

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees
(Regular meeting)

Monday, April 13, 2015

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:33 p.m. by Mr. Larry Labrado. Other members present were Ms. Claudia Alvarez, Ms. Arianna Barrios, Mr. John Hanna, Ms. Nelida Mendoza Yanez, Mr. Jose Solorio, Mr. Phillip Yarbrough, and Ms. Raquel Manriquez.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Dr. John Weispfenning. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Oscar Cortes, Inter-Club Council President, Santa Ana College (SAC).

1.3 Administration of Oath of Allegiance to Raquel Manriquez, April 2015 Interim Student Trustee

Ms. Barrios administered the Oath of Allegiance to Ms. Raquel Manriquez. The board welcomed her as the April 2015 student trustee.

1.4 Recognition of Students

The board recognized Mr. Christian Franco, student at Santa Ana College, and Mr. Joe Khan (in absentia), student at Santiago Canyon College, for their scholastic achievements, leadership, and service to the campus community and the Rancho Santiago Community College District.

Mr. Labrado called a brief recess at 4:43 p.m. to take a new group photo of the board with the student trustee.

The board reconvened at 4:46 p.m.

1.5 Approval of Additions or Corrections to Agenda

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve an addendum for Item 6.1 (Management/Academic Personnel) and Item 6.2 (Classified Personnel). The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

1.6 Public Comment

Dr. Barry Resnick spoke regarding the agreement with two Saudi Arabia technical colleges and the Rancho Santiago Community College District (RSCCD) Foundation.

1.7 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the minutes of the meeting held March 23, 2015. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

1.8 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 4.13 (Rejection of All Bids for Bid #1260 – Parking Lots Resurface and Stripe at Centennial Education Center [CEC] for SAC), removed from the Consent Calendar by Mr. Yarbrough. Mr. Yarbrough asked that the answers to his questions regarding Item 4.13 be attached to the minutes. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

3.1 Approval of New Occupational Therapy Assistant (OTA) Agreement – Genesis ElderCare Rehabilitation Services, Inc. dba Genesis Rehab Services

The board approved the new OTA agreement with Genesis ElderCare Rehabilitation Services, Inc. dba Genesis Rehab Services in Kennett Square, Pennsylvania.

3.2 Approval of New OTA Agreement – Adelanto Elementary School District

The board approved the new OTA agreement with the Adelanto Elementary School District in Adelanto, California.

3.3 Approval of OTA Agreement Renewal –Arrowhead Orthopaedics

The board approved the agreement renewal with Arrowhead Orthopaedics in Redlands, California.

1.8 Approval of Consent Calendar – (cont.)

3.4 Approval of Amendment to Instructional Agreement with SER, Jobs for Progress, Inc. for Basic Skills Training

The board approved the amendment to the instructional agreement with SER, Jobs for Progress, Inc. for basic skills training for the program year 2014-2015.

3.5 Approval of Amendment to Instructional Agreement with SER, Jobs for Progress, Inc. for Vocational Training

The board approved the amendment to the instructional agreement with SER, Jobs for Progress, Inc. for vocational training for the program year 2014-2015.

3.6 Approval of New Fire Technology Agreement: City of Irvine

The board approved the new fire technology agreement with the City of Irvine in California.

3.7 Approval of Santa Ana College Upward Bound Summer Residential Program Contract

The board approved the agreement between Chapman University and the SAC Upward Bound Program for 2015.

3.8 Approval of Santiago Canyon College (SCC) Upward Bound Math and Science Summer Residential Program Contract with California State University, Fullerton (CSUF)

The board approved the Upward Bound Math and Science Summer Residential Program contract with CSUF for 2015.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of State Categorical Program Flexibility Transfer

The board approved the State Categorical Flexibility Transfer request per Education Code 84043 as presented.

4.3 Adoption of Resolution No. 15-07 regarding Expenditure Transfers to Permit Payment of Obligations

The board adopted Resolution No. 15-07 regarding expenditure transfers as presented.

4.4 Approval of Reappointments/Reaffirmations for Measure E Citizens' Bond Oversight Committee

The board approved the appointment and reaffirmations of the Measure E Citizens' Bond Oversight Committee for the 2015 year as presented.

