

Physical Resources Committee

Meeting of May 4, 2022

1:30 p.m.

Zoom Meeting

PRC Members Present: Iris Ingram, Carri Matsumoto, Bart Hoffman, Arleen Satele, Joe Melendez, Dane Clacken, Shannon Kaveney, Ambar Nakagami, Binh Dau, Michael Turrentine, Monica Zarske, James “Marty” Rudd, Alex Taber

PRC Members Absent: Christine Gascon, Crystal Bedolla

Guests Present: Kelvin Leeds, Hugo Curiel

Minutes

Call to Order: Ms. Ingram called the meeting to order at 1:32 p.m.

Agenda item: Meeting Minutes – March 2, 2022

Discussion: Ms. Ingram called for a motion to approve the PRC Minutes of the March 2, 2022 meeting. Ms. Matsumoto made a motion, seconded by Ms. Satele and approved by the committee unanimously.

Agenda item: 2022/2023 Proposed Meeting Schedule

Discussion: Ms. Ingram called for a motion to approve the 2022/2023 Proposed Meeting Schedule. Mr. Hoffman made a motion, seconded by Mr. Clacken and approved by the committee unanimously.

Agenda item: Measure Q, Scheduled Maintenance, and Capital Projects Update – dated May 4, 2022

Discussion: Ms. Matsumoto provided the committee with an overview of the following projects:

Measure Q Projects:

- Science Center: Currently investigating fume hoods and exterior cracking plaster.
- Johnson Student Center: Currently investigating sewer line and corrective work.

Current Capital Projects:

- SAC Russell Hall Replacement (Health Sciences Building): Construction is going very well and is about 50% completed. Target occupancy is Spring 2023, but this is subject to change. The demolition of Russell Hall will occur after the new Health Sciences Building is completed. The demolition is anticipated to start Summer 2023.
- SAC Campus Entrance Improvements: The project is in the design development phase to restore the location of where Russell Hall gets demolished. The estimated budget for phase 1 is \$5.3 million. 100% design development phase for the project is completed.
- SAC Barrier Removal Signage/Wayfinding: The District is planning to re-bid scope for exterior monument signs only since the first contractor bid received was over budget.

- SAC Middle College High School (MCHS) Phase 1 Exterior Painting and Renovation: MCHS moved back to the two-story building. Exterior painting and reconfiguration of B33 for offices was completed. This project has been completed and is in the close-out phase.
- SAC MCHS Phase 2 Site Modification: This phase is on hold.
- SAC MCHS Phase 3 Roof and HVAC Repair: This phase is on hold.
- SAC Human Services Division & Fire Tech Relocation: This project is in the construction phase.
- SAC TV Phase 5B 300 Removal & Lot 11: The ratification of award of bid was approved by the Board of Trustees on April 25, 2022.
- SAC Centennial Education Center (CEC) Capital Improvement Contribution Adjacent Site Lease Premises: The National Park Services transferred the property to the city which removes the deed restriction for park/rec purposes only. A work group meeting was held with the City on April 14, 2022. A revised option for redevelopment was shared and well received by the working group.
- SAC Bristol & 17th Street Property, Site Master Planning Study: The first phase of the planning and development assessment has been completed. This included studying affordable student housing. The second phase will emphasize potential instructional programs for the site.
- SCC Orange Education Center Building Certification: Installation of the underground remediation system (well extraction system) commenced in August 2021. Completion is anticipated for Summer 2022 due to supply chain disruptions and delays with equipment. The system will need to be used for a minimum of five years.
- SCC Campus Entrance Improvements Phase 1: The first phase of the project is anticipated for approval by DSA in Fall 2022.
- SCC Campus Entrance Improvements Phase 2: The second phase of the project is in the construction document phase. DSA submittal is anticipated for June 2023.
- SCC Barrier Removal Signage/Wayfinding: The District is planning to re-bid scope for exterior monument signs only since the first contractor bid received was over budget.
- SCC Erosion Control: The ratification of award of bid is anticipated for approval by the Board of Trustees on May 16, 2022. Construction is scheduled to start at beginning of May 2022.
- SCC Building S Access Control Upgrades: The contractor is currently working on closeout items.
- SCC Building D Restroom Renovations (Multi-User & Single User): Bids are due on May 18, 2022.
- District-Wide Access Control & Key Projects: These projects are on-going.
 - SAC Bldgs D & F: The project is in the design phase.
 - CEC (mechanical re-key only): Campus safety will issue new Medeco keys once keys are inventoried.
 - SCC Bldgs D & H: The project is in the design phase.
 - DO: Design activities have commenced.

Scheduled Maintenance:

- There are many SM 22 roofing and HVAC projects at both colleges in planning.

College Facility Master Plan Updates:

- Town Hall Meetings at both colleges will be occurring this month.
- A final update to both College Facility Master Plans is expected in June 2022.

Agenda item: Sustainability Committee Update

Discussion: Ms. Matsumoto noted the committee had a booth at both Earth Day events at the colleges and had signage created to show how to recycle properly. Students enjoyed taking the recycling challenge and the committee will continue to have this activity at upcoming college Earth Day events. The committee continues to focus on the initiative of reducing plastic and paper use across the District. The District's Sustainability Plan will be reviewed and updated in the next year or two.

Mr. Hoffman noted Santa Ana College's Earth Day event called Sustain-A-Palooza was very successful and they had guest speakers. One of the notable guest speakers was a sea captain who found the great plastic garbage patch in the ocean. ASG gave out a kit to grow sunflowers to the students.

Ms. Satele noted Santiago Canyon College's Earth Day event called Earth Fest was great. The most popular booths were the thrifting booths. Students donated clothes and other students were able to take clothes from the booths. Earth Fest was a week long event this year.

<https://rscdd.edu/Departments/Business-Operations/sustainable-rscdd-committee/Pages/default.aspx>

Agenda Item: Measure Q Financial Summary

Discussion: Ms. Ingram reviewed the project cost summary for Measure Q and noted the District is at about 96% spent or encumbered.

Agenda Item: Campus Maintenance Plans and Total Cost of Ownership

Discussion: Ms. Ingram noted the colleges need to track maintenance needs of existing buildings and plan for the maintenance needs for future buildings. Ms. Matsumoto echoes Ms. Ingram's comments. The state has standards that every class and lab should be used Monday through Friday, 8am – 10pm.

Agenda item: Campus Facilities Meetings Update

Discussion: Meeting minutes were distributed from the SAC Facilities Committee meeting from February 15, 2022 and March 15, 2022. Mr. Hoffman noted the committee combined the Facilities Committee and Safety Committee into one committee and is now the Facilities and Safety Committee. The committee structure and goals were approved at the March meeting.

Meeting minutes were distributed from the SCC Facilities and Safety Committee meeting from December 6, 2021; February 28, 2022 and March 21, 2022. Ms. Satele noted the committee has been working on the Facilities Master Plan update at each meeting and will be co-hosting the Town Hall Meeting about the Facilities Master Plan update on May 9, 2022.

Agenda item: Future Meeting Schedule

Discussion: The next scheduled meeting is on September 7, 2022 followed by October 5, 2022 (Email Only); November 2, 2022; February 1, 2023 (Email Only); March 1, 2023; and May 3, 2023.

Agenda item: Other

Discussion: There were no comments.

Adjournment: Ms. Ingram called for a motion to adjourn the May 4, 2022 PRC meeting. Mr. Hoffman made a motion, seconded by Ms. Matsumoto and approved unanimously to adjourn at 2:15 p.m.