallowment of **Grant** funds.
7. Time Extensions  
**RSCCD** will not be requesting a time extension for program activities from the California Community Colleges Chancellor's Office. As a result, **SUBCONTRACTOR** will not be granted an extension. Therefore, **SUBCONTRACTOR** must spend all of the funds allocated through this **Agreement** within the timeframe of the **Agreement**. Under this **Agreement**, **SUBCONTRACTOR** will only be reimbursed for expenses that are incurred prior to **February 28, 2014**.
8. Subcontract Assignment  
None of the duties of, or work to be performed by, **SUBCONTRACTOR** under this **Agreement** shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of **RSCCD**. No subcontract or assignment shall terminate or alter the legal obligation of **SUBCONTRACTOR** pursuant to this **Agreement**. **SUBCONTRACTOR** shall insure that all subcontracts for services and contracted staff are procured in a manner consistent with state **SUBCONTRACTOR** guidelines. **SUBCONTRACTOR** shall itemize all sub-contractor and contracted staff costs in the budget so it is clear how the funds will be allocated and spent by **SUBCONTRACTOR**. By entering into this **Agreement** **SUBCONTRACTOR** agrees that it is the direct provider of intended services. Upon request, **SUBCONTRACTOR** shall submit to **RSCCD** copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this **Agreement**.
9. Record Keeping  
**SUBCONTRACTOR** agrees to maintain project records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated.
10. Audit  
**SUBCONTRACTOR** agrees that **RSCCD**, the Chancellor's Office, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this **Agreement**. **SUBCONTRACTOR** agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, **SUBCONTRACTOR** agrees to

include a similar right of **RSCCD**, the Chancellor's Office, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any subcontract related to performance of this **Agreement**.

11. Termination

Either party may terminate this **Agreement**, with or without cause upon sixty (60) days written notice served upon the other party. Notice shall be deemed served on the date of mailing. Upon termination, or notice thereof, the parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

The obligations of **RSCCD** under this **Agreement** are contingent upon the availability of State funds, as applicable, for the reimbursement of **SUBCONTRACTOR** expenditures, and inclusion of sufficient funds for the services hereunder in the budget approved by the **RSCCD** Board of Trustees each fiscal year this **Agreement** remains in effect. In the event that such funding is terminated or reduced, **RSCCD** shall provide **SUBCONTRACTOR** with written notification of such determination.

12. Mutual Indemnification

Both parties to this **Agreement** shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this **Agreement**, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying party or any of its agents or employees.

14. Notices

All notices, reports and correspondence between the parties hereto respecting this **Agreement** shall be by email communication or in writing and deposited in the United States Mail, postage prepaid, addressed as follows:

**RSCCD:**

Enrique Perez, Program Administrator ICT Sector Navigator  
2323 North Broadway, Suite 350, Santa Ana, CA 92706  
[perez\\_enrique@rscd.edu](mailto:perez_enrique@rscd.edu), (714) 480-7460  
cc: [Steve@wrightca.com](mailto:Steve@wrightca.com), (805) 231-8444

**Foothill-De Anza Community College District:**

John Mummert, Workforce Development  
Foothill College, Foothill-De Anza CCD  
12345 El Monte Road  
Los Altos Hills, CA 94022  
[mummertjohn@fhda.edu](mailto:mummertjohn@fhda.edu), (650) 949-7375

**ARTICLE II**

1. Legal Terms and Conditions

Both **RSCCD** and **SUBCONTRACTOR** will implement the project according to all conditions defined in the Grant Agreement, RFA Specifications and the Grant Agreement Legal Terms and Conditions (Articles I, Rev. 01/2012 and Article II, Rev. 04/2008), as set forth in the RFA Instructions and incorporated into this **Agreement** by reference. Final payment is contingent upon successful completion) of all activities and outcomes. As the **Grant** is subject to any additional restrictions, limitations, or conditions enacted in the State Budget and/or Executive Orders that may affect the provisions, terms, or funding of this **Agreement** in any manner, **RSCCD** may modify this **Agreement** through an amendment, as needed.

This **Agreement** represents the entire understanding between **RSCCD** and **SUBCONTRACTOR** with respect to the **Grant**. No change, modification, extension, termination or waiver of this **Agreement**, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the parties hereto.

IN WITNESS WHEREOF, the parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this **Agreement** to be executed as of this 17<sup>th</sup> day of November 2014.

RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT

SUBCONTRACTOR: FOOTHILL-DE ANZA  
COMMUNITY COLLEGE DISTRICT

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Peter J. Hardash  
Vice Chancellor

Name: Bernata Slater  
Vice-President Finance and

Title: Business Operations/Fiscal Services

Title: Institutional Resources

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Board Approval Date: November 17, 2014

EIN/TIN: \_\_\_\_\_

## **Exhibit A**

### **SCOPE OF WORK**

Foothill-De Anza Community College District will contract with a consultant to provide services to the Statewide Sector Navigator ICT-Digital Media and the Rancho Santiago Community College District. The consultant will produce a white paper on how community college in Silicon Valley can engage better with employers in the ICT (Information and Communication Technologies) sector.

Funds totaling \$15,000 includes the cost for consultant to write the paper, expenses and administrative support. Work to be delivered no later than February 28, 2015.

Exhibit A

BANNER FOAPAL: 115191 140001 709000  
CONTRACT #: 15-901

**FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT**  
CONFIRMATION OF CONTRACTED SERVICES

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October 29, 2014

Rancho Santiago Community College District  
c/o Steve Wright, Statewide Sector Navigator ICT/Digital Media  
2323 N. Broadway  
Santa Ana, CA 92706-1640

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This Agreement between Rancho Santiago Community College District (Agency) and the Board of Trustees of the Foothill-De Anza Community College District (College) confirms the arrangements the parties have made for the class offering described below:

Foothill College will contract with a consultant to provide services to the Statewide Sector Navigator ICT-Digital Media (this is an office that support the entire California Community College System). The consultant will produce a white paper on how community colleges in Silicon Valley can engage better with employers in the ICT (Information and Communication Technologies) sector.

Location: Silicon Valley, Foothill College  
Work to be delivered NLT January 31, 2015

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**Consideration:**

The services that are the subject of this agreement shall be for the benefit of Agency. In consideration of the services provided by the College, the Agency agrees to pay the College the amount determined as follows:

Agency shall pay the College a total of \$15,000 which includes cost for consultant to write the paper, expenses and administrative support.

**Cancellation:**

The college retains the right to cancel this agreement prior to work begun in which case the Agency shall not be liable for any payments to the College.

The Agency retains the right to cancel this agreement 10 days or more before the services begin without a cancellation fee.

**Notices:**

Any notice or correspondence required by this agreement shall be delivered personally or by United States mail, as follows:

Exhibit A

**Correspondence to the College:**

John Mummert  
Workforce Development  
Foothill College, Foothill-De Anza Community College District  
12345 El Monte Road  
Los Altos Hills, CA 94022  
Phone: 650-949-7070  
Fax: 650-949-7375

**Correspondence to the Agency:**

Rancho Santiago Community College District  
c/o Steve Wright, Statewide Sector Navigator ICT/Digital Media  
2323 N. Broadway  
Santa Ana, CA 92706-1640  
805- 496 - 8583

**Invoices:**

College will invoice Agency upon commencement of work, payable within 30 days unless other prior arrangements have been made.

**Non-Discrimination:**

Neither party to this agreement shall, on the basis of ethnic group identification, religion, age, sex, color, or physical or mental disability unlawfully deny any person the benefits of or unlawfully subject any person to discrimination in the operation of this agreement.

Agency shall provide appropriate health and safety information to college faculty in accordance with prevailing Federal and State laws.

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TO BECOME EFFECTIVE, THIS CONFIRMATION MUST BE SIGNED AND RETURNED TO THE COLLEGE PRIOR TO COMMENCEMENT OF COURSE(S).

AGENCY:

COLLEGE: FOOTHILL- DE ANZA  
COMMUNITY COLLEGE DISTRICT

---

SIGNATURE FROM AGENCY      DATE

---

John Mummert  
Vice-President Workforce Development  
And Institutional Advancement

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Bernata Slater,  
Vice-President, Finance and Institutional  
Resources

State tax ID: \_\_\_\_\_

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

## Educational Services

To: Board of Trustees	Date: November 17, 2014
Re: Approval of Sub-Agreement between RSCCD and San Diego Community College District for the Information Communications Technology/Digital Media Sector Navigator Grant	
Action: Request for Approval	

**BACKGROUND**

Rancho Santiago Community College District was awarded the Sector Navigator – Information Communications Technology/Digital Media grant (No. 13-151-006) by the California Community Colleges Chancellor’s Office, Workforce and Economic Development Division. The grant requires RSCCD to implement a statewide project that will strengthen and develop the California Community Colleges’ information communications technology and digital media programs. This project will provide up-to-date and expert information on industry trends and workforce needs, serving to improve the connections between employers and colleges, and provide professional development and faculty lead projects to increase program capacity and alignment with industry workforce needs.

**ANALYSIS**

As a key objective of the project is to support improvement of community college Information Communications Technology programs, RSCCD will provide a sub-award to San Diego Community College District to develop courses to complete a Business Information Worker Certificate Program.

The Project Administrator is Enrique Perez.

**RECOMMENDATION**

It is recommended that the Board approve this sub-agreement and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into a related contractual agreement on behalf of the district.

Fiscal Impact: \$1,500	Board Date: November 17, 2014
Prepared by: Sarah Santoyo, Director of Grants	
Submitted by: Enrique Perez, J.D., Assistant Vice Chancellor of Educational Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	



**GRANT SUB-AGREEMENT BETWEEN  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
AND  
*San Diego Community College District***

This grant sub-agreement (hereinafter “**Agreement**”) is entered into this 17<sup>th</sup> day of November 2014, between Rancho Santiago Community College District (hereinafter “**RSCCD**”) and the San Diego Community College District (hereinafter “**SUBCONTRACTOR**”).

WHEREAS, RSCCD was awarded a “Sector Navigator – Information Communications Technology/Digital Media Sector” grant #13-151-006, (hereinafter “**Grant**”), from the California Community Colleges Chancellor’s Office, Workforce and Economic Development Division, to improve the alignment of community college programs with employers and industry workforce needs in the sector; and

WHEREAS, **SUBCONTRACTOR** has agreed to participate in the purpose of the **Grant**; and

WHEREAS, **RSCCD** has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees,

NOW, THEREFORE the **RSCCD** and **SUBCONTRACTOR** do covenant and agree as follows:

**ARTICLE I**

1. **Statement of Work**

The **SUBCONTRACTOR** will develop courses in order to enable students to complete the entire Business Information Worker Certificate Program as described in the attached Scope of Work (Exhibit A). **SUBCONTRACTOR** agrees to comply with all provisions, to perform all work, and to provide all services set forth in this **Agreement** and the aforementioned Statement of Work in a professional, timely and diligent manner.

2. **Period of Performance**

The period of performance for this **Agreement** shall be from November 18, 2014, through January 31, 2015.

3. **Total Cost**

The total cost to **RSCCD** for performance of this **Agreement** shall not exceed \$1,500 USD.

4. **Payment**

Total cost will be paid to **SUBCONTRACTOR**, upon **RSCCD**’s receipt of the fully executed **Agreement** and a detailed final invoice requesting payment with appropriate back-up documentation, as required by **RSCCD**, and the Project Director’s certification of the final report. Final payment is contingent upon successful completion (or very significant progress towards completion) of all workplan activities and outcomes as described in the Statement of Work, Exhibit A. Invoice referencing the **Agreement** contract number (refer to footer in this agreement) should be submitted to the following address:

Rancho Santiago Community College District  
Enrique Perez, Program Administrator ICT Sector Navigator  
2323 North Broadway, Suite 350, Santa Ana, CA 92706

5. Reporting

**SUBCONTRACTOR** will provide documentation of activities and expenditures to substantiate work performed by March 31, 2015.

6. Expenditure of Grant Funds.

**SUBCONTRACTOR** agrees to comply with all **Grant** requirements and that it is solely responsible for the appropriate expenditure of all **Grant** funds received and for any misappropriation or disallowment of **Grant** funds.

7. Time Extensions

**RSCCD** will not be requesting a time extension for program activities from the California Community Colleges Chancellor's Office. As a result, **SUBCONTRACTOR** will not be granted an extension. Therefore, **SUBCONTRACTOR** must spend all of the funds allocated through this **Agreement** within the timeframe of the **Agreement**. Under this **Agreement**, **SUBCONTRACTOR** will only be reimbursed for expenses that are incurred prior to **January 31, 2014**.

8. Subcontract Assignment

None of the duties of, or work to be performed by, **SUBCONTRACTOR** under this **Agreement** shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of **RSCCD**. No subcontract or assignment shall terminate or alter the legal obligation of **SUBCONTRACTOR** pursuant to this **Agreement**. **SUBCONTRACTOR** shall insure that all subcontracts for services and contracted staff are procured in a manner consistent with state **SUBCONTRACTOR** guidelines. **SUBCONTRACTOR** shall itemize all sub-contractor and contracted staff costs in the budget so it is clear how the funds will be allocated and spent by **SUBCONTRACTOR**. By entering into this **Agreement** **SUBCONTRACTOR** agrees that it is the direct provider of intended services. Upon request, **SUBCONTRACTOR** shall submit to **RSCCD** copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this **Agreement**.

9. Record Keeping

**SUBCONTRACTOR** agrees to maintain project records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated.

10. Audit

**SUBCONTRACTOR** agrees that **RSCCD**, the Chancellor's Office, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this **Agreement**. **SUBCONTRACTOR** agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, **SUBCONTRACTOR** agrees to

include a similar right of **RSCCD**, the Chancellor's Office, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any subcontract related to performance of this **Agreement**.

11. Termination

Either party may terminate this **Agreement**, with or without cause upon sixty (60) days written notice served upon the other party. Notice shall be deemed served on the date of mailing. Upon termination, or notice thereof, the parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

The obligations of **RSCCD** under this **Agreement** are contingent upon the availability of State funds, as applicable, for the reimbursement of **SUBCONTRACTOR** expenditures, and inclusion of sufficient funds for the services hereunder in the budget approved by the **RSCCD** Board of Trustees each fiscal year this **Agreement** remains in effect. In the event that such funding is terminated or reduced, **RSCCD** shall provide **SUBCONTRACTOR** with written notification of such determination.

12. Mutual Indemnification

Both parties to this **Agreement** shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this **Agreement**, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying party or any of its agents or employees.

14. Notices

All notices, reports and correspondence between the parties hereto respecting this **Agreement** shall be by email communication or in writing and deposited in the United States Mail, postage prepaid, addressed as follows:

RSCCD:

Enrique Perez, Program Administrator ICT Sector Navigator  
2323 North Broadway, Suite 350, Santa Ana, CA 92706  
[perez\\_enrique@rscdd.edu](mailto:perez_enrique@rscdd.edu), (714) 480-7460  
cc: [Steve@wrightca.com](mailto:Steve@wrightca.com), (805) 231-8444

San Diego Community College District:  
Michelle Fischthal  
8355 Aero Drive  
San Diego, CA, 92123-1720  
[mfischth@sdccd.edu](mailto:mfischth@sdccd.edu), (619) 388-1800

**ARTICLE II**

1. Legal Terms and Conditions

Both **RSCCD** and **SUBCONTRACTOR** will implement the project according to all conditions defined in the Grant Agreement, RFA Specifications and the Grant Agreement Legal Terms and Conditions (Articles I, Rev. 01/2012 and Article II, Rev. 04/2008), as set forth in the RFA Instructions and incorporated into this **Agreement** by reference. Final payment is contingent upon successful completion) of all activities and outcomes. As the **Grant** is subject to any additional restrictions, limitations, or conditions enacted in the State Budget and/or Executive Orders that may affect the provisions, terms, or funding of this **Agreement** in any manner, **RSCCD** may modify this **Agreement** through an amendment, as needed.

This **Agreement** represents the entire understanding between **RSCCD** and **SUBCONTRACTOR** with respect to the **Grant**. No change, modification, extension, termination or waiver of this **Agreement**, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the parties hereto.

IN WITNESS WHEREOF, the parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this **Agreement** to be executed as of this 17<sup>th</sup> day of November 2014.

RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT

SUBCONTRACTOR: SAN DIEGO  
COMMUNITY COLLEGE DISTRICT

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Peter J. Hardash  
Vice Chancellor

Name: Michelle Fischthal  
Dean, Business and Information

Title: Business Operations/Fiscal Services

Title: Technology

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Board Approval Date: November 17, 2014

EIN/TIN: \_\_\_\_\_

## **Exhibit A**

### SCOPE OF WORK

San Diego Community College District will develop the following courses in order to enable students to complete the entire Business Information Worker Certificate Program:

- Information Systems
- Microsoft Outlook
- Human Relations

Funds totaling \$1,500 will be allocated as follows for curriculum development activities::

- Instructional Salaries @ \$1,335
- Employee Benefits @ \$165



## SAN DIEGO CONTINUING EDUCATION

*North City Campus*

*8355 Aero Drive*

*San Diego, California 92123-1720*

*619-388-1800 Fax 858-388-1839*

Steve Wright  
ICT Sector Navigator

October 27, 2014

Dear Steve,

On behalf of San Diego Continuing Education I am requesting funds to support curriculum development of three courses related to the Business Information Worker Certification Program. Currently San Diego's non-credit program offers the following courses within proposed Business Information Worker Program:

Keyboarding  
Microsoft Windows  
Microsoft Word  
Microsoft Excel  
Business Communications

We are requesting \$1,500 to develop the following courses in order to enable our students to complete the entire Business Information Worker Certificate Program:

Information Systems  
Microsoft Outlook  
Human Relations

Funds totaling \$1,500 will be allocated as follows for curriculum development activities:

1000: Instructional Salaries @ \$1335  
3000: Employee Benefits @ \$165

Thank you,

Sincerely

A handwritten signature in blue ink, appearing to read "Michelle Fischthal".

Michelle Fischthal  
Dean, Business and Information Technology



**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

To: Board of Trustees	Date: November 17, 2014
Re: RSCCD Board of Trustees Self-Evaluation	
Action: Receive and Review	

**BACKGROUND**

Board Policy 2745 provides for the Board of Trustees to conduct an annual self-evaluation by November of each year.

**ANALYSIS**

An evaluation survey was approved by the Board on October 13, 2014 and was distributed to individuals identified in Board Policy 2745. The survey responses were presented to the Board at the October 27, 2014 meeting. Subsequent to that meeting, the individual Board members completed the self-evaluation instrument. Those responses are now provided to the Board for review and discussion.

**RECOMMENDATION**

It is recommended that the Board of Trustees review the evaluation responses and complete the self-evaluation process for 2014.

Fiscal Impact: None	Board Date: November 17, 2014
Prepared by: Nga Pham, Director of Research	
Submitted by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Recommended by: Raúl Rodriguez, Ph.D., Chancellor	





**Rancho Santiago Community College District (RSCCD)  
Board of Trustees Self-Evaluation of  
Internal Operations and Goals, 2014**

**November 2014**

The RSCCD Board of Trustees recognizes that it can better achieve its internal board operation and performance goals if it annually reviews itself. After reviewing feedback obtained from an online questionnaire last month (disseminated to various community, faculty/staff and students who interact with Board members in committee work and meetings), Board members (6 out of 8) assessed their own activities using the same survey instrument; those data are included in this report, along with five years' prior data for comparison purposes.

**Summary of Findings**

Overall, members look favorably upon Board operations—respondents exclusively assigned ratings of 1 (“strongly agree”) or 2 (“agree”) to 43 of the 44 categories assessed. Other findings include:

- Members expressed “don’t know/not applicable” in only one instance this year (compared to 3 in 2013 survey or the 15 categories in 2012 survey) regarding Board members’ knowledge about community college and state-related issues.
- Board members believe their greatest strengths are:
  - the positive relationship among members in that there is mutual respect and recognition of each other’s opinions, even when those opinions differ widely,
  - delegation and effective communication with the Chancellor,
  - understanding of its role in the policy and decision-making process, and
  - recognition of the value of the shared governance process at work in the District.
- Board members identify major accomplishments that include the passage of a balanced budget, hiring of the new president for Santiago Canyon College, supporting and approving several policies and advocacy efforts, including the Community and Student Workforce Agreement and Baccalaureate Degrees for RSCCD, and better communication with Chancellor and students.
- Board members would like to address the following issues in the upcoming year:
  - Continue to build better relationships with the community, staff and students to support their needs and concerns,
  - Work closely with neighboring community college boards,
  - Greater oversight in several areas identified, including enrollment management, make better decisions to ensure financial viability of the District, and
  - Better communication with its colleges to share the District’s accomplishments, as well as better understand the colleges’ needs and concerns that the District could address.

Detailed responses, as well as comparisons with responses from the prior five years’ surveys, and respondent comments, follow.

**Detail of Findings**

**RSCCD Board of Trustees Self-Evaluation Results, 2014**

	<b>Strongly Agree</b>	<b>Agree</b>	<b>Disagree</b>	<b>Strongly Disagree</b>	<b>Not Applicable</b>
<b>Board Organization and Operation</b>					
Board meetings are conducted in a manner in which the purposes are achieved effectively and efficiently.	5	1	0	0	0
Board members respect each others' opinions.	5	1	0	0	0
The board conducts its meetings in compliance with state laws, including The Brown Act.	6	0	0	0	0
Board members understand that they have no legal authority beyond board meetings.	5	1	0	0	0
Board members regularly seek the opinion of the student trustee.	1	5	0	0	0
<b>Policy Role</b>					
Board meetings focus on policy issues that relate to board responsibilities.	6	0	0	0	0
The board focuses on policy in board discussion, not administrative matters.	3	3	0	0	0
The board is knowledgeable about the mission and purpose of the institution.	6	0	0	0	0
The board clearly delegates the administration of the colleges to the chancellor.	4	2	0	0	0
The board ensures compliance with federal and state laws and measures for emergency response.	4	2	0	0	0
<b>Strategic Planning</b>					
The board understands the budget process.	2	4	0	0	0
The board gives adequate attention to the mission, goals, and future planning of the district.	2	4	0	0	0
The board regularly develops and reviews goals for continuous improvement.	2	4	0	0	0
The board has adopted a planning and evaluation process which assures that the educational needs of students and the community are effectively and efficiently met.	2	4	0	0	0
The board understands the colleges' educational programs and services.	1	5	0	0	0
The board is appropriately involved in defining the vision and goals of the district.	2	4	0	0	0
The board understands the financial audit and accepts responsibility for implementation of its recommendations.	2	4	0	0	0
The board understands the fiscal condition of the organization and provides fiscal oversight to assure the financial stability of the district.	1	5	0	0	0
The board understands the accreditation process and accepts responsibility for implementation of its recommendations.	2	4	0	0	0

## RSCCD Board of Trustees Self-Evaluation Results, 2014 (cont.)

	Strongly Agree	Agree	Disagree	Strongly Disagree	Not Applicable
<b>Board Relations with the Chancellor, Presidents, Faculty, and Staff</b>					
The board reaches decisions on the basis of the study of available background data and consideration of the recommendation of the chancellor.	2	4	0	0	0
The board keeps the chancellor informed of community contacts.	2	4	0	0	0
The board follows a procedure for annual evaluations of the chancellor.	3	3	0	0	0
The board understands the difference between its policy and oversight roles and the roles of the chancellor and staff.	4	2	0	0	0
The board and chancellor have a positive, cooperative relationship.	1	5	0	0	0
The board understands its role and that of the chancellor, presidents, faculty, and staff.	4	2	0	0	0
The board sustains a strong board/chancellor partnership and provides ongoing support for the chancellor to foster a strong partnership.	3	3	0	0	0
The board completes the chancellor evaluation process and uses the results to strengthen the chancellor's performance and relationships.	2	4	0	0	0
The board follows communication procedures with staff.	3	3	0	0	0
Trustees work directly with community leaders and elected officials (local, state, national) to address issues/legislation that affect the college district.	4	2	0	0	0
<b>Community Relations/Advocacy</b>					
Board members are knowledgeable about community college and state-related issues.	3	2	0	0	1
The board acts as an advocate for community colleges.	4	2	0	0	0
Board members participate actively in community activities.	2	4	0	0	0
Board agendas include legislative and state policy issues that will impact the district.	2	4	0	0	0
Board members act on behalf of the entire community.	4	2	0	0	0
The board recognizes and celebrates positive accomplishments of the district and colleges.	3	3	0	0	0
The board works to build a positive image of the district in the community.	4	2	0	0	0
Board members adhere to policies for dealing with college, community citizens, and the media.	2	4	0	0	0
The community and district employees are aware of who the elected trustees are and their role in district governance.	0	6	0	0	0
<b>Board Leadership, Ethics, and Standards of Conduct</b>					
The board understands collective bargaining and its role in the process.	4	2	0	0	0
The board practices appropriate collegial consultation (participatory governance).	4	2	0	0	0
The board maintains confidentiality of privileged information.	4	2	0	0	0
The board makes decisions in the best interest of students, the colleges, and the entire district.	4	2	0	0	0
The board operates ethically without conflict of interest following established board policies.	4	2	0	0	0
Board members participate in trustee development activities.	1	5	0	0	0

## RSCCD Board of Trustees Self-Evaluation Results, 2009-2014

	# "strongly agree" or "agree"					
	2014 Survey	2013 Survey	2012 Survey	2011 Survey	2010 Survey	2009 Survey
	n=6	n=8	n=6	n=8	n=7	n=8
<b>Board Organization and Operations</b>						
Board meetings are conducted in a manner in which the purposes are achieved effectively and efficiently.	6	8	6	8	7	8
Board members respect each others' opinions.	6	8	5	8	7	8
The board conducts its meetings in compliance with state laws, including The Brown Act.	6	8	6	7	6	7
Board members understand that they have no legal authority beyond board meetings.	6	7	6	8	7	7
Board members regularly seek the opinion of the student trustee.	6	8	5	5	5	7
<b>Policy Role</b>						
Board meetings focus on policy issues that relate to board responsibilities.	6	8	6	8	7	7
The board focuses on policy in board discussion, not administrative matters.	6	8	5	7	7	7
The board is knowledgeable about the mission and purpose of the institution.	6	7	5	8	6	8
The board clearly delegates the administration of the colleges to the chancellor.	6	8	6	8	7	7
The board ensures compliance with federal and state laws and measures for emergency response.	6	8	6	8	7	8
<b>Strategic Planning</b>						
The board understands the budget process.	6	7	4	7	6	7
The board gives adequate attention to the mission, goals, and future planning of the district.	6	8	4	7	6	6
The board regularly develops and reviews goals for continuous improvement.	6	6	4	5	6	6
The board has adopted a planning and evaluation process which assures that the educational needs of students and the community are effectively and efficiently met.	6	7	5	6	6	6
The board understands the colleges' educational programs and services.	6	8	4	7	5	6
The board is appropriately involved in defining the vision and goals of the district.	6	7	4	7	7	7
The board understands the financial audit and accepts responsibility for implementation of its recommendations.	6	7	6	7	6	8
The board understands the fiscal condition of the organization and provides fiscal oversight to assure the financial stability of the district.	6	7	5	8	7	8
The board understands the accreditation process and accepts responsibility for implementation of its recommendations.	6	8	6	7	7	7

## RSCCD Board of Trustees Self-Evaluation Results, 2009-2014 (cont.)

	# "strongly agree" or "agree"					
	2014 Survey	2013 Survey	2012 Survey	2011 Survey	2010 Survey	2009 Survey
	n=6	n=8	n=6	n=8	n=7	n=8
<b>Board Relations with the Chancellor, Presidents, and Staff</b>						
The board reaches decisions on the basis of the study of available background data and consideration of the recommendation of the chancellor.	6	8	5	7	7	7
The board keeps the chancellor informed of community contacts.	6	8	5	6	6	7
The board follows a procedure for annual evaluations of the chancellor.	6	8	4	6	6	6
The board understands the difference between its policy and oversight roles and the roles of the chancellor and staff.	6	8	6	8	7	7
The board and chancellor have a positive, cooperative relationship.	6	8	6	8	7	4
The board understands its role and that of the chancellor, presidents, faculty, and staff.	6	8	6	8	7	7
The board sustains a strong board/chancellor partnership and provides ongoing support for the chancellor to foster a strong partnership.	6	8	6	8	7	5
The board completes the chancellor evaluation process and uses the results to strengthen the chancellor's performance and relationships.	6	8	4	5	6	6
The board follows communication procedures with staff.	6	7	4	6	5	7
Trustees work directly with community leaders and elected officials (local, state, national) to address issues/legislation that affect the college district.	6	7	6	8	6	7
<b>Community Relations/Advocacy</b>						
Board members are knowledgeable about community college and state-related issues.	5	8	6	8	6	8
The board acts as an advocate for community colleges.	6	8	6	8	7	8
Board members participate actively in community activities.	6	8	5	6	6	7
Board agendas include legislative and state policy issues that will impact the district.	6	8	6	8	6	8
Board members act on behalf of the entire community.	6	7	6	7	7	8
The board recognizes and celebrates positive accomplishments of the district and colleges.	6	8	6	7	6	7
The board works to build a positive image of the district in the community.	6	8	6	8	7	8
Board members adhere to policies for dealing with college, community citizens, and the media.	6	8	5	6	6	7
The community and district employees are aware of who the elected trustees are and their role in district governance.	6	8	6	3	6	3
<b>Board Leadership, Ethics, and Standards of Conduct</b>						
The board understands collective bargaining and its role in the process.	6	8	6	7	6	7
The board practices appropriate collegial consultation (participatory governance).	6	8	6	7	7	7
The board maintains confidentiality of privileged information.	6	8	5	7	7	8
The board makes decisions in the best interest of students, the colleges, and the entire district.	6	8	6	8	7	8
The board operates ethically without conflict of interest following established board policies.	6	8	6	7	7	7
Board members participate in trustee development activities.	6	8	6	7	6	7

## **2014 Respondents' Comments**

### **Board's greatest strengths:**

- Board members respect each other's opinions even when they disagree. The Board also has a strong community presence and is cognizant of the community's needs. The Board is extremely aware of its role as policy makers and makes great efforts of including all stakeholders' opinions/interest into their decision making process. Most importantly, the Board is well-balanced and fair in their decision-making process ensuring their decisions are in the best interest of the community we serve.
- I believe our greatest strength is our respect for one another. While we sometimes differ greatly in our opinions and constituencies, our meetings and dealings with each other are always collegial and open. I think the District as a whole benefits from this.
- Getting along with each other even if we don't agree on issues.
- Understanding its policy-making and oversight role; always giving the Chancellor a heads-up and not throwing him under the bus; understanding the requirement of supporting both colleges; willingness to engage students, classified and faculty in discussions.
- Cooperative and respectful relationship amongst members.

### **Major accomplishments of the Board in the past year:**

- Better communication amongst the Board members, the Chancellor and students. Although faculty might not agree with the conclusions reached by the Board at times, communication has also improved there.
- Passing the Bond and directing those efforts for the future of that campus. Continued fiscal discipline
- Balanced budget
- Passage of budget, approving Community and Student Workforce Agreement, hiring new president at SCC, approving policy in support of baccalaureate degrees for students, successful advocacy on state and federal legislation, approval of contract negotiations with faculty

### **Areas in which the Board could improve:**

- More immediate and frequent Board oversight in certain areas is necessary given some of the events this year pertaining to enrollment data. Could also improve in holding people accountable for certain responsibilities that fall short at times.
- Continue looking at the District's overall direction and making hard choices to ensure our financial health.
- Better define its role between administrative and policy decision
- Promote better communication with faculty, classified staff and students; increase efforts to fight for students; work closely with neighboring community college boards.



**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

Office of the Chancellor

To:	Board of Trustees	Date: November 17, 2014
Re:	Board of Trustees Express Interest in Board Officer Positions	
Action:	Information	

**BACKGROUND**

At the July 26, 2010, board meeting the board approved changes to BP 2210 –Officers to include the following:

*At the board meeting immediately prior to the annual organizational meeting, the Board President shall solicit expressions of interest from members of the Board, or any newly elected members of the Board, regarding service as President, Vice President, or Clerk of the Board, as well as any committee assignments.*

At the July 26, 2010, board meeting the board approved changes to BP 2305 – Annual Organizational Meeting to include the following:

*At the annual organizational meeting, the Board President shall solicit expressions of interest from members of the Board, or any newly elected members of the Board, regarding service as President, Vice President or Clerk of the Board, as well as any committee assignments.*

**ANALYSIS**

Board members will have two opportunities (at the November meeting and December meeting) to express interest regarding service as president, vice president, and clerk for 2014-2015.

