

## **FOOD SERVICE AIDE**

### **CLASS SUMMARY**

Under supervision – assists in meal preparation, service and cleanup in the child development center.

### **REPRESENTATIVE DUTIES**

Assists in the preparation and serving of meals and snacks. Assists in the cleanup of kitchen and classroom areas used for food service; assists with the storage of food and other supplies; assists with menu records and other required documentation.

### **ORGANIZATIONAL RELATIONSHIPS**

This class reports to the Child Development Center Director.

### **DESIRABLE QUALIFICATIONS GUIDE**

Knowledge of: English, reading and writing, basic arithmetic; proper preparation and serving of food; kitchen safety and hygienic practices.

Ability to: follow oral and written instructions; organize and prioritize kitchen duties; interact with center staff and children.

Must obtain a tuberculosis (TB) clearance and criminal background check.