

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

website: [Fiscal Resources Committee](#)

Agenda for March 23, 2016

1:30 p.m. - 3:00 p.m.

Executive Conference Room #114

1. Welcome
2. State/District Budget Update – Hardash
 - 2014/15 Apportionment Recal Exhibit E
 - RSCCD
 - System-wide
 - 2015/16 Apportionment P1 Exhibit C
 - RSCCD
 - System-wide
 - [LAO Proposition 98 Overview](#)
 - [LAO Higher Education Budget Analysis](#)
3. 2016/17 RSCCD Tentative Budget – Memo from Chancellor Rodriguez
4. Multi-Year Projections
5. Review of Budget Allocation Model
6. 2016/17 Proposed Meeting Schedule - **Action**
7. Informational Handouts
 - District-wide expenditure report link: <https://intranet.rsccd.edu>
 - Vacant Funded Position List as of March 14, 2016
 - Measure “E” Project Cost Summary as of February 24, 2016
 - Measure “Q” Project Cost Summary as of February 24, 2016
 - Monthly Cash Flow Statement as of February 29, 2016
8. Approval of FRC Minutes – February 24, 2016
9. Other

Next FRC Committee Meeting: (Executive Conference Room #114 1:30 pm – 3:00 pm)

April 27, 2016

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

**CALIFORNIA COMMUNITY COLLEGES
2014-15 RECALCULATION APPORTIONMENT
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

EXHIBIT E

Workload measures:	Base Funding	Marginal Funding	Base FTES	11-12 Workload Restoration FTES	Growth FTES	Restored FTES	Stability FTES	Total Funded FTES	Unfunded FTES	Actual FTES
Credit FTES	4,636.492844	4,675.900000	22,287.800	77.980	0.000	0.000	0.000	22,365.780	0.000	22,365.780
Noncredit FTES	2,788.053637	2,811.752093	391.290	357.780	0.000	0.000	0.000	749.070	0.000	749.070
Noncredit - CDCP FTES	3,282.811061	3,310.714955	6,009.840	-216.610	0.000	0.000	0.000	5,793.230	0.000	5,793.230
Total FTES:			28,688.930	219.150	0.000	0.000	0.000	28,908.080	0.000	28,908.080

I Base Revenues +/- Restore or Decline

A Basic Allocation				\$10,121,082
B Basic FTES Revenue Before Workload Reduction		\$124,157,332		
C Workload Reduction		\$0.00		
D Revised Base FTES Revenue				\$124,157,332
1 Credit Base Revenue		\$103,337,225		
2 Noncredit Base Revenue		\$1,090,938		
3 Career Development College NonCr		\$19,729,169		
E Current Year Decline				\$0
Total Base Revenue Less Decline				\$134,278,414

V Other Revenues Adjustments

A Revenue Adjustment	\$0
B Funding of Unfunded FTES	\$0
Total Revenue Adjustments	\$0

VI Stability Adjustment

\$0

VII Total Computational Revenue

(sum of II, III, IV, V, & VI) \$136,073,263

VIII District Revenue Source

A1 Property Taxes	\$49,807,239
A2 Less Property Taxes Excess	\$0
B Student Enrollment Fees	\$8,569,646
C State General Apportionment	\$53,248,203
D Estimated EPA	\$24,448,175
Available Revenue	\$136,073,263
E Revenue Shortfall	1.000000000 \$0
Total Revenue Plus Shortfall	\$136,073,263

II Inflation Adjustment

A Statewide Inflation Adjustment	0.85%
B Inflation Adjustment	\$1,141,367
Total Inflation Adjustment	\$1,141,367

IX Other Allowances and Total Apportionments

A State General Apportionment	\$53,248,203
B Statewide Average Replacement Cost	\$73,057
Number of Faculty Not Hired	0.00
Full-time Faculty Adjustment	\$0
Net State General Apportionment	\$53,248,203

III Basic Allocation & Restoration

A Basic Allocation Adjustment	\$0
B Basic Allocation Adjustment COLA	\$0
C Stability Restoration	\$0
D Restoration of 11-12 Workload Reduction	\$653,482
Total Basic Allocation & Restoration	\$653,482

X Unrestored Decline as of July 1st of Current Year

A 1st Year	\$0
B 2nd Year	\$0
C 3rd Year	\$0
Total	\$0

IV Growth

A Unadjusted Growth Rate	0.00%
B Constrained Growth Rate	0.00%
C Constrained Growth Cap	\$0
D Actual Growth	\$0
E Funded Credit Growth Revenue	\$0
F Funded Noncredit Growth Revenue	\$0
G Funded Noncredit CDCP Growth Revenue	\$0
Total Growth Revenue	\$0

Regular Growth Caps adjusted by a factor of 0.00000000 to match funding.

**Basic Allocation Calculation Before Current Year COLA
College/Center Base Funding Rates (Current Year FTES Thresholds):**

Single College District Funding Rates: Total FTES			Multi-College District Funding Rate: Total FTES			Total Colleges
> 19,288	> 9,644	<= 9,644	Rural	> 19,288	> 9,644	
\$5,622,823	\$4,498,258	\$3,373,694	\$562,282	\$4,498,258	\$3,935,976	\$3,373,694
0	0	0	0	1	0	1
0	0	0	0	\$4,498,258	\$0	\$3,373,694
						\$7,871,952
FTES:						2
Revenue:						Total Colleges Rev.
\$0	\$0	\$0	\$0	\$4,498,258	\$0	\$3,373,694
						\$7,871,952
State Approved Center: Funding Rates			Total State Approved Centers		Revenue	
1	\$1,124,565		1	\$1,124,565		
Grandfathered or Previously Approved Center: Funding Rates @ FTES Levels						
> 964	> 723	> 482	> 241	<= 100		
\$1,124,565	\$843,423	\$562,282	\$281,141	\$140,571		
Number of Grandfathered or Previously Approved Centers: @ Total FTES					Total Basic Allocation Revenue	
1	0	0	0	0	1	\$10,121,082
Grandfathered or Previously Approved Center Revenue:					Total Grandfathered or Approved Center	
\$1,124,565	\$0	\$0	\$0	\$0	\$1,124,565	

**CALIFORNIA COMMUNITY COLLEGES
2014-15 RECALCULATION APPORTIONMENT
STATEWIDE TOTAL**

EXHIBIT E

Workload measures:	Base Funding	Marginal Funding	Base FTES	11-12 Workload Restoration FTES	Growth FTES	Restored FTES	Stability FTES	Total Funded FTES	Unfunded FTES	Actual FTES
Credit FTES	4,636.492854	4,675.900000	1,046,331.911	30,197.376	1,745.241	8,866.225	-22,765.148	1,064,375.605	2,321.815	1,066,697.420
Noncredit FTES	2,788.053637	2,811.752093	29,403.780	596.513	-238.092	59.568	-133.840	29,687.928	21.542	29,709.470
Noncredit - CDCP FTES	3,282.811061	3,310.714955	37,600.480	1,089.143	211.580	82.457	-1,685.670	37,297.990	0.000	37,297.990
Total FTES:			1,113,336.171	31,883.029	1,718.729	9,008.249	-24,584.658	1,131,361.524	2,343.356	1,133,704.880

I Base Revenues +/- Restore or Decline

A Basic Allocation		\$515,612,886
B Basic FTES Revenue Before Workload Reduction	\$5,071,316,400	
C Workload Reduction	\$0.00	
D Revised Base FTES Revenue		\$5,071,316,400
1 Credit Base Revenue	\$4,865,901,810	
2 Noncredit Base Revenue	\$81,979,318	
3 Career Development College NonCr	\$123,435,272	
E Current Year Decline		\$-111,457,332
Total Base Revenue Less Decline		\$5,475,471,954

V Other Revenues Adjustments

A Revenue Adjustment	\$-4,111,037
B Funding of Unfunded FTES	\$8,191,603
Total Revenue Adjustments	\$4,080,566

VI Stability Adjustment

\$112,404,719

VII Total Computational Revenue

(sum of II, III, IV, V, & VI) \$5,827,163,463

VIII District Revenue Source

A1 Property Taxes	\$2,480,584,846
A2 Less Property Taxes Excess	-\$183,673,585
B Student Enrollment Fees	\$409,958,068
C State General Apportionment	\$2,163,768,008
D Estimated EPA	\$958,340,570
Available Revenue	\$5,827,163,463
E Revenue Shortfall	1.0000000000 \$0
Total Revenue Plus Shortfall	\$5,827,163,463

II Inflation Adjustment

A Statewide Inflation Adjustment	0.85%
B Inflation Adjustment	\$46,541,513
Total Inflation Adjustment	\$46,541,513

III Basic Allocation & Restoration

A Basic Allocation Adjustment	\$281,141
B Basic Allocation Adjustment COLA	\$2,390
C Stability Restoration	\$41,898,089
D Restoration of 11-12 Workload Reduction	\$146,483,091
Total Basic Allocation & Restoration	\$188,664,711

IX Other Allowances and Total Apportionments

A State General Apportionment	\$2,163,768,008
B Statewide Average Replacement Cost	
Number of Faculty Not Hired	0.00
Full-time Faculty Adjustment	\$0
Net State General Apportionment	\$2,163,768,008

IV Growth

A Unadjusted Growth Rate	
B Constrained Growth Rate	
C Constrained Growth Cap	\$0
D Actual Growth	\$0
E Funded Credit Growth Revenue	\$0
F Funded Noncredit Growth Revenue	\$0
G Funded Noncredit CDCP Growth Revenue	\$0
Total Growth Revenue	\$0

X Unrestored Decline as of July 1st of Current Year

A 1st Year	\$57,074,771
B 2nd Year	\$22,566,585
C 3rd Year	\$16,301,238
Total	\$95,942,594

Regular Growth Caps adjusted by a factor of 0.00000000 to match funding.

**Basic Allocation Calculation Before Current Year COLA
College/Center Base Funding Rates (Current Year FTES Thresholds):**

Single College District Funding Rates: Total FTES			Mult-College District Funding Rate: Total FTES			Total Colleges
> 19,288	> 9,644	<= 9,644	Rural	> 19,288	> 9,644	
\$5,622,823	\$4,498,258	\$3,373,694	\$562,282	\$4,498,258	\$3,935,976	\$3,373,694
7	20	25	11	3	27	32
Revenue:						Total Colleges Rev.
\$39,359,761	\$89,965,160	\$84,342,350	\$6,185,102	\$13,494,774	\$106,271,352	\$107,958,208
State Approved Center: Funding Rates			Total State Approved Centers		Total State Approved Centers Revenue	
34	\$1,124,565		34		\$38,235,210	
Grandfathered or Previously Approved Center: Funding Rates @ FTES Levels						
> 964	> 723	> 482	> 241	<= 100	Total Grandfathered or Previously Approved Centers	
\$1,124,565	\$843,423	\$562,282	\$281,141	\$140,571	Total Basic Allocation Revenue	
Number of Grandfathered or Previously Approved Centers: @ Total FTES						
22	1	3	9	2	37	\$515,894,027
Grandfathered or Previously Approved Center Revenue:						
\$24,740,430	\$843,423	\$1,686,846	\$2,530,269	\$281,142	\$30,082,110	

**CALIFORNIA COMMUNITY COLLEGES
2015-16 FIRST PRINCIPAL APPORTIONMENT
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

EXHIBIT C

Workload measures:	Base Funding	Marginal Funding	Base FTES	Growth FTES	Restored FTES	Stability FTES	Total Funded FTES	Unfunded FTES	Actual FTES
Credit FTES	4,675.903059	4,723.597254	22,365.780	213.670	0.000	0.000	22,579.450	0.000	22,579.450
Noncredit FTES	2,811.752093	2,840.431965	749.070	31.260	0.000	0.000	780.330	0.000	780.330
Noncredit - CDCP FTES	4,675.903043	4,723.597254	5,793.230	137.920	0.000	0.000	5,931.150	0.000	5,931.150
Total FTES:			28,908.080	382.850	0.000	0.000	29,290.930	0.000	29,290.930

I Base Revenues +/- Restore or Decline

A Basic Allocation	\$10,207,109
B Basic FTES Revenue Before Workload Reduction	\$133,775,000
C Workload Reduction	\$0.00
D Revised Base FTES Revenue	\$133,775,000
1 Credit Base Revenue	\$104,580,219
2 Noncredit Base Revenue	\$2,106,199
3 Career Development College NonCr	\$27,088,582
E Current Year Decline	\$0
Total Base Revenue Less Decline	\$143,982,109

V Other Revenue Adjustments

A Misc. Revenue Adjustments	\$0
B Full-Time Faculty Hiring	\$1,586,281
C Base Increase	\$6,882,591
Total Revenue Adjustments	\$8,468,872

VI Stability Adjustment

VI Total Computational Revenue (sum of II, III, IV, V, & VI)	\$155,669,161
------------------------------------------------------------------------	---------------

II Inflation Adjustment

A Statewide Inflation Adjustment	1.02%
B Inflation Adjustment	\$1,468,618
C Current Year Base Revenue + Inflation Adjustment	\$145,450,727

VIII District Revenue Source

A1 Property Taxes	\$56,987,320
A2 Less Property Taxes Excess	\$0
B Student Enrollment Fees	\$7,204,523
C State General Apportionment	\$65,001,454
D Estimated EPA	\$24,480,078
Available Revenue	\$153,673,375
E Revenue Shortfall	0.9871793104
Total Revenue Plus Shortfall	\$155,669,161

III Basic Allocation & Restoration

A Basic Allocation Adjustment	\$0
B Basic Allocation Adjustment COLA	\$0
C Stability Restoration	\$0
D Restoration of 11-12 Workload Reduction	\$0
Total Basic Allocation & Restoration	\$0

IX Other Allowances and Total Apportionments

A State General Apportionment	\$65,001,454
B Statewide Average Replacement Cost	\$73,057
Number of Faculty Not Hired	0.00
Full-time Faculty Adjustment	\$0
Net State General Apportionment	\$65,001,454

IV Growth

A Unconstrained Growth Rate	1.45%
B Constrained Growth Rate	1.44%
C Constrained Growth Cap	\$1,804,054
D Actual Growth	\$1,749,562
E Funded Credit Growth Revenue	\$1,009,291
F Funded Noncredit Growth Revenue	\$88,792
G Funded Noncredit CDCP Growth Revenue	\$651,479
Total Growth Revenue	\$1,749,562

X Unrestored Decline as of July 1st of Current Year

A 1st Year	\$0
B 2nd Year	\$0
C 3rd Year	\$0
Total	\$0

**Basic Allocation Calculation Before Current Year COLA
College/Center Base Funding Rates (Current Year FTES Thresholds):**

Single College District Funding Rates: Total FTES			Multi-College District Funding Rate: Total FTES				Total Colleges
> 19,880	> 9,940	<= 9,940	Rural	> 19,880	> 9,940	<= 9,940	
\$5,670,617	\$4,536,493	\$3,402,370	\$567,062	\$4,536,493	\$3,969,432	\$3,402,370	
0	0	0	0	1	0	1	2
\$0	\$0	\$0	\$0	\$4,536,493	\$0	\$3,402,370	\$7,938,863

State Approved Center: Funding Rates

State Approved Centers	Total State Approved Centers Revenue
1	\$1,134,123

Grandfathered or Previously Approved Center: Funding Rates @ FTES Levels

> 994	> 746	> 497	> 249	<= 100	Total Grandfathered or Previously Approved Centers	Total Basic Allocation Revenue
\$1,134,123	\$850,592	\$567,062	\$283,531	\$141,765	1	\$10,207,109
\$1,134,123	\$0	\$0	\$0	\$0	\$1,134,123	

