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Santa Ana College • Santiago Canyon College

PLANNING AND ORGANIZATIONAL EFFECTIVENESS COMMITTEE

POE is the district-level planning and accreditation oversight and coordinating committee that makes recommendations to District

MINUTES

Wednesday, May 22, 2019 -- 3:30pm-4:30pm

Present:

Michael DeCarbo, Dr. Marilyn Flores, Dr. Jeffrey Lamb, Cristina Morones, Enrique Perez, Nga Pham, Kristen Robinson, Mark Smith, Aaron Voelcker & Monica Zarske

Alternate: Daniel Gonzalez attended for Yadira Rayo-Penalosa

Staff: Patricia Duenez

Absent: Susana Arriaga, Claudia Del Valle, Melissa Govea, Yadira Rayo-Penalosa & Sarah Santoyo

Mr. Perez called meeting to order at 3:42pm.

I. MINUTES FOR REVIEW AND APPROVAL – April 24, 2019

Clarification was provided for item VI. a & b.

It was moved by Mr. DeCarbo, seconded by Mr. Voelcker to approve the April 24, 2019 minutes.

II. REPORT FROM DISTRICT COUNCIL – May 6, 2019

Mr. DeCarbo provided a brief review of the May 6 District Council meeting as Mr. Perez was absent from that meeting.

III. MAY 10th DISTRICTWIDE PLANNING RETREAT FOLLOW-UP

Ms. Pham provided a draft 2019-2022 RSCCD Strategic Plan with compiled notes and suggestions that were turned in from the May 10th Retreat. Discussion ensued.

Dr. Lamb arrived during this discussion.

Ms. Duenez will reach out to the groups and ask they forward any remainder notes they may still have to Ms. Pham by June 12th.

Mr. DeCarbo is compiling notes he collected to have them tentatively ready for review at the June POE meeting, if not, then by the July meeting.

IV. RSCCD/VISION FOR SUCCESS GOALS ALIGNMENT

Ms. Pham provided two handouts:

IV. A. Alignment of California Community College Vision for Success Goal

IV. B. RSCCD Goals, April 2019 and Vision for Success-Alignment of Statewide, Santa Ana College and Santiago Canyon College Goals, April 2019

Discussion ensued. Document IV. A. was moved for approval.

It was moved by Mr. DeCarbo, seconded by Dr. Lamb to approve item IV. A.

Ms. Pham will update item IV. B and bring back for discussion at the next meeting.

POE COMMITTEE MEMBERS:

Susana Arriaga • Michael DeCarbo • Claudia Del Valle • Dr. Marilyn Flores • Melissa Govea • Dr. Jeffrey Lamb • Cristina Morones • Enrique Perez
Nga Pham • Yadira Rayo-Penalosa • Kristen Robinson • Sarah Santoyo • Mark Smith • Aaron Voelcker • Monica Zarske

V. PROCESS FOR ADDING NEW DISTRICT OFFICE POSITIONS – REORGS

A handout was provided on HR's Reorg Req Flow Chart.

Discussion ensued on the process at district operations and the colleges for reorgs, the Gov. Participatory Cmtes. involvement in the review process, possible integration in the Planning Design Manual, and a priority list for the colleges and district operations.

Ms. Pham will research what was previously presented at POE regarding the reorg process to bring it back to POE to discuss prioritizing when funding is general funded, blended and categorical.

Dr. Flores will seek clarification on the hiring of categorically funded management positions at SCC.

VI. IEPI PLAN – STATUS UPDATE

Ms. Pham provided a handout and gave an update.

VII. GUIDED PATHWAYS

a. Santiago Canyon College

Mr. DeCarbo provided a brief update, defined 'benchmark', reported that the clusters have met and progressing accordingly.

b. Santa Ana College

Dr. Lamb will provide a report on deliverables at the next meeting.

c. Districtwide Committee

No discussion on this as this committee meeting is to follow.

VIII. PLANNING AT THE COLLEGES

a. Santiago Canyon College

No report provided due to time constraints.

b. Santa Ana College

No report provided due to time constraints.

IX. GRANT DEVELOPMENT SCHEDULE – Information

Committee members were asked to forward any questions to Mr. Perez, if any related to the schedule.

X. OTHER

NEXT MEETING: Wednesday, June 26, 2019

Mr. Perez adjourned the meeting at 4:32pm

Approved: June 26, 2019