

Physical Resources Committee

Wednesday, September 7, 2022 – 1:30 p.m.
Zoom Meeting: <https://us06web.zoom.us/j/89106399056>

Agenda

1. Call to Order – Ingram
2. Introductions – Ingram
3. Approval of Meeting Minutes – May 4, 2022 (Action) – Ingram
4. Physical Resources Committee Purpose and Responsibilities (Action) – Ingram
5. Physical Resources Committee Membership (Action) – Ingram
6. Projects Update –Melendez
 - Measure Q
 - Scheduled Maintenance
 - Capital
7. Sustainability Committee Update – Ingram
 - Sustainable RSCCD (SRC) Website:
<https://www.rsccd.edu/Departments/BusinessServices/sustainable-rsccd-committee/Pages/default.aspx>
8. Measure Q Financial Summary Update – Ingram
9. Update on Campus Facilities Meetings – Hoffman/Satele
 - SAC – Facilities and Safety Committee Update
 - April 19, 2022
 - SCC – Facilities and Safety Committee Update
 - April 18, 2022
10. Meeting Schedule: October 5, 2022 (Email Only); November 2, 2022; February 1, 2023 (Email Only); March 1, 2023; May 3, 2023
11. Other
12. Adjournment

The Rancho Santiago Community College District aspires to provide equitable, exemplary educational programs and services in safe, inclusive, and supportive learning environments that empower our diverse students and communities to achieve their personal, professional, and academic goals.

Physical Resources Committee

Meeting of May 4, 2022

1:30 p.m.

Zoom Meeting

PRC Members Present: Iris Ingram, Carri Matsumoto, Bart Hoffman, Arleen Satele, Joe Melendez, Dane Clacken, Shannon Kaveney, Ambar Nakagami, Binh Dau, Michael Turrentine, Monica Zarske, James “Marty” Rudd, Alex Taber

PRC Members Absent: Christine Gascon, Crystal Bedolla

Guests Present: Kelvin Leeds, Hugo Curiel

Minutes

Call to Order: Ms. Ingram called the meeting to order at 1:32 p.m.

Agenda item: Meeting Minutes – March 2, 2022

Discussion: Ms. Ingram called for a motion to approve the PRC Minutes of the March 2, 2022 meeting. Ms. Matsumoto made a motion, seconded by Ms. Satele and approved by the committee unanimously.

Agenda item: 2022/2023 Proposed Meeting Schedule

Discussion: Ms. Ingram called for a motion to approve the 2022/2023 Proposed Meeting Schedule. Mr. Hoffman made a motion, seconded by Mr. Clacken and approved by the committee unanimously.

Agenda item: Measure Q, Scheduled Maintenance, and Capital Projects Update – dated May 4, 2022

Discussion: Ms. Matsumoto provided the committee with an overview of the following projects:

Measure Q Projects:

- Science Center: Currently investigating fume hoods and exterior cracking plaster.
- Johnson Student Center: Currently investigating sewer line and corrective work.

Current Capital Projects:

- SAC Russell Hall Replacement (Health Sciences Building): Construction is going very well and is about 50% completed. Target occupancy is Spring 2023, but this is subject to change. The demolition of Russell Hall will occur after the new Health Sciences Building is completed. The demolition is anticipated to start Summer 2023.
- SAC Campus Entrance Improvements: The project is in the design development phase to restore the location of where Russell Hall gets demolished. The estimated budget for phase 1 is \$5.3 million. 100% design development phase for the project is completed.
- SAC Barrier Removal Signage/Wayfinding: The District is planning to re-bid scope for exterior monument signs only since the first contractor bid received was over budget.

- SAC Middle College High School (MCHS) Phase 1 Exterior Painting and Renovation: MCHS moved back to the two-story building. Exterior painting and reconfiguration of B33 for offices was completed. This project has been completed and is in the close-out phase.
- SAC MCHS Phase 2 Site Modification: This phase is on hold.
- SAC MCHS Phase 3 Roof and HVAC Repair: This phase is on hold.
- SAC Human Services Division & Fire Tech Relocation: This project is in the construction phase.
- SAC TV Phase 5B 300 Removal & Lot 11: The ratification of award of bid was approved by the Board of Trustees on April 25, 2022.
- SAC Centennial Education Center (CEC) Capital Improvement Contribution Adjacent Site Lease Premises: The National Park Services transferred the property to the city which removes the deed restriction for park/rec purposes only. A work group meeting was held with the City on April 14, 2022. A revised option for redevelopment was shared and well received by the working group.
- SAC Bristol & 17th Street Property, Site Master Planning Study: The first phase of the planning and development assessment has been completed. This included studying affordable student housing. The second phase will emphasize potential instructional programs for the site.
- SCC Orange Education Center Building Certification: Installation of the underground remediation system (well extraction system) commenced in August 2021. Completion is anticipated for Summer 2022 due to supply chain disruptions and delays with equipment. The system will need to be used for a minimum of five years.
- SCC Campus Entrance Improvements Phase 1: The first phase of the project is anticipated for approval by DSA in Fall 2022.
- SCC Campus Entrance Improvements Phase 2: The second phase of the project is in the construction document phase. DSA submittal is anticipated for June 2023.
- SCC Barrier Removal Signage/Wayfinding: The District is planning to re-bid scope for exterior monument signs only since the first contractor bid received was over budget.
- SCC Erosion Control: The ratification of award of bid is anticipated for approval by the Board of Trustees on May 16, 2022. Construction is scheduled to start at beginning of May 2022.
- SCC Building S Access Control Upgrades: The contractor is currently working on closeout items.
- SCC Building D Restroom Renovations (Multi-User & Single User): Bids are due on May 18, 2022.
- District-Wide Access Control & Key Projects: These projects are on-going.
 - SAC Bldgs D & F: The project is in the design phase.
 - CEC (mechanical re-key only): Campus safety will issue new Medeco keys once keys are inventoried.
 - SCC Bldgs D & H: The project is in the design phase.
 - DO: Design activities have commenced.

Scheduled Maintenance:

- There are many SM 22 roofing and HVAC projects at both colleges in planning.

College Facility Master Plan Updates:

- Town Hall Meetings at both colleges will be occurring this month.
- A final update to both College Facility Master Plans is expected in June 2022.

Agenda item: Sustainability Committee Update

Discussion: Ms. Matsumoto noted the committee had a booth at both Earth Day events at the colleges and had signage created to show how to recycle properly. Students enjoyed taking the recycling challenge and the committee will continue to have this activity at upcoming college Earth Day events. The committee continues to focus on the initiative of reducing plastic and paper use across the District. The District's Sustainability Plan will be reviewed and updated in the next year or two.

