

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)

2323 North Broadway, #107

Santa Ana, CA 92706

Board of Trustees

(Regular meeting)

Monday, May 16, 2016

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:32 p.m. by Ms. Claudia Alvarez. Other members present were Ms. Arianna Barrios, Mr. John Hanna, Mr. Larry Labrado, and Ms. Nelida Mendoza Yanez. Mr. Jose Solorio and Mr. Phillip Yarbrough arrived at the time noted. Ms. Raquel Manriquez was not in attendance due to illness.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. John Weispfenning, Dr. Erlinda Martinez, and Dr. Raúl Rodríguez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Oscar Cortés, Student President, Santa Ana College (SAC).

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Hanna and seconded by Ms. Mendoza Yanez to approve a revised page and addendum for Item 6.1 (Management/Academic Personnel). The motion carried with the following vote: Aye –Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, and Ms. Mendoza Yanez.

The board president asked for a motion on Item 1.5 at this time.

1.5 Approval of Minutes

It was moved by Ms. Barrios and seconded by Mr. Labrado to approve the minutes of the meeting held April 25, 2016, with the following correction: *The motion to consider the appeals of student 1481481 and 1062275 were voted on separately in open session following the second closed session on April 25, 2016.* The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, and Ms. Mendoza Yanez.

1.4 Public Comment

Mr. Kyle Ryan spoke regarding the lack of student trustee applicants who qualify for the position of student trustee under the new regulations of a 3.0 grade point average (GPA) in Administrative Regulation (AR) 2105 Selection and Regulations of Student Trustee.

Mr. Jose Solorio arrived at this time.

It was moved by Ms. Barrios and seconded by Ms. Mendoza Yanez to add discussion of the student trustee position to the agenda as an emergency item. Discussion ensued as to whether this item qualified as an emergency item to consider. Ms. Barrios tabled the motion since the chancellor was planning on including a report on the lack of a student trustee candidate during his report.

Mr. Brad Timmons spoke regarding Item 4.15 Request for Proposal (RFP) #1278 Integrated Waste Management Services.

Ms. Jagruti Patel spoke regarding public employee discipline.

1.6 Approval of Consent Calendar

It was moved by Ms. Barrios and seconded by Ms. Mendoza Yanez to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 4.15 (RFP #1278 Integrated Waste Management Services) removed from the Consent Calendar by Mr. Labrado. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio.

3.1 Approval of Proposed Revisions for 2016-2017 Santa Ana College Catalog

The board approved the proposed revisions for the 2016-2017 SAC catalog.

3.2 Approval of Academic Talent Search Residential Program Contract

The board approved the agreement between the University of California, Los Angeles, and the SAC Academic Talent Search Program for 2016.

3.3 Approval of Renewal Agreement with Santa Ana Beauty Academy to Operate Santiago Canyon College (SCC) Cosmetology Program

The board approved the Santa Ana Beauty Academy renewal agreement to allow SCC to continue offering the Cosmetology, Esthetician, and Barbering program.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

1.6 Approval of Consent Calendar (contd.)

- 4.2 Approval of Budget Increases/Decreases and Budget Transfers
The board approved budget increases, decreases and transfers from March 25, 2016, to April 30, 2016.
- 4.3 Approval of Lease Agreement with LocalCutz
The board approved the lease agreement with LocalCutz and authorized the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district as presented.
- 4.4 Approval of Agreement with Creative Design Associates, Inc. for Americans with Disabilities Act (ADA) Consulting Services for District's ADA Transition Plan for Various Sites
The board approved the agreement with Creative Design Associates, Inc. for ADA consulting services for the district's ADA transition plan for various sites as presented.
- 4.5 Approval of Agreement with Linik Corporation for Construction Management Services for Johnson Student Center at Santa Ana College
The board approved the agreement with Linik Corporation for construction management services for the Johnson Student Center at SAC as presented.
- 4.6 Approval of Agreement with Lionakis for Architectural Services for ADA Paper Towel Dispenser Replacement Project at Santiago Canyon College
The board approved the agreement with Lionakis Architectural Services for the ADA paper towel replacement project at SCC as presented.
- 4.7 Award of Bid #1289 for Building D Renovations Phase 3 at Santiago Canyon College
The board approved awarding Bid #1289 to Bishop, Inc. for Building D Renovations Phase 3 at SCC as presented.
- 4.8 Award of Bid #1290 for Building T Roof Replacement at Santiago Canyon College
The board approved awarding Bid #1290 to Letner Roofing Company for Building T Roof Replacement at SCC as presented.
- 4.9 Rejection of Bid # 1283 for Building U Portables Certification at Santiago Canyon College
The board rejected all bids for Bid #1283 for Building U Portables Certification at SCC as presented.
- 4.10 Approval of Agreement for Ellucian Identity Service added to Colleague Application Hosting Services
The board approved the agreement for Ellucian Identity Services between Ellucian and RSCCD as presented.

