PLANNING AND ORGANIZATIONAL EFFECTIVENESS COMMITTEE
POE is the district-level planning and accreditation oversight and coordinating committee that makes recommendations to District

A G E N D A

Wednesday, February 25, 2026, 3:30 pm – 5:00 pm
https://rsccd-edu.zoom.us/j/88439883333 OR dial 1-669-444-9171 / 884 3988 3333#

I.   CALL TO ORDER

II.   *APPROVAL OF MINUTES – ACTION
   a. December 17, 2025, regular meeting

III.   DISTRICT COUNCIL - Information
   a. Last meeting: Monday, December 1, 2025
   b. Next meeting: Monday, March 2, 2026

IV.   POE CALENDAR ALIGNMENT WITH PLANNING PROCESS MANUAL – Discussion / Action

V.   NEXT STEPS - DSO REQUESTS FOR RESOURCE ALLOCATIONS (RARs) 2026-2027 – Information / Discussion
   a. Business Services: 1) District Safety Officer, Senior Armed
   b. Educational Services: 1) ITS-Technical Specialist, 2) ITS-Helpdesk Analyst, 3) ITS-Technical Supervisor
   c. Human Resources: 1) Director

VI.   UPDATE ON BOARD POLICY AND ADMINISTRATIVE REGULATION PROCESS AND RECOMMENDATION – Discussion / Action

VII.   *GRANT DEVELOPMENT SCHEDULE – Information
   a. New Resource Development Initiatives

VIII. OTHER

NEXT MEETING: ***Wednesday, March 25, 2026***

*attachment provided

RSCCD Mission Statement

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

RSCCD Strategic Directions 2024 – 2032

1. Advance the Rancho Santiago Community College District as a proactive and future-focused institution of educational excellence that is equitable, student-centered, and outcomes-focused for the student of today and tomorrow.
2. Forge strategic partnerships to create innovative pathways, ensuring relevance, equity, and quality of life enhancement for students through intentional outreach and collaborative initiatives.
3. Develop streamlined, data-informed, innovative systems and processes that utilize cutting-edge technology and collaboration to support both the employee experience and student access and success.
4. Leverage diverse funding streams, provide comprehensive professional development, and support accessible virtual spaces and physical facilities to increase student success in an ever-changing educational environment.

SAC Mission	SCC Mission	DSO Roles and Functions
Santa Ana College inspires, transforms, and empowers a diverse community of learners.	Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth.	Centralized Services District Operations Board / Board Committee Support Regional, State, & External Roles

2024-2032 RSCCD Comprehensive Plan for the District - Board approved June 24, 2024

2025-2026 MEETING SCHEDULE
Location: Zoom or DO-Conference Room TBD
Time: 3:30pm-5:00pm*
or as noted on agenda

2025	2026
Wednesday, July 23 (tentative dark-no meeting)	*January (dark-no meeting)*
Wednesday, August 27	Wednesday, February 25
Wednesday, September 24	Wednesday, March 25
Wednesday, October 22	Wednesday, April 22
Wednesday, November 19 (due to holiday)	Wednesday, May 27
Wednesday, December 17 (due to holiday)	Wednesday, June 24

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Draft MINUTES

Wednesday, December 17, 2025, 3:30 pm – 5:00 pm Virtual

I.   **CALL TO ORDER**
Mr. Perez called the meeting to order at 3:37 pm.
Dr. Maria Aguilar Beltran • Matthew Beyersdorf • Claire Coyne • Adam O'Connor • Dr. Jason Parks •
Enrique Perez • Nga Pham • Craig Rutan
Guests: Iris Ingram, Dr. Annebelle Nery, and Kristin Olson,
Patricia Duenez present as record keeper.

II. ***APPROVAL OF MINUTES – ACTION**
a.   November 19, 2025, regular meeting
It was moved by Dr. Parks; seconded by Mr. O'Connor to approve November 19, 2025, minutes. The
motion passed. *Mr. Beyersdorf arrived after the vote.*

III. **DISTRICT COUNCIL - Information**
a.   Last meeting: Monday, December 1, 2025
b.   Next meeting: Monday, January 26, 2026
Mr. Perez reported on District Council.

