



PLANNING AND ORGANIZATIONAL EFFECTIVENESS COMMITTEE

POE is the district-level planning and accreditation oversight and coordinating committee that makes recommendations to District

Minutes

Wednesday, August 26, 2020 3:30pm-5:00pm

Enrique called the meeting to order at 3:34pm.

Present: Yuri Betancourt, Dr. Jeffrey Lamb, Cristina Morones, Enrique Perez, Samantha Pierce, Nga Pham, Craig Rutan, Kristen Robinson, Roy Shahbazian, Martin Stringer, Michael Taylor, and Aaron Voelcker

Guest: Morrie Barembaum (*attended for Mark Smith*)

Absent: Mark Smith and Sarah Santoyo

I. WELCOME

Enrique provided welcoming remarks.

II. *MINUTES FOR REVIEW AND APPROVAL – June 24, 2020

No corrections were made.

It was moved by Mr. Voelcker, seconded by Mr. Rutan to approve the June 24, 2020 minutes; one abstention from Morrie Barembaum and one abstention from Mr. Stringer.

Introductions were made.

III. REPORT FROM DISTRICT COUNCIL – July 6, 2020

Mr. Perez reported on the August 24th meeting. Mr. Rutan reported on discussion on reinforcing following processes of Planning Design Manual (PDM), FRC approving the PDM language at their last meeting. Importance was made that processes from the PDM are followed, specifically related to proposing new positions.

IV. CURRENT PLANNING ACTIVITIES

a. Update on Vision for Success Goals

Ms. Pham provided shared an update on the 5 goals, shared the colleges Vision for Success Goals, plans implemented to achieve the goals and the report presented to the Chancellor and Board. Mr. Rutan reported that the State Chancellor's office set up meetings with the 4 workgroups for the fall. Ms. Duenez will forward POE SAC and SCC's Vision for Success Goals.

b. *District Enrollment Management Reporting Recommendation from CWP.

Mr. Perez shared CWP's recommended list of enrollment management reports to assist the vp's in planning and decision making. This is a recommendation of reports that a district our size should be producing annually. This list will shared with president's cabinet for feedback, committee members were asked to provide feedback as well. Ms. Duenez will forward list to POE.

POE COMMITTEE MEMBERS:

Yuri Betancourt • Dr. Jeffrey Lamb • Cristina Morones • Enrique Perez • Nga Pham • Samantha Pierce • Kristen Robinson • Sarah Santoyo • Roy Shahbazian
Mark Smith • Martin Stringer • Michael Taylor • Aaron Voelcker

It was suggested that 'Faculty Prioritization Process' be added to the agenda to tomorrow's Districtwide Research Committee meeting. Mr. Shahbazian was invited to attend.

c. *Calendar of Activities

Ms. Pham shared the calendar of activities, activities aligned with the district planning guide. Ms. Duenez will upload to POE's website.

V. COMMITTEE ROLES/TASKS/ASSIGNMENT

a. *Review accomplishments for 2019-2020

Ms. Pham reviewed accomplishments for 19-20. Mr. Perez shared draft 2020-2021 committee goals.

b. *Review of the Mission and Responsibilities of Committee

Discussion ensued on where student services can be included in membership, correction to Dean of Inst. Effec. title and purpose for grant schedule being included to the agenda.

c. Review participatory governance survey results

Ms. Pham provided a review of the survey results shared from last meeting. Mr. Perez and Mr. Shahbazian will follow up with governance committees on review of roles, responsibilities and membership.

VI. PLANNING AT THE COLLEGES

a. Santiago Canyon College

i. Update on Accreditation

Mr. Voelcker provided a report, an update on the Sept. 15 deadline, and thanked Monica Zarske for accreditation work done.

b. Santa Ana College

i. Update on Accreditation

Dr. Lamb provided an update on partnering with SCC, collaborating with district and thanked Ms. Pham for the delineation functions map; mid-January goal to have a list completed; conversations on bringing in an editor. Positive remarks provided to Dr. Flores and Dr. Lamb on handling the accreditation process.

VII. FOLLOW-UP & UPDATE ON IEPI PLAN

Ms. Pham provided an update on finalizing the quarterly report and an extension granted.

VIII. *GRANT DEVELOPMENT SCHEDULE

Mr. Perez provided an update on the schedule, there were no questions.

IX. GUIDED PATHWAYS

a. *Santa Ana College

Dr. Lamb provided an update.

b. *Santiago Canyon College

Mr. Stringer provided an update.

X. OTHER

Next meeting is scheduled for Wednesday, September 23, 2020.

bold indicates standing items

** indicates attachment provided*

Mr. Perez adjourned the meeting at 4:59pm.

Approved: September 30, 2020