1.6 Approval of Consent Calendar (contd.)

4.11 Approval of Agreement with LiveSafe, Inc.

The board approved the agreement with LiveSafe, Inc. as presented.

4.12 Approval of Bid #1284 – Purchase of Vertical Mill & Tooling Lathe

The board accepted the bids and approved awarding Bid #1284 – Purchase of Vertical Mill & Tolling Lathe to Ellison Technologies, Inc. as presented.

4.13 Approval of Bid # 1285 – Purchase of Lincoln Electric System 5 – 100iC/12 Robot Arm & Fanuc Arcmate 100iC/12 Robot Arm and Miscellaneous Accessories

The board accepted the bids and approved awarding Bid #1285 – Purchase of Lincoln Electric System 5 – 100iC/12 Robot Arm & Fanuc Arcmate 100iC/12 Robot Arm and Miscellaneous Accessories to Praxair Distribution as presented.

4.14 Approval of Bid #1286 – Purchase of LaserStar Technologies Laser Welding Workstations & Accessories

The board accepted the bids and approved awarding Bid #1286 – Purchase of LaserStar Technologies Laser Welding Workstations & Accessories to LaserStar Technologies Corporation as presented.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Child Development Training Consortium (SAC/SCC) – \$ 8,737.50
Augmentation
- Governor’s Office of Business & Economic Development \$ 10,000.00
(GO-Biz) Capital Infusion Program (CIP) Grant (District) –
Augmentation
- Kaleidoscope Project II (SAC) – *Augmentation* \$ 12,000.00
- Song-Brown Health Care Workforce Training Program - \$160,000.00
Registered Nurse Education: Capitation (SAC)
- Song-Brown Health Care Workforce Training Program - \$125,000.00
Registered Nurse Education: Special Program (SAC)

5.2 Approval of Sub-Agreement between RSCCD and Coast Community College District/Coastline Community College for Deputy Sector Navigator ICT/Digital Media Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.6 Approval of Consent Calendar (contd.)

5.3 Approval of Sub-Agreement between RSCCD and Orange Unified School District for Global Trade and Logistics Deputy Sector Navigator Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.4 Approval of Sub-Agreement between RSCCD and South Orange County Community College District/Irvine Valley College for Small Business Deputy Sector Navigator Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.5 Approval of Sub-Agreement between RSCCD and Orange Unified School District for Small Business Deputy Sector Navigator Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.6 Adoption of Resolution No. 16-12 – Office of Statewide Health Planning and Development for Song-Brown Health Care Workforce Training Program, Registered Nurse Education Capitation Grant (#16-7367)

The board adopted Resolution No. 16-12 with the Office of Statewide Health Planning and Development and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.7 Adoption of Resolution No. 16-13 – Office of Statewide Health Planning and Development for Song-Brown Health Care Workforce Training Program, Registered Nurse Education Special Program Grant (#16-7357)

The board adopted Resolution No. 16-13 with the Office of Statewide Health Planning and Development and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.7 Recognition of Students

The board recognized the following students in the SAC Upward Bound program: Mr. Moses Alcantara (in absentia), Mr. Christopher Camacho, Mr. Felix Camacho, Ms. Estefanie Mireles (in absentia), Mr. Uriel Oropeza, Ms. Jennifer Ramirez, and Ms. Diana Reyes; and the following students in the Santiago Canyon College Upward Bound Math and Science Program: Ms. Andrea Bolanos and Ms. Ambar Salmeron;

1.7 Recognition of Students (contd.)

and the following students in the SCC Phi Theta Kappa All California Academic Team: Ms. Christi Terry and Ms. Jessica Yerkes for their scholastic achievements, leadership, and service to the campus community and the Rancho Santiago Community College District.

