



**HUMAN RESOURCES COMMITTEE**  
**Via Zoom – District Office**  
**3:30 – 5:00 p.m.**  
**Meeting Minutes for October 12, 2022**

Members Present: Alistair Winter, Jennifer De La Rosa, Sil Han Jin, Rene Beiza, Denise Salcido, Charlie Malone, Morrie Barembaum, Dr. Merari Weber, John Zarske, Tommy Patikamanant, Aaron Voelcker, and Dr. Mikaila Brown

Members Absent: Enrique Perez, Cheng Yu Hou, Jonae Varela, Zina Edwards, Gayane Khechoomian, Dr. Annebelle Nery, Dr. Jeffrey Lamb, Nancy Tanner, and Maria Garcia

Guests: Lisa and Jimmy, ASL Interpreters, Adam O'Connor and Roy Shahbazian

1. Welcome
  - a. Meeting was called to order at 3:38 p.m. Mr. Winter introduced Dr. Brown, Assistant Vice Chancellor of People & Culture/Chief Diversity & Social Impact Officer and Aaron Voelcker, Interim Vice President of Academic Affairs.
2. Approval of the Minutes from September 14, 2022 Meeting

It was moved by Dr. Weber, seconded by Ms. Salcido to approve the September 14, 2022 minutes.
3. Full-time Faculty Obligation (FON)

Mr. O'Connor gave a presentation on the estimated compliance FON which provided background data on the 2021 and 2022 compliance FON. A thorough recalculation will be completed in order to determine the estimated 2023 compliance FON.
4. AR 7120.1 Full-time Faculty Recruitment and Selection

Mr. Winter reported on the changes to the administrative regulation. Discussion ensued which gave the committee the opportunity to provide their suggestions. Committee members were asked to report back to their constituents and come back with their feedback to the next meeting.
5. Improving Recruitment Timeline

Mr. Beiza reported that some of the recruitment electronic forms are being created into dynamic forms to expedite the process. In addition, providing the committee chair and hiring manager access to the recruitment forms utilizing Teams. This process will make tracking a bit easier.
6. Ideas on Recruitment

Discussion ensued regarding recruitment, screening committee, job descriptions, diversity, ways to improve advertising and demographic information.

Adjourned at 4:59 p.m.

Next HRC Meeting:

Wednesday, November 9, 2022  
Via Zoom, 3:30 – 5:00 p.m.