

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting) Hybrid
Rancho Santiago Community College District
2323 North Broadway
Santa Ana, California**

Monday, December 11, 2023

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:40 p.m. by Mr. David Crockett. Other members present were Dr. Tina Arias Miller, Mr. John Hanna, Mr. Zeke Hernandez, Ms. Daisy Tong, Mr. Phillip Yarbrough. Mr. Sal Tinajero arrived at the noted time.

Administrators present during the regular meeting were Ms. Iris Ingram, Dr. Jeannie Kim, Mr. Marvin Martinez, Dr. Anabelle Nery, Mr. Enrique Perez and Mr. Alistair Winter. Ms. Maria Vicencio was present as record keeper.

1.2 Public Comment – Closed Session Only

There were no public comments.

RECESS TO CLOSED SESSION

The board convened into closed session at 4:43 p.m. to consider the following items:

2.1 Public Employment (pursuant to Government Code Section 54957[b][1])

Full-time Faculty
Part-time Faculty
Management Staff
Classified Staff
Student Workers

2.2 Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a]) (1 case)

1. Avedesian vs. Rancho Santiago Community College District, Superior Court, Case No.30-2023-01342858-CU-WT-CJC

2.3 Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)

2.4 Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator:
Alistair Winter, Acting Vice Chancellor, Human Resources

Employee Organizations:
Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579

2.5 Liability Claims (pursuant to Government Code Section 54956.95)

a. Claim # 629664-2

2.6 Public Employee Performance Evaluation (pursuant to Government Code Section 54957[b][1])

a. Chancellor

Mr. Sal Tinajero arrived at this time.

3.0 RECONVENE FROM CLOSED SESSION

The board reconvened at 5:43 p.m.

3.1 Closed Session Report

Ms. Tong reported during closed session the board discussed public employment, conference with legal counsel: existing litigation and anticipated/potential litigation, conference with labor negotiator, liability claim, and public employee performance evaluation and the board took no action.

4.0 PUBLIC SESSION

4.1 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. John Hanna, RSCCD Trustee.

4.2 Approval of Additions or Corrections to Agenda

It was moved by Mr. Yarbrough and seconded by Ms. Tong to approve to remove Item 9.5 - Approval of First Amendment to Professional Services Agreement between Rancho Santiago Community College District and Torguson and Associates, LLC. from the agenda. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough.

4.3 Public Comment

Ms. Kathryn Quick and Ms. Jorja Henslin spoke regarding their interested in running for Student Trustee. Ms. Madeline Grant spoke regarding Item 7.1- Approval of Proposed Revisions for the 2023–2024 and 2024–2025 Santa Ana College Catalogs.

4.4 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Mr. Tinajero to approve the minutes of the regular meeting held on November 13, 2023. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough.

4.5 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Ms. Hanna to approve the recommended action on the following items on the Consent Calendar with the exception of Item 8.22 (Approval of Contract with CR&R to provide Integrated Waste Management Services) pulled by Mr. Hanna. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough.

7.1 Approval of Proposed Revisions for the 2023–2024 and 2024–2025 Santa Ana College Catalogs

The board approved the proposed revisions for the 2023–2024 and 2024–2025 Santa Ana College Catalogs, as presented.

7.2 Approval of Amendment No. 2 to the Innovation and Effectiveness Grant Agreement between Santa Clarita Community College District and Rancho Santiago Community College District on behalf of Santa Ana College

The board approved amendment No. 2 to the Innovation and Effectiveness Grant agreement between Santa Clarita Community College District and Rancho Santiago Community College District on behalf of Santa Ana College, as presented.

7.3 Approval of Standard Inter-Agency Instructional Services Agreement between RSCCD on behalf of Santa Ana College and California Force Instructors Association

The board approved the standard inter-agency instructional services agreement between RSCCD on behalf of Santa Ana College and California Force Instructors Association, located in Covina, California, as presented.