**CALIFORNIA COMMUNITY COLLEGES
2015-16 FIRST PRINCIPAL APPORTIONMENT
STATEWIDE TOTAL**

EXHIBIT C

Workload measures:	Base Funding	Marginal Funding	Base FTES	Growth FTES	Restored FTES	Stability FTES	Total Funded FTES	Unfunded FTES	Actual FTES
Credit FTES	4,675.903043	4,723.597254	1,070,162.564	22,254.037	12,385.848	-19,595.368	1,085,207.080	1,830.830	1,087,037.910
Noncredit FTES	2,811.752093	2,840.431965	29,886.971	-296.597	400.739	-727.373	29,263.740	0.000	29,263.740
Noncredit - CDCP FTES	4,675.903043	4,723.597254	38,673.795	-830.110	11.020	-2,131.935	35,722.770	0.000	35,722.770
Total FTES:			1,138,723.330	21,127.329	12,797.608	-22,454.676	1,150,193.592	1,830.828	1,152,024.420

I Base Revenues +/- Restore or Decline

A Basic Allocation	\$520,279,069
B Basic FTES Revenue Before Workload Reduction	\$5,282,845,439
C Workload Reduction	\$0.00
D Revised Base FTES Revenue	\$5,282,845,439
1 Credit Base Revenue	\$5,017,975,771
2 Noncredit Base Revenue	\$84,034,752
3 Career Development College NonCr	\$180,834,916
E Current Year Decline	\$-103,639,951
Total Base Revenue Less Decline	\$5,699,484,557

V Other Revenue Adjustments

A Misc. Revenue Adjustments	\$-167,202
B. Full-Time Faculty Hiring	\$62,320,000
C. Base Increase	\$288,059,386
Total Revenue Adjustments	\$350,212,184

VI Stability Adjustment

\$104,697,079

VII Total Computational Revenue

(sum of II, III, IV, V, & VI) \$6,374,871,563

II Inflation Adjustment

A Statewide Inflation Adjustment	1.02%
B Inflation Adjustment	\$58,134,740
C Current Year Base Revenue + Inflation Adjustment	\$5,757,619,297

VIII District Revenue Source

A1 Property Taxes	\$2,656,265,966
A2 Less Property Taxes Excess	-\$210,747,288
B Student Enrollment Fees	\$416,514,974
C State General Apportionment	\$2,530,548,000
D Estimated EPA	\$906,721,860
Available Revenue	\$6,300,317,716
E Revenue Shortfall	0.9883050433
Total Revenue Plus Shortfall	\$6,374,871,563

III Basic Allocation & Restoration

A Basic Allocation Adjustment	\$2,268,247
B Basic Allocation Adjustment COLA	\$23,136
C Stability Restoration	\$59,696,081
D Restoration of 11-12 Workload Reduction	\$0
Total Basic Allocation & Restoration	\$61,987,464

IX Other Allowances and Total Apportionments

A State General Apportionment	\$2,530,548,000
B Statewide Average Replacement Cost	
Number of Faculty Not Hired	0.00
Full-time Faculty Adjustment	\$0
Net State General Apportionment	\$2,530,548,000

IV Growth

A Unconstrained Growth Rate	
B Constrained Growth Rate	
C Constrained Growth Cap	\$154,181,896
D Actual Growth	\$100,355,538
E Funded Credit Growth Revenue	\$105,119,106
F Funded Noncredit Growth Revenue	\$-842,465
G Funded Noncredit CDCP Growth Revenue	\$-3,921,103
Total Growth Revenue	\$100,355,538

X Unrestored Decline as of July 1st of Current Year

A 1st Year	\$73,335,033
B 2nd Year	\$24,596,057
C 3rd Year	\$18,525,818
Total	\$116,456,908

**Basic Allocation Calculation Before Current Year COLA
College/Center Base Funding Rates (Current Year FTES Thresholds):**

Single College District Funding Rates: Total FTES			Multi-College District Funding Rate: Total FTES				Total Colleges
> 19,880	> 9,940	<= 9,940	Rural	> 19,880	> 9,940	<= 9,940	
\$5,670,617	\$4,536,493	\$3,402,370	\$567,062	\$4,536,493	\$3,969,432	\$3,402,370	
7	20	25	11	3	27	33	115
Revenue:							Total Colleges Rev.
\$39,694,319	\$90,729,860	\$85,059,250	\$6,237,682	\$13,609,479	\$107,174,664	\$112,278,210	\$454,783,464
State Approved Center: Funding Rates			Total State Approved Centers		Total State Approved Centers Revenue		
33	\$1,134,123		33		\$37,426,059		
Grandfathered or Previously Approved Center: Funding Rates @ FTES Levels							
> 994	> 746	> 497	> 249	<= 100	Total Grandfathered or Previously Approved Centers		Total Basic Allocation Revenue
\$1,134,123	\$850,592	\$567,062	\$283,531	\$141,765			
Number of Grandfathered or Previously Approved Centers: @ Total FTES							
22	1	3	9	2	37		\$522,547,316
Grandfathered or Previously Approved Center Revenue:							
\$24,950,706	\$850,592	\$1,701,186	\$2,551,779	\$283,530	\$30,337,793		



Building the future through quality education

2323 North Broadway • Santa Ana, CA 92706 • 1640 • (714) 480-7300 • www.rsccd.edu

Santa Ana College • Santiago Canyon College

DATE: March 14, 2016
TO: Fiscal Resources Committee
FROM: Raúl Rodríguez, Chancellor
SUBJECT: District Council Action

The following recommendations were adopted by the District Council on the date indicated:

March 7, 2016

- *Budget Assumptions for the 2016-2017 Tentative Budget*
- *Budget Deficit to be funded from the budget stabilization fund*

Per the RSCCD Planning Process, I have reviewed this recommendation and am changing the second recommendation concerning the budget deficit. Specifically, I do not agree that the entire amount of the budget deficit should be taken from the stabilization fund. There are other potential claims on those funds and our district can't continue to spend down those funds without taking some corrective action on expenditures. For that reason, I am recommending that two million dollars of the four million dollar deficit be taken from the stabilization fund. The remaining two million dollars will have to be accounted for in cuts from the two colleges and the district services. I am recommending that a plan be put together to implement these budget reductions.

BOARD OF TRUSTEES:

Claudia C. Alvarez • Arianna P. Barrios • John R. Hanna • Lawrence R. "Larry" Labrado • Jose Solorio • Nelida Mendoza Yanez • Phillip E. Yarbrough

CHANCELLOR:

Raúl Rodríguez, Ph.D.

**Rancho Santiago Community College District
Unrestricted General Fund 5 Year Multi-Year Projection
Base Version**

Revised Assumption: January 14, 2016

	A	B	C	D	E	F	G	H
1			2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
2			Actuals	Proposed	Projected	Projected	Projected	Projected
3				Budget	Budget	Budget	Budget	Budget
4								
5								
6	Assumptions:							
7		Revenue:						
8		General Apportionment Deficit Factor	-0.3189%	-1.000%	-1.000%	-1.000%	-1.000%	-1.000%
9		Growth/Access	0.760%	0.000%	1.000%	1.000%	1.000%	1.000%
10		Cost of Living Adjustment	0.850%	1.020%	0.470%	2.130%	2.650%	2.720%
11		One time Funds Prior Year Adjustment	\$3,071,377	\$0	\$0	\$0	\$0	\$0
12		Lottery Revenue-Unrestricted	\$128.00	\$140.00	\$140.00	\$140.00	\$140.00	\$140.00
13		Prop 30 Education Protection Account (EPA) funding Sales tax expire 12/2016 & Income tax expire 12/2018 Base Allocation and New Faculty CDCP Rate Increase	0	0	(633,600)	(\$1,267,200)	(\$4,435,200)	(\$7,603,200)
14			\$0.00	\$14,672,307	\$0.00	\$0.00	\$0.00	\$0.00
15		Expenditure:						
16		Step/Column/Salary Net Adjustment	2.050%	2.220%	1.670%	3.330%	3.850%	3.920%
17		Part-time Faculty/FON Obligation	\$1,927,661	\$1,462,500	\$527,631	\$548,547	\$572,461	\$597,643
18		Allocation of Full time Faculty	\$0	\$1,537,621	\$0	\$0	\$0	\$0
19		STRS Rate	8.880%	10.730%	12.580%	14.430%	16.280%	18.130%
20		PERS Rate	11.771%	11.847%	13.050%	16.600%	18.200%	19.900%
21		Health and Welfare Premium Percent Increase (District Cost)	8.200%	2.200%	5.000%	5.000%	5.000%	5.000%
25		Utilities Cost Increase	5.000%	5.000%	5.000%	5.000%	5.000%	5.000%
27		ITS Licensing/Contract Escalation Cost	\$125,000	\$147,000	\$125,000	\$125,000	\$125,000	\$125,000
28		Other Local Match	\$750,000	\$1,500,000	\$0	\$0	\$0	\$0
29		Budget Center Carryover:						
30		Assumes carryover funds are not spent	\$2,732,089	\$2,732,089	\$2,732,089	\$2,732,089	\$2,732,089	\$2,732,089
31								
32								
33	Multi-Year Projection:							
34		Beginning Budget Stabilization Balance	\$16,556,830	\$13,690,485	\$13,690,485	\$9,885,801	(\$246,287)	(\$19,413,335)
35		Total Revenue	149,644,288	162,361,098	163,987,649	165,997,259	165,692,096	162,319,728
36		Total Expenditure	150,993,853	162,361,098	167,792,334	176,129,347	184,859,144	194,104,183
37		Other Fund Balance Changes and Adjustments	1,516,780	0	0	0	0	0
38		Unallocated #7910 Unrestricted Contingency	0	0	0	0	0	0
39		Surplus/ (Deficit)	(1,349,565)	(0)	(3,804,684)	(10,132,088)	(19,167,048)	(31,784,454)
40		Ending Budget Stabilization Balance	\$13,690,485	\$13,690,485	\$9,885,801	(\$246,287)	(\$19,413,335)	(\$51,197,790)
41		Percentage	9.1%	8.4%	5.9%	-0.1%	-10.5%	-26.4%

Rancho Santiago Community College District
Unrestricted General Fund 5 Year Multi-Year Projection
Version#2-Growth at 1% for FY2015-16 to 2019-2020

Revised Assumption: January 14, 2016

	A	B	C	D	E	F	G	H
1			2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
2			Actuals	Proposed	Projected	Projected	Projected	Projected
3				Budget	Budget	Budget	Budget	Budget
4								
5								
6	Assumptions:							
7	Revenue:							
8		General Apportionment Deficit Factor	-0.3189%	-1.000%	-1.000%	-1.000%	-1.000%	-1.000%
9		Growth/Access	0.760%	1.000%	1.000%	1.000%	1.000%	1.000%
10		Cost of Living Adjustment	0.850%	1.020%	0.470%	2.130%	2.650%	2.720%
11		One time Funds Prior Year Adjustment	\$3,071,377	\$0	\$0	\$0	\$0	\$0
12		Lottery Revenue-Unrestricted	\$128.00	\$140.00	\$140.00	\$140.00	\$140.00	\$140.00
13		Prop 30 Education Protection Account (EPA) funding Sales tax expire 12/2016 & Income tax expire 12/2018 Base Allocation and New Faculty CDCP Rate Increase	0	0	(633,600)	(\$1,267,200)	(\$4,435,200)	(\$7,603,200)
14			\$0.00	\$14,672,307	\$0.00	\$0.00	\$0.00	\$0.00
15	Expenditure:							
16		Step/Column/Salary Net Adjustment	2.050%	2.220%	1.670%	3.330%	3.850%	3.920%
17		Part-time Faculty/FON Obligation	\$1,927,661	\$1,462,500	\$527,631	\$548,547	\$572,461	\$597,643
18		Allocation of Full time Faculty	\$0	\$1,537,621	\$0	\$0	\$0	\$0
19		STRS Rate	8.880%	10.730%	12.580%	14.430%	16.280%	18.130%
20		PERS Rate	11.771%	11.847%	13.050%	16.600%	18.200%	19.900%
21		Health and Welfare Premium Percent Increase (District Cost)	8.200%	2.200%	5.000%	5.000%	5.000%	5.000%
25		Utilities Cost Increase	5.000%	5.000%	5.000%	5.000%	5.000%	5.000%
27		ITS Licensing/Contract Escalation Cost	\$125,000	\$147,000	\$125,000	\$125,000	\$125,000	\$125,000
29	Budget Center Carryover:							
30		Assumes carryover funds are not spent	\$2,732,089	\$2,732,089	\$2,732,089	\$2,732,089	\$2,732,089	\$2,732,089
31								
32								
33	Multi-Year Projection:							
34		Beginning Budget Stabilization Balance	\$16,556,830	\$13,690,485	\$13,690,485	\$11,415,098	\$2,844,881	(\$14,718,907)
35		Total Revenue	149,644,288	163,883,241	165,516,946	167,559,130	167,295,357	163,966,597
36		Total Expenditure	150,993,853	162,361,098	167,792,334	176,129,347	184,859,144	194,104,183
37		Other Fund Balance Changes and Adjustments	1,516,780	1,522,143	0	0	0	0
38		Unallocated #7910 Unrestricted Contingency	0	0	0	0	0	0
39		Surplus/ (Deficit)	(1,349,565)	(0)	(2,275,387)	(8,570,217)	(17,563,787)	(30,137,585)
40		Ending Budget Stabilization Balance	\$13,690,485	\$13,690,485	\$11,415,098	\$2,844,881	(\$14,718,907)	(\$44,856,492)
41		Percentage	9.1%	8.4%	6.8%	1.6%	-8.0%	-23.1%

Rancho Santiago Community College District
Unrestricted General Fund 5 Year Multi-Year Projection
Version#3-Growth at 1% and 7.5% Increase to H&W FY2016-17 to 2019-2020