**RECOMMENDATION**

The board president shall solicit expressions of interest from board members regarding service as president, vice president, and clerk for 2014-2015, as well as any committee assignments.

Fiscal Impact: None	Board Date: November 17, 2014
Prepared by: Anita Lucarelli, Executive Assistant to the Board of Trustees	
Submitted by: Raúl Rodríguez, Ph.D., Chancellor	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	





**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
EDUCATIONAL SERVICES**

To: Board of Trustees	Date: November 17, 2014
Re: Adoption of Board Policy	
Action: Request for Approval	

**BACKGROUND**

The Board Policy Committee met on October 14, 2014 and reviewed a recommended new policy related to the criteria for awarding capital improvement projects to local businesses and businesses that hire local workers. This policy was presented to the Board for First Reading on October 27, 2014 and is now presented for adoption.

**ANALYSIS**

This policy was based upon a similar policy in effect in the San Bernardino Community College District.

**RECOMMENDATION**

It is recommended that the Board adopt BP 6610 Opportunities for Local Hires and Local Businesses on District Capital Improvement and Construction Projects.

Fiscal Impact: None	Board Date: October 27, 2014
Prepared by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Submitted by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

# BP 6610 Opportunities for Local Hires and Local Businesses on District Capital Improvement and Construction Projects

## 1. Definitions.

- A. "Bid" shall mean all capital improvement, construction and construction management bids and proposals (including pre-qualification processes) that are projected to be funded by the District that are first advertised after the effective date of this policy;
- B. "Local Hire" means individuals who reside in the cities of the Rancho Santiago Community College District, veterans and current/former students of RSCCD colleges and provide work on District construction projects.
- C. "Local Business" shall mean a business serving as a contractor or supplier that has its principal headquarters or permanently staffed regional office and that has held a business license with one of the cities within the Rancho Santiago Community College District for a minimum of 3 months, or a business certified at the state/national level as minority-owned, women-owned, or veteran-owned and has performed work for the District or other public entity within the District during the past 4 years or will agree to participate in a District internship program for at least one semester to provide students opportunities in the particular business field.

## 2. Goals.

The Board establishes goals of fifty percent, (50%), participation of Local Hires and twenty-five percent, (25%), participation of Local Businesses in its District Bid projects awarded each fiscal year. These goals are reflective of the demographics of the community. It is the intent to not only meet the goals but to exceed them. Bid documents will be amended to include these responsiveness requirements on a project-by-project Bid basis, but the goal will be evaluated based on an entire fiscal year assessment. Where permitted, preference shall be given to local businesses as determined by the administration.

## 3. Bidding.

As a condition to be considered responsive, a Bid must include the following:

- A. Demonstrated participation of at least fifty percent, (50%), and twenty-five percent, (25%), of the total bid being performed by Local Hires and Local Businesses; or
- B. A demonstrated good faith effort to include Local Hires and Local Businesses, in accordance with regulations to be issued by the Chancellor; or,
- C. The bidder (including subcontractors) certifies that it intends to perform ninety-five percent (95%) of the work with its own employees.

## 4. Reporting.

The Chancellor or his or her designee shall make a report to the Board at least semi-annually regarding the District's performance towards these goals.

## 5. Implementation.

The Chancellor is responsible for the development of appropriate Administrative Regulations in order to implement this policy. The Chancellor is empowered to enter into negotiations that will accomplish the goals of this policy.

**6. Exemption for Master Construction Agreements.**

Master construction agreements entered into with regional labor organizations and which may contain specific local hiring goals shall take precedence over the local hiring goals in this policy.

**Adopted November 17, 2014**



**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**HUMAN RESOURCES DOCKET  
MANAGEMENT/ACADEMIC  
November 17, 2014**

**MANAGEMENT**

2014/2015 Adjusted Salary /Allowances/TSA Reflecting .85% COLA (Per Employment Agreement)

Rodríguez, Russell Raúl

Permanent 14/15 Cabinet Salary Schedule/Attachment #1

Permanent 14/15 Management Salary Schedule/Attachment #2

Revised Employment Agreement/Attachment #3

Torres, Omar  
Vice President, Academic Affairs  
Santa Ana College

Change of Assignment

Mercado-Cota, Teresa  
Assistant Dean, Student Services  
From: Student Affairs Division  
To: Student Services Division  
Santa Ana College

Effective: August 1, 2014  
Salary Placement: E-7 \$127,558.86/Year  
(Reorganization #870; No Change to Grade)

Voelcker, Aaron  
From: Assistant Dean, Institutional  
Effectiveness & Assessment  
To: Dean, Institutional Effectiveness,  
Library & Learning Support  
Services Division  
Santiago Canyon College

Effective: November 18, 2014  
From: Salary Placement F-3 \$97,516.47/Year  
To: Salary Placement B-1 \$122,520.69/Year  
(Reorganization #867)

Interim Assignment

Colver, Michael  
District Safety & Security Supervisor  
District Safety  
District Office

Effective: November 3, 2014 – June 30, 2015  
Salary Placement: M-4 \$29.04/Hour

Leave of Absence

Coburn, Allison  
Facilities Project Manager  
Facility Planning & District  
Construction & Support Services  
District Office

Effective: October 17, 2014 – January 2, 2015  
Type of Leave: Unpaid Leave

**FACULTY**

Change of Assignment

Castellanos, Mary  
From: Counselor  
To: Counselor/Coordinator, ULINK  
Counseling Division  
Santa Ana College

Effective: August 11, 2014  
Salary Placement: VII-C \$125,087.37/Year  
(No Change to Salary/No Stipend)

Final Placements

Diller, Jeffrey  
Assistant Professor, English  
Humanities & Social Sciences Division  
Santa Ana College

Effective: August 18, 2014  
Salary Placement: II-5 \$62,478.79/Year

English, Noemi  
Assistant Professor, Automotive Technology  
Human Services & Technology Division  
Santa Ana College

Effective: August 18, 2014  
Salary Placement: II-10 \$74,816.78/Year

Gonzalez, Adrianna  
Assistant Professor, Adult Basic Education  
CEC/Continuing Education Division  
Santa Ana College

Effective: August 18, 2014  
Salary Placement: VI-8 \$80,431.29/Year

Mandir, Joshua  
Assistant Professor, Chemistry  
Science, Mathematics & Health  
Sciences Division  
Santa Ana College

Effective: August 18, 2014  
Salary Placement: VII-11 \$90,579.07/Year

Pierce, Cathryn  
Assistant Professor, Communication Studies  
Fine & Performing Arts Division  
Santa Ana College

Effective: August 18, 2014  
Salary Placement: II-10 \$74,816.78/Year

Turner, Mark  
Assistant Professor/Learning Disabilities  
Specialist  
Disabled Students Programs & Services  
Santa Ana College

Effective: August 18, 2014  
Salary Placement: VI-11 \$87,828.75/Year

FACULTY (CONT'D)

Adjusted Final Salary Placement

Lastra, Stacey  
Assistant Professor, Chemistry  
Science, Mathematics & Health  
Sciences Division  
Santa Ana College

Effective: August 18, 2014  
Salary Placement: IV-6 \$70,216.83/Year

Pastrana, Leo  
Counselor  
Counseling Division  
Santa Ana College

Effective: September 23, 2014  
Salary Placement: II-7 \$73,961.21/Year

Leave of Absence

Salgado, Susana  
Coordinator, Psychological Disabilities  
Disabled Students Programs & Services  
Student Services  
Santa Ana College

Effective: January 19, 2015 – April 13, 2015  
Reason: Maternity Leave

Ratification of Resignation/Retirement

Bales, Terry  
Professor, TV/Video Communications  
Fine & Performing Arts Division  
Santa Ana College

Effective: June 5, 2015 (Last day in Paid Status)  
Reason: Retirement

Dethlefsen, Elaine  
Professor, EMT/Health Science  
Science, Mathematics & Health  
Sciences Division  
Santa Ana College

Effective: June 6, 2015 (Last Day in Paid Status)  
Reason: Retirement

Stipends

Diaz, Darlene  
Associate Professor, Mathematics  
Mathematics & Sciences Division  
Santiago Canyon College

Effective: October 20, 2014  
Amount: \$300.00  
Reason: Staff Development  
(Project #1678)

Foley, Denise  
Associate Professor, Biology  
Mathematics & Sciences Division  
Santiago Canyon College

Effective: October 4, 2014  
Amount: \$432.00  
Reason: Staff Development  
(Project #1727)



**FACULTY (CONT'D)**

Stipends (cont'd)

Foley, Denise  
Associate Professor, Biology  
Mathematics & Sciences Division  
Santiago Canyon College  
Effective: October 20, 2014  
Amount: \$300.00  
Reason: Staff Development  
(Project #1678)

Lui, Anson  
Assistant Professor, Biology  
Mathematics & Sciences Division  
Santiago Canyon College  
Effective: October 20, 2014  
Amount: \$300.00  
Reason: Staff Development  
(Project #1678)

Wada, Jeffrey  
Assistant Professor, Chemistry  
Mathematics & Sciences Division  
Santiago Canyon College  
Effective: October 20, 2014  
Amount: \$300.00  
Reason: Staff Development  
(Project #1678)

Part-time Hourly New Hires/Rehires

Allen, Mason  
Instructor, Economics  
Humanities & Social Sciences Division  
Santa Ana College  
Effective: February 9, 2015  
Hourly Lecture Rate: II-3 \$56.31

Brown, Marie E  
Instructor, Parent Education/  
High School Subjects/GED IEP  
Continuing Education Division (OEC)  
Santiago Canyon College  
Effective: October 28, 2014  
Hourly Lecture/Non-teaching Rates: II-2 \$43.51/\$21.76

Casey, Margaret  
Instructor, ESL  
Continuing Education Division (CEC)  
Santa Ana College  
Effective: October 27, 2014  
Hourly Lecture Rate: II-2 \$43.51

Ochoa, Jessica  
Instructor, Parent Education/  
High School Subjects/GED IEP  
Continuing Education Division (OEC)  
Santiago Canyon College  
Effective: October 28, 2014  
Hourly Lecture/Non-teaching Rates: II-2 \$43.51/\$21.76

Wu, David  
Instructor, /Modern Language/Chinese (equivalency)  
Humanities & Social Sciences Division  
Santa Ana College  
Effective: February 9, 2015  
Hourly Lecture Rate: 3-3 \$59.12

**FACULTY (CONT'D)**

*Non-paid Instructors of Record*

Burns, Bryan Effective: November 18, 2014  
Instructor, Fire Technology (equivalency)  
Rancho Cucamonga Fire Department  
Human Services & Technology Division  
Santa Ana College

Pierce, Gabriela Effective: November 17, 2014  
Instructor, Apprenticeship/Carpentry (equivalency)  
Business & Career Technical Education Division  
Santiago Canyon College

Sargent, John Effective: November 17, 2014  
Instructor, Apprenticeship/Operating  
Engineers (equivalency)  
Business & Career Technical Education Division  
Santiago Canyon College

Seymour, Ronald Effective: November 18, 2014  
Instructor, Fire Technology (equivalency)  
Rancho Cucamonga Fire Department  
Human Services & Technology Division  
Santa Ana College

Sorenson, Scott Effective: November 18, 2014  
Instructor, Fire Technology (equivalency)  
Rancho Cucamonga Fire Department  
Human Services & Technology Division  
Santa Ana College

*Non-paid Intern Service*

Bonds, Jr., Jeffery Effective: January 5, 2015 – June 30, 2015  
Counseling Intern College Affiliation: National University  
Counseling, Student & Support Discipline: Counseling  
Services Division  
Santiago Canyon College

Osea, Mark Edward Effective: December 15, 2014 – June 30, 2015  
Counseling Intern College Affiliation: CSU, San Bernardino  
Counseling, Student & Support Discipline: Counseling  
Services Division  
Santiago Canyon College

## RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

**2014/2015 PERMANENT CABINET SALARY SCHEDULE**

Effective July 1, 2014

TITLE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Exec. Vice Chancellor, HR & Educational Services	\$167,986.26	\$174,698.19	\$181,673.57	\$188,950.04	\$196,515.06	\$204,381.20	\$212,560.96
Vice Chancellor, Business Operations & Fiscal Services	\$167,986.26	\$174,698.19	\$181,673.57	\$188,950.04	\$196,515.06	\$204,381.20	\$212,560.96
President, Santa Ana College	\$167,986.26	\$174,698.19	\$181,673.57	\$188,950.04	\$196,515.06	\$204,381.20	\$212,560.96
President, Santiago Canyon College	\$167,986.26	\$174,698.19	\$181,673.57	\$188,950.04	\$196,515.06	\$204,381.20	\$212,560.96

**ADDITIONAL COMPENSATION****All Cabinet Members**

**Professional  
Expense Allowance:** \$339.34 per month

**Vice Chancellors & College****Presidents**

**Tax Sheltered Annuity:** \$549.36 per month

**Board Approval: 11/17/14****Reflects .85% COLA**

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
MANAGEMENT SALARY SCHEDULE  
Effective July 1, 2014**

<b>GRADE</b>	<b>STEP 1</b>	<b>STEP 2</b>	<b>STEP 3</b>	<b>STEP 4</b>	<b>STEP 5</b>	<b>STEP 6</b>	<b>STEP 7</b>
A	\$131,992.78	\$137,261.96	\$142,769.50	\$148,477.76	\$154,399.31	\$160,584.32	\$167,007.69
B	\$123,562.12	\$128,492.55	\$133,636.27	\$138,968.17	\$144,525.90	\$150,309.44	\$156,331.36
C	\$115,106.34	\$119,698.06	\$124,477.94	\$129,458.57	\$134,639.92	\$140,022.00	\$145,629.92
D	\$106,600.40	\$110,865.92	\$115,307.07	\$119,911.34	\$124,716.30	\$129,696.93	\$134,890.84
E	\$95,986.77	\$100,791.76	\$105,835.11	\$111,129.37	\$116,674.56	\$122,520.82	\$128,643.11
F	\$89,187.02	\$93,665.82	\$98,345.36	\$103,263.25	\$108,432.05	\$113,851.78	\$119,534.96
G	\$83,980.58	\$88,183.37	\$92,586.91	\$97,216.24	\$102,071.40	\$107,190.05	\$112,547.04
H	\$79,200.69	\$83,165.13	\$87,330.27	\$91,696.17	\$96,275.33	\$101,092.85	\$106,148.75
I	\$74,847.35	\$78,585.96	\$82,525.29	\$86,640.27	\$90,968.52	\$95,535.12	\$100,302.48
J	\$70,995.84	\$74,533.71	\$78,272.31	\$82,174.01	\$86,288.97	\$90,604.69	\$95,133.67
K	\$67,382.70	\$70,757.47	\$74,270.25	\$77,983.76	\$81,885.46	\$86,000.43	\$90,303.60
L	\$64,133.36	\$67,332.50	\$70,707.28	\$74,232.62	\$77,933.58	\$81,835.28	\$85,937.71
M	\$61,147.50	\$64,221.19	\$67,420.32	\$70,795.11	\$74,332.97	\$78,046.49	\$81,948.18
N	\$58,563.10	\$61,498.77	\$64,559.91	\$67,796.69	\$71,184.02	\$74,746.98	\$78,485.59
O	\$56,079.06	\$58,876.74	\$61,824.96	\$64,898.65	\$68,147.98	\$71,572.93	\$75,148.45
P	\$53,908.66	\$56,605.98	\$59,441.29	\$62,402.07	\$65,525.94	\$68,812.89	\$72,262.95
Q	\$51,951.54	\$54,535.94	\$57,258.35	\$60,143.85	\$63,154.81	\$66,303.76	\$69,628.36
R	\$50,082.23	\$52,591.37	\$55,213.41	\$57,973.45	\$60,846.42	\$63,907.55	\$67,094.13