4.5 Approval of Consent Calendar (cont.)

- 7.4 Approval of Standard Inter-Agency Instructional Services Agreement between RSCCD on behalf of Santa Ana College and Newport Beach Police Department
The board approved the standard inter-agency instructional services agreement between RSCCD on behalf of Santa Ana College and Newport Beach Police Department, located in Newport Beach, California, as presented.
- 7.5 Approval of Standard Inter-Agency Instructional Services Agreement between RSCCD on behalf of Santa Ana College and Tustin Police Department
The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and Tustin Police Department, located in Tustin, California, as presented.
- 7.6 Approval of Educational Services Agreement between RSCCD on behalf of Santa Ana College and the City of Oceanside
The board approved the educational services agreement between RSCCD on behalf of Santa Ana College and the City of Oceanside, located in Oceanside, California, as presented.
- 7.7 Approval of Educational Services Agreement between RSCCD on behalf of Santa Ana College and the City of Santa Fe Springs Department of Fire and Rescue
The board approved the educational services agreement between RSCCD on behalf of Santa Ana College and the City of Santa Fe Springs Department of Fire and Rescue, located in Santa Fe Springs, California, as presented.
- 7.8 Approval of Notice of Assignment of College Articulation and Reverse Articulation Agreement between RSCCD on behalf of Santa Ana College and the University of Phoenix, Inc.
The board approved the notice of assignment of college articulation and reverse articulation agreement between RSCCD on behalf of Santa Ana College and the University of Phoenix, Inc., as presented.
- 7.9 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and EmpowerMe Wellness
The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and EmpowerMe Wellness, located in St. Louis, Missouri, as presented.
- 7.10 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Let's Talk Speech and Language Therapy, Ltd
The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and Let's Talk Speech and Language Therapy, Ltd, located in Ladera Ranch, California, as presented.

4.5 Approval of Consent Calendar (cont.)

- 7.11 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Speech Pathology Associates
The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and Speech Pathology Associates, located in Irvine, California, as presented.
- 7.12 Approval of Memorandum of Agreement Between RSCCD on behalf of Santa Ana College School of Continuing Education and Los Angeles/Orange Counties Building & Construction Trades Council Apprenticeship Readiness The Fund
The board approved the memorandum of agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Los Angeles/Orange Counties Building & Construction Trades Council Apprenticeship Readiness The Fund, located in Los Angeles, CA, as presented.
- 7.13 Approval of New or Revised Curricula for the 2023-2024 Santiago Canyon College Catalog and/or 2024-2025 Santiago Canyon College Catalog
The board approved the new or revised curricula for the 2023-2024 Santiago Canyon College Catalog and/or 2024-2025 Santiago Canyon College Catalog, as presented.
- 7.14 Approval of TCT LLC Client Services Agreement between RSCCD on behalf of Santiago Canyon College and TCT LLC, a Texas Limited Liability Company, d/b/a THE COLLEGE TOUR
The board approved the client services agreement between RSCCD on behalf of Santiago Canyon College and TCT LLC, a Texas Limited Liability Company, d/b/a THE COLLEGE TOUR, located in Austin, Texas, as presented.
- 7.15 Approval of Memorandum of Understanding between RSCCD on behalf of Santiago Canyon College (“SCC”) and California State University, Fullerton (CSUF) Reverse Transfer and Guaranteed Transfer Program
The board approved the memorandum of understanding between RSCCD on behalf of Santiago Canyon College (“SCC”) and California State University, Fullerton (CSUF) Reverse Transfer and Guaranteed Transfer Program as presented.
- 8.1 Approval of Payment of Bills
The board approved payment of bills as submitted.
- 8.2 Approval of Budget Transfers, Budget Increases and Decreases
The board approved the budget transfers, budget increases and decreases as presented.
- 8.3 Approval of Intrafund and Interfund Transfers
The board approved the intrafund and interfund transfers as presented.

4.5 Approval of Consent Calendar (cont.)

8.4 Approval of Purchase Orders

The board approved the purchase order listing, supplement, and change order listing as submitted.

8.5 Acceptance of Vendor Name Change

The board accepted the vendor name change request as presented.

8.6 Ratification of Award of Bid #1446 Orange Education Center Site Restoration Project (Property Maintenance) at 1465 North Batavia Street, Orange, CA 92867

The board approved the ratification of award for bid #1446 Orange Education Center Site Restoration Project (Property Maintenance) at 1465 North Batavia Street, Orange, CA 92867 as presented.

