

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

October 7, 2022

ADDENDUM NO: 1

for

RFP #2223-001 Psychological Services

The following changes, additions, deletions, or corrections shall become a part of the RFP documents for the services named above and all other conditions shall remain the same.

1. **Question:** How many pre-employment assessments per year are anticipated?

Answer: The number of assessments vary per year. Typically, we need from 1-6 per year.

2. **Question:** Fitness for Duty Fess typical vary according to how much work is involved in each evaluation. How many documents and medical records are reviewed, tests required specifically related to the reason referred, how much time is needed for consultation, how long or how many interviews required, etc. Typically, this is billed on a per hour basis. Can the proposed fee be presented as a typical range?

Answer: Fitness for Duty exams are typically presented in a range.

3. **Question:** Is there an estimated number of evaluations to be conducted on an annual basis?

Answer: About 1-6 usually.

4. **Question:** Do those referrals typically occur all at one time or do they come spaced out throughout the year?

Answer: Spaced out throughout the year.

5. **Question:** Our vehicle will only be used for commuting purposes. I want to clarify that we would not need this insurance coverage?

Answer: If it is solely for commuting purposes, auto insurance is not required.

END OF ADDENDUM NO: 1

Proposers shall acknowledge receipt of this Addendum by signing below and returning with your proposal. Failure to acknowledge receipt of this Addendum may result in the disqualification of your proposal.

Name of Firm:

Authorized Signature:

Print Name:

Title:

Date:

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT



**Linda Melendez
Director of Purchasing Services**