Board Approved: November 17, 2014

.85% Cola

Title	Grade	Position	Designation	Title	Grade	Position	Designation
Accounting Manager - Accounts Payable	G	Classified	Supervisory	Director, Academic Support	D	Classified	Supervisory
Accounting Manager - Payroll	G	Classified	Supervisory	Director, ACT/Corporate Training	F	Classified	Supervisory
Assistant Dean, Criminal Justice Academy	F	Academic	Administrative	Director, Administrative Services	C	Classified	Administrative
Assistant Dean, Fire Technology	F	Academic	Administrative	Director, Auxiliary Services	F	Classified	Supervisory
Assistant Dean, Institutional Effectiveness & Assessment	F	Academic	Administrative	Director, Business & Career Technical Education	H	Classified	Supervisory
Assistant Dean, Student Services	E	Academic	Administrative	Director, Center for International Trade Development	F	Classified	Supervisory
Assistant Director, Athletics & Sports Information	I	Classified	Supervisory	Director, Center of Excellence	F	Classified	Supervisory
Assistant Director, OC Small Business Development Center	L	Classified	Supervisory	Director, College Advancement	G	Classified	Supervisory
Assistant Director, Small Business Initiative	L	Classified	Supervisory	Director, Communications & Publications	E	Classified	Supervisory
Assistant to the Executive Vice Chancellor	M	Classified	Confidential	Director, Community Relations & External Affairs	F	Classified	Supervisory
Assistant to the President	M	Classified	Confidential	Director, Continuing Education Support Services	H	Classified	Supervisory
Assistant to the Vice Chancellor	M	Classified	Confidential	Director, Data Center Operations	D	Classified	Supervisory
Assistant Vice Chancellor, Educational Services	A	Classified	Administrative	Director, Digital Media Center	E	Classified	Supervisory
Assistant Vice Chancellor, Facility Planning, District Construction & Support Services	A	Classified	Administrative	Director, District Relations	G	Classified	Supervisory
Assistant Vice Chancellor, Fiscal Services	A	Classified	Administrative	Director, District Safety/Security	G	Classified	Supervisory
Assistant Vice Chancellor, Human Resources	A	Academic	Administrative	Director, Facility Planning, Construction & Support Services	C	Classified	Administrative
Assistant Vice Chancellor, Information Technologies Services	A	Classified	Administrative	Director, Fire Education	H	Academic	Supervisory
Associate Dean, Admissions & Records	D	Academic	Administrative	Director, Fire Instruction	H	Academic	Supervisory
Associate Dean, Disabled Student Programs & Services	D	Academic	Administrative	Director, Global Trade & Logistics Initiative	F	Classified	Supervisory
Associate Dean, EOPS	D	Academic	Administrative	Director, Information Systems	D	Classified	Supervisory
Associate Dean, Exercise Science	D	Academic	Administrative	Director, Institutional Services	E	Classified	Administrative
Associate Dean, Financial Aid	D	Academic	Administrative	Director, National Hispanic Business Womens Assoc	L	Classified	Supervisory
Associate Dean, Fine & Performing Arts	D	Academic	Administrative	Director, Network & Communications	D	Classified	Supervisory
Associate Dean, Fire Technology	D	Academic	Administrative	Director, Orange County Women's Business Center	F	Classified	Supervisory
Associate Dean, Health Science & Nursing	D	Academic	Administrative	Director, Programming & Operations	D	Classified	Supervisory
Associate Dean, Information & Learning Resources	E	Academic	Administrative	Director, Public Affairs & Publications	E	Classified	Supervisory
Associate Dean, Instructional & Student Services	D	Academic	Administrative	Director, Purchasing Services	F	Classified	Supervisory
Associate Dean, Student Development	D	Academic	Administrative	Director, Research	F	Classified	Supervisory
Associate Dean, Student Services	D	Academic	Administrative	Director, Small Business Development Center	E	Classified	Supervisory
Associate Dean, Student Support Services	D	Academic	Administrative	Director, Special Programs	H	Classified	Supervisory
Associate Director I, Child Development Center	Q	Academic	Supervisory	Director, Statewide Business/Entrepreneurship Initiative	E	Classified	Supervisory
Associate Director II, Child Development Center	O	Academic	Supervisory	Director, Workforce Education	C	Academic	Administrative
Associate Registrar	K	Classified	Supervisory	District Safety & Security Supervisor	M	Classified	Supervisory
Benefits Analyst	L	Classified	Confidential	District Support Services Supervisor	I	Classified	Supervisory
Bookstore Coordinator	L	Classified	Supervisory	Employment Services Manager	H	Classified	Supervisory
Bookstore Manager	J	Classified	Supervisory	Enrollment Reporting Manager	G	Classified	Supervisory
Budget Analyst	K	Classified	Confidential	Environmental Safety & Emergency Services Manager	L	Classified	Supervisory
Business Programs and Services Manager	O	Classified	Supervisory	Executive Assistant to the Board of Trustees	K	Classified	Confidential
Campus Budget Manager	H	Classified	Supervisory	Executive Assistant to the Chancellor	J	Classified	Confidential
Chief Engineer/Broadcast Operations Manager	H	Classified	Supervisory	Executive Director, Business Development	D	Classified	Supervisory
Contracts Manager	I	Classified	Supervisory	Executive Director, Child Development Services	E	Academic	Administrative
Custodial Supervisor	O	Classified	Supervisory	Executive Director, College Advancement	C	Classified	Supervisory
Dean, Business	B	Academic	Administrative	Executive Director, Public Affairs/Governmental Relations	C	Classified	Administrative
Dean, Business & Career Technical Education	B	Academic	Administrative	Facilities Manager	I	Classified	Supervisory
Dean, Career Education & Workforce Development	B	Academic	Administrative	Facilities Project Manager	E	Classified	Supervisory
Dean, Counseling	B	Academic	Administrative	Family Services Manager	O	Academic	Supervisory
Dean, Counseling & Student Support Services	B	Academic	Administrative	Graphic Communications Manager	H	Classified	Supervisory
Dean, Exercise Science, Health & Athletics	B	Academic	Administrative	Human Resources Analyst	L	Classified	Confidential
Dean, Fine & Performing Arts	B	Academic	Administrative	Internal Audit Manager	G	Classified	Supervisory
Dean, Human Services & Technology	B	Academic	Administrative	Internal Auditor	H	Classified	Supervisory
Dean, Humanities & Social Sciences	B	Academic	Administrative	Inventory, Delivery & Storage Supervisor	L	Classified	Supervisory
<b>Dean, Institutional Effectiveness, Library &amp; Learning Support Services</b>	<b>B</b>	<b>Academic</b>	<b>Administrative</b>	Maintenance Supervisor	O	Classified	Supervisory
Dean, Instruction & Student Services	B	Academic	Administrative	Manager, Fiscal Services	E	Classified	Supervisory
Dean, Instructional Services	B	Academic	Administrative	Media Systems Manager	H	Classified	Supervisory
Dean, Instructional Services & Career Education	B	Academic	Administrative	Project Manager	E	Classified	Supervisory
Dean, Mathematics & Science	B	Academic	Administrative	Public Information Officer	I	Classified	Supervisory
Dean, Science, Mathematics & Health Science	B	Academic	Administrative	Publications and Electronic Media Manager	H	Classified	Supervisory
Dean, Special Services	B	Academic	Administrative	Registrar	G	Classified	Supervisory
Dean, Student Affairs	B	Academic	Administrative	Risk Manager	H	Classified	Supervisory
Director I, Child Development Center	L	Academic	Supervisory	Vice President, Academic Affairs	A	Academic	Administrative
Director II, Child Development Center	J	Academic	Supervisory	Vice President, Administrative Services	A	Classified	Administrative
Director of Grants	F	Classified	Supervisory	Vice President, Continuing Education	A	Academic	Administrative
				Vice President, Student Services	A	Academic	Administrative
Revised: September 8, 2014							

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
EDUCATIONAL ADMINISTRATOR EMPLOYMENT AGREEMENT**

1. **Parties.** The Rancho Santiago Community College District (“District”), on the one hand, and **Omar Torres**, on the other hand, hereby enter into this Educational Administrator Employment Agreement (“Agreement”) pursuant to sub-section “a” of Section 72411 of the *Education Code*. District and Administrator are referred to herein individually as “Party” and collectively as “Parties.”

2. **Position.** District hereby employs Administrator in the position of **Vice President, Academic Affairs**. Administrator is an “academic employee” as defined in sub-section “a” of Section 87001 of the *Education Code*, is an “educational administrator” as defined in sub-section “b” of Section 87002 of the *Education Code*, and is a “management employee” as defined in sub-section “g” of Section 3540.1 of the *Government Code*.

3. **Term.** District agrees to employ Administrator, and Administrator agrees to serve in the Position, for the period commencing **October 29, 2014** and ending **June 30, 2016**. If, prior to June 30 of any other year other than the last year of this Agreement the District does not send or deliver a written notice to Administrator that this Agreement shall not be extended for an additional year, then this Agreement automatically shall be extended for one more year. Any notice of non-reemployment in the position must be given by the District at least six (6) months in advance of the date of termination of this Agreement. If notice of non-reemployment is not given by the District at least six (6) months in advance of the date of termination of this Agreement, then the Agreement shall be extended for one (1) additional year pursuant to Education Code Section 72411(c).

4. **General Terms and Conditions of Employment.** This Agreement is subject to all applicable laws of the State of California, the regulations of the Board of Governors of the California Community Colleges, and the rules, regulations, policies, and procedures of the District. These laws, rules, regulations, policies, and procedures, which may be amended, augmented, or repealed from time-to-time, are incorporated into this Agreement.

5. **Duties and Responsibilities.** Administrator agrees to perform all of the duties, and accepts all of the responsibilities, as specified in the job description for the Position, and all duties and responsibilities which may be delegated or assigned to Administrator by the Board of Trustees, the Chancellor, or any supervising administrators. Administrator is expected to devote full efforts and energies to the Position. At any time during the term of this Agreement, the Board of Trustees may adopt or amend the job description for the Position. Administrator may undertake outside professional activities, including consulting, speaking, and writing, either with or without compensation, provided that such activities do not impair the effectiveness of Administrator or interfere with Administrator’s duties. In those cases in which Administrator engages in outside professional activities which generate compensation for services provided, Administrator shall utilize vacation days.

6. **Transfer, Reassignment, or Title Change.** The Chancellor, with the approval of the Board of Trustees, may transfer or reassign Administrator to any position within the District for which Administrator is qualified, and may change the title of the Position, during the term of this Agreement, but there shall be no loss of compensation by Administrator due to such discretionary transfer, reassignment, or title change.

7. **Salary.** District shall pay an annual salary to Administrator in the amount of **\$153,097.98** per academic year (July 1 through June 30), pro-rated if less than a full academic year, paid on a monthly basis. District reserves the right to increase the salary of Administrator during the term of this Agreement, but any such increase shall not be construed as an indication that this Agreement will be renewed or extended. Administrator agrees that District also reserves the right to decrease the salary of Administrator during the term of this Agreement as long as such decrease, on a percentage basis, is no more than what is implemented on a general basis for regular, full-time faculty of the District. Administrator is an exempt employee and is not eligible for overtime pay or compensatory time off.

8. **Work Year.** Administrator is a full-time employee of the District with a work year of 12 months per year. Administrator is entitled to be absent during District-designated holidays.

9. **Health and Welfare Benefits.** District shall provide Administrator with the same health and welfare benefits as currently approved or as subsequently modified by the Board of Trustees for all District administrators.

10. **Vacation.** Administrator shall accrue two and one-quarter vacation days for each month of service. Administrator may not accumulate more than 54 days of unused vacation as of July 1 of any academic year.

11. **Leaves.** Administrator shall be entitled to leaves of absence as provided by law or Board Policy, as may be amended from time-to-time.

12. **Teaching Assignments.** Subject to Board approval, and presuming that Administrator meets minimum qualifications, Administrator may serve as an instructor in no more than one class per semester for additional compensation, provided that such teaching does not impair Administrator's service in the Position.

13. **Professional Meetings and Activities.** Prior approval by the Chancellor shall be obtained for Administrator to attend any meeting or activity related to Administrator's employment in the Position. The reasonable and necessary expenses of attendance by Administrator at such a meeting or activity shall be paid by District only if approved by the Chancellor and the Board of Trustees.

14. **Evaluation.** Administrator shall be evaluated in writing at any time by Administrator's immediate supervisor, pursuant to Board Policy and procedures, utilizing established goals and objectives, self-assessments, the job description for the Position, and input from other employees.

15. **Retreat Rights.** If Administrator's first date of paid service was prior to July 1, 1990, Administrator's rights to faculty tenure are governed by the laws of the State of California



in effect as of June 30, 1990. The retreat rights for Administrator, if hired on or after July 1, 1990, and if Administrator does not have faculty tenure in the District, shall be in accordance with Section 87458 of the *Education Code*. Administrator has the responsibility to present the necessary transcripts and materials to District pursuant to Board policy and procedures in order to maintain any current faculty service area or acquire faculty service areas.

16. **Return to Tenured Faculty Position.** If Administrator has tenure in the District, and if Administrator has not been dismissed pursuant to Section 20 of this Agreement, then Administrator will be entitled to return to a tenured faculty position upon termination or expiration of this Agreement.

17. **Dismissal or Imposition of Penalties During the Term of this Agreement.** Pursuant to Section 72411.5 of the *Education Code*, if Administrator does not have faculty tenure in the District, then the grounds for dismissal or for imposition of penalties on Administrator during the term of this Agreement shall be dishonesty, insubordination, incompetence, unsatisfactory performance, unprofessional conduct, inability to perform, persistent or serious violation of law or of Board Policy or procedures, or any material and substantial breach of this Agreement. Administrator shall be entitled to due process protections as required by law.

18. **Dismissal or Imposition of Penalties During the Term of this Agreement If Tenured.** Pursuant to Section 72411.5 of the *Education Code*, if Administrator has faculty tenure in the District, then the grounds for dismissal or for imposition of penalties on Administrator during the term of this Agreement shall be in accordance with the statutory provisions applicable to tenured faculty members as set forth in Section 87732 of the *Education Code*. Administrator shall be entitled to due process protections as required by law.

19. **Resignation.** Administrator may resign from District employment at any time during the term of this Agreement upon 90 days prior written notice to the Board of Trustees, or upon a shorter period of time as may be approved by the Board of Trustees.

20. **Buy-Out of Agreement.** Pursuant to Section 53260 of the *Government Code*, except if District terminates this Agreement pursuant to Sections 17 or 18 of this Agreement, the maximum cash settlement that Administrator may receive shall be an amount equal to the monthly salary of Administrator multiplied by the number of months left on the unexpired term of this Agreement. However, if the unexpired term of this Agreement is greater than 18 months, the maximum cash settlement shall be an amount equal to the monthly salary of Administrator multiplied by 18. Any cash settlement shall not include any other non-cash items except health benefits which may be continued for the same duration of time as covered in the settlement or until Administrator finds other employment, whichever comes first. If the unexpired term is greater than 18 months, then the maximum time for continued health benefits paid for by District shall be 18 months.

21. **Medical Examination.** Upon request of the Board of Trustees or the Chancellor, Administrator agrees to undergo a comprehensive physical and/or psychiatric examination to determine if Administrator is able, with or without reasonable accommodation, to perform the essential functions of the Position. The costs of any such examination shall be paid for by District. A confidential written report regarding any such examination shall be filed with the



Board of Trustees or the Chancellor indicating whether Administrator is able, with or without reasonable accommodation, to perform the essential functions of the Position.

22. **Severability.** If any provision of this Agreement is ruled to be contrary to law, all other provisions of this Agreement shall continue to remain in full force and effect.

23. **Entire Agreement.** This Agreement contains the entire agreement and understanding between the Parties. There are no terms, conditions, or oral understandings not contained in this Agreement.

24. **Amendment.** This Agreement may be modified or superseded only by a written amendment executed by both Parties.

25. **Mandatory Mediation and Arbitration.** Except as otherwise prohibited by law, the Parties agree that any dispute, claim, or controversy arising out of the Parties' employment relationship, including, but not limited to, alleged violations of federal, state, or local statutes, including those prohibiting harassment and discrimination, and any other claims, including alleged violations of any provisions of the *Education Code*, which cannot be resolved through informal and confidential discussions, shall be submitted to mediation, and if mediation is unsuccessful, to binding arbitration before a neutral Arbitrator. The mediator and any necessary Arbitrator shall be selected through Judicial Arbitration & Mediation Services/Endispute (JAMS). Attachment "A" to this Agreement sets forth the procedures to be utilized and is hereby incorporated by reference into this Agreement as if fully set forth within. The Parties agree that they have carefully read Attachment "A," knowingly agree to all of its contents, and knowingly agree to the covenant to mediate and arbitrate all employment disputes contained in Attachment "A".