8.7 Approval of Notice of Exemption – California Environmental Quality Act for the Campus Entrance Improvement Project at Santa Ana College

The board approved the Notice of Exemption – California Environmental Quality Act for the campus entrance improvement project at Santa Ana College as presented.

8.8 Approval of Settlement Agreement and Mutual Release between the Rancho Santiago Community College District (“District”), Michel Feghali doing business as SPAREA (“SPAREA”), and US Specialty Insurance Company, (“HCC Surety”) (collectively, the “Parties”) for Bid#1392 Barrier Removal Library Restroom Renovation Project at Santa Ana College

The board approved the settlement agreement and mutual release between the Rancho Santiago Community College District (“District”), Michel Feghali doing business as SPAREA (“SPAREA”), and US Specialty Insurance Company, (“HCC Surety”) (collectively, the “Parties”) for bid#1392 barrier removal library restroom renovation project at Santa Ana College, as presented.

8.9 Ratification of Change Order #2 for Patriot Contracting & Engineering, Inc. for Bid #1434 Campus Entrance Improvement – Phase 1 Project at Santiago Canyon College

The board approved to ratify change order #2 for Patriot Contracting & Engineering, Inc. for bid #1434 campus entrance improvement – phase 1 project at Santiago Canyon College as presented.

8.10 Ratification of Change Order #9 for Balfour Beatty Construction, LLC for Bid #1386 Russell Hall Replacement (Health Sciences) Project at Santa Ana College

The board approved to ratify change order #9 for Balfour Beatty Construction, LLC for bid #1386 Russell Hall replacement (Health Sciences) project at Santa Ana College as presented.

4.5 Approval of Consent Calendar (cont.)

- 8.11 Acceptance of Completion of Bid #1386 Russell Hall Replacement (Health Sciences) Project at Santa Ana College and Approve a Notice of Completion
The board accepted the completion of bid #1386 Russell Hall replacement (Health Sciences) project at Santa Ana College and approved recording a notice of completion as presented.
- 8.12 Ratification of Change Order #1 for Pacific West Industries dba Pacific West Air Conditioning for Bid #1435 Buildings A & B Air Handler Project at Santiago Canyon College
The board approved to ratify change order #1 for Pacific West Industries dba Pacific West Air Conditioning for bid #1435 buildings A & B air handler project at Santiago Canyon College as presented.
- 8.13 Acceptance of Completion of Bid #1435 Buildings A & B Air Handler Project at Santiago Canyon College and Approve Recording a Notice of Completion
The board accepted the completion of bid #1435 buildings A & B air handler project at Santiago Canyon College and approved recording a notice of completion as presented.
- 8.14 Ratification of Change Order #1 for RS Construction & Development, Inc. for Bid #1436 Building S Safety Key Room at Santa Ana College
The board approved to ratify change order #1 for RS Construction & Development, Inc. for bid #1436 building S safety key room at Santa Ana College as presented.
- 8.15 Acceptance of Completion of Bid #1436 Building S Safety Key Room at Santa Ana College and Approve a Notice of Completion
The board accepted the completion of bid #1436 building S safety key room at Santa Ana College and approved recording a notice of completion as presented.
- 8.16 Ratification of Change Order #1 for Newbuild Construction and Restoration, Inc. for Bid #1438 Drinking Fountain Repairs at Santa Ana College
The board approved to ratify change order #1 for Newbuild Construction and Restoration, Inc. for bid #1438 drinking fountain repairs at Santa Ana College as presented.
- 8.17 Acceptance of Completion of Bid #1438 Drinking Fountain Repairs at Santa Ana College and Approve a Notice of Completion
The board accepted the completion of bid #1438 drinking fountain repairs at Santa Ana College and approved recording a notice of completion as presented.

4.5 Approval of Consent Calendar (cont.)

8.18 Ratification of Change Order #1 for JM&J Contractors for Bid #1441 Building G106 & G107 Modifications at Santa Ana College

The board approved to ratify change order #1 for JM&J Contractors for bid #1441 building G106 & G107 modifications at Santa Ana College as presented.

8.19 Acceptance of Completion of Bid #1441 Building G106 & G107 Modifications at Santa Ana College and Approve a Notice of Completion

The board accepted the completion of bid #1441 building G106 & G107 modifications at Santa Ana College and approved recording a notice of completion as presented.

