

Physical Resources Committee

Wednesday, March 3, 2021 – 1:30 p.m.

Zoom Meeting: <https://cccconfer.zoom.us/j/96349257273>

Agenda

1. Call to Order – O'Connor
2. Action - Approval of Meeting Minutes – November 4, 2021 – O'Connor
3. Projects Update – Matsumoto
 - Measure Q
 - Scheduled Maintenance
 - Capital
 - Prop 39
4. Sustainability Committee Update – Matsumoto
 - Sustainable RSCCD (SRC) Website:
<https://rsccd.edu/Departments/Business-Operations/sustainable-rsccd-committee/Pages/default.aspx>
5. Measure Q Financial Summary Update – O'Connor
6. Update on Campus Facilities Meetings – Hoffman/Satele
 - SAC – Facilities Committee Update
 - October 20, 2020; November 17, 2020; and December 15, 2020
 - SCC – Facilities Committee Update
 - October 19, 2020 and November 16, 2020
7. Next Meeting: May 5, 2021 at 1:30 p.m. – Zoom or Executive Conference Room, District Office
8. Other
9. Adjournment

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Physical Resources Committee

Meeting of November 4, 2020

1:30 p.m.

Zoom Meeting

PRC Members Present: Carri Matsumoto, Darryl Taylor, Adam O'Connor, James "Marty" Rudd, Arleen Satele, Christine Gascon, Bart Hoffman, Alex Taber, Michael Turrentine, Dane Clacken, Binh Dau, Max Newman, and Bryan De La Torre

PRC Members Absent: Mario Gaspar, Beth Hoffman, Ambar Nakagami, and Monica Zarske

Guests Present: Kelvin Leeds

Minutes

Call to Order: Mr. O'Connor called the meeting to order at 1:33 p.m. and attendees introduced themselves.

Agenda item: Meeting Minutes – September 2, 2020

Discussion: Mr. O'Connor called for a motion to approve the PRC Minutes of the September 2, 2020 meeting. Ms. Matsumoto made a motion, seconded by Mr. Taylor and approved by the committee except Mr. Taber abstained since he was not at the September 2, 2020 meeting.

Agenda item: Physical Resources Committee Purpose and Responsibilities

Discussion: Ms. Matsumoto shared the Physical Resources Committee Purpose and Responsibilities and edits made to it that will be sent to Nga Pham to update the District's strategic plan. The responsibilities include review plans related to district and college physical resources including facilities, equipment, land and other assets. Assess the effective use of physical resources. Review the following:

- Five-Year State Annual Capital Construction Plan
- State Capital Outlay projects
- Local bond projects
- Five-Year Annual State Scheduled Maintenance Plan
- Facility Master Plans
- Hazardous Mitigation Plans as needed
- Ancillary costs related to new construction as needed

Agenda item: Physical Resources Committee Membership

Discussion: Ms. Matsumoto shared that membership has increased and we have student participation. Attendees introduced themselves while the committee reviewed the current membership. Christine Gascon will be taking the place of Patricia Alvano and Ambar Nakagami will be the co-chair of the committee. Mr. O'Connor called for a motion to approve the current PRC Membership. Ms. Satele made a motion, seconded by Mr. Hoffman and approved by the committee unanimously.

Agenda item: Measure Q, Scheduled Maintenance, Capital and Prop 39 Projects Update – dated September 2, 2020

Discussion: Ms. Matsumoto provided the committee with an overview of the following projects:

Measure Q:

- Science Center & Building J Demolition: The project is still in construction and is delayed. There is ongoing corrective work to exterior metal panel reinstallation and ongoing corrective work due to failed window water intrusion testing. It has been discovered that there is a defective sealant that is not adhering around all the windows which would cause future water leaks into the building and damage the interior/exterior creating long term problems. Approximately, 117 windows are on the building that are impacted by this condition. The interior of the building is almost complete and looking good. The new Target occupancy is Summer 2021 for Fall 2021 semester classes.
- Johnson Student Center & Demolition: The project has had a delay due to elevator dimension conflicts on the second floor but overall is making good progress in construction. Target occupancy is Summer 2021. Installation of metal panels, tile, expansion joint and decorative wall panels on the building exterior has been completed. Installation of AV equipment, casework, tile, fire alarm devices, ceiling tile, doors, hardware, crash rail and plumbing fixtures in the building interior has been completed. The budget is \$60 million and is currently deficient by \$801,778.

Current Capital Projects:

- SAC Russell Hall Replacement (Health Sciences Building): This is a state funded project and bids are currently under review. Award of construction contract is contingent upon approval needed by the State Chancellor's Office. Decommissioning of Russell Hall must be complete by Winter 2023 and the demolition of Russell Hall is anticipated to start Spring 2023 to complete the project by the State construction deadline.
- SAC Campus Entrance Improvements: The project is to restore the location of where Russell Hall gets demolished. In an effort to minimize college impacts and provide flexible construction budget options, the project will be phased into three (3) phases. Phase 1 will consist of front entry improvements off of 17th Street, softscape and hardscape improvements, the introduction of a new "hairpin" vehicular driveway with a drop-off, and front entry plaza improvements. Phase 2 will consist of Parking Lot 1 improvements along with hardscape and softscape improvements and increased parking stalls. Phase 3 will consist of improvements to Parking Lots 3 and 4 along with hardscape and softscape improvements, increased parking stall counts, reconfigured drop-off areas, and dedicated ride-sharing areas. All phases will improve traffic and pedestrian circulation & safety, and remove accessibility barriers. Multiple options were presented to the College Work Group and Option F was selected as the desired option. Cost estimating work is underway. The budget is \$5.3 million for Phase 1 only.
- Building A First Floor Reconfiguration: The campus informed us that they may not want to move forward with these relocations due to the cost and this project is on hold. There are about nine relocations of groups that need to occur as a result of secondary effects related to the demolition of Russell Hall. The estimated budget is \$5 million for this project.

- SAC ITS Copper Wire Project: The project received DSA approval. This project has to be completed prior to the demolition of Russell Hall as some of the active infrastructure runs through the Russell Hall building.
- Building B Relocation and Restoration: At the completion of the Johnson Student Center, MCHS will need to move back in the Building B where the college currently hosts additional adult education classes. The Adult Education classes from Building B also need to be relocated on campus.
- SAC Campus Directory (Electronic): The project is on hold due to budget concerns and unselected manufacturer product type.
- SAC Barrier Removal Signage/Wayfinding: The project has been approved by DSA. The bid schedule is under review.
- SAC Parking Ticket Kiosks: The project is preparing for the bid phase.
- Northgate Proposal for Student Housing (4th & Minter Streets): Brailsford& Dunlavey was selected as the consultant to assist the district and college in conducting a feasibility study to determine the viability and opportunity to develop the proposed site at 4th& Minter Streets. Work group meetings, focus group meetings and a student survey occurred in October. The feasibility study is anticipated to be completed by the end of the calendar year.
- Centennial Education Center (Capital Improvement Contribution & Future Redevelopment): An internal campus and district work group is being developed to discuss potential proposals for improvements to the site in the amount of \$1 million as per the terms of the newly approved lease agreement in May 2020 prior to setting up a meeting with the City. Options continue to be explored internally during the months of October and November as there are several ideas and scopes of work being investigated as feasible proposals that could benefit both the College and City. Additionally, an RFQ/RFP is currently being developed to hire a third-party consultant to undertake a feasibility study to determine the opportunities and options for development on the site.
- Bristol & 17th Street Property: An RFQ/RFP is currently being developed to hire a third-party consultant to undertake a feasibility study to determine the opportunities and options for development on the site. An internal campus and district work group is being developed to discuss potential proposals for improvements for the site.
- SCC Orange Education Center Building Certification: The remediation action plan was recently approved by the Orange County Health Care Agency in July 2020 which includes a proposed design remediation system of both a combination of horizontal and vertical vapor extraction well systems to address the subsurface soil vapor contamination on site. The building was demolished and completed March 23, 2020 as a result of discovered underground soil vapor contamination while undertaking a redevelopment design option to upgrade the building to meet the DSA building code standards. As a result of newer environmental regulations and in order to meet Orange County Health Department requirements for commercial clean-up standards, it was determined the building would need to be demolished in order to clean up the soil vapors on the property that resided beneath the building due to historical prior industrial business use on the site. The remediation design is currently under review for constructability and will move into the bidding phase at the end of the year through the new year, with construction of the underground system commencing spring/summer 2021. Design options for

redevelopment of the site will reconvene and is currently under review. Meetings with the Work Group commenced in October.