26. **Ratification.** The Parties agree that this Agreement is not binding or enforceable unless and until it is duly ratified by the Board of Trustees.

The Parties have duly executed this Agreement on the dates indicated below.

\_\_\_\_\_  
For District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Date

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

HUMAN RESOURCES DOCKET  
CLASSIFIED  
NOVEMBER 17, 2014

**CLASSIFIED**

New Appointment

Dorman, Joshua  
Research Analyst (CL14-0570)  
Academic Affairs/ SAC

Effective: November 14, 2014  
Grade 16, Step 1 \$56,489.64

Professional Growth Increments

Taylor, Maria  
Facilities Coordinator/ Admin. Services/  
SAC

Effective: December 1, 2014  
Grade 11, Step 6 + 10%L + 7PG (3400)  
\$64,060.73

Out of Class Assignment

Kehler, Jason  
Asst. Dir. Athletics & Sports Information/  
Kinesiology SAC  
*Supervisory*

Effective: 09/02/14 – 05/25/15  
Grade I, Step 1 \$74,216.51

Rivera, Frank  
High School & Comm. Outreach Spec./  
Student Services/ SCC

Effective: 11/03/14 – 06/19/15  
Grade 13, Step 1 \$47,831.46

Change in Location/Position

Hawn, Theresa  
Senior Clerk  
From: Student Services  
To: Admin. Services (Reorg 870)/ SAC

Effective: October 25, 2014  
Grade 8, Step 6 + 5% L @ 75% FTE  
\$38,206.08

Taylor, Maria  
Facilities Coordinator  
From: Academic Affairs  
To: Admin. Services (Reorg 870)/ SAC

Effective: October 25, 2014  
Grade 11, Step 6 +10% L + 6PG (2900)  
\$63,560.73

Change in Location/Position cont'd

Williams, Lithia Community Services Coordinator II From: Student Services To: Admin. Services (Reorg 870)/SAC	Effective: October 25, 2014 Grade 15, Step 6 + 5%L + 1PG(500) \$71,857.19
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Leave of Absence

Morrow, Linda Program Specialist/Student Services/ SAC	Effective: 10/13/14 – 10/17/14 01/05/15 – 01/16/15 03/09/15 – 03/13/15 04/13/15 – 04/17/15 05/04/15 – 05/08/15 06/08/15 – 06/26/15 Reason: Non Work Days for 10 Month Contract
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**CLASSIFIED HOURLY**

Change Salary Placement

Silva, Nancy Instructional Assistant/ School of Continuing Education/SAC	Effective: November 1, 2014 Grade 5, Step A + 2.5% Bil + 2.5%L \$17.02/Hour <i>Correction</i>
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Professional Growth Increment

Diaz, Ana Administrative Clerk/ Admin. Services/ SAC	Effective: December 1, 2014 Grade 10, Step A + 2PG (500) \$19.80/Hour + \$41.67/Mo. PG
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**TEMPORARY ASSIGNMENT**

Campos, Daniela Intermediate Clerk/ Student Affairs/ SAC	Effective: 11/18/14 – 06/30/15
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Crabb, Emily Library Clerk/ Library/ SCC	Effective: 11/18/14 – 06/30/15
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**TEMPORARY ASSIGNMENT cont'd**

Luna, Theresa  
Student Services Specialist/ Counseling/  
SCC  
Effective: 11/18/14 – 06/30/15

Salcido, Irene  
Admissions Assistant/ School of  
Continuing Education/SAC  
Effective: 11/18/14 – 06/06/15

*Additional Hours for On Going Assignment*

Andreacchi, Bartholomew  
Learning Facilitator/ Humanities & Soc.  
Sci./ SAC  
Effective: 10/13/14 – 05/29/15  
Not to exceed 19 consecutive days in any  
given period.

Bonnet Parra, Juan  
Instructional Assistant/ Orange Education  
Center  
Effective: 09/12/14 – 06/30/15  
Not to exceed 19 consecutive days in any  
given period.

Cardenas, Maria  
Intermediate Clerk/ Student Services/ SAC  
Effective: 10/27/14 – 06/30/15  
Not to exceed 19 consecutive days in any  
given period.

Chang, Timothy  
Instructional Assistant/ Orange Education  
Center  
Effective: 09/12 /14 – 06/030/15  
Not to exceed 19 consecutive days in any  
given period.

Duong, Quyen  
Instructional Assistant/ School of  
Continuing Education/SAC  
Effective: 08/11/14 – 06/30/15  
Not to exceed 19 consecutive days in any  
given period.

Garcia, Anthony  
High School & Comm. Outreach Spec./  
School of Continuing Education/SAC  
Effective: 10/20/14 – 10/31/14  
Not to exceed 19 consecutive days in any  
given period.

Low Aranyi, Millicent  
Intermediate clerk/ Fine & Performing  
Arts/ SAC  
Effective: 10/01/14 – 06/30/15  
Not to exceed 19 consecutive days in any  
given period.

Vega, Brenda  
High School & Comm. Outreach Spec./  
Student Services/ SCC  
Effective: 10/23/14 – 06/30/15  
Not to exceed 19 consecutive days in any  
given period.

Substitute Assignments

Duong, Thao Effective: 09/11/14 – 06/30/15  
Instructional Assistant/ School of  
Continuing Education/SAC

Kong, Tyan Effective: 08/28/14 – 06/30/15  
District Safety Officer/ District

Nguyen, Tung Effective: 09/11/14 – 06/30/15  
Instructional Assistant/ School of  
Continuing Education/SAC

Panotes, James Effective: 10/30/14 – 12/31/14  
Custodian/ Admin. Services/ SAC

Pita, Lazaro Effective: 08/28/14 – 06/30/15  
District Safety Officer/ District

Salcido, Irene Effective: 11/18/14 – 06/30/15  
Instructional Assistant/ School of  
Continuing Education/SAC

Change in Temporary Assignment

McWilliams, Allison Effective: 07/10/14 – 06/30/15  
Reprographics Technician/ Publications/  
District *Substitute to Short Term*

**MISCELLANEOUS POSITIONS**

Ayers, Stephen Effective: 10/15/14 – 06/30/15  
Stage Assistant/ Fine & Performing Arts/  
SAC

Guzman Avila, Xochitl Effective: 11/03/14 – 06/30/15  
Child Dev. Intern II/ Child Dev. Services/  
SAC

Woolard, Caleb Effective: 10/20/14 – 06/30/15  
Sign Language Interpreter VII/ Student  
Services/ SAC & SCC

*Instructional Associates/Associate Assistants*

**Criminal Justice**

Moodie, David

Effective: 11/18/14

Rombough, Phillip

Effective: 11/18/14

**Nursing**

Daugherty, Alice

Effective: 11/18/14

**VOLUNTEERS**

Frazier, Dejon Dakota-Vonte  
Student Driver/ Kinesiology/ SAC

Effective: 11/18/14 – 06/30/15

McBride, Kathy  
Volunteer/ Kinesiology/ SAC

Effective: 11/18/14 – 06/30/15

**SANTA ANA COLLEGE  
STUDENT ASSISTANT LIST**

Alvarado, Cristina Antonia	Effective: 10/02/14-06/30/15
Aragon, Janette	Effective: 10/07/14-06/30/15
Attampola Arachchige, Sachin W	Effective: 10/07/14-06/30/15
Bacilio Dominguez, Brenda	Effective: 10/21/14-06/30/15
Banderas, Arlie Anthony	Effective: 10/02/14-06/30/15
Becerra, Morgan	Effective: 10/16/14-06/30/15
Celestino, Jennifer	Effective: 10/02/14-06/30/15
Galvan, Ruby Dolores	Effective: 10/16/14-06/30/15
Gomez, Bianca Lizette	Effective: 10/02/14-06/30/15
Hoang, Xuan	Effective: 10/08/14-06/30/15
Hong, Ngoc Ban	Effective: 10/13/14-06/30/15
Horn, Rina	Effective: 10/16/14-06/30/15
Isordia Araiza, Claudia Miriam	Effective: 10/15/14-06/30/15
Le, Christine Hoa	Effective: 10/20/14-06/30/15
Leopo, Deborah Abigail	Effective: 10/06/14-06/30/15
Mai, Luan Xuan Hai	Effective: 10/13/14-06/30/15
Mateo Martinez, Norail Fabiola	Effective: 10/20/14-06/30/15
Nguyen, Quynh Long Gia	Effective: 10/08/14-06/30/15
Plascencia, Cynthia M	Effective: 10/22/14-06/30/15
Sanchez, Janet	Effective: 10/13/14-06/30/15
Torres, Wanda	Effective: 10/02/14-06/30/15
Tran, Linh My	Effective: 10/07/14-06/30/15
Younis, Abdullah Issam	Effective: 10/21/14-06/30/15

**Santiago Canyon College  
STUDENT ASSISTANT NEW HIRE LIST**

Garrido, Guadalupe	Effective Date: 11/03/14 – 06/30/15
Heng, Franklin	Effective Date: 11/03/14 – 06/30/15
Hernandez, Eduardo	Effective Date: 10/28/14 – 06/30/15
Kirkpatrick, Gia Quynh	Effective Date: 10/21/14 – 06/30/15

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

Human Resources and Educational Services

To:	Board of Trustees	Date: November 17, 2014
Re:	Public Disclosure of Collective Bargaining Agreement between the Rancho Santiago Community College District and the Faculty Association of Rancho Santiago Community College District.	
Action:	Request for Approval	

**BACKGROUND**

Negotiations between the District and the Faculty Association of Rancho Santiago Community College District (FARSCCD) have been completed. A successor agreement for 2014-15 has been negotiated and was ratified by the FARSCCD on November 10, 2014. The proposed agreement is now presented to the Board of Trustees for approval.

**ANALYSIS**

The fiscal implications and terms of the proposed agreement are presented on the disclosure form.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the collective bargaining agreement with the Faculty Association of Rancho Santiago Community College District for the period of July 1, 2014 through June 30, 2015.

Fiscal Impact: Presented on Attached Disclosure Form	Board Date: November 17, 2014
Item Prepared by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Item Submitted by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor	



**DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT**  
 In Accordance with AB 1200 (Statutes of 1991, Chapter 1213) and Gov. Code 3547.5

**Rancho Santiago Community College District**

Name of Bargaining Unit: Faculty Association of Rancho Santiago Community College District

The proposed agreement covers the period beginning July 1, 2014 and ending June 30, 2015  
 and will be acted upon by the Governing Board at its meeting on November 17, 2014

**A. Proposed Change in Compensation**

Compensation			Fiscal Impact of Proposed Agreement		
			Current Year 2014-15	Year 2	Year 3
1.	Step and Column - Increase (Decrease) Due to movement plus any changes due to settlement	Cost (+/-)	\$395,606	N/A	N/A
				%	%
2.	Salary Schedule Increase (Decrease)	Cost (+/-)	\$309,679	N/A	N/A
		Percent		%	%
3.	Other Compensation - Increase (Decrease) (Stipends, Bonuses, etc.)	Cost (+/-)	\$151,460	N/A	N/A
		Percent		%	%
4.	Statutory Benefits - Increase (Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.	Cost (+/-)	\$115,280	N/A	N/A
				%	%
5.	Health/Welfare Plan - Increase (Decrease)	Cost (+/-)	\$430,356	N/A	N/A
		Percent		%	%
6.	Total Compensation - Increase (Decrease) (Total Lines 1 - 5)	Cost (+/-)	\$1,402,381	N/A	N/A
7.	Total Number of Represented Employees		1,680		
8.	Total Compensation Cost for Average Employee - Increase (Decrease)	Cost (+/-)	\$835	N/A	N/A

Please include comments and explanations as necessary: 0.85% cost of living adjustment on all salary  
schedules effective 1/1/2015. Step and column movement for all eligible faculty effective 7/1/2014.  
Add an MA+30 column to the Part-time/Beyond Salary Schedule effective 1/1/2015 and compensate  
laboratory instruction at the lecture rate.

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**B. Proposed Negotiated Changes in Non-Compensation Items (class size adjustments, staff development days, teacher prep time, etc.)**

Implement formula for determination of department chair release time and description of duties.

Load rates for 0.75 lab assignments are increased to 0.80 and 0.85 lab assignments are increased to 0.90 effective 1/1/2015.

**C. What are the specific impacts on instructional and support programs to accommodate settlement? Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations?**

None

**D. What contingency language is included in the proposed agreement (reopeners, etc.)?**

If 3% funded growth is achieved in 2014-15, the faculty salary schedules will be increased by 0.5% effective July 1, 2015.

**E. Source of Funding for Proposed Agreement**

1. Current Year

Base revenue.

2. How will the ongoing cost of the proposed agreement be funded in future years?

Base revenues plus unrestricted general fund income.

3. If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? (Remember to include compounding effects in meeting obligations)

**F. Impact of Proposed Agreement on Current Year Unrestricted Reserves**

**1. State Reserve Standard**

a. Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	N/A
b. State Standard Minimum Reserve Percentage for this District	N/A
c. State Standard Minimum Reserve Amount for this District (Line 1 times Line 2 or \$50,000 for a district with less than 1,001 ADA)	N/A

**2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)**

a. General Fund Budgeted Unrestricted Designated for Economic Uncertainties	N/A
b. General Fund Budgeted Unrestricted Unappropriated Amount	N/A
c. Special Reserve Fund (J-207) Budgeted Designated for Economic Uncertainties	N/A
d. Special Reserve Fund (J-207) Budgeted Unappropriated Amount	N/A
e. Article XIII B Fund (J-241) Budgeted Designated for Uncertainties	N/A
f. Article XIII B Fund (J-241) Budgeted Unappropriated Amount	N/A
g. Total District Budgeted Unrestricted Reserves	N/A

**3. Do unrestricted reserves meet the standard minimum reserve amount? Yes X No**

**G. Certification**

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement in accordance with the requirements of AB 1200 and GC 3547.5

\_\_\_\_\_ District Chancellor

\_\_\_\_\_ Date

### 1.3 DURATION

The provisions of this Agreement and its subsequent amendments shall become effective on July 1, ~~2013~~ 2014, and remain in effect until June 30, ~~2014~~ 2015. The Association agrees to submit its initial proposal for reopener or the successor agreement no earlier than September 1 of each year, and the District agrees to present its initial proposal not later than thirty (30) calendar days following the submission of the Association's proposal.

### 2.1 EFFECT OF AGREEMENT

2.1.1 A. The following District Board policies, as they specifically relate to the association, shall not be changed through June 30, ~~2014~~ 2015, except by mutual agreement between the Association and District: (See Appendix B, "List of Board Policies").

B. New Board policies which impact policies referenced in 2.1.1 A, shall not be initiated by the District through June 30, ~~2014~~ 2015, except by mutual agreement between the Association and the District.

#### 2.1.2 Administrative Rules and Regulations

A. Written District Administrative Rules and Regulations in effect during ~~2012/13~~ 2013/14 with respect to those policies as referenced in 2.1.1.A., shall not be changed by the District through June 30, ~~2014~~ 2015, except by mutual agreement between the Association and the District.

B. New District Administrative Rules and Regulations with respect to those policies as referenced in 2.1.1.A., shall not be implemented by the District through June 30, ~~2014~~ 2015, without prior consent of the Association.

C. District procedures with respect to those matters specifically within the scope of representation as referenced above shall not be changed by the District, through June 30, ~~2014~~ 2015, without prior consultation with the Association.

#### 4.14.3 Sabbatical Leave: Length of Leave and Compensation

For the purpose of sabbatical leave, all 175 day employees shall be considered ten (10) month employees, eligible for a semester leave (5 calendar months) or a maximum of a school year leave (10 calendar months) at eighty percent (80%) contract salary. All 192 day employees shall be considered eleven (11) month employees, eligible for a semester leave (5½ calendar months) or a maximum of a school year leave (11 calendar months) at eighty percent (80%) contract salary. All 225 day employees shall be considered twelve (12) month employees, eligible for a semester leave (6 calendar months) or a maximum of a school year leave (12 calendar months) at eighty percent (80%) contract salary. The school year leave may be taken in two separate terms provided that the leave of absence for both of the separate terms be commenced and completed within a three-year period. Any period of service intervening between the two separate terms shall comprise a part of the service required for a subsequent leave. An employee may choose to apply banked leave while on sabbatical to be eligible for one hundred percent (100%) contract salary. (See Section 4.16 for banked leave provisions.)