IV. ***PLANNING MANUAL – Information**
Mr. Perez reported the Planning Process Manual will be placed as an action item on the agenda at the January
26, 2026, District Council meeting.

V.   **POE CALENDAR ALIGNMENT WITH PLANNING MANUAL – Discussion / Action**
Ms. Pham will update the POE website to align with the Planning Process Manual and the FRC calendar.

VI. ***DSO REQUESTS FOR RESOURCE ALLOCATIONS (RARs) 2025-2026 – Information / Discussion**
a.   Business Services: 1) District Safety Officer, Senior Armed
b.   Educational Services: 1) ITS-Technical Specialist, 2) ITS-Helpdesk Analyst, 3) ITS-Technical Supervisor
c.   Human Resources: 1) Director
Mr. Perez provided reminder that DSO RAR's are due to Mr. O'Connor, preferably by January 2026, 2026 to
be included in the 2026 tentative budget; revisions to RAR's as needed can still be made after January 10,
2026.
VC Ingram reported that a spending plan is provided to the board of trustees by June; for ongoing costs she
should have an estimate by February 2026.

VII. **UPDATE TO BOARD POLICY AND ADMINISTRATIVE REGULATION PROCESS –**
   Information / Discussion
   Ms. Coyne reported that a meeting on the BP/AR regulation process effort is being scheduled for February 2026. Ms. Coyne shared screen of the spreadsheet showing progress the BP/AR taskforce has made and current work being done.

VIII. ***GRANT DEVELOPMENT SCHEDULE – Information**
   a. New Resource Development Initiatives

IX. **OTHER**
   Next meeting is scheduled for Wednesday, February 25, 2026.
   Meeting adjourned at 4:08 pm.
   Minutes approved on February 25, 2026.

   *attachment provided

RSCCD Resource Development Grant Development Schedule

Grant	District/ College	Strategic Directions	Due	Status	Expected Notification Date	Match	If awarded …	Institution- alization?	District/College authorized submission
Submitted									
Congressionally Directed Spending Proposals – Cong. Correa $2.5 million	SAC – Dr. Nery	SD 2 & 4	March 21, 2025	**UPDATE: approved for $1,031,000.**	Fall 2025	No	Project to support Criminal Justice apprenticeship programs.	No	Yes
Congressionally Directed Spending Proposals – Correa $4.865 million	SAC – Dr. Nery	SD 2 & 4	March,21 2025	**UPDATE: approved for $850,000.**	Fall 2025	No	Project to improve the instructional spaces for the Automotive, Diesel and Manufacturing programs.	No	Yes
Congressionally Directed Spending Proposals – Sen. Padilla & Schiff /Rep. Kim $2.57 million	SCC – Dr. Jeannie Kim	SD 2 & 4	March 26, 2025	**UPDATE: Approved for $1,000,000.**	Fall 2025	No	Project to support Water/Wastewater Technology and Biotechnology programs.	No	Yes
Congressionally Directed Spending – Cong. Correa $2 million	RSCCDF – Enrique Perez	SD 2	May 16, 2025	**UPDATE: Approved for $1,031,000.**	Fall 2025	No	Implement the Advancing Clean Tech Innovation project in partnership with RevHUB.	No	Yes
NSF - Advanced Technological Education $1,000,000	RSCCD – Roger Lloyd	SD 1, 2, 3 & 4	October 2, 2025	Submitted	March 2026	No	Customized AI training for businesses and incumbent workers. Create updated occupational profiles and develop faculty externships for faculty and WBL for students. Faculty PLC and FIG develop guidance, policy recommendations and best practices for using AI for instruction, student learning, and updating career technical curricula.	No	Yes
Robert Woods Foundation - Exploring Equitable Futures $150,000	SCC – Michelle Samura	SD 4	Oct. 15, 2025	**UPDATE: Not awarded**	December 2025	No	Purchase equipment for the Healthcare programs and develop related curriculum.	No	Yes
Catalyst Round 3 $139,857	SCC – Michelle Samura	SD 2 & 3	Oct. 17, 2025	**UPDATE: Not awarded**	Nov. 6, 2025	No	Project to support student research, teacher development, and the UCI partnership for the nursing program.	No	Yes

