



## Rancho Santiago Community College District District Council Meeting

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### MINUTES May 19, 2014

Members:	Raúl Rodríguez	Present
	John Didion	Present
	Peter Hardash	Absent
	Jim Kennedy for Erlinda Martinez	Present
	Juan Vázquez	Present
	John Zarske	Present
	Corinna Evett	Present
	Tom Andrews for Victoria Williams	Present
	Sylvia LeTourneau	Present
	Jorge Sandoval	Present
	Jimmy Ko	Present
	Michael DeCarbo	Present
	Bonnie Jaros	Present
	George Sweeney	Present
Also in Attendance:		
	Raquel Manriquez	

1. Approval of Minutes of April 21, 2014

It was moved by Mr. DeCarbo, seconded by Dr. Jaros and carried unanimously to approve the minutes of the April 21, 2014 meeting with a minor correction.

2. Prioritized District Resource Augmentation Requests

Executive Vice Chancellor Didion presented the priority recommendation of the district resource augmentation requests from the Planning and Organizational Effectiveness (POE) Committee. Other POE committee members provided insight into the conversation that took place about the requests. Discussion ensued. It was moved by Mr. Vázquez, seconded by Mr. Didion and carried unanimously to recommend to the Chancellor that \$500,000 from anticipated growth funds be allocated to the district resource augmentation requests for election expense and legal expenses and the balance of the growth funds distributed to the colleges according to the budget model.

3. Roles of the Five Governance Committees in the Budget Process

Mr. Didion clarified that each of the district's governance committees make recommendations to and receive assignments from District Council and that the committees do not make assignments to each other.

4. Coordination of District Planning Initiatives with the College Planning Cycle  
Mr. Didion reported that during discussion by POE to prioritize the district resource augmentations, the committee noted that this effort should be done earlier in the budget/planning cycle. POE recommends that coordinated planning by the district office and colleges be implemented for the next budget/planning cycle.
5. Administrative Regulations  
Mr. Didion presented the revised AR 3510 – Workplace Violence Plan. It was moved by Ms. Evett, seconded by Dr. Jaros and carried unanimously to approve AR 3510.
6. Increase in District-wide Software Budget for Adobe Software Licensing  
Assistant Vice Chancellor Le Tourneau brought back for approval an annual increase of \$92,345 to the ITS district-wide software maintenance budget to fund the district-wide licensing of Adobe’s Creative Suite software. It was moved by Mr. Didion, seconded by Mr. Zarske and approved with an abstention by Ms. Evett to increase the ITS district-wide software maintenance budget as requested.
7. Committee Reports
  - A. Planning and Organizational Effectiveness Committee (POE)  
Mr. Didion had no additional report from the POE.
  - B. Human Resources Committee (HRC)  
Mr. Didion reported that the HRC continues work on the HR & Staffing Plan, with a plan to have it completed by the end of summer.
    - a. There were no reorganizations to be considered.
  - C. Fiscal Resources Committee (FRC)  
On behalf of Vice Chancellor Hardash it was reported that the FRC will be meeting on May 28, 2014.
  - D. Physical Resources Committee (PRC)  
On behalf of Mr. Hardash it was reported that the PRC will meet next on September 3, 2014.
  - E. Technology Advisory Group (TAG)  
Assistant Vice Chancellor LeTourneau reported that TAG was looking at mobile products for students and is currently obtaining campus feedback. It was reported that TAG is working on the Technology Plan, which will be presented for TAG approval at its meeting on May 29, 2014.
8. Constituent Representative Reports
  - A. Academic Senate/SAC: Academic Senate President Zarske reported on the activities of the Academic Senate.
  - B. Academic Senate/SCC: Academic Senate President Evett reported on the activities of the SCC Academic Senate.
  - C. CSEA: On behalf of CSEA President Williams, Mr. Tom Andrews reported on the activities of CSEA.

8. Constituent Representative Reports (continued)
  - D. Student Government – SAC: ASG President-Elect Raquel Manriquez reported on the ASG activities at SAC.
  - E. Student Government – SCC: On behalf of ASG President Jimmy Ko, SAC ASG President Jorge Sandoval reported on the ASG activities at SCC.
  
9. Next Meeting: The next meeting of the District Council will be held on Monday, June 2, 2014 in the Executive Conference Room (#114).

Meeting Adjournment: 4:45 p.m.

Approved: June 2, 2014