



**RANCHO SANTIAGO**  
Community College District

2323 North Broadway • Santa Ana, CA 92706 -1640 • (714) 480-7300 • [www.rsccd.edu](http://www.rsccd.edu)

Santa Ana College • Santiago Canyon College

*Building the future through quality education*

**PLANNING AND ORGANIZATIONAL EFFECTIVENESS COMMITTEE**  
*POE is the district-level planning and accreditation oversight and coordinating committee  
that makes recommendations to District*

## **AGENDA**

**Wednesday, April 26, 2023 3:30pm-5:00pm**

<https://us06web.zoom.us/j/85476788819> OR dial 1-669-444-9171 / 85476788819#

- I. WELCOME & INTRODUCTIONS**
- II. APPROVAL OF MINUTES – Action**
  - a. \*March 22, 2023 regular meeting
- III. DISTRICT COUNCIL UPDATE – Information**
  - a. Update from April 3, 2023 meeting
  - b. Next meeting May 3, 2023
- IV. RSCCD COMPREHENSIVE MASTER PLAN & COLLEGE EDUCATIONAL MASTER PLANS–  
Review & Discussion**
  - a. Timeline
- V. COMMITTEE MEMBERSHIP – Action**
- VI. \*EXTENSION OF RSCCD GOALS – Discussion & Action**
- VII. PLANNING - Information**
  - a. District Office
    - i. I&EP Update
  - b. Santiago Canyon College
    - i. Planning Update
    - ii. Enrollment Update
  - c. Santa Ana College
    - i. Planning Update
    - ii. Enrollment Update
- VIII. \*GRANT DEVELOPMENT SCHEDULE – Information**
  - a. New Resource Development Initiatives
- IX. OTHER**

*NEXT MEETING:*

***Wednesday, May 24, 2023***

*\*attachment provided*

**POE COMMITTEE MEMBERS:**

Matthew Beyersdorf • Dr. Melba Castro • Anaely Guadarrama • Dr. Vaniethia Hubbard • James Isbell • Dr. Jeffrey Lamb • Dr. James Kennedy •  
Veronica Munoz • Enrique Perez • Nga Pham • Roxana Pleitez • Kristen Robinson • Craig Rutan • Sarah Santoyo • Michael Taylor • Aaron Voelcker



**PLANNING AND ORGANIZATIONAL EFFECTIVENESS COMMITTEE**  
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**Minutes**

Wednesday, March 22, 2023 3:30pm-5:00pm virtual by zoom

**Present:** Dr. Melba Castro • Anaely Guadarrama for Karley Dinh • Alana Gates for Michael Taylor • Dr. James Kennedy • Veronica Munoz • Enrique Perez • Nga Pham • Roxana Pleitez • Craig Rutan • Sarah Santoyo  
**Guests:** Iris Ingram, Adam O'Connor, Kevin Kawa for Dr. Daniel Martinez  
Patricia Duenez present as record keeper.

Mr. Perez called the meeting to order at 3:38pm.

**I. WELCOME**

Substitute Representative Ms. Anaely Guadarrama attending on behalf of Ms. Karley Dinh.

**II. APPROVAL OF MINUTES – Action**

a. \*February 22, 2023 regular meeting

It was moved by Dr. Kennedy; seconded by Ms. Pleitez to approve the February 22, 2023 minutes.  
Motion carried unanimously.

**III. SRP OVERVIEW – Information**

Vice Chancellor Ingram shared screen of Supplemental Retirement Plan (SRP) 1 and 2 Analysis and Recommendation presentation and provided overview of Supplemental Retirement Plan (SRP) 1 and associated savings. Budget outlook has changed over past 3 years. Colleges need access to savings in order to make strategic investments, particularly in the area of instruction and student services. Recommendation being made to Board of Trustees to end SRP savings account/freeze by June 30, 2023 and allocate ongoing monies of 6 million to campuses of monies earned, based on math from FRC. Recommendation to Board of Trustees is to transfer one time savings of 14 million to increase reserves. Questions were raised and answered.

*Ms. Pleitez joined meeting at this time.*

Suggestion made to update Recommendation slide of presentation to read “Classified Members are essential”.

Dr. Kennedy provided positive remarks on presentation.

Plan to present next at District Council on April 3<sup>rd</sup> then for action at Board Fiscal Audit Committee on April 20<sup>th</sup>.

**IV. DISTRICT COUNCIL UPDATE – Information**

a. Update from March 6, 2023 meeting

b. Next meeting April 3, 2023

Craig provided update from the March 6, 2023 meeting.

