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Santa Ana College • Santiago Canyon College

PLANNING AND ORGANIZATIONAL EFFECTIVENESS COMMITTEE

POE is the district-level planning and accreditation oversight and coordinating committee that makes recommendations to District

A G E N D A

Wednesday, June 23, 2021 3:30pm-5:00pm

<https://cccconfer.zoom.us/j/98725198904> or dial 1 669-900-6833 / 98725198904#

I. WELCOME

II. *APPROVAL OF MINUTES – Action

- a. May 26, 2021 meeting

III. DISTRICT COUNCIL UPDATE – Information

- a. June 7, 2021

IV. DISTRICTWIDE PLANNING FOR FALL – Information/Discussion

- a. Review of RSCCD Mission Statement
- b. Plans for Review of Year 2 Progress towards 2019-2022 RSCCD Strategic Plan
- c. Planning for 2023-2033 Comprehensive Master Plan

V. PLANNING AT THE COLLEGES - Information

- a. Santiago Canyon College
 - i. Planning Update on Accreditation
 - ii. Enrollment Update
- b. Santa Ana College
 - i. Planning Update on Accreditation
 - ii. Enrollment Update

VI. BOARD INSTITUTIONAL EFFECTIVENESS COMMITTEE (BIEC) – Information

- a. June 17, 2021 Meeting: Follow-up on Accreditation and SCC Apprenticeship
- b. July 15, 2021 Meeting: Guided Pathways

VII. *GRANT DEVELOPMENT SCHEDULE - Information

VIII. GUIDED PATHWAYS - Information

- a. Santa Ana College
- b. Santiago Canyon College

IX. OTHER

- a. *2021-2022 Draft Meeting Schedule

NEXT MEETING: **Wednesday, July 28, 2021**

**attachment provided*

POE COMMITTEE MEMBERS:

Yuri Betancourt • Dr. Vaniethia Hubbard • Dr. Jeffrey Lamb • Dr. James Kennedy • Cristina Morones • Enrique Perez • Nga Pham • Syed Rizvi • Kristen Robinson • Craig Rutan • Sarah Santoyo • Roy Shahbazian • Mark Smith • Martin Stringer • Michael Taylor • Aaron Voelcker

RSCCD Mission Statement

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

2013 – 2023 RSCCD Goals

RSCCD Goal 1

RSCCD will assess the educational needs of the communities served by RSCCD and will adjust instructional programs, offerings, and support services and will allocate resources as needed to optimize the alignment of students' needs with services and fiscal resources.

RSCCD Goal 2

RSCCD will assess the educational needs of the communities served by RSCCD and then pursue partnerships with educational institutions, public agencies, non-profit organizations, and business/industry/labor to collaboratively meet those needs.

RSCCD Goal 3

RSCCD will annually improve the rates of course completion and completion of requirements for transfer, degrees, certificates, and diplomas.

RSCCD Goal 4

RSCCD will support innovations and initiatives that result in quantifiable improvement in student access, preparedness, and success.

RSCCD Goal 5

RSCCD will use a cycle of integrated planning that will demonstrate the effective use of resources.



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Minutes

Wednesday, May 26, 2021 3:30pm-4:30pm via Zoom

Present: Yuri Betancourt • Dr. Vaniethia Hubbard • Dr. Jeffrey Lamb • Dr. James Kennedy • Cristina Morones • Nga Pham • Samantha Pierce • Kristen Robinson • Sarah Santoyo • Roy Shahbazian • Mark Smith • Martin Stringer • Michael Taylor • Aaron Voelcker • **Guest:** Janice Love

Mr. Shahbazian called the zoom meeting to order at 3:34pm.

I. WELCOME

Mr. Shahbazian provided welcoming remarks.

II. *APPROVAL OF MINUTES – Action

a. April 28, 2021 meeting

It was moved by Dr. Kennedy; seconded by Dr. Lamb to approve the April 28, 2021 minutes. With no corrections, none opposed, no abstentions, the motion passed.

III. DISTRICT COUNCIL UPDATE – Information

a. May 3, 2021

Ms. Pham reported that she presented the updates to the Planning Design Manual; primarily an update to the Resource Allocation section to reflect how the process currently operates and governance committees' roles and membership

Mr. Shahbazian requested item VI be moved after item III. See Item VI.

IV. PLANNING AT THE COLLEGES - Information

a. Santiago Canyon College

i. Planning Update on Accreditation

Mr. Voelcker reported on wrapping up the Institutional Report; 2nd reading at Academic Senate next week, then to college council, BIEC in June; and then BOT in July; early August will go to Commission.

ii. Enrollment Update

Mr. Stringer reported on current credit enrollment data; gave positive remarks on noncredit being over their target; provided current statistics for summer and fall classes on schedule and F2F offerings. Current data for summer has 192 classes on schedule with 18 being F2F; Fall has 756 classes on schedule, 277 being F2F.

