

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway, Santa Ana, California 92706
Office: (714) 480-7489 Fax: (714) 796-3937
Planning and Organizational Effectiveness Committee
Decision Room – #340
3:30 p.m. – 5:00 p.m.

Meeting Minutes for April 22, 2015

Present: John Didion, Bonnie Jaros, Aaron Voelcker, Rudy Tjiptahadi, Nga Pham, Connie Ramos, Enrique Perez, Corinna Evett

Absent: John Zarske, Aracely Mora, Silvia Navarro, Elliott Jones, Morrie Barembaum, Omar Torres, Ray Hicks

The meeting was called to order by Mr. Didion at 3:38 p.m.

Minutes

Mr. Didion called for a motion to approve the Planning & Organizational Effectiveness minutes of February 25 and March 25, 2015. It was moved by Nga Pham, seconded by Rudy Bonnie Jaros and carried unanimously by the committee.

Review Draft 2 of Data Sets for Annual Progress Report on RSCCD CMP

The subcommittee, Nga Pham, Aaron Voelcker, and Bonnie Jaros updated the committee on the progress they have made in looking at data to support the Annual Progress Report. The sub-committee met and had several discussions on the data elements and the points that should be looked at for inclusion to the Annual Progress Report. Additional feedback/suggestions was requested from the POE Committee. Draft 2 will be finalized and brought forward for review to the Planning and Organizational Effectiveness Committee.

Review College/District Accreditation Recommendations Related to Planning and Resource Allocation

The committee reviewed the accreditation recommendations for both colleges and identified the need to evaluate the planning and resource allocation processes at the colleges and district level. The committee also reviewed a survey that the Santiago Canyon College Planning & Institutional Effectiveness (PIE) committee sent to their college community. It was decided that a similar draft evaluation survey would be developed for the district wide planning process and emailed to the POE committee for review and comment.

- **College and District Planning/Resource Allocation Cycles**

Discussion ensued regarding the college and district planning cycles and the revised RSCCD Tentative Budget Calendar. POE committee's recommendation in terms of involving District Council at key steps on the RSCCD Budget Calendar timeline that were not in place last year

are now in the timeline. Changes were noted on the 2015-2016 fiscal year RSCCD Tentative Budget Calendar.

Review Status of 2014-15 District Budget Augmentation Requests

The funding priorities that were identified a year ago were reviewed by the committee. Because the POE committee did not receive new District Resource Requests, and the 2014-2015 list is still valid, a motion was made by Corinna Evett to roll over the 2014-2015 District Budget Augmentation Requests to 2015-2016 and was seconded by Bonnie Jaros. Motion carried unanimously.

Budget/Planning Recommendation Closure & Documentation

As a means of closing the budgeting and planning allocation loop, consensus was reached by the committee that a document similar to the Grant Development Schedule would be helpful in informing the district community what the Chancellor does with the recommendations for resource requests at District Council.

Grant Development Schedule

Assistant Vice-Chancellor Perez reported that there were no changes to the Grant Development Schedule.

Other

Next meeting: May 27, 2015

The meeting was adjourned at 5:23 p.m.

**The mission of the Rancho Santiago Community College District is to
provide quality educational programs and services that address
the needs of our diverse students and communities.**