



# Kiana Williams

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## OBJECTIVE

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To obtain a part-time Reading or Literacy position at the college level.

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## EXPERIENCE

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### **Sacramento City Unified School District (SCUSD)**

#### **Teacher (4th grade) | 11/15-Present**

Teach and manage 4th grade class while becoming direct point of contact for all students, paraprofessionals, and parents.

- Implemented conducive learning environment for exceptional student performance
- Created instructional lesson plans coordinative with district's expectations and state standards
- Guided learning process toward the achievement of student success and development
- Successfully utilized UDL strategies throughout lessons to meet the needs of all learners
- Each student read at or above two grade levels by year end
  
- Successfully implement online teaching strategies to support distance learning

### **ELSP Summer School (SCUSD-Seasonal)**

#### **Summer School Teacher | 06/20- 08/20**

Taught 1<sup>st</sup> and 4th grade class during summer academy while becoming direct point of contact for all students, class aides, and parents.

- Implemented conducive learning environment for exceptional student performance
- Created instructional lesson plans coordinative with district's expectations/philosophies
- Guided learning process toward the achievement of student success and development
- Saw 45% overall increase between pre and post test scores for all students

### **WeCan Foundation**

#### **District Coordinator (Seasonal) 12/15- 06/16**

Instrumental in hiring and training new staff, while managing the district's daily operations for academic assistance throughout program.

- Monitored and evaluated student progress through use of CES system for academic support
- Coordinated educational techniques and strategies for staff that will enrich students
- Assessed collected data and sent weekly records reports to management ensuring scholars' success

**Elk-Grove Unified School District  
Para-educator | 02/13- 10/15**

Assisted certified staff in the education of students including instructional assistance, record keeping, and management of student behavior.

- Taught groups as large as 25 including ELL, speech impaired, at risk, and autistic individuals
- Maintained high level of confidentiality regarding learning disorders, behavioral functions, and progress
- Successfully transform selected students back to grade level at exponential rate

**Academic Advantage Coordinator (Seasonal)  
Regional Training | 08/12- 03/13**

Selected and trained independent contractors with a general training schedule while delegating roles at orientations.

- Conducted web-based seminars and state-wide live trainings on instruction, with attendance totaling over 50 a session.
- Prepared, processed, and distributed company files, maintain inventory, and request replacement items as needed.
- Responsible for developing training sessions, as well as material for leadership and management development

**UC Riverside  
RHA, Senator/Team Member | 10/10- 06/12**

Team Lead for RHA housing program contributions with a focus on creating, launching, and developing marketable ideas geared towards campus residents.

- Greeted over 800 residents over the time in a fast-paced environment
- Attendance rate reached 350 during the 2012 school year – the highest in 2 years
- Raised over \$10,000 in 2 years solely based on RHA programs
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**Magnolia Elementary (Riverside Unified School District)  
Tutor Representative | 02/09- 02/12**

Tutored and mentored students, ensuring lessons were consistent with desired student development plan. Utilized time management and presentation skills to maintain student attention and keep students on track for required coursework.

- Made suggestions that were later adopted into the curriculum
- Oversaw groups of students as large as 20 at a time
- Increased academic GPA 39% among students considered “below average”

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## **EDUCATION**

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- B.A. Sociology, University of California, Riverside, 2012
- Clear Multiple Subjects Teaching Credential, California State University, 2018
- M.S. Literacy and Reading, California State University, Fullerton, 2019- Present

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## **AWARDS AND ACKNOWLEDGEMENTS**

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- Dean’s List Honors | UC Riverside (2010-2012)
- Black History Month Recipient for High Academic GPA | Cosumnes River College (2017-2018)
- Outstanding Credential Recipient | CalState TEACH (2019)

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## **SCHOLARSHIPS**

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- Jean Carolyn Brenneman Scholarship | CSU Fullerton (2020)
- Lewis and Deborah Hancock Scholarship in Reading Education | CSU Fullerton (2020)

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## **SKILLS**

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- Technology literate
- Strong oral/written
- Negotiates/resolves differences
- Strategy development/task completion
- Leading/directing others
- Effective teaching/coaching strategies
- Adapts exceptionally well to change
  
- Receive accurate results through proper planning