8.20 Adoption of Resolution No. 23-25 Notice of Intent to Lease Portion of Orange Education Center Site (1465 North Batavia Street, Orange, CA 92867) Pursuant to Education Code §81378.1

The board approved to adopt resolution no. 23-25 Notice of Intent to Lease Portion of Orange Education Center Site (1465 North Batavia Street, Orange, CA 92867) Pursuant to Education Code §81378.1 as presented.

8.21 Accept and Award RFP #1447 - Executive Search Firm Services

The board accepted and awarded RFP #1447 - Executive Search Firm Services to AGB Search as presented.

9.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorization was given to the Vice Chancellor, Business Services or her designee to sign and enter into related contractual agreements on behalf of the district for the following:

- California Early Childhood Mentor Program	\$	714.00
- California State Preschool Program AB110 Rate Supplement	\$	558,093.00
- LGBTQ+	\$	302,861.00
- Rising Scholars Network – Year 2	\$	349,203.00

9.2 Approval of Auxiliary Organizations in Good Standing - Administrative Regulation/Board Policy 3600

The board approved the Auxiliary Organizations in Good Standing - Administrative Regulation/Board Policy 3600.

9.3 Approval of Second Amendment to the Professional Services Agreement between Rancho Santiago Community College District and Jennifer Walsvick

The board approved the second amendment to the professional services agreement between Rancho Santiago Community College District and Jennifer Walsvick, as presented.

4.5 Approval of Consent Calendar (cont.)

9.4 Approval of First Amendment to Catering Sales Agreement with Town & Country Resort in San Diego, CA

The board approved the first amendment to catering sales agreement with Town & Country Resort in San Diego, CA, as presented.

9.5 ITEM REMOVED FROM AGENDA - Approval of First Amendment to Professional Services Agreement between Rancho Santiago Community College District and Torguson and Associates, LLC

The board approved to remove this item from the agenda under Item 4.2 (Approval of Additions or Corrections to Agenda)

9.6 Approval of Sub-Agreement between RSCCD and Santiago Canyon College Foundation for the Title V Developing Hispanic-Serving Institutions Program Grant

The board approved the sub-agreement between RSCCD and Santiago Canyon College Foundation for the Title V Developing Hispanic-Serving Institutions Program Grant, as presented.

9.7 Authorization of Signatures

The board approved the list of individuals authorized to sign various documents on behalf of the district as presented.

10.1 People and Culture Docket - Management/Academic

The board approved the People and Culture Docket-Management/Academic as presented.

10.2 People and Culture Classified Docket

The board approved the People and Culture Docket-Classified as presented.

10.3 Rejection of Claim #629664-2

The board approved the rejection of claim file #629664-2 as presented.

10.4 Approval of the Participation Agreement with the Coalition for Controlling Insurance Costs in California Schools for the purpose of participating in their PPO dental program

The board approved the participation agreement with the Coalition for Controlling Insurance Costs in California Schools for the purpose of participating in their PPO dental program as presented.

10.5 Approval of Authorization for Board Travel/Conferences

The board approved the authorization for board travel/conferences with actual and necessary expenses and cash advances as presented.

5.0 BOARD ORGANIZATION

5.1 Election of Board President

Mr. Yarbrough nominated Mr. Tinajero for 2023-2024 board president, and it was seconded by Mr. Hernandez. The nomination carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Tong, Mr. Tinajero and Mr. Yarbrough.

5.2 Election of Board Vice President

Dr. Arias Miller nominated Ms. Tong for 2023-2024 board vice president, and it was seconded by Mr. Yarbrough. The nomination carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Tong, Mr. Tinajero and Mr. Yarbrough.

5.3 Election of Board Clerk

Mr. Crockett nominated Mr. Yarbrough for 2023-2024 board clerk, and it was seconded by Mr. Tinajero. The nomination carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Tong, Mr. Tinajero and Mr. Yarbrough.

5.4 Designation of Secretary and Assistant Secretary to the Board

Mr. Tinajero designated Mr. Martinez as the board's secretary and Ms. Ingram as the assistant secretary.

5.5 Board President Appoints Members and Chairs to the Board Facilities Committee

Mr. Tinajero designated Mr. Yarbrough as Chairperson and Mr. Crockett and Mr. Hernandez as members.

