

Physical Resources Committee

Wednesday, March 5, 2025 – 1:30 p.m.

Zoom Meeting: <https://rscdd-edu.zoom.us/j/84726781298>

Agenda

1. Call to Order – Ingram
2. Introductions – Ingram
3. Approval of Meeting Minutes – November 13, 2024 (Action) – Ingram
4. Projects Update – Matsumoto
 - Capital and Campus Requested Projects
 - Scheduled Maintenance
 - Districtwide Projects and Planning – Fund 41
5. Sustainability Committee Update – Matsumoto
 - Sustainable RSCCD (SRC) Next Meeting March 19, 2025
 - Website:
<https://www.rscdd.edu/Departments/BusinessServices/sustainable-rscdd-committee/Pages/default.aspx>
6. Update on Campus Facilities Meetings
 - [SAC – Facilities and Safety Committee Update](#) - Hoffman
 - Next Meeting March 18, 2025
 - [SCC – Facilities and Safety Committee Update](#) – Satele
 - Next Meeting March 17, 2025
7. Meeting Schedule: May 7, 2025
8. Other
9. Adjournment

The Rancho Santiago Community College District aspires to provide equitable, exemplary educational programs and services in safe, inclusive, and supportive learning environments that empower our diverse students and communities to achieve their personal, professional, and academic goals.

Physical Resources Committee Minutes of November 13, 2024

Members Present: Iris Ingram, Carri Matsumoto, Michael Busch, Darlene Diaz (arrived @ 1:34 pm), Dane Clacken, Suzanne Freeman, Bridgette Hernandez, Jennifer Karimpour, Joe Melendez, Cristina Morones, and Arleen Satele

Members Absent: Christine Gascon, Bart Hoffman, Shannon Kaveney, Raelysa Sanchez, Michael Turrentine, and SCC Student Representative

Guests Present: Tim Butler, Hugo Curiel, Ernie Gomez, Jon Hobbs, Tae Kim, Kelvin Leeds, Antoinette Pitchfork, Bill Reardon, Timothy Winchell, and Kennethia Vega (recorder)

1. Call To Order
Ingram welcomed everyone to the meeting and called the meeting to order upon achieving quorum at 1:33 pm.
2. Introductions
Introductions of all members and guests were made.
3. Approval of Meeting Minutes – September 4, 2024 (Action)
A motion made by Clacken was seconded by Freeman to approve the minutes of the September 4, 2024, meeting as presented. By roll call vote the motion passed unanimously.
4. Nomination of Classified Employee Co-Chair (Action)
A motion made by Matsumoto to nominate Bridgette Hernandez as the PRC Co-Chair was seconded by Clacken. With no other nominations, Hernandez accepted the nomination and by roll call vote the motion passed unanimously. Congratulatory remarks followed.
5. Physical Resources Committee New Goals for 2024-2025 (Action)
The 2022-2023 goals were reviewed with discussion that followed noting the committee did not reaffirm goals in 2023-24. Matsumoto commented that in the past the goals were lumped together, and she proposed the new 2024-2025 goals be separated out with additional information for clarification purposes of constituency representatives sharing information with their respective groups and at the colleges. Discussion ensued and the following recommendation was made for the 2024-2025 goals to be:
 1. Review, assess and address any questions on capital construction projects, state capital projects and local projects.
 2. Review the Five-Year Capital Outlay Plan, the Five-Year Scheduled Maintenance Plan, the Facility Master Plans as needed and communicate, provide information, and obtain feedback.

A motion made by Matsumoto was seconded by Satele to approve the Physical Resources Committee 2024-2025 goals as discussed and modified. By roll call vote the motion passed unanimously.

6. Projects Update (Matsumoto)

Matsumoto screenshared the projects update providing a brief status of current projects. Updates are noted in **blue text** and the updated presentation is posted on the PRC webpage for ease of review and reference.

