

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

ADDENDUM NO. 1

Request for Proposals #1920-1382 – Arborist Tree Inventory
at
Santiago Canyon College

Address: 8045 East Chapman Avenue
Orange, CA 92869

December 19, 2019

Owner:
Rancho Santiago Community College District
2323 North Broadway Room 109
Santa Ana, California 92706

RECEIPT OF THIS ADDENDUM MUST BE ACKNOWLEDGED ON THE PROPOSAL

The following changes, additions, deletions or corrections shall become a part of the RFP Documents for the project named on the previous page and all other conditions shall remain the same. The Consultants shall be responsible for transmitting this information to all affected, prior to the due date of Proposals. Prospective Consultants shall acknowledge the receipt of this Addendum in their response. Failure to do so shall deem the Proposal as non-responsive and subject Consultant to disqualification.

Item No. AD-1-1 Scope of Work Clarification:

Project Site Location: Santiago Canyon College
8045 East Chapman Avenue
Orange, CA 92869



The project site includes all trees within the boundaries of E. Chapman Avenue, N. Newport Blvd., E. Santiago Canyon Road, and Jamboree Road. It excludes City parkway trees (between street and sidewalks) and Coast Keepers Garden.

Item No. AD-1-2

Question: Can you please give us the approximate number of trees the College has that will be inventoried? This would be extremely helpful since you are asking for fixed-fee pricing. If you do not know how many trees there are, may I suggest that the College ask for a per tree cost instead? This is how most tree inventory projects are priced. A per tree cost is also an easier way to compare vendor pricing.

Answer: There are approximately 1,000 trees on the campus. This excludes any City trees and those within the boundaries of the Coast Keepers Garden (see AD-1-1). Please note that Santiago Canyon College is an open campus and may be walked to assist you in your response. A satellite view may also assist in t.

Item No. AD-1-3

Question: In regards to the RFP for Rancho Santiago Community College, below is the process of how we perform our Tree Surveys.

First, we schedule an ISA Certified Arborist to come out to perform a consultation. This is to get a full tree count and get a feeling for how long the job should take. That would get us all the information we need to form an accurate quote for a fixed quote. As of right now, we would only be able to give you a quote per tree. Without knowing the amount of trees, the quote could not be “fixed” for the total job. If possible, to save time and money for both you and Sims, do you have tree count? If so, we could bypass the initial consultation. If you choose to do a consultation, we could send a proposal for that as well.

Second, after the consultation is done or the tree count is given, we could get a formal fixed proposal out to you the very same day.

We have 3 examples of Survey Reports that we would like to show you. This way, you could pick which format you like best. Each format does include all of the requirements on the RFP and the pricing does not differentiate between formats. Once we finish the survey report, we will send you a draft to go over and let us know if you need any revisions made. After you send it back to us, letting us know of any revisions, if any, then we will send you the finalized copy.

Answer: There are approximately 1,000 trees on the campus. This excludes any City trees and those within the boundaries of the Coast Keepers Garden (see AD-1-1). Please note that Santiago Canyon College is an open campus and may be walked to assist you in your response. A satellite view may also assist in your response.

Item No. AD-1-4

Question: We received your Request for Proposal #1920-1382 and would like to submit two questions regarding the scope of work for the project. Please see our questions below:

1. Will any type of hazard assessment be required for the trees to be inventoried?

Answer: Yes, please refer to RFP#1920-1382, Section 2, (b), (c) & (g). It is assumed a hazard assessment will be included.

2. Are the trees to be inventoried landscaped trees or are they trees native to California?

Answer: Yes, the campus currently has landscaped trees and trees native to the region.

Item No. AD-1-5

Question: Do you have an approximate tree count for the site?

Answer: There are approximately 1,000 trees on the campus. This excludes any City trees and those within the boundaries of the Coast Keepers Garden (see AD-1-1). Please note that Santiago Canyon College is an open campus and may be walked to assist you in your response. A satellite view may also assist in your response.

**Addendum NO. 1 – Request for Proposals #1920-1382
Arborist Tree Inventory at Santiago Canyon College**

Dated: December 19, 2019

Proposer: _____

Name: _____

Authorized Signature: _____

Title: _____

Date: _____

THIS IS THE END OF ADDENDUM NO. 1

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT



**Linda Melendez
Director, Purchasing Services**