

Measure Q Citizens' Bond Oversight Committee

District Board Room – District Office

6:30 p.m. – 8:00 p.m.

Meeting Minutes for January 17, 2019

Members Present: Cecilia Aguiñaga, Bruce Bauer, Alberta Christy, Paul Gonzales, Irma Macias and Kenneth Nguyen

District Staff Present: Peter Hardash, Carri Matsumoto, and Dr. Linda Rose.

1. Call to Order: Ms. Christy called the meeting to order at 6:35 p.m. Committee members and staff shared introductions.
2. Public Presentations – There were no public presentations.
3. Annual Organization Meeting – Hardash
Ms. Christy opened the floor to nominations for Chair and Vice-Chair of the Measure Q Citizens' Bond Oversight Committee.

Election of Chair: Mr. Bruce Bauer and Mr. Jim Hossfeld were nominated for a one-year term as Chair of the Committee. A motion was made, seconded and approved unanimously to elect Mr. Bruce Bauer as Chair of the Measure Q Citizens' Bond Oversight Committee for the 2019 calendar year.

Election of Vice-Chair: Ms. Irma Macias was nominated for a one-year term as Vice Chair of the Committee. A motion was made, seconded and approved unanimously to elect Ms. Irma Macias as Vice Chair of the Measure Q Citizens' Bond Oversight Committee for the 2019 calendar year.

Adoption of Schedule: A proposed meeting schedule was distributed and reviewed. A motion was made, seconded and approved unanimously to schedule meetings on May 16, 2019 with a tour of Santa Ana College Measure Q projects prior to the regular meeting, September 19, 2019 and January 16, 2020 for the Measure Q Citizens' Bond Oversight Committee and to change the start time from 6:30 p.m. to 6:00 p.m.

Affirmation of the Citizens' Bond Oversight Committee Ethics Policy Statement and Bylaws: The committee reviewed the Ethics Policy. A motion was made, seconded and approved unanimously to affirm the Citizens' Bond Oversight Committee Ethics Policy and Bylaws as presented.

Committee Membership: Mr. Hardash reviewed the committee roster. Mr. Hardash thanked Ms. Cecilia Aguiñaga for her service on the committee and welcomed Mr. Paul Gonzales. The roster was reviewed and the vacancies were discussed. The application for any interested individuals, in the Santa Ana College service area is available on the district website at: <https://rscdd.edu/Bond-Projects/Measure-Q/Pages/Oversight-Committee-Application.aspx>. It was also discussed that encouraging individuals to apply via social media posts, i.e., Facebook, Twitter, etc. is acceptable per Chancellor Rodriguez.

4. Approval of Minutes – October 25, 2018
Ms. Christy called for a motion to approve the Minutes of the October 25, 2018 meeting as presented. A motion was made, seconded and approved unanimously to approve the Measure Q Citizens' Bond Oversight Committee Minutes of the October 25, 2018 meeting.

5. Proposition 39 General Obligation Bonds, Measure Q Financial and Performance Audits for the fiscal year ended June 30, 2018 - Hardash
Mr. Hardash introduced Ms. Renee Graves, Principal, Higher Education and Local Governments with Clifton Larson Allen (CLA). Ms. Graves reviewed the audit report with the committee specifically the items that were tested to ensure the District is spending the bond funds as the voters approved in the ballot language. The audit, both the financial and performance, is a clean audit, indicating that the District is spending the funds the way the taxpayers voted on. The audits are considered an unmodified opinion, the highest level of assurance the auditors can give a district per Prop 39 audit guidelines. The Committee members asked questions and requested clarification on various items detailed in the audits. Ms. Christy called for a motion to approve the Proposition 39 General Obligation Bonds, Measure Q Financial and Performance Audits for the fiscal year ended June 30, 2018 as presented. A motion was made, seconded and approved unanimously.
6. District Update
In the absence of Dr. Rodriguez, Mr. Hardash provided a brief report on District activities.
7. Measure Q Projects Update
Ms. Matsumoto provided a brief update on Measure Q projects.
 - Dunlap Hall Renovation – Completed a few years ago.
 - Central Plant Infrastructure – Completed last year.
 - Johnson Student Center & Demolition – This is one of the newer projects with interior hazardous waste abatement to be completed first, hard demolition, pile demolition and then the underground work. Occupancy is expected Spring of 2021.
 - Science Center and Building J Demolition – Progress continues with decking of the various floors including a green house on the rooftop to be used by the biology department. Mock-up and water testing was conducted during December. The target completion is summer 2020 with furniture and installation for fall occupation.
 - The campus map that coordinates access and path of travel during construction was reviewed and discussed.
 - The master program budget and project budget history were reviewed and discussed.
8. Measure Q Financial Report
Mr. Hardash reviewed the Measure Q Projects Cost Summary for the period of December 31, 2018 through January 7, 2019 as information.
9. Santa Ana College Update
Dr. Rose provided a brief update on the activities of Santa Ana College and distributed a fact sheet that is an excerpt of the Fact book. She also shared progress of guided pathways, and information related to online programs, occupational studies bachelor degree program, and apprenticeship and vocational nursing programs through adult education.
10. Committee Comments
The committee shared various comments and in conclusion commended Ms. Aguiñaga for her dedication and service to the committee.
11. Adjournment
Ms. Christy called for a motion to adjourn the meeting in honor of Mr. Manuel Peña, a community at large representative on the Measure Q Committee who recently passed. A motion was made, seconded and approved to adjourn the meeting at 8:18 p.m.