

Helen Aldana

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OBJECTIVE:

Five years of working experience with families and children from ethnically diverse backgrounds and special needs and seeking employment with Rancho Santiago Community College District as an Assistant Professor of Child Development.

PROFESSIONAL SUMMARY:

Enthusiastic and bilingual (Spanish) speech-language pathologist assistant with strong background in early childhood education. Experienced in play-based philosophy, family and community interrelationships, early education curriculum, multiculturalism, and anti-bias education. Expertly managed for five years caseload of 35 client and families online and in-person with communication needs in speech delay, articulation disorder, American Sign-Language, Autism Spectrum Disorder, and Down syndrome ranging from 18 months to 21 years old.

EXPERIENCE:

Speech-Language Pathology Assistant – Total Education Solutions - July 2016 - Present

- Provide treatment online and in-person for children with different communication needs.
- Use second-language Spanish speaking skills to provide speech therapy to child and family.
- Translate conversations and/or documents from English to Spanish.
- Assist conventions for continuing education units.
- Collaborate with occupational therapists, physical therapists, speech-language pathologist assistants, and supervisor to problem solve therapy strategies for shared clients.
- Write progress reports, discharge reports, and help during re-evaluations to provide supporting documentation to the funding sources of the progress client has display.
- Along with supervisor, discharge insurance and regional center clients who met age-appropriate language functions.
- Provide parent training and involvement in how to implement strategies at home by using sign language, handouts, home materials, and online materials.

Assistant Site Coordinator/Lead Tutor - Youth Policy Institute - June 2013 – June 2016

- Assisted day-to-day operations of the after-school program.
- Assisted in supervision of four to eight staff members.
- Submitted attendance reports in a timely manner.
- Organized and facilitated after school program events and field trips.
- Assisted students with homework help in groups of five or more.
- Maintained adequate classroom control of noise level and student participation.
- Submitted all required documentation including snack counts, permission forms, and surveys.

EDUCATION:

Master of Arts in Education

Candidate for Curriculum & Instruction option: Early Childhood Education/Primary Education, California State University, Los Angeles: Los Angeles, CA - May 2021

Bachelor of Arts in Communicative Disorders

California State University, Los Angeles - June 2016

Associative of Arts in Social & Behavioral Sciences,
Citrus Community College - June 2013

CERTIFICATIONS:

- California Speech-Language Pathologist Assistant License #3947 - July 2016
- Rancho Academy- Developing California Community College Leaders- April 2021

SKILLS:

- Interpersonal skills
- Collaborative and parent involvement approach
- Play-Based Learning
- Current Pediatric First Aid/CPR/AED certification

HOBBIES:

- Sunday school volunteer
- Missionary work with children in New Jersey, London & Spain