## 5.2.1 Medical/Dental Insurance

Effective ~~7/1/2014~~ ~~7/1/2013~~, the portion of the premium paid by the District shall be limited to a maximum contribution of ~~\$25,821.72~~ ~~23,472.84~~. Thereafter, the maximum contribution shall be automatically increased by an amount not to exceed 10% in each succeeding year. If the annual premium renewal rates represent an aggregate increase of more than 10%, the District and FARSCCD agree to immediately reopen negotiations on this article.

## 6.1.1 Work Year

### D. College Counselors, Health Services Faculty, and ~~Coordinators of Institutional Effectiveness/Assessment or~~ Distance Education Coordinator

The standard contract year is one hundred ninety-two (192) days of service within the period beginning the last work day of July and concluding no later than the second week of the summer session for credit counselors, and no later than the first week of the summer session for non-credit counselors. All counselors assigned to the credit instructional program shall work the two weeks of registration prior to the start of classes each semester. Counselors assigned to the non-credit instructional program shall work the one week prior to the start of classes each semester. The remaining work weeks shall be based upon programmatic need.

Yearly assignment schedules for each counselor will be finalized by June 1.

### E. Public Safety and Institutional Effectiveness/Assessment Coordinators

The standard contract year is two hundred twenty five (225) days of service within the calendar year, July 1 – June 30 as mutually agreed upon between the employee and the supervisor.

## 6.1.4 Teaching Load – Credit Instructors

Normal teaching load for full-time credit faculty shall be thirty (30) teaching units per school year. Classes are normally equated in terms of one teaching unit (LHE) equaling one lecture hour. Laboratory units ~~currently will be~~ assigned on a 0.75 ratio of a lecture hour shall be increased to 0.80 ratio of a lecture hour, and laboratory units currently assigned on a 0.85 ratio of a lecture hour shall be increased to 0.90 ratio of a lecture hour, effective January 1, 2015. With the consent of the instructor, variations in the normal teaching load may occur to provide for research and innovation.

## 6.1.6 Beyond Contract

Full-time faculty with satisfactory performance will have first consideration for beyond contract, intersession, and summer school assignments within the college department of their primary assignment.

After full-time faculty in a department have been given the initial opportunity to accept or not accept such assignments, the remaining class sections will be assigned as follows:

When beyond contract, intersession or summer assignments are not available in departments of their primary assignment, full-time faculty with satisfactory performance (who have FSA's that qualify them to teach in other departments), will receive consideration for those other assignments, after full-time faculty assigned to those departments and prior to part-time faculty. This section only applies to assignments at the college to which the full-time faculty member is currently assigned. This applies to

assignments offered in categorically funded programs unless the program has specific qualifications or training included in the funding requirements.

After full-time faculty have had their first consideration opportunity for class assignments, part-time faculty will receive their opportunity for regular semester, intersession, and summer school assignments. After a part-time faculty member has been offered and accepted such an assignment, that assignment cannot be rescinded and given to a full-time faculty member unless that assignment is required for the full-time faculty member to receive a full contract load.

#### 6.1.8 Office Hours – (Full-time Teaching faculty)

Five (5) office hours per week shall be posted and maintained in the faculty members' offices in accordance with the needs and convenience of the students and community members. Faculty who teach online courses or are on approved leave shall have their office hours reduced by the ratio of 1 hour per 3 LHE of online courses taught.

### 6.2 OTHER FACULTY DUTIES – CREDIT AND NON-CREDIT

#### 6.2.3 Release Time, Compensation and Stipends for Extra Service Assignments

The District shall compute, according to established criteria, the annual released time and stipend recommendations for extra service assignments. Such stipends and released time shall be subject to the approval of the Board of Trustees upon the recommendation of the Chancellor. The Association will be informed of changes in the released time allotment in a timely manner.

Additional responsibilities for faculty shall be compensated on a ratio of 1 LHE for every 36 hours of required work.

~~During the semester that a new course is offered for the first time, the appropriate Dean of Instruction may authorize an adjustment of the teaching load by an amount not to exceed fifty (50) percent of the normal lecture hour equivalent~~

#### 6.2.5 Department/Division Chair Duties, Released Time/Stipends and Compensation

The duties and responsibilities common to all department chair assignments are presented in Appendix K-1. The District will provide a maximum of five (5.0) LHE released time for instructional department chair assignments as shown shall be determined through the negotiated formula and presented in Appendix K-2. Other department chair assignments, e.g. Counseling, Library, etc. are presented in Appendix K-3. A department chair may have up to five (5.0) LHE of release time as part of the chair's contract load. The value of any department chair assignment in excess of five (5.0) LHE shall be paid as a stipend at the Part-time-Beyond Contract rate.

### 7.1 SALARY SCHEDULES – CONTRACT YEAR

- 7.1.1 A. Effective 1/1/2015 ~~7/1/2013~~, the District shall increase all of the faculty salary schedules by ~~1.57~~ 0.85%. For the ~~2013/14~~ 2014/15 school year, the District agrees to maintain not less than ninth (9<sup>th</sup>) in the relative rank of the tenth active step on



Class VI. Relevant salary schedules will be reviewed by March 1 of each year to determine relative rank. Basic Aid districts shall be excluded from the ranking determination. Any additional compensation required to maintain relative rank will be paid on schedule effective on the subsequent July 1. The amount of the on-schedule payment shall be figured by determining the percent increase needed to maintain relative rank at the tenth active step on Class VI and applying that same percent to each class and step. If the District achieves at least 3% funded growth for the 2014-15 fiscal year, the District shall increase all faculty salary schedules by 0.5% effective 7/1/15.

D. The salary schedule for faculty on one hundred seventy-five (175) day contract is shown in Appendix E. The salary schedule for counselors and Health Services faculty on 192 day contracts is shown in Appendix F. The salary schedule for Public Safety and Institutional Effectiveness & Assessment Coordinators on 225 day contracts is shown in Appendix G.

G. The District shall add an MA+30 column to the Part-time/Beyond Contract salary schedule, effective 1/1/15. Full-time faculty currently placed on Class IV – VII of the full-time salary schedules will automatically be placed on the MA+30 column. Part-time faculty who possess at least 30 semester units beyond the Masters Degree will be placed on the MA+30 column effective on the first day of the semester following the submission of official transcripts to the District documenting the coursework.

#### 7.1.2 Class Placement Requirements for Initial Placement and/or Class Changes

Class I (a) Bachelor's Degree

(b) ~~Vocational~~ CTE Placement – Community College Credential

Class II (a) Master's Degree

(b) Bachelor's Degree plus 45 approved semester units earned after award of the degree

(c) ~~Vocational~~ CTE Placement – Appropriate Minimum Qualifications plus one of the following:

(1) A.A. Degree or 65 approved semester units, plus six years approved work experience credit

(2) Bachelor's Degree plus three years approved work experience credit

Class III (a) Master's Degree plus 15 approved semester units earned after award of degree

(b) Bachelor's Degree plus 49 approved semester units including a Master's Degree

(c) ~~Vocational~~ CTE Placement – Appropriate Minimum Qualifications plus one of the following:

(1) A.A. Degree plus 30 approved semester units, or 95 approved semester units plus nine years approved work experience credit.

(2) Bachelor's Degree plus six years approved work experience credit

(3) Completion of 15 approved semester units after initial placement on Class II

Class IV (a) Masters Degree plus 30 approved semester units earned after award of the degree

(b) Bachelor's Degree plus 64 approved semester units including a Master's Degree



- (c) ~~Vocational~~ CTE Placement – Appropriate Minimum Qualifications plus one of the following:
  - (1) Bachelor's Degree plus nine years approved work experience credit
  - (2) Completion of 15 approved semester units after initial placement on Class III

Class V (a) Master's Degree plus 45 approved semester units earned after award of the degree.

- (b) Bachelor's Degree plus 79 approved semester units including a Master's Degree
- (c) ~~Vocational~~ CTE Placement – appropriate Minimum Qualifications plus one of the following:
  - (1) Bachelor's Degree plus 45 approved semester units, plus nine years approved work experience credit.
  - (2) Master's Degree plus nine years approved work experience credit.
  - (3) Completion of 15 approved semester units after initial placement on Class IV

Class VI (a) Master's Degree plus 60 approved semester units earned after award of the degree.

- (b) Bachelor's Degree plus 94 approved semester units including a Master's Degree
- (c) ~~Vocational~~ CTE Placement – Appropriate Minimum Qualifications plus one of the following:
  - (1) Master's Degree plus 15 approved semester units, plus nine years approved work experience credit
  - (2) Completion of 15 approved semester units or nine years of approved work experience credit after placement on Class V.

### 7.3 BEYOND CONTRACT AND PART-TIME ASSIGNMENTS FOR COLLEGE CREDIT INSTRUCTORS

Extra pay assignments beyond the regular contract load during the fall and spring semesters shall be paid at the established lecture hour equivalent (LHE) or fraction thereof; as shown on Schedule B. Initial placement for faculty is at step one (1), with advancements occurring every two (2) semesters of part-time/beyond contract work.

Laboratory hours shall be compensated at the same rate as computed as equivalent to 0.85 of a lecture hours. The rate shown in Schedule B shall also apply to all part-time instructors teaching college credit classes.

Extra pay and part-time assignments in health services, counseling, and library shall be paid on an hourly basis at 0.85 of the LHE rate.

Article 8: Evaluation

8.6 CLASSROOM/WORKSITE OBSERVATIONS

8.6.1 The supervising administrator and two tenured faculty ~~peers~~ peer evaluators from the department or related discipline will conduct classroom observations each fall. The peers will be selected by the department chair or, if necessary, in consultation with the academic senate. If an adequate number of tenured faculty are not available in the department to serve as peer evaluators, other tenured faculty may be selected in consultation with the academic senate.

8.8 SUMMARY EVALUATION

8.8.1 The supervising administrator will meet with the faculty peer evaluators to review all of the evaluation materials. At this meeting, the peer evaluators will make their recommendations to the administrator. The supervising administrator will prepare a narrative report, using the approved District form, which summarizes the results of all evaluation activities. The report will include, but not be limited to, the following criteria...*[no other changes are proposed for this section]*

BOARD POLICIES

- 4101 7120     ~~Employee Appointment & Transfer~~ Recruitment and Hiring
- 4201 4030     Academic Freedom
- 4128 7008     Employee Evaluation
- 4207 7348     Faculty Pre-Retirement (Workload Reduction)
- 4133 7141     Organization's Rights of Access
- 4205 7130     ~~Salary Payment~~ Compensation
- 6001 ~~————~~ ~~District General Policy Statement~~ ~~Instruction~~
- 6118 ~~————~~ ~~Instructional Divisions~~
- 6123 4020     Curriculum Design Program, Curriculum, and Course Development
- 6129 ~~————~~ ~~Minimum Class Size~~
- 6131 ~~————~~ ~~Evaluation of the Instructional Program~~

## **Rancho Santiago Community College District Duties & Responsibilities: Department Chairs**

### DEFINITION OF A DEPARTMENT CHAIR:

A faculty member who coordinates departmental activities under the direction of the division dean or appropriate administrator. Provides academic leadership to the department. Facilitates communication between the departmental faculty/staff and the division dean or appropriate administrator. Meets regularly with department faculty. Attends regularly scheduled meetings as called by the appropriate administrator.

**SELECTION:** Elected by faculty as determined by the department.

### RESPONSIBILITIES OF A DEPARTMENT CHAIR:

#### **A. Curriculum Planning**

1. Keeps abreast of changes in career opportunities, job requirements, related interdisciplinary career developments, and demand for workers with training in discipline areas. Shares this information with colleagues and the Counseling Department. Keeps abreast of curricular development in other institutions. Acts as a leader in developing departmental offerings in occupational, transfer and general education curricula with appropriate department representatives in other discipline areas.
2. Assists in coordinating curricular offerings with other college departments and other colleges, universities and high schools.
3. Reviews, jointly with department faculty, current course outlines and prepares revisions or recommends new courses or programs to the area curriculum committee. Selects, jointly with department faculty, textbooks and recommends their adoption.
4. Represents the department, as needed, by serving on curriculum committees and submits pre-requisites and co-requisites for courses to college Curriculum and Instruction Council.
5. Conducts, jointly with department faculty, program review and quadrennial review activities.
6. Facilitates, jointly with department faculty, the development, revision and assessment of Student Learning Outcomes consistent with State requirements

#### **B. Schedule**

1. Recommends, after consulting with faculty, each semester's master schedule, enrollment limits and room assignments to the division dean or appropriate administrator.
2. Consults with discipline experts and recommends the assignment of adjunct faculty.

#### **C. Budget**

1. Analyzes department budget needs with faculty and staff and recommends budget requests to the division dean or appropriate administrator.
2. Informs department of resources available for approved budget items.

D. Personnel

1. Works with representative department members and recommends the hiring of adjunct faculty.
2. Works with representative department faculty and recommends equivalencies of potential faculty.
3. Works with program facilitators and appropriate faculty in recommending classified instructional support personnel for the department. May assist with the evaluation of and directs the work of classified personnel assigned to the department as appropriate.
4. Works with representative department members in submitting requests for additional full time faculty to the division dean or appropriate administrator. May represent the department in establishing hiring priorities.
5. Provides, jointly with division dean or appropriate administrators, for peer review of adjunct faculty.
6. Selects peer evaluators for full-time faculty in the department.

E. Facilities, Equipment and Materials

1. Submits, jointly with department faculty, orders for textbooks or instructional resources as appropriate.

F. Other Responsibilities

1. Fields student complaints and refers complaints to the division dean or appropriate administrator when necessary.
2. Organizes and conducts monthly department meetings.
3. Meets with part-time faculty during flex week.
4. Facilitates the development and review of department plans.
5. Attends Division meetings and communicates information to department faculty.

G. Compensation

1. Department chair LHE for duties and responsibilities in this document shall be based on the negotiated formula. Additional responsibilities shall be compensated on the basis of 1 LHE for 36 hours of required work.

# Department Chair LHE Formula

Appendix K-2

Column weight values:	0.250	0.500	0.250	
Santa Ana College	FTES	Sections Offered	Total Fac Head Ct	Sum of 3 columns
Anthro/Socio/Wmns Studies				
Art				
Auto/Diesel/Welding				
Business Adm. (Accounting)				
Business Applications				
Chemistry				
Comm & Media. Std (Journalism)				
Comm. Studies (Speech)				
Computer Science				
Criminal Justice				
Dance				
Economics/Geography				
Engineering				
English				
ESL (EMLS)				
Exercise Sci/Hlth & Athletics				
Family & Consumer Studies				
History				
Human Development				
Legal Assistant (Paralegal)				
Life Science (Biology)				
Manufacturing Technology				
Mathematics				
Medical Assistant				
Mgmt/Market (Glob Bus/Ent)				
Modern Languages				
Music				
Nursing/EMT				
Pharmacy Technology				
Philosophy				
Phy Sci (Ast, ErthSci, Geo, Phys, PhSc)				
Political Science				
Psychology				
Reading				
Speech/Language Pathology				
Theatre Arts				
TV/Video Production				

# Department Chair LHE Formula

Appendix K-2

Column weight values:	0.250	0.500	0.250	
Santiago Canyon College	FTES	Sections Offered	Total Fac Head Ct	Sum of 3 columns
Business				
Earth & Space Science				
English				
ESL				
Exercise Science				
Fine and Performing Arts				
Human Development				
Humanities				
Life Science/Biology				
Mathematics				
Modern Languages				
Reading				
Social Science				
Speech/Communications				

Minimum LHE is 0.5; Maximum LHE is 14

Totals are rounded to 0.5

FTES data shall be drawn from the RSCCD Enrollment Management System

Section and Faculty Headcount data shall be based on

Rancho Santiago Community College District

***Santa Ana College***

<b>Non-Instructional Department Chair Assignments</b>	<b>LHE/Semester</b>
Library	3
Student Services	3
Counseling	6
<b>Non-Credit Program Department Chair Assignments</b>	<b>Stipend/Semester</b>
Adult Basic Education	\$1,513
Business Skills	\$1,513
Counseling	\$1,600
Disabled Students Programs & Services	\$648
ESL	\$2,594
High School Subjects	\$1,513

***Santiago Canyon College***

<b>Non-Instructional Department Chair Assignments</b>	<b>LHE/Semester</b>
Disabled Students Programs & Services	1.5
Library	3
Counseling	6
<b>Non-Credit Program Department Chair Assignments</b>	<b>Stipend/Semester</b>
Adult Basic Education (representative)	\$0
Business Skills	\$1,513
Counseling	\$1,600
ESL	\$2,594
High School Subjects	\$1,513
Older Adults	\$2,594





**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
Human Resources and Educational Services

To: Board of Trustees	Date: November 17, 2014
Ref: Approval of Amended and Restated Alternate Retirement System	
Action: Request for Approval	

**BACKGROUND**

The District has an alternate retirement plan for part-time and seasonal employees, which serves as an alternative to Social Security for employees who are not members of another public retirement system. The plan is administered by Public Agency Retirement Services (PARS). Internal Revenue Service regulations require employers to update and restate the plan documents for these programs every six years.

