

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
2323 N. Broadway, Santa Ana, California 92706  
Office: (714) 480-7489 Fax: (714) 796-3937  
Human Resources Committee  
Decision Room – #340  
3:00 p.m. – 4:30 p.m.

**Meeting Minutes for June 4, 2014**

**Members Present:** John Didion, Linda Rose, Mary Mettler, Victoria Williams, John Zarske, Morrie Barembaum, Suzanne Stump and Cristina Gheorghe

**Members Absent:** Rosie Enriquez, Diane Kincheloe, Aracely Mora and Judy Chitlik

**Guests:** Amber Stapleton, Joyce Wagner, Elouise Marasigan, Employment Services Manager

The meeting was called to order by Mr. Didion at 3:04 p.m.

**1. Update on Full-time Faculty Recruitment Activities**

Elouise Marasigan, Employment Services Manager, reported that out of the 33 faculty positions posted 24 positions have been filled, and 8 are still in the process. An offer was made and declined for the accounting position at Santa Ana College. It is undecided whether this position will be reposted. Screening process for the presidency at Santiago Canyon College has been completed. There are 2 finalists, they will be having campus forums on June 23, and the chancellor will interview these two candidates on June 24. A special board meeting to appoint the new president will be held by June 25 or 30.

**2. Revised Human Resources Administrative Regulations**

After several reviews, Santa Ana College senate and Santiago Canyon college senate recommended that the Academic Freedom paragraph be dropped from AR 3430 Prohibition of Harassment.

**3. Third Draft: Human Resources and Staffing Plan**

- Page 4, Year-to-Year Change in Employees chart, employment levels from 2008 to 2013 shows the changes from year to year for each category as the district experienced the budget reductions and the effect of the recession.
- Page 7, Age Distribution of Staff chart, for planning implications, does an analysis by discipline.
- Page 9, Full-time Hiring and FON chart, there was a huge jump in Fall 2006 due to the hiring of 30 faculty positions and full-time faculty who retired late who were still added to the 2006 count.
- Page 13, 50 % Law Compliance 2004-2013 chart, 2% difference from the low to the high points, not much difference.
- Page 16, Planning Implications heading was added as a summary for the plan. As a committee, there needs to be some things that are identified that are implications for planning at the district and district wide.

4. **2014-15 Meeting Calendar**

After discussion, consensus was reached by the committee not to meet on July 9, 2014 and August 13, 2014 and change the April 8, 2015 meeting to April 1.

5. **Other**

After 25 years of serving on the Human Resources Committee, Suzanne Stump is retiring from the district and introduced Amber Stapleton as her replacement as a Classified Representative.

6. **Future Agenda Items**

FTE/Allocation

**Next Meeting**

September 10, 2014

The meeting adjourned at 4:12 pm.