

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway, Santa Ana, California 92706
Office: (714) 480-7489 Fax: (714) 796-3937
Planning and Organizational Effectiveness Committee
Board Room – Room #340
3:30 p.m. – 5:00 p.m.

Meeting Minutes for June 5, 2013

Members Present: John Didion, Bonnie Jaros, Enrique Perez, Nga Pham, Corinna Evett, Alex Taber, Rudy Tjiptahadi, Tammy Cottrell, Aaron Voelcker, and Raymond Hicks,

Members Absent: Aracely Mora, Linda Rose, John Zarske, Elliott Jones

The meeting was called to order by Mr. Didion at 3:38 p.m.

Minutes, March 6, 2013 and April 17, 2013

Mr. Didion called for a motion to approve the Planning & Organizational Effectiveness minutes of March 6, 2013 and April 17, 2013. The motion was moved by Dr. Bonnie Jaros, seconded by Rudy Tjiptahadi. The motion was carried unanimously.

Second Draft Strategic Plan

- First goal, add “Assistant Vice Chancellor Educational Services”
- Third goal, 2nd bullet, delete “an” change “approach” to “approaches”; delete “support”
- Fourth goal, add “Planning and Organizational Effectiveness Committee” as responsible individuals
- Recommendation was made by the committee to present the Strategic Plan to District Council at the June 17 meeting

Grant Review Form/Process for District Services

- Draft of District Operations – Grant Review Form was presented to the committee for review and approval
- Recommendation was made to include notifications section to include college, presidents, senate presidents under General Information of the form
- Recommendation was made by the committee to present the Grant Review Form to District Council at the June 17 meeting

Grant Development Schedule

- Committee reviewed a copy of the Grant Development Schedule

State of Function Map and Timeline

- Research Director Nga Pham presented Santiago Canyon College and the District Offices input to the committee for review and discussion at the September meeting
- Committee should look at how the data can be condensed and describe the functions more than the processes tied to the functions

Data Analysis Related to District Budget and RSCCD Goal #1

Committee needs to weigh in on District Goal 1 and how it plays out for the adopted budget in September and provide some analysis, input and recommendations for the August 12, 2013 District Council meeting. To accomplish this, the Planning and Organizational Committee will meet on August 12 prior to the District Council meeting.

Meeting Schedule

August 12, 2013 12:00 - 2:00 p.m., Decision Room

August 28, 2013 3:30 – 5:00 p.m., Decision Room

Other

At the August 28 meeting, committee will discuss rotation of co-chair

Adjournment

Mr. Didion adjourned the meeting at 5:06 p.m.

draft