**V. BOARD INSTITUTIONAL EFFECTIVENESS COMMITTEE (BIEC) – Information**

a. Update from March 16, 2023 Meeting

b. Next meeting May 18, 2023

Mr. Perez relayed positive remarks from Chancellor and members of the Board of Trustees on reports/presentations made.

**POE COMMITTEE MEMBERS:**

Matthew Beyersdorf • Dr. Melba Castro • Karley Dinh • Dr. Vaniethia Hubbard • James Isbell • Dr. Jeffrey Lamb • Dr. James Kennedy • Veronica Munoz • Enrique Perez • Nga Pham • Roxana Pleitez • Kristen Robinson • Craig Rutan • Sarah Santoyo • Michael Taylor • Aaron Voelcker

Ms. Pham reported on March 16 BIEC meeting and focus to Dual Enrollment. For May meeting, Trustee Arias Miller to focus more on Dual Enrollment and Enrollment. Meetings have been moved to a quarterly schedule. **POE will be informed** once May 18<sup>th</sup> meeting is confirmed.

**VI. UPDATE ON COMPREHENSIVE MASTER PLAN – Discussion**

Mr. Perez shared next steps on RFP process, bringing in consultant to get started now and work with colleges.

Ms. Pham shared next steps on planning processes; consultant to review planning processes for campuses and district to ensure integration and alignment, consultant to interview stakeholders, provide guidance and assist with developing timelines. District Research Dept. will provide environmental scan of each campus. **Ms. Pham** will send email tomorrow to governance committees with detailed next steps to review functions of committees and provide feedback. Review projected to wrap up by end of summer semester.

Mr. Perez made clear that feedback from colleges is necessary before consultant can initiate work. So that there is no gap in goal tracking due to Educational Master Plan expiring during consultant's work and before new plan is implemented, it was suggested to extend timeline of district goals. Extension of goals will be placed on **next agenda as an action item.**

**VII. PLANNING - Information**

**a. District Office**

**i. \*I&EP Update**

Ms. Pham provided update; ITS uploading data, there is a planning component, guidance group from state meeting in October for quarterly meeting.

*Ms. Santoyo joined at this time.*

**b. Santiago Canyon College**

**i. Planning Update**

**ii. Enrollment Update**

Dr. Castro reported on FTES increase 12.6%, dual enrollment growth 101.03 and unduplicated headcount increase in dual enrollment. InReach Center focus on wait list students; vendor focus on dropped out students from previous 3 years with customized social media, approximately 30,000 students.

**c. Santa Ana College**

**i. Planning Update**

Dr. Kennedy reported SAC forming Enrollment Management Committee, a participatory governance committee, with draft membership of 30 members.

Reported on 12 Reorgs being approved at last college council, moving through process.

**Ms. Duenez** will forward Reorg information to Ms. Guadarrama as these are on employee intranet. Reported on end of Continuing Education Pilot. 25 staff working in out of class assignments, Reorg has 25 new positions to align with current activities. Positions have been in temporary structure. Reorg needs to resolve before July 1, 2023.

**ii. Enrollment Update**

Dr. Kennedy reported on credit side growth 11%, noncredit side has slight decline of 4% but with so much positive attendance projected to see over 10% growth for spring.

**VIII. \*GRANT DEVELOPMENT SCHEDULE – Information**

**a. New Resource Development Initiatives**

Mr. Perez spoke to last DC/ACCT trip and aggressively seeking additional funds, especially at Federal level for both colleges, approx. 22 million in requests/earmarks.

Ms. Santoyo provided update on schedule apart from what was provided in agenda.

**IX. OTHER**

Mr. Perez will place membership as action item to **next month's agenda**. Balance is key for membership. Next meeting scheduled for Wednesday, April 26, 2023.

Mr. Perez adjourned the meeting at 4:29pm

Approved: \_\_\_\_\_



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## **RSCCD Mission Statement**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

## **2013 – 2023 RSCCD Goals**

### **RSCCD Goal 1**

RSCCD will assess the educational needs of the communities served by RSCCD and will adjust instructional programs, offerings, and support services and will allocate resources as needed to optimize the alignment of students' needs with services and fiscal resources.

### **RSCCD Goal 2**

RSCCD will assess the educational needs of the communities served by RSCCD and then pursue partnerships with educational institutions, public agencies, non-profit organizations, and business/industry/labor to collaboratively meet those needs.

### **RSCCD Goal 3**

RSCCD will annually improve the rates of course completion and completion of requirements for transfer, degrees, certificates, and diplomas.