Mr. Yarbrough arrived during the recognition of students.

It was moved by Mr. Yarbrough and seconded by Mr. Solorio to suspend the rules and hear the reports from the student presidents at this time since Mr. Cortés needed to leave early to study for final exams. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

2.4 Reports from Student Presidents

The following student representatives provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Mr. Oscar Cortés, Student President, Santa Ana College
Mr. Nathan Underwood, Student President, Santiago Canyon College

1.7 Recognition of Students (contd.)

The board recognized Mr. Luis Terrones, a student in the SAC Upward Bound program, and Ms. Abigail De Rosas (in absentia), a student in the SCC Upward Bound Math and Science Program, for their scholastic achievements, leadership, and service to the campus community and the Rancho Santiago Community College District.

1.8 Adoption of Resolution No. 16-10 in Honor of Classified School Employee Week – May 15-21, 2016

It was moved by Ms. Mendoza Yanez and seconded by Ms. Barrios to adopt Resolution No. 16-10. Ms. Alvarez thanked the classified staff for their hard work. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

1.9 Presentation on the District's Water Conservation

Ms. Carrie Matsumoto provided a presentation on the district's water conservation. Board members received clarification on data related to the presentation from Ms. Matsumoto.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college representatives provided reports to the board.

Dr. Erlinda Martinez, President, Santa Ana College
Dr. John Weispfenning, President, Santiago Canyon College

2.3 Report from Student Trustee

Ms. Raquel Manriquez, Student Trustee, was not in attendance due to illness.

2.4 Reports from Student Presidents

This item was heard after Item 1.7 (Recognition of Students).

2.5 Report from Classified Representative

There was no representation from classified staff.

2.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College
Dr. Elliott Jones, Academic Senate President, Santa Ana College

2.7 Informational Presentation on the May Revision of the Governor's Budget

Mr. Peter Hardash provided a presentation on the May Revision of the Governor's budget. Board members received clarification on data related to the presentation from Mr. Hardash.

2.8 Reports from Board Committee Chairpersons

Ms. Alvarez provided a report on the May 12, 2016, Board Executive Committee meeting.

Mr. Yarbrough provided a report on the May 12, 2016, Board Facilities Committee meeting

2.8 Reports from Board Committee Chairpersons (contd.)

Ms. Mendoza Yanez provided a report on the April 14 and May 5, 2016, Orange County Community Colleges Legislative Task Force meetings.

It was moved by Ms. Barrios and seconded by Mr. Yarbrough to suspend the rules and hear Public Comments at this time. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

Public Comment

Mr. Kyle Ryan spoke regarding the State Chancellor's legal opinions relating to the eligibility requirements for an officer in the student government and the Education Code's eligibility requirements for a student trustee position.

3.0 INSTRUCTION

All items were approved as part of Item 1.6 (Consent Calendar).

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 4.1 through 4.14 were approved as part of Item 1.6 (Consent Calendar).

4.15 Approval of RFP #1278 Integrated Waste Management Services

It was moved by Mr. Labrado and seconded by Mr. Yarbrough to postpone action on RFP #1278 Integrated Waste Management Services. Discussion ensued. A substitute motion was moved by Ms. Barrios and seconded by Mr. Solorio to postpone action on this item and refer it to the Board Facilities Committee for further review. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

Due to another commitment, Mr. Hanna left the meeting at this time.

5.0 GENERAL

Items 5.1 through 5.7 were approved as part of Item 1.6 (Consent Calendar).

