

# Physical Resources Committee

Meeting of September 5, 2018

1:30 p.m.

Executive Conference Room – District Office

**Attendees:** Peter Hardash, Diane Hill, Adam O'Connor, Carri Matsumoto, Darryl Taylor, Arleen Satele, Ambar Nakagami, Patricia Alvano, Bart Hoffman, Monica Zarske, and Roy Shahbazian.

## Minutes

**Call to Order:** Ms. Matsumoto called the meeting to order at 1:36 p.m. and attendees introduced themselves.

**Agenda item:** Measure Q, Scheduled Maintenance, Capital and Prop 39 Projects Update – dated September 5, 2018

**Discussion:** Ms. Matsumoto provided the committee with an overview of the following projects:  
Measure Q:

- Science Center & Building J Demolition: Project is still in construction. Once the structural steel is delivered, construction will go vertical. Structural steel erection will last about 10 weeks. There was some delay with structural steel delivery, but it will not impact the target opening of summer 2020.
- Johnson Demolition and New Student Center: Final DSA approval was received on August 31, 2018. RFP for lease-leaseback construction delivery was advertised with a due date of November 7, 2018. Board approval anticipated November/December 2018. The budget is currently at \$51 million. \$2.3 million was re-allocated from the 17<sup>th</sup> & Bristol Street project since the project is on hold. The Johnson Demolition budget was re-allocated to the Johnson Student Center due to consolidation of phases into one project.

### Scheduled Maintenance:

- There is a new state allocation for 2018-2019 scheduled maintenance projects. \$431,479 for Santa Ana College and \$184,920 for Santiago Canyon College. Projects for these funds have yet to be determined.
- SM17 SAC Building H Window Replacement: This is the last 2016-2017 scheduled maintenance project at SAC. A third party architect and an independent third party consultant will be hired to do an assessment on the windows due to the water intrusion test failure.
- SM 17 SCC Fan Coil Units (D): This project is almost complete.
- SM17 SCC Barrier Removal Phase 1: Construction is on-going.
- SM17 SCC Barrier Removal Phase 2A: Project is in the close-out phase.
- SM17 SCC Barrier Removal Phase 2B and Campus Entrance Improvements: This is a new project. RFP for architectural services was solicited on August 13, 2018 with a due date of September 14, 2018.
- SM 17 SCC Barrier Removal Phase 3: Review and coordination of plans is on-going. This project will be divided into multiple phases of work. An encroachment permit from the City of Orange is needed for Public Right of Way curb ramps for the Chapman entrance.
- SM 16 SAC Water Conservation: This is the last 2015-2016 scheduled maintenance project. A notice of completion was approved by the Board of Trustees on August 13, 2018.

### Current Capital Projects:

- SAC Russell Hall Replacement (Health Sciences Building): Project is in the second phase of design. DSA submittal is anticipated in February 2019.
- SAC Campus Entrance Improvements: This is a new project. RFP for architectural services was solicited on August 13, 2018 with a due date of September 14, 2018.
- SAC Campus Directory & Wayfinding: The scope of work includes making modifications to the existing wayfinding monument signs by adding direction. In addition, new ones and various signs will be added to enhance the exterior wayfinding around the campus and parking lots. Various electronic directories are also being explored.
- SAC Barrier Removal Signage/Wayfinding: Project is to add more signage in parking lots to improve wayfinding for accessibility.
- SAC Parking Lot 9: The bids were rejected due to being over budget. The construction fencing will remain in place.
- SAC Chavez Hall Renovation: The next phase of flooring work will be in the Fire Tech Offices which is tentatively scheduled for winter break.
- SAC Facility Modification Requests (FMRs): The campus has currently submitted 20 FMRs and are in various stages of the review and approval process.
- SCC Orange Education Center Building Certification: The environmental consultant submitted the latest report and findings to the Orange County Health Care Agency (OCHCA) on August 20, 2018. The District is developing an RFP to retain a professional environmental consultant for the next phase of work to implement a new remediation plan.
- SCC Campus Directory & Wayfinding: The scope of work includes making modifications to the existing wayfinding monument signs by adding direction. In addition, new ones and various signs will be added to enhance the exterior wayfinding around the campus and parking lots. Various electronic directories are also being explored.
- SCC LRC Drywall Repairs: Project is in design.
- SCC Safety & Security Office: DSA approval is anticipated this week.
- SCC Barrier Removal Paper Towel Dispenser Replacement: All paper towel dispensers at SCC have to be replaced due to the Settlement Agreement.
- SCC Facility Modification Requests (FMRs): The campus has currently submitted five FMRs and are in various stages of the review and approval process.
- DO ADA Parking Lot Improvements: Project has received DSA approval and the budget is deficient. A ramp needs to be added to the front entrance of the building and accessible parking spaces need to be added.
- DO Elevator Tank-Cylinder and Pump Repairs: One elevator will be out of service at a time while the work is being under taken.
- DO Facility Modification Requests (FMRs): The District Operations Center has received four FMRs and are in various stages of the review and approval process.
- District-Wide Emergency Blue Phone & ADA Path of Travel: The District is going to do a test pilot starting at the Digital Media Center site. Other sites will be scheduled after the test pilot is complete.
- District-Wide Access Control & Door Hardware: The door survey has been completed. AR 6520 will be updated once guidelines are completely developed for keying procedures.

### Prop 39 Year Five Project:

- At SAC and SCC, all interior work is complete and the remaining exterior work will be completed by mid-September. At DO, all work is complete. At OCSTRA and DMC, work will be completed the first week in September.

**Agenda Item:** AR 6601 Facility Modification and New Construction

**Discussion:** Ms. Matsumoto stated this is a new administrative regulation. A facility modification is defined as any addition to, removal of or alteration to existing facilities, including, reconstruction, new construction, improvements to site or buildings, parking lot striping or parking reconfigurations. This administrative regulation is not applicable to routine, recurring and preventative maintenance work.

**Agenda Item:** Sustainability Committee Update

**Discussion:** Ms. Matsumoto stated the committee had no update and the first meeting is this month.

<http://rscdd.edu/Discover-RSCCD/Pages/Sustainable%20RSCCD%20Committee.aspx>.

**Agenda Item:** Measure Q Financial Summary

**Discussion:** Mr. O'Connor reviewed the project cost summary for Measure Q and stated the District is about 66 percent spent and/or encumbered as of June 30, 2018.

**Agenda item:** Campus Facilities Meetings Update

**Discussion:** Meeting Minutes were distributed from the SCC Facilities Committee meeting Minutes from the April 16, 2018 meeting and there was no update from the SAC Facilities Committee.

**Agenda item:** Meeting Minutes – May 2, 2018

**Discussion:** Mr. Hardash called for a motion to approve the PRC Minutes of the May 2, 2018 meeting. Mr. O'Connor made a motion, seconded by Ms. Satele and approved unanimously.

**Agenda item:** Future Meeting Schedule

**Discussion:** The next scheduled meeting is on Wednesday, November 7, 2018 at 1:30 p.m. in the Executive Conference Room, District Office.

**Adjournment:** Mr. Hardash called for a motion to adjourn the September 5, 2018 PRC meeting. Ms. Matsumoto made a motion, seconded by Ms. Zarske and approved unanimously to adjourn at 3:15 p.m.