Mr. Hoffman noted Santa Ana College's Earth Day event called Sustain-A-Palooza was very successful and they had guest speakers. One of the notable guest speakers was a sea captain who found the great plastic garbage patch in the ocean. ASG gave out a kit to grow sunflowers to the students.

Ms. Satele noted Santiago Canyon College's Earth Day event called Earth Fest was great. The most popular booths were the thrifting booths. Students donated clothes and other students were able to take clothes from the booths. Earth Fest was a week long event this year.

<https://rscdd.edu/Departments/Business-Operations/sustainable-rscdd-committee/Pages/default.aspx>

Agenda Item: Measure Q Financial Summary

Discussion: Ms. Ingram reviewed the project cost summary for Measure Q and noted the District is at about 96% spent or encumbered.

Agenda Item: Campus Maintenance Plans and Total Cost of Ownership

Discussion: Ms. Ingram noted the colleges need to track maintenance needs of existing buildings and plan for the maintenance needs for future buildings. Ms. Matsumoto echoes Ms. Ingram's comments. The state has standards that every class and lab should be used Monday through Friday, 8am – 10pm.

Agenda item: Campus Facilities Meetings Update

Discussion: Meeting minutes were distributed from the SAC Facilities Committee meeting from February 15, 2022 and March 15, 2022. Mr. Hoffman noted the committee combined the Facilities Committee and Safety Committee into one committee and is now the Facilities and Safety Committee. The committee structure and goals were approved at the March meeting.

Meeting minutes were distributed from the SCC Facilities and Safety Committee meeting from December 6, 2021; February 28, 2022 and March 21, 2022. Ms. Satele noted the committee has been working on the Facilities Master Plan update at each meeting and will be co-hosting the Town Hall Meeting about the Facilities Master Plan update on May 9, 2022.

Agenda item: Future Meeting Schedule

Discussion: The next scheduled meeting is on September 7, 2022 followed by October 5, 2022 (Email Only); November 2, 2022; February 1, 2023 (Email Only); March 1, 2023; and May 3, 2023.

Agenda item: Other

Discussion: There were no comments.

Adjournment: Ms. Ingram called for a motion to adjourn the May 4, 2022 PRC meeting. Mr. Hoffman made a motion, seconded by Ms. Matsumoto and approved unanimously to adjourn at 2:15 p.m.

**Physical Resources Committee Meeting
Wednesday, September 7, 2022**

Purpose: The Physical Resources Committee supports the district and colleges by coordinating and overseeing capital outlay construction and scheduled maintenance projects that align with the facilities master plans to provide for a safe and sustainable environment and to protect district property.

Responsibilities: Review plans related to district and college physical resources including facilities, equipment, land and other assets. Assess the effective use of physical resources. Review the following:

- Five-Year State Annual Capital Construction Plan
- State Capital Outlay projects
- Local bond projects
- Five-Year Annual State Scheduled Maintenance Plan
- Facility Master Plans
- Hazardous Mitigation Plans as needed
- Ancillary costs related to new construction as needed

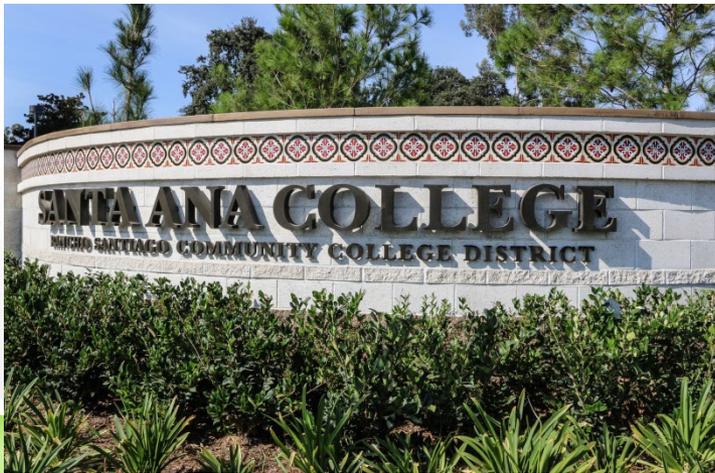
Current Physical Resources Committee Membership as of 2022		
Santa Ana College	Santiago Canyon College	District Office
Bart Hoffman (Vice President, Administrative Services)	Arleen Satele (Vice President, Administrative Services)	Iris I. Ingram (Vice Chancellor, Business Services) – Co-Chair
Shannon Kaveney (Management)	Christine Gascon (Management)	Carri Matsumoto (Asst. Vice Chancellor, Facility Planning, District Construction & Support Services)
Monica Zarske (Faculty)	Alex Taber (Faculty)	Joe Melendez (Director, Facility Planning, District Construction & Support Services)
James “Marty” Rudd (Faculty)	Vacant (Faculty)	Dane Clacken (Management)
Michael Turrentine (CSEA)	Ambar Nakagami (CSEA) – Co-Chair	Binh Dau (CSEA)
Sebastian Vaca (Student)	Vacant (Student)	

Membership Notes:

- One of the classified representatives shall serve as committee co-chair
- Three classified representatives appointed by CSEA (District Office, Santa Ana College and Santiago Canyon College)
- Management representatives, appointed by each College President and Vice Chancellor, Business Operations/Fiscal Services
- Two faculty members, appointed by each Academic Senate, Santa Ana College and Santiago Canyon College
- Student representatives (Santa Ana College and Santiago Canyon College, when possible)



*PHYSICAL RESOURCES COMMITTEE MEETING
PROJECT UPDATES
SEPTEMBER 7, 2022*





PROJECTS

- ▶ Dunlap Hall Renovation - Completed
- ▶ Central Plant & Infrastructure - Completed
- ▶ Johnson Student Center & Demolition - Completed
- ▶ Science Center & Building J Demolition - Completed



PROJECT UPDATE SANTA ANA COLLEGE SCIENCE CENTER & BUILDING J DEMOLITION

Project Summary:

- ▶ Construction of a new three-story, 64,785 square foot science center and 880 square foot greenhouse
- ▶ Programs Include: Division Office, Faculty Offices, (2) Standard Classrooms, (1) Large Classroom, (1) Large Divisible Classroom, (1) Engineering Lab & Support Space, (6) Biology Labs & Support Space, (2) Geology Labs & Support Space, (5) Chemistry Labs & Support Space, (1) Physics Lab & Support Space, Student Collaboration Areas
- ▶ Project includes demolition of (3) J Buildings

Current Status:

- ▶ Notice of Completion was approved by the Board of Trustees on September 13, 2021.
- ▶ The college held a grand opening event on January 26, 2022.