1.8 Approval of Consent Calendar – (cont.)

4.5 Approval of Reappointments/Reaffirmations for Measure Q Citizens' Bond Oversight Committee

The board approved the reaffirmations of the Measure Q Citizens' Bond Oversight Committee for the 2015 year as presented.

4.6 Approval of Lease Agreement with Reazon Systems

The board approved the lease agreement with Reazon Systems and authorized the Vice Chancellor of Business Operations/Fiscal Services to execute the agreement on behalf of the district as presented.

4.7 Approval of Legal Services Agreement – Orbach Huff Suarez + Henderson LLP

The board approved the legal service agreement with Orbach Huff Suarez + Henderson LLP to provide legal services on facilities, construction and real estate matters as presented.

4.8 Approval of Legal Services Agreement – Public Agency Law Group

The board approved the legal service agreement with Public Agency Law Group to provide legal services on facilities, construction and real estate matters as presented.

4.9 Approval of Agreement with Community College League of California (CCLC) for Consulting on Energy and Environment Services to Support Solar Projects

The board approved the agreement with CCLC and Murley Consulting Group for consulting services to assist with the solicitation and evaluation of solar projects as presented.

4.10 Approval of Agreement with Donald Krotee Partnership, Inc. for Site Improvements at Orange County (OC) Sheriff's Regional Training Academy

The board approved the agreement with Donald Krotee Partnership, Inc. for site improvements at the OC Sheriff's Regional Training Academy as presented.

4.11 Approval of Amendment to Agreement with Bernards Management Services for Close Out of Site Perimeter Project at Santa Ana College

The board approved the amendment to the agreement with Bernards Management Services for time only for the close out of the Site Perimeter Project at SAC.

4.12 Approval of Amendment to Agreement with Hammel, Green and Abrahamson, Inc. for Professional Design Services for Science, Technology, Engineering and Math (STEM) Building at Santa Ana College

The board approved Amendment #1 with Hammel, Green and Abrahamson, Inc. for the STEM building at SAC as presented.

1.8 Approval of Consent Calendar – (cont.)

4.14 Approval of Amendment to Agreement with Dahl Taylor and Associates for Professional Design Services for Heating, Ventilation and Air Conditioning (HVAC) Renovations at Child Development Center at Santiago Canyon College

The board approved the amendment with Dahl Taylor and Associates for professional design services for the HVAC renovations at the CDC at SCC as presented.

4.15 Approval of Amendment to Agreement with Glumac for Commissioning Consulting Services for Retro-Commissioning Project of Science Center at Santiago Canyon College

The board approved the amendment with Glumac for commissioning consulting services for the Retro-Commissioning Project of the Science Center at SCC as presented.

4.16 Approval of CMAS Contract #3-13-70-2428AA to Accuvant, Inc.

The board approved the use of the California Multiple Awards Schedule Contract #3-13-70-2428AA and all future contract extensions, supplements and modifications on an as-needed basis offered by Accuvant, Inc. as presented.

4.17 Approval of Vendor Name Change

The board approved the vendor Ryan's Express Motorcoach dba Ryan's Express name change to Michelangelo Leasing, Inc. dba Ryan's Express as presented.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

| | |
|---|------------|
| - Basic Skills Initiative (SAC) - <i>Adjustment</i> | -\$187,185 |
| - Basic Skills Initiative (SCC) – <i>Augmentation</i> | \$ 15,395 |
| - National Science Foundation – SCC STEM Scholars Academy (SCC) | \$621,913 |

1.9 Presentation on Marketing/Outreach

Ms. Judy Iannaccone, Director Public Affairs and Publications, RSCCD; Ms. Lilia Tanakeyowma, Dean of Student Affairs, SAC; and Mr. Tuyen Nguyen, Registrar, SCC; gave a presentation on Marketing Outreach. Board members received clarification on data related to the presentation from Ms. Iannaccone, Ms. Tanakeyowma, and Mr. Nguyen.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college representatives provided reports to the board.

Dr. Erlinda Martinez, President, Santa Ana College
Dr. John Weispfenning, President, Santiago Canyon College

Dr. Martinez reported that the Accrediting Commission is currently revising its accreditation standards and plans to hold a conference in Fall 2016 to train college staff on the revised accreditation standards.

