

Physical Resources Committee

Meeting of March 4, 2020

1:30 p.m.

Executive Conference Room – District Office

Attendees: Carri Matsumoto, Darryl Taylor, Adam O'Connor, Mario Gaspar, Arleen Satele, Craig Rutan, Ambar Nakagami, and Kelvin Leeds.

Meeting Notes

Call to Order: Ms. Matsumoto called the meeting to order at 1:36 p.m.

Agenda item: Measure Q, Scheduled Maintenance, Capital and Prop 39 Projects Update – dated March 4, 2020

Discussion: Ms. Matsumoto provided the committee with an overview of the following projects:

Measure Q:

- Science Center & Building J Demolition: There is a metal panel installation issue on the exterior of the building that may delay the project. Target occupancy is still on track for the Fall semester 2020.
- Johnson Student Center & Demolition: The project is about 55% complete through construction. Target occupancy is Spring 2021.

Scheduled Maintenance:

- SM 19 SAC Barrier Removal Library Restroom Upgrade: The project was submitted to DSA and approved. The bid and construction schedule are currently under review. A meeting will occur with the campus to discuss the schedule of work. Winter Intercession may be the best time for the work to occur due to the amount of demolition that has to be done.
- SM 18 SCC Barrier Removal Phase 4A East Chapman Entrance Improvements: The project was recently completed.
- SM 18 SCC Barrier Removal Phase 4A Concession Walkway Repairs: The project was recently completed.
- SM 18 SCC Barrier Removal Phase 4A Lot 2 and Lot 7 Crosswalk Repairs: The work for another crosswalk in Lot 2 and a crosswalk in Lot 7 is in the planning phase.
- SM 18 SCC Barrier Removal Phase 4A Broadmoor Trail Repairs: The project is preparing for DSA submittal.
- SCC & SAC Parking Ticket Kiosks: The projects are preparing for the bid phase.
- SM 17 SCC Barrier Removal Phase 2B Paper Towel Dispensers Replacement: The project was recently completed. The Notice of Completion is anticipated for approval by the Board of Trustees at an upcoming meeting.
- New Barrier Removal Projects in Planning at SCC: Building D First Floor Single-User Restroom Renovation, Building D First and Second Floor Multi-User Restroom Renovations and Buildings A, B and D Elevator Modernizations.

- Blaser Settlement deficiency items completed to date: 341 out of 418 exterior (81%) deficiencies have been corrected and 198 completed out of 241 items for interior (82%). Overall, the Blaser Settlement barrier corrective items are 81% complete. Multiple projects are currently in various phases of planning, design and construction.

Current Capital Projects:

- SAC Russell Hall Replacement (Health Sciences Building): The project is currently awaiting DSA approval. Once approved, the project can be submitted to the state for approval to go out to bid. Prequalification of contractor applications is complete. Demolition of the existing Russell Hall Building is required at the end of this project. There is a lot of planning needed for this project and what the impacts to the campus will be. The logistics schedule is being prepared to look at staging and truck routes. Drop-off activities will need to relocate from the front of the campus to the back of the campus due to the amount of trucks that will be coming in and out for at least four to five months during the Russell Hall demolition. Pedestrian traffic will most likely change between the Target shopping center and the front entrance of the campus along the Campus Safety building.
- SAC Campus Entrance Improvements: The location of Russell Hall after its demolition will need restoration at minimum.
- Secondary Effect Relocations: There are about nine relocations of groups that need to occur as a result of secondary effects related to the demolition of Russell Hall.
- SAC & SCC Barrier Removal Signage/Wayfinding: Both projects are preparing to submit to DSA for a plan Check review.
- SAC ITS Copper Wire Project: The project has been submitted to DSA for a plan check review. The project has to be completed before the demolition of Russell Hall.
- SCC Orange Education Center Building Certification: The demolition of the building has been completed and a Notice of Completion is anticipated for approval by the Board of Trustees at an upcoming meeting. A report is being drafted about our remediation plan and will require approval by the Orange County Health Care Agency.
- SCC Safety Portable Offices: The project has been completed and the Safety department has moved into the offices.
- District-Wide Emergency Blue Phone & ADA Path of Travel: The schedule for CEC is being worked on.
- District-Wide Electronic Access Control & New Key Distribution Procedures: A slight amendment is being made to AR 3501 after District Council reviewed it at their last meeting. Test Pilot program is being added to the AR and the District will be in test pilot mode for at least a couple of years. The master key hierarchy was approved. The key procedure forms are for mechanical key distribution. The test pilot at the District Office was to test electronic access control. The Science Center at SAC is the next test pilot planned for Summer 2020. The test pilot projects that are in planning and design are Building D at SAC, Buildings D and H at SCC, DMC and mechanical re-key at CEC. District Campus Safety will be the entity responsible for distributing keys and access control cards to employees. The access control cards have a dual purpose and will serve as an identification card and access control card.

Agenda item: Sustainability Committee Update

Discussion: Ms. Matsumoto stated the committee has not recently met and the next scheduled meeting is in two weeks. The committee's one campaign is still plastic reduction. Ms. Satele noted that SCC's Earth Day will be on April 23, 2020.

<https://rscdd.edu/Departments/Business-Operations/sustainable-rscdd-committee/Pages/default.aspx>

Agenda Item: Measure Q Financial Summary

Discussion: Mr. O'Connor reviewed the project cost summary for Measure Q and noted the summary is dated January 31, 2020 and they just closed the month of February and another \$5 million was spent in February. The District is at 93% spent.

Agenda item: Campus Facilities Meetings Update

Discussion: Meeting Minutes were distributed from the SCC Facilities Committee meetings from October 21, 2019 and November 18, 2019. Ms. Satele noted the food bank would be relocating to U90 and the campus will be hosting their Community Science Night event on March 13, 2020 from 5:30pm to 8:30pm. Meeting minutes were distributed from the SAC Facilities Committee meeting from October 15, 2019.

Agenda item: Meeting Minutes – November 6, 2019

There was no action on this item due to lack of quorum.

Agenda item: Future Meeting Schedule

Discussion: The next scheduled in-person meeting is on Wednesday, May 6, 2020 at 1:30 p.m. in the Executive Conference Room, District Office.

Adjournment: Ms. Matsumoto adjourned the meeting at 2:15 p.m.