



REQUEST FOR QUALIFICATIONS (RFQ)/REQUEST FOR PROPOSAL (RFP) #2425-388

MICROGRID FEASIBILITY ASSESSMENT SERVICES

Addendum No.1

Issued: June 5, 2025

The following changes, additions, deletions, or corrections shall become part of the above-mentioned RFP:

A. The following are responses to questions received:

1. Question: Section 5.1 Selection Criteria, gives a bulleted list of evaluation criteria that will be used to select a consultant for this work, can you please clarify if there are any weighted points or percentages associated with each criterion

Answer: *There are no weighted points or percentages assigned to the evaluation criteria listed in Section 5.1. The bulleted list of criteria will be used collectively to compare and evaluate all proposals in a qualitative manner.*

2. Question: Section 5.1 requires a proposed fee to be submitted. Section 3.6 direct bidders to submit pricing in Exhibit D – Billing Rates Form, but this form does not include a field for the total proposed fee. **Where should bidders include their total fee?**

Answer: *There is no designated field for the total proposed fee in the forms provided. Bidders are encouraged to include the total proposed fee in a location they deem appropriate, ensuring that it is clearly presented and easy for reviewers to identify and evaluate.*

3. Question: In regards to page 4 of the RFP:
 2. Site Assessment and Energy Analysis
 - a. Perform an on-site visit to assess existing infrastructure, including the electrical grid, utility interconnections,
 - b. Determine campus energy consumption patterns, utility billing data, and sustainability goals
 - c. Conduct a load assessment to determine the energy demand profiles, peak loads, and critical loads.
 - d. Review renewable energy options for the campus such as solar, wind...

Can the district elaborate on what information will be supplied to contractor - for example utility bills, submetering, prior studies etc?

Answer: The awarded firm will be provided with utility data from the past 2 to 3 years. If necessary, the District can request 15-minute interval data from the utility provider. The District can provide As-Builts for the campus. Please note that the campus currently does not have any submeters, nor have any prior energy or utility studies been conducted.

4. Question: The RFQ/RFP specifies that respondents should provide billing rates using Exhibit D – Billing Rate Form, but it does not explicitly request a total project fee or not-to-exceed cost proposal. **Could the District please confirm whether only hourly billing rates are required at this stage, or if a full fee proposal (e.g., task-based or lump-sum estimate) is expected as part of the response?**

Answer: The District is requesting that respondents complete Exhibit D – Billing Rate Form with an hourly billing rate schedule. In addition to this, the District is also requesting a comprehensive fee proposal as part of the firm's response.

5. Question: Is a full price proposal desired as part of the submission or will RSCCD work with the selected firm to finalize pricing after award?

Answer: The District is requesting a full price proposal as part of the submission.

6. Question: How many buildings currently have hot water heating systems? What temperatures are used? (180F?)

Answer: Currently Santiago Canyon College has 6 buildings utilizing a hot water system. The heating systems vary by building but range from 120 to 150 degrees Fahrenheit.

7. Question: How many buildings currently use chilled water systems?

Answer: Currently Santiago Canyon College has 3 buildings utilizing a chilled water system.

8. Question: What HVAC systems are used in the buildings? RTUs? VAV? VRF?

Answer: The type of HVAC equipment varies by building across the campus. However, commonly used systems include rooftop units (RTUs), variable air volume (VAVs) systems, and fan coil units (FCUs).

9. Question: Exhibit G is included in the RFP but not in the Response Format Section of the RFP on pages 6-8. Can you confirm whether proposers need to include it?

Answer: Exhibit G - Statement of Intent to Meet DVBE Participation Goals, is not required but should be included if the firm intends to use disabled veteran business enterprises.

10. Question: Does supporting this feasibility study preclude proposers from future design work?

Answer: *TBD. If the project proceeds under a design-build project delivery method, the firm involved in the feasibility study will be precluded from participating in a design build team/entity.*

End of Addendum No.1