- SCC Campus Entrance Improvements: This project was a result of the Blaser Settlement in having to correct slope deficiencies. The project is now phased into two construction phases and two project areas. The first phase being the implementation and construction of a new roundabout and drop-off adjacent the East side of the Library, between Parking Lot 6, going down from the East Chapman entry. The second phase of work includes all of the path of travel from the main Chapman entrance west sidewalk all through the front of campus adjacent the fountain and up through Strenger Plaza with hardscape work near Buildings D, E and the Library. We are currently in design development for Phase 1.
- SCC Campus Directory (Electronic): The project is on hold due to budget concerns and unselected manufacturer product type.
- SCC Barrier Removal Signage/Wayfinding: The project has been approved by DSA. The bid schedule is under review.
- DO ADA Parking Lot Improvements: This project is still in planning and will be completed in phases.
- District-Wide Emergency Blue Phone & ADA Path of Travel: Construction is underway at CEC.
- District-Wide Electronic Access Control & New Key Distribution Procedures: A request for qualifications/request for proposals for architectural and engineering design services is underway for the next following test pilot locations: Building D at SAC, Buildings D and H at SCC, DMC and mechanical re-key at CEC.

Scheduled Maintenance:

- SM 19 SAC Barrier Removal Library Restroom Upgrade: The project has been approved by DSA and is currently in the bid phase.
- SM 20 SAC Building T Hazardous Material Abatement: This project will look at evaluating the possibility of undertaking hazardous material floor abatement work on the second floor in two labs while the nutrition and fashion labs are not being utilized due to the long lead time it takes to do this work. The project is in the planning phase.
- SM 18 SCC Barrier Removal Phase 4A Broadmoor Trail Repairs: The project was approved by DSA and the award of bid is anticipated for approval by the Board of Trustees at an upcoming meeting.
- SM 18 SCC Barrier Removal Phase 4C Parking Ticket Kiosks: The project is preparing for the bid phase.
- SM 18 SCC Barrier Removal Phase 4A Bldg D Multi-User Restroom Renovation: This project consists of the interior demolition and renovation of two multi-user restrooms on both the first and second floors of Building D.
- SM 18 SCC Barrier Removal Phase 4A Bldg D Single-User Restroom Renovation: This project consists of the interior demolition and renovation of two single-user restrooms on the first floor of Building D.
- SM 18 SCC Barrier Removal Phase 4A Bldg D Elevator: The project will improve and modernize the elevator in Building D.
- New Barrier Removal Projects in Planning at SCC: Buildings A and B Restroom Modernizations.

- Blaser Settlement deficiency items completed to date: 347 out of 418 exterior (83%) deficiencies have been corrected and 198 completed out of 241 items for interior (82%). Overall, the Blaser Settlement barrier corrective items are 82% complete. Multiple projects are currently in various phases of planning, design and construction.

Agenda item: Sustainability Committee Update

Discussion: Ms. Matsumoto noted the committee has not recently met and the next scheduled meeting is coming up on November 18, 2020. <https://rscdd.edu/Departments/Business-Operations/sustainable-rscdd-committee/Pages/default.aspx>

Agenda Item: Measure Q Financial Summary

Discussion: Mr. O'Connor reviewed the project cost summary for Measure Q and noted the District is at about 94% spent or encumbered.

Agenda item: Campus Facilities Meetings Update

Discussion: Meeting Minutes were distributed from the SCC Facilities Committee meetings from May 18, 2020 and September 21, 2020. Ms. Satele noted the return to work plan was the focus of their last meeting. Meeting minutes were distributed from the SAC Facilities Committee meeting from May 19, 2020 and September 15, 2020.

Agenda item: Future Meeting Schedule

Discussion: The next scheduled meeting is by e-mail only on February 3, 2021 and the next scheduled in-person or Zoom meeting is on Wednesday, March 3, 2021 at 1:30 p.m.

Agenda item: Other

Discussion: Mr. O'Connor noted that Measure Q Citizens Oversight Committee meeting is tomorrow, November 5, 2020. This is the first time the committee will be meeting in over a year since they finally have a quorum.

Adjournment: Mr. O'Connor called for a motion to adjourn the November 4, 2020 PRC meeting. Ms. Matsumoto made a motion, seconded by Ms. Satele and approved unanimously to adjourn at 2:49 p.m.



*PHYSICAL RESOURCES COMMITTEE MEETING
PROJECT UPDATES
MARCH 3, 2021*





PROJECTS

- ▶ Dunlap Hall Renovation - Completed
- ▶ Central Plant & Infrastructure - Completed
- ▶ Johnson Student Center & Demolition
- ▶ Science Center & Building J Demolition



PROJECT UPDATE SANTA ANA COLLEGE SCIENCE CENTER & BUILDING J DEMOLITION

Project Summary:

- ▶ Construction of a new three-story, 64,785 square foot science center and 880 square foot greenhouse
- ▶ Programs Include: Division Office, Faculty Offices, (2) Standard Classrooms, (1) Large Classroom, (1) Large Divisible Classroom, (1) Engineering Lab & Support Space, (6) Biology Labs & Support Space, (2) Geology Labs & Support Space, (5) Chemistry Labs & Support Space, (1) Physics Lab & Support Space, Student Collaboration Areas
- ▶ Project includes demolition of (3) J Buildings

Current Status:

- ▶ Ongoing punch list activities
- ▶ Corrective work to exterior metal panel reinstallation is almost complete
- ▶ Ongoing corrective work due to failed window water intrusion testing and recent failed sealant adhesion tests
- ▶ Project is delayed due to the above unfinished work
- ▶ Target occupancy Summer 2021 for Fall semester classes

Budget:

- ▶ \$70.48 million



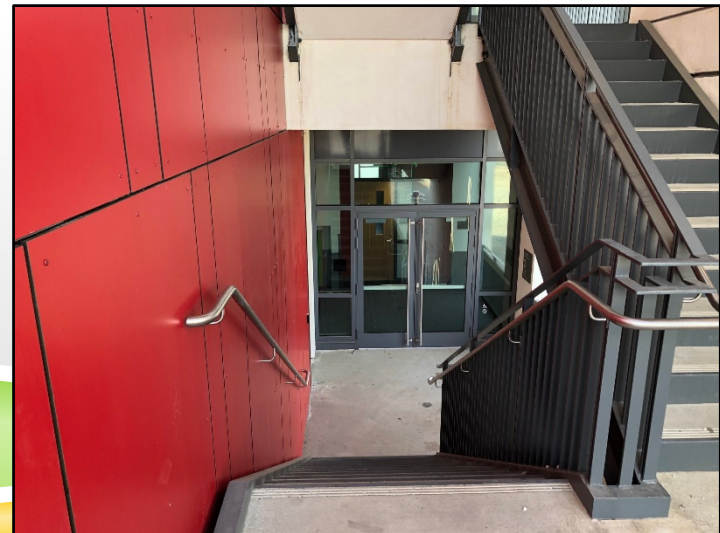


PROJECT UPDATE SANTA ANA COLLEGE SCIENCE CENTER & BUILDING J DEMOLITION





PROJECT UPDATE SANTA ANA COLLEGE SCIENCE CENTER & BUILDING J DEMOLITION



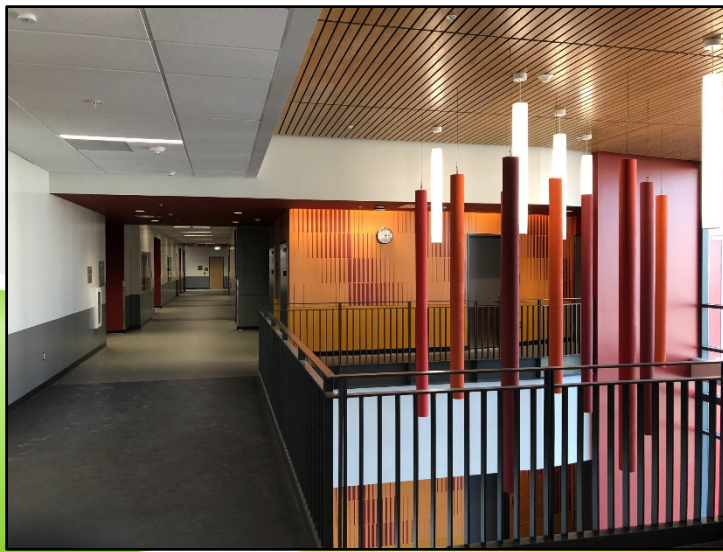


PROJECT UPDATE SANTA ANA COLLEGE SCIENCE CENTER & BUILDING J DEMOLITION





PROJECT UPDATE SANTA ANA COLLEGE SCIENCE CENTER & BUILDING J DEMOLITION





PROJECT UPDATE SANTA ANA COLLEGE JOHNSON STUDENT CENTER

Project Summary:

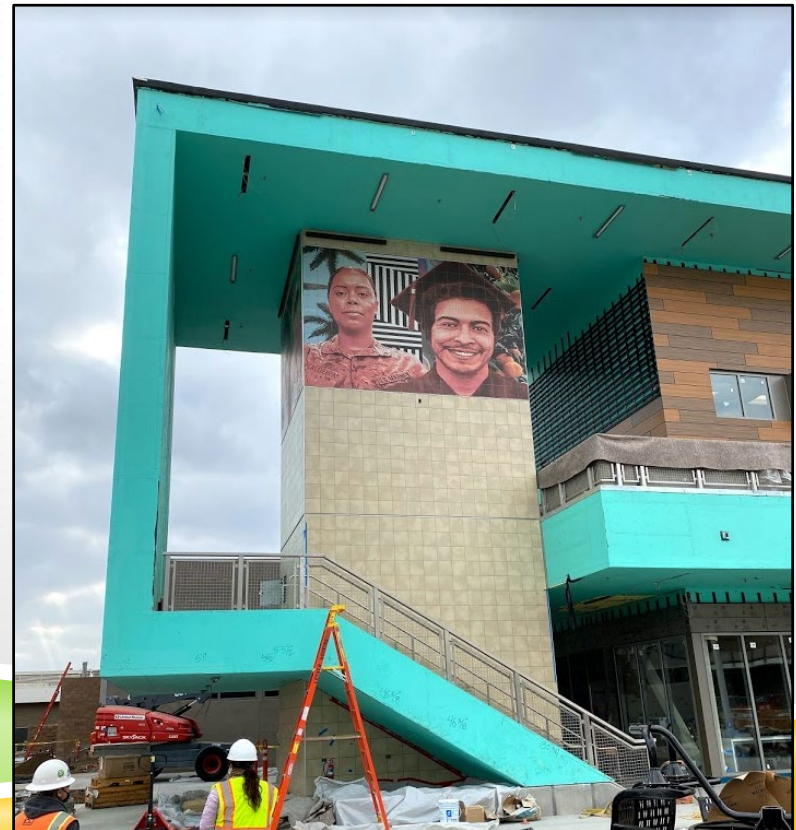
- ▶ Demolition of existing building
- ▶ Construction of a 63,642 square foot new Johnson Student Center
- ▶ Building Programs Include: Campus Store, Quick Stop/Café, DSPS, EOPS/CARE & CalWORKS, Student Business Office, SSSP/Upward Bound, Warehouse, Reprographics, Conference Center, Financial Aid, Student Placement, Health & Wellness Center, Office of Student Life, ASG, The Spot
- ▶ Site improvements include new hardscape, landscape and shade shelter around the Johnson Center as well as renovations in the West Plaza including new landscape, hardscape, a shade structure, and a campus serving kiosk (Express West)

Current Status:

- ▶ Completed installation of window shades, visual display boards, flooring & base, toilet accessories, prefabricated walls and won door. Completed water infiltration testing. Completed food facilities health inspections. First phase of furniture and equipment delivered. Installed site lighting. Completed testing of the fire alarm system.
- ▶ Ongoing interior finish work, punch review, exterior site finishes, exterior building work, owner furnished furniture and equipment deliveries.
- ▶ Started building commissioning of mechanical and electrical systems.
- ▶ Potential Covid-19 impacts to fabrication of metal panels and elevator installation which may cause delays to the exterior metal panel installation and exterior elevator completion.
- ▶ Target occupancy Summer 2021

Budget:

- ▶ \$60 million
- ▶ \$59.20 million funded by Measure Q
- ▶ Note: The budget is currently deficient by \$801,778





PROJECT UPDATE SANTA ANA COLLEGE JOHNSON STUDENT CENTER





PROJECT UPDATE SANTA ANA COLLEGE JOHNSON STUDENT CENTER





PROJECT UPDATE SANTA ANA COLLEGE JOHNSON STUDENT CENTER



CURRENT CAPITAL PROJECTS RUSSELL HALL REPLACEMENT (HEALTH SCIENCES BUILDING)

Project Summary:

- ▶ Construction of a new 55,563 square foot Health Sciences Building to include Nursing, Occupational Therapy Technology, Emergency Medical Services, Pharmacy Technology, general classrooms and computer labs. The new building will be located south of the existing library and north of the new Science Center
- ▶ Demolition of existing Russell Hall Building
- ▶ The District will have to adhere to a strict state process and guidelines

Current Status:

- ▶ Resolution for award of Bid to Balfour Beatty Construction was adopted by the Board of Trustees
- ▶ Award of construction contract was approved by the State Chancellor's office on January 29, 2021
- ▶ **A Notice to Proceed was issued to commence construction March 1, 2021**
- ▶ Target occupancy Spring 2023
- ▶ Decommissioning of Russell Hall must complete Winter 2023 and demolition anticipated to start Spring 2023 to complete the project by the State construction deadline

Budget:

- ▶ \$58.8 million
- ▶ \$20,475,000 state funded (estimated contribution)
- ▶ Budget under review



Project Summary:

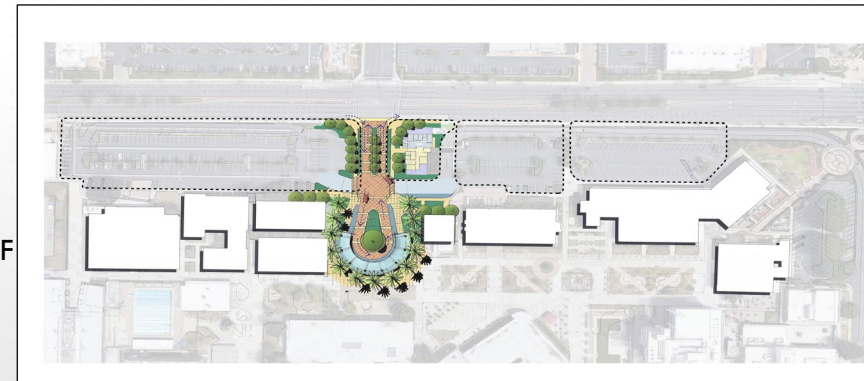
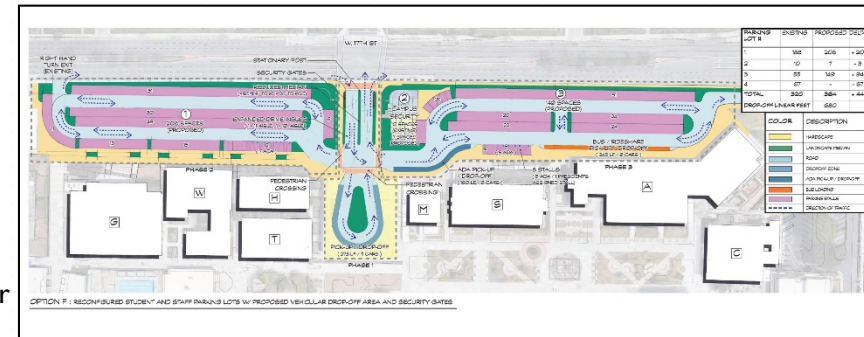
- ▶ The Campus Entrance Improvement project is scheduled to start upon completion of the Russell Hall Demolition project around Winter 2023. The project objectives include traffic congestion reduction, improve pedestrian and vehicle circulation, remove accessibility barriers, increase bus/ ride-share drop-offs, and improve the campus front entry.
- ▶ In an effort to minimize college impacts and provide flexible construction budget options, the project will be phased into three (3) phases.
- ▶ Phase 1 will consist of front entry renovations, softscape and hardscape improvements, the introduction of a new “hairpin” vehicular turn, and front entry plaza improvements.
- ▶ Phase 2 will consist of Parking Lot # 1 renovations with hardscape and softscape improvements and increased parking stalls counts.
- ▶ Phase 3 will consist of Parking Lot # 3 and # 4 renovations with hardscape and softscape improvements, increased parking stall counts, increased drop-off areas, and dedicated ride-sharing areas.
- ▶ All phases will improve traffic and pedestrian circulation & safety, and remove accessibility barriers.

Current Status:

- ▶ Multiple options were presented to the College Work Group Option F was selected as the desired option. Proceeding with Phase I design services scope of work only at this time.
- ▶ The geotechnical study was completed.
- ▶ The underground utility site investigation report is under review.
- ▶ Workgroup meetings are ongoing to review front entry architectural features.