Revised Assumption: January 14, 2016

	A	B	C	D	E	F	G	H
			2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
			Actuals	Proposed	Projected	Projected	Projected	Projected
				Budget	Budget	Budget	Budget	Budget
6	Assumptions:							
7	Revenue:							
8		General Apportionment Deficit Factor	-0.3189%	-1.000%	-1.000%	-1.000%	-1.000%	-1.000%
9		Growth/Access	0.760%	1.000%	1.000%	1.000%	1.000%	1.000%
10		Cost of Living Adjustment	0.850%	1.020%	0.470%	2.130%	2.650%	2.720%
11		One time Funds Prior Year Adjustment	\$3,071,377	\$0	\$0	\$0	\$0	\$0
12		Lottery Revenue-Unrestricted	\$128.00	\$140.00	\$140.00	\$140.00	\$140.00	\$140.00
13		Prop 30 Education Protection Account (EPA) funding Sales tax expire 12/2016 & Income tax expire 12/2018 Base Allocation and New Faculty CDCP Rate Increase	0	0	(633,600)	(\$1,267,200)	(\$4,435,200)	(\$7,603,200)
14			\$0.00	\$14,672,307	\$0.00	\$0.00	\$0.00	\$0.00
15	Expenditure:							
16		Step/Column/Salary Net Adjustment	2.050%	2.220%	1.670%	3.330%	3.850%	3.920%
17		Part-time Faculty/FON Obligation	\$1,927,661	\$1,462,500	\$530,274	\$554,163	\$581,413	\$610,325
18		Allocation of Full time Faculty	\$0	\$1,537,621	\$0	\$0	\$0	\$0
19		STRS Rate	8.880%	10.730%	12.580%	14.430%	16.280%	18.130%
20		PERS Rate	11.771%	11.847%	13.050%	16.600%	18.200%	19.900%
21		Health and Welfare Premium Percent Increase (District Cost)	8.200%	2.200%	7.500%	7.500%	7.500%	7.500%
25		Utilities Cost Increase	5.000%	5.000%	5.000%	5.000%	5.000%	5.000%
27		ITS Licensing/Contract Escalation Cost	\$125,000	\$147,000	\$125,000	\$125,000	\$125,000	\$125,000
29	Budget Center Carryover:							
30		Assumes carryover funds are not spent	\$2,732,089	\$2,732,089	\$2,732,089	\$2,732,089	\$2,732,089	\$2,732,089
31								
32								
33	Multi-Year Projection:							
34		Beginning Budget Stabilization Balance	\$16,556,830	\$13,690,485	\$13,690,485	\$10,839,056	\$1,042,002	(\$18,481,521)
35		Total Revenue	149,644,288	163,883,241	165,516,946	167,559,130	167,295,357	163,966,597
36		Total Expenditure	150,993,853	162,361,098	168,368,375	177,356,185	186,818,879	196,886,880
37		Other Fund Balance Changes and Adjustments	1,516,780	1,522,143	0	0	0	0
38		Unallocated #7910 Unrestricted Contingency	0	0	0	0	0	0
39		Surplus/ (Deficit)	(1,349,565)	(0)	(2,851,429)	(9,797,054)	(19,523,522)	(32,920,282)
40		Ending Budget Stabilization Balance	\$13,690,485	\$13,690,485	\$10,839,056	\$1,042,002	(\$18,481,521)	(\$51,401,803)
41		Percentage	9.1%	8.4%	6.4%	0.6%	-9.9%	-26.1%

**Rancho Santiago Community College District
Unrestricted General Fund 5 Year Multi-Year Projection
Version#4-Zero Growth FY2015-16 to 2019-2020**

Revised Assumption: January 14, 2016

	A	B	C	D	E	F	G	H
1			2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
2			Actuals	Proposed	Projected	Projected	Projected	Projected
3				Budget	Budget	Budget	Budget	Budget
4								
5								
6	Assumptions:							
7		Revenue:						
8		General Apportionment Deficit Factor	-0.3189%	-1.000%	-1.000%	-1.000%	-1.000%	-1.000%
9		Growth/Access	0.760%	0.000%	0.000%	0.000%	0.000%	0.000%
10		Cost of Living Adjustment	0.850%	1.020%	0.470%	2.130%	2.650%	2.720%
11		One time Funds Prior Year Adjustment	\$3,071,377	\$0	\$0	\$0	\$0	\$0
12		Lottery Revenue-Unrestricted	\$128.00	\$140.00	\$140.00	\$140.00	\$140.00	\$140.00
13		Prop 30 Education Protection Account (EPA) funding Sales tax expire 12/2016 & Income tax expire 12/2018 Base Allocation and New Faculty CDCP Rate Increase	0	0	(633,600)	(\$1,267,200)	(\$4,435,200)	(\$7,603,200)
14			\$0.00	\$14,672,307	\$0.00	\$0.00	\$0.00	\$0.00
15		Expenditure:						
16		Step/Column/Salary Net Adjustment	2.050%	2.220%	1.670%	3.330%	3.850%	3.920%
17		Part-time Faculty/FON Obligation	\$1,927,661	\$1,462,500	\$0	\$0	\$0	\$0
18		Allocation of Full time Faculty	\$0	\$1,537,621	\$0	\$0	\$0	\$0
19		STRS Rate	8.880%	10.730%	12.580%	14.430%	16.280%	18.130%
20		PERS Rate	11.771%	11.847%	13.050%	16.600%	18.200%	19.900%
21		Health and Welfare Premium Percent Increase (District Cost)	8.200%	2.200%	5.000%	5.000%	5.000%	5.000%
25		Utilities Cost Increase	5.000%	5.000%	5.000%	5.000%	5.000%	5.000%
27		ITS Licensing/Contract Escalation Cost	\$125,000	\$147,000	\$125,000	\$125,000	\$125,000	\$125,000
29		Budget Center Carryover:						
30		Assumes carryover funds are not spent	\$2,732,089	\$2,732,089	\$2,732,089	\$2,732,089	\$2,732,089	\$2,732,089
31								
32								
33	Multi-Year Projection:							
34		Beginning Budget Stabilization Balance	\$16,556,830	\$13,690,485	\$13,690,485	\$8,875,913	(\$3,252,330)	(\$25,401,590)
35		Total Revenue	149,644,288	162,361,098	162,450,131	162,903,959	160,989,252	155,980,542
36		Total Expenditure	150,993,853	162,361,098	167,264,703	175,032,203	183,138,511	191,703,520
37		Other Fund Balance Changes and Adjustments	1,516,780	0	0	0	0	0
38		Unallocated #7910 Unrestricted Contingency	0	0	0	0	0	0
39		Surplus/ (Deficit)	(1,349,565)	(0)	(4,814,572)	(12,128,244)	(22,149,259)	(35,722,978)
40		Ending Budget Stabilization Balance	\$13,690,485	\$13,690,485	\$8,875,913	(\$3,252,330)	(\$25,401,590)	(\$61,124,567)
41		Percentage	9.1%	8.4%	5.3%	-1.9%	-13.9%	-31.9%

Rancho Santiago Community College District
Unrestricted General Fund 5 Year Multi-Year Projection
Version#5 Best Case Version-Base without EPA Reductions

Revised Assumption: January 14, 2016

	A	B	C	D	E	F	G	H
1			2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
2			Actuals	Proposed	Projected	Projected	Projected	Projected
3				Budget	Budget	Budget	Budget	Budget
4								
5								
6	Assumptions:							
7	Revenue:							
8		General Apportionment Deficit Factor	-0.3189%	-1.000%	-1.000%	-1.000%	-1.000%	-1.000%
9		Growth/Access	0.760%	0.000%	1.000%	1.000%	1.000%	1.000%
10		Cost of Living Adjustment	0.850%	1.020%	0.470%	2.130%	2.650%	2.720%
11		One time Funds Prior Year Adjustment	\$3,071,377	\$0	\$0	\$0	\$0	\$0
12		Lottery Revenue-Unrestricted	\$128.00	\$140.00	\$140.00	\$140.00	\$140.00	\$140.00
13		Prop 30 Education Protection Account (EPA) funding Sales tax expire 12/2016 & Income tax expire 12/2018 Base Allocation and New Faculty CDCP Rate Increase	0	0	\$0	\$0	\$0	\$0
14			\$0.00	\$14,672,307	\$0.00	\$0.00	\$0.00	\$0.00
15	Expenditure:							
16		Step/Column/Salary Net Adjustment	2.050%	2.220%	1.670%	3.330%	3.850%	3.920%
17		Part-time Faculty/FON Obligation	\$1,927,661	\$1,462,500	\$527,631	\$548,547	\$572,461	\$597,643
18		Allocation of Full time Faculty	\$0	\$1,537,621	\$0	\$0	\$0	\$0
19		STRS Rate	8.880%	10.730%	12.580%	14.430%	16.280%	18.130%
20		PERS Rate	11.771%	11.847%	13.050%	16.600%	18.200%	19.900%
21		Health and Welfare Premium Percent Increase (District Cost)	8.200%	2.200%	5.000%	5.000%	5.000%	5.000%
25		Utilities Cost Increase	5.000%	5.000%	5.000%	5.000%	5.000%	5.000%
27		ITS Licensing/Contract Escalation Cost	\$125,000	\$147,000	\$125,000	\$125,000	\$125,000	\$125,000
29	Budget Center Carryover:							
30		Assumes carryover funds are not spent	\$2,732,089	\$2,732,089	\$2,732,089	\$2,732,089	\$2,732,089	\$2,732,089
31								
32								
33	Multi-Year Projection:							
34		Beginning Budget Stabilization Balance	\$16,556,830	\$13,690,485	\$13,690,485	\$10,519,401	\$2,301,608	(\$10,465,215)
35		Total Revenue	149,644,288	162,361,098	164,621,249	167,911,555	172,092,321	176,497,239
36		Total Expenditure	150,993,853	162,361,098	167,792,334	176,129,347	184,859,144	194,104,183
37		Other Fund Balance Changes and Adjustments	1,516,780	0	0	0	0	0
38		Unallocated #7910 Unrestricted Contingency	0	0	0	0	0	0
39		Surplus/ (Deficit)	(1,349,565)	(0)	(3,171,084)	(8,217,792)	(12,766,823)	(17,606,944)
40		Ending Budget Stabilization Balance	\$13,690,485	\$13,690,485	\$10,519,401	\$2,301,608	(\$10,465,215)	(\$28,072,159)
41		Percentage	9.1%	8.4%	6.3%	1.3%	-5.7%	-14.5%

Rancho Santiago Community College District
Unrestricted General Fund 5 Year Multi-Year Projection
Version#6 Growth at 1% FY2015-16 & 1.57% FY2016-17 to 2019-2020

Revised Assumption: January 14, 2016

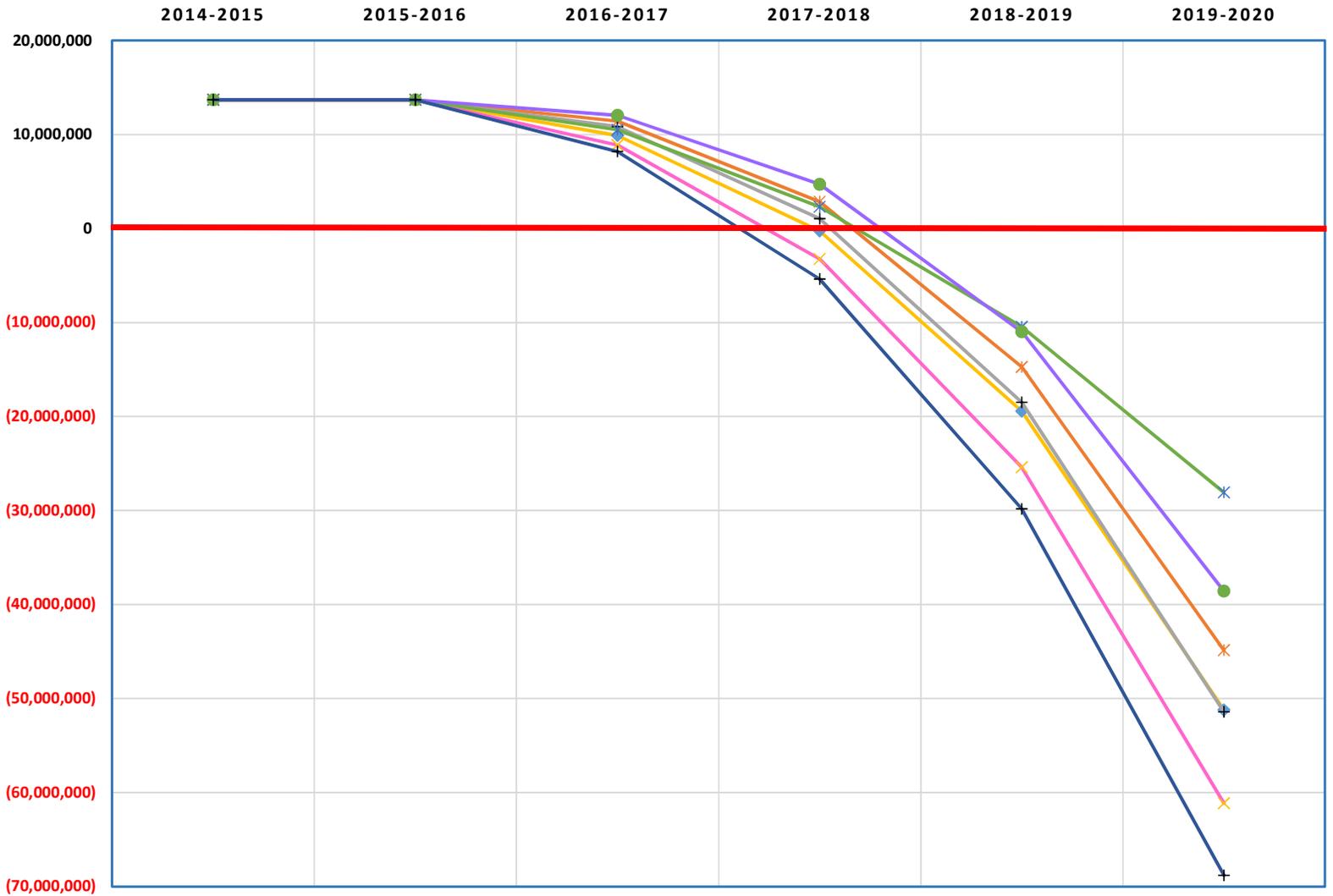
	A	B	C	D	E	F	G	H
1			2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
2			Actuals	Proposed	Projected	Projected	Projected	Projected
3				Budget	Budget	Budget	Budget	Budget
4								
5								
6	Assumptions:							
7	Revenue:							
8		General Apportionment Deficit Factor	-0.3189%	-1.000%	-1.000%	-1.000%	-1.000%	-1.000%
9		Growth/Access	0.760%	1.000%	1.570%	1.570%	1.570%	1.570%
10		Cost of Living Adjustment	0.850%	1.020%	0.470%	2.130%	2.650%	2.720%
11		One time Funds Prior Year Adjustment	\$3,071,377	\$0	\$0	\$0	\$0	\$0
12		Lottery Revenue-Unrestricted	\$128.00	\$140.00	\$140.00	\$140.00	\$140.00	\$140.00
13		Prop 30 Education Protection Account (EPA) funding Sales tax expire 12/2016 & Income tax expire 12/2018 Base Allocation and New Faculty CDCP Rate Increase	0	0	(633,600)	(\$1,267,200)	(\$4,435,200)	(\$7,603,200)
14			\$0.00	\$14,672,307	\$0.00	\$0.00	\$0.00	\$0.00
15	Expenditure:							
16		Step/Column/Salary Net Adjustment	2.050%	2.220%	1.670%	3.330%	3.850%	3.920%
17		Part-time Faculty/FON Obligation	\$1,927,661	\$1,462,500	\$791,446	\$822,820	\$858,692	\$896,464
18		Allocation of Full time Faculty	\$0	\$1,537,621	\$0	\$0	\$0	\$0
19		STRS Rate	8.880%	10.730%	12.580%	14.430%	16.280%	18.130%
20		PERS Rate	11.771%	11.847%	13.050%	16.600%	18.200%	19.900%
21		Health and Welfare Premium Percent Increase (District Cost)	8.200%	2.200%	5.000%	5.000%	5.000%	5.000%
25		Utilities Cost Increase	5.000%	5.000%	5.000%	5.000%	5.000%	5.000%
27		ITS Licensing/Contract Escalation Cost	\$125,000	\$147,000	\$125,000	\$125,000	\$125,000	\$125,000
29	Budget Center Carryover:							
30		Assumes carryover funds are not spent	\$2,732,089	\$2,732,089	\$2,732,089	\$2,732,089	\$2,732,089	\$2,732,089
31								
32								
33	Multi-Year Projection:							
34		Beginning Budget Stabilization Balance	\$16,556,830	\$13,690,485	\$13,690,485	\$12,036,344	\$4,712,123	(\$10,962,381)
35		Total Revenue	149,644,288	163,883,241	166,402,008	169,353,698	170,044,960	167,702,409
36		Total Expenditure	150,993,853	162,361,098	168,056,149	176,677,919	185,719,463	195,304,517
37		Other Fund Balance Changes and Adjustments	1,516,780	1,522,143	0	0	0	0
38		Unallocated #7910 Unrestricted Contingency	0	0	0	0	0	0
39		Surplus/ (Deficit)	(1,349,565)	(0)	(1,654,141)	(7,324,221)	(15,674,503)	(27,602,108)
40		Ending Budget Stabilization Balance	\$13,690,485	\$13,690,485	\$12,036,344	\$4,712,123	(\$10,962,381)	(\$38,564,488)
41		Percentage	9.1%	8.4%	7.2%	2.7%	-5.9%	-19.7%