5.6 Board President Appoints Members and Chairs to the Board Fiscal/Audit Review Committee

Mr. Tinajero designated Mr. Yarbrough as Chairperson and Mr. Hanna and Ms. Tong as members.

5.7 Board President Appoints Members and Chairs to the Board Institutional Effectiveness Committee

Mr. Tinajero designated Mr. Hernandez as Chairperson and Dr. Arias Miller and himself as members.

5.8 Board President Appoints Members and Chairs to the Board Legislative Committee

Mr. Tinajero designated Mr. Hanna as Chairperson and Mr. Crockett and Mr. Hernandez as members.

5.9 Board President Appoints Members and Chairs to the Board Policy Committee

Mr. Tinajero designated Dr. Arias Miller as Chairperson and Mr. Crockett and Mr. Hanna as members.

5.10 Board President Appoints Members and Chairs to the Board Safety & Security Committee

Mr. Tinajero designated Mr. Crockett as Chairperson and Dr. Arias Miller and Mr. Hernandez as members.

5.11 Board President Appoints Representative to the RSCCD Foundation

Mr. Tinajero designated Mr. Hernandez as representative.

5.12 Board President Appoints Representative to the Orange County Community College Legislative Task Force

Mr. Tinajero designated Mr. Crockett as representative.

5.13 Board President Appoints Representative to the Orange County School Boards Association

Mr. Tinajero designated Mr. Crockett as representative.

5.14 Board President Appoints Representative to the Nominating Committee on School District Organization

Mr. Tinajero designated Mr. Crockett as representative.

5.15 Adoption of Schedule of Board Meeting Dates for 2024

It was moved by Mr. Yarbrough and seconded by Ms. Tong to adopt the board meeting schedule for 2024. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Tong, Mr. Tinajero and Mr. Yarbrough.

5.16 Reaffirmation of Board Policy 2200 – Board Duties and Responsibilities

It was moved by Mr. Crockett and seconded by Mr. Yarbrough to reaffirm Board Policy (BP) 2200 (Board Duties and Responsibilities). The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Tong, Mr. Tinajero and Mr. Yarbrough.

5.17 Reaffirmation of Board Policy 2715 – Code of Ethics/Standards of Practice

It was moved by Mr. Yarbrough and seconded by Mr. Crockett to reaffirm Board Policy (BP) 2715 (Code of Ethics/Standards of Practice). The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Tong, Mr. Tinajero and Mr. Yarbrough.

5.18 Reaffirmation of Board Policy 2735 – Board Member Travel

It was moved by Mr. Yarbrough and seconded by Ms. Tong to reaffirm Board Policy (BP) 2735 (Board Member Travel). The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Tong, Mr. Tinajero and Mr. Yarbrough.

5.19 Reaffirmation of Board Policy 3821 – Gift Ban Policy

It was moved by Mr. Yarbrough and seconded by Mr. Crockett to reaffirm Board Policy (BP) 3821 (Gift Ban Policy). The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Tong, Mr. Tinajero and Mr. Yarbrough.

5.20 Reaffirmation of Board Policy 6320 - Investments

It was moved by Mr. Yarbrough and seconded by Ms. Tong to reaffirm Board Policy (BP) 6320 (Investments). The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Tong, Mr. Tinajero and Mr. Yarbrough.

5.21 Designation of specific days, weeks, or months of observance, which relate to the educational mission of the district

It was moved by Mr. Crockett and seconded by Mr. Hernandez to approve the 2024 designation of specific days, weeks, or months of observance, which relate to the educational mission of the district. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Tong, Mr. Tinajero and Mr. Yarbrough.

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to suspend the rules and consider Item 8.23 (Receive and Accept the Rancho Santiago Community College District Audit Reports for the Fiscal Year ended June 30, 2023). The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Tong, Mr. Tinajero and Mr. Yarbrough.

8.23 Receive and Accept the Rancho Santiago Community College District Audit Reports for the Fiscal Year ended June 30, 2023

It was moved by Mr. Yarbrough and seconded by Mr. Crockett to receive and accept the Rancho Santiago Community College District Audit Reports for the fiscal year ended June 30, 2023, as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Tong, Mr. Tinajero and Mr. Yarbrough.