Budget:

- ▶ \$5.3 million for Phase I only



CURRENT CAPITAL PROJECTS

PROJECT	STATUS	ESTIMATED BUDGET
ITS Copper Wire	<p>With the completion of the Central Plant project, new twisted pair copper wire lines were installed to replace the old lines as part of the infrastructure improvements across campus. These copper lines were replaced and then terminated (landed) at 22 buildings on campus at their respective Intermediate Distribution Frame (IDF) rooms or the Building Distribution Frame (BDF) rooms associated with the buildings. The new copper lines provide connectivity to support service for telephone voice systems, emergency telephone lines, elevator telephones, and fax machines. It is the intent of ITS to now abandon the old lines and utilize the new copper lines. The new copper lines are installed at each major building on the campus which are then directly connected back to the campus's main computer communication center located at the Chavez Building (A). This project has to be completed prior to the demolition of Russell Hall as some of the active infrastructure runs through the Russell Hall building. The project has been approved by DSA. The project is in the bid phase.</p>	\$474,339



CURRENT CAPITAL PROJECTS SECONDARY RELOCATIONS & RESTORATIONS

PROJECT	STATUS	ESTIMATED BUDGET
Building B Relocation and Restoration (MCHS)	The MCHS move and Adult Education moves are under review for a future move schedule to be coordinated.	TBD
Parking Lot 11 Restoration	See above note. This may become a new project as there was a plan to add additional electric vehicle charging stations in Lot 11 where the C portables currently reside. This needs further assessment and would occur after the MCHS moves back to Building B.	TBD
Parking Lot 9 Restoration	The college will need to fund the restoration of Lot 9 post construction activities which is anticipated after the completion of the Health Sciences project. In the interim, lot resurfacing work was completed in November.	TBD



CURRENT CAPITAL PROJECTS

PROJECT	STATUS	ESTIMATED BUDGET
Campus Directory (Electronic)	This project is on hold due to budget concerns and unselected manufacturer product type.	\$272,613
Barrier Removal Signage/Wayfinding	The plans have recently been approved by DSA. A schedule for bid and construction is under review.	\$345,025
Parking Ticket Kiosks	This project will replace the existing parking ticket kiosks to make them accessible and add an additional parking ticket kiosk. There will be a total of 12 kiosks on campus. The award of bid was ratified by the Board of Trustees on February 22, 2021 and construction has begun.	TBD



CURRENT CAPITAL PROJECTS PLANNING ACTIVITIES

PROJECT	STATUS	ESTIMATED BUDGET
Northgate Proposal for Student Housing (4th & Minter Streets)	Work Group meetings, Focus Group meetings and a Student Survey occurred in October. The survey had an 11.3% response rate. The proposal by Northgate is still under review.	TBD
Centennial Education Center (Capital Improvement Contribution & Future Redevelopment)	An RFQ/RFP for solicitations to hire a third party consultant to undertake site development planning was re-advertised. An internal campus and district work group is being developed.	\$1 million for CEC Capital Improvement Contribution and Future TBD
Bristol & 17th Street Property	An RFQ/RFP for solicitations to hire a third party consultant to undertake site master planning to determine the opportunities and options for development will be re-advertised. An internal campus and district work group is being developed.	TBD



CURRENT CAPITAL PROJECTS ORANGE EDUCATION CENTER SITE REMEDIATION AND REDEVELOPMENT

Project Summary:

- ▶ The Orange Education Center must comply with DSA certification requirements to meet current structural, fire & life safety, ADA and energy codes.
- ▶ The building was demolished and completed March 23, 2020 as a result of discovered underground soil vapor contamination while undertaking a redevelopment design option to upgrade the building to meet the DSA building code standards.
- ▶ As a result of newer environmental regulations and in order to meet Orange County Health Department requirements for commercial clean-up standards, it was determined the building would need to be demolished in order to clean up the soil vapors on the property that resided beneath the building due to historical prior industrial business use on the site.
- ▶ The last proposed new building plan was to reduce the building size to approximately 63,170 gross square feet.

Current Status:

- ▶ [The remediation design is currently in the bid phase. The construction of the underground system is anticipated to commence spring/summer 2021.](#)
- ▶ Once the system is installed, a monitoring and reporting protocol will be developed and submitted for approval to the OCHCA. The current estimated costs for the construction of a remediation system is roughly \$3 million.
- ▶ Design options for redevelopment of the site will reconvene and is currently under review. Meetings with the Work Group commenced in October. [Campus work group meetings are on hold.](#)



Budget:

\$34.66 million target (under review)

\$33.53 million allocated

- \$1.34 million Measure E
- \$3.66 million SAC Redevelopment Funds
- \$4 million SCC Redevelopment Funds
- \$7 million Stabilization Funds
- \$14.43 million one-time Mandated Cost funds (State Budget Act)
- \$3.1 million from Settlement

Note: Budget is currently deficient by \$1.13 million (under review)

CURRENT CAPITAL PROJECTS CAMPUS ENTRANCE IMPROVEMENTS

Project Summary:

- ▶ This project is a result of the Blaser Settlement to correct path of travel slope deficiencies in and around the quad adjacent several building locations, the front campus entrance and access from the public right of way and nearest bus stop, including areas around the fountain.
- ▶ The project consists of two construction phases and two project areas.
- ▶ Phase 1 includes the construction of a new roundabout and drop off east of the Library, between parking lot 6, and the East Chapman entry, which is in alignment with the Campus Facility Master Plan.
- ▶ Phase 2 will consist of path of travel improvements from the main Chapman entrance west sidewalk up through Strenger Plaza, fountain improvements, and hardscape/landscape work adjacent Buildings D, E and the Library.

Current Status:

- ▶ In construction document for Phase 1
- ▶ The geotechnical study was completed
- ▶ Phase 1 DSA submittal anticipated Summer 2021
- ▶ Phase 1 DSA approval anticipated Winter 2021
- ▶ Phase 1 Target out to bid **Spring 2022**
- ▶ Phase 1 Target construction **Summer 2022**

Budget:

- ▶ \$10 million (under review)





CURRENT CAPITAL PROJECTS

PROJECT	STATUS	ESTIMATED BUDGET
Campus Directory (Electronic)	This project is on hold due to budget concerns and unselected manufacturer product type.	\$192,087
Barrier Removal Signage & Wayfinding	The plans have recently been approved by DSA. A schedule for bid and construction is under review.	\$373,378



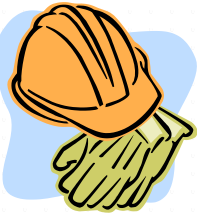
SANTA ANA
COLLEGE

2019-2020 SCHEDULED MAINTENANCE (SM20) PROJECTS

Santa Ana College

State Allocation 2020 \$229,136

- ▶ Building T



2018-2019 SCHEDULED MAINTENANCE PROJECTS (SM19)

Santa Ana College

State Allocation 2019 \$431,479

- ▶ BR Library Restroom Upgrade

Santiago Canyon College

State Allocation 2019 \$184,920

- ▶ Barrier Removal Projects

SCHEDULED MAINTENANCE PROJECTS

PROJECT	STATUS	ESTIMATED BUDGET
BR Library Restroom Upgrade (SM 18-19)	The award of bid was approved by the Board of Trustees on February 8, 2021.	\$457,009 * \$25,230 funded from Capital Outlay due to budget short fall.
Building T Hazardous Material Abatement (SM 19-20)	This project will look at evaluating the possibility of undertaking hazardous material floor abatement work on the second floor in two labs while the nutrition and fashion labs are not being utilized due to the long lead time it takes to do this work. The project is in the planning phase.	TBD

Santiago Canyon College

State Allocation 2018	\$1,371,504
Fund 13	\$628,000
	<hr/>
	\$1,999,504

- ▶ All to be allocated to Barrier Removal projects



SCHEDULED MAINTENANCE PROJECTS (SM18)

PROJECT	STATUS	ESTIMATED BUDGET
2017-2018 (SM18) Scheduled Maintenance Projects		\$1,371,504
Barrier Removal Phase 4A Lot 2 and Lot 7 Crosswalk Repairs	The work for another crosswalk in Lot 2 and a crosswalk in Lot 7 is in the planning phase. The contract for architectural services was approved by the Board of Trustees on February 22, 2021.	TBD
Barrier Removal Phase 4C Parking Ticket Kiosks	All 13 parking ticket kiosks have been installed at SCC and a Notice of Completion was approved by the Board of Trustees on February 22, 2021.	TBD

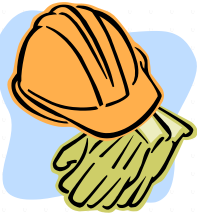
PROJECT	STATUS	ESTIMATED BUDGET
Barrier Removal Phase 4B Broadmoor Trail Repairs	The construction has commenced and is anticipated to last through May. <i>The project has experienced delays due to inclement weather and unforeseen wet soils conditions.</i>	TBD



SCHEDULED MAINTENANCE PROJECTS (SM18)

PROJECT	STATUS	ESTIMATED BUDGET
Barrier Removal Phase 4A Bldg D Multi-User Restroom Renovation	This project consists of the interior demolition and renovation of two multi-user restrooms on the first and second floors of Building D. The contract for architectural services was approved by the Board of Trustees on February 8, 2021.	TBD
Barrier Removal Phase 4A Bldg D Single-User Restroom Renovation	This project consists of the interior demolition and renovation of two single-user restrooms on the first floor of Building D. The contract for architectural services was approved by the Board of Trustees on February 8, 2021.	TBD
Barrier Removal Phase 4A Bldg D Elevator	The District has undertaken an RFQ/RFP to hire an elevator consultant for Building D. A consultant agreement was approved by the Board of Trustees on April 27, 2020. The elevator consultant completed a report and met with the District to review the findings. A plan of action and scope of work is currently being developed based off of the recommendations in the report.	TBD