**ANALYSIS**

This plan was implemented on July 1, 1997. Plan contributions are 7.5% of payroll of which 6.2% is paid by the employee and 1.3% is paid by the District. All fees associated with plan administration are covered by the 1.3% District contribution. Plan assets are invested through the PARS trust, which is administered by U.S. Bank.

As of June 30, 2014 there are 2,055 participants in the plan of which 840 are actively contributing to the plan. The remaining 1,215 participants have assets on account, which may be withdrawn following separation from employment or anytime thereafter.

Since the inception of this plan, the District has saved over \$7.5 million dollars from what would have been the required Social Security contributions during this period.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the amended and restated Alternate Retirement System plan and authorize the Executive Vice Chancellor, Human Resources and Educational Services, to execute the plan agreement.

Fiscal Impact: None	Board Date: November 17, 2014
Prepared by: John Didion, Exec. Vice Chancellor, Human Resources & Ed. Services	
Submitted by: John Didion, Exec. Vice Chancellor, Human Resources & Ed. Services	
Recommended by: Dr. Raúl Rodriguez, Chancellor	

**THE RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**PUBLIC AGENCY RETIREMENT SYSTEM**

**ALTERNATE RETIREMENT SYSTEM**

**(PARS-ARS)**

**AMENDED AND RESTATED**

**EFFECTIVE JULY 1, 2007**

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## INTRODUCTION

The Rancho Santiago Community College District (the "Employer") has adopted this tax qualified governmental profit sharing plan for the benefit of its Eligible Employees. This document is a full and complete amendment and restatement of the Rancho Santiago Community College District PARS Alternate Retirement System.

It is intended that this Plan and the Trust established to hold the assets of the Plan shall be qualified under Section 401(a) and tax-exempt under Section 501(a) of the Internal Revenue Code of 1986, together with any amendments thereto ("Code"). It is also intended that this Plan and the Trust established hereunder shall meet the requirements of a governmental plan under Section 414(d) of the Internal Revenue Code and of a pension trust under California Government Code Sections 53215 - 53224, or their successor Sections ("Act"). At any time prior to the satisfaction of all liabilities with respect to Participants and their Beneficiaries under the Trust created pursuant to this Plan, the Trust assets shall not be used for, or diverted to, purposes other than the exclusive benefit of Participants or their Beneficiaries, as prescribed in Section 401(a)(2) of the Code.

It is intended that the Plan satisfy the requirements of the applicable provisions of the Uruguay Round Agreements Act, the Small Business Job Protection Act, the Taxpayer Relief Act of 1997 and the Uniformed Service Employment and Reemployment Rights Act of 1994 (commonly referred to as the "GUST" amendments) and that the provisions of this restated Plan reflecting the GUST amendments are hereby made effective as of the dates required by the legislation referred to in this sentence.

It is further intended that the Plan satisfy the requirements of the applicable provisions of the Economic Growth and Tax Relief Reconciliation Act of 2001 and the related requirements of the revisions to Section 401(a)(9) of the Code (commonly referred to as "EGTRRA") and that the provisions of this restated Plan reflecting EGTRRA are hereby made effective as of the dates required by the legislation referred to in this sentence.

It is further intended that the Plan satisfy the requirements of the applicable provisions of legislation enacted subsequent to EGTRRA, including the Pension Protection Act of 2006 (commonly referred to as the "PPA") and the Heroes Earnings Assistance and Relief Tax Act of 2008 (commonly referred to as the "HEART Act") and that the provisions of this restated Plan reflecting such subsequent legislation (including the PPA and the HEART Act) are hereby made effective as of the dates required by the legislation referred to in this sentence.

## ARTICLE I

### DEFINITIONS

- 1.1 **"Account"** means, with respect to each Participant, the value of all accounts maintained on behalf of the Participant.
- 1.2 **"Act"** means California Government Code Sections 53215 - 53224.
- 1.3 **"Aggregate Account"** means, with respect to each Participant, the value of all accounts maintained on behalf of the Participant, whether attributable to Employer or Employee contributions.
- 1.4 **"Amended Effective Date"** means July 1, 2007.
- 1.5 **"Beneficiary"** means the person, trust or other entity to whom a share of a deceased Participant's Aggregate Account is payable.
- 1.6 **"Code"** means the Internal Revenue Code of 1986 as amended from time to time.
- 1.7 **"Compensation"** means all compensation for that portion of the Plan Year during which the Employee was a Participant, paid in cash by the Employer to the Participant for personal services. Further, the Employer as defined in Section 1.13 hereof, defines compensation as "W-2 Wages" defined as all remuneration to a Participant by the Employer during the Plan Year and reportable on Form W-2. The annual compensation of each Participant, as defined above by the Employer, taken into account in determining allocations for any Plan Year beginning after December 31, 2001 shall not exceed \$200,000, as adjusted for cost-of-living increases in accordance with Section 401(a)(17)(B) of the Code. For any short Plan Year, the Compensation limit shall be an amount equal to the Compensation limit for the calendar year in which the Plan Year begins multiplied by a ratio obtained by dividing the number of full months in the short Plan Year by twelve (12). The limitation on the maximum amount of Compensation that may be taken into account under the Plan shall not apply to any Participant eligible for a higher limit on annual compensation under the transition rule described in Section 1.401(a)(17)-1(d)(4)(ii) of the Treasury Regulations.
- 1.8 **"Effective Date"** means July 1, 1997.
- 1.9 **"Eligible Class of Employees"** means the eligible class of employees as provided herein and in the applicable governing board policies and regulations promulgated thereunder by the Employer.
- 1.10 **"Eligible Employee"** means all of those Employees of the Employer whose

Participation in this Plan are not prohibited or restricted by the provisions of a collective bargaining agreement or another plan or retirement system maintained by the Employer. Employees who are exempt from coverage under Social Security by federal law or regulation shall not be Eligible Employees.

- 1.11 **"Employee"** means an employee of the Employer.
- 1.12 **"Employee Contribution Account"** means the account by that name established pursuant to Section 3.2 hereof.
- 1.13 **"Employer"** means Rancho Santiago Community College District that has adopted this Plan.
- 1.14 **"Employer Contribution Account"** means the account by that name established pursuant to Section 3.1 hereof.
- 1.15 **"Inactive Participant"** means a Participant who is no longer eligible to participate because he is no longer in a class of Employees eligible to participate in this Plan but is still employed by the Employer.
- 1.16 **"Ineligible Employee"** means all of those Employees of the Employer whose participation in this Plan is prohibited or restricted by the provisions of a collective bargaining agreement, another plan or retirement system maintained by the Employer, or exempt from coverage under Social Security by federal law or regulation.
- 1.17 **"Investment Manager"** means the entity appointed by the Employer as the investment manager under the Plan.
- 1.18 **"Limitation Year"** means the limitation year under Section 3.5 hereof and shall mean the Plan Year.
- 1.19 **"Normal Retirement Age"** means sixty-two (62) years of age.
- 1.20 **"Normal Retirement Date"** means the first day of the month coincident with or next following the date on which the Participant attains Normal Retirement Age.
- 1.21 **"Participant"** means a Participant under Article II hereof.
- 1.22 **"Participant Aggregate Accounts"** means the accounts by that name established pursuant to Article III hereof.
- 1.23 **"Participant Contributions"** means contributions made on behalf of the Participant by the Employer as Pick Up Contributions.
- 1.24 **"Participant Contribution Account"** means the value of the Participant's interest in this Plan that is attributable to Pick Up Contributions and/or Participant after tax contributions.



- 1.25 **"PERS"** means the California Public Employees' Retirement System.
- 1.26 **"Pick Up Contributions"** means Participant contributions made by the Employer on behalf of the Participant pursuant to Section 414(h) of the Internal Revenue Code. Pick Up Contributions shall not under any circumstances be paid to the Participant or be directed by the Participant for any purpose except as Pick Up Contributions to this Plan. The Employer may make Pick Up Contributions through a reduction in salary, an offset against future salary increases, or a combination of the two.
- 1.27 **"Plan"** means Rancho Santiago Community College District PARS Alternate Retirement System.
- 1.28 **"Plan Administrator"** means the individual or position designated by the Employer to act on behalf of the Employer in matters relating to this Plan. If no designation is made, the Employer shall be the Plan Administrator. If a Plan Administrator has been appointed, the word "Employer" as used in this Plan shall mean Plan Administrator unless the context indicates a different meaning is intended.
- 1.29 **"Plan Year"** means the consecutive twelve month period beginning on July 1 and ending on June 30.
- 1.30 **"Public Agency"** means an employer authorized under California Government Code Article 1.5, Sections 53215 through 53224 to establish a pension trust.
- 1.31 **"Regulations"** means the regulations adopted or proposed by the Department of Treasury from time to time pursuant to the Code.
- 1.32 **"Retirement System"** means any plan that meets the requirements for a retirement system under Section 3121(b)(7)(F) of the Code and the final regulations thereunder.
- 1.33 **"Social Security"** means the Social Security program as set forth in Title 42 of the United States Code, Section 301 et seq.
- 1.34 **"STRS"** means the California State Teachers' Retirement System.
- 1.35 **"Trust"** means the trust established as part of the Public Agency Retirement Trust to hold the assets of the Plan.
- 1.36 **"Trustee"** means the trustee of the Trust.
- 1.37 **"Valuation Date"** means the last day of the Plan Year or such other day on which the assets of the Trust are valued and the value of each Participant's Aggregate Account is determined.
- 1.38 **"Vested"** means the nonforfeitable portion of any Account maintained on behalf of a Participant.

## ARTICLE II

### ELIGIBILITY REQUIREMENTS FOR PARTICIPATION

#### 2.1 Time of Participation

An Eligible Employee shall participate in this Plan on each day during which the Employee is not accruing a benefit under Social Security or another Retirement System provided and maintained by the Employer.

#### 2.2 Termination of Participation

A Participant shall cease to be a Participant on the date on which the Participant begins to participate in another Retirement System or the date of his or her termination of employment as determined by the Employer.

#### 2.3 Effect of Transfer to Ineligible Employment

If a Participant is no longer an Eligible Employee and becomes an Ineligible Employee, such Employee will participate immediately upon returning to the Eligible Class of Employees. Such participation shall commence as of the first day of such eligible employment.

#### 2.4 In Service Distributions

A Participant who is no longer eligible to participate because he is no longer in the class of Eligible Employees, but who has not terminated employment with the Employer, shall become an Inactive Participant and shall remain such for twenty-four (24) months after which his interest in the Plan will be distributed to him.

**ARTICLE III**  
**CONTRIBUTIONS**

**3.1 Amount of Employer Contributions**

There is hereby created and established and shall be maintained by the Plan Administrator the Employer Contribution Account. For each day that an Employee remains a Participant under this Plan, the Employer shall make a contribution of one and three tenths percent (1.3%) of Compensation. Such contribution shall be made no later than the close of the Plan Year. This amount shall be credited to the Employer Contribution Account. Employer Contributions will be allocated to each Participant in the ratio that such Participant's compensation bears to the compensation of all Participants.

**3.2 Amount of Employee Contributions**

There is hereby created and established and shall be maintained by the Plan Administrator the Employee Contribution Account. For each day that an Employee remains a Participant under this Plan, the Employee shall make a contribution of six and two tenths percent (6.2%) of Compensation. Such contribution shall be credited to the Employee Contribution Account. In accordance with Section 414(h) of the Code and Sections 1.23 and 1.26 of this Plan, the contributions required under this Section 3.2 shall be Pick Up Contributions.

**3.3 Administrative Expenses**

In accordance with Section 53217 of the Act the Employer may make contributions to the Trust sufficient to defray all or part of the expenses of administering the Plan or may pay such expenses directly.

**3.4 Allocation of Administrative Expenses**

If the Employer chooses not to pay the expenses of administering this Plan, such expenses shall be charged ratably against the Participants' Aggregate Accounts.

**3.5 Limits on Annual Additions**

Annual additions credited to a Participant's Account during a limitation year shall not exceed the lesser of \$40,000 (adjusted as permitted by Section 415(d) of the Code and Regulations issued thereunder) or 100 percent of Section 415 Compensation (provided that such 100 percent limitation shall not apply to any contributions for medical benefits after separation from service, within the meaning of Section 401(h) or Section 419A(f)(2) of the Code). This Section 3.5 shall be construed and interpreted in accordance with the provisions of Article IX.

### **3.6 Vesting**

A Participant will be fully Vested in his Aggregate Account at all times. If the Plan's vesting schedule is amended or the Plan is amended in any way that directly or indirectly affects the computation of a Participant's nonforfeitable percentage, or if the Plan is deemed amended by an automatic change to or from a top-heavy vesting schedule, each Participant with at least three years of service with the Employer may elect within a reasonable period of time after the adoption of the amendment or change to have his nonforfeitable percentage computed under the Plan without regard to the amendment or change.

### **3.7 Investment in Accordance With Act**

All contributions, interest earned, and any assets of the Plan shall at all times be invested and managed in accordance with the requirements of the Act.

### **3.8 Reversions**

The Employer shall have the right to a reversion of assets from this Plan if (1) a contribution is conditioned upon the initial qualification of the Plan, a timely determination letter request is filed, and the Plan receives an adverse determination, or (2) the reversion is due to a good faith mistake of fact, or (3) the contribution is conditioned on its deductibility under Section 404 of the Code. Notwithstanding the foregoing, (i) any contribution made by the Employer because of a mistake of fact must be returned to the Employer within one year of the contribution; (ii) in the event the deduction of a contribution made by the Employer is disallowed under Section 404 of the Code, such contribution (to the extent disallowed) must be returned to the Employer within one year of the disallowance of the deduction; and (iii) in the event that the Commissioner of Internal Revenue determines that the Plan is not initially qualified under the Internal Revenue Code, any contribution made incident to that initial qualification by the Employer must be returned to the Employer within one year after the date the initial qualification is denied, but only if the application for the qualification is made by the time prescribed by law for filing the Employer's return for the taxable year in which the Plan is adopted, or such later date as the Secretary of the Treasury may prescribe.

## ARTICLE IV

### FUNDING AND VALUATION

#### 4.1 Funding

In accordance with Section 53216 of the Act, the assets of the Plan shall be held in a trust or invested in an insurance contract which may or may not be held in a trust. Subject to Sections 53216.1, 53216.5 and 53216.6 of the Act for the purpose of funding this Plan, the Employer shall provide the Trustee or Investment Manager with written direction on how to invest the assets of the Plan. Notwithstanding anything to the contrary contained in the Trust agreement, in-kind contributions shall not be permissible under the Plan.

#### 4.2 Valuation

The value of a Participant's Employer Contribution Account and Employee Contribution Account shall be determined annually on a date hereafter referred to as a Valuation Date. As of each Valuation Date there shall be determined the amount of the investment gain or loss to be credited to the total of all assets held for Employer Contribution Accounts and Employee Contribution Accounts during the period since the preceding Valuation Date. The total adjustment shall be allocated among all of the individual Participant and Inactive Participant Accounts as of the current Valuation Date. The assets of the Trust shall be valued annually at fair market value. On the Valuation Date, the earnings and losses of the Trust will be allocated to each Participant and Inactive Participant.