RSCCD Resource Development Grant Development Schedule

Grant	District/ College	Strategic Directions	Due	Status	Expected Notification Date	Match	If awarded …	Institution-alization?	District/College authorized submission
U.S. Dept. of Ed. FIPSE Special Project $4 million	SCC – Scotty James	SD 1, 3 & 4	December 3, 2025	**UPDATE: Not awarded**	December 31, 2025	No	Implement a project to expand SCC's Teaching and Learning Center to provide professional development in effective and ethical use of AI, engage up to 15 faculty as AI fellows to use and test AI in their course, and produce findings and a model that can be replicated.	No	Pending
CCCCO – Regional Collaboration & Coordination Grant	DO – Michael Sacoto	SD 1, 2, 3 & 4	Dec. 15, 2025	**UPDATE: Awarded**	January 2026	Yes	RSCCD will continue to host and operate the OC Regional Consortium, which includes fiscal agent support for SWP Regional, K12 SWP, and K14 TAP & K12 Pathway Coordinator funds.	No	Yes
CCCCO – Rebuilding Nursing Infrastructure Round 2 Up to $1.5 million	SAC – Mary Steckler	SD 1, 2, & 3	Jan. 16, 2026	Submitted	March 2026	No	Update simulations to align with new state and employer requirements.	Yes	Yes
CCCCO – CA Apprenticeship Innovation (CAI) grant Implementation up to $1.5 million Expansion up to $1 million	SAC – Dr. Lamb	SD 1 & 2	Dec 2025	Submitted (3)	Feb. 2026	No	Develop non-traditional Apprenticeship programs: • ECEAP Expansion • Water System Operator • Teacher Assistant/ Paraeducator	Yes – intent is to sustain effective programs	Yes
	SCC – Dr. Parks	SD 1 & 2	Dec 2025	Submitted (3)	Feb. 2026	No	Develop non-traditional Apprenticeship programs: • ECEAP Expansion • Police Cadet • Legal Interpreter/ Translator	Yes – intent is to sustain effective programs	Yes
OC Community Foundation $125,000	OEC – Chrissy Gascon	SD 1, 2, & 3	Feb. 6, 2026	Submitted	April 2026	No	Use to expand stackable certificates, increase cohort, and strength noncredit-to-credit lactation pathway.	No	Yes

RSCCD Resource Development Grant Development Schedule

Grant	District/ College	Strategic Directions	Due	Status	Expected Notification Date	Match	If awarded …	Institution-alization?	District/College authorized submission
NeurIPS: Bridging the Future Organizer grant $50,000	DO – Jorge Saucedo-Daniel	SD 1, 2, 3, & 4	Feb. 12, 2026	Submitted	March – April 2026	No	12-month pilot of the AI Combine, deliver applied AI training, certify instructors, and connect community college students directly to employer-validated workforce opportunities.	No	Yes
Achieving the Dream $125,000	SCC – Michelle Samura	SD 2 & 3	Feb. 16, 2026	Submitted	April 2026	No	Grant will support the integration of the humanities into students' research skills.	No	Yes
Winter/Spring 2026									
CCCCO - ELL Healthcare Pathways $1-$5 million	SCC – Chrissy Gascon	SD 1, 2 & 4	March 18, 2026	Writing	May 2026	No	Develop, enhance and expanded noncredit pathways to healthcare occupations and programs for English language learners.	Yes	Pending
CalOES Hazard Mitigation $100,000	DO – Robert Simmons	SD 1 & 4	Jan. 2026	Planning	Spring 2026	No	Produce RSCCD's Hazard Mitigation Plan.	Yes.	Yes