Budget:

- ▶ **\$61.88 million**
- ▶ Note: In close-out phase and final expenditures pending



CURRENT CAPITAL PROJECTS

RUSSELL HALL REPLACEMENT (HEALTH SCIENCES BUILDING)

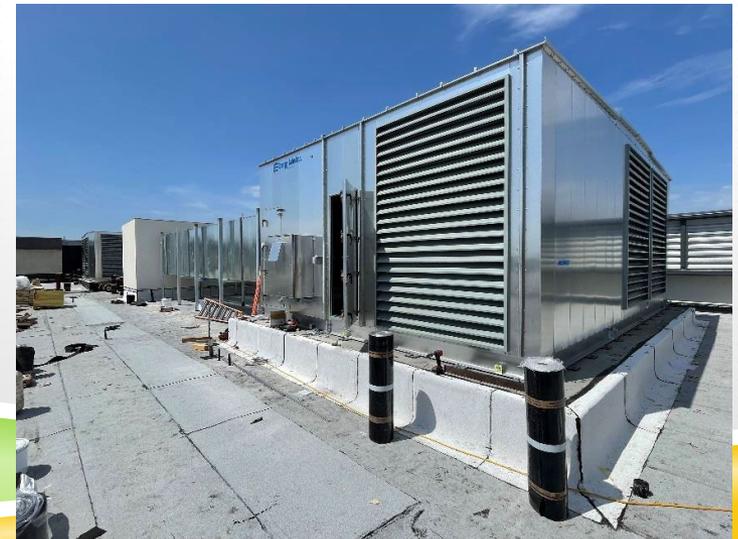
Project Summary:

- ▶ Construction of a new 55,563 square foot Health Sciences Building to include Nursing, Occupational Therapy Assistant, Emergency Medical Technician, Pharmacy Technology, and 20 general classrooms and computer labs. The new building will be located south of the existing library and north of the new Science Center
- ▶ Demolition of existing Russell Hall Building
- ▶ The District will have to adhere to a strict state process and guidelines



Current and Upcoming Activities:

- ▶ The entire building is almost completed with window/glazing installation.
- ▶ Recent construction activities include interior work.
- ▶ Target occupancy Summer 2023 for Fall semester classes
- ▶ Decommissioning of Russell Hall must be completed in Summer 2023. Demolition of Russell Hall anticipated to start in Fall 2023. All phases of the project must be completed by Winter 2023/Spring 2024 to meet the State construction deadline (subject to change)



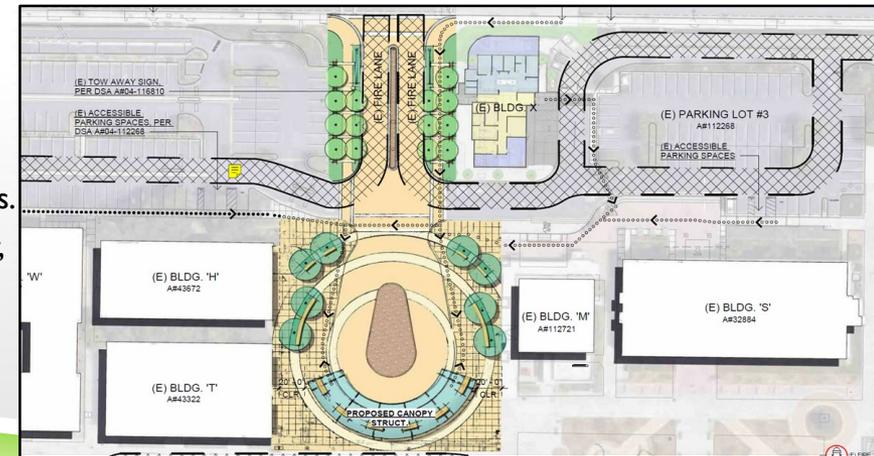
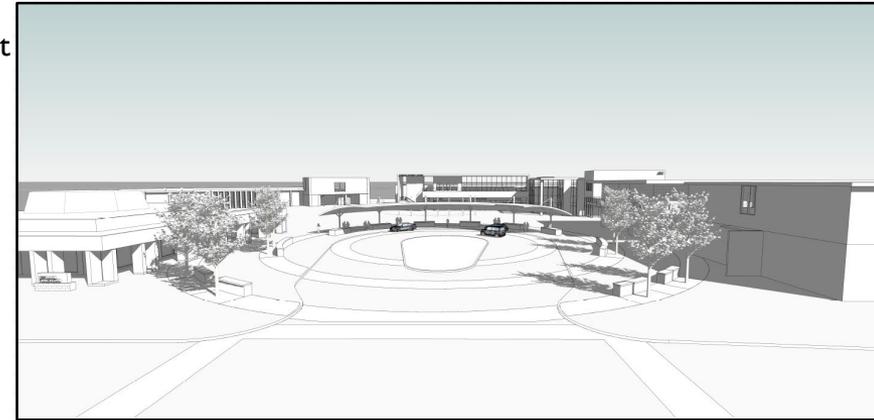
Budget:

- ▶ \$58.8 million (budget under review)
- ▶ \$20,475,000 state funded (2020 estimated contribution)

CURRENT CAPITAL PROJECTS CAMPUS ENTRANCE IMPROVEMENTS

Project Summary:

- ▶ The Campus Entrance Improvement project is scheduled to start upon completion of the Russell Hall Demolition project around Winter 2023. The project objectives include traffic congestion reduction, improve pedestrian and vehicle circulation, remove accessibility barriers, increase bus/ride-share drop-offs, and improve the campus front entry.
- ▶ In an effort to minimize college impacts and provide flexible construction budget options, the project will be phased into three (3) phases.
- ▶ Phase 1 will consist of front entry renovations, softscape and hardscape improvements, the introduction of a new “hairpin” vehicular turn, shade structure and front entry plaza improvements.
- ▶ Phase 2 will consist of Parking Lot # 1 renovations with hardscape and softscape improvements and increased parking stalls counts.
- ▶ Phase 3 will consist of Parking Lot # 3 and # 4 renovations with hardscape and softscape improvements, increased parking stall counts, increased drop-off areas, and dedicated ride-sharing areas.
- ▶ All phases will improve traffic and pedestrian circulation & safety, and remove accessibility barriers.