- A summary of the Capital, Scheduled Maintenance and Facility Modification Requests include:
 - Russell Hall Demolition in close out phase.
 - Campus entrance improvement plan is underway way at Santa Ana College. Lot 1 remains closed and alternate paths of travel were shared.
 - Secondary miscellaneous projects related to Health Science Building are continuing.
 - Temporary Village Project is still under construction.
 - CEC Redevelopment Project progressing with finalized program. Discussion continues with the City of Santa Ana should future funding become available for this project.
 - Bristol and 17th Street feasibility study completed and progress pending funding.
 - Several projects at various stages of progress at Santa Ana College are the new synthetic football field, Building K canopy, SAC AV upgrade project, CEC AV Upgrade project, and Public Safety feasibility study.
 - Work on the Water Utility Sciences project at SCC continues with a decision forthcoming on how to proceed.
 - Orange Education Center project, with remediation continues with good data being reported; the system is doing its job to extract soil vapors subsurface.
 - Wrapping up phase 1 of the entrance improvement project at SCC and working on phase 2 with bids in process and construction anticipated to immediately follow commencement in June.
 - Miscellaneous projects at SCC includes the soccer path of travel and seating repairs with BOT approval work progressing.
 - Over 50 FMRs are requested by the colleges, and it is not feasible to work on all of them. With priorities set, the top SAC projects include MCHS Phase 2 roof replacement, Building S Security doors, Dunlap Hall Amphitheatre Shade structure, and Central Mall Shade structures. Projects at SCC include M109 Restoration, CDC Interior Improvements, Jamboree Marquee and SC220-1A Autoclaves.
 - ADA Transition Plan was initiated with 10,850 issues, 4,117 (40%) have been completed and 6,733 remain districtwide. Blazer Settlement agreement included 417 exterior deficiencies of which 382 (92%) have been corrected, and 241 interior deficiencies of which 206 (85%) have been corrected.
 - Districtwide projects such as Access Control & Key Projects are on hold pending funding.

- Districtwide unfunded projects are the Five-Year Scheduled Maintenance Plan with ADA; Technology, Safety/Security Access Control Infrastructure; Fire, Life, Safety; Sustainability and Stormwater Improvements totaling \$484.6 million which does not include the colleges' Facility Master Plans capital projects.
 - Districtwide planning and deadlines were reviewed.
 - T. Kim briefly reviewed the Santa Ana College Public Safety Programs Feasibility Study conducted by ALMA and the SAC Workgroup. This same presentation was provided to the Facilities and Safety Committee and the President's Cabinet at SAC. The next steps include the Initial Project Proposal and total costs of ownership analysis.
7. Sustainability Committee Update
During the Projects Update, Matsumoto discussed the following:
- 2025 DRAFT Sustainability Plan and Townhall Meeting viz zoom 12-1 p.m. on November 21, 2024
 - Sustainable RSCCD (SRC) Next Meeting November 20, 2024
 - Sustainability Survey.
8. Update on Campus Facilities
- SAC – Freeman, in the absence of Hoffman, reported on the activities of the SAC Facilities & Safety Committee's last meeting. The next SAC Facilities & Safety Committee meeting is November 19, 2024.
 - SCC – Satele reported the next SCC Facilities & Safety Committee meeting is November 18, 2024, and briefly reported on activities of SCC Facilities & Safety Committee. Additionally, Francisco Gonzalez has filled the Facilities Manager position at SCC.
9. Meeting Schedule 2024-25
The next meeting is via e-mail update on February 5, 2025. Next coordinated meetings are March 5 and May 7, 2025.
10. Other
- GO Bond Update
Ingram briefly reported on the current results of Measure G, which has not met the 55% requirement. It is unknown if the measure will be successful as yes votes are currently at 50.1% and noes at 49.83% which would require an additional 5% increase for the measure to pass. The official certification is anticipated for first week in December.

There were no further questions or concerns expressed.

11. Adjournment
A motion made by Freeman was seconded by Matsumoto to adjourn the meeting. The meeting adjourned at 2:32 pm.