



Rancho Santiago Community College District
District Council Meeting

November 19, 2018

Executive Conference Room #114
3:00 – 5:00 p.m.

Agenda

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| 1. Approval of Minutes of October 8, 2018 Meeting | Hardash |
| 2. November 26, 2018 Board of Trustees Meeting | Hardash |
| 3. Reaffirmation of District Mission Statement | Hardash |
| 4. AR 2431- Chancellor Selection (NEW) | Green |
| 5. Committee Reports | |
| a. Planning & Organizational Effectiveness Committee | Perez |
| b. Human Resources Committee | Green |
| c. Fiscal Resources Committee | Hardash |
| d. Physical Resources Committee | Hardash |
| e. Technology Advisory Group | Gonzalez |
| 6. Constituent Representative Reports | |
| a. Academic Senate - SAC | Zarske |
| b. Academic Senate – SCC | DeCarbo |
| c. Classified Staff | Nolan |
| d. Student Government – SAC | Ceja |
| e. Student Government – SCC | Ostrow |
| 7. Other | |

Next Meeting:
January 28, 2019
3:00 – 5:00 p.m.
Executive Conference Room #114



Rancho Santiago Community College District District Council Meeting

MINUTES

October 8, 2018

Members:	Raúl Rodríguez	Absent
	Peter Hardash	Present
	Enrique Perez	Present
	Tracie Green	Absent
	Jeffrey Lamb for Linda Rose	Present
	John Hernandez	Present
	Jesse Gonzalez	Present
	Monica Zarske	Present
	Michael DeCarbo	Absent
	Roy Shahbazian	Present
	Michael Taylor	Present
	Diane Hill	Present
	Amber Stapleton	Present
	Elliott Jones	Absent
	Leanna Nolan	Present
	Breanna Ceja	Present
	Evan Ostrow	Present
Guest:	Narges Rabii-Rakin	

Vice Chancellor Peter Hardash convened the meeting at 3:02 p.m.

1. Approval of Minutes of September 17, 2018 Meeting

It was moved by Ms. Stapleton, seconded by Mr. Perez and carried unanimously to approve the minutes of the September 17, 2018 meeting with a minor correction.

2. October 15, 2018 Board of Trustees Meeting

Mr. Hardash shared highlights of the agenda for the October 15, 2018 Board of Trustees meeting to be held at Santa Ana College. All were invited to the reception hosted by the Santa Ana College ASG at 4 p.m. immediately preceding the meeting.

Ms. Brianna Ceja arrived at this time.

3. Committee Reports

a. Planning and Organizational Effectiveness Committee (POEC)

Mr. Perez reported on the September 26, 2018 meeting and announced that the Strategic Planning Retreat is scheduled for May 10, 2019. The next meeting is scheduled for October 17, 2018.

b. Human Resources Committee (HRC)

Vice Chair Amber Stapleton reported that no meeting had been held since the last District Council meeting. The next meeting is scheduled for November 7, 2018.

c. Fiscal Resources Committee (FRC)

Mr. Hardash reported that FRC had discussed how the additional \$5 million in funding from the state for 2018-2019 would be distributed. The funding will be distributed according to the current Budget Allocation Model and placed on the October 29, 2018 board meeting agenda for approval. The next meeting is scheduled for October 17, 2018.

d. Physical Resources Committee (PRC)

Mr. Hardash reported that information from the email meeting held on October 3, 2018 is on the PRC website. The next meeting is scheduled for November 7, 2018.

e. Technology Advisory Group (TAG)

TAG Chair Jesse Gonzalez reported that recent outages were being analyzed to prevent them in the future. The next meeting is scheduled for November 1, 2018.

4. Constituent Representative Reports

a. Academic Senate/SAC: Ms. Zarske reported on the activities of the SAC Academic Senate.

b. Academic Senate/SCC: Mr. Taylor reported on the activities of the SCC Academic Senate.

c. CSEA: Ms. Nolan reported on CSEA activities. The next meeting is scheduled for October 16, 2018 at Santiago Canyon College.

d. Student Government/SAC: Ms. Ceja reported on the activities of the SAC ASG.

e. Student Government/SCC: No report.

