

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway, Santa Ana, California 92706
Office: (714) 480-7489 Fax: (714) 796-3937
Human Resources Committee
Chancellor's Conference Room, Room #409
10:30 a.m. – 11:30 a.m.

Meeting Minutes for April 20, 2011

Members Present: John Didion, Judy Chitlik, Aracely Mora, Sylvia Turner, Morrie Barembaum, John Zarske, Suzanne Stump and Diane Kincheloe

Members Absent: Edna Tse, Ed Ripley

The meeting was called to order by Mr. Didion at 10:35 a.m.

Status of Faculty Hiring

Update was given to the committee on the hiring of the 20 faculty positions. Six (6) positions were filled, 1 position was transferred to non-credit and the remainder of the positions is in the recruitment process.

Classified Staffing

- Santa Ana College has higher percentage of part-time employees than Santiago Canyon College
- Santiago Canyon College has a higher percentage of full-time employees
- District has a very low percent of part-time employees
- Recommendation was made to separate categories to where they are assigned

Non Credit Staffing

There are no state wide staffing requirements on classified side

Other

- Restoring positions will be a huge task when budget allows
- Concerns were voiced on the instruction side of Santa Ana College as to when or if they will get back support of Instructional Assistants, Video Technicians and Lab Technicians, etc.
- The issue of looking at job classifications/descriptions was brought up. Do you look at it as a whole process or review them as they become open? When the district had money there was a breakdown to review every five (5) years by five (5) family groups through the Hay System which is a mathematical model. Because of funding, Human Resources have not looked at classifications for three (3). Datael has spawned some reclassifications.
- In iGreentree you cannot see loaded attachments. Enhancement or email needs to be generated to confirm all documents have been submitted

Adjournment

Mr. Didion adjourned the meeting at 11:30 a.m.

Schedule of Future Meetings:

Fall 2011

Spring 2012