



## Rancho Santiago Community College District District Council Meeting

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### MINUTES

February 10, 2014

Members:	Raúl Rodríguez	Present
	John Didion	Present
	Peter Hardash	Absent
	Erlinda Martinez	Present
	Juan Vázquez	Present
	John Zarske	Present
	Corinna Evett	Present
	Sean Small	Present
	Sylvia LeTourneau	Present
	Jorge Sandoval	Present
	Jimmy Ko	Present
	Michael DeCarbo	Absent
	Victoria Williams	Absent
	Bonnie Jaros	Present
	George Sweeney	Present
Also in Attendance:		
	Barry Resnick	

1. Approval of Minutes of December 2, 2013

It was moved by Dr. Jaros, seconded by Mr. Didion and carried unanimously to approve the minutes of the December 2, 2013 meeting. Chancellor Rodríguez provided an update on Item 4 relating to the district's response to the RFP to assist Saudi Arabia in developing technical colleges. The district was notified last week that it was unsuccessful in being awarded the contract, but was encouraged to respond to the next RFP when it is issued.

2. 2014 Meeting Schedule

Mr. Zarske inquired about the revised meeting schedule, noting that not all meetings were immediately preceding a board meeting. It was explained that the District Council meetings had to be adjusted because of the board meeting schedule, which takes precedence. It was also noted that District Council meets on May 5, 2014, which is the day of the SAC golf tournament. It was agreed to cancel the May 5, 2014 meeting to allow participation in the event.

3. Administrative Regulations

Executive Vice Chancellor Didion presented the following Administrative Regulations:

- AR 2105/Selection of Student Trustee – revised to be in compliance with State Attorney General ruling.
- AR 2110/Vacancies on the Board; AR2320/Special and Emergency Meeting; AR2410/Board Policies and Administrative Regulations; AR2430/Delegation of Authority; AR2610/Presentation of Initial Collective Bargaining Proposals; AR2710/Conflict of Interest – new
- AR3107/Guidelines for Selected Expenditures of District Funds; AR3205/Budget, General Policy; AR3213/Payment, Goods and Services; AR3219/Payroll Warrants for Employees – deleted
- AR3250/Institutional Planning – new
- AR3280/Grants – updated and revised
- AR5055/Enrollment Priorities – new
- AR6200/General Fund Restricted Reserve – revised reflecting 5% reserve balance language
- AR6300/Revolving Cash Fund and Accounting Systems – revised
- Matrix of series 4000 Administrative Regulations which will be converted to series 7000

It was moved by Mr. Vázquez, seconded by Mr. Zarske and carried unanimously to approve the Administrative Regulations.

4. Committee Reports

A. Planning and Organizational Effectiveness Committee (POE)

Mr. Didion reported that the Board Planning Session will take place on February 18, 2014. The following will be presented: (1) new student scorecard data for each college; (2) 12 measures of success; and (3) update on strategic plan objectives. In addition, break-out sessions to discuss each of the five district goals will take place and report out to the Board. It was also noted that the committee is working on the district functional map so that it is ready for each college's accreditation self-study.

B. Human Resources Committee (HRC)

Mr. Didion reported that the committee has reviewed Administrative Regulations revised to accompany the recently adopted revised Board Policies which will be brought to District Council.

C. Fiscal Resources Committee (FRC)

It was reported there has been no meeting since the last District Council. The next meeting will be held on February 26, 2014.

D. Physical Resources Committee (PRC)

It was reported there has been no meeting since the last District Council. The next meeting will be held on March 5, 2014.

4. Committee Reports (continued)

E. Technology Advisory Group (TAG)

Ms. LeTourneau reported that a recommendation has been forwarded from the TAG on how to handle computer and projector replacements on the campuses. TAG is also researching an Adobe licensing agreement, working on the 2014-2016 Technology Plan and planning the implementation of a virtual desktop pilot program. Mr. Sweeney reported that SAC TAC has created a subcommittee to research Open Education Resources (OER).

5. Constituent Representative Reports

A. Academic Senate/SAC: Academic Senate President Zarske reported on the Joint Senate Retreat held on February 5, 2014 and activities of the Academic Senate.

B. Academic Senate/SCC: Academic Senate President Evett reported on the activities of the SCC Academic Senate.

C. CSEA: CSEA President Small reported CSEA was making a concerted effort to encourage increased communication between leadership and members. Chancellor Rodríguez offered to remind managers, as well, about the importance of communication with staff. Mr. Small requested that a classified representative be permitted to provide updates at Board meetings.

D. Student Government – SAC: ASG President Jorge Sandoval reported on the ASG activities at SAC. He noted that SAC recently hosted a successful Regional Legislative Advocacy Workshop in cooperation with SCC ASG.

E. Student Government – SCC: ASG President Jimmy Ko reported on the ASG activities at SCC. Mr. Ko mentioned ASG is looking for ways to assist international students. Chancellor Rodríguez noted that efforts were being made to increase this student population.

6. Other

Chancellor Rodríguez asked for feedback from the faculty on the possibility of baccalaureate degrees being awarded by the community colleges; and, more specifically, the faculty's position on SB850 which is currently working its way through the State Legislature.

Dr. Rodríguez also reported that negotiations with the LA-OC Building Trades Council on the Community and Student Workforce Project Agreement (CSWPA) have concluded and an agreement has been reached. The agreement is scheduled to be on agenda for ratification by the Board at their March 24, 2014 meeting.

Mr. Didion reported that the district has data loss insurance and will be sending information and the form to report a loss to Management Council. He stressed the importance of reporting any data loss.

Mr. Zarske noted that there was confusion relating to volunteers working in the SAC Math Center. Mr. Didion committed to research the issue and get back to Mr. Zarske.

7. Next Meeting: The next meeting of the District Council will be held on Monday, March 3, 2014 in the Executive Conference Room (#114).

Meeting Adjournment: 4:22 p.m.

Approved:     March 17, 2014