6.0 INFORMATIONAL ITEMS AND ORAL REPORTS

6.1 Reports from Student Presidents

Ms. Raven Cantoran, Student President, Santa Ana College provided a report to the board.

Mr. Gabriel Lopez, Student President, Santiago Canyon College provided a report to the board.

6.2 Report from Board President

Mr. Tinajero shared he is excited for his new role as Board President and wished everyone Happy Holidays.

6.3 Board Member Comments

Mr. Hernandez attended the International Student Week event on November 14, 2023.

Mr. Hernandez attended an information session hosted by Mr. Mark Canett at the SAC Veterans Center.

Mr. Hernandez shared that he attended a few concert performances at SAC.

Mr. Hernandez attended the SAC women's basketball tournament.

Mr. Hernandez attended the choir concert at SAC.

6.3 Board Member Comments (cont.)

Mr. Hernandez also attended the Santa Ana High School mariachi concert performance.

Mr. Hernandez participated in the December 6, 2023 Board Institutional Effectiveness Committee meeting.

Mr. Hernandez attended a veterans tribute event organized by the office of Orange County Supervisor Don Wagner and Andrew Do.

Mr. Hernandez attended the 184th Basic Fire Academy graduation on December 9, 2023.

Mr. Hernandez mentioned he attended a memorial service for Ms. Nellie Berry and asked if the board meeting can be adjourned in her honor.

Dr. Arias Miller sent her condolences to the family of SAC football coach Anthony White who recently passed away.

Dr. Arias Miller attended the SCC holiday staff celebration on December 4, 2023.

Dr. Arias Miller met with SCC's Vice President of Academic Affairs, Jason Parks.

Dr. Arias Miller mentioned that she reviewed the board self-evaluation results and hopes the board can discuss the feedback obtained from the survey.

Ms. Tong thanked the trustees for their guidance during her first year as a trustee and thanked staff for a successful first year.

Mr. Crockett attended the Community College League of California 2023 Annual Convention on November 16-18, 2023.

Mr. Crockett attended the SCC holiday staff celebration on December 4, 2023.

Mr. Crockett thanked all the staff who assisted him during his time as board president.

Mr. Hanna wished everyone happy holidays.

Mr. Hanna attended the memorial service for Assemblyman James H. Morrissey who recently passed away.

Mr. Hanna thanked those who participated in submitting a board self-evaluation survey.

Mr. Hanna attended the Community College League of California 2023 Annual Convention on November 16-18, 2023.

6.3 Board Member Comments (cont.)

Mr. Hanna thanked the Trustees for a successful selection of new board officers for 2024.

Mr. Hanna shared that he had the opportunity to meet President Joe Biden during an event he attended.

Mr. Yarbrough thanked Mr. Crockett for serving as board president during the past year.

Mr. Yarbrough congratulated all the newly elected board officers and looks forward to working with newly elected board president Sal Tinajero.

Mr. Yarbrough attended the Community College League of California 2023 Annual Convention on November 16-18, 2023.

Mr. Yarbrough requested that all responses to his questions from today's board meeting be included in the minutes for this meeting.

6.4 Report from the Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

6.5 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. Annebelle Nery, President, Santa Ana College

Dr. Jeannie Kim, President, Santiago Canyon College

6.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Claire Coyne, Academic Senate President, Santa Ana College

Mr. Craig Rutan, Academic Senate President, Santiago Canyon College (via Zoom)

6.7 Report from Board Fiscal/Audit Committee Chairperson

No report was provided.

6.8 Report from Board Safety & Security Committee Chairperson

Mr. Tinajero provided a report on the November 21, 2023 Board Safety & Security Committee meeting.

6.9 Report from Board Institutional Effectiveness Committee Chairperson

Dr. Arias Miller provided a report on the December 6, 2023 Board Institutional Effectiveness Committee meeting.

7.0 INSTRUCTION

All items were approved as part of Item 4.5 (Consent Calendar).

8.0 BUSINESS SERVICES

Items 8.1, 8.2, 8.3, 8.4, 8.5, 8.6, 8.7, 8.8, 8.9, 8.10, 8.11, 8.12, 8.13, 8.14, 8.15, 8.16, 8.17, 8.18, 8.19, 8.20 and 8.21 were approved as part of Item 4.5 (Consent Calendar).