PROJECT	STATUS	EXPENDED AMOUNT
Barrier Removal Phase 4A East Chapman Entrance Improvements	This project is related to Blaser Settlement corrective items. The Notice of Completion was approved by the Board of Trustees on April 13, 2020.	\$269,480 (*Funded by both SM17 & SM18)
Barrier Removal Phase 4A Concession Walkway Repairs Phase 2	This project removed and replaced the existing concrete walkway with compliant slopes. The project has been completed and is in the close-out phase.	TBD
Barrier Removal Phase 4C Lower Toilets in Building E	The toilets in the accessible restroom stalls were lowered to a compliant height.	\$10,970
Barrier Removal Phase 4C Science Center Stairwell Wheel Guard	This project provided metal tubing to ensure the edge height of the stairwell complies with accessibility codes and provided a plate to reduce the gap between the railing and walkway.	\$10,548
Barrier Removal Phase 4C Stair Treads	This project consisted of painting stair treads near the Science Center building to provide a color transition.	\$16,500



2016-2017 SCHEDULED MAINTENANCE PROJECTS (SM17)

Santa Ana College

State Allocation 2017 \$440,000

- ▶ Window Replacement (H) - Completed

Santiago Canyon College

State Allocation 2017 \$2,817,909

- ▶ Fan Coil Units (D) - Completed
- ▶ Barrier Removal Phase I- Exterior (Path of Travel and Parking) - Completed
- ▶ Barrier Removal Phase 2 A
- ▶ Barrier Removal Phase 2 B
- ▶ Barrier Removal Phase 3

PROJECT	STATUS	EXPENDED AMOUNT
Barrier Removal Phase I – exterior (Path of Travel and Parking)	This project was part of a Settlement Agreement and was dual funded by Scheduled Maintenance and Capital Outlay funds. The NOC was approved by the Board of Trustees on February 25, 2019.	\$919,398 * \$263,398 funded from Capital Outlay (Fund 13) due to budget short fall.
Barrier Removal Phase 2A Drinking Fountains	The Notice of Completion was approved by the Board of Trustees on July 15, 2019.	\$84,573
Barrier Removal Phase 2A Cable Railing at U Portables	This project added a cable railing adjacent the hillside at the U portable village for accessibility purposes as a barrier and guide along a path for individuals who may be vision impaired. This project is complete.	\$24,099
Barrier Removal Phase 2A Tree Grate Repairs	The project has been completed.	\$16,300

PROJECT	STATUS	EXPENDED AMOUNT
Barrier Removal Phase 2A Truncated Domes Repair	This project has been completed.	\$21,475
Barrier Removal Phase 2A Floor Mat Replacement	This project has been completed.	\$51,800
Barrier Removal Phase 2A Softball Bleacher Repairs	This project has been completed.	\$17,028
Barrier Removal Phase 2B - Barrier Removal PTD Replacement	The Notice of Completion was approved by the Board of Trustees on March 23, 2020.	\$612,853
Barrier Removal Phase 3 Emergency Blue Phone & ADA POT	The Notice of Completion was approved by the Board of Trustees on November 18, 2019.	\$364,681



NEW BARRIER REMOVAL PROJECTS IN PLANNING

PROJECT	STATUS	ESTIMATED BUDGET
Buildings A and B Elevator Modernizations	This is a new project related to the Blaser Settlement deficiency items. The project is in the early stages of planning and scope development. If new elevator cabs are required, the scope of work could be significant and challenging to replace. This project will be split into two different projects (one for each building).	TBD



- ▶ Blaser Settlement deficiency items completed to date: 347 out of 418 exterior (83%) deficiencies have been corrected and 198 completed out of 241 items for interior (82%). Overall, the Blaser Settlement barrier corrective items are 82% complete. Multiple projects are currently in various phases of planning, design and construction.



CURRENT PROJECTS DISTRICT OFFICE

PROJECT	STATUS	ESTIMATED BUDGET
<p>ADA Parking Lot Improvements at District Office (parking lots and path of travel to building entrances)</p>	<p>The scope of work includes a new ramp at the front entrance, new accessible parking spaces, the addition of a path of travel from the Santa Clara Street sidewalk, and improvements to handrails and stairs. Phase I is currently in the bid phase. Phase I work will include new accessible parking stalls along the freeway wall and across from the east entrance. New striping will be applied at the new accessible stalls and for the path of travel walkways. At the east entrance, the existing stairs (including handrails), ramp (including handrails) and landings will be demolished and reconstructed. A footing will be constructed adjacent to the reconstructed ramp for installation of the emergency blue phone. The phone is owner furnished and contractor installed.</p>	<p>\$430,763 (under review)</p>



CURRENT PROJECTS DISTRICT-WIDE

PROJECT	STATUS	ESTIMATED BUDGET
District-Wide Emergency Blue Phone & ADA Path of Travel	The projects at SCC, SAC, DMC, CEC and OCSRTA have been completed. DO has yet to be scheduled and will be included in the ADA Parking Lot Improvements Phase I.	\$1.9 million



CURRENT PROJECTS DISTRICT-WIDE

PROJECT	STATUS	ESTIMATED BUDGET
<p>District-Wide Electronic Access Control and New Key Distribution Procedures</p>	<p>The District intends to undertake several test pilots for a variety of building conditions and door types to retrofit adding or upgrading electronic access control features, changing out mechanical locks to the new lock standard, and to test pilot the new draft of the Key Distribution Procedures and Guidelines developed by the District Working Group per Administrative Regulation 3501.</p> <p>Test Pilot Projects</p> <p>In progress:</p> <ul style="list-style-type: none"> • District Office • Santa Ana College Science Center <p>The contract for architectural and engineering design services for the following test pilot project locations was approved by the Board of Trustees on February 22, 2021:</p> <ul style="list-style-type: none"> • Santa Ana College Building D • Santa Ana College Centennial Education Center (mechanical re-key only) • Santiago Canyon College Buildings D and H • Digital Media Center <p>The electronic access control system includes adding new access control hardware and readers at select locations across doors and integrating equipment into a new district-wide access control platform. Test pilot buildings have been identified above to test a variety of features and procedures for access to buildings and will be on-going for several years.</p>	<p>TBD</p>



QUESTIONS



RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

MEASURE Q

Projects Cost Summary

01/31/21 on 02/03/21

Special Project Numbers	Description	Project Allocation	Total PY Expenditures	FY 2020-2021		Cumulative Exp & Enc	Project Balance	% Spent
				Expenditures	Encumbrances			
ACTIVE PROJECTS								
SANTA ANA COLLEGE								
3035/3056	Johnson Student Center	59,198,222	36,998,707	10,657,279	10,542,622	58,198,608	999,614	98%
	Agency Cost		479,276	(1)	3,443	482,718		
	Professional Services		5,273,249	654,114	1,152,597	7,079,960		
	Construction Services		31,161,950	9,995,537	8,355,017	49,512,503		
	Furniture and Equipment		84,233	7,629	1,031,565	1,123,427		
3049	Science Center & Building J Demolition	70,480,861	55,803,846	1,867,231	4,111,888	61,782,966	8,697,895	88%
	Agency Cost		430,871	10,260	1,696	442,827		
	Professional Services		8,613,856	464,017	565,495	9,643,368		
	Construction Services		45,942,968	400,798	2,730,598	49,074,364		
	Furniture and Equipment		816,152	992,155	814,100	2,622,407		
TOTAL ACTIVE PROJECTS		129,679,083	92,802,553	12,524,510	14,654,511	119,981,574	9,697,509	93%
CLOSED PROJECTS								
3032	Dunlap Hall Renovation	12,620,659	12,620,659	-	-	12,620,659	0	100%
	Agency Cost		559	-	-	559		
	Professional Services		1,139,116	-	-	1,139,116		
	Construction Services		11,480,984	-	-	11,480,984		
	Furniture and Equipment		-	-	-	-		
3042	Central Plant Infrastructure	57,266,535	57,266,535	-	-	57,266,535	0	100%
	Agency Cost		416,740	-	-	416,740		
	Professional Services		9,593,001	-	-	9,593,001		
	Construction Services		47,216,357	-	-	47,216,357		
	Furniture and Equipment		40,437	-	-	40,437		
3043	17th & Bristol Street Parking Lot	198,141	198,141	-	-	198,141	0	100%
	Agency Cost		16,151	-	-	16,151		
	Professional Services		128,994	-	-	128,994		
	Construction Services		52,996	-	-	52,996		
	Furniture and Equipment		-	-	-	-		
TOTAL CLOSED PROJECTS		70,085,335	70,085,334	-	-	70,085,334	0	100%
GRAND TOTAL ALL PROJECTS		199,764,418	162,887,887	12,524,510	14,654,511	190,066,908	9,697,509	95%
SOURCE OF FUNDS								
	ORIGINAL Bond Proceeds	198,000,000						
	ACTUAL Bond Proceeds Recon Adjust.	(1,614,579)						
	Interest Earned	2,993,115						
	Interest/Expense (FY20/21)	385,881						
	Totals	199,764,418						