Current Status:

- ▶ 60% construction document phase
- ▶ Coordinating construction phasing/logistics

Budget:

- ▶ \$5.3 million for Phase I only



CURRENT CAPITAL PROJECTS

PROJECT	STATUS	ESTIMATED BUDGET
Barrier Removal Signage/Wayfinding (Exterior)	The award of bid is anticipated for approval by the Board of Trustees on September 12, 2022 and the anticipated start date is October 10, 2022.	\$345,025



CURRENT CAPITAL PROJECTS SECONDARY RELOCATIONS, RECONFIGURATIONS & RESTORATION

PROJECT	STATUS	ESTIMATED BUDGET
MCHS Phase 1 Exterior Painting and Renovation	Middle College High School (MCHS) moved back to the two-story building. Exterior painting and reconfiguration of B33 for offices was completed. This project has been completed and is in the close-out phase.	\$170,120 (shared costs by College and SAUSD)
MCHS Phase 2 Site Modification	The District is working on retaining architectural services for the site modification/improvements that include: path of travel for accessibility, new fencing, new accessible gates, relocation of storm water system, accessible drop-off, site furnishings, and landscaping. This project is currently on hold due to funding agreement and will be removed from future updates until funding is available.	\$570,000 (shared costs by College and SAUSD)
MCHS Phase 3 Roof and HVAC Repair	Roof and HVAC repair/replacement at Bldg B and B33. This project is in the planning phase. The project budget is under further evaluation. This project is currently on hold due to funding agreement and will be removed from future updates until funding is available.	\$559,000 (shared costs by College and SAUSD)
Human Services Division & Fire Tech Relocation	Relocation of Human Services Division into A113 and Fire Tech Department into B10 and VL203. Minor reconfiguration. This project is in the close-out phase.	\$41,000



CURRENT CAPITAL PROJECTS SECONDARY RELOCATIONS, RECONFIGURATIONS & RESTORATION

PROJECT	STATUS	ESTIMATED BUDGET
Temporary Village (TV) Phase 5A Fashion & Others	Reconfiguration of the Village Portables includes: Fashion Lab Renovation, Thrive Center Renovation, and Media Lab Renovation. Relocation of CEC Testing Center, CNA Home Health Care Lab, CEC offices, CEWD, Outreach, Temporary Thrive Center, Undocu-Scholars Program, Asian American Resource Program, and Umoja Program. This project is in the design development phase.	\$413,000
TV Phase 5B 300 Removal & Lot 11	Removal of VL300 portable and restoration of Parking Lot 11 with installation of five electrical vehicle charging stations. The Notice of Completion is anticipated for approval by the Board of Trustees on October 11, 2022.	\$180,000
TV Phase 5C Demolition of B4-B8	Demolition of B4-B8 portables and site improvements after programs are relocated into the new Health Sciences Building. This project is on hold.	\$190,000
Building S – Safety Key Room	Reconfiguration of mail room for expansion of key inventory and access control system space needs for Campus Safety and Maintenance & Operations. 100% construction document phase completed and under review.	\$120,000

PROJECT	STATUS	ESTIMATED BUDGET
Centennial Education Center Redevelopment	The internal Work Group met and has provided feedback to the architect on the various site redevelopment design options. Upcoming meetings are planned with the City of Santa Ana Work Group to discuss partnership with future improvements and operations. The internal work group will convene after further discussions with the city.	<p>\$209,690 (Study Only)</p> <p>\$1 million Improvement Contribution</p>



PROJECT	STATUS	ESTIMATED BUDGET
Bristol & 17th Street Property, Site Master Planning Study	The first phase of the planning and development assessment has been completed that included studying affordable student housing. <i>It was determined affordable student housing was not ideal at this location and a future district-wide feasibility study will begin in this upcoming academic year as a part of SBI 69 grant funding. The second phase has commenced and will assess the feasibility of a hospitality/culinary/tourism program.</i>	\$288,000 (Study Only)





CURRENT CAPITAL PROJECTS ORANGE EDUCATION CENTER SITE REMEDIATION AND REDEVELOPMENT

Project Summary:

- ▶ While undertaking a redevelopment design option to upgrade the building to meet the DSA building code standards, underground soil vapor contamination was discovered. Historical data revealed the existing building resided on a site that was previously used for industrial business use.
- ▶ As a result of newer environmental regulations and in order to meet Orange County Health Department requirements for commercial clean-up standards, it was determined the building would need to be demolished in order to clean up the soil vapors on the property. The building was demolished March 2020.
- ▶ Remediation efforts are underway.
- ▶ The District and College are exploring options of potential development of the 'non-impacted' area of the site that occur within a target budget of available funds.

Current Status:

- ▶ The remediation system installation is substantially complete with closeout activities continuing.
- ▶ An RFP for remediation system maintenance services was issued.
- ▶ The environmental consultant is coordinating with the Orange County Health Care Agency to commence the vapor sampling program once the Air Quality Management District approves the permit to operate the system.
- ▶ Exploring various development options which may include modular construction and/or other partnerships.



Budget: under review

\$33.53 million allocated

- \$1.34 million Measure E
- \$3.66 million SAC Redevelopment Funds
- \$4 million SCC Redevelopment Funds
- \$7 million Stabilization Funds
- \$14.43 million one-time Mandated Cost funds (State Budget Act)
- \$3.1 million from Settlement

Project Summary:

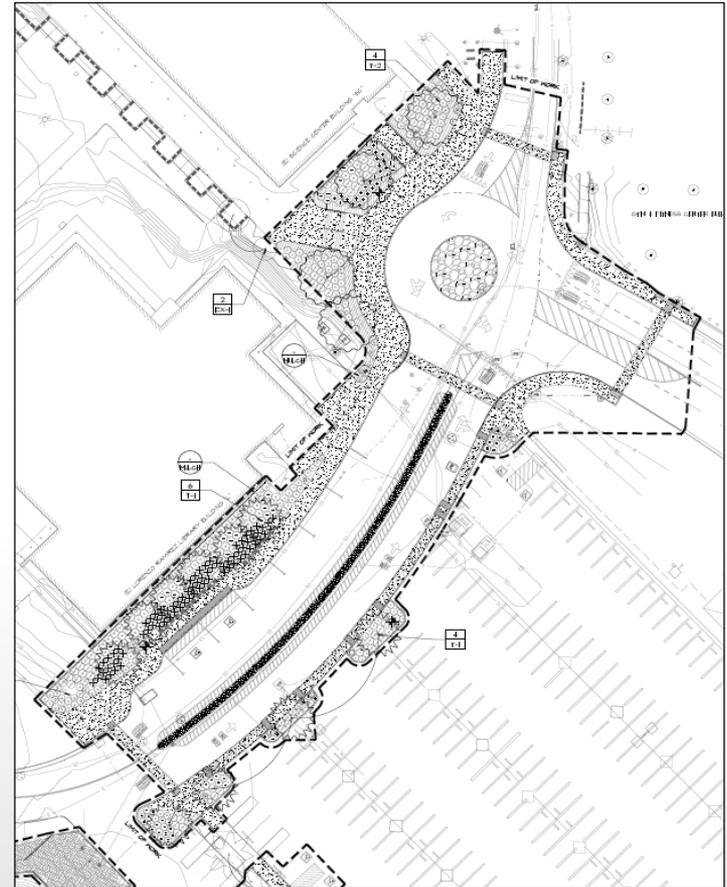
- ▶ This project is a result of the Blaser Settlement to correct path of travel slope deficiencies in and around the quad adjacent several building locations, the front campus entrance and access from the public right of way and nearest bus stop, including areas around the fountain.
- ▶ Phase I includes the construction of a new roundabout and drop off east of the Library, between parking lot 6 and the East Chapman entry, which is in alignment with the Campus Facility Master Plan.

Current Status:

- ▶ [Submitted to DSA Spring 2022](#)
- ▶ DSA approval anticipated Fall 2022
- ▶ Target out to bid Fall 2022
- ▶ Target construction Jan 2023 – Nov 2023

Budget:

- ▶ \$4.1 million (under review)



Project Summary:

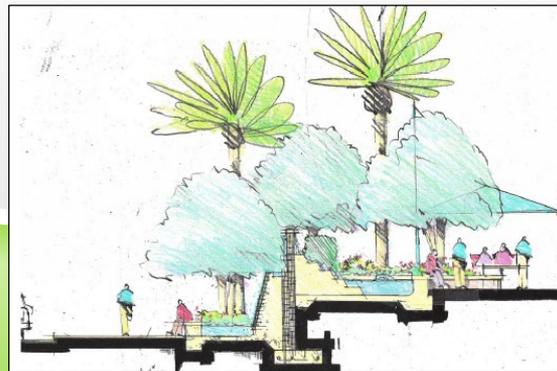
- ▶ This project is a result of the Blaser Settlement to correct path of travel slope deficiencies in and around the quad adjacent several building locations, the front campus entrance and access from the public right of way and nearest bus stop, including areas around the fountain.
- ▶ Phase 2 will consist of path of travel improvements from the main Chapman entrance west sidewalk up through Strenger Plaza, fountain improvements, and hardscape/landscape work adjacent Buildings D, E and the Library.

Current Status:

- ▶ In construction document phase (delayed due to additional survey required)
- ▶ [DSA submittal anticipated July 2023](#)
- ▶ DSA approval anticipated Fall 2023 (under review)
- ▶ Target out to bid Fall 2023 (under review)
- ▶ [Target construction start Spring 2024 \(under review\)](#)

Budget:

- ▶ \$7.1 million (under review)





CURRENT CAPITAL PROJECTS

PROJECT	STATUS	ESTIMATED BUDGET
Barrier Removal Signage & Wayfinding	The award of bid was approved by the Board of Trustees on July 11, 2022 and the anticipated start date is August 29, 2022.	\$373,378
Erosion Control	The award of bid was ratified by the Board of Trustees on May 16, 2022. Construction is approximately 75% complete and completion anticipated for mid-September.	\$178,600
Building S Access Control Upgrades	This project was completed and will be removed from future updates.	\$82,000
Building D Restroom Renovations (Multi-User & Single User)	The award of bid was approved by the Board of Trustees on June 27, 2022 and the contract start date was August 15, 2022.	\$1,327,810
Soccer POT & Seating Repairs	This project includes removing and replacing the existing concrete walkway with compliant slopes. The project is at 50% construction document phase.	\$150,000
Barrier Removal Lot 2 (S) and 7 Crosswalk Improvements	The award of bid was approved by the Board of Trustees on August 8, 2022 and the anticipated start date is September 12, 2022.	\$367,740 (under review)

2022-2023 SCHEDULED MAINTENANCE (SM23) PROJECTS

State Allocation

- ▶ Allocation for Scheduled Maintenance from the State is \$18,882,875
- ▶ The project list is under evaluation and is expected to be completed in September.
- ▶ The District is required to submit the project list and funding applications to the State in October.

2021-2022 SCHEDULED MAINTENANCE (SM22) PROJECTS

State Allocation

- ▶ Allocation for Scheduled Maintenance from the State is \$11,386,817
- ▶ SAC \$7,284,610
- ▶ SCC \$3,602,207
- ▶ DO \$500,000



SCHEDULED MAINTENANCE PROJECTS (SM22)

PROJECT	STATUS	ESTIMATED BUDGET
Buildings G, H, & W HVAC Replacement	The agreement for architectural services was approved by the Board of Trustees on May 16, 2022. The project kick-off meeting occurred on June 4, 2022. The architect's site assessment is currently under review by the District.	\$2,435,500
Buildings F, I, & J Roof Replacement	The award of bid was approved by the Board of Trustees on August 8, 2022 and the anticipated start date is September 12, 2022. (Insulation material has approximately 5-8 months lead-time and may be delayed.)	\$1,335,610
Barrier Removal Campus-wide	Various barrier removal projects. The District is working through scope development and the projects are currently in the planning phase.	\$200,000
Buildings L, T, & X HVAC & Roof Replacements	The agreement for architectural services was approved by the Board of Trustees on May 16, 2022. The project kick-off meeting occurred on June 4, 2022. The architect's site assessment is currently under review by the District.	\$3,313,500



2019-2020 SCHEDULED MAINTENANCE (SM20) PROJECTS

Santa Ana College

State Allocation 2020 \$229,136

- ▶ Water Conservation Irrigation Controller Upgrade Phase 2
- ▶ Campus-wide Drinking Fountains

SCHEDULED MAINTENANCE PROJECTS (SM20)

PROJECT	STATUS	ESTIMATED BUDGET
Water Conservation Irrigation Controller Upgrade Phase 2	This project is in the close-out phase.	\$150,000
Campus-wide Drinking Fountains	This project includes removing and replacing existing non-compliant drinking fountains at Santa Ana College with compliant drinking fountains and bottle fillers. The project is currently in the planning phase.	\$160,000



2018-2019 SCHEDULED MAINTENANCE PROJECTS (SM19)

Santa Ana College

State Allocation 2019 \$431,479

- ▶ BR Library Restroom Upgrade -
Completed

Santiago Canyon College

State Allocation 2019 \$184,920

- ▶ Barrier Removal Projects
- ▶ Campus-wide Handrail Repairs



PROJECT	STATUS	EXPENDED AMOUNT
BR Library Restroom Upgrade (SM 18-19)	This project has been completed.	\$445,302 * \$13,823 funded from Capital Outlay due to budget short fall.