Dr. Kennedy reported on positive enrollment for noncredit.

b. Santa Ana College

i. Planning Update on Accreditation

Dr. Lamb reported on timelines similar to SCC, finalizing report; finishing up work, Senates have looked at document and provided feedback.

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ii. Enrollment Update

Dr. Lamb reported on current enrollment data and in comparison to last year, summer not heavily F2F, Fall has 30% of courses F2F about 2,000 sections which include hybrid.

Vaccination survey report leads to increase of F2F sections offered; shifting modalities based on student need; schedule being actively updated.

V. RESULTS OF THE DISTRICT SERVICES SATISFACTION SURVEY – Information

Ms. Pham provided brief report on survey, relates to program review. 374 respondents with good representation from the various sites and employment groups: classified, faculty, management, and FT/PT staff.

Ms. Pham will provide survey to committee hopefully by Friday, May 28.

VI. RESULTS OF STUDENT SURVEYS RE: VACCINATIONS - Information

Mr. Shahbazian requested item VI be moved after item III.

Ms. Pham reported that SAC and SCC conducted this survey to understand students' feelings on the virus as it relates to classroom instruction. Results were shared with committee members via separate email as additional handouts.

Ms. Love reported on results for SAC's vaccination survey.

Mr. Voelcker reported on results for SCC's vaccination survey.

Board Policy on vaccinations applies to FDA approval, not emergency approval; clarity in communication with this detail could have been handled better.

Mr. Smith left the meeting at this time to attend Board Policy Committee meeting.

Discussion ensued on survey results.

Mr. Shahbazian left the meeting at this time to attend Board Policy Committee meeting.

VII. BOARD INSTITUTIONAL EFFECTIVENESS COMMITTEE (BIEC) – Information

a. Follow-up from May – Vision for Success

b. Agenda Item for June – Accreditation

Ms. Pham reported on the May 13 meeting; focus was Vision for Success. June 17 is next scheduled meeting; focus will be on accreditation.

VIII. *GRANT DEVELOPMENT SCHEDULE – Information

Ms. Santoyo provided brief update as outlined in agenda.

IX. GUIDED PATHWAYS - Information

a. Santa Ana College

b. *Santiago Canyon College

No update provide other than item as provided in agenda. Update will be provided at 4:30pm Districtwide Guided Pathways Subcommittee meeting.

X. OTHER

Ms. Pierce provided report via chat: last senate meeting was Friday, had end of the year virtual celebration, had stress less week in preparation for next week's finals; reported this is her last meeting as she is graduating SAC. Committee members provided congratulatory remarks and notes of appreciation for her participation and input to committee.

Next meeting is scheduled for Wednesday, June 23, 2021.

Ms. Pham called the meeting adjourned at 4:30pm.

**attachment provided*

Approved: _____

RSCCD Resource Development Grant Development Schedule

Grant	District/ College	RSCCD Goals	Due	Status	Expected Notification Date	Match	If awarded ...	Institution- alization?	District/College authorized submission
Submitted									
<i>U.S. Department of Education Talent Search Average \$325,000 per year for 5 years</i>	SAC – Alicia Kruiuzenga (writing) SCC – Jennifer Coto (considering)	#1 - #4	6/30/21	SAC - Submitted SCC – Decided not to move forward. Need data not strong.	June 2021	No	Provide college and career preparation services for cohorts of students in SAUSD intermediate schools and after they transfer to high school. Meet ambitious objectives pertaining to graduation, college enrollment and college completion.	No	Yes (SAC) Pending (SCC)
<i>National Science Foundation Advancing Innovation and Impact in Undergraduate STEM Education at 2-Year Colleges Up to \$2 million</i>	SCC – Denise Foley	Goals #1, #3, and #4	5/28/2021	Submitted	Sept/Oct 2021	No	Thorough and intensive recruitment and orientation, monitoring and instructional support services for STEM majors to increase retention, success and completion.	No	Yes
<i>U.S. Department of Education Child Care Means Access in School</i>	DO – Janneth Linnell	Goals #1, #2, #3, and #4	6/1/2021	Not submitted; Project director chose not to proceed.	Sept/Oct 2021	Yes	Provide child care slots for low-income parents at SAC to support retention, success and completion.	No	Yes
JUNE									
<i>U.S. Department of Education – Title III HSI-STEM \$700,000 - \$1,200,000 per year for 5 years</i>	SCC – Denise Foley, as lead; and as a partner in UCI's and CSUF's proposal SAC – partner in CSUF's proposal	Goals #1, #2, #3, and #4	6/14/2021	Writing	September 2021	No	Thorough and intensive recruitment and orientation, monitoring and instructional support services for STEM majors to increase retention, success and completion.	Expectation of continued support for project strategies that prove significantly effective.	Yes
<i>U.S. Department of Education – Asian American and Native Pacific Islander Strengthening Institutions \$300,000 per year for 5 years</i>	SAC – Dr. Hubbard; Dr. Dela Cruz	Goals #1, #2, #3, and #4	6/28/2021	Writing	September 2021	No	Build the Asian Pacific Islander Center, and provide services that address academic and personal needs to improve retention, persistence and completion.	Expectation of continued support for project strategies that provide significantly effective.	Pending

RSCCD Resource Development Grant Development Schedule

Grant	District/ College	RSCCD Goals	Due	Status	Expected Notification Date	Match	If awarded ...	Institution- alization?	District/College authorized submission
<i>U.S. Department of Education – Gaining Early Awareness and Readiness for Undergraduate Programs GEAR-UP</i>	SAC – Alicia Kruiuzenga, partner in UCI's proposal	Goals #1, #2, #3, and #4	6/28/2021	Planning	September 2021	Yes	College preparation and readiness activities and services for SAUSD student cohorts 7-12 and into enrollment n college.	No	Pending
JULY									
<i>U.S. Financial Aid Services Invitation to submit proposal \$900,000 - \$1,200,000</i>	DO – Joy Hermsen	Goals #3 and #4	7/1/2021	Planning	Fall 2021	No	Implement pilot project with 6-9 community colleges in CA to increase FAFSA application submissions and eligible low-income and URM students receiving financial aid awards.	No	Yes
AUGUST									
<i>Regional Collaboration and Coordination Grant (new competitive RFA for the Regional Consortia) Admin \$2.3 million Portfolio \$27.6 million</i>	DO – Dr. Alex Davis	Goals #2, #3 and #4	8/31/2021	Planning	September 2021	No	RSCCD would continue to host the LAOCRC and provide fiscal services. Facilitate regional strategic planning and investments in CTE programs to meet Strong Workforce Program and Vision for Success goals.	No	Yes
OPEN SUBMISSION									
<i>U.S. Economic Development Administration – Public Works & Economic Adjustment Assistance (up to \$30,000,000)</i>	DO – Enrique Perez	Goals #1, #2, #3, and #4	Applications accepted on an on-going basis	Planning	60-days after app & all req documents submitted	20%-50% based on program & other factors	Lead a regional partnership of key stakeholders to implement a workforce development project.	Yes. Expected that building and programs will be maintained.	Yes

RSCCD Resource Development Grant Development Schedule

Grant	District/College	RSCCD Goals	Due	Status	Expected Notification Date	Match	If awarded ...	Institution-ization?	District/College authorized submission
<i>Institutional Effectiveness Partnership Initiative</i> <i>Up to \$200,000</i>	DO – Narges Rabii-Rakin	Goals #1-#4	Open submission of Letter of Interest	Considering	6 months after submission	No.	An IEPI team would conduct an institutional need assessment related to RSCCD's Diversity, Equity and Inclusion Plan, and develop a project to address operational functions necessary to implement the plan. Then, funds would be allocated to implement the project.	Grants are to improve operational effectiveness. Grant strategies that were effective are expected to be retained.	Pending

RSCCD Resource Development Grant Development Schedule

1) Plans for personnel to be hired by the grants listed above: please refer to attachment.

2) GRANT OPPORTUNITIES

CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE

Pre-Apprenticeship and Apprenticeship Grants. Award range of last competition \$500,000 - \$1,000,000. RFA expected to be out in August with proposals due early fall. Projects to create pre-apprenticeship and registered apprenticeship programs for non-traditional careers.

NATIONAL SCIENCE FOUNDATION

Advancing Innovation and Impact in Undergraduate STEM Education at Two-Year Institutions of Higher Education. Applications accepted anytime until 2023. Supports projects that are bold, potentially transformative to address the immediate challenges facing STEM education at two-year colleges and/or anticipate new structures and functions of the STEM learning and teaching enterprise. Promotes approaches that advance innovation and use evidence-based practices in undergraduate STEM education at two-year colleges. NSF also seeks to support systemic approaches to advance inclusive and equitable STEM education practices. Up to \$2,000,000.

Improving Undergraduate STEM Education: Hispanic-Serving Institutions. Due August 25, 2021 (Track 1 and Track 2). Support projects that provide research on engaged student learning, what it takes to diversify and increase participation in STEM effectively, and improve understanding of how to build institutional capacity at HSIs. Expected outcomes include broadening participation of students that are historically underrepresented in STEM and expanding students' pathways to continued STEM education and integration into the STEM workforce. Track 1: Planning Projects (\$200,000, plus \$100,000 to add a community college partner). Track 2: Implementation and Evaluation Projects (\$500,000, plus up to \$200,000 to add a community college partner). Track 3: Institutional Transformation Projects (up to \$3,000,000). Projects are 3-5 years.

Improving Undergraduate STEM Education: Education and Human Resources. Due July 21, 2021 (Levels 1 and 2 and Capacity Building, or January 19, 2022 (Level 1 and Capacity-Building). Supports projects that promote novel, creative, and transformative approaches to generating and using new knowledge about STEM teaching and learning to improve STEM education for graduate students. Also interested in projects that replicate research studies at different types of institutions and for different types of populations. Level 1 up to \$300,000 for 3 years. Level 2 up to \$600,000 for 3 years. Capacity-building \$150,000.

Racial Equity in STEM Education. Full Proposal due 7/13/2021 or 10/12/2021. Projects should 1) advance the science of promotion of racial equity in STEM, 2) substantively contribute to removing systemic barriers that impact STEM education, the STEM workforce, and scientific advancement, 3) institutionalize effective and inclusive environments for STEM learning, STEM research, and STEM professionals, 4) diversify the project leadership (PIs and CO-PIs), institutions, ideas, and approaches that NSF funds, and 5) expand the array of epistemologies, perspectives and experiences in STEM. Projects should also building theory, develop methods, test approaches and interventions, assessment approaches and interventions, establish authentic partnerships, change practices and policies, and/or focus on affective, behavioral, cultural, social components and implications.

S-STEM: Proposals due March 16, 2022. Scholarships for STEM students up to \$10,000 per student per year. Projects must have a model that demonstrates scholarships increased success and completion, especially among disadvantaged students.

Grant Schedule

Summary Sheet of Positions related to grant and contract proposals

Site	Grant	Staff proposed in grant applications
DO	EDA Grant	Not known at this time. Still in planning.
DO	Financial Services Administration	Project Director (existing, Joy Hermsen) Resource Development Coordinator 50% (existing staff person in Resource Development)
DO	IEPI	Not known at this time. Still in planning.
DO	Regional Collaboration and Coordination Grant (competitive renewal RFA for the LAOCRC)	<u>Existing staff</u> Executive Director, LAOCRC (Dr. Alex Davis) OC Director, Gustavo Chamorro LA Director, Audrey Childers Administrative Secretary, Marbella Ruiz Director to oversee SWP fiscal agent services in Resource Development (Alejandra serving out-of-class) Resource Development Coordinator, Alejandra Landa Special Project Specialist, Miguel Gonzalez
SAC	Asian American Native Pacific Islander Strengthening Institutions	Faculty Coordinator – 5 LHE Counseling hours – 20 hours per week Student Services Coordinator – full-time (new hire) Equipment and Furniture for AARC Outreach materials Food Book Vouchers for the students Conference funds for administrator, faculty, and students
SAC	GEAR-UP	Not known at this time
SAC	Talent Search	Based on 19/20 staff for existing program: Director 33.3% FT Student Services Coordinator Student Services Specialist 19/hr Ongoing Admin Clerk 19/hr Ongoing
SCC	NSF <i>Advancing Innovation and Impact in Undergraduate STEM Education at 2-Year Colleges</i>	10 LHE/year release for PI STEM & Career Counselors (adjunct hourly) Faculty stipends Part-time Research Specialist Instructional Assistants (hourly) SI Student Assistants (hourly)
SCC	Title III HSI-STEM	Faculty release to serve as full-time Project Director Coordinator for counseling component Project Support staff (2) STEM & Career Counselors (adjunct hourly) Faculty stipends Part-time Research Specialist (2) Instructional Assistants (hourly) SI Student Assistants (hourly)



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2021-2022 MEETING SCHEDULE

Location: Zoom or DO-Conference Room TBD

Time: 3:30pm-5:00pm*

**or as noted on agenda*

2021	2022
Wednesday, July 28	Wednesday, January 26
Wednesday, August 25	Wednesday, February 23
Wednesday, September 22	Wednesday, March 23
Wednesday, October 27	Wednesday, April 27
Wednesday, November 17 <i>(moved from 24)</i>	Wednesday, May 25
Wednesday, December 15 <i>(moved from 22)</i>	Wednesday, June 22

Approved: _____

POE COMMITTEE MEMBERS:

Yuri Betancourt • Michael DeCarbo • Dr. Marilyn Flores • Melissa Govea • Aidan Kato • Dr. Jeffrey Lamb • Cristina Morones • Enrique Perez
Nga Pham • Kristen Robinson • Sarah Santoyo • Roy Shahbazian • Mark Smith • Harley Villanueva • Aaron Voelcker