### **RSCCD Goal 4**

RSCCD will support innovations and initiatives that result in quantifiable improvement in student access, preparedness, and success.

### **RSCCD Goal 5**

RSCCD will use a cycle of integrated planning that will demonstrate the effective use of resources.

## RSCCD Resource Development Grant Development Schedule

Grant	District/College	RSCCD Goals	Due	Status	Expected Notification Date	Match	If awarded ...	Institutionalization?	District/College authorized submission
<b>Submitted</b>									
<i>NSF P4Climate \$68,142 Sub-grantee of CSUF</i>	SCC – Prof. Angela Daneshmand	Goals #1, #2, and #3	October 20, 2022	Submitted	March 2023	No	Support undergraduate research opportunities for SCC geology students.	No	Yes
<i>California Community Colleges Chancellor's Office Culturally Responsive Pedagogy &amp; Practices Innovative Best Practices \$300,000</i>	SAC – Dr. Lamb; Chantal Lamourelle	Goal #1	February 17, 2023	Submitted	April 21, 2023	No	Provide culturally competent professional development, with an emphasis on improving learning outcomes. Funds are to aid institutions to develop innovative DEIA-minded and culturally competent professional development training for faculty.	No	Yes
<i>California Community Colleges Chancellor's Office EEO Innovative Best Practices \$300,000</i>	DO – Sil Han Jin	Goal #2	February 24, 2023	<b>Update: Awarded</b>	April 7, 2023	No	Implement pre-hiring, post-hiring or diversity promising interventions to achieve ambitious outcomes pertaining to promoting equal employment opportunities and diversifying faculty and staff.	Expectation to sustain key strategies with proven impact	Yes
<i>FY2024 Sen. Padilla Earmark \$3 million</i>	SCC – Jeannie Kim, Elizabeth Arteaga, Prof. Jeffrey Dennis	Goals #1 and #2	March 3, 2023	Submitted	Fall 2023	No	Water/Wastewater Technology Program classrooms upgraded with industry standard equipment and partnerships with municipal and water boards to create applied learning local projects to produce highly-qualified and diverse graduates to meet regional workforce need.	No	Yes
<i>FY2024 Sen. Feinstein Earmark &amp; Congressmember Kim \$5.14 million</i>	SCC – Jeannie Kim, Elizabeth Arteaga, Prof. Jeffrey Dennis	Goals #1 and #2	Feinstein 3/13/23 Kim 3/31/23	Submitted	Fall 2023	No	Retrofit 2 classrooms for the Water/Wastewater Technology Program to convert them to industry standard classroom labs that support applied learning projects/hands-on learning.	No	Yes
<i>FY2024 Congressmember Correa Earmark \$5 million</i>	SAC – Annebelle Nery, Jim Kennedy	Goals #1 and #2	March 15, 2023	Submitted	Fall 2023	No	Implement a project to increase the non-credit to credit transfer by 47%, with a focus on non-credit students in High School Subjects, CTE, and ESL programs.	No	Yes
<i>FCCC Youth Empowerment Strategies for Success – Independent Living Program (YESS-ILP) \$22,500 over 2 years</i>	SAC – Deisy Romero	Goal #1 and #4	March 31, 2023	Submitted	May 12, 2023	No	Program and services that provide former foster youth with life skills and a supportive campus environment that increases their ability to succeed.	No	Yes
<i>ECMC Foundation Takeoff- Institutional Innovations for College Men of Color \$75,000</i>	SAC – Chantal Lamourelle	Goals #1, #3 and #4	April 10, 2023	Submitted	June 2023	No	Implement strategies laser-focused on supporting college men of color to increase their enrollment, retention, persistence, success and completion.	Expectation to sustain key strategies with proven impact	Pending