Rancho Santiago Community College District
Unrestricted General Fund 5 Year Multi-Year Projection
Version#7 Worst Case-No Growth with 7.5% Increase H&W and Utilities

Revised Assumption: January 14, 2016

	A	B	C	D	E	F	G	H
1			2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
2			Actuals	Proposed	Projected	Projected	Projected	Projected
3				Budget	Budget	Budget	Budget	Budget
4								
5								
6	Assumptions:							
7	Revenue:							
8		General Apportionment Deficit Factor	-0.3189%	-1.000%	-1.000%	-1.000%	-1.000%	-1.000%
9		Growth/Access	0.760%	0.000%	0.000%	0.000%	0.000%	0.000%
10		Cost of Living Adjustment	0.850%	1.020%	0.470%	2.130%	2.650%	2.720%
11		One time Funds Prior Year Adjustment	\$3,071,377	\$0	\$0	\$0	\$0	\$0
12		Lottery Revenue-Unrestricted	\$128.00	\$140.00	\$140.00	\$140.00	\$140.00	\$140.00
13		Prop 30 Education Protection Account (EPA) funding Sales tax expire 12/2016 & Income tax expire 12/2018 Base Allocation and New Faculty CDCP Rate Increase	0	0	(633,600)	(\$1,267,200)	(\$4,435,200)	(\$7,603,200)
14			\$0.00	\$14,672,307	\$0.00	\$0.00	\$0.00	\$0.00
15	Expenditure:							
16		Step/Column/Salary Net Adjustment	2.050%	2.220%	1.670%	3.330%	3.850%	3.920%
17		Part-time Faculty/FON Obligation	\$1,927,661	\$1,462,500	\$0	\$0	\$0	\$0
18		Allocation of Full time Faculty	\$0	\$1,537,621	\$0	\$0	\$0	\$0
19		STRS Rate	8.880%	10.730%	12.580%	14.430%	16.280%	18.130%
20		PERS Rate	11.771%	11.847%	13.050%	16.600%	18.200%	19.900%
21		Health and Welfare Premium Percent Increase (District Cost)	8.200%	2.200%	7.500%	7.500%	7.500%	7.500%
25		Utilities Cost Increase	5.000%	5.000%	7.500%	7.500%	7.500%	7.500%
27		ITS Licensing/Contract Escalation Cost	\$125,000	\$147,000	\$125,000	\$125,000	\$125,000	\$125,000
29	Budget Center Carryover:							
30		Assumes carryover funds are not spent	\$2,732,089	\$2,732,089	\$2,732,089	\$2,732,089	\$2,732,089	\$2,732,089
31								
32								
33	Multi-Year Projection:							
34		Beginning Budget Stabilization Balance	\$16,556,830	\$13,690,485	\$13,690,485	\$8,196,948	(\$5,374,096)	(\$29,822,924)
35		Total Revenue	149,644,288	162,361,098	162,450,131	162,903,959	160,989,252	155,980,542
36		Total Expenditure	150,993,853	162,361,098	167,943,668	176,475,003	185,438,080	194,961,540
37		Other Fund Balance Changes and Adjustments	1,516,780	0	0	0	0	0
38		Unallocated #7910 Unrestricted Contingency	0	0	0	0	0	0
39		Surplus/ (Deficit)	(1,349,565)	(0)	(5,493,537)	(13,571,044)	(24,448,828)	(38,980,998)
40		Ending Budget Stabilization Balance	\$13,690,485	\$13,690,485	\$8,196,948	(\$5,374,096)	(\$29,822,924)	(\$68,803,922)
41		Percentage	9.1%	8.4%	4.9%	-3.0%	-16.1%	-35.3%

UNRESTRICTED GENERAL FUND MULTI-YEAR PROJECTION CHANGES IN BUDGET STABILIZATION FUND BALANCE FY 2014-2015 TO 2019-2020



◆ Base Version
 ✖ Version#2
 + Version#3
 ✖ Version#4
 ✖ Version#5
 ● Version#6
 + Version#7



Rancho Santiago Community College District **Budget Allocation Model** **Based on SB 361**

- The *“Rancho Santiago Community College District Budget Allocation Model Based on SB361, February 8, 2012”* was approved at the February 22, 2012 Budget Allocation and Planning Review Committee Meeting

Introduction

In 2008, both colleges were visited by ACCJC Accreditation Teams in the normal accreditation cycle. The Teams noticed that the district’s budget allocation model that was in place for approximately ten years had not been annually reviewed as to its effectiveness as stated in the model documents. The existing revenue allocation model was developed when the district transformed into a multi college district. The visiting Team recommended a review of the existing budget allocation model and recommended changes as necessary.

The Budget Allocation and Planning Review Committee (BAPR) charged the BAPR Workgroup, a technical subgroup of BAPR, with the task of reviewing the ten year old model. In the process, the Workgroup requested to evaluate other California Community College multi-campus budget allocation models. Approximately twenty models were reviewed. Ultimately, the Workgroup focused on a revenue allocation model as opposed to an expenditure allocation model. A revenue allocation model allocates revenues (state and local) generated in a budget year to the college campuses in the district based on the state funding model that allocates state apportionment revenues to districts. An expenditure allocation model allocates, by agreed upon formulas, expenditure appropriations for full-time faculty staffing, adjunct faculty staffing, classified and administrative staffing, associated health and welfare benefit costs, supply and equipment budgets, utility costs, legal and other services. The BAPR Workgroup ultimately decided on a revenue allocation formula in order to provide the greatest amount of flexibility for the campuses.

Senate Bill 361, passed in 2006, changed the formula of earned state apportionment revenues to essentially two elements, 1) Basic Allocations for college/center base funding rates based on FTES size of the college and center and 2) Full Time Equivalent Students (FTES) based on earned and funded FTES. The BAPR Workgroup determined that since this is how our primary funding comes from the state this model should be used for distribution on earned revenues to the colleges. The colleges and centers are the only entities in the district that generates this type of funding. Revenue earned and funded by the state will be earned and funded at the colleges. The Budget Allocation Model (BAM) described in this document provides the guidelines, formulas, and basic steps for the development of an annual district budget including the allocation of budget expenditure responsibilities for Santa Ana College, Santiago Canyon College and District Services referred to as the three district Budget Centers. The budget is the financial plan for the district, and application of this model should be

utilized to implement the district's vision, mission statement, district strategic plan and the technology strategic plan as well as the colleges' mission statements, educational master plans, facilities master plans and other planning resources. The annual implementation of the budget allocation model is to be aligned with all of these plans. To ensure that budget allocation is tied to planning, it is the responsibility of District Council to review budget and planning during the fiscal year and, if necessary, recommend adjustments to the budget allocation model to keep the two aligned for the coming year. The Chancellor and the Board of Trustees are ultimately responsible for the annual budget and the expenditures associated with the budget. In February of 2013, the Board of Trustees adopted a new planning design manual. This document eliminated BAPR and created the Fiscal Resources Committee (FRC). FRC is responsible for recommending the annual budget to the District Council for its recommendation to the Chancellor and Board of Trustees. FRC is also responsible for annual review of the model for accreditation and can recommend any modifications to the guidelines.

The goal of the BAM is to create a documented revenue allocation process that provides financial stability and encourages fiscal accountability at all levels in times of either increasing or decreasing revenue streams. It is also intended to be simple, transparent, easy to understand, fair, predictable and consistent, using quantitative, verifiable factors with performance incentives. District Council should conduct a review(s) during each fiscal year to assess if the operation of the budget allocation model is meeting the goal.

Under state law, the District is the legal entity and is ultimately responsible for actions, decisions and legal obligations of the entire organization. The Board of Trustees of the Rancho Santiago Community College District has clear statutory authority and responsibility and, ultimately, makes all final decisions. Likewise, the Chancellor, under the direction of the Board of Trustees, is responsible for the successful operation, reputation, and fiscal integrity of the entire District. The funding model does not supplant the Chancellor's role, nor does it reduce the responsibility of the District Services staff to fulfill their fiduciary role of providing appropriate oversight of the operations of the entire District. It is important that guidelines, procedures and responsibility be clear with regard to District compliance with any and all laws and regulations such as the 50% Law, full-time/part-time faculty requirements, Faculty Obligation Number (FON), attendance accounting, audit requirements, fiscal and related accounting standards, procurement and contract law, employment relations and collective bargaining, payroll processing and related reporting requirements, etc. The oversight of these requirements are to be maintained by District Services, which has a responsibility to provide direction and data to the colleges to assure they have appropriate information for decision making with regard to resource allocation at the local level, thus, assuring District compliance with legal and regulatory requirements.

All revenue is considered District revenue because the district is the legal entity authorized by the State of California to receive and expend income and to incur expenses. However, the majority of revenue is provided by the taxpayers of California for the sole purpose of providing educational services to the communities and students served by the District. Services such as classes, programs, and student services are, with few exceptions, the responsibility of the colleges. It is the intent of the Revenue Allocation Model to allocate the majority of funds to the colleges in order to provide those educational services. The model intends to provide an opportunity to maximize resource allocation decisions at the local college level. Each college president is responsible for the successful operation and performance of his/her college as it relates to resource allocation and utilization. The purpose and function of the District Services in this structure is to maintain the fiscal and operational integrity of the District and its individual colleges and centers and to facilitate college operations so that their needs are met and fiscal stability is assured. District Services has responsibility for providing certain centralized functions, both to provide efficient operations as well as to assist in coordination between District Services and the colleges. Examples of these services include human resources, business operations, fiscal and budgetary oversight, procurement, construction and capital outlay, and information technology. On the broadest level, the goal of this partnership is to encourage and support collaboration between the colleges and District Services.

Implementation

A detailed transition plan for the implementation of the new BAM should include:

- Standards and milestones for the initial year
- An evaluation process to determine if the standards and milestones have been achieved or if there is adequate progress
- A process to ensure planning is driving the budget

The 2012-2013 fiscal year is the transitional year from the old budget allocation model to the new SB 361 model. Essentially, the first year (2012-2013) of the new model is a rollover of expenditure appropriations from the prior year 2011-2012. Therefore the 2011/12 ending balance funds are used on a one time basis to cover the structural deficit spending in the 2012/13 fiscal year.

An SB 361 Budget Allocation Model Implementation Technical Committee (BAMIT) was established by the Budget Allocation and Planning Review Committee (BAPR) and began meeting in April 2012. The team included:

District Office:	
Peter Hardash	Vice Chancellor, Business Operations/Fiscal Services
John Didion	Executive Vice Chancellor
Adam O'Connor	Assistant Vice Chancellor, Fiscal Services
Gina Huegli	Budget Analyst
Thao Nguyen	Budget Analyst
Santa Ana College:	
Linda Rose	Vice President, Academic Affairs
Jim Kennedy	Interim Vice President, Administrative Services
Michael Collins	Vice President, Administrative Services
Santiago Canyon College:	
Aracely Mora	Vice President, Academic Affairs
Steve Kawa	Vice President, Administrative Services

BAMIT was tasked with evaluating any foreseeable implementation issues transitioning from the old model and to make recommendations on possible solutions.

The team spent the next five months meeting to discuss and agree on recommendations for implementing the transition to new model using a series of discussion topics. These agreements are either documented directly in this model narrative or included in an appendix if the topic was related solely to the transition year.

It was also agreed by BAMIT that any unforeseen issue that would arise should be brought back to FRC for review and recommendation.

Revenue Allocation

The SB 361 funding model essentially allocates revenues to the colleges in the same manner as received by the District from the State of California. This method allocates all earned revenues to the colleges.

College and District Services Budgets and Expenditure Responsibilities

Since the BAM is a revenue allocation model, all expenditures and allocation of revenues under the model are the responsibilities of the colleges and centers. Expenditure responsibilities for the colleges, District Services and Institutional Costs are summarized in Table 1.

Revenue and budget responsibilities are summarized on Table 2. The total annual revenue to each college will be the sum of base funding for each college and center as defined by SB 361 and applying the current FTES rates for credit base, noncredit base, career development and college preparation noncredit base revenues as well as any local unrestricted or restricted revenues earned by the college.

The revenue allocations will be regularly reviewed by FRC. In reviewing the allocation of general funds, FRC should take into consideration all revenues, including restricted revenues, available to each of the Budget Centers less any apportionment deficits, property tax shortfalls or uncollected student fees or shortfalls. If necessary, FRC will recommend adjustments to District Council for submission to the Chancellor.

The expenditures allocated for District Services and for Institutional Costs will be developed based on the projected levels of expenditure for the prior fiscal year, taking into account unusual or one-time anomalies, reviewed by FRC and the District Council and approved by the Chancellor and the Board of Trustees.

DISTRICT SERVICES – Examples are those expenses associated with the operations of the Chancellor’s Office, Board of Trustees, Public Affairs, Human Resources, Risk Management, Educational Services, Institutional Research, Business Operations, Internal Auditing, Fiscal Services, Payroll, Purchasing, Facilities Planning, ITS and Safety Services. Economic Development expenditures are to be included in the District Services budget but clearly delineated from other District expenditures.

INSTITUTIONAL COSTS – Examples are those expenses associated with State and Federal regulatory issues, property, liability and other insurances, board election, interfund transfers and Retiree Health Benefit Costs. As the board election expense is incurred every other year, it will be budgeted each year at one-half of the estimated cost. In the off years, the funds will remain unspent and specifically carried over to the next year to be used solely for the purpose of the election expense. If there is insufficient budget, the colleges will be assessed the difference based on the current FTES split. If any funds remain unspent in an election year, it will be allocated to the colleges based on the current FTES split for one-time uses.

An annual review of District Services and Institutional Costs will be conducted by District Council each fall in order to give time to complete the evaluation in time to prepare for the following fiscal year budget cycle and implement any suggestions. The review will include an evaluation of the effectiveness of the services provided to assure the District is appropriately funded. If District Council believes a change to the allocation is necessary, it will submit its recommendation to FRC for funding consideration and recommendation to the Chancellor.

District Reserves and Deficits

The Board of Trustees will establish a reserve through board policy, state guidelines and budget assumptions.

The Chancellor reserves the right to adjust allocations as necessary.

The Board of Trustees is solely responsible for labor negotiations with employee groups. Nothing in this budget model shall be interpreted to infringe upon the Board’s ability to collectively bargain and negotiate in good faith with employee organizations and meet and confer with unrepresented employees.