GRANT OPPORTUNITIES IDENTIFIED THROUGH DC TRIPS					
Agency	Opportunity	Purpose	Aligns with college or district priorities	Award Range	Due Date
Opportunities identified for 2026					
Congress	Community Projects	Congressionally-directed spending to support projects proposed by the community.	TBD	Up to $2 million	March/April 2026
DOL	Apprentice-ship	1) American Manufacturing Apprenticeship Program 2) Pay-for-Performance Incentive Payments Program	Building & sustaining non-traditional apprenticeships	TBD	March/April 2026
Opportunities identified for 2025					

RSCCD Resource Development Grant Development Schedule

Congress	Community Projects	Congressionally-directed spending to support projects proposed by the community	SAC: CJA, Auto/Diesel/Welding SCC: Biotech & Water/Wastewater Tech RSCCD: Economic Dev	Up to $2 million	April/May 2025
Forestry Service	Training	Projects related to professional development and workforce training around fire fighting	Supports Fire Technology Program	TBD	TBD
DOJ	Training	Professional development for police to use drone technology	Supports CJA Program	TBD	TBD
DOJ	Multiple	-AI for Criminal Justice Purposes (research & eval focus) -Social Science Research & Eval of Forensic Science Systems -Cyclical professional development/workforce development related to CJA (keep on the radar)	Projects that support criminal justice academies and other CJA and security projects.	Varies	Varies
Opportunities applied for that were identified in 2024					
DOE	Clean Energy Workforce Training	Planning and Capacity Development project to create the partnerships with employers and CBOs to provide work-based learning and employment opportunities in Clean Energy occupations and to provide energy & efficiency assessment services to small- and medium-sized businesses as an Industrial Assessment Center.	Provide low-income students access to high-quality career education that leads to high-wage jobs	Applied for $200,000 planning grant	May 16, 2024
Congression-ally-Directed Spending	Cong. Correa, Rep. Kim, Sen. Padilla	Upgrade career education classrooms to provide training that is state-of-the-art and aligned with industry standards and priorities.	Provide low-income students access to high-quality career education that leads to high-wage jobs	Applied for $2-$4 million per project x 3 projects	Spring 2024
Opportunities applied for that were identified in 2023					
Congression-ally-Directed Spending	Cong. Correa	Upgrade career education classrooms to provide training that is state-of-the-art and aligned with industry standards and priorities.	Provide low-income students access to high-quality career education that leads to high-wage jobs	Applied for $2 million	Spring 2023
EPA	Innovative Water Infrastructure Workforce Development	(1) assist in the development and use of innovative activities relating to water workforce development and career opportunities in the drinking water and wastewater utility sector, and (2) expand public awareness about drinking water and wastewater utilities.	Develop SCC's Water/Wastewater Technology Program	Applied for $6 million	Nov. 17, 2023

