

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

[Website: Technology Advisory Group](#)

Agenda for March 5, 2026

2:30 p.m. - 4:00 p.m.

<https://rsccd-edu.zoom.us/j/84722067242>

1. Update on work of Artificial Intelligence Taskforce (10 minutes) – Gonzalez
2. Technology Update – Colleges
 - SACTAC – Steffens (10 minutes)
 - SCCTEC – Rodriguez (10 minutes)
3. Student experience with technology:
 - SAC – Oberschlake (10 minutes)
 - SCC – ASG Student representative (10 minutes)
4. Approval of TAG Minutes (5 minutes) – **ACTION** – Gonzalez
 - February 12, 2026
5. Technology Project listing, February 2026 (5 minutes) – Howard

Next TAG Committee Meeting: April 2, 2026

The Rancho Santiago Community College District aspires to provide equitable, exemplary educational programs and services in safe, inclusive, and supportive learning environments that empower our diverse students and communities to achieve their personal, professional, and academic goals.

Technology Advisory Group
Zoom Meeting (Invitation shared via Outlook)
2:30 p.m. – 4:00 p.m.

Meeting Minutes for February 12, 2026

Voting Members Present: Robert Bustamante, Song Graham, Jesse Gonzalez, Jennifer McAdam, Alex Natale, Sergio Rodriguez, Vangee Oberschlake – SAC Students, Kayla Lopez – SCC Student (ASG President)

Voting Members Absent: Jimmy Nguyen, John Steffens

Supporting Members: Dane Clacken, Marvin Gabut, Ron Gonzalves, Adam Howard, Scotty James, Kimberly Perna

Call to Order:

- The meeting was called to order by Mr. Gonzalez at 2:34 PM. Mr. Gonzalez also introduced the new SCC student representative, Ms. Kayla Lopez.
1. ITS Mid-year Report (7/01/25 – 12/31/25):
 - Mr. Gonzalez provided an overview of the report and the implementation of the new ServiceNow ticketing system. He shared how projects align with districtwide initiatives in the Strategic Technology Plan and accreditation standards. The report is presented to TAG and TOW at both midyear and end-of-year intervals.
 - The report focuses on the top ten initiatives per number of projects completed; Utilize Software Replacement Cycles, Develop and Deliver Training and Support Instruction, are among the first 3 initiatives. The projects are prioritized and executed within the operational teams: Infrastructure, Applications, Web, Helpdesk, SAC and SCC. These areas are divided between four ITS directors. Mr. Gonzalez provides the “house” analogy to establish visual perspective and illustrates roles for each area.
 - There is a total of 271 completed projects (lengthier &/or complex process) and 10,059 total tickets closed (break/fix issues). An average of 45 projects completed and 34 ticket closures per IT Resource per month. The directors reported on the completed projects and the different roles and responsibilities in their respective areas:
 - Enterprise Applications: Adam Howard – (74 projects completed)
 - Infrastructure and Security: Dane Clacken – (57 projects completed)
 - Helpdesk: Dane Clacken– (29 projects completed)
 - SAC Academic Support: Ron Gonzalves – (30 projects completed)
 - SCC Academic Support: Kimberly Perna – (37 projects completed)
 - Web: Kimberly Perna – (44 projects completed)
 2. Approval of computing standards: Mr. Gonzalves shared updates emphasizing the shift to AI-capable devices and noting that the HP EliteBook 840G10 will be replaced by the HP Elite 8 with 48 TOPS of AI performance. He also reviewed updated student laptop, desktop, and special-use computer standards, highlighting flexible RAM and storage options. Additionally, the Microsoft Surface Laptop 7s and Surface Pro 11 were introduced as comparable alternatives for staff. Mr. Gonzalves provided additional information to insights and inquiries from Mr. Rodriguez, Mr. Gabut & Mr. Natale.

A future conversation is planned with Mr. Natale, Mr. Gonzalez & Mr. Gonzalez to discuss reclassification and updates to the computing standards to reflect expanded use cases for high-performance devices/AI tools.

Mr. Gonzalez made a motion, moved by Mr. Rodriguez and seconded by Mr. Natale.
Abstention: Mr. Bustamante

3. Second reading - AR 3750.X Data Classification: Mr. Gonzalez presented the updated version of the document keying in on the changes.
Mr. Gonzalez made a motion, moved by Ms. Graham and seconded by Mr. Gabut. Abstention: Ms. Lopez
4. Technology Update – Colleges:
 - SACTAC: No update.
 - SCCTEC: No update.
5. Student experience with technology.
 - SAC: Ms. Oberschlake stated that there were no updates from the students but shared exciting news about the new cameras at SAC, but the lab at T Building is currently unusable due to a non-functioning elevator awaiting a replacement part.
 - SCC: Ms. Lopez shared concerns about Wi-Fi connectivity issues on campus, particularly in the SC building, and discussed plans to form a work group to investigate the problems.
6. Approval of TAG Minutes for November 6 & December 4, 2025, meetings. Mr. Gonzalez proposed one approval for both meeting minutes. No opposition was received from the group.
 - Mr. Gonzalez made a motion, moved by Mr. Bustamante and seconded by Ms. Lopez. Motion passed.
7. Technology Project listing, December 2025: Mr. Adam provided an update.
 - RG542 Visualization for Chancellor: The new fields are in progress. The research team plans to review the data soon after.
 - CollegeNet Series 25 scheduling system implementation: The team is finalizing data with a goal to go-live in July 2026.
 - Colleague 320 implementation: The new standardized method will take effect in 2026–2027. Transition work is underway.
 - XGENED Data Copy: The development effort is underway.
 - Catalog Hours Cap on WebAtt Batch Uploads: Enhancement completed and approved and to be scheduled to move to production.
 - Add Gen Ed Area Filters to Course Search in Self Service: In development; being set up in the test environment for user feedback.
 - Inactive dormant student accounts: Currently on hold.
 - VPAT Repository: Currently being pre-populated with approved VPATs from the past five years.
 - Budgeting tools/Position Control Pilot: In progress including review of budget transfer processes with vendor and district teams.
 - EEO Demographics to display in Self Service: In research phase.
8. District Council Minutes – December 1, 2025 (Informational Attachment)

Informational Handouts

1. ITS Mid-year Report
2. AR 3750.X Data Classification
3. Computing Standards

4. Technology Project listing for December 2025

Next Meeting Reminder: March 5, 2026, via Zoom

Adjournment: The meeting was adjourned at 3:50 p.m.

DRAFT