



## **PLANNING AND ORGANIZATIONAL EFFECTIVENESS COMMITTEE**

*POE is the district-level planning and accreditation oversight and coordinating committee that makes recommendations to District*

### **Minutes**

#### **SPECIAL MEETING - Monday, February 7, 2022 4:00 - 5:00pm via zoom**

**Present:** Matthew Beyersdorf • Dr. Melba Castro • Dr. Marilyn Flores • Dr. Vaniethia Hubbard • James Isbell • Dr. Jeffrey Lamb • Dr. James Kennedy • Cristina Morones • Tyler Nguyen • Enrique Perez • Nga Pham • Roxana Pleitez • Kristen Robinson • Craig Rutan • Sarah Santoyo • Michael Taylor • Aaron Voelcker

**Guests:** Rene Beiza, Elvia Garcia, Debra Gerard, Cheng Yu Hou, Iris I. Ingram, Sil Han Jin, Tyler Noland, Alistair Winter

Patricia S. Duenez present as note taker.

Mr. Perez called the meeting to order at 4:01pm.

#### **I. WELCOME**

Mr. Perez provided welcoming remarks and thanked members for their support in attending the special meeting.

#### **II. \*APPROVAL OF PRINCIPAL PEOPLE AND CULTURE BUSINESS PARTNER**

##### **JOB DESCRIPTION – 2 POSITIONS – Discussion / Action**

Mr. Hou provided overview of the two full time new positions, funding sources for positions, canvassing done in creation of job descriptions, support to colleges positions to provide, and increased workload in Human Resources due to several SRP retirements.

Questions were answered.

*Ms. Kristin Robinson joined the meeting at this time.*

Members expressed appreciation in bringing forth positions.

Mr. Hou expressed appreciation to members for their support.

It was moved by Mr. Isbell, seconded by Mr. Beyersdorf and, by roll call vote, carried unanimously with an abstention by Ms. Kristin Robinson to approve the two Principal People and Culture Business Partner positions.

Positions will now go to District Council for approval with a favorable recommendation from POE.

Mr. Perez will pull the ITS and ODEI positions proposed at December's POE meeting to be brought back at a later unspecified time, giving priority to the two Human Resources positions.

#### **III. OTHER**

Next regularly scheduled meeting: Wednesday, February 23, 2022.

Mr. Perez adjourned the meeting at 4:39pm.

*Approved: February 23, 2022*

#### **POE COMMITTEE MEMBERS:**

Matthew Beyersdorf • Dr. Melba Castro • Dr. Marilyn Flores • Dr. Vaniethia Hubbard • James Isbell • Dr. Jeffrey Lamb • Dr. James Kennedy • Cristina Morones • Tyler Nguyen • Enrique Perez • Nga Pham • Roxana Pleitez • Kristen Robinson • Craig Rutan • Sarah Santoyo • Michael Taylor • Aaron Voelcker