SAC FACILITIES MEETING
MINUTES – OCT 20, 2020
1:30P.M. – 3:00P.M.
 Zoom Meeting

Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Administrators		Academic Senate		CSEA	
Bart Hoffman, Co-Chair	Stephanie Paramore	Marty Rudd, Co-Chair	Jaki King	Sarah Salas (a)	Mike Turrentine (a)
Jim Kennedy (a)	Christine Leon	Ben Hager (a)	Roy Shahbazian		
Vaniethia Hubbard (a)	Mario Gaspar (a)	Monica Zarske (a)	Nicole Patch	District Liaison	
Jeffrey Lamb (a)	Veronica Oforlea	John Zarske		Carri Matsumoto	Darryl Taylor
Jennie Adams		John Strong			
			(a) absent		
Guests				Campus Safety & Security	
Matt Schoeneman	Rudy Delgadillo	Brian Schroeder		Lt. Baker	
Lithia Williams	Dawn McKenna			ASG Representative	
				Lilly Angel (a)	
1. WELCOME AND INTRODUCTIONS					
	Self-Introductions were made.			Meeting called to order at 1:35pm Adjourned at 2:45 pm.	
2. PUBLIC COMMENTS					
	None				
3. MINUTES					
	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	Approval of Sept 15, 2020 minutes			Motion moved to approve Sept. 15, 2020 minutes by John Strong, 2 nd by John Zarske. Motion carried unanimously.	
4. PROJECT UPDATES					
	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	Project Update Report – Carri Matsumoto/Matt Schoeneman/Rudy Delgadillo Science Center Carri Matsumoto reported that there is ongoing corrective work due to failed				

window water intrusion testing and recent failed sealant adhesion tests in the new Science Center building. The new target occupancy date is Fall 2021 semester. Rudy Delgadillo added that all the actual systems within the Science Center building have been commissioned and everything is operating as designed. The security system is installed and will be commissioned soon. He also reported that there have been no COVID-19 cases to report from his staff. Carri added that due to the delays and rework, furniture and equipment deliveries had to be housed in various areas.

Johnson Student Center

Carri reported that due to the Johnson Student Center delays, the target occupancy date has been moved to Summer 2021 instead of Spring 2021. She added that the new installation of the metal panels, tile, expansion joint and decorative wall panels on the building's exterior has been completed. Matt Schoeneman reported that they have poured concrete flatwork throughout and around Johnson Student Center. Site benches and light poles have been placed. The elevators (both interior and exterior) will be worked on soon. The interior doors have been installed, low voltage wires have been run and prepped for commissioning. The access controls for the doors are being installed. Fire alarms and ceiling systems are continuing to be installed on the 1st and 2nd floors. Interior resin panels have also been installed. He reported that there are no safety incidents or COVID cases to report. Regarding the kiosk area, the flatwork concrete is being poured and the electrical and pre-landscaping is completed.

Health Science Project

Carri reported that the Health Science project is currently out to bid and bids are due late October 2020. Hoping for a bid award at the November Board meeting. Then the award of construction is contingent upon State Chancellor's approval. We may see a bid award announced in December.

Chavez Building First Floor Configuration

This project is on hold due to \$5M budget that is under review. There are many relocations that need to be done. Relocating folks to The Village is one of the options. This project may go away or be put on hold indefinitely if there is no other budget option.

Northgate Proposal for Student Housing

Brailsford and Dunlavey was selected as the consultant to assist the district and college in conducting feasibility study to determine the viability and

	<p>opportunity to develop the proposed site at 4th and Minter Streets. Work Group meetings, Focus Groups and a Student Survey are anticipated activities to occur in the month of October.</p> <p><u>Centennial Education Center (CEC) Improvement Project</u> There is \$1M worth of improvements to the Centennial Education Center that need to be completed. A meeting has been requested with the city of Santa Ana to propose a list of ideas that have been created.</p> <p><u>17th and Bristol Project</u> An RFQ/RFP is being developed to hire a third-party consultant to undertake a feasibility study to determine the opportunities and options for development on the site. An internal campus and district Work Group being developed to discuss potential proposals for improvements.</p> <p><u>Library Restroom</u> This project is currently out to bid. Target Board award anticipated Winter 2021. The construction target start would be Spring Break 2021 and continue through the semester.</p> <p><u>District-Wide Emergency Blue Phone Project</u> Construction underway at CEC. District Office is yet to be scheduled.</p>	
5. STANDING REPORTS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
Student Report	No report at this time.	
Facilities Report	<p>Dr. Hoffman reported on the following:</p> <ul style="list-style-type: none"> • M&O has been prepping classrooms for the Late Start classes with PPE equipment • Working with ITS to prepare the large gym for the upcoming Board meeting as well as a conversion of a classroom into a conference room for the Board members to use • M&O using electro-static sprayers to disinfect rooms 	
6. ACCREDITATION		ACTIONS/ FOLLOW UPS
	Marty Rudd reported that he and Mario Gaspar have gathered evidence to begin the writing portion of the accreditation report.	
7. OLD BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS

8. NEW BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	Campus Maintenance Committee Membership Dr. Hoffman expressed that classified/faculty are needed as committee members. Meetings are held on Mondays at 10:30am.	
9. FUTURE AGENDA ITEMS	<ul style="list-style-type: none"> • District Safety Special Event Form 	
10. OTHER	DISCUSSION/COMMENTS	
	Next Meeting: November 17, 2020	

SUBMITTED BY Maria Cardona



SAC FACILITIES MEETING
 MINUTES – NOV. 17, 2020
 1:30P.M. – 3:00P.M.
 Zoom Meeting

Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Administrators		Academic Senate		CSEA	
Bart Hoffman, Co-Chair	Stephanie Paramore	Marty Rudd, Co-Chair	Nicole Patch	Sarah Salas	Mike Turrentine
Jim Kennedy	Christine Leon	Tommy Strong	Roy Shahbazian	Sheryl Martin	
Vaniethia Hubbard	Mario Gaspar	Monica Zarske		District Liaison	
Jeffrey Lamb	Veronica Oforlea	John Zarske		Carri Matsumoto	Darryl Taylor
Jennie Adams					
			Bold = present		
Guests				Campus Safety & Security	
Matt Schoeneman	Rudy Delgadillo	Brian Schroeder	Crystal Jenkins	Lt. Baker	
Lithia Williams	Dawn McKenna	Denise Scolaro		ASG Representative	
				Lilly Angel	
1. WELCOME AND INTRODUCTIONS					
	Self-Introductions were made.			Meeting called to order at 1:35pm Adjourned at 3:00 pm.	
2. PUBLIC COMMENTS					
	Denise Scolaro shared the attached statement that she presented. Denise is advocating the feeding of feral cats on SAC campus. She is proposing a better solution than the banning of feeding of the cats.				
3. MINUTES					
	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	Approval of Oct. 20, 2020 minutes			Motion moved to approve the Oct. 20, 2020 minutes by Tommy Strong, 2 nd by John Zarske. Motion carried unanimously.	
4. PROJECT UPDATES					
	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	

[Project Update Report](#) – Darryl Taylor/Matt Schoeneman/Rudy Delgadillo

Science Center

Darryl Taylor reported that the Science Center exterior metal panel issue is being corrected by reinstalling the exterior metal panels. This corrective action is almost complete. He added that the target occupancy is still Fall 2021.

Russell Hall Project

Darryl Taylor reported that new bids were due late October 2020 and a bid protest was received. Bids are currently under review. The target construction is to begin Winter 2021 and target occupancy is Spring 2023.

Campus Entrance Improvements

Darryl Taylor reported that multiple options were presented to the College Work Group. Option F was selected and will be proceeding with only Phase 1 design service scope of work. The new budget amount for Phase 1 is \$5.3M.

Current Capital Projects

The newest projects are listed on slide 13 of the Project Update Report attached above, which are:

- Northgate Proposal for Student Housing
- CEC Capital Improvement & Future Redevelopment
- Bristol & 17th Street Property

Scheduled Maintenance Projects (SM20)

SAC was allocated \$229,136 for the abatement of Bldg. T.

Science Center Project

Rudy Delgadillo reported that there are no COVID-19 cases to report. The exterior metal panel installation has been completed. The design team needs to formally inspect and accept the work. Regarding the non-compliance sealant around the windows, the contractor should receive directions this week. Commissioning of the interior systems is reaching its final activities. They should be done in the next couple of weeks and an exterior punch list is be conducted.

