



Rancho Santiago Community College District  
**Sustainable RSCCD Committee**

**Meeting Notes**

March 18, 2025

Members:	Carri Matsumoto	Present
	Bart Hoffman	Present
	Arleen Satele	Present
	Linda Melendez	Present
	Joanne Armstrong	Absent
	Jim Kennedy	Present
	Kelvin Leeds	Present
	Craig Ursuy	Absent
	Vanessa Engstrom	Present
	Daniel Oase	Present
	Alejandro Alcala	Present
	Ambar Nakagami	Absent
	Simone Wolfe	Present
	Connor Tsai	Present
	Natasha El-Maissi	Present
	Kimberly Ramirez	Absent
	Trish Occ	Present
Guests:	Joe Melendez	Present
	Lisa Imai	Present
	Conor McKenzie	Present

Assistant Vice Chancellor, Carri Matsumoto convened the meeting at 3:02 p.m.

**1. Introductions**

Committee members and guests introduced themselves.

**2. Meeting Notes of November 19, 2025**

Ms. Matsumoto noted the meeting notes from the November 19, 2025 meeting were attached to the agenda for today's meeting and asked the committee if they had any questions, comments or edits. There were no changes.

**3. Sustainable RSCCD Committee Field Trips**

Mr. Alcala shared a recap of the previous sustainability field trip to the OC Water District Facility. Ms. Engstrom shared her feedback from the field trip and thanked the committee for organizing the field trip. Ms. Matsumoto noted the committee will continue to organize one or two field trips per year.

**4. Communication Updates**

Mr. Alcala noted they were working on educational flyers and will share them with committee once they are completed.

**5. Earth Day Planning**

Ms. Matsumoto noted the committee will have a table at each college for their Earth Day events. Ms. Satele confirmed that SCC's Earth Fest will be on April 23, 2026. Mr. Hoffman confirmed that SAC's Sustain-A-Palooza will be on April 20, 2026.

**6. College Updates**

Ms. Satele asked about a possible composting bin to have on campus rather than hauling away. Committee members offer some feedback and tip to consider for composting.

Mr. Hoffman did not have any other updates to share.

**7. Other**

Ms. Matsumoto asked how everything is going with the deployment of compost bins at the colleges and if they needed more bins. Mr. Hoffman and Ms. Satele noted it is going well and no additional bins are needed at this time.

Ms. Matsumoto asked the committee if they had any other items for discussion, questions or comments. There were none.

**8. Next Meeting Date**

The next meeting will be held on Wednesday, May 20, 2026, at 3:00 p.m. via Zoom.

Meeting Adjournment: 3:31 p.m.