SCHEDULED MAINTENANCE PROJECTS (SM22)

PROJECT	STATUS	ESTIMATED BUDGET
Buildings A, B, D, G, H, SC Enclosure Repairs	The award of bid for Buildings D, E, H, G, L and SC Roof Repairs is anticipated for approval by the Board of Trustees on September 12, 2022 and the anticipated start date is October 3, 2022.	\$2,802,207
Building G Pool Repair	Pool re-plaster and concrete repairs. The project is currently in the planning phase.	\$200,000
A&B Plaza Entry	The award of bid is anticipated for ratification by the Board of Trustees on September 12, 2022 and the anticipated start date is August 22, 2022.	\$132,000 (under review)
CDC Repairs	The project is in the planning phase.	\$100,000
Buildings A, B, D, T, & U HVAC Replacement	Retrofit and repair various HVAC equipment at Building A and B. The project is currently in the planning phases. The costs for equipment replacement and upgrades in buildings U, T, D will be covered using college HEERF funds. The college approved \$350,000 to complete the HEERF-funded HVAC ventilation improvements, currently in the planning phase.	\$400,000



SCHEDULED MAINTENANCE PROJECTS (SM19)

PROJECT	STATUS	ESTIMATED BUDGET
Campus-wide Handrail Repairs	The award of bid is anticipated for ratification by the Board of Trustees on September 28, 2022 and the anticipated start date is October 3, 2022.	\$100,000

Santiago Canyon College

State Allocation 2018	\$1,371,504
Fund 13	\$628,000
	<hr/>
	\$1,999,504

- ▶ All to be allocated to Barrier Removal projects



SCHEDULED MAINTENANCE PROJECTS (SM18)

PROJECT	STATUS	ESTIMATED BUDGET
Perch Café Repairs	The project is in the close-out phase.	\$80,000 (under review)

PROJECT	STATUS	EXPENDED AMOUNT
Barrier Removal Phase 4A East Chapman Entrance Improvements	The project has been completed.	\$269,480 (*Funded by both SM17 & SM18)
Barrier Removal Phase 4A Concession Walkway Repairs Phase 2	The project has been completed.	\$91,516
Barrier Removal Phase 4A Lot 2 North Crosswalk Improvements	The project has been completed.	\$66,225
Barrier Removal Phase 4A Bldg D Elevator	The project has been completed.	\$200,344
Barrier Removal Phase 4B Broadmoor Trail Repairs	The project has been completed.	\$656,000 (SM) (*\$141,671 funded from Capital Outlay)

PROJECT	STATUS	EXPENDED AMOUNT
Barrier Removal Phase 4C Lower Toilets in Building E	The project has been completed.	\$10,970
Barrier Removal Phase 4C Science Center Stairwell Wheel Guard	The project has been completed.	\$10,548
Barrier Removal Phase 4C Stair Treads	The project has been completed.	\$16,500
Barrier Removal Phase 4C Parking Ticket Kiosks	The project has been completed.	\$119,687
Barrier Removal Phase 4C Curb Ramp Removal (adjacent Building E)	The project has been completed.	\$28,061
Barrier Removal Phase 4C Loading Zone Repairs (main entry/fountain location)	The project has been completed.	\$65,000



2016-2017 SCHEDULED MAINTENANCE PROJECTS (SM17)

Santa Ana College

State Allocation 2017 \$440,000

- ▶ Window Replacement (H) - Completed

Santiago Canyon College

State Allocation 2017 \$2,817,909

- ▶ Fan Coil Units (D) - Completed
- ▶ Barrier Removal Phase I - Exterior (Path of Travel and Parking) - Completed
- ▶ Barrier Removal Phase 2 A - Completed
- ▶ Barrier Removal Phase 2 B - Completed
- ▶ Barrier Removal Phase 3 - Completed

- ▶ All SM17 projects have been completed and closed out and will be removed from future updates.

PROJECT	STATUS	EXPENDED AMOUNT
Barrier Removal Phase I – exterior (Path of Travel and Parking)	The project has been completed.	\$919,398 * \$263,398 funded from Capital Outlay (Fund 13) due to budget short fall.
BR Exterior Path of Travel (Phase 2A)	The project has been completed.	\$224,285
Barrier Removal Phase 2A Drinking Fountains	The project has been completed.	\$84,573
Barrier Removal Phase 2A Cable Railing at U Portables	The project has been completed.	\$24,099
Barrier Removal Phase 2A Tree Grate Repairs	The project has been completed.	\$16,300
Barrier Removal Phase 2A Truncated Domes Repair	The project has been completed.	\$22,798

PROJECT	STATUS	EXPENDED AMOUNT
Barrier Removal Phase 2A Floor Mat Replacement	The project has been completed.	\$51,800
Barrier Removal Phase 2A Softball Bleacher Repairs	The project has been completed.	\$17,028
Barrier Removal Phase 2B - Barrier Removal PTD Replacement	The project has been completed.	\$612,853
Barrier Removal Phase 2B - Interior Restroom Specialties	The project has been completed.	\$14,741
Barrier Removal Phase 2B - BR Interior Floor Repairs	The project has been completed.	\$23,344
Barrier Removal Phase 3 Emergency Blue Phone & ADA POT	The project has been completed.	\$364,681



- ▶ Blaser Settlement deficiency items completed to date: **372** out of 418 exterior (89%) deficiencies have been corrected and 198 completed out of 241 items for interior (82%). Overall, the Blaser Settlement barrier corrective items are 86% complete. Multiple projects are currently in various phases of planning, design and construction.



