

Fiscal Resources Committee

Via Zoom Video Conference Call
1:33 p.m. – 1:56 p.m.

Meeting Minutes for April 16, 2025

FRC Members Present: Iris Ingram, Claire Coyne, Madeline Grant, Sara Gonzalez, Noemi Guzman, Bart Hoffman (arrived at 1:40), Tara Kubicka-Miller, Valeri Lopez, Veronica Munoz, Thao Nguyen (for O'Connor), Arleen Satele (arrived at 1:36), and Tommy Strong

FRC Members Absent: Sarah Fisher, Adam O'Connor, Chrissy Talarico, and Noah Villa

Alternates/Guests Present: Jason Bui, Steven Deely, Gina Huegli, Kelvin Leeds, Kennethia Vega, and Barbie Yniguez

1. Welcome: Vice Chancellor Ingram called the meeting to order at 1:33 p.m. via zoom upon achieving quorum.
2. State/District Budget Update
 - SSC – Senate Approves CR, Averts a Government Shutdown
 - SSC – Lawmakers Introduce Dual Enrollment Legislation
 - SSC – State Cash Receipts Exceed Forecast for February
 - SSC – UCLA Economist Issue a Recession Watch
 - SSC – Fed Maintains Rates
 - SSC – 2025-26 Trailer Bill Language Examined
 - SSC – Additional Details on ERP and Common Cloud Proposals
 - SSC – Top Legislative issues- March 21, 2025
 - SSC – Will Tariffs Incite Global Trade War?
 - SSC – Top Legislative issues-April 4, 2025
 - SSC – State Auditor Recommends Changes to 50% Law
 - DOF – [Finance Bulletin- March 2025](#)

Ingram briefly referenced the state/district budget update information for further understanding, stating there are no major updates for the budget at this time. The legislature is taking early action to shore up Medi-Cal and will consider the same for other federal-funded programs in jeopardy of loss revenue. When there is less revenue there is less resources distributed.

3. Annual External Audit
The annual external audit (including districtwide, and three foundations for SAC, SCC and DO) was accepted by the Board of Trustees at the meeting of March 24, 2025. The audit report was submitted late to the State but met the federal deadline with no ramifications, especially to student financial aid.
4. Allocation FY 2023/24 Recalculation
Chancellor's Cabinet Meeting notes of March 24, 2025, confirm retainment of current practice of payment of the P1 deficit factor through the year-end closing process.
Ingram announced there will be no change in the current practice and payment to the colleges would continue at year-end closing of the P1 deficit factor.
5. Annual Review of RSCCD Budget Allocation Model (BAM)
Ingram confirmed the workgroup to include FRC members: O'Connor, Guzman, Hoffman, Kubicka-Miller, Satele, and Strong. The first meeting is scheduled for May 1, 2025, 2-4 p.m. based upon availability determined through doodle poll. The workgroup will determine if additional meetings are necessary and then present recommendation to FRC for final discussion and consideration. Discussion

ensued regarding potential alternate attending the scheduled meetings if workgroup volunteer was unable to attend.

6. May 2025 Meet Date Change – Wednesday, May 14 or Friday, May 23 - ACTION
Following discussion, a motion by Coyne to move the May 14 meeting to May 28 was seconded by Kubicka-Miller. By roll call vote, the motion passed unanimously.
7. 2025/26 Proposed Meeting Schedule - ACTION
Ingram stated that an additional review of costs to pay faculty members while off contract for attendance at participatory governance meetings is being conducted and is not yet complete. Therefore, a decision by the Chancellor's Cabinet has not been made. Staff must go back to look at the various other participatory governance committees meeting schedules, not just FRC, to determine off-contract time and total cost. Ingram also suggested that the January meeting could be managed through an email update, including the Governor's release of the budget in January of each year, while the July meeting is required for budget approval purposes. Coyne agreed there was value in conducting meeting in January to hear the latest budget updates as released and Grant extended appreciation for further consideration.

The proposed meeting schedule for 2025-26 is tabled for the May FRC meeting.

8. Standing Report from District Council – Kubicka-Miller
Kubicka-Miller reported there was not a District Council meeting since the last FRC update in March therefore she had nothing new to report.
9. Informational Handouts
 - District-wide expenditure report link: <https://intranet.rsccd.edu>
 - Vacant Funded Position List as of April 8, 2025
 - Monthly Cash Flow Summary as of March 31, 2025
 - [SAC Planning and Budget Committee Agendas and Minutes](#)
 - [SCC Budget Committee Agendas and Minutes](#)

General informational handouts, links, and webpages above were referenced for further review.

10. Approval of FRC Minutes – March 19, 2025
A motion by Hoffman to approve the minutes of March 19, 2025, meeting as presented was seconded by Kubicka-Miller. By roll call vote the motion passed unanimously.
11. Other
Grant briefly initiated discussion for the review of board policy and administrative regulation updates related to fiscal be presented to FRC for consideration. Ingram affirmed that such process occurs, but there is a cycle that follows CCLC updates that is distributed through the chancellor's office staff. There are no current updates currently for fiscal.

There were no further comments, questions, or discussions.

Next FRC Committee Meeting:

The next FRC meeting is May 28, 2025, at 1:30-3:00 p.m. With a motion by Hoffman that was seconded by Satele the meeting was unanimously adjourned at 1:56 p.m.