## RSCCD Resource Development Grant Development Schedule

Grant	District/ College	RSCCD Goals	Due	Status	Expected Notification Date	Match	If awarded ...	Institution- alization?	District/College authorized submission
<b>Spring 2023</b>									
<i>National Endowment for the Humanities Humanities Initiatives for Community Colleges \$150,000</i>	SCC – Michelle Samura, Rachel Petrocelli	Goals #3 and #4	May 9, 2023	Developing	December 31, 2023	No	Build a robust Humanities Pathway at SCC through the History and Philosophy programs.	Yes	Pending
<i>California Community Colleges Chancellor's Office Pathway to Law \$99,000</i>	SAC – Kristen Robinson	Goals #2, #3, and #4	May 31, 2023	Developing	June 2023	No	Implement dual enrollment Pathways to Law; dedicated counseling on the Law Pathway for prospective and current SAC students; experience and apply legal knowledge and skills in real-world settings; strengthen articulation and transfer pathways with K-12 and university partners.	Yes. Most of the work is to build the infrastructure to sustain the pathways.	Pending
<i>CCCCO Rising Scholars Network – Juvenile Justice Program \$305,555 per year, 5 years</i>	District App for SAC – Jim Kennedy SCC – Jose Vargas	Goals #1, #2, #4	June 5, 2023	Planning	July 24, 2023	No	Implement effective model for serving system-impacted youth that can be spread to their surrounding communities to help youth transition out of the justice system to higher education.	No	Pending
<i>Title V – Strengthening Hispanic-Serving Institutions \$500,000-\$600,000/yr for 5 years</i>	SCC – Jeannie Kim, Aaron Voelker, Melba Castro	Goals #1, #2, #3 and #4	June 13, 2023	Developing	October 2023	No	Equity and Social Justice focus that will implement research-based practices for supporting Hispanic and other UMR populations, will integrate academics into student centers, and will leverage SCC's signature programs (e.g., MUN, Forensics Team) for community engagement and modeling of Humanistic Inquiry and discussion.	Expectation to sustain key strategies with proven impact	Pending
<i>Title III – Strengthening Asian American and Native American Pacific Islander-Serving Institutions Program \$375,000/yr for 5 years</i>	SAC – Maria Dela Cruz	Goals #1, #2, #3 and #4	May 30, 2023	Developing	October 2023	No	Expand/enhance student center dedicated to outreach, engage, and support ANAPIS student success.	Expectation to sustain key strategies with proven impact	Pending
<i>FEMA Assistance to Firefighters Grants \$100,000-\$200,000</i>	SAC – Jennifer Maloni	Goals #1 and #2	Est. Fall 2023	Considering	February 2024	Yes. 20%.	Strengthen the wellness component of the Fire Technology Program.	No	Pending

## RSCCD Resource Development Grant Development Schedule

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### U.S. Department of Education

#### Open Textbook Pilot

Projects that create new open textbooks and expand the use of open textbooks in courses that are part of a degree-granting program, particularly those with high enrollments. Pilot program emphasizes the greatest potential to achieve the highest level of savings for students through sustainable, expanded use of open textbooks in high-enrollment courses or in programs that prepare individuals for in-demand fields.

**Due: May 16, 2023 Amount: \$2,125,000 Term: 36 months # of Awards: 5**

#### Modeling and Simulation

Promote the study of modeling and simulation at institutions of higher education (IHEs) by promoting the enhancement or development of modeling and simulation degree and certificate programs. Additionally, the Department will create a task force that will raise awareness and help further define the study of modeling and simulation. NOTE: They are looking for outside-the-box ideas (modeling in Humanities, etc.) as they are not receiving enough applications.

**Due: TBA, RFA est. out 4/6/23 Est. Average Award: \$866,250 Term: 36 months # of Awards: 6-9**

#### Transitioning Gang-Involved Youth into Higher Education

Institution-level, transformation grants to improve and expand their capacity to serve Hispanic/Latinx students and low-income individuals.

**Due: RFA est. out 4/28/23 Average Award: \$575,000 per year Term: 60 months. # of Awards: 79**

#### Post-Secondary Student Success Program

Promote postsecondary completion for students close to completion, whether for students currently enrolled in higher education, students who are no longer enrolled because of challenges they faced during the COVID-19 pandemic and close to completion, or both. Institutions may opt to supplement or expand evidence-based and data-driven activities to support retention and completion for both groups. This program aims to improve student outcomes, including retention, transfer, credit accumulation, and completion, by augmenting evidence-based activities that are already underway at eligible institutions of higher education (IHEs).

**Due: TBA, RFA est. out 6/2/23 Average Award: \$800,000 Term: 24 months # of Awards: 5-8**

#### MSI Research and Development Planning and Implementation Grant

Full description pending.

**Due: TBA, RFA est. out 6/9/23 Average Award: \$525,000 Term: 36 months # of Awards: 16**

### U.S. Economic Development Administration

#### STEM Talent Challenge

EDA's Office of Innovation & Entrepreneurship is seeking applications from eligible applicants to create and implement innovative science, technology, engineering, and mathematics (STEM) work-based learning models (such as Registered Apprenticeships) that complement their respective region's innovation economy. The STEM Talent Challenge seeks to develop or expand regional workforce capacity to support highgrowth, high-wage entrepreneurial ventures, industries of the future (which usually includes industries that leverage emerging technologies), and other innovation—driven businesses that have a high likelihood of accelerating economic competitiveness and job creation in their respective regions and in the United States.