5.8 First Reading of New and Revised Board Policies

The following policies were presented for first reading as information items:

- BP 2010 Board Membership
- BP 2710 Conflict of Interest
- BP 4020 Program, Curriculum, and Course Development
- BP 4106 Nursing Programs
- BP 5140 Disabled Students Programs and Services
- BP 7700 Whistleblower Protection

5.9 Adoption of Resolution No. 16-11 and Order of Biennial Trustee Election 2016 and Specifications of the Election Order

It was moved by Mr. Solorio and seconded by Ms. Mendoza Yanez to adopt Resolution No. 16-11 and Order of Biennial Trustee Election and Specifications of the Election Order. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

5.10 Board Member Comments

Mr. Yarbrough apologized for arriving late to the board meeting.

Ms. Barrios asked that staff notify college staff/students that as of May 16th undocumented children are eligible for CalOptima.

Ms. Barrios indicated she is looking forward to attending the upcoming commencements.

Ms. Alvarez indicated she is pleased to see the students recognized at the board meeting. She encouraged board members to attend upcoming year-end events and reported that she plans to attend SAC's Upward Bound recognition ceremony on May 21 and SCC's College Assistance Migrant Program recognition ceremony on May 26. Ms. Alvarez reported that she recently attended the Mother/Daughter event hosted by the Puente program and the SAC Transfer celebration. She congratulated Mr. Steve Bautista as one of the five teachers selected as the community college teacher of the year by the Orange County Department of Education.

Ms. Alvarez reported she attended the retirement celebration for Dr. Martinez in the Martinez Centennial Garden at Santa Ana College on May 11. She thanked the groundskeepers for preparing the garden area and the students for their tile work in the garden.

Mr. Didion read the following into the record *“On the closed session agenda tonight is one matter of employee discipline. The employee has filed a written request with our department to have the charges heard in open session. The administration is proposing a 30-day suspension for a Science Laboratory Coordinator at Santiago Canyon College due to insubordination, unprofessional conduct and discourteous treatment of the public or fellow employees. The employee received a reprimand regarding behavior of this nature in October of last year. Since that time there have been several incidents where this discourteous and insubordinate behavior has been repeated. The employee has repeatedly demonstrated an unwillingness to remediate this behavior despite the reprimand and several subsequent meetings with management.”*

RECESS TO CLOSED SESSION

The board convened into closed session at 7:58 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts

2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 888

3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

The board reconvened at 8:41 p.m.

Closed Session Report

Ms. Mendoza Yanez reported the board discussed public employment, labor negotiations, and public employee discipline/dismissal/release, and took no reportable action during closed session.

Public Comment

There were no public comments.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Mr. Solorio and seconded by Mr. Yarbrough to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye –Ms. Alvarez, Ms. Barrios, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

- Approve 2015-2016 Permanent Cabinet Salary Schedule
- Approve 2015-2016 Permanent Management Salary Schedule
- Approve Employment Agreements
- Approve New Job Descriptions
- Approve Adjusted Hourly Rate/1.55% Cost of Living Adjustment

6.1 Management/Academic Personnel (contd.)

- Approve Appointments
- Ratify Resignations/Retirements
- Approve Final Salary Placements
- Approve Association Released Times
- Approve Part-time New Hires/Rehires
- Approve Non-paid Intern Services

6.2 Classified Personnel

It was moved by Mr. Solorio and seconded by Mr. Yarbrough to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

- Approve 2015-2016 CSEA Permanent Salary Schedule
- Approve Hourly Ongoing to Contract Assignments
- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Changes in Salary Placement
- Approve New Appointments
- Ratify Resignations/Retirements
- Approve Temporary Assignments
- Approve Additional Hours for Ongoing Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

6.3 Approval of Employee Calendar 2016-2017

It was moved by Mr. Solorio and seconded by Mr. Yarbrough to approve the 2016-2017 Employee Calendar. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

6.4 Adoption of Resolution No. 16-14 authorizing payment to Trustee Absent from Board Meetings

It was moved by Mr. Solorio and seconded by Ms. Barrios to authorize payment to Phillip Yarbrough for his absence from the April 25, 2016, board meeting due to illness. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio, and a vote of abstention from Mr. Yarbrough.

7.0 ADJOURNMENT

Due to a holiday, the next regular meeting of the Board of Trustees will be held on Tuesday, May 31, 2016.

There being no further business, Ms. Alvarez declared the meeting adjourned at 8:42 p.m.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: May 31, 2016