Johnson Student Center

Matt Schoeneman reported that the porcelain tiles have been installed on the exterior of the elevator tower. Exterior site concrete has been poured on the North side. Finishing of the fine grading of the South side to restore Campus Drive. Will be conducting flat work on the East and South sides. The building is

	now lockable, with all the store fronts in place. Ceiling tiles are being installed on the 1 st floor. Carpet is being delivered for both floors. Large conference doors will be delivered next week and the kitchen equipment on both floors is near completion.	
5. STANDING REPORTS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
Student Report	Lilly Angel reported that the Cross-Cultural Conversation Series will be held on Thursday at 2pm. Upcoming student events will be discussed in the upcoming week.	
Facilities Report	<p>Mario Gaspar reported the following:</p> <p>Preventative Maintenance:</p> <ul style="list-style-type: none"> • Improvement of grounds at SAC and CEC • Transformer Maintenance schedule for Winter break • Replacement of Ballast in Bldg. R 	
6. ACCREDITATION		ACTIONS/ FOLLOW UPS
	Mario Gaspar reported that they are working with their team on the written draft of the accreditation report.	
7. OLD BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
8. NEW BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>District Safety Special Events Form Lt. Baker explained that the attached form is to be utilized to communicate with all necessary parties involved when events, with expected attendance exceeds 100 persons. This form is to be used in conjunction with the Civic Center Facility Use Agreement forms. Tommy Strong recommended that language be added regarding obtaining of parking passes is needed.</p> <p>Campus Maintenance Complaints/Campus Maintenance Committee Dr. Hoffman reported that complaints have been lodged pertaining to campus maintenance. He encouraged people to get involved in the Campus Maintenance Committee. He explained that the M & O staff have been working very hard to keep our campus clean and safe. This Committee has designated the committee time to meet at 10:30am on Mondays to allow the graveyard staff to participate.</p>	The Safety Special Events Form was distributed to all Committee members for review and comment.

	<p>Sheryl Martin stated that it is a problem to have maintenance complaints made in a public committee. This may point out an individual or it may appear as a disciplinary action towards someone.</p> <p>Dr. Hoffman explained that this is not a venue to lodge complaints, but a place to find out the work that M & O is performing. Again, he encourages people to participate.</p>	
9. FUTURE AGENDA ITEMS		
10. OTHER	DISCUSSION/COMMENTS	
	<p>Next Meeting: Dec. 15, 2020</p>	

SUBMITTED BY Maria Cardona



SAC FACILITIES MEETING
 MINUTES – DEC 15, 2020
 1:30P.M. – 3:00P.M.
 Zoom Meeting

Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Administrators		Academic Senate		CSEA	
Bart Hoffman, Co-Chair	Stephanie Paramore	Marty Rudd, Co-Chair	Nicole Patch	Sarah Salas	Mike Turrentine
Jim Kennedy	Christine Leon	Tommy Strong	Roy Shahbazian		
Vaniethia Hubbard	Mario Gaspar	Monica Zarske		District Liaison	
Jeffrey Lamb	Veronica Oforlea	John Zarske		Carri Matsumoto	
Jennie Adams					
			Bold = present		
Guests				Campus Safety & Security	
Matt Schoeneman	Rudy Delgadillo			Sgt. Monte Huotari	
Mike Delaby	Dawn McKenna			ASG Representative	
				Lilly Angel	
1. WELCOME AND INTRODUCTIONS					
	Self-Introductions were made.			Meeting called to order at 1:37pm Adjourned at 3:00 pm.	
2. PUBLIC COMMENTS					
	None				
3. MINUTES					
	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	Approval of Nov. 17, 2020			Motion moved to approve the Nov. 17 2020 minutes by Mario Gaspar, 2 nd by Dr. Hubbard. Motion carried unanimously.	
4. PROJECT UPDATES					
	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	<u>Project Update Report</u> – Carri Matsumoto/Matt Schoeneman/Rudy Delgadillo <u>Science Center</u> Carri Matsumoto reported that the Science Center exterior metal panel				

reinstallation is almost complete and punch list is being worked on. Ongoing corrective work due to failed window adhesion is being conducted. This project has been delayed due to unfinished work mentioned above. The target occupancy date is still Fall 2021.

Rudy Delgadillo added that McCarthy will ensure that they meet the contract and performance requirements so that there is no future water mitigation. It will be worked on until it is done correctly. He reported that there is no COVID infections to report.

Johnson Student Center

Carri reported that a notice was received from McCarthy. McCarthy reported that one of their exterior metal panel subcontractor's from Michigan is experiencing delays. This delay is still being assessed. She added that the installation of exterior signage on the building's exterior and water testing has been completed. Fire extinguishers, cabinets, toilet partitions, and resin panels have been installed. The target occupancy date is Summer 2021.

Matt Schoeneman added that the inside of the project is moving at a rapid pace while we wait for the exterior metal panels. Currently carpet is being installed on the second floor and portions of the first floor. Office sliding doors are being installed, campus store flooring is also being installed. Many other finishes are being completed on the first floor and in the large conference room on the second floor. Overall, the projects are looking good and are looking to start commissioning in January.

Health Sciences Building

Carri reported that the Board approved the contingent award. This project is a combination of state and local funds by the college. A bid protest was reviewed and was awarded to Balfour Beatty Construction, LLC. We could be looking at construction by late February. As part of this project, demolition of Russell Hall is part of the approval of state funding. This project requires money up front. Dr. Hoffman informed the committee that SAC's RDA residual funds have been designated for this project.

Current Capitol Projects

Northgate Proposal for Student Housing – work group and focus groups meetings have taken place. A student survey is being reviewed and a report is currently in progress.

	The Centennial Education Center (Capital Improvement) and the Bristol & 17 th Street Property project proposals are due at the end of January.	
5. STANDING REPORTS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
Student Report	None	
Facilities Report	<p>Mario Gaspar reported the following:</p> <p>Current Projects:</p> <ul style="list-style-type: none"> • Hydro-jetting at SAC, Centennial and Sheriff's Academy • Transformer Maintenance at SAC, Centennial and Sheriff's Academy • R Bldg ballast replacements • Window replacements at Sheriff's Academy • Repair to chiller • T Bldg compressor replacement • C Bldg compressor installation • First phase of baseball and softball field renovation • SAC cleanup of classrooms and grounds <p>Some of the custodian positions have been filled which has helped in getting more of the work done.</p>	
6. ACCREDITATION		ACTIONS/ FOLLOW UPS
	Marty Rudd reported that they are working with their team to complete the written draft.	
7. OLD BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>District Safety Special Events Form</p> <p>Sgt. Huotari requested that the attached form be approved and voted on. Dr. Hoffman reported that the purpose of the form is for internal use of facilities. There have been occasions when Public Safety, M & O and Administrative Services are not aware of events happening on campus. He also added that a common calendar will be created for posting of all events. Some edits will be made to the form and Jenny Adams and Maria Cardona will work on making the form more user friendly.</p> <p>Feral Cats on SAC</p> <p>Dr. Hoffman reported that President's Cabinet had decided not to feed feral cats on this campus. Feeding feral cats can lead to disciplinary actions.</p>	

8. NEW BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
9. FUTURE AGENDA ITEMS		
10. OTHER	DISCUSSION/COMMENTS	
	Next Meeting: February 16, 2021	

SUBMITTED BY Maria Cardona

Santiago Canyon College Facilities & SAFETY Committee

Minutes

October 19, 2020

Attendees: Beth Hoffman, Scott Sakamoto, Arleen Satele, Ambar Nakagami, Pat Alvano, Stew Myers, Rick Adams, Denise Bailey, Mary Mettler, Ernesto Garza Lopez

Absent: Mary Mettler, Jim Granitto, Ernesto Garza Lopez

Guest: Darryl Taylor, Carri Matsumoto

[Facilities and Safety website](#)

NEW BUSINESS	REPORT/OUTCOME	MEMBER
1. Review of Minutes from September 21, 2020 meeting	Approved	Scott Sakamoto
2. INTRODUCTIONS/ANNOUNCEMENTS	<ol style="list-style-type: none"> 1. Ready to come back to work video/power point 2. Sanitation completed every night and between classes. 3. Free COVID-19 testing from 8 am-12 pm on Wednesdays starting 10/28. <ol style="list-style-type: none"> a. OC residents, staff and students b. OCHCA 	(See Facilities and Safety site for attachment)
3. District Presentations	District Facilities Update	District Facilities (See Facilities and Safety site for PP)
4. Public Safety	No Update	Manny Pacheco
5. College Facilities Update	<ol style="list-style-type: none"> 1. Covid 19 Safety <ol style="list-style-type: none"> a. The facilities teams will be installing additional PPE this week in all areas around Campus scheduled for occupancy next week. b. All facilities workers have been instructed to practice social distancing and to wear masks. c. Custodial teams are provided full protective gear while sanitizing. d. All high contact surfaces are being cleaned regularly and sanitizing electrostatic foggers are being used following occupancy. e. Sneeze guards, signage, floor markings, sanitizers and PPE are continually updated in all occupied areas. f. All domestic water lines are flushed every week to prime traps and prevent stagnant legs in the system 	Chuck Wales