College Budget and Expenditure Responsibilities

Colleges will be responsible for funding the current programs and services that they operate as part of their budget plans. There are some basic guidelines the colleges must follow:

- Allocating resources to achieve the state funded level of FTES is a primary objective for all colleges.
- Requirements of the collective bargaining agreements apply to college level decisions.
- The FON (Faculty Obligation Number) must be maintained by each college. Full-time faculty hiring recommendations by the colleges are monitored on an institutional basis. Any financial penalties imposed by the state due to FON non-compliance will be borne proportionately by the campus not in compliance.
- In making expenditure decisions, the impact upon the 50% law calculation must be considered and budgeted appropriately. Any financial penalties imposed by the state due to 50% law non-compliance will be borne proportionally (by FTES split) by both campuses.
- With unpredictable state funding, the cost of physical plant maintenance is especially important. Lack of maintenance of the operations and district facilities and grounds will have a significant impact on the campuses and therefore needs to be addressed with a detailed plan and dedicated budget whether or not funds are allocated from the state.

Budget Center Reserves and Deficits

It is strongly recommended that each college set aside at least a 1% contingency reserve to handle unplanned and unforeseen expenses. If the contingency reserve is unspent by year end, this reserve falls into the colleges' year-end balance and is included in the colleges' beginning balance for the following fiscal year. The District Services and Institutional Cost allocations are budgeted as defined in the model for the appropriate operation of the district and therefore are not subject to carryover. The Chancellor and Board of Trustees reserve the right to augment the budget as deemed necessary.

If a Budget Center incurs an overall deficit for any given year, the following sequential steps will be implemented:

The Budget Center reserve shall first be used to cover any deficit. If reserves are not sufficient to cover budget expenses and/or reserves are not able to be replenished the following year, then the Budget Center is to prepare an expenditure reduction plan and/or submit a request for the use of District Reserves to help offset the deficit. The expenditure reduction plan and/or a request to use District Reserves is to be submitted to FRC. If FRC agrees with the expenditure reduction plan and/or the request to use District Reserves, it will forward the recommendation to District Council for review and recommendation to the Chancellor who will make the final determination.

Revenue Modifications

Apportionment Revenue Adjustments

It is very likely each fiscal year that the District's revenues from state apportionment could be adjusted after the close of the fiscal year in the fall, but most likely at the P1 recalculation, which occurs eight months after the close of the fiscal year. This budget model therefore will be fluid, with changes made throughout the fiscal year (P-1, P-2, P-annual) as necessary. Any increase or decrease to prior year revenues is treated as a onetime addition or reduction to the colleges' current budget year and distributed in the model based on the most up to date FTES split reported by the District and funded by the state.

An example of revenue allocation and FTES change:

\$100,000,000 is originally split 70% Santa Ana College (\$70,000,000) and 30% Santiago Canyon College (\$30,000,000) based on FTES split at the time. At the final FTES recalculation for that year, the District earns an additional \$500,000 based on the total funded FTES. In addition, the split of FTES changes to 71%/29%. The total revenue of \$100,500,000 is then redistributed \$71,355,000 to Santa Ana College and \$29,145,000 to Santiago Canyon College which would result in a shift of \$855,000 between the colleges. A reduction in funding will follow the same calculation

It is necessary in this model to set a base level of FTES for each college. Per agreement by the Chancellor and college Presidents, the base FTES split of 70.80% SAC and 29.20% SCC will be utilized for the 2013/14 tentative budget. Similar to how the state sets a base for district FTES, this will be the beginning base level for each college. Each year through the planning process there will be a determination made if the district has growth potential for the coming fiscal year. Each college will determine what level of growth they believe they can achieve and targets will be discussed and established through Chancellor's Cabinet. For example, if the district believes it has the opportunity for 2% growth, the colleges will determine the level of growth they wish to pursue. If both colleges decide to pursue and earn 2% growth and the district is funded for 2% growth, then each college's base would increase 2% the following year. In this case the split would still remain 70.80%/29.20% as both colleges moved up proportionately (Scenario #1). If instead, one college decides not to pursue growth and the other college pursues and earns the entire district 2% growth, all of these FTES will be added to that college's base and therefore its base will grow more than 2% and the split will then be adjusted (Scenario #2).

Using this same example in which the district believes it has the opportunity for 2% growth, and both colleges decide to pursue 2% growth, however one college generates 3% growth and the other generates 2%, the college generating more FTES would have unfunded over cap FTES. The outcome would be that each college is credited for 2% growth, each base increases 2% and the split remains (Scenario #3). If instead, one college generates 3% and the other college less than 2%, the college generating the additional FTES can earn its 2% target plus up to the difference between the other college's lost FTES opportunity and the total amount funded by the district (Scenario #4).

This model should also include a stability mechanism. In a year in which a college earns less FTES than its base, the base FTES will remain intact following the state method for stabilization. That college is in funding stability for one year, but has up to three years in which to earn back to its base FTES. The funding for this stability will be from available district Budget Stabilization Funds. If this fund has been exhausted, the Chancellor will determine the source of funding. If the college does not earn back to its base during this period, then the new lower FTES base will be established. As an example (Scenario #5), year one there is 2% growth opportunity. One of the colleges earns 2% growth but the other college declines by 1%, going into stability. This year the college that declined is held at their base level of FTES while the other college is credited for their growth. In the second year of the example, there is no growth opportunity, but the college that declined recaptures FTES to the previous year base to emerge from stability. Note that since the other college grew in year one, the percentage split has now changed.

All of these examples exclude the effect of statewide apportionment deficits. In the case of any statewide deficits, the college revenues will be reduced accordingly. In addition, the Chancellor reserves the right to make changes to the base FTES as deemed necessary in the best interest of the district as a whole.

	Base FTES	% split	Scenario #1	New FTES	% split
SAC	19,824	70.80%	2.00%	20,220.48	70.80%
SCC	8,176	29.20%	2.00%	8,339.52	29.20%
	<u>28,000</u>		2.00%	<u>28,560.00</u>	
	Base FTES	% split	Scenario #2	New FTES	% split
SAC	19,824	70.80%	2.82%	20,384.00	71.37%
SCC	8,176	29.20%	0.00%	8,176.00	28.63%
	<u>28,000</u>		2.00%	<u>28,560.00</u>	
	Base FTES	% split	Scenario #3	New FTES	% split
SAC	19,824		3.00%	20,418.72	
unfunded				(198.24)	
SAC	19,824	70.80%	2.00%	20,220.48	70.80%
SCC	8,176	29.20%	2.00%	8,339.52	29.20%
	<u>28,000</u>		2.00%	<u>28,560.00</u>	
	Base FTES	% split	Scenario #4	New FTES	% split
SAC	19,824		3.00%	20,418.72	
unfunded				(136.92)	
SAC	19,824	70.80%	2.31%	20,281.80	71.01%
SCC	8,176	29.20%	1.25%	8,278.20	28.99%
	<u>28,000</u>		2.00%	<u>28,560.00</u>	
YEAR 1	Base FTES	% split	Scenario #5	New FTES	% split
Actual Generated:					
SAC	19,824	70.80%	-1.00%	19,625.76	70.18%
SCC	8,176	29.20%	2.00%	8,339.52	29.82%
	<u>28,000</u>		-0.124%	<u>27,965.28</u>	
Calculated for Stability:					
SAC	19,824		-1.00%	19,625.76	
stabilization				282.24	
SAC	19,824	70.80%	0.42%	19,908.00	70.48%
SCC	8,176	29.20%	2.00%	8,339.52	29.52%
	<u>28,000</u>		0.884%	<u>28,247.52</u>	
YEAR 2					
Actual Generated:					
SAC	19,625.76	70.18%	1.44%	19,908.00	70.48%
SCC	8,339.52	29.82%	0.00%	8,339.52	29.52%
	<u>27,965.28</u>		1.009%	<u>28,247.52</u>	

Allocation of New State Revenues

Growth Funding: Plans from the Planning and Organizational Effectiveness Committee (POE) to seek growth funding requires FRC recommendation and approval by the Chancellor, and the plans should include how growth funds will be distributed if one of the colleges does not reach its growth target. A college seeking the opportunity for growth funding will utilize its own carryover funds to offer a schedule to achieve the desired growth. Once the growth has been confirmed as earned and funded by the state and distributed to the district, the appropriate allocation will be made to the college(s) generating the funded growth back through the model. Growth/Restoration Funds will be allocated to the colleges when they are actually earned.

Revenues which are not college specific (for example, student fees that cannot be identified by college), will be allocated based on total funded FTES percentage split between the campuses.

After consultation with district's independent audit firm, the implementation team agreed that any unpaid uncollected student fees will be written off as uncollectible at each year end. This way, only actual collected revenues are distributed in this model. At P-1, P-2 and P-annual, uncollected fee revenues will be adjusted.

Due to the instability of revenues, such as interest income, discounts earned, auction proceeds, vendor rebates (not including utility rebates which are budgeted in Fund 41 for the particular budget center) and mandated cost reimbursements, revenues from these sources will **not** be part of the revenue allocation formula. Income derived from these sources will be deposited to the institutional reserves. If an allocation is made to the colleges from mandated cost reimbursements and the claims are later challenged and require repayment, the colleges receiving the funds will be responsible for repayment at the time of repayment or withholding of funds from the state.

Cost of Living Adjustments: COLAs included in the tentative and adopted budgets shall be sequestered and not allocated for expenditure until after collective bargaining for all groups have been finalized.

Lottery Revenue: Income for current year lottery income is received based on the prior fiscal year's FTES split. At Tentative Budget, the allocation will be made based on projected FTES without carryover. At Adopted Budget, final FTES will be used and carryovers will be included.

Other Modifications

Salary and Benefits Cost

All authorized full time and ongoing part time positions shall be budgeted with corresponding and appropriate fixed cost and health and welfare benefits. Vacant positions will be budgeted at the beginning of the fiscal year or when newly created at the ninth place ranking level (Class VI, Step 10) for full-time faculty and at the mid-level for other positions (ex. Step 3 for CSEA, Step 4 for Management, and AA step 6 for teachers and BA step 6 for master teachers in child development), with the district's contractual cap for the health and welfare benefits. The full cost of all positions, regardless of the budgeted amount, including step and column movement costs, longevity increment costs and any additional collective bargaining agreement costs, will be charged to the particular Budget Center. The colleges are responsible for this entire cost, including any increases or adjustments to salary or benefits throughout the year. If a position becomes vacant during a fiscal year, the Budget Center has the discretion to move unused and available budget from the previous employee's position for other one-time costs until filled or defunded. Any payoffs of accrued vacation, or any additional costs incurred at separation from employment with the district, will be borne by the particular Budget Center. When there is a vacancy that won't be filled immediately, Human Resources should be consulted as to how long it can remain vacant. The colleges should also consult Human Resources regarding the FON when recommending to defund faculty positions.

Grants/Special Projects

Due to the timeliness issues related to grants, approvals rest with the respective Chancellor's Cabinet member, through established processes, in all cases except for Economic Development grants in which a new grant opportunity presents itself which requires an increase to the District Office budget due to match or other unrestricted general fund cost. In these cases, the grant will be reviewed by Chancellor's Cabinet with final approval made by the Chancellor.

Some grants allow for charges of indirect costs. These charges will accumulate by Budget Center during each fiscal year. At fiscal year end, once earned, each college will be allocated 100% of the total indirect earned by that college and transferred into Fund 13 the following year to be used for one-time expenses. The indirect earned by district projects will roll into the institutional ending fund balance.

It is the district's goal to fully expend grants and other special project allocations by the end of the term, however sometimes projects end with a small overage or can be under spent. For any overage or allowable amount remaining, these amounts will close into the respective Budget Center's Fund 13 using 7200 transfers.

Banked LHE Load Liability

Beginning in 2012/13, the liability for banked LHE will be accounted for in separate college accounts. The cost of faculty banking load will be charged to the college during the semester the course is taught and added to the liability. When an instructor takes banked leave, they will be paid their regular salary and district office will make a transfer from the liability to the college 1300 account to pay the backfill cost of teaching the load. A college cannot permanently fill a faculty position at the time someone takes their final year or semester off before retirement. Filling a vacancy cannot occur until the position is actually vacant. In consultation with Human Resources and Fiscal Services, a college can request to swap another faculty vacancy they may have in another discipline or pay the cost differential if they determine programmatically it needs to be filled sooner.

This method will appropriately account for the costs of each semester offerings and ensure an appropriate liability. Although the liability amounts will be accounted for by college, only District Fiscal Services will be able to make transfers from these accounts. Each year end a report will be run to reconcile the total cost of the liability and if any additional transfers are required, the colleges will be charged for the differences.

Other Possible Strategic Modifications

Summer FTES

There may be times when it is in the best financial interest of the District to shift summer FTES between fiscal years. When this occurs, the first goal will be to shift FTES from both colleges in the same proportion as the total funded FTES for each of the colleges. If this is not possible, then care needs to be exercised to ensure that any such shift does not create a disadvantage to either college. If a disadvantage is apparent, then steps to mitigate this occurrence will be addressed by FRC.

Borrowing of summer FTES is not a college-level decision, but rather it is a District-level determination. It is not a mechanism available to individual colleges to sustain their internal FTES levels.

Long-Term Plans

Colleges: Each college has a long-term plan for facilities and programs. The Chancellor, in consultation with the Presidents, will evaluate additional funding that may accrue to the colleges beyond what the model provides. The source of this funding will also have to be identified.

Santa Ana College utilizes the Educational Master Plan in concert with the SAC Strategic Plan to determine the long-term plans for the college. Long-term facilities plans are outlined in the latest Facilities Master Plan, and are rooted in the Educational Master Plan. SAC links planning to budget through the use of the SAC Comprehensive Budget Calendar, which includes planning milestones linked to the college's program review

process, Resource Allocation Request (RAR) process, and to the District's planning and budget calendar. As a result of the Program Review Process, resource allocation needs are requested via the RAR process, which identifies specific resources required to achieve specific intended outcomes. The budget augmentation requests are then prioritized at the department, division, and area level in accordance with established budget criteria. The college's Planning and Budget Committee reviews the prioritized RARs, and they are posted to the campus Planning and Budget web page for the campus community to review. As available resources are realized, the previously prioritized RAR are funded.

At Santiago Canyon College, long-term plans are developed similarly to short-term plans, and exist in a variety of interconnected processes and documents. Department Planning Portfolios (DPP) and Program Reviews are the root documents that form the college's Educational Master Plan and serve to align planning with resource allocation. The allocation of resources is determined through a formal participatory governance process. The Planning and Institutional Effectiveness (PIE) committee is the participatory governance committee that is charged with the task of ensuring resource allocation is tied to planning. Through its planning cycle, the PIE committee receives resource requests from all college units and ensures that each request aligns with the college mission, college goals, program reviews, and DPPs. All requests are then ranked by the PIE committee, placed on a college-wide prioritized list of resource requests, and forwarded to the college budget committee for review. If the budget committee identifies available funds, those funds are noted on the prioritized list, and sent back to the PIE committee. The PIE committee then forwards the prioritized list, along with the budget committee's identification of available funds, to College Council for approval of the annual budget.

District Services: District Services and Institutional Costs may also require additional funding to implement new initiatives in support of the colleges and the district as a whole. POE will evaluate budget augmentation requests and forward a recommendation to District Council. District Council may then refer such requests to FRC for funding consideration.

Full-Time Faculty Obligation Number (FON)

To ensure that the District complies with the State required full-time Faculty Obligation Number (FON), the Chancellor will establish a FON for each college. Each college shall be required to fund at least that number of full-time faculty positions. If the District falls below the FON and is penalized, the amount of the penalty will be deducted from the revenues of the college(s) causing the penalty. FRC, along with the District Enrollment Management Committee, should regularly review the FON targets and actuals and determine if any budget adjustment is necessary. If an adjustment is needed, FRC should develop a proposal and forward it to POE Committee for review and recommendation to the Chancellor.