#### 4.3 Type and Nature of Plan and Trust

Neither the faith and credit nor the taxing power of the Employer, the State of California or any other political subdivision thereof other than the Employer is pledged to the distribution of benefits hereunder. Except for contributions and other amounts hereunder, no other amounts are pledged to the distribution of benefits hereunder. Distributions of benefits are neither general nor special obligations of the Employer, but are payable solely from contributions, as more fully described herein. No Employee or Beneficiary may compel the exercise of the taxing power by the Employer. Distributions of benefits are not a debt of the Employer, the State of California or any of its political subdivisions within the meaning of any constitutional or statutory limitation or restriction. Distributions are not a legal or equitable pledge, charge, lien or encumbrance, upon any of the Employer's property, or upon any of its income, receipts or revenues, except amounts in the accounts which are, under the terms of this Plan and the Act, set aside for distributions of benefits. Neither the Participants of the legislative body of the Employer nor its officers, employees, agents or volunteers are liable hereunder. Benefits under the Plan may not be assigned or alienated except to the extent allowable under Sections 401(a)(13) and 414(p) of the Code.

## ARTICLE V

### VESTING

#### **5.1 Vesting in Employer Contribution Account**

Each Participant shall be one hundred percent (100%) Vested in his Employer Contribution Account at all times.

#### **5.2 Vesting in Employee Contribution Account**

Each Participant shall be one hundred percent (100%) Vested in his Employee Contribution Account at all times.

#### **5.3 Full or Partial Termination**

Notwithstanding the vesting schedule in 5.1 and 5.2, upon the complete discontinuance of Employer contributions to the Plan or upon any full or partial termination of the Plan, all amounts credited to the Account of any affected Participant shall become one hundred percent (100%) Vested and shall not thereafter be subject to forfeiture for any reason.

## ARTICLE VI

### DISTRIBUTION OF BENEFITS

#### 6.1 Incidental Death Benefits

(a) Distributions from the Plan shall be made in accordance with Section 401(a)(9) of the Code, including the incidental death benefits under Section 401(a)(9)(G) and the regulations thereunder. The required beginning date of benefit payments that represent the entire interest of the Participant shall be as follows:

(b) A Participant shall have the option of commencing distributions by April 1 following age 70½ or deferring payment until actual retirement. For avoidance of doubt, a Participant is not required to receive a distribution while an Employee (in 2009 or any other year).

(c) Time and Manner of Distribution.

(i) Required Beginning Date. The Participant's entire interest will be distributed to the Participant no later than the Participant's Required Beginning Date.

(ii) Death of Participant Before Distributions Begin. If the Participant dies before distributions begin, the Participant's entire interest will be distributed no later than December 31 of the calendar year immediately following the calendar year in which the Participant died.

(iii) Forms of Distribution. The Participant's interest shall be distributed in the form of a single sum on or before the Required Beginning Date.

(iv) Required Beginning Date. The April 1 of the calendar year following the calendar year in which the Participant attains age 70½ or, if the Participant opts to defer payment until retirement, the April 1 of the calendar year following the calendar year in which the Participant actually retires.

#### 6.2 Amount of Distribution

A Participant who terminates employment for any reason shall be entitled to one hundred percent (100%) of the value of his Aggregate Account determined as of the most current Valuation Date.

#### 6.3 Lump Sum Distributions

All distributions shall be made in a lump sum payment in cash constituting the entire value of the distributee's Aggregate Account.

#### 6.4 Time of Distribution

Unless otherwise specified herein, benefits shall become distributable to a Participant (or the

Participant's Beneficiary in any case of the Participant's death) upon any termination of the Participant's employment by reason of resignation, discharge, retirement, disability, or death. This Plan does not provide for mandatory distributions of any amount. Therefore, no distribution is made (regardless of the amount of the distribution) without the consent of the Participant (or the Participant's Beneficiary in any case of the Participant's death).

#### **6.5 Participant's Rights Not Subject To Execution**

The right of a Participant to a benefit under this Plan is not subject to execution or any other process whatsoever, except to the extent permitted by Section 704.110 of the Code of Civil Procedure of the State of California and is unassignable.

#### **6.6 Unclaimed Benefits**

Each Participant and Beneficiary of a deceased Participant shall file with the Plan Administrator from time to time in writing, his home address and each change of home address. Any communication shall be addressed to the Participant or the Beneficiary at his last home address filed with the Plan Administrator, or if no such address was filed, then at his last home address as shown on the Employer's records, shall be binding on the Participant or Beneficiary for all purposes of the Plan. The Plan Administrator shall not be obligated to search for or ascertain the whereabouts of any Participant or Beneficiary, and the Participant's Accrued Benefit shall be subject to the abandoned property law of the applicable jurisdiction.

#### **6.7 Direct Rollovers**

(a) Notwithstanding any provision of the Plan to the contrary that would otherwise limit a distributee's election under this Plan, a distributee may elect, at the time and in the manner prescribed by the Plan Administrator, to have any portion of an eligible rollover distribution paid directly to an eligible retirement plan specified by the distributee in a direct rollover. A distributee includes an Employee or former Employee. In addition, the Employee's or former Employee's surviving spouse and the Employee's or former Employee's spouse or former spouse who is the alternate payee under a qualified domestic relations order, as defined in Section 414(p) of the Code, are distributees with regard to the interest of the spouse or former spouse.

(b) Effective for distributions after December 31, 2006, a Beneficiary who is not the spouse of the Participant may elect a direct trustee to trustee transfer that qualifies as an eligible rollover distribution under this Section 6.7. Such transfer shall be made to an individual retirement plan described in Section 408(a) of the Code or an individual retirement account that is established for the purpose of receiving the distribution on behalf of such Beneficiary. Such individual retirement account shall be deemed an inherited IRA pursuant to the provisions of Section 402(c)(11) of the Code. Also, in this case, the determination of any required minimum distribution under Code Section 401(a)(9) that is ineligible for rollover shall be made in accordance with Notice 2007-7, Q&A 17 and 18, 2007-5 I.R.B. 395.



(c) Definitions

(i) Eligible Rollover Distribution

An eligible rollover distribution is any distribution of all or any portion of the balance to the credit of the distributee, except that an eligible rollover distribution does not include: (i) any distribution that is one of a series of substantially equal periodic payments (not less frequently than annually) made for the life (or life expectancy) of the distributee or the joint lives (or joint life expectancies) of the distributee and the distributee's designated Beneficiary, or for a specified period of ten (10) years or more; (ii) any distribution to the extent such distribution is required under Section 401(a)(9) of the Code; and (iii) any hardship distribution. A portion of a distribution shall not fail to be an eligible rollover distribution merely because the portion consists of after-tax employee contributions which are not includible in gross income. However, such portion may be transferred only to (A) an individual retirement account or annuity described in Section 408(a) or (b) of the Code (or, on or after January 1, 2008, to a Roth IRA described in Section 408A of the Code) or a qualified defined contribution plan described in Section 401(a) of the Code; or (B) on or after January 1, 2007, to a qualified defined benefit plan described in Section 401(a) of the Code or to an annuity contract described in Section 403(b) of the Code, that agrees to separately account for amounts so transferred (and earnings thereon), including separately accounting for the portion of the distribution that is includible in gross income and the portion of the distribution that is not so includible.

(ii) Eligible Retirement Plan

An eligible retirement plan is an individual retirement account described in Section 408(a) of the Code, an individual retirement annuity described in Section 408(b) of the Code, a qualified plan described in Section 401(a) of the Code that accepts the distributee's eligible rollover distribution, an annuity contract described in Section 403(b) of the Code, a Roth IRA described in Code Section 408A (but only if the distributee satisfies the requirements of Code Section 408A(c)(3)(B)), and an eligible plan under Section 457(b) of the Code which is maintained by a state, political subdivision of a state, or any agency or instrumentality of a state or political subdivision of a state and which agrees to separately account for amounts transferred into such plan from this Plan. The definition of eligible retirement plan shall also apply in the case of a distribution to a surviving spouse, or to a spouse or former spouse who is the alternate payee under a qualified domestic relation order, as defined in Section 414(p) of the Code. With respect to eligible rollover distributions made on or after January 1, 2008, an eligible retirement plan shall also include a Roth IRA as described in Section 408A of the Code, provided that the distributee is not restricted from making such a rollover from this Plan to a Roth IRA pursuant to Section 408A(c) of the Code.

(iii) Direct Rollover

A direct rollover is a payment by the Plan to the eligible retirement plan specified by the distributee.

## **6.8 Military Service**

Notwithstanding any provision of this Plan to the contrary, contributions, benefits and service credit with respect to qualified military service will be provided in accordance with Section 414(u) of the Code. In addition, the survivors of any Participant who dies on or after January 1, 2007 while performing qualified military service, are entitled to any additional benefits (other than benefit accruals relating to the period of qualified military service) provided under the Plan had the Participant resumed and then terminated employment on account of death. A Participant receiving a “differential wage payment,” as defined in Code Section 3401(h)(2) shall be treated as an Employee of the Employer, and the differential wage payment shall be treated as Compensation.

**ARTICLE VII**  
**DEATH BENEFITS**

**7.1 Designation of Beneficiary**

Each Participant and Inactive Participant shall have the right to designate a Beneficiary to receive the death benefits that are payable from this Plan. Such designation must be evidenced by a written instrument filed with the Employer on a form prescribed by the Employer and signed by the Participant.

**7.2 Married Participant**

The Beneficiary for a married Participant shall at all times be the Participant's spouse and may not be changed to someone other than such spouse unless the consent of such spouse is provided upon a written form witnessed by a duly authorized Plan representative or a notary public and acceptable to the Employer. If no such designation is on file with the Employer at the time of the death of the Participant, or if for any reason at the sole discretion of the Employer such designation is defective, then the spouse of such Participant shall be conclusively deemed to be the Beneficiary designated to receive such benefit.

**7.3 Spouse's Signature**

The signature of the Participant's spouse shall be required on a designation of beneficiary form if the spouse is not the Beneficiary, unless the Participant declares in writing that one of the following conditions exists:

- (a) The Participant is not married;
- (b) The Participant does not know and has taken all reasonable steps to determine the whereabouts of the spouse;
- (c) The spouse is incapable of executing the acknowledgement because of an incapacitating mental or physical condition.

**7.4 Default Beneficiary**

In the event the Participant dies and is not survived by a spouse, the Aggregate Account shall pass by the laws of intestacy.

**7.5 Domestic Partners**

Effective as of January 1, 2005, for purposes of this Article VII only: (1) all references to "marriage" shall also include "registered domestic partnerships," (2) individuals in a "registered domestic partnership" shall be considered "married," and (3) all references to a "spouse" shall also include a "registered domestic partner." A "registered domestic partner" and a "registered domestic partnership" refer to persons and partnerships satisfying the

requirements of the California Family Code and officially registered as of the date of death with the Secretary of State as such in accordance with Section 298.5 of the California Family Code.

## **ARTICLE VIII**

### **ADMINISTRATION AND AMENDMENT OF PLAN**

#### **8.1 Designation of Plan Administrator**

The Employer is the Plan Administrator under this Plan unless an individual employed by, or a position within the Employer, has been appointed by the Employer as Plan Administrator. In addition to a Plan Administrator the Employer may designate a delegatee to perform those activities relating to the Plan as specified in the written appointment of such delegatee. The term "Employer" as used in this Article VIII shall mean the Plan Administrator or delegatee where responsibility for administration of the Plan has been given to such parties.

#### **8.2 Rules and Regulations**

The Employer shall supervise and control the operation of this Plan in accordance with its terms and may make rules and regulations for the administration of this Plan that are not inconsistent with the terms and provisions hereof. The Employer shall determine any questions arising in connection with the interpretation, application or administration of the Plan (including any question of fact relating to age, employment, Compensation or eligibility of Employees) and its decisions or actions in respect thereof shall be conclusive and binding upon any and all persons and parties. The Employer's interpretations, determinations and actions taken under the Plan shall in all cases result in like treatment for Employees who are similarly situated.

#### **8.3 Amendment and Termination**

The Employer shall have the right to amend, modify or terminate this Plan at any time. In the event of a termination or the complete discontinuance of this Plan, the entire interest of each Participant affected thereby shall immediately become 100% Vested. The Employer shall not be liable for the payment of any benefits under this Plan and all benefits hereunder shall be payable solely from the assets of the Trust.

## ARTICLE IX

### ANNUAL ADDITION LIMITS

#### 9.1 Construction

Section 3.5 of the Plan shall be construed in accordance with this Article IX. Unless the context clearly requires otherwise, words and phrases used in this Article IX shall have the same meanings that are assigned to them under the Plan.

#### 9.2 Definitions

As used in this Article IX, the following terms shall have the meanings specified below.

(a) **"Annual Additions"** shall mean the sum credited to a Participant's Accounts for any Plan Year of (i) Employer contributions, (ii) Employee contributions, (iii) forfeitures, and (iv) amounts credited after March 31, 1984 to an individual medical account, as defined in Section 415(1)(2) of the Code which is part of a pension and annuity maintained by the Employer.

(b) **"Defined Benefit Plan"** means a plan described in Section 414(j) and 414(k)(2) of the Code.

(c) **"Defined Contribution Plan"** means a plan described in Section 414(i) and 414(k)(2) of the Code.

(d) **"Section 415 Compensation"** shall mean a Participant's wages within the meaning of Code Section 3401(a) and all other payments of compensation to the Participant by the Employer (in the course of the Employer's business) for which the Employer is required to provide the Participant a written statement under Code Sections 6041(d), 6051(a)(3) and 6052. Section 415 Compensation shall be determined without regard to any rules under Code Section 3401(a) that limit the remuneration included in wages based on the nature or location of the employment or the services performed. Compensation for any limitation year is the compensation actually paid or includible in gross income during such year. Compensation paid or made available during a limitation year shall include amounts that would otherwise be included in compensation but for an election under Code Section 125(a), 132(f)(4), 402(e)(3), 402(h)(1)(B), 402(k) or 457(b). "Section 415 Compensation" does not include any amounts paid following a severance from employment, except amounts paid or includible in gross income by the later of 2 1/2 months after a severance from employment or the end of the Plan Year that includes the severance from employment shall be included if, (i) absent the severance from employment, such compensation would have been paid to the Participant while the Participant continued in employment with the Employer, and such payments represent regular compensation for services during the Participant's regular working hours (or compensation for services outside the Participant's regular working hours, such as overtime or shift differential), commissions, bonuses or similar compensation, (ii) the payment is for unused accrued bona fide sick, vacation or

other leave that the Participant would have been able to use if employment had continued, or (iii) the payment is received by the Participant pursuant to a nonqualified unfunded deferred compensation plan and would have been paid at the same time if employment had continued, but only to the extent includible in gross income. Any payments not described above shall not be considered Section 415 Compensation if paid after severance from employment, even if they are paid by the later of 2 1/2 months after the date of severance from employment or the end of the limitation year that includes the date of severance from employment.

### **9.3 Annual Addition Limitations**

(a) The compensation limitation of Section 3.5 of the Plan shall not apply to any contribution for medical benefits (within the meaning of Code Section 419A(f)(2)) after separation from service which is treated as an Annual Addition.

(b) If any Employer contributes amounts, on behalf of Participants covered by the Plan, to other Defined Contribution Plans, the limitation on Annual Additions provided in Article III of the Plan shall be applied to Annual Additions in the aggregate to the Plan and such other plans. Reduction of Annual Additions, where required, shall be accomplished by reducing contributions under such other plans pursuant to the directions of the fiduciary for administration of such other plans or under priorities, if any, established by the terms of such other plans, and then, if necessary, by reducing contributions under the Plan.

(c) In the event the limitations of Section 3.5 of the Plan or Sections 9.3(a) or (b) of this Article IX are exceeded such excess may be corrected as permitted by applicable IRS guidance (such as under Revenue Procedure 2008-50 or its successors).

**ADOPTION OF THE AMENDED AND RESTATED  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
PARS ALTERNATE RETIREMENT SYSTEM**

The Amended and Restated Rancho Santiago Community College District PARS Alternate Retirement System is hereby adopted.

BY: \_\_\_\_\_

TITLE: Executive Vice Chancellor of  
Human Resources and Educational Services

DATE: \_\_\_\_\_

Volume Submitter Sponsor:                      Public Agency Retirement Services  
   P.O. Box 11119  
   Newport Beach, CA 92658-5019  
  
   (800)540-6369

Volume Submitter Plan Letter Serial No:    J593760a