**Due: June 23, 2023 Amount: \$500,000 Term: 2 years Match: 1:1.**

## RSCCD Resource Development Grant Development Schedule

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### National Science Foundation

#### **Campus Cyberinfrastructure. Due March 1, 2023; September 11, 2023.**

The Campus Cyberinfrastructure (CC\*) program invests in coordinated campus-level cyberinfrastructure improvements, innovation, integration, and engineering for science applications and distributed research projects. Learning and workforce development (LWD) in cyberinfrastructure is explicitly addressed in the program. Projects that help overcome disparities in cyber-connectivity associated with geographic location, and thereby advancing the geography of innovation and enabling populations based in these locales to become more nationally competitive in science, technology, engineering, and mathematics (STEM) research and education are particularly encouraged. Science-driven requirements are the primary motivation for any proposed activity.

CC\* awards will be supported in seven program areas: Each program area will support awards pursuant to the following budget and duration:

1. Data-Driven Networking Infrastructure for the Campus and Researcher awards will be supported at up to \$650,000 total for up to 2 years;
2. Regional Connectivity for Small Institutions of Higher Education awards will be supported at up to \$1,200,000 total for up to 2 years;
3. Network Integration and Applied Innovation awards will be supported at up to \$1,000,000 total for up to 2 years;
4. Campus Computing and the Computing Continuum awards will be supported at up to \$500,000 total for up to 2 years;
5. Regional Computing awards will be supported at up to \$1,000,000 total for up to 2 years;
6. Data Storage awards will be supported at up to \$500,000 total for up to 2 years; and
7. Planning Grants will be supported for up to \$100,000 for 1 year and CI-Research Alignment awards will be supported for up to \$200,000 total for up to 2 years.

**Estimated number of awards:** 30 to 53

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### Workforce Development Board

**AB 628 Breaking Barriers to Employment Initiative:** Provide individuals with barriers to employment the services they need to enter, participate in and complete workforce preparation, training and education programs aligned with regional labor market need. The focus is on the following target populations: disconnected youth, women seeking to enter non-traditional fields; un-, under- and low-skilled workers; persons for whom English is not their primary language; economically disadvantaged; CalWORKS participants; re-entry and soon to be released individuals; veterans, migrants/seasonal workers; Native Americans; persons with disabilities; immigrants; persons over 50 who need retraining for in-demand skills; other populations identified in the Unemployment Insurance Code. The single award funding amount is not clear, though there is a 20% cash/in-kind cash match requirement. Total available funding is \$22,760,000.

**High-Road Training Partnerships (HRTPs):** Resilient Workforce Fund Program. Ongoing submissions. Performance period of 3 years. Up to \$1 million. HRTPs are industry-based, worker-focused training partnerships that build skills for California's high-road employers. Required elements: industry-led problem-solving; partnerships are a priority; worker wisdom – bring worker voice into strategies; industry-driven education and training solutions – tap into existing training, develop and deliver their own programs or use a hybrid model specific to workforce needs.

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## Grant Schedule

### Summary Sheet of Positions related to grant and contract proposals

Site	Grant	Staff proposed in grant applications
CEC	CAI New and Innovative	<50% of Director, Special Programs Student Services Coordinator 200-300 hours for curriculum development
DO	EEO Innovation and Best Practices Grant	Increase staff to coordinate the program
SAC	Congressionally Directed Spending	Not known at this time.
	CAI New and Innovative	Student Services Coordinator Stipends for Master Teacher Mentors Peer Mentors (1 per college) Instruction to offer classes for the cohort of apprentices
	Culturally Competent Pedagogy and Practices Grant	Tentative: Professional development costs Faculty stipends
	YESS-ILP	5 hrs/wk part-time counselor dedicated to the program
	Takeoff!	Faculty stipends for student club and MOCAN chapter Faculty stipends for professional development Peer mentor stipends Part-time hours research support
	Pathways to Law	<i>Tentative</i> Overload/part-time hours for summer seminar, field experiences, and curriculum development for dual enrollment and articulation with UCs/CSUs.
	AANAPISI	TBD
SCC	CAI New and Innovative	Student Services Coordinator Stipends for Master Teacher Mentors Peer Mentors (1 per college) Instruction to offer classes for the cohort of apprentices
	P4Climate Initiative	PI: 144 hours in the summer Student Assistants: 160 hours
	NEH Humanities Initiative	Tentative: Overload/LHE for faculty PI and Co-PI Support staff costs part-time
	Title V – Strengthening HSIs	TBD