Budget Input

Using a system for Position Control, Fiscal Services will budget 100% of all regular personnel cost of salary and benefits, and notify the Budget Centers of the difference between the computational total budget from the Budget Allocation Model and the cost of regular personnel. The remaining line item budgets will roll over from one year to the next so the Budget Centers are not required to input every line item. The Budget Centers can make any allowable budget changes at their discretion and will also be required to make changes to reconcile to the total allowable budget per the model.

Appendix Attached

A. Definition of Terms

TABLE 1 Expenditure and Budget Responsibilities		Santa Ana College & CEC <input checked="" type="checkbox"/>	Santiago Canyon College & OEC <input checked="" type="checkbox"/>	District Services <input checked="" type="checkbox"/>	Institutional or Districtwide monitoring <input checked="" type="checkbox"/>
Academic Salaries- (1XXX)					
1	State required full-time Faculty Obligation Number (FON)	✓	✓	✓	✓
2	Bank Leave	✓	✓		✓
3	Impact upon the 50% law calculation	✓	✓	✓	✓
4	Faculty Release Time	✓	✓		✓
5	Faculty Vacancy, Temporary or Permanent	✓	✓		
6	Faculty Load Banking Liability	✓	✓		✓
7	Adjunct Faculty Cost/Production	✓	✓		
8	Department Chair Reassigned Time	✓	✓		✓
9	Management of Sabbaticals (Budgeted at colleges)	✓	✓		✓
10	Sick Leave Accrual Cost	✓	✓		✓
11	AB1725	✓	✓		
12	Administrator Vacation	✓	✓	✓	
Classified Salaries- (2XXX)					
1	Classified Vacancy, Temporary or Permanent	✓	✓	✓	
2	Working Out of Class	✓	✓	✓	
3	Vacation Accrual Cost	✓	✓	✓	
4	Overtime	✓	✓	✓	
5	Sick Leave Accrual Cost	✓	✓	✓	
6	Compensation Time taken	✓	✓	✓	
Employee Benefits-(3XXX)					
1	STRS Employer Contribution Rates, Increase/(Decrease)	✓	✓	✓	
2	PERS Employer Contribution Rates, Increase/(Decrease)	✓	✓	✓	
3	OASDI Employer Rates, Increase/(Decrease)	✓	✓	✓	
4	Medicare Employer Rates, Increase/(Decrease)	✓	✓	✓	
5	Health and Welfare Benefits, Increases/(Decrease)	✓	✓	✓	
6	SUI Rates, Increase/(Decrease)	✓	✓	✓	
7	Workers' Comp. Rates, Increase/(Decrease)	✓	✓	✓	
8	Retiree Health Benefit Cost				
	-OPEB Liability vs. "Pay-as-you-go"				✓
9	Cash Benefit Fluctuation, Increase/(Decrease)	✓	✓	✓	
Other Operating Exp & Services-(5XXX)					
1	Property and Liability Insurance Cost				✓
2	Waiver of Cash Benefits	✓	✓	✓	
3	Utilities				
	-Gas	✓	✓	✓	

	-Water	✓	✓	✓	
	-Electricity	✓	✓	✓	
	-Waste Management	✓	✓	✓	
	-Water District, Sewer Fees	✓	✓	✓	
4	Audit			✓	✓
5	Board of Trustee Elections				✓
6	Scheduled Maintenance	✓	✓		✓
7	Copyrights/Royalties Expenses	✓	✓		
Capital Outlay-(6XXX)					
1	Equipment Budget				
	-Instructional	✓	✓	✓	✓
	-Non-Instructional	✓	✓	✓	✓
2	Improvement to Buildings	✓	✓	✓	✓
3	Improvement to Sites	✓	✓	✓	✓

TABLE 2 Revenue and Budget Responsibilities		Santa Ana College & CEC ✓	Santiago Canyon College & OEC ✓	District Services ✓	Institutional or Districtwide monitoring ✓
Federal Revenue- (81XX)					
1	Grants Agreements	✓	✓	✓	
2	General Fund Matching Requirement	✓	✓	✓	
3	In-Kind Contribution (no additional cost to general fund)	✓	✓	✓	
4	Indirect Cost (overhead)	✓	✓		✓
State Revenue- (86XX)					
1	Base Funding	✓	✓		✓
2	Apportionment	✓	✓		✓
3	COLA or Negative COLA	✓	✓	✓	✓ subject to collective bargaining
4	Growth, Work Load Measure Reduction, Negative Growth	✓	✓	✓	✓
5	Categorical Augmentation/Reduction	✓	✓	✓	
6	General Fund Matching Requirement	✓	✓	✓	
7	Apprenticeship	✓	✓		
8	In-Kind Contribution	✓	✓	✓	
9	Indirect Cost	✓	✓		✓
10	Lottery				
	- Unrestricted (abate cost of utilities)	✓	✓	✓	
	- Restricted-Proposition 20	✓	✓		

11	Instructional Equipment Matches (3:1)	✓	✓		✓ and will have chargeback to site proportionally
12	Scheduled Maintenance Matches (1:1)	✓	✓	✓	✓ and will have chargeback to site proportionally
13	Part time Faculty Compensation Funding	✓	✓		✓ subject to collective bargaining
14	State Mandated Cost	✓	✓		✓
Local Revenue- (88XX)					
1	Contributions	✓	✓	✓	
2	Fundraising	✓	✓	✓	
3	Proceed of Sales	✓	✓	✓	
4	Health Services Fees	✓	✓		
5	Rents and Leases	✓	✓	✓	
6	Enrollment Fees	✓	✓		
7	Non-Resident Tuition	✓	✓		
8	Student ID and ASB Fees	✓	✓		
9	Parking Fees			✓	✓

Rancho Santiago Community College District

Budget Allocation Model Based on SB 361

Appendix A – Definition of Terms

AB 1725 – Comprehensive California community college reform legislation passed in 1988, that covers community college mission, governance, finance, employment, accountability, staff diversity and staff development.

Accreditation – The review of the quality of higher education institutions and programs by an association comprised of institutional representatives. The Accrediting Commission for Community and Junior Colleges (ACCJC) of the Western Association of Schools and Colleges (WASC) accredits California's community colleges.

Apportionments – Allocations of state or federal aid, local taxes, or other monies among school districts or other governmental units. The district's base revenue provides most of the district's revenue. The state general apportionment is equal to the base revenue less budgeted property taxes and student fees. There are other smaller apportionments for programs such as apprenticeship and EOPS.

Augmentation – An increased appropriation of budget for an intended purpose.

Bank Leave – Faculty have the option to “bank” their beyond contract teaching load instead of getting paid during that semester. They can later request a leave of absence using the banked LHE.

BAM – Budget Allocation Model.

BAPR – Budget and Planning Review Committee.

Base FTES – The amount of funded actual FTES from the prior year becomes the base FTES for the following year. For the tentative budget preparation, the prior year P1 will be used. For the proposed adopted budget, the prior year P2 will be used. At the annual certification at the end of February, an adjustment to actual will be made.

Budget Center – The three Budget Centers of the district are Santa Ana College, Santiago Canyon College and the District Services.

Budget Stabilization Fund – The portion of the district's ending fund balance, in excess of the 5% reserve, budget center carryovers and any restricted balances, used for one-time needs in the subsequent year.

Cap – An enrollment limit beyond which districts do not receive funds for additional students.

Capital Outlay – Capital outlay expenditures are those that result in the acquisition of, or addition to, fixed assets. They are expenditures for land or existing buildings, improvement of sites, construction of buildings, additions to buildings, remodeling of buildings, or initial or additional equipment. Construction-related salaries and expenses are included.

Categorical Funds – Money from the state or federal government granted to qualifying districts for special programs, such as Matriculation or Vocational Education. Expenditure of categorical funds is restricted to the fund's particular purpose. The funds are granted to districts in addition to their general apportionment.

Center – An off-campus site administered by a parent college that offers programs leading to certificates or degrees that are conferred by the parent institution. The district centers are Centennial Education Center and Orange Education Center.

COLA – Cost of Living Adjustment allocated from the state calculated by a change in the Consumer Price Index (CPI).

Defund – Permanently eliminating a position and related cost from the budget.

Fifty Percent Law (50% Law) – Section 84362 of the Education Code, commonly known as the Fifty Percent Law, requires each community college district to spend at least half of its “current expense of education” each fiscal year on the “salaries of classroom instructors.” Salaries include benefits and the salaries of instructional aides.

Fiscal Year – Twelve calendar months; in California, it is the period beginning July 1 and ending June 30. Some special projects use a fiscal year beginning October 1 and ending September 30, which is consistent with the federal government’s fiscal year.

FON – Faculty Obligation Number, the number of full time faculty the district is required to employ as set forth in title 5, section 53308.

FRC – Fiscal Resources Committee.

FTES – Full Time Equivalent Students. The number of students in attendance as determined by actual count for each class hour of attendance or by prescribed census periods. Every 525 hours of actual attendance counts as one FTES. The number 525 is derived from the fact that 175 days of instruction are required each year, and students attending classes three hours per day for 175 days will be in attendance for 525 hours. That is, three times 175 equals 525.

Fund 11 – The unrestricted general fund used to account for ongoing revenue and expenditures.

Fund 12 – The restricted general fund used to account for categorical and special projects.

Fund 13 – The unrestricted general fund used to account for unrestricted carryovers and one-time revenues and expenses.

Growth – Funds provided in the state budget to support the enrollment of additional FTE students.

In-Kind Contributions – Project-specific contributions of a service or a product provided by the organization or a third-party where the cost cannot be tracked back to a cash transaction which, if allowable by a particular grant, can be used to meet matching requirements if properly documented. In-kind expenses generally involve donated labor or other expense.

Indirect Cost – Indirect costs are institutional, general management costs (i.e., activities for the direction and control of the district as a whole) which would be very difficult to be charged directly to a particular project. General management costs consist of administrative activities necessary for the general operation of the agency, such as accounting, budgeting, payroll preparation, personnel services, purchasing, and centralized data processing. An indirect cost rate is the percentage of a district’s indirect costs to its direct costs and is a standardized method of charging individual programs for their share of indirect costs.

LHE – Lecture Hour Equivalent. The standard instructional work week for faculty is fifteen (15) LHE of classroom assignments, fifteen (15) hours of preparation, five (5) office hours, and five (5) hours of institutional service. The normal teaching load for faculty is thirty (30) LHE per school year.

Mandated Costs – District expenses which occur because of federal or state laws, decisions of federal or state courts, federal or state administrative regulations, or initiative measures.

Modification – The act of changing something.

POE – Planning and Organizational Effectiveness Committee.

Proposition 98 – Proposition 98 refers to an initiative constitutional amendment adopted by California’s voters at the November 1988 general election which created a minimum funding guarantee for K-14 education and also required that schools receive a portion of state revenues that exceed the state’s appropriations limit.

Reserves – Funds set aside to provide for estimated future expenditures or deficits, for working capital, economic uncertainty, or for other purposes. Districts that have less than a 5% reserve are subject to a fiscal ‘watch’ to monitor their financial condition.

SB 361 – The New Community College Funding Model (Senate Bill 361), effective October 1, 2006, includes funding base allocations depending on the number of FTES served, credit FTES funded at an equalized rate, noncredit FTES funded at an equalized rate, and enhanced noncredit FTES funded at an equalized rate. The intent of the formula is to provide a more equitable allocation of system wide resources, and to eliminate the complexities of the previous Program Based Funding model while still retaining focus on the primary component of that model, instruction. In addition, the formula provides base operational allocations for colleges and centers scaled for size.

Seventy-five/twenty-five (75/25) – Refers to policy enacted as part of AB 1725 that sets 75 percent of the hours of credit instruction as a goal for classes to be taught by full-time faculty.

Target FTES – The estimated amount of agreed upon FTES the district or college anticipates the opportunity to earn growth/restoration funding during a fiscal year.

Title 5 – The portion of the California Code of Regulations containing regulations adopted by the Board of Governors which are applicable to community college districts.

1300 accounts – Object Codes 13XX designated to account for part time teaching and beyond contract salary cost.

7200 Transfers – Intrafund transfers made between the restricted and unrestricted general fund to close a categorical or other special project at the end of the fiscal year or term of the project.

Fiscal Resources Committee

2016/2017 Proposed Meeting Schedule

All meetings will be held from 1:30 – 2:30 p.m.
Executive Conference Room – District Office

July 6, 2016

August 17, 2016 (Email Only)

September 28, 2016

October 19, 2016

November 16, 2016

January 25, 2017 (Email Only)

February 22, 2017

March 22, 2017

April 19, 2017

May 17, 2017

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Vacant Funded Positions as of 3/14/2016 - Projected Annual Salary and Benefits Savings