	<ul style="list-style-type: none"> g. Extended runtime and outside air is applied to all HVAC systems and higher Merv rated filters are scheduled to arrive this week. <ol style="list-style-type: none"> 2. ADA Improvements <ul style="list-style-type: none"> a. A project to completely rehabilitate the entrance from Newport boulevard to the T-104 building (entitled The Broadmoor Trail Repair Project) is being fast tracked to take advantage of the low occupancy. <ul style="list-style-type: none"> i. The project is awaiting bid submission and is slated for completion by May of 2021. 3. Fire extinguisher service <ul style="list-style-type: none"> a. The annual fire extinguisher service will be conducted on October 13th and 14th for all extinguishers on Campus 4. Landscaping/athletics <ul style="list-style-type: none"> a. The athletic fields, and other landscaped areas, have been under additional stressors due to increased wildlife activity caused by inactivity in these areas. While improvements have been made to the fields themselves, adjacent areas have been affected by rabbit, raven and ground squirrel incursions. We have been attempting various humane methods of controlling these occurrences with mixed results. b. Much improvement has been made to all landscaped areas and athletic fields accompanied by a growing list of needed replacement material. Winter will be used to spread out these expenses. c. The hiring process has begun for the replacement gardener. Applications are due at the end of this month. 	
6. Hawk's Nest Food Pantry	1. HNFP moving to lot 1, still on Thursdays.	Beth Hoffman
7. Campus based smoke and tobacco cessation	<ol style="list-style-type: none"> <u>1.</u> SAC has the 18-month, \$20,00 Truth Initiative <u>2.</u> SCC and SAC will meet to compare progress and results <u>3.</u> ASG on board and ready propose policy change. 	Beth Hoffman
8. NEW BUSINESS /OTHER a. Sanitation between classes		
OLD BUSINESS & PROJECT STATUS REPORTS		OUTCOME/FOLLOW UP

1. . Relocation OEC Classes	Due to environmental study, district facilities is waiting for approval from the County environmental office in order to continue construction. District facilities is looking into other options such as not including child development center inside the Batavia site. Architect has been hired to develop a design for the Batavia site. There continues to be funding issues and project target date early 2020. OEC location destructive testing is completed. Continued user group meetings and identify other additional funding sources to complete the project.	Ongoing
2. Noise Transmission between SC103 and SC104, from SC 105, and between SC205 and SC206	No further action. Remains open	Pending Funding.
3. Naming of Buildings - Process	No further action has been taken.	Progress report will be provided.
4. Protocol for installing commemorative pieces, such as the proposed busts, on campus.	District is working on options regarding installing commemorative pieces.	Progress report will be provided.
Next Meetings	Fall 2020 Facilities and Safety meetings (Zoom 3:00pm- 4:30pm) September 21, 2020 October 19, 2020 November 16, 2020	

**Santiago Canyon College
Mission Statement**

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved by RSCCD Board of Trustees, 9-23-13)

Santiago Canyon College Facilities & SAFETY Committee

Minutes

November 16, 2020

Attendees: Beth Hoffman, Scott Sakamoto, Arleen Satele, Ambar Nakagami, Pilar Vasquez, Rick Adams, Denise Bailey, Mary Mettler, Destiny Langseth
Absent: Stew Myers, Jim Granitto
Guest: Manny Pacheco, Darryl Taylor, Chuck Wales, Karen Bustamante

[Facilities and Safety website](#)

NEW BUSINESS	REPORT/OUTCOME	MEMBER
1. Review of Minutes from October 19, 2020 meeting	Approved	Scott Sakamoto
2. INTRODUCTIONS/ANNOUNCEMENTS	<ol style="list-style-type: none"> 1. New Student rep. Destiny Langseth 2. COVID testing starting 11/12 at the Gym. Will continue every Thursday 9-2 pm 	
3. District Presentations	District Facilities Update	District Facilities (See Facilities and Safety site for PP)
4. Public Safety	<ol style="list-style-type: none"> 1. New chief is Ralph Webb (Manny Pacheco will serve as acting chief until Chief Webb takes over) 2. Campus Safety building is up and running 3. There have been no issues with face to face classes or events 4. New parking permit machines should be ready in December 5. Parking lots need some upgrades (stripe painting, etc.) 	Manny Pacheco
5. College Facilities Update	<ol style="list-style-type: none"> 1. Covid 19 Safety <ol style="list-style-type: none"> a. The facilities teams will be installing additional PPE this week in all areas around Campus scheduled for occupancy. b. All facilities workers have been instructed to practice social distancing and to wear masks. c. Custodial teams are provided full protective gear while sanitizing. d. All high contact surfaces are being cleaned regularly and sanitizing electrostatic foggers are being used following occupancy. e. Sneeze guards, signage, floor markings, sanitizers and PPE are continually updated in all occupied areas. 	Chuck Wales

	<ul style="list-style-type: none"> f. All domestic water lines are flushed every week to prime traps and prevent stagnant legs in the system g. Extended runtime and outside air increases are being applied to all HVAC systems. h. The Merv 13 filters that were due last week are out of stock globally. The material is being used to make N95 masks. Expected delivery is December. <p>2. Main Irrigation break</p> <ul style="list-style-type: none"> a. A 4" irrigation mainline broke last week at the main entrance off of Chapman. Verne's plumbing excavated and repaired the line that was caused by an improper transition. <p>3. Monday 10/26/2020 updates</p> <ul style="list-style-type: none"> a. A fire started in Silverado shortly after 6 in the morning northeast of Silverado Canyon Road. The fire burned south, away from the Campus, toward Irvine. The cause is believed to be from utility lines adjacent to limestone canyon. b. During the fire, the phone lines used for fire system and elevator monitoring went dead. ITS coordinated repair efforts with AT&T and Safety monitored the fire panel for alarms. c. The winds dislodged banners, a bollard in one case, and several trees were blown over or damaged. The staff located trash receptacles inside buildings until the winds subsided. d. The emergency generators were serviced the week before the fire and wind event. The power browned out and blacked out 4 times during the wind event around the time of the fire. Emergency power systems operated as expected. 	
6. Hawk's Nest Food Pantry	1. Thanksgiving dinners to be distributed on Thursday 11/20, from 9 to 11 pm	Beth Hoffman
7. Campus based smoke and tobacco cessation	<p><u>1.</u> New cessation counselor has been hired</p> <p><u>2.</u> Truth Initiative Tobacco and Smoke-Free Policy Grant for SCC, sundown's on December 31, 2020, Santiago Canyon has completed the deliverables. The college and each of the shared governance groups all support a 100% smoke free campus policy.</p> <p>Santa Ana College is now working to educate their campus on deliverables required for their own Truth Initiative Grant work.</p>	

	<p>Student Health services has hired student ambassadors to work along side Cessation Counselor and Program Educator to change hearts and minds about a smoke free college.</p> <p>In fall of 2021, they will approach RSCCD Trustees to ask for a district wide comprehensive Board Policy Change. SCC intends to be part of that formal request for Policy Change.</p>	
8. Resource Request Ranking	<p>Facilities and Safety proposed Resource Request Rankings</p> <p>1. Athletic training cart 2. Softball infield work 3. Soccer bleacher replacement 4. Whiteboards for D-205 5. Bio. lab space 6. Lab/lec. space Bio./Chem 7. Earth Science display cases 8. Observatory 9. New track facility</p>	
9. Roosevelt Bust	<p>1. Bust placement was discussed. Rick Adams will bring proposed locations back to AHSS. Locations were approved as long as there are no objections from divisions.</p>	See attachments on website
10. NEW BUSINESS /OTHER		
OLD BUSINESS & PROJECT STATUS REPORTS		OUTCOME/FOLLOW UP
1. . Relocation OEC Classes	<p>Due to environmental study, district facilities is waiting for approval from the County environmental office in order to continue construction. District facilities is looking into other options such as not including child development center inside the Batavia site. Architect has been hired to develop a design for the Batavia site. There continues to be funding issues and project target date early 2020. OEC location destructive testing is completed. Continued user group meetings and identify other additional funding sources to complete the project.</p>	Ongoing
2. Noise Transmission between SC103 and SC104, from SC 105, and between SC205 and SC206	<p>No further action. Remains open</p>	Pending Funding.
3. Naming of Buildings - Process	<p>No further action has been taken.</p>	Progress report will be provided.
4. Protocol for installing commemorative pieces, such as the proposed busts, on campus.	<p>District is working on options regarding installing commemorative pieces.</p>	Progress report will be provided.

Next Meetings	Fall 2020 Facilities and Safety meetings (Zoom 3:00pm- 4:30pm) September 21, 2020 October 19, 2020 November 16, 2020	
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