CURRENT PROJECTS DISTRICT OFFICE

PROJECT	STATUS	EXPENDED AMOUNT
ADA Parking Lot Improvements at District Office (parking lots and path of travel to building entrances)	This project has been completed and will be removed from future updates.	\$164,782



2021-2022 SCHEDULED MAINTENANCE PROJECTS (SM22)

PROJECT	STATUS	ESTIMATED BUDGET
Window Gasket Replacement at District Office	The window and building envelope assessment was completed and is pending further scope review and recommendations on how to proceed.	\$500,000



CURRENT PROJECTS DISTRICT-WIDE

PROJECT	STATUS	EXPENDED AMOUNT
<p>District-Wide Emergency Blue Phone & ADA Path of Travel</p>	<p>All sites have been completed: SCC, SAC, DMC, CEC and OCSTRA.</p> <p>DO was included in the ADA Parking Lot Improvements Phase I project.</p> <p>This project has been completed and will be removed from future updates.</p>	<p>\$490,121</p>



CURRENT TEST PILOTS ACCESS CONTROL & KEY PROJECTS DISTRICT-WIDE

PROJECT	STATUS	ESTIMATED BUDGET
SAC Bldg D	Building D 100% CD's have been completed and the documents are being prepared to submit to DSA in September 2022.	\$1,626,855
SAC CEC (mechanical re-key only)	The rekey to Medeco cylinders is completed. The project is in the close-out phase.	\$96,000
SCC Bldgs D & H	The design has been completed and submitted to DSA back in June 2022. The architect is addressing DSA back check comments.	\$3,225,787
DO	Schematic design has been completed. The design team has proceeded with the Design Development phase and will submit for District's review by August 31, 2022.	TBD

- ▶ The Work Group has an upcoming meeting to discuss several operational and project issues regarding on-going test pilots and review of the AR 3501.



DISTRICT-WIDE PLANNING

Facility Master Plan Update

- ▶ The Facility Master Plan Update 2022 was approved by the Board of Trustees on June 27, 2022.
- ▶ To see the entire Facilities Master Plan Update 2022, please [click here](#).

Student Housing Feasibility Study (SB 169 Grant Funding)

- ▶ We are currently working on an RFP for our Districtwide Student Housing Feasibility Study in anticipation of State Chancellor's Office guidance on our allocation.



QUESTIONS



RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

MEASURE Q

Projects Cost Summary

06/30/22 on 07/27/22

Special Project Numbers	Description	Project Allocation	Total PY Expenditures	FY 2021-2022		Cumulative Exp & Enc	Project Balance	% Spent
				Expenditures	Encumbrances			
SANTA ANA COLLEGE								
CLOSED PROJECTS								
3032	Dunlap Hall Renovation	12,620,659	12,620,659	-	-	12,620,659	0	100%
	Agency Cost		559	-	-	559		
	Professional Services		1,139,116	-	-	1,139,116		
	Construction Services		11,480,984	-	-	11,480,984		
	Furniture and Equipment		-	-	-	-		
3035/ 3056	Johnson Student Center	58,587,861	57,166,064	1,421,797	-	58,587,861	0	100%
	Agency Cost		479,275	144,062	-	623,337		
	Professional Services		6,460,048	310,776	-	6,770,824		
	Construction Services		48,168,884	679,004	-	48,847,888		
	Furniture and Equipment		2,057,857	287,955	-	2,345,812		
3042	Central Plant Infrastructure	57,266,535	57,266,535	-	-	57,266,535	0	100%
	Agency Cost		416,740	-	-	416,740		
	Professional Services		9,593,001	-	-	9,593,001		
	Construction Services		47,216,357	-	-	47,216,357		
	Furniture and Equipment		40,437	-	-	40,437		
3043	17th & Bristol Street Parking Lot	198,141	198,141	-	-	198,141	0	100%
	Agency Cost		16,151	-	-	16,151		
	Professional Services		128,994	-	-	128,994		
	Construction Services		52,996	-	-	52,996		
	Furniture and Equipment		-	-	-	-		
3049	Science Center & Building J Demolition	61,876,216	58,630,167	3,246,049	-	61,876,216	0	100%
	Agency Cost		441,131	17,727	-	458,858		
	Professional Services		9,770,089	186,926	-	9,957,016		
	Construction Services		46,529,708	1,834,026	-	48,363,733		
	Furniture and Equipment		1,889,239	1,207,370	-	3,096,609		
3810	Health Sciences	9,111,684	-	9,111,684	-	9,111,684	0	100%
	Construction Services		-	9,111,684	-	9,111,684		
TOTAL CLOSED PROJECTS		199,661,095	185,881,565	13,779,530	0	199,661,095	0	100%
GRAND TOTAL ALL PROJECTS		199,661,095	185,881,565	13,779,530	0	199,661,095	0	100%
SOURCE OF FUNDS								
	ORIGINAL Bond Proceeds	198,000,000						
	ACTUAL Bond Proceeds Recon Adjust.	(1,614,579)						
	Interest Earned	3,275,673						
	Totals	199,661,095						



SAC FACILITIES & SAFETY MEETING
 MINUTES – APRIL 19, 2022
 1:30P.M. – 3:00P.M.
 Zoom Meeting

Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Administrators		Academic Senate		CSEA	
Bart Hoffman, Co-Chair	Stephanie Paramore	Marty Rudd, Co-Chair	Nicole Patch		
Jim Kennedy	Veronica Oforlea	Tommy Strong	Jim Isbell		
Vaniethia Hubbard	Jennie Adams	Monica Zarske	Darren Hostetter	District Liaison	
Jeffrey Lamb	Shannon Kaveney	John Zarske	Suanne Oh		
Don Maus					
			Bold = present		
Guests				Campus Safety & Security	
Denise Bailey	Dr. Fernando Ortiz			Dave Waters	
Amberly Chamberlain	Bill Reardon			ASG Representative	
Dawn McKenna	Mike Delaby				
1. WELCOME AND INTRODUCTIONS					
	Self-Introductions were made.			Meeting called to order at 1:35pm Adjourned at 2:14pm.	
2. PUBLIC COMMENTS					
	None				
3. MINUTES					
	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	Approval of March 15, 2022			Motion moved to approve the February 15, 2022 minutes by Monica Zarske, 2 nd by John Zarske.	
4. FACILITIES COMMITTEE ITEMS					
	DISCUSSION/COMMENTS				
	None				