Fund	Management/ Academic/ Confidential	Title	Reasons	Site	Effective Date	Notes	2015-16 Annual Budgeted Sal/Ben	Total Unr. General Fund by Site
11	Childress, Curtis	Director of Academic Support	Retirement	District	12/16/2015		62,737	
11	Johnson, Douglas	Director, Information Systems	Retirement	District	12/30/2015	Reorg#939 eliminated Director position and down graded to Application Specialist	58,253	120,990
55%-fd 11 45%-fd 12	Aguilar Beltran, Maria	Coordinator Physical Disabled	took another coord	SAC	7/30/2015		69,163	
11	Brown, Stephen	Assistant Professor/Nursing	Resignation	SAC	10/16/2015	AC16-0525 - fund Assistant Professor of Nursing	89,236	
11	Carrera, Cheryl	Dean, Science, Math, & Health	Return to teaching	SAC	8/15/2016	FY 16-17 moved to SCC to take Yorba position - AC16-0497	-	
50%-fd 11 50%-fd 12	DeRosa, Sherry	Associate Dean, DSPS	Resignation	SAC	11/1/2015	AC15-0511	42,361	
11	Dennis, Karen	Professor/Coordinator, Basic Skills	Retirement	SAC	7/23/2015	AC15-0524 - Assistant Professor/Mathematics-Basic Skills (Non-credit)	124,091	
11	Dooley, Bennie Allen	Dean, Business Division	Resignation	SAC	8/1/2014	AC14-0393 - Madeline Grant interim Dean	-	
11	Dutton, Donald	Professor/Adapted Computer Technology	Retirement	SAC	6/5/2015	AC16-0538 - fund Assistant Professor of Assistive Technology (Adapted) DSPS	122,394	
11	Finch, John	Asst. Dean, CJ Academies	Retirement	SAC	4/15/2015	AC15-0481	123,134	
11	Grant, Madeline	Professor, Management/Marketing	Interim assignmer	SAC	9/23/2014	Interim Dean, Business Division	135,172	
11	Issa, Kamal	Professor, French	Retirement	SAC	12/10/2015	AC16-0520 - Assistant Professor/Music (Instrumental Ensembles/Jazz History)	77,152	
11	Kanzler, Dietrich	Professor, Machine Tech	Retirement	SAC	6/3/2016	AC16 - 0535 - Assistant Professor/Counselor = 91.26%	-	
11	Kikawa, Eve	Professor, Dance	Promotion Dean of	SAC	8/20/2013	AC16-0517 - fund Assistant Professor of Studio Arts	127,576	
11	Martinez, Erlinda	President	Retirement	SAC	6/30/2016		-	
73.3%-fd 11 26.7%-fd 12	McClure, Caren	Professor, Math	Retirement	SAC	6/4/2016	AC16-0514 - fund Assistant Professor of Mathematics	-	1,392,441
11	Morris, Marilou	Professor, Communication Studies	Retirement	SAC	6/3/2016		-	
11	Pugh, James	Professor, Child Dev/Educ	Retirement	SAC	6/5/2015	AC16-0533 - fund Assistant Professor of Human Development	124,097	
11	Saliba, Elizabeth	Librarian/Associate Professor	Resignation	SAC	6/6/2015	AC16-0516 - fund Assistant Professor/Librarian	112,074	
11	Siddons, Alan	Professor, Kinesiology	Retirement	SAC	6/5/2015	AC16-0514 - fund Assistant Professor of Mathematics	127,480	
11	Yang, Chang-Ching	Librarian/Associate Professor	Retirement	SAC	6/6/2015	AC16-0518 - fund Assistant Professor of Communication Studies	118,509	
11	Assistant Professor/Accounting	Professor, Accounting	New position FY 16	SAC		AC16-0507	-	
11	Assistant Professor/Law	Professor, Law	New position FY 16	SAC		AC16-0508	-	
11	Assistant Professor/Marketing	Professor, Marketing	New position FY 16	SAC		AC16-0509	-	
11	Assistant Professor/English	Professor, English	New position FY 16	SAC		AC16-0510	-	
11	Assistant Professor/Ethnic Studies	Professor, Ethnic Studies	New position FY 16	SAC		AC16-0512	-	
11	Assistant Professor/Psychology	Professor, Psychology	New position FY 16	SAC		AC16-0513	-	
11	Assistant Professor/Biology	Professor, Biology	New position FY 16	SAC		AC16-0515	-	
11	Assistant Professor/Communication Studies and Media Studies (Journalism and New Media)	Professor, Communication & Media	New position FY 16	SAC		AC16-0519	-	
11	Assistant Professor/Television-Video Communications	Professor, TV/Video/Comm Me	New position FY 16	SAC		AC16-0521	-	
11	Assistant Professor/Medical Assistant	Professor, Medical Assistant	New position FY 16	SAC		AC16-0526	-	
11	Francis, Jane	Professor, Mathematics	Retirement	SCC	6/2/2016	AC16-0497 - fund Assistant Professor of Math	-	
11	Freidenrich, Sandra	Librarian	Retirement	SCC	6/2/2016	AC16-0542 - fund Assistant Professor/Librarian	-	
11	Isbell, James	Professor, English	transfer to take ne	SCC	8/15/2016	AC16-0504 - fund Assistant Professor of English	-	
11	Jordan, Ethel	Coordinator OEC/Cont Ed Div	Retirement	SCC	12/19/2015	AC16-0493 - fund Assistant Professor/Coordinator ABE/HSS (Noncredit)	75,057	
11	Kennedy, James	Dean, Instr & Std Svcs	Promotion	OEC	8/1/2011	Promotion to VP CEC effective March 11,2014-	-	
11	Nance, Craig	Professor, Math	Retirement	SCC	6/4/2016	AC16-0499 - fund Assistant Professor of Anthro	-	
11	Powell, Kay	Professor, ESL	Retirement	SCC	12/11/2015	AC16-0528 - fund Assistant Professor of Politic	63,617	355,523
11	Smith, John	Professor, Math	Retirement	SCC	6/2/2016	AC16-0504 - fund Assistant Professor of Engl	-	
11	Summers, Georgia	Professor, English/Humanities/Women's Studies	Retirement	SCC	6/4/2016	AC16-0503 - fund Assitant Professor of Women's Studies	-	
11	Yorba, Joseph	Assistant Professor, Mathematics	Resignation	SCC	12/11/2015	Cheryl Carrera to fill this replacement in FY 16-17	66,917	
11	Walker, Mary	Coordinator, ESL Integrated	Interim assignmer	SCC	7/1/2014	Interim Dean Instruction & Student Services	149,932	
11	Wilson, Connie	Professor/Coordinator, Office T	Retirement	SCC	6/30/2015	Defund position in October 2015 to cover reorg# 866 upgrade Research Spec to Research Analyst and take Voelcker off of special project that will end	-	
11	Assistant Professor/Reading	Professor, Reading	New position FY 16	SCC		AC16-0498	-	
11	Assistant Professor/Sociology	Professor, Sociology	New position FY 16	SCC		AC16-0500	-	
11	Assistant Professor/History	Professor, History	New position FY 16	SCC		AC16-0501	-	
11	Assistant Professor/Accounting Assistant	Professor, Accounting	New position FY 16	SCC		AC16-0536	-	
11	Professor/Computer Science	Professor, Computer Science	New position FY 16	SCC		AC16-0537	-	
							1,868,955	

Vacant Funded Positions as of 3/14/2016 - Projected Annual Salary and Benefits Savings

Fund	Management/ Academic/ Confidential	Title	Reasons	Site	Effective Date	Notes	2015-16 Annual Budgeted Sal/Ben	Total Unr. General Fund by Site
	Classified	Title	Reasons		Effective Date	Notes	2015-16 Annual Budgeted Salary/Ben	Total Unr. General Fund by Site
11	Administrative Secretary	Administrative Secretary-P/T	reorg #856	District		reorg #856 - CL14-0584 (cancelled reorg#829)	26,432	
11	Business Systems Analyst	Business Systems Analyst	Reorg#817/CL13-0482	District	10/18/2013	Reorg#817/CL13-0482 was cancelled. New Req#CL14-0523 job description being updated	99,941	
11	Chau, Howard	Technical Specialist III	Promotion	District	1/25/2016	CL 16-0766	50,321	
48%-fd 11 52%-fd 12	Frausto Aguado, Erica	Business Services Coordinator	Resignation	District	9/26/2014	CL14-0608 - FUNDING NEEDS TO BE ALL FD 12 WHEN HIRED	-	359,399
11	Gouldsmith, Kenneth	District Safety Officer	Promotion	District	12/8/2015	Reorg#941 Eliminated District Safety Officer and added Senior Clerk/Communication Center Dispatcher CL16-0787 and P/T District Safety Officer CL16-0788	48,231	
11	Hunt, Michael	Custodian	Resignation	District	9/22/2015		12,876	
11	Packard, Roxanne	Auxiliary Services Specialist	change to FT	District	9/4/2013	CL16-0776	24,350	
11	PT Reprographic Tech	19 hrs/wk Repographic Tech	Reorg#799	District	9/2/2014	Reorg#799/CL14-0596 - ongoing account shift partial amount to 2320 in FY 15-16	10,468	
60%-fd 11 40%-fd 12	Russell, Suzi	Research Coordinator	Retirement	District	12/30/2014	CL16-0770.Funding Source changed to 100% 12-2218-679000-53340-2130. Funds remain in General fund account 11-0000-679000-53340-2130@55%	65,389	
11	Velasquez, Patti	District Safety Officer	Retirement	District	8/27/2015	Requisition CL15-0740 has been cancelled and replaced with Reorg#940/CL16-0789	21,390	
11	Andreacchi, Bart	Learning Facilitator	Resignation	SAC	8/7/2015	CL 15-0758	-	
11	Armstrong, Dawn	Learning Facilitator	Resignation	SAC	8/6/2015	CL 15-0758	-	
11	Barker, Hillary	General Office Clerk	Promotion	SAC	10/22/2015		10,909	
11	Card, Margaret	Scholarship Coordinator	Resignation	SAC	1/8/2016	CL16-0759	32,540	
11	Cartwright, Tasha	Instructional Assistant	Resignation	SAC	6/11/2015		11,272	
11	Castellanos, Margie	Counseling Assistant	Resignation	SAC	6/5/2015	CL15-0721	19,938	
11	Diaz, Ana	Administrative Clerk	Promotion	SAC	9/14/2015		18,954	
11	Franklin, Anya	Library Technician	Retirement	SAC	7/30/2015	CL15-0720	67,945	
36%-fd 11 64%-fd 12	Grunbaum, Janet	Job Placement Coordinator	Retirement	SAC	10/22/2015	CL15-0737	20,912	
11	Houghtaling, Charlotte	Instructional Center Technician	Medical Layoff	SAC	3/2/2015		14,170	315,332
50%-fd 11 50%-fd 12	Ngo, Joseph	Instructional Assistant	Resignation	SAC	10/30/2015		8,803	
25%-fd 11 75%-fd 12	Nguyen, Tuan	Student Services Coordinator	Resignation	SAC	1/8/2016	CL16-0767	8,760	
11	Ordiano, Cesar	Video Technician	Resignation	SAC	10/19/2015		8,624	
25%-fd 11 75%-fd 12	Pedroza, Guadalupe	Admission & Records Spec II	Retirement	SAC	12/30/2015		8,508	
11	Rodriguez, Barbara	Admission & Records Spec I	Retirement	SAC	10/22/2015		11,565	
11	Steele, Phyllis	Instructional Assistant	Resignation	SAC	2/5/2015	CL15-0615	15,461	
11	Vo, Hong Ha	Instructional Assistant	Resignation	SAC	5/4/2015	CL15-0683	15,186	
11	Vu, Ruby	Financial Aid Technician	Promotion	SAC	2/7/2016	CL16-0779	26,789	
11	Weiss, Scott	Video Technician	Resignation	SAC	2/29/2016		3,725	
11	Zambrano, Adalberto	Instructional Assistant	Resignation	SAC	8/16/2015		11,271	
11	Barrios, Blanca	Instructional Assistant	Resignation	SCC	9/4/2015	CL15-0725	-	
11	Davenport, Gregory	Instructional Assistant	Resignation	SCC	4/24/2015	CL15-0663	17,823	
28%-fd 11 72%-fd 12	Garcia, Andrea	Student Services Coordinator	Resignation	SCC	2/22/2016		6,062	
11	Holmes, Michelle	Learning Assistant	Resignation	SCC	2/8/2013	fund overload for E. Baez/M. McMullin	11,579	146,826
11	Kramer, Jessica	Instructional Assistant	Resignation	SCC	7/9/2015	CL15-0746	-	
11	Morones, Cristina	Administrative Secretary	Promotion	SCC	12/15/2015	CL16-0761	32,501	
11	Nguyen, Mai	Adm/Rec Spec II	Promotion	SCC	1/24/2016	CL16-0773	25,865	
11	Rodriguez, Maria	Graduation Specialist	Resignation	SCC	1/15/2016	CL15-0757	28,378	
11	Waldren, William	Student Services Coordinator	Resignation	SCC	2/7/2016	CL16-0781	24,619	
12	Assistant Professor/EOPS (C Counselor		New position FY 16 SCC			AC15-0527		
12	Assistant Professor/Coordir Coordinator		New position FY 16 SCC			AC16-0539 combined with AC16-0493		
12	Assistant Professor/Coordir Coordinator		New position FY 16 SCC			AC16-0529		
12	Assistant Professor/Coordir Coordinator		New position FY 16 SCC			AC16-0540		
12	Assistant Professor/Coordir Coordinator		New position FY 16 SCC			AC16-0541		
12	Assistant Professor/Coordir Coordinator		New position FY 16 SAC			AC16-0522		
12	Assistant Professor/Coordir Coordinator		New position FY 16 SAC			AC16-0522		
12	Assistant Professor/Counse Counselor		New position FY 16 SAC			AC16-0523		
12	Assistant Professor/Counse Counselor		New position FY 16 SAC			AC16-0523		
12	Assistant Professor/Counse Counselor		New position FY 16 SCC			AC16-0530		
12	Assistant Professor/Coordir Coordinator		New position FY 16 SAC			AC16-0531		
12	Assistant Professor/Coordir Coordinator		New position FY 16 SAC			AC16-0532		
12	Assistant Professor/Coordir Coordinator		New position FY 16 SAC			AC16-0534		
12	Aguirre, Marysol	Admission/Rec Spec I	Resignation	CEC	11/11/2015			
							821,557	
TOTAL							2,690,512	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
MEASURE E

Projects Cost Summary
02/24/16 on 02/24/16

Special Project Numbers	Description	Project Allocation	Total PY Expenditures	FY 2015-2016		Cumulative Exp & Enc	Project Balance	% Spent
				Expenditures	Encumbrances			
ACTIVE PROJECTS								
SANTA ANA COLLEGE								
3032	Dunlap Hall Renovation	1,566,050	1,216,669	219,076	86,367	1,522,112	43,938	97%
3045	Chavez Hall Renovation	400,000	92,867	30,618	40,024	163,509	236,491	41%
3054	Temporary Village Phase 2	3,000,000	5,795	175,400	1,027,996	1,209,191	1,790,809	40%
3068	Site Perimeter (Bristol St. Off-site)	600,000	-	-	12,750	12,750	587,250	2%
TOTAL SANTA ANA COLLEGE		5,566,050	1,315,331	425,094	1,167,137	2,907,562	2,658,488	52%
SANTIAGO CANYON COLLEGE								
3046	Orange Education Center Building Certification	5,000,000	684,592	43,869	2,155,323	2,883,784	2,116,216	58%
3672	SCC Building U Portables Certification	693,820	25,965	213,989	29,475	269,429	424,391	39%
3058	SCC Aquatic Bleachers Certification	100,266	-	1,150	14,025	15,175	85,091	15%
TOTAL SANTIAGO CANYON COLLEGE		5,794,086	710,557	259,008	2,198,823	3,168,388	2,625,698	55%
DISTRICT/ DISTRICTWIDE OPERATIONS								
3044	Project Closeout/Certification	2,919,185	252,393	110,560	44,968	407,921	2,511,264	14%
TOTAL DISTRICT/DISTRICTWIDE		2,919,185	252,393	110,560	44,968	407,921	2,511,264	14%
ACTIVE PROJECTS - ALL SITES		14,279,321	2,278,281	794,662	3,410,928	6,483,871	7,795,450	45%