2.3 Report from Student Trustee

Ms. Raquel Manriquez, Interim Student Trustee, provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Mr. Oscar Cortes, Inter-Club Council President, Santa Ana College
Mr. Hector Soberano, Student President, Santiago Canyon College

2.5 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College
Mr. John Zarske, Academic Senate President, Santa Ana College

3.0 INSTRUCTION

All items were approved as part of Item 1.8 (Consent Calendar).

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 4.1 through 4.12, 4.14, 4.15, 4.16 and 4.17 were approved as part of Item 1.8 (Consent Calendar).

4.13 Rejection of All Bids for Bid #1260 – Parking Lots Resurface and Stripe at Centennial Education Center for Santa Ana College

It was moved by Mr. Hanna and seconded by Ms. Barrios to reject all bids for Bid #1260 – Parking Lots Resurface and Stripe at CEC for SAC as presented. Discussion ensued regarding public safety at the CEC parking lot.

It was moved by Ms. Alvarez and seconded by Mr. Yarbrough to amend the motion for the board to postpone action on the rejection of all bids for Bid #1260. The motion carried to amend the first motion with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

The amended motion to postpone action on the rejection of all bids for Bid #1260 carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

Note: Mr. Yarbrough asked that the answers to his questions regarding Item 4.13 be attached to the minutes during Item 1.8 (Consent Calendar).

5.0 GENERAL

Item 5.1 was approved as part of Item 1.8 (Consent Calendar).

5.2 Board of Trustees Cast Ballot for California Community College Trustees Board of Directors Election – 2015

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to cast a vote for the following candidates for the Board of Directors Election – 2015: Ann H. Ransford, Janet Green, and M. Tony Ontiveros. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

5.3 Reports from Board Committees

Ms. Alvarez provided a report on the March 26, 2015, Board Safety & Security Committee meeting.

5.4 Board Member Comments

Board members congratulated and welcomed Ms. Manriquez as the interim student trustee for April 2015.

Mr. Hanna gave a report on the Community College League of California Advisory Committee on Legislation meeting he attended in Sacramento on April 10.

5.4 Board Member Comments – (cont.)

Board members congratulated Santiago Canyon College on its recent award of \$621,913, in support of the project entitled “SCC Science, Technology, Engineering, and Mathematics (STEM) Scholars Academy.

Ms. Barrios reported she has been a walking representative for SAC recently as she has been wearing various SAC shirts and was wondering if SCC might provide similar items for board members.

Referring to the shooting at a North Carolina community college today, Mr. Yarbrough expressed gratitude to Ms. Alvarez for the improvements made in student safety as reported at the Board Safety & Security Committee meeting that he attended on March 26.

Ms. Alvarez understands that SAC is conserving water and asked for information relating to SCC’s efforts in water conservation. She expressed concern over the infrastructure and broken water pipes at SAC.

Ms. Alvarez asked for updates on the potential partnership with the German government in the automotive area.

Mr. Labrado expressed sympathy to former Coast Community College District Trustee Armando Ruiz’ family on Mr. Ruiz’ recent death.

Ms. Mendoza Yanez expressed gratitude to SAC for hosting the American Cancer Society’s fundraising event “Relay for Life” this upcoming weekend, and encouraged people to attend and support the event.

Dr. Rodriguez reported the following will be discussed in closed session:
Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)

Property Address: 500 W. Santa Ana Blvd., California
Agency Negotiator: Dr. Raúl Rodríguez, Chancellor
Negotiating Parties: CIM Urban Reit Properties I LP
Under Negotiation: Price and Terms of Payment

RECESS TO CLOSED SESSION

The board convened into closed session at 6:23 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Dean
 - (2) Assistant Dean
 - (3) Director

2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

Blaser v. Rancho Santiago Community College District et al, Orange County Superior Court Case No. 30-2014-00717516 (Andrew Banks Dept. C11)

3. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
4. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Continuing Education Faculty Association
5. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
6. Liability Claim (pursuant to Government Code Section 54956.95)
Rejection of Claim – File #EMP1500680 JW
7. Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)
Property Address: 500 W. Santa Ana Blvd., California
Agency Negotiator: Dr. Raúl Rodríguez, Chancellor
Negotiating Parties: CIM Urban Reit Properties I LP
Under Negotiation: Price and Terms of Payment

Ms. Manriquez left at this time.