5. PROJECT UPDATES	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	None	
6. STANDING REPORTS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Student Report – None</p> <p>Facilities Report Shannon Kaveney reported that brackets for the plexiglass have arrived and will begin installation. North Orange County Community College District offered 100 partitions to the District and they will be used at SAC. Plexiglass will go up in the areas that do not have any. Additional brackets were purchased to replace the existing wood frames. Air purifiers are currently being tested in different office areas. First round of hiring custodians has been completed and three were moved forward to Human Resources. This position will be reposted for the 7-8 vacant positions.</p> <p>Bill Reardon thanked the Facilities staff for their work in assisting with the moving of Fire Technology from one building to another.</p> <p>Safety and Security Report – None</p> <p>Risk Management Report – None</p>	
7. ACCREDITATION		ACTIONS/ FOLLOW UPS
	<p>Monica Zarske reported that the ACCJC has a policy to monitor institutional performance and federal regulations and they require an annual report to be submitted. This report was submitted, and it was data driven. The data was regarding headcounts, mainly to see any increase of 50% or more or if there was a decline. This includes Distance Education. The Research staff populated the needed data. The report showed a decline of about 10,000 headcounts for FY 20.21. There was also a drop in enrollment of about 11%. There was a 39% increase for Distance Education due to the pandemic. Other information on the report included, aspirational goals, student achievements, certificate degrees, transfers and CTE information. Marketing efforts and enrollment management plans were also included. She added that SAC's Enrollment Management plan was recently approved, and a Marketing plan proposal was presented at the Planning and Budget Committee. These efforts will help boost enrollment.</p>	

8. OLD BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	None	
9. NEW BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Block Schedule Presentation</p> <p>Dr. Fernando Ortiz presented 2022-2023 Block Schedule. The Block Schedule was based on pre-Covid. A taskforce was created to work on the forming of the Block Schedule. It was important to keep a 10-minute common break so students can have more opportunities to take more classes rather than overlap class schedules. For students taking classes on campus, the goal was to take as many classes as possible per section over the course of a day. This was presented to the Academic Senate, faculty and through proper constituency channels for feedback. The Deans also had input. Some Deans expressed concern with the later times running later than normal. It will be the Dean's discretion to make the decision to change the end time of the class. This Block Schedule was used for Fall 2021 and Spring 2022 and forward.</p> <p>In Spring 2022 there are about 16 sections that go past the 10:00pm hour. It is difficult to assess the impact as this was the first semester in full implementation. We will need to wait until the Fall to determine the efficiency.</p> <p>Dr. Hoffman asked if there were talks about a college hour used for meetings between faculty and staff. Dr. Ortiz reported that that recommendation was heard, but it was felt that it was more important to use that time for students to take courses.</p> <p>Marty Rudd asked if there would be enough time for custodial staff to prep rooms in between classes. Shannon Kaveney replied that the custodians would be able to meet the campus' needs accordingly and will be easier once he has a full crew of custodians.</p> <p>The intent is to align courses to run as presented in the Block Schedule to create better efficiency for students to take more sections throughout the day. This schedule was designed for a student taking 12 units on campus. But it will be hard to assess this right now due to the hybrid schedules. We will need to wait a few semesters post-Covid to assess this Block Schedule.</p>	

10. FUTURE AGENDA ITEMS	DISCUSSION/COMMENTS	
	<p>Safety & Security Training Calendar Dr. Hoffman reported that the Safety and Security Training Calendar will include trainings for Incident Command Center, Floor Wardens and Building Captains and the use of radios. A draft will be forthcoming.</p>	
11. OTHER	DISCUSSION/COMMENTS	
	Next Meeting: May 17, 2022	

SUBMITTED BY Maria Cardona

Santiago Canyon College Facilities & SAFETY Committee

Minutes

April 18, 2022

Attendees: Scott Sakamoto, Arleen Satele, Ambar Nakagami, Veselka Danova, Alicia Ayers, Jacob Bereskin, Zulema Mendez, Jeff Wada, Kate Kosuth-Wood, Will Lennertz, Jovannys Mejia
Absent: Jim Granitto, Jeff Wada, Martin Stringer, Alex Letourneau,
Guest: Frank Prado, Chuck Wales

[Facilities and Safety website](#)

Zoom Link:

NEW BUSINESS	REPORT/OUTCOME	MEMBER
1. Review of Minutes from March 21 st , 2022 meeting	Approved	Scott Sakamoto
2. INTRODUCTIONS/ANNOUNCEMENTS	Earthfest is this week (4/18/22 - 4/22/22). Advertising flyers and schedules of activities were shared.	See F&S site (agendas and minutes) for Earthfest flyers.
3. District Presentations	No update	
4. Public Safety	No update	Frank Prado
5. College Facilities Update	D-building restrooms will be renovated. Starting the walk-through process soon.	Chuck Wales
6. Hawk's Nest Food Pantry	No update, but the process is starting to move Basic Needs to A 106/107/108.	Jovannys Mejia
7. Campus Entrance Project	<ul style="list-style-type: none"> • Phase I (new drop-off/pick-up near M&S and the Library) scheduled to start in Fall 2022. • Phase 2 recommendations were given at the user group meeting on 4/18. • We will ask for a presentation from the District at the next meeting. 	See F&S site for Phase I and II power points.
8. EMP Goal(s) review	<ul style="list-style-type: none"> • Recommended including off-campus community in goal 5. • F&S made a general comment about not using parentheses to limit affected groups. 	See F&S site for EMP proposed goals (page 2 and 3 of document)
9. NEW BUSINESS /OTHER	<ul style="list-style-type: none"> • Posted signs about "Mandatory" masks will be changed to say "Strongly Recommended." • U-95 will be demolished soon. 	

OLD BUSINESS & PROJECT STATUS REPORTS		OUTCOME/FOLLOW UP
1. . Relocation OEC Classes	Due to environmental study, district facilities is waiting for approval from the County environmental office in order to continue construction. District facilities is looking into other options such as not including child development center inside the Batavia site. Architect has been hired to develop a design for the Batavia site. There continues to be funding issues and project target date early 2020. OEC location destructive testing is completed. Continued user group meetings and identify other additional funding sources to complete the project.	Ongoing
2. Noise Transmission between SC103 and SC104, from SC 105, and between SC205 and SC206	No further action. Remains open	Pending Funding.
3. Naming of Buildings - Process	No further action has been taken.	Progress report will be provided.
Next Meetings	Spring 2022 Facilities and Safety meetings (Zoom 3:00pm- 4:30pm) February 28, 2022 March 21, 2022 April 18, 2022 May 16, 2022	

**Santiago Canyon College
Mission Statement**

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate, and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

(Approved by RSCCD Board of Trustees, 12-04-17)