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
MEASURE E

Projects Cost Summary
02/24/16 on 02/24/16

Special Project Numbers	Description	Project Allocation	Total PY Expenditures	FY 2015-2016		Cumulative Exp & Enc	Project Balance	% Spent
				Expenditures	Encumbrances			
COMPLETED PROJECTS/PENDING CLOSEOUT								
SANTA ANA COLLEGE								
3001	Renovation of Buildings / Building "G" Renovation	9,302,490	9,302,490	-	-	9,302,490	-	100%
3002	SAC Library Renovation	339,623	339,623	-	-	339,623	-	100%
3003	Renovate Campus Infrastructure Design/Construct Maintenance/Operations Design/Construct Classroom Building	24,927,689	24,927,689	-	-	24,927,689	-	100%
3007	Child Care/Classroom-Centennial Renovate and Improve Centennial Ed Center	1,662,032	1,662,032	-	-	1,662,032	-	100%
3008	Renovate & Expand Athletic Fields	10,082,438	10,082,438	-	-	10,082,438	-	100%
3013	Acquisition of Land Adjacent to SAC	15,962,453	15,962,453	-	-	15,962,453	-	100%
3016	Design New Child Development Center Construct New Child Development Center	10,362,051	10,362,051	-	-	10,362,051	-	100%
3017	Design Women's Locker Room Construct Women's Locker Room Augment State-Funded PE Seismic Project	14,455,332	14,455,332	-	-	14,455,332	-	100%
3019	Design Sheriff Training Facility Construct Sheriff Training Facility Fire Science Program (Net 6 Facility) Fire Science Prog. @ MCAS, Inc. 2	29,121,885	29,121,885	-	-	29,121,885	-	100%
3020	Design/Construct Digital Media Center	14,000,656	14,000,656	-	-	14,000,656	-	100%
3028	Design & Construct Parking Structure	2,046,955	2,046,955	-	-	2,046,955	-	100%
3029	Parking Lot #11 Expansion and Improvements	10,434,241	10,434,241	-	-	10,434,241	0	100%
3030	Perimeter Site Improvements	6,736,615	6,483,615	253,000	-	6,736,615	0	100%
3031	Tessman Planetarium Upgrade and Restroom Addition	3,686,064	3,671,530	14,534	-	3,686,064	0	100%
3034	SAC Sheriff Training Academy Road	56,239	56,239	-	-	56,239	-	100%
3035	Johnson Center Renovation	49,300	49,300	-	-	49,300	0	100%
3036	Temporary Village	3,868,982	3,868,982	-	-	3,868,982	-	100%
3038	Campus Lighting Upgrade	6,825	6,825	-	-	6,825	-	100%
3042	Central Plant (Design)	3,859	3,859	-	-	3,859	0	100%
3043	Property Acquisition 17th/Bristol	5,110,237	5,110,237	-	-	5,110,237	-	100%
TOTAL SANTA ANA COLLEGE		162,215,966	161,948,431	267,534	-	162,215,965	0	100%
SANTIAGO CANYON COLLEGE								
3004	SCC Infrastructure	37,187,826	37,187,826	-	-	37,187,826	-	100%
3011	Land Acquisition	24,791,777	24,791,777	-	-	24,791,777	-	100%
3012	Acquire Prop & Construct Cont Ed	27,554,640	27,554,640	-	-	27,554,640	-	100%
3014	Construct New Library & Resource Center	4,375,350	4,375,350	-	-	4,375,350	-	100%
3021	Construct Student Services & Classroom Bldg	8,073,049	8,073,049	-	-	8,073,049	-	100%
3022	Humanities Building	32,558,237	32,558,237	-	-	32,558,237	0	100%
3025	Athletics and Aquatics Center: Netting and Sound System	19,940,273	19,940,273	-	-	19,940,273	0	100%
3026	Science and Math Building	26,415,964	26,415,964	-	-	26,415,964	-	100%
3027	Construct Additional Parking Facilities	1,047,212	1,047,212	-	-	1,047,212	-	100%
TOTAL SANTIAGO CANYON COLLEGE		181,944,328	181,944,328	0	0	181,944,328	0	100%
DISTRICT/ DISTRICTWIDE OPERATIONS								
3009	Replace Aging Telephone & Computer Network	14,056,433	14,056,433	-	-	14,056,433	-	100%
3039	LED Lighting Upgrade	157,200	157,200	-	-	157,200	-	100%
TOTAL DISTRICT/DISTRICTWIDE		14,213,633	14,213,633	-	-	14,213,633	-	100%
COMPLETED PROJECTS - ALL SITES		358,373,927	358,106,392	267,534	-	358,373,926	0	100%
RECAP:								
Santa Ana College		167,782,016	163,263,762	692,628	1,167,137	165,123,527	2,658,488	98%
Santiago Canyon College		187,738,414	182,654,885	259,008	2,198,823	185,112,716	2,625,698	99%
District/Districtwide Operations		17,132,818	14,466,026	110,560	44,968	14,621,554	2,511,264	85%
GRAND TOTAL - ALL SITES		372,653,248	360,384,673	1,062,196	3,410,928	364,857,797	7,795,450	98%
SOURCE OF FUNDS								
ORIGINAL Bond Proceeds		337,000,000						
Refunding Proceeds		5,001,231						
Interest Earned		30,652,017						
Totals		372,653,248						

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

MEASURE Q

Projects Cost Summary
02/24/16 on 02/24/16

Special Project Numbers	Description	Project Allocation	Total PY Expenditures	FY 2015-2016		Cumulative Exp & Enc	Project Balance	% Spent
				Expenditures	Encumbrances			
ACTIVE PROJECTS								
SANTA ANA COLLEGE								
3032	Dunlap Hall Renovation	17,218,585	12,620,659	2,447,837	2,052,077	17,120,574	98,011	99%
	Agency Cost		559	-	-	559		
	Professional Services		1,139,116	252,666	60,548	1,452,330		
	Construction Services		11,480,984	2,195,171	1,991,530	15,667,685		
	Furniture and Equipment		-	-	-	-		
3035	Johnson Student Center	35,073,086	177,508	17,033	2,854,800	3,049,342	32,023,744	9%
	Agency Cost		-	-	-	-		
	Professional Services		177,508	17,033	2,736,812	2,931,354		
	Construction Services		-	-	117,988	117,988		
	Furniture and Equipment		-	-	-	-		
3042	Central Plant Infrastructure	68,170,000	4,151,537	5,499,562	33,587,427	43,238,525	24,931,475	63%
	Agency Cost		316,138	2,652	1,877	320,667		
	Professional Services		3,835,399	870,146	7,248,696	11,954,241		
	Construction Services		-	4,626,764	26,336,854	30,963,618		
	Furniture and Equipment		-	-	-	-		
3043	17th & Bristol Street Parking Lot	2,500,000	112,078	1,485	49,388	162,951	2,337,049	7%
	Agency Cost		200	-	-	200		
	Professional Services		58,882	1,485	49,388	109,755		
	Construction Services		52,996	0	-	52,996		
	Furniture and Equipment		-	-	-	-		
3049	Science Center & Building J Demolition	73,380,861	228,035	524,998	4,181,376	4,934,409	68,446,452	7%
	Agency Cost		-	-	-	-		
	Professional Services		228,035	524,998	4,181,376	4,934,409		
	Construction Services		-	-	-	-		
	Furniture and Equipment		-	-	-	-		
3056	Johnson Demolition	1,800,000	-	485	-	485	1,799,515	0%
	Agency Cost		-	-	-	-		
	Professional Services		-	485	-	485		
	Construction Services		-	-	-	-		
	Furniture and Equipment		-	-	-	-		
TOTAL		198,142,532	17,289,816	8,491,400	42,725,070	68,506,286	129,636,246	35%
ACTIVE PROJECTS		198,142,532	17,289,816	8,491,400	42,725,070	68,506,286	129,636,246	35%
SOURCE OF FUNDS								
	ORIGINAL Bond Proceeds	198,000,000						
	Interest Earned	142,532						
	Totals	198,142,532						

Rancho Santiago Community College
Unrestricted General Fund Cash Flow Summary
FY 2015-2016, 2014-2015, 2013-2014
YTD Actuals-February 29, 2016

FY 2015/2016												
	July Actual	August Actual	September Actual	October Actual	November Actual	December Actual	January Actual	February Actual	March Actual	April Actual	May Actual	June Actual
Beginning Fund Balance	\$26,324,953	\$33,695,780	\$28,368,694	\$33,150,054	\$26,320,945	\$22,333,499	\$48,589,610	\$42,485,978	\$37,196,559	\$37,196,559	\$37,196,559	\$37,196,559
Total Revenues	14,244,503	6,444,443	17,588,326	7,209,443	11,458,655	38,552,340	5,752,385	8,070,171				
Total Expenditures	6,873,676	11,771,529	12,806,966	14,038,552	15,446,100	12,296,228	11,856,017	13,359,589				
Change in Fund Balance	7,370,827	(5,327,086)	4,781,361	(6,829,110)	(3,987,446)	26,256,111	(6,103,632)	(5,289,419)	0	0	0	0
Ending Fund Balance	\$33,695,780	\$28,368,694	\$33,150,054	\$26,320,945	\$22,333,499	\$48,589,610	\$42,485,978	\$37,196,559	\$37,196,559	\$37,196,559	\$37,196,559	\$37,196,559

FY 2014/2015												
	July	August	September	October	November	December	January	February	March	April	May	June
Beginning Fund Balance	\$27,674,518	\$32,601,428	\$29,339,609	\$28,683,089	\$21,911,028	\$22,079,847	\$37,546,207	\$38,370,529	\$31,089,085	\$31,214,902	\$39,683,476	\$32,369,099
Total Revenues	12,347,417	7,989,510	12,117,283	7,274,970	13,596,920	27,460,042	13,197,669	5,864,310	12,974,089	20,664,808	5,750,375	10,406,896
Total Expenditures	7,420,507	11,251,330	12,773,804	14,047,030	13,428,102	11,993,681	12,373,347	13,145,754	12,848,272	12,196,234	13,064,752	16,451,041
Change in Fund Balance	4,926,911	(3,261,819)	(656,520)	(6,772,060)	168,818	15,466,361	824,322	(7,281,444)	125,817	8,468,574	(7,314,377)	(6,044,146)
Ending Fund Balance	\$32,601,428	\$29,339,609	\$28,683,089	\$21,911,028	\$22,079,847	\$37,546,207	\$38,370,529	\$31,089,085	\$31,214,902	\$39,683,476	\$32,369,099	\$26,324,953

FY 2013/2014												
	July	August	September	October	November	December	January	February	March	April	May	June
Beginning Fund Balance	\$38,041,016	\$41,887,700	\$38,273,515	\$38,688,688	\$23,991,289	\$19,495,673	\$34,226,443	\$34,753,317	\$30,609,859	\$24,741,132	\$28,277,853	\$19,262,979
Total Revenues	10,633,557	7,512,478	11,348,518	6,107,263	9,095,911	27,141,704	11,706,460	8,127,997	6,265,171	16,419,598	3,812,812	25,254,449
Total Expenditures	6,786,873	11,126,663	10,933,345	20,804,662	13,591,527	12,410,934	11,179,586	12,271,455	12,133,898	12,882,877	12,827,686	16,842,911
Change in Fund Balance	3,846,684	(3,614,185)	415,173	(14,697,399)	(4,495,616)	14,730,770	526,874	(4,143,458)	(5,868,727)	3,536,721	(9,014,874)	8,411,539
Ending Fund Balance	\$41,887,700	\$38,273,515	\$38,688,688	\$23,991,289	\$19,495,673	\$34,226,443	\$34,753,317	\$30,609,859	\$24,741,132	\$28,277,853	\$19,262,979	\$27,674,518

Notes:

¹ Beginning in FY 2015/16, will show cash flow activity for Unrestricted Ongoing General Fund (11) and not Unrestricted One-Time Funds (13)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

2323 N. Broadway, Santa Ana, California 92706

Office: (714) 480-7321

Website: <http://rscgd.edu/Departments/Business-Operations/Pages/Fiscal-Resources-Committee.aspx>

Fiscal Resources Committee

Executive Conference Room – District Office

1:30 p.m. – 3:00 p.m.

Meeting Minutes for February 24, 2016

FRC Members Present: Michael Collins, Ray Hicks, John Zarske, Quynh Nguyen, Arleen Satele, Michael DeCarbo, Mary Mettler, Raul Gonzalez del Rio, Peter Hardash, Adam O'Connor, Lee Krichmar, Maria Gil, Steve Eastmond.

Alternates/Guests Present: Esmeralda Abejar and Jose Vargas

1. Welcome - the meeting was called to order by Mr. Hardash at 1:35 p.m.
2. State/District Budget Update – Hardash
 - Governor's Proposal:
 - More than 50% of new money for 16/17 is for categorical programs
 - 0.47% COLA
 - Growth as a system – 2%, however, RSCCD is not growing
 - Not much in unrestricted revenue is expected
3. 2016/2017 RSCCD Tentative Budget Assumptions - Hardash – **ACTION**
Mr. Hardash reviewed the following:
 - New Revenue = \$1.2 million in unrestricted revenue:
 - COLA – 0.47% = \$680,000, a wash
 - Unrestricted Lottery - \$75,026, up slightly
 - Non-Resident Tuition - \$500,000, more international students, under the formula, funds go directly to the campuses
 - New Expenditures = \$5.5 million
 - COLA - \$680,000
 - Step/Column - \$1.1 million
 - Health and Welfare/Benefits, a pooled program with ASCIP, more stability in rates, transitional year is 18 months from July 2015 – January 2017. Premium is expected to come in between 4-5% - \$610,000
 - CalPERS Increase - \$427,162, CalSTRS Increase - \$1,281,544, state will not bail us out on the increases.
 - FT Obligation Hires - \$382,437, we are in a penalty phase. We were short 1.8 FTES last year, at P-Annual we only grew 1.7%, hoping to be re-benchmarked down
 - Utilities Increases - \$200,000, SAC costs will increase as water lines are being corrected.
 - ITS Licensing and Contract Escalation Costs - \$125,000
 - Other Additional District Services and Institutional Costs - \$750,000 – The Chancellor has asked that legal expenses be increased by \$250,000. Almost \$500,000 of the \$700,000 budgeted in the current year has already been spent.

Marketing expenses of \$500,000 – In the current year, one-time carry over from the District office with distributed to the campuses for marketing. Discussion ensued,

committee members discussed having each college set aside the \$250,000 for marketing costs rather than a districtwide allocation.

The 2016/17 Budget year deficit is \$4,301,117.

FTES: P-1 expected today, not posted as of the start of this meeting. For 14/15 the deficit was eliminated to Exhibit E, also in 14/15 there were 22 districts in stabilization. For 15/16, there will be a 1.3% apportionment deficit, another revision and deficit will be is expected to be slightly higher in the May Revise. RSCCD is being held harmless this year, the loss 444 FTE = \$2.1 million, if we can't generate it next year, we will forever lose that funding. Discussion ensued.

Not built into this year's cost are the funds needed for collective bargaining.

Mr. Hardash also reminded the committee of the pending ADA lawsuit at SCC, there are no funds set aside for the approximately \$10 million in cost.

Mr. Hardash called for a motion to recommend the Tentative Budget Assumptions to District Council. Discussion ensued on the request of the Chancellor for the additional \$750,000. A motion was made by Mr. DeCarbo that the recommendation be amended as follows: Approve the Tentative Budget Assumptions amending item "L" under expenditures, "Legal Expenses - \$250,000" to use one-time dollars and to make it conditional instead of ongoing and for the Chancellor to discuss with the college President's item "L" under expenditures, "Marketing Expenses - \$500,000" to budget for marketing at each college. It was seconded by Mr. Zarske and approved unanimously.

4. 2016/2017 Budget Calendar – Hardash - **ACTION**

Mr. O'Connor reviewed the draft 2016/17 Budget Calendar's for the Tentative and Adopted Budgets with the committee. Any changes in the May Revise will be incorporated into the Tentative Budget. The FRC will meet on May 18th to review the Tentative Budget, to District Council for Review on June 6th. The Budget will be displayed at the District Office June 8-10, 2016 and to the Board of Trustees for approval at their June 13th meeting. Mr. Hardash called for a motion. A motion was made by Dr. Collins, seconded by Maria Gill and approved unanimously.

5. Informational Handouts were distributed as information.

Mr. Hardash stated the following handouts are attached. Each voting member on this committee is to take back and share information with the constituent groups they represent. This information is also available on the District website.

- District-wide expenditure report link: <https://intranet.rsccd.edu>
- Vacant Funded Position List as of February 19, 2016
- Measure "E" Project Cost Summary as of January 27, 2016
- Measure "Q" Project Cost Summary as of January 27, 2016
- Monthly Cash Flow Statement as of January 31, 2016

6. Approval of FRC Minutes of October 21, 2015 – Hardash – **ACTION**

Meeting Minutes of the October 21, 2015 meeting Minutes were distributed for review. Mr. Hardash called for a motion to approve, it was moved by Dr. Collins, seconded by Michael DeCarbo and passed unanimously by the committee.

Adjournment

Mr. Hardash adjourned the meeting at 2:52 p.m.

Meeting Schedule – Next Meeting:

Next regular meeting: Wednesday, March 23, 2016 – 1:30 p.m. – Executive Conference Room, DO.