5. Other

FARSCCD President Narges Rabii-Rakin was a guest at the meeting and announced that FARSCCD membership ratified the agreement with the district.

6. Next Meeting: The next meeting be held on Monday, November 19, 2018 in the Executive Conference Room (#114).

Meeting Adjourned: 3:25 p.m.

Approved: xxxxxxxxx, 2018



Mission Statement Review

In 2012, the District went through a process to establish integrated institutional planning. An important part of that effort was the adoption of the district mission statement. To insure our mission statement remains current, it was decided that the statement be reviewed every three years. The mission statement was reaffirmed in 2015 and it is time now to look at it again.

In the October 10, 2018 Chancellor's Update, staff were asked to provide comments or suggestions for any revision to the statement. At its meeting of November 5, 2018, Chancellor's Cabinet reviewed the input received and recommend that District Council reaffirm the RSCCD current mission statement:

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Rancho Santiago Community College District
ADMINISTRATIVE REGULATION
Chapter 2
Board of Trustees

AR 2431 Chancellor Selection (NEW)

References

Title 5 Sections 53000 et seq.
Accreditation Standards IV.B and IV.C.3

SELECTING AND APPOINTING THE CHANCELLOR

This regulation is established pursuant to the provisions of Board Policy 2431, Chancellor Selection, and shall apply to the selection of the Chancellor for the Rancho Santiago Community College District. The final authority for hiring the Chancellor rests with the governing Board.

The Board, at its discretion, may contact any person, firm or group and request advice, information, consultation, or anything that will be beneficial as guidelines in selecting the best-qualified person available for filling the position.

Announcement of the Position

A brochure (subject to Board approval) stating position qualifications and inviting applications shall be developed. The brochure will also provide information concerning the colleges, the district, and the surrounding community. Further, the brochure will include the deadline for receiving applications, approximate interview dates, and the approximate final selection date. The brochure will be circulated to agencies, associations and other institutions along with the affirmative action procedure being used to fill the position at RSCCD. The brochure may be used for advertising in appropriate publications.

Screening Committee

A screening committee will be established to assist the Board in the selection of a Chancellor at the time a replacement is needed. The Vice Chancellor of Human Resources reserves the right of approval of the committee membership.

The Vice Chancellor of Human Resources will serve as chair of the screening committee and as the non-voting/EEO officer. The screening committee chair will consult with the college Academic Senate Presidents and CSEA President to discuss the representation of each constituency group. Following consultation, the Chair will certify the composition of the screening committee, which will include administrators, faculty, classified staff, students, and community members to ensure appropriate diversity. All members of the Screening Committee must have attended EEO/Diversity training within the last two (2) years unless the Vice Chancellor, Human Resources grants an exception.

The Screening Committee for the position of Chancellor shall be comprised of the following:

- One faculty member recommended by the Santa Ana College Academic Senate
- One faculty member recommended by the Santiago Canyon College Academic Senate
- Two classified staff members recommended by CSEA
- Two management representatives
- Two executive management representatives
- One confidential employee
- One student representative
- Two community members, one from each of the colleges represented area

The responsibilities of the Screening Committee include:

- Develop an objective procedure for the selection process.
- Review and evaluate candidate applications.
- Select an appropriate number of applicants to be interviewed by the Screening Committee.
- Interview the selected applicants and provide a recommendation of the finalists to the Board of Trustees for their consideration

Board Actions

The Board shall:

- Review and evaluate the applications of the candidates presented by the screening committee
- Select the final candidates to be interviewed
- Interview the final candidates
- Make the final decision regarding the candidate to be offered the position and offer a contract
- Reserves the right to discontinue the process or extend the recruitment at any time, at its discretion.

Adopted: xxxxxx, 2018