RECONVENE

The board reconvened at 7:13 p.m.

Closed Session Report

Mr. Hanna reported the board discussed public employment, existing litigation, labor negotiations, real property negotiations, and a liability claim, and the board took no reportable action during closed session.

Public Comment

There were no public comments.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

- Approve Appointments
- Approve Changes of Assignment
- Approve Adjusted Hourly Rate for Interim Assignments
- Ratify Resignations/Retirements
- Approve FARSCCD Part-time/Hourly Step Increases
- Approve Permission to Accept Outside Assignments
- Approve Hiring of Temporary Employees per E.C. 87470
- Approve Hiring of Temporary Long-term Substitutes per E.C. 87481 & 87482
- Approve Stipends
- Approve 2015-2016 Sabbatical Leaves of Absence
- Approve Leaves of Absence
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-paid Intern Services

6.2 Classified Personnel

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Hourly On Going to Contract Assignments
- Approve Changes in Position

6.2 Classified Personnel – (cont.)

- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Temporary Assignments
- Approve Changes in Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

6.3 Approval of Revised Cabinet Salary Schedule and Employment Agreements

It was moved by Mr. Hanna and seconded by Ms. Mendoza Yanez to approve the revised Cabinet salary schedule and employment agreements for the college presidents and vice chancellors effective January 1, 2015. Discussion ensued.

Dr. Martinez left the meeting at 7:00 p.m. due to an accident near SAC.

Ms. Barrios left the meeting at 7:31 p.m. (Note: The board voted on Items 6.1, 6.2, 6.4, and 6.5 before Ms. Barrios left the meeting.)

It was moved by Mr. Hanna and seconded by Ms. Alvarez to amend the motion to eliminate the following sentence from Item #14 (Tax-Sheltered Annuity) of the contract: “The amount of the annuity contribution may be adjusted periodically by District in conjunction with adjustments to the Cabinet Salary Schedule.” Discussion ensued. Mr. Hanna withdrew the abovementioned amendment to the motion since discussion included postponing action on this item.

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to postpone action on the revised Cabinet salary schedule and employment agreements for the college presidents and vice chancellors effective January 1, 2015, until this item has been reviewed by legal counsel. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

6.4 Presentation of Continuing Education Faculty Association (CEFA) Initial Bargaining Proposal to Rancho Santiago Community College District

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to receive the bargaining proposal and schedule a public hearing for April 27, 2015. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

6.5 Rejection of Claim

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to authorize the chancellor or his designee to reject claim #EMP1500680 JW. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on April 27, 2015.

There being no further business, Mr. Labrado declared this meeting adjourned at 7:50 p.m., in memory of former Coast Community College District Trustee Armando Ruiz.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: April 27, 2015

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Office of the Vice Chancellor - Business Operations/Fiscal Services

2323 N. Broadway
Santa Ana, CA 92706
(714) 480-7340 – Office
(714) 796-3935 – Fax

Date: April 13, 2015
To: Dr. Raúl Rodríguez
From: Peter J. Hardash
Subject: Responses to Board of Trustees Requests/Questions

From Trustee Phil Yarbrough

4.11 Does the fiscal impact of "N/A" denote that there is \$0.00 cost to extend this contract?

- There is a zero dollar impact, this is an extension for time only for Bernards to assist our legal counsel to close out the Woodcliff contract on an as-needed basis. There are sufficient funds remaining in the existing contract at this time to pay for these services.

4.13 Pull. I will want to be assured that the public safety concerns of the condition of the parking lot are being satisfied by the City of Santa Ana and that they are doing the work at the site.

- Attached are pictures of the patch work completed by the City of Santa Ana over spring break. The City also restriped the lot. The District's bid is good until June 3rd as the apparent low bidder cannot withdraw 90 days from the date of the bid opening, which was March 3rd. As a reminder, in order to proceed with the District's bid award and work, the agreement between the City and District still needs consent by both parties, which we currently do not have.