8.22 Approval of Contract with CR&R to provide Integrated Waste Management Services

It was moved by Mr. Yarbrough and seconded by Mr. Crockett to approve the contract with CR&R to provide integrated waste management services, as presented. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Tong, Mr. Tinajero and Mr. Yarbrough.

8.23 Receive and Accept the Rancho Santiago Community College District Audit Reports for the Fiscal Year ended June 30, 2023

This item was considered and approved after Item 5.21 (Designation of specific days, weeks or months of observance, which relate to the educational mission of the district).

8.24 Approval of the District Safety & Security Advisory Committee, as presented and Appointment of Community Member Nominated by the Board of Trustees

It was moved by Mr. Yarbrough and seconded by Mr. Crockett to approve the District Safety & Security Advisory Committee as presented and appointment of community member nominated by the Board of Trustees. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Tong, Mr. Tinajero and Mr. Yarbrough.

9.0 GENERAL

Items 9.1, 9.2, 9.3, 9.4, 9.6, and 9.7 were approved as part of Item 4.5 (Consent Calendar).

9.5 ITEM REMOVED FROM AGENDA - Approval of First Amendment to Professional Services Agreement between Rancho Santiago Community College District and Torguson and Associates, LLC

The board approved to remove this item from the agenda under Item 4.2 (Approval of Additions or Corrections to Agenda).

9.8 Review of RSCCD Board of Trustees Self-Evaluation

The board reviewed the evaluation responses and completed the annual self-evaluation process for 2023.

10.0 PEOPLE & CULTURE

Items 10.1, 10.2, 10.3, 10.4 and 10.5 were approved as part of Item 4.5 (Consent Calendar).

10.6 Adoption of Resolution No. 23-26 Board Member Absence

It was moved by Mr. Yarbrough and seconded by Mr. Crockett to adopt Resolution No. 23-26 Board Member Absence as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Tong and Mr. Yarbrough. Not Present at Vote – Mr. Tinajero.

11.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held in January 2024. There being no further business, Mr. Tinajero adjourned the meeting in memory of Mr. Anthony White and Ms. Nellie May Berry who've recently passed away. Mr. Tinajero declared the meeting adjourned at 8:08 p.m.

Respectfully submitted,

Marvin Martinez, Chancellor

Approved: _____
Clerk of the Board

Minutes approved: January 17, 2023

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Office of the Vice Chancellor - Business Services

2323 N. Broadway
Santa Ana, CA 92706
(714) 480-7340 – Office

Date: December 11, 2023

To: Marvin Martinez, Chancellor

From: Iris I. Ingram, Vice Chancellor, Business Services
Linda Melendez, Director, Purchasing Services

Subject: Response to Inquiry from Trustee Yarbrough Regarding December 11, 2023, Board Agenda items: 8.21 and 8.22

From Trustee Yarbrough:

Item 8.21 – Accept and Award RFP #1447 – Executive Search Firm Services

Question: *Is DC firm knowledgeable enough about Shared Governance and how CA CCD are run to be an effective recruiter for our district?*

The team at AGB Search has successfully provided executive search services to universities and community college districts throughout the country, including Peralta Community College District. The team of Dr. Crist and Ms. Krepchin have over 32 successful searches for senior executive positions including President, Vice Chancellor, Human Resources, Vice Chancellor for Diversity & Inclusion, etc. The two finalist firms were interviewed and specifically asked “Describe your expertise and experience in dealing with diverse constituent groups as part of the California Community College participatory governance structures as they relate to recruitments for high level positions. AGB Search demonstrated the knowledge necessary to provide executive search services based on their proposal and responses to interview questions.

Item 8.22 - Approval of Contract with CR&R to provide Integrated Waste Management Services

Question: *Who was the other firm and what was their bid?*

The second quote received was from Waste Management Services. The Solicitation for Quotes asked for a five-year, fixed rate proposal. Waste Management only provided pricing for year one, did not provide pricing for recyclables and organics bins at Santa Ana College and stated they preferred to negotiate the rates for the out years annually. The Waste Management Services proposal was incomplete and estimated to be 76% higher than the proposal received from CR&R for year one.