

Physical Resources Committee

Meeting of May 1, 2019

1:30 p.m.

Executive Conference Room – District Office

Attendees: Peter Hardash, Carri Matsumoto, Darryl Taylor, Adam O'Connor, Bart Hoffman, Arleen Satele, Ambar Nakagami, Kelvin Leeds and Roy Shahbazian.

Minutes

Call to Order: Mr. Hardash called the meeting to order at 1:38 p.m.

Agenda item: Measure Q, Scheduled Maintenance, Capital and Prop 39 Projects Update – dated May 1, 2019

Discussion: Ms. Matsumoto provided the committee with an overview of the following projects:

Measure Q:

- Science Center & Building J Demolition: The project is making good progress. Dry wall installation has commenced.
- Johnson Student Center & Demolition: Project is in the underground demolition phase.

Scheduled Maintenance:

- SM 19 SAC BR Library Restroom Upgrade: The agreement for architectural services is anticipated for approval by the Board of Trustees at an upcoming meeting.
- SM 18 SCC BR Phase 4C Science Center Stairwell Wheel Guard: The project was completed and will be removed from future updates.
- SM17 SAC Building H Window Replacement: A deductive change order and Notice of Completion was approved by the Board of Trustees on April 29, 2019.
- SCC BR Phase 2 A Drinking Fountains: The project is almost complete.
- SCC BR Phase 2B Paper Towel Dispenser Replacement: This project was re-bid and bids are under review.
- SCC BR Phase 3: This project will be divided into multiple smaller projects. Some of the current projects are the sidewalk replacement work near the softball concessions building and sidewalk path of travel repair work in multiple locations.

Current Capital Projects:

- SAC Russell Hall Replacement (Health Sciences Building): Plans were submitted to DSA. The prequalification process for contractors and subcontractors is starting this summer. Demolition of the existing Russell Hall Building is anticipated to start Summer/Fall 2022.
- SAC Campus Entrance Improvements: The District is working on the traffic engineering consultant services agreement.
- SAC & SCC Campus Directory (Electronic): The architect is preparing drawings to submit to DSA for review.
- SAC & SCC Barrier Removal Signage/Wayfinding: This project will improve the exterior signage on campus.

- ITS Copper Wire Project: This project is required to be submitted to DSA for approval before it can be implemented.
- SCC Orange Education Center Building Certification: The bid for demolition of the building is being prepared and the demolition is anticipated to start at the end of August if the bid goes well. The second phase will be the remediation plan.
- SCC LRC Drywall Repairs: Bids are due May 1, 2019. If the bid is successful, the work is anticipated to start this summer. Night and weekend work is anticipated.
- SCC Campus Entrance Improvements: The architect has presented three conceptual designs to the campus to consider. The agreement for traffic engineering consultant services was approved by the Board of Trustees on April 29, 2019.
- DO ADA Parking Lot Improvements: The parking lot and entrances need to be accessible. Work will be done in multiple phases. The scope of work includes a new ramp at the front entrance, new accessible parking spaces, the addition of a path of travel from the Santa Clara Street sidewalk, and improvements to handrails and stairs.
- District-Wide Emergency Blue Phone & ADA Path of Travel: Bids for SAC are due May 14th and bids for SCC are due May 21st. DO and CEC have yet to be scheduled.
- District-Wide Access Control & Door Hardware: The door hardware assessment at the District Operations Center has been completed. The District will test pilot the installation of a new door access control system at the District Operations Center prior to a full roll out district-wide.

Prop 39 Year Five Projects:

- SAC Lighting Occupancy Sensor Retrofit: The contractor has completed 85% of the sensor upgrades. The project will be closed out in June.
- SCC U Portables HVAC Upgrades: The HVAC equipment is anticipated to be delivered mid May. The project will be closed out in June. There will be a second phase of this project since there is a surplus budget to use.

ADA Transition Plan:

- Mr. Shahbazian asked to see a summary of the 10,276 district-wide facilities deficiencies and Ms. Matsumoto noted she will send him a link to view the 2016 assessment.

Agenda Item: Survey Study for Potential Bond Measure in March 2020

Discussion: Mr. Hardash noted that at the Board meeting on March 11, 2019, a Trustee requested that staff research the necessary planning steps and timeline for a possible General Obligation bond measure for the March 3, 2020 primary election ballot. The Board of Trustees approved an agreement with True North Research, Inc. for a bond measure feasibility study on March 25, 2019. The Board of Trustees approved the agreement with TBWB Strategies for bond measure strategy and communications consulting services on April 16, 2019.

Agenda Item: Sustainability Committee Update

Discussion: Ms. Matsumoto noted that the last meeting on March 20, 2019 went well and the committee decided on a goal to focus on for the next year. Luis Ortiz, the student representative from Santa Ana College, created the campaign “Reuse for Better Use” to promote the reduction of plastic use. The District participated in both campus Earth Day events and gave away reusable

water bottles that were purchased by Fiscal Services, Facility Planning, Purchasing Services and Safety.

<https://rscdd.edu/Departments/Business-Operations/sustainable-rscdd-committee/Pages/default.aspx>

Agenda Item: Measure Q Financial Summary

Discussion: Mr. O'Connor reviewed the project cost summary for Measure Q and noted the District has spent about \$103 million to date and still has \$57 million left to issue.

Agenda item: Campus Facilities Meetings Update

Discussion: Meeting minutes were distributed from the SCC Facilities Committee meetings on February 25, 2019 and March 18, 2019. Meeting Minutes were distributed from the SAC Facilities Committee meeting from February 19, 2019.

Agenda Item: Physical Resources Committee Purpose, Responsibilities and Membership

Mr. Hardash noted the District Office CSEA Co Chair representative position, the Santa Ana College Management representative position and a Santiago Canyon College Faculty representative position are vacant. There was no action on this item due to a lack of quorum.

Agenda item: 2019/2020 Proposed Meeting Schedule

Mr. O'Connor noted that since there are a fewer number of proposed meetings, the meetings should be an hour and a half long and end at 3:00 p.m. instead of 2:30 p.m. There was no action on this item due to a lack of quorum.

Agenda item: Meeting Minutes – March 6, 2019

There was no action on this item due to a lack of quorum.

Agenda item: Future Meeting Schedule

Discussion: The next scheduled meeting is on Wednesday, September 4, 2019 at 1:30 p.m. in the Executive Conference Room, District Office.

Adjournment: Mr. Hardash adjourned the meeting at 2:55 p.m.