

Elements in the Planning Cycle Checklist

Does the RSCCD Planning Design have the following components of an integrated planning model?

Planning Component	Do we have this?	What is this process or document called?	Where does this process/document fit in the RSCCD Planning Design?	Does this process or document need to be reviewed and/or revised?	Have we documented how to review/revise the document/process?
Mission					
Data					
Long-term Plan					
Short-term Plan					
Program Review for District Services					
Process for linking planning priorities to resource allocation					
Method of tracking plan implementation					
Assessment of plan implementation					
Assessment of planning process					
Method of documenting progress and program improvement					

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Mission	Yes	BP 1200 – District Mission	Is the basis for all planning	Yes -- Needs to be adopted by BOT	No
Data	Yes	12 Measures of Success; ARCC report; environmental scans	Analysis of effectiveness	BOT review each fall prior to Feb planning meeting	Process: No Product: Board agendas/minutes
Long-term Plan	Partially	District and College Master Plans	Addressed in college planning cycle—not in District cycle	Yes RSCCD Master Plan is being developed and will include District-wide Goals	No
Short-term Plan	Yes	District Strategic Plan	One of the justifications for resource allocations	Yes a new plan needs to be developed using the District-wide Goals as the foundation for the District-wide Objectives	No
Program Review for District Services	Partially	Department Planning Portfolios	Not included in RSCCD Planning Design	Most are up-to-date – formal review process is needed	No
Process for linking planning priorities to resource allocation	No	New budget model allocates revenue based on SB361	Culmination of planning design	Needs to be clearly developed	No