

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

ADDENDUM NO. 1

Bid #1383

Purchase of Microscopes for the New Science Center at Santa Ana College

March 6, 2020

Owner:

**Rancho Santiago Community College District
2323 North Broadway Room 112
Santa Ana, California 92706**

RECEIPT OF THIS ADDENDUM MUST BE ACKNOWLEDGED ON BID FORM WHEN
SUBMITTED

The following changes, additions, deletions or corrections shall become a part of the Contract Documents for the project named on the previous page and all other conditions shall remain the same. The Bidders shall be responsible for transmitting this information to all affected prior to the closing of Bids. Prospective Bidders shall acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject Bidder to disqualification.

Item No. AD-1-1a

Question:

Nikon Instruments participates and holds current contracts with the E&I Cooperative; contract number CNR01457, expires 01/31/23 (RSCCD is an E&I member, member number 906525), and BIO; no contract number, expires 05/31/2020 (RSCCD is a member of SoCal Bio), which were both competitively bid and awarded. Would RSCCD accept either these terms of the E&I Cooperative or BIO in place of any RSCCD terms and conditions such as INFORMATION FOR BIDDERS, GENERAL CONDITIONS, AND PURCHASE AGREEMENT FORM for the above referenced bid?

Answer:

No.

Item No. AD-1-1b

Question:

Also, we do not offer bid bonds. Should we strike that section in the bid?

Answer:

No. If your firm cannot provide a bid bond, the District will accept a cashier's check or cash as a bid security.

Item No. AD-1-2

Question:

My company is new to this process, can you please explain the need for a \$10,000 security Bond or Check?

Answer:

Pursuant to Public Contract Code section 20651(a), the District is required to have potential bidders provide some form of bid security. Pursuant to Section 8 of the Information for Bidders, bid security is requested "as a guarantee that the bidder will enter into the contract (Purchase Agreement Form), if the same is awarded to such bidder, and will provide any other required documents.

Item No. AD-1-3

Question:

We understand the deadline for all questions is Monday, 03/09, by 2 PM, but this particular question pertains to the *'Request For Substitution Form,'* which must be submitted that same day: Can you please clarify *'Item#/Location SC'*

Are you asking the requested substituted item be correlated with the *'Item#'* reflected in the *'BID FORM – PRICE SHEET'* or the *'Item'* reflected in the *'Attachment "A": Microscope Minimum Specification (Expanded View)'*?

Answer:

Yes. The Item# refers to both the Bid Form and Attachment "A". The use of "Item#" is sufficient on the Request For Substitution Form.

Item No. AD-1-4

Question:

Thank you for the opportunity to bid on this multi-year agreement. I would like some clarification on the submission method for the Request For Submission Form and questions. Will you accept both criteria sent to you via email with electronic signatures?

Answer:

If you are referring to the Request for Substitution Form and questions, electronic signatures will be accepted. However, all the items submitted with the bid proposal require a wet signature.

Item No. AD-1-5

Question:

Wondering if we can email the "request for substitution form" and all related documents or does this need to be mailed?

Answer:

The "Request for Substitution" form and all the related documents to the substitution may be emailed. The District is not responsible for any email transmission issues.

Item No. AD-1-6

Question:

Also, does the *'Request For Substitution Form,'* need to also be submitted in a sealed envelope or can it be emailed? No directions were given in the bid regarding the form's format for its submission.

Answer:

Yes. The "Request for Substitution" form and all related documents may be emailed prior to 2:00 p.m. on March 9, 2020 and do not have to be submitted in a sealed envelope. The District is not responsible for any email transmission issues.

This is the end of ADDENDUM NO. 1