Grant Schedule
Summary Sheet of Positions Related to Grant/Contract Proposals

#	Funder	Site	Grant Title/Project	Proposed Positions
1.	NIST - Correa	DO	Congressionally Funded Project /Advancing Clean Tech Innovation	• Director 75% • Coordinator 25%
3.	CCCCO	DO	Regional Collaboration & Coordination Grant (OCRC)	• Executive Director, Director Special Programs, Admin. Secretary • Talent Retention and Development Director
4.	NeurIPS	DO	NeurIPS: Bridging the Future	• P/T Presenter VI, Trainer Preparation • P/T Presenter VI, Student Bootcamp AI Trainer • P/T Presenter VI, On-site AI Trainer • P/T Presenter VI, AI Combine Facilitators • Business Services Coordinator 25%
5.	OCBC	OEC	CA Jobs First Reg. Catalyst Funding / Develop CNA to LVN Pathway	• Faculty re-assigned time for curriculum development • Student research stipends
6.	RNI R2	SAC	Rebuilding Nursing Infrastructure Grant	• Faculty reassigned time for program development • Faculty reassigned time for professional development training • Faculty reassigned time for instructional lab • Student Services Coordinator 100% • Simulation Technician 100% • Clinical teaching assistants
7.	DOJ - Correa	SAC	Congressionally Funded Project / Santa Ana College Criminal Justice Academies	• Faculty reassigned time for curriculum development
8.	HUD - Correa	SAC	Congressionally Funded Project / Santa Ana College Automotive, Diesel-Electric Transportation Technology and Robotic Manufacturing/Welding Program Infrastructure Expansion	• Project Manager
9.	CAI - Legal	SAC	Implementation Grant – Legal Interpreting, Translation, and Technology Apprenticeship	• Beyond contract reassigned time for program development • Faculty reassigned time for curriculum development • Adjunct counselor for student guidance • Student Services Coordinator 100%
10.	CAI Police Cadet	SAC	Implementation Grant – CJA – Police Cadet Apprenticeship	• Beyond contract reassigned time for program development • Director, Special Programs 100% • Student Services Coordinator 100% • P/T Administrative Clerk

Grant Schedule
Summary Sheet of Positions Related to Grant/Contract Proposals

#	Funder	Site	Grant Title/Project	Proposed Positions
11.	CAI – ECEAP	SAC	Expansion Grant – Early Childhood Educator Apprenticeship	• Adjunct Counselor for student guidance • F/T Counselor for student guidance • Teacher Stipends – Child Development • Director, Special programs 50% • Student Services Coordinator 50% • Administrative Clerk 50%
12.	CAI – ECEAP	SCC	Expansion Grant – Early Childhood Educator Apprenticeship	• Dean of Apprenticeship 15% • F/T Faculty Coordinator, Child Development 100% • F/T Faculty Coordinator, Counseling and Guidance 10% • Beyond contract reassigned time for program development • Director, Special Programs 10% • Teacher stipends – Child Development • Student hourly workers
13.	CAI – Teaching Assistant	SCC	Implementation Grant -Teaching Assistant/ Paraprofessional Apprenticeship	• Den of Apprenticeship 10% • F/T Faculty Coordinator, Child Development 50% • F/T Faculty Coordinator, Education/Reading 20% • F/T Faculty Coordinator, Counseling & Guidance 20% • (2) Faculty overload/beyond contract for program development • Student hourly workers
14.	CAI – Water Waste	SCC	Implementation Grant – Water/Wastewater Apprenticeship Program	• Dean of Apprenticeship 25% • F/T Faculty Coordinator, Water Utility Science 50% • Counselor 35% • Faculty overload/beyond contract for program development • Director of Special Programs 40% • Student hourly workers
15.	Robert Wood Johnson Foundation	SCC	Exploring Equitable Futures	• Faculty reassigned time for curriculum development, coordination and recruitment • Student hourly workers
16.	U.S. Department of Education	SCC	FIPSE Special Projects / Expand Teaching & Learning Center to support AI innovation and test responsible and ethical use of AI for teaching and learning	• Distance Education Coordinator (backfill) 50% release • Teaching & Learning Center Lead 100% • Instructional Designer specializing in AI 100%

Grant Schedule
Summary Sheet of Positions Related to Grant/Contract Proposals

#	Funder	Site	Grant Title/Project	Proposed Positions
				• Beyond contract for professional development and up to 15 AI Fellows
17.	Achieving the Dream	**SCC**	Transforming Community College Education Through the Humanities	• Budget submission NOT required, budget details will be confirmed post-award
18.	OCBC	**SCC**	CA Jobs First Reg. Catalyst Funding Round 3	• Faculty reassigned time for curriculum development • Student hourly workers
19.	HUD – Kim	**SCC**	Congressionally Funded Project / Santiago Canyon College Career Training Infrastructure Expansion	• Project Manager