



Rancho Santiago Community College District District Council Meeting

MINUTES April 21, 2014

Members:	Raúl Rodríguez	Present
	John Didion	Present
	Peter Hardash	Present
	Michael Collins for Erlinda Martinez	Present
	Juan Vázquez	Present
	John Zarske	Present
	Corinna Evett	Present
	Victoria Williams	Present
	Sylvia LeTourneau	Present
	Jorge Sandoval	Absent
	Jimmy Ko	Present
	Michael DeCarbo	Present
	Bonnie Jaros	Present
	George Sweeney	Absent
Also in Attendance:		
	Barry Resnick	

1. Approval of Minutes of March 17, 2014

It was moved by Mr. Hardash, seconded by Dr. Jaros and carried unanimously to approve the minutes of the March 17, 2014 meeting.

2. Delineation of Function Chart

Executive Vice Chancellor Didion presented the Delineation of Function Chart prepared by the Planning and Organizational Effectiveness Committee (POE). The chart will be a source document in the package of basic evidence for accreditation. POE recommends approval by District Council. It was moved by Ms. Evett, seconded by Ms. Williams and carried unanimously to approve the Delineation of Function Chart and forward to the Board of Trustees for their information.

3. Administrative Regulations

Mr. Didion presented the following new and updated Administrative Regulations:

- AR 3100/Organizational Structure; 3200/Accreditation; 3300/Public Records; 3440/Service Animals; and 6305/Campus Safety - new
- AR 3500/Smoking and Tobacco Use in District Facilities and Vehicles; 3570/Fiscal Accountability; 6620/Naming of District Properties and Facilities – revised

Discussion ensued about off-agenda Administrative Regulations relating to the Student Trustee and Free Speech.

4. Committee Reports

A. Planning and Organizational Effectiveness Committee (POE)

Mr. Didion reported that POE will be meeting April 23 to prioritize the district services budget augmentations. This prioritized list will be brought to the May 19 District Council Meeting for approval.

B. Human Resources Committee (HRC)

Mr. Didion reported that the HRC continues work on the EEO Plan and the HR & Staffing Plan.

- a. Mr. Didion presented a proposed reorganization within the current budget in the Fiscal Services area. It was moved by Mr. Didion, seconded by Mr. Hardash and carried unanimously to approve the reorganization.

C. Fiscal Resources Committee (FRC)

Vice Chancellor Hardash reported that the FRC will be meeting on April 23. The 50% law, Full-time Faculty Obligation Number and P2 numbers are among the agenda items.

D. Physical Resources Committee (PRC)

Mr. Hardash reported that the PRC will meet on May 7 and encouraged all constituent groups to ensure their representatives attend, as important information is disseminated at these meetings.

E. Technology Advisory Group (TAG)

Assistant Vice Chancellor LeTourneau distributed written requests that were verbally presented at the March 17, 2014 meeting. Mr. Hardash reported that FRC forwarded the proposal for the colleges to accept ongoing financial responsibility for computer replacements to the colleges for discussion and feedback. The decision for the stabilization fund to cover the cost of one year of computer replacements was deferred.

Ms. LeTourneau also presented the proposal from TAG to augment ITS funding to cover the cost of a district-wide purchasing program for Adobe products. It was agreed the colleges will discuss this proposal and be prepared to discuss at the May 19, 2014 District Council meeting.

5. Constituent Representative Reports

- A. Academic Senate/SAC: Academic Senate President Zarske reported on the activities of the Academic Senate.
- B. Academic Senate/SCC: Academic Senate President Evett reported on the activities of the SCC Academic Senate.
- C. CSEA: CSEA Vice President Williams announced that Sean Small had resigned as CSEA President and that she would be assuming that position.
- D. Student Government – SAC: No report
- E. Student Government – SCC: ASG President Jimmy Ko reported on the ASG activities at SCC.

6. Next Meeting: The next meeting of the District Council will be held on Monday, May 19, 2014 in the Executive Conference Room (#114).

Meeting Adjournment: 4:35 p.m.

Approved: May 19, 2014