

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

5.20.19

ADDENDUM NO. 1

FOR:

Bid #1376 – Purchase of High Voltage Electric Vehicle

The following changes, additions, deletions or corrections shall become a part of the RFP documents for the project named above and all other conditions shall remain the same. Addendum No. 1 must be acknowledged by placing company name, authorized signer name, title, signature and date at the end of this addendum and include this document in your proposal.

QUESTION 1:

“List of Items, Schedule of Requirements, Scope of Work, Terms of Reference, Bill of Materials required.”

ANSWER:

This information is found within the applicable sections of Bid #1376 – Purchase of High Voltage Electric Vehicle

QUESTION 2:

“Soft Copy of the Tender Document through email.”

ANSWER:

A no-charge copy of Bid #1376 – Purchase of High Voltage Electric Vehicle is available at <https://rscdd.edu/Departments/Purchasing/Pages/Bidding-Opportunities.aspx>

QUESTION 3:

“Names of countries that will be eligible to participate in this tender.”

ANSWER:

Companies authorized to do business in the United States are eligible to submit bids.

QUESTION 4:

“Information about the Tendering Procedure and Guidelines”

ANSWER:

This information is found within the applicable sections of Bid #1376 – Purchase of High Voltage Electric Vehicle

QUESTION 5:

“Estimated Budget for this Purchase”

ANSWER:

The District does not expect this procurement to exceed One Hundred-Thousand Dollars (\$100,000.00).

QUESTION 6:

“Any Extension of Bidding Deadline?”

ANSWER:

There are no plans to extend the bid deadline, at this time.

QUESTION 7:

“Any Addendum or Pre Bid meeting Minutes?”

ANSWER:

There are no pre-bid meeting minutes and no previous addenda have been issued.

QUESTION 8:

“On the bid form price sheet page 15 you ask for the Unit Cost, Tax, Total Unit Cost and Line Item total For unit cost would that be for a single item (# 1 asks for 2 Vehicles) so is it cost for one or cost for both”

ANSWER:

The unit cost, for this bid, is the pre-tax price for quantity one (1) of the specified line item.

QUESTION 9:

“There is a column for Tax but there is also a spot for tax under the sub-total position”

ANSWER:

Yes.

QUESTION 10:

“What would the difference be between Total Unit Cost and Line item total?”

ANSWER:

The Bid Form Price Sheet has been revised. Your bid must be submitted using the revised form. The revised form is attached and is part of Addendum Number 1.

QUESTION 11:

“Finally shipping is blacked out, was Tax supposed to be blacked out as it is included above or is the cost of the items supposed to include shipping”

ANSWER:

No.

QUESTION 12:

“Do you have standard text for use on the co-insured document? Some schools have very specific text and names included.”

ANSWER:

The Certificate of Insurance and Endorsements should list the District as Additional Insured, as follows:

Rancho Santiago Community College District
2323 North Broadway
Santa Ana, CA 92706

CORRECTION:

Page 14, 7. DELIVERY TERMS, Item B should read:

B. All equipment, supplies and training must be received on or before **August 15, 2019**

Company Name: _____

Printed Name: _____

Authorized Signature: _____

Title: _____

Date: _____

THIS IS THE END OF ADDENDUM NO. 1

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

A handwritten signature in blue ink, appearing to read "Linda Melendez".

**Linda Melendez
Director, Purchasing Services**

BID FORM - PRICE SHEET - REVISED
BID #1376 – Purchase of High Voltage Electric Vehicle

PROPOSED SUBSTITUTIONS / EQUAL

#	Model Or Equal	Description	MFG	Qty	Model	Manufacturer	Unit Cost	Subtotal (Unit Cost X Qty)	Tax (9.25% of Subtotal, for Taxable Items)	Line Item Total (Subtotal + Sales Tax)
1	SL-AC/96	The SWITCH LAB AC 96 volt LI, Education Bundle: Relay Lab Kit, Glider, Motor, Wiring, Lights, Wiring, Instructions for Assembly, 1 Year Curriculum Club Membership	Switch Vehicles, Inc.	2						
2	Training-5D	5 Day Training Workshop	Switch Vehicles, Inc.	1						
3	BYO-Text-01	Build Your Own EV - Text Book	Switch Vehicles, Inc.	6						
4	BYO-IG-01	Instructor Guide	Switch Vehicles, Inc.	2						
5	BYO-SWB-un	Unlimited Student Work Book & Study Guide - Single Site	Switch Vehicles, Inc.	1						
6	Student Relay Lab Kit	Student Relay Lab Kit	Switch Vehicles, Inc.	12						

We (I) hereby agree to furnish the above supplies, equipment and training at the prices and terms stated in this bid.

SUBTOTAL (Sum of Subtotal Column)	
TAX - 9.25% (Sum of Sales Tax Column)	
Shipping/Delivery (Not an Allowable Line Item)	
GRAND TOTAL (Sum of Subtotal and Tax)	

Company Name: _____

Address/City/State/Zip: _____

Phone Number: _____ **Fax:** _____

Email: _____

Authorized Signature: _____

Printed Name _____