

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
2323 North Broadway, #107
Santa Ana, CA 92706**

**Board of Trustees
(Regular meeting)**

Monday, September 26, 2016

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:31 p.m. by Ms. Claudia Alvarez. Other members present were Mr. John Hanna, Mr. Larry Labrado, Ms. Nelida Mendoza Yanez, Mr. Phillip Yarbrough, and Mr. Luis Mejia. Ms. Arianna Barrios arrived at the time noted.

Administrators present during the regular meeting were Ms. Judy Chitlik, Dr. John Hernandez, Mr. Enrique Perez, and Dr. Raúl Rodríguez. Dr. Linda Rose arrived at the time noted. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Dr. Hernandez, Interim President, Santiago Canyon College (SCC).

1.3 Approval of Additions or Corrections to Agenda

There were no additions or corrections to the agenda.

Ms. Barrios and Dr. Rose arrived at this time.

1.4 Public Comment

Ms. Kristen Guzmán introduced herself as the chief negotiator for the Faculty Association of Rancho Santiago Community College District (FARSCCD) and indicated the faculty would like to move forward in settling its contract.

1.5 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the minutes of the meeting held September 12, 2016. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Yarbrough. Student Trustee Mejia's advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Yarbrough. Student Trustee Mejia’s advisory vote was aye.

3.1 Approval of Occupational Therapy Assistant (OTA) Agreement Renewal – West Anaheim Extended Care

The board approved the OTA agreement renewal with West Anaheim Extended Care in Anaheim, California.

3.2 Approval of Agreements between Santa Ana College (SAC) and Santiago Canyon College with Extended Stay America

The board approved the agreements between SAC and SCC with Extended Stay America in Anaheim, California.

3.3 Confirmation of Santa Ana College Associate Degrees and Certificates for Intersession and Spring 2016

The board confirmed the list of recipients of the SAC associate degrees and certificates for Intersession and Spring 2016 as presented.

3.4 Confirmation of Santiago Canyon College Associate Degrees and Certificates for Intersession and Spring 2016

The board confirmed the list of recipients of the SCC associate degrees and certificates for Intersession and Spring 2016 as presented.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.3 Approval of 2015-2016 CCFS-311 Annual Budget and Financial Report, including Gann Appropriation Limit

The board approved the 2015-2016 CCFS-311 Annual Budget and Financial Report as presented pending any audit adjustments and established the district’s 2016-2017 Gann Limit in the amount of \$254,675,700.

4.4 Approval to Accept Resignation and make Appointment to the Measure E Citizens’ Bond Oversight Committee

The board approved accepting the resignation and making an appointment to the Measure E Citizens’ Bond Oversight Committee for the remainder of the 2016 calendar year as presented.

1.6 Approval of Consent Calendar (contd.)

4.5 Approval of Amendment to Agreement with Westberg+White, Inc. for Architectural and Engineering Services for Central Plant, Infrastructure, and Mechanical Upgrades Project at Santa Ana College

The board approved the amendment with Westberg+White, Inc. for architectural and engineering services for the Central Plant, infrastructure, and mechanical upgrades project at SAC as presented.

4.6 Acceptance of Completion of Bid #1289 for Building D Renovations Phase 3 at Santiago Canyon College and Approval of Recording of Notice of Completion

The board accepted the project as complete and approved filing a Notice of Completion with the County as presented.

4.7 Approval of Santa Ana Unified School District (SAUSD) Bid 15-16 to Communications USA

The board approved the use of SAUSD Bid No. 15-16 including renewals with Communications USA (Comm USA), for the purchase of handheld radios and accessories on an as needed basis as presented.

4.8 Approval of Purchase Orders

The board approved the purchase order listing for the period July 31, 2016, through September 7, 2016.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Student Support Services V – Year 1 (SAC)	\$301,110
- Talent Search IV – Year 4 (SAC)	\$320,832
- Upward Bound IV – Year 5 (SAC)	\$300,413

5.2 Approval of Sub-Agreement between RSCCD and South Orange County Community College District/Irvine Valley College for Global Trade and Logistics Deputy Sector Navigator Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.3 Approval of Sub-Agreement between RSCCD and productOps for Career Technical Education Data Unlocked Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.6 Approval of Consent Calendar (contd.)

5.4 Approval of Sub-Agreement between RSCCD and IDMLOCO for Career Technical Education Data Unlocked Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.5 Approval of Sub-Agreements between RSCCD and Copper Mountain, Foothill-DeAnza, Los Angeles, Long Beach, Peralta, Monterey Peninsula, San Bernardino and San Diego Community College Districts for Career Technical Education Data Unlocked Grant

The board approved the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

5.6 Approval of First Amendment to Sub-Agreement between RSCCD and WestEd for Career Technical Education Data Unlocked Grant

The board approved the amendment to the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.7 Approval of Second Amendment to Sub-award Agreements between RSCCD and California State University (CSU), Fullerton Auxiliary Services Corporation (DO-14-1668-01.02) and North Orange County Community College District (NOCCCD) – Fullerton College (DO-14-1668-02.02) for ENGAGE in STEM Project – Year 4

The board approved the amendment to the sub-award agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

5.8 Approval of First Amendment to Sub-award Agreements between RSCCD and CSU, Fullerton Auxiliary Services Corporation (DO-15-1669-01.01) and NOCCCD – Fullerton College (DO-15-1669-02.01) for ENGAGE in STEM Project – Year 5

The board approved the amendment to the sub-award agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. John Hernandez, Interim President, Santiago Canyon College
Dr. Linda Rose, President, Santa Ana College

2.3 Report from Student Trustee

Mr. Mejia provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Ms. Esther Chian, Student President, Santiago Canyon College
Mr. Luis Mejia, Student President, Santa Ana College

2.5 Report from Classified Representative

There was no representation from classified staff.

2.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Michael DeCarbo, Academic Senate President, Santiago Canyon College
Dr. Elliott Jones, Academic Senate President, Santa Ana College

2.7 Reports from Board Committee Chairpersons

Mr. Hanna provided a report on the September 19, 2016, Board Policy Committee meeting.

3.0 INSTRUCTION

All items were approved as part of Item 1.6 (Consent Calendar).

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 4.1 and 4.3 through 4.8 were approved as part of Item 1.6 (Consent Calendar).

4.2 Adoption of Resolution No. 16-22 – Conflict of Interest Code

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to postpone action on Resolution No. 16-22 – Conflict of Interest Code until the October 10, 2016, board meeting. Mr. Hanna explained that the board would like to receive clarification on the language in the resolution before it votes on it. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Yarbrough. Student Trustee Mejia’s advisory vote was aye.

5.0 GENERAL

Items 5.1 through 5.8 were approved as part of Item 1.6 (Consent Calendar).

5.9 Adoption of Resolution No. 16-23 in Support of Proposition 55 – Children’s Education and Health Care Protection Act of 2016

It was moved by Mr. Labrado and seconded by Mr. Hanna to adopt Resolution No. 16-23 in support of Proposition 55 – Children’s Education and Health Care Protection Act of 2016. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, and Ms. Mendoza Yanez; Nay - Mr. Yarbrough; and a vote of abstention from Ms. Barrios. Student Trustee Mejia’s advisory vote was aye.

5.10 Board Member Comments

Mr. Yarbrough reported that he gave a presentation on behalf of the board at a recent SCC academic senate meeting. He indicated he enjoys working with the academic senate in supporting student success.

In reference to an article in *The Press Enterprise* regarding the enrollment at Inland community colleges, Mr. Yarbrough indicated that the Inland community colleges realized where the demand for classes was and increased the offering of those classes. He stated that was something he and Mr. Solorio had discussed with the Board Facilities Committee in the past.

Mr. Yarbrough left the meeting at this time due to a prior commitment.

Board members expressed gratitude and appreciation for the informative reports provided by staff/students at the board meeting. They also thanked Ms. Guzmán for introducing herself during public comments.

Mr. Hanna encouraged staff to work together to ensure the priority of funds are expended on students in a fiscally responsible manner.

Mr. Hanna indicated he is looking forward to SAC and SCC presentations on enrollment at the October board meetings.

5.10 Board Member Comments (contd.)

Ms. Barrios reported she was invited to attend a meeting earlier this week in the city of Orange with a group of citizens interested in bring a Performing Arts Center to the city of Orange. Mr. Michael Short, Director of Choral Music at Orange High School (OHS), is hopeful this will take place before he retires. Since those in attendance agreed to discuss/bring others to the next meeting, she asked if a representative from SCC would be willing to attend the next meeting with her.

Ms. Barrios indicated that the chancellor and board members should soon be receiving an invitation to the Mayor's prayer breakfast on October 20 for the city of Orange.

Ms. Barrios reported that the Community Foundation of Orange is hosting a tribute to members of the military by displaying flags at the 2016 Orange Field of Valor at Handy Park in November.

Ms. Alvarez reported she attended the Continuing Education Faculty Association (CEFA) candidate interviews recently and heard concerns from CEFA that their organization was not being represented in the budget process; therefore, Ms. Alvarez asked the chancellor to ensure that CEFA's concerns were addressed.

In reference to Mr. Hanna's earlier comments, Ms. Alvarez asked not only what other community colleges are doing to increase student enrollment, but what is RSCCD doing that may turn students away? She encouraged candidates to represent the district in a way that would bring additional students and staff to RSCCD.

RECESS TO CLOSED SESSION

The board convened into closed session at 5:42 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Ms. Judy Chitlik, Interim Vice Chancellor of Human Resources
Employee Organization: California School Employees Association (CSEA), Chapter 579
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

Mr. Mejia left the meeting at this time.

RECONVENE

The board reconvened at 5:56 p.m.

Closed Session Report

Ms. Mendoza Yanez reported during closed session the board discussed public employment and labor negotiations, and Ms. Mendoza Yanez reported that at a previous meeting the board took action to terminate the employment of a Test Proctor with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Mr. Labrado was not in attendance at the January 25, 2016, board meeting; therefore, he did not vote on this action.

Public Comment

There were no public comments.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Ms. Barrios and seconded by Mr. Labrado to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, and Ms. Mendoza Yanez.

- Approve Employment Agreements
- Approve Faculty Association of Rancho Community College District (FARSCCD) Hourly Beyond Contract/Overload Hourly Step Increases Effective Fall 2016
- Approve FARSCCD Hourly Part-time Step Increases Effective Fall 2016
- Approve CEFA Hourly Part-time Step Increases Effective Fall 2016
- Approve Changes of Assignment
- Approve Changes of Classification
- Approve Adjusted Final Salary Placements
- Approve Adjusted FARSCCD Beyond Contract/Overload Hourly Rates
- Approve Adjusted FARSCCD Part-time Hourly Rates
- Ratify Resignations/Retirements
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-paid Interns

6.2 Classified Personnel

It was moved by Ms. Barrios and seconded by Mr. Labrado to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, and Ms. Mendoza Yanez.

- Approve New Appointments
- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Changes in Salary Placement
- Approve Temporary to Hourly Ongoing Assignments
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Temporary Assignments
- Approve Additional Hours for Ongoing Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on Monday, October 10, 2016, at Santa Ana College.

There being no further business, Ms. Alvarez declared the meeting adjourned at 5:57 p.m.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: October 10, 2016