



PLANNING AND ORGANIZATIONAL EFFECTIVENESS COMMITTEE
*POE is the district-level planning and accreditation oversight and coordinating committee
that makes recommendations to District*

Minutes

Wednesday, March 23, 2022 3:30pm-5:00pm virtual via zoom

Present: Matthew Beyersdorf • Dr. Melba Castro • Alana Gates • Dr. Marilyn Flores • Dr. Vaniethia Hubbard • James Isbell • Dr. Jeffrey Lamb • Dr. James Kennedy • Cristina Morones • Tyler Nguyen • Enrique Perez • Nga Pham • Roxana Pleitez • Kristen Robinson • Craig Rutan • Sarah Santoyo • Aaron Voelcker
Patricia Duenez present as record keeper.

Mr. Perez called the meeting to order at 3:34pm

I. WELCOME

Mr. Perez provided welcoming remarks. Attendance was taken by roll call.

II. *APPROVAL OF MINUTES – Action

a. *February 23, 2022 regular meeting

Clarification was made that minutes for approval are for the February 23rd meeting, not January.

It was moved by Ms. Gates; seconded by Dr. Hubbard and, by roll call vote, carried unanimously with abstentions by Ms. Pleitez and Dr. Hubbard to approve the February 23, 2022 regular meeting minutes.

III. DISTRICT COUNCIL UPDATE – Information

a. March 7, 2022

Mr. Perez reported on the March 7 District Council meeting. AR7250 was pulled from the agenda.

IV. DISTRICTWIDE PLANNING FOR SPRING – Discussion / Action

Ms. Pham reported on district reviewing comprehensive master plans to align with educational master plan; colleges are doing same.

Ms. Pham is working on the district's scope of work.

Dr. Flores reported she brought it to cabinet; working with the Educational Master Plan Committee on a draft RFP for the colleges scope of work.

Dr. Lamb reported he brought it to cabinet; SAC interested in reviewing and amending; not a full redo.

Alignment and integration is key, college goals are not changing.

Dr. Flores will forward Dr. Lamb, Mr. Perez and Ms. Pham the multi-college RFP template. It was suggested the bid for consultant be a combined effort.

V. STRATEGIC PLAN OBJECTIVES – YEAR 2 DATA - Review / Discussion

Ms. Pham shared screen on Strategic Plan Objectives; provided overview to Goals 4A and 4E;

4A: Maintain and Enhance RSCCD's Technological Infrastructure and 4E: Deploy, Maintain and Enhance RSCCD's Software Platforms That Support Student Learning.

Ms. Pham will follow up with Mr. Gonzalez on technology related to Goal 4:

Ms. Pleitez suggested looking at approved vendors to assist with answering questions.

Ms. Pham will forward Ms. Duenez handout.

VI. PLANNING AT THE COLLEGES - Information

a. Santiago Canyon College

POE COMMITTEE MEMBERS:

Matthew Beyersdorf • Dr. Melba Castro • Alana Gates • Dr. Marilyn Flores • Dr. Vaniethia Hubbard • James Isbell • Dr. Jeffrey Lamb • Dr. James Kennedy • Cristina Morones • Tyler Nguyen • Enrique Perez • Nga Pham • Roxana Pleitez • Kristen Robinson • Craig Rutan • Sarah Santoyo • Aaron Voelcker

- i. Planning Update on Accreditation
Mr. Voelcker reported on site visit and exit report; Team report was given; commission will meet in June and July approval.
- ii. Enrollment Update
Dr Flores shared screen of FTES Projections, PPT slides shared with enrollment management committee. Discussion ensued and questions were answered.

Ms. Robinson joined meeting at this time.

Dr. Flores will send slides to Ms. Pham.

- b. Santa Ana College
 - i. Planning Update on Accreditation
Dr. Lamb reported on Enrollment Management plan; approved at college council; focusing in on efficiencies based on student need; spoke to San Diego Strategic Enrollment Institute (a yearlong session); successful visit.
IEPI PRTeam visit scheduled for March 24th.
 - ii. Enrollment Update
DR. Lamb reported on enrollment; summer enrollment is open; finalizing fall schedule.
Dr. Melba shared in chat: summer registration started on Monday.
Dr. Lamb will research and follow up with Ms. Santoyo on questions related to the SEPI-San Diego Institute.

VII. BOARD INSTITUTIONAL EFFECTIVENESS COMMITTEE (BIEC) – Information

- a. *Update from March 17, 2022 (Dual Enrollment Program)
Mr. Perez thanked presenters.
- b. Next meeting – May 5, 2022 (Distance Education Program)
Committee members are to provide Mr. Perez feedback on draft outline.
Ms. Pham will forward draft outline to members.
Ms. Pham will copy vice presidents when connecting with contacts mentioned at colleges to coordinate work to be done.
Importance was made to highlight the OEI and focus on online pathways and level of preparation faculty engage in for online preparation.
Dr. Kennedy should be included for noncredit

VIII. *GRANT DEVELOPMENT SCHEDULE – Information

Ms. Santoyo will add SCC IEPI essay to schedule and will forward updated schedule to all Cabinets.

IX. DISTRICTWIDE ENROLLMENT MANAGEMENT WORKGROUP MEETING UPDATE - Information

- a. March 4, 2022

Mr. Perez reported on the March 4, 2022 meeting. Next meeting scheduled for April 1, 2022. Seeing that the majority of administrators/managers have scheduled Friday's off to reduce vacation balances, Ms. Duenez will be sending a poll to schedule a new April meeting date.

X. OTHER

Next meeting scheduled for Wednesday, April 27, 2022.

Mr. Perez adjourned the meeting at 4:37pm.

